



FOR OFFICE USE ONLY	
Supervisor Requesting Background Check: _____	(Name)
Background Check Run on: _____	(Date)
Supervisor Informed of Background Results on: _____	

FOOTHILLS PARK AND RECREATION DISTRICT
6612 S. Ward Street, Littleton, CO 80127 (303) 409-2100

APPLICATION FOR EMPLOYMENT
- An Equal Opportunity Employer -

We do not discriminate on the basis of race, color, religion, national origin, sex, age, veteran status or disability. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

Each question should be fully and accurately answered. No action can be taken on this application until all the questions have been answered. Use blank paper if you do not have enough room on this application. **PLEASE PRINT**, except for signature on back of application.

Are you applying for a specific position? Yes No Date _____

If yes, please indicate job title: _____

PERSONAL

Last Name _____ First _____ Middle _____

Street Address _____ Home Phone _____

City, State, Zip _____ Business Phone _____

If under 21 years of age, please state age: _____

Can you furnish proof that you are legally eligible for employment in the United States? Yes No

Special days and hours of availability for part-time and seasonal work _____

When will you be available to begin work? _____

For Driving Jobs Only: Do you have a valid drivers license? Yes No

Drivers License Number _____ Class License _____

State of Issue _____

Have you had your driver's license suspended or revoked in the last 3 years? Yes No

If yes, give details _____

INDICATE DEPARTMENT IN WHICH YOU DESIRE EMPLOYMENT

RECREATION

- Athletics/Sports
- Fitness/Wellness
- Lilley Gulch Center
- Program Instructor
- The Peak
- The Edge
- The Ridge

- * Preschool/Daycare (2 1/2-5yrs)
- * School Age Daycare (5-12yrs)
- * Swimming Pools
- *Additional info required

PARKS

- Facility Maint./Construction
- Fleet Maintenance
- General Park Maintenance

FOOTHILLS GOLF COURSE

- Grounds Maintenance
- Pro Shop

MEADOWS GOLF CLUB

- Grounds Maintenance
- Pro Shop

MARKETING

HUMAN RESOURCES

INFORMATION TECH

ADMIN

- Accounting
- Registration
- Clerical
- Supervisory

DAYCARE; PRESCHOOL / SCHOOL AGE ONLY

IMPORTANT! Complete this box only if you are applying for daycare; Preschool/School Age (2 1/2 - 12 years).
This information is necessary for bona fide job qualifications and other legally permissible reasons.

If under 26 years of age, please give birthdate: Month _____ Day _____ Year _____
 Have you ever been convicted of child abuse? Yes No
 Have you had or are you being treated for Hepatitis or Tuberculosis? If yes, describe _____

Employment in child care programs, by law, requires fingerprinting and an investigation.

CERTIFICATIONS

- CPR Expiration date: _____
- First Aid Expiration date: _____
- Other _____
- Other _____

EDUCATION

Name, Address and Location of School	Number of Years Completed	Diploma/Degree Certificate	Major/Minor
High School _____			
College or University _____ College Major: _____ Degree: _____			
College or University _____ College Major: _____ Degree: _____			
Additional Education and/or Vocational or Technical Training Information	Field of Study	Number of Years Completed	Certification/Degree
School: _____			
School: _____			
School: _____			

SPECIAL SKILLS

If you are an experienced operator of any office, plant or construction/maintenance equipment, please list:

Do you have any other special skills relevant to the position of employment you seek?

GENERAL

Were you ever employed by Foothills Park & Recreation? Yes No If YES, when? _____

Have you previously applied for a position with Foothills Park & Recreation? Yes No If YES, when? _____

Have you ever been convicted of **any law violation** (except a minor traffic violation)? Yes No
DUI is not considered a minor violation.

If hired by the District, do you intend to also be engaged in any other business or employment outside of employment with the District?

Yes No If yes, please explain _____

List professional, trade, business or civic activities and offices held. (Exclude labor organizations and memberships which reveal race, color, religion, national origin, sex, age, disability or other protected status.)

Please read each statement carefully before signing.

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may justify my dismissal when discovered at a later date.

I certify that all statements made in this application are true and complete. I authorize the Foothills Park and Recreation Department to investigate all statements made as a part of this application and to secure any necessary information from all prior employers, references, academic institutions, law enforcement agencies, other persons and entities, and public records. I hereby release all such persons, entities, employers, references, institutions, agencies and the Foothills Park and Recreation Department from any and all liability arising from their giving or receiving information about my employment history, academic credentials, qualifications, reputation, driving record, and criminal record. A photocopy of this release can be used for all purposes.

I understand if selected as the final candidate for a position, a background check will be done which will include contacting my present employer (if currently employed) to verify the information I have listed on this application. All position offers are contingent upon a successful background check.

I further understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment physical examination and drug test dependent upon the position for which I applied.

I UNDERSTAND THAT THIS APPLICATION OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE A CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. IF EMPLOYED, I UNDERSTAND THAT I HAVE BEEN HIRED AT THE WILL OF THE EMPLOYER AND MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME, WITH OR WITHOUT CAUSE AND WITH OR WITHOUT NOTICE.

I have read, understand, and by my signature consent to these statements.

Signature: _____ Date: _____

This application for employment will remain active for 60 days from day of receipt.