The regular meeting of the Foothills Park & Recreation District was held at Peak Community and Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

I. CALL TO ORDER: Director Bradley called the regular meeting to order at 6:01pm.

II. PLEDGE OF ALLEGIANCE: Director Bradley led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL:
   - Director Maulik: Present
   - Director Bielkiewicz: Present via conference phone
   - Director James: Present
   - Director Sutton: Present
   - Director Bradley: Present

ALSO IN ATTENDANCE: Ronald Hopp, Executive Director; Paul Rufien, District Counsel; Derek Eberhardt, Manager of Recreation Facilities; Patricia Parkin, Director of Administrative Services; Colin Insley, Director of Parks Planning and Construction; Tom Woodard, Director of Golf; Barb Butler, Manager of Recreation Programs; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

   MOTION: Director Maulik moved that the Foothills Board of Directors approve the January 27, 2015 agenda as submitted. Director Sutton seconded the motion. Poll of the Board: Director Maulik, aye; Director Bielkiewicz, aye; Director James, aye; Director Sutton, aye; Director Bradley, aye. The motion was approved.

V. APPROVAL OF DECEMBER 9, 2014 MINUTES:

   MOTION: Director James moved that the Foothills Board of Directors approve the minutes of the December 9, 2014 board meeting as submitted. Director Maulik seconded the motion. Poll of the Board: Director Maulik, aye; Director Bielkiewicz, aye; Director James, aye; Director Sutton, aye; Director Bradley, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

   A. Eagle Scout Recognition

      Recognizing Tanner Robinson of Troop 597, Brenda Nix said Tanner planned a project to install a landscape bed and boarder in the playground at Ridge Recreation Center. He found donations and materials, organized volunteers, led the preparation and construction. Tanner was presented a plaque and thanked by the Board.

      Director Bradley remarked that we find our Eagle Scouts invariably go on to do wonderful things in this world and a lot of that is certainly a credit to the parents.

   B. Part-Time Scholarship Award Recipients

      Ronald Hopp recalled that a couple of years ago the Board brought forward that we would like to find an opportunity to assist with our part-time employees’ educational opportunities. We are doing three awards per semester. Current beneficiaries being recognized were Lisa Rocchio, who could not attend, Britta Carlson, and Kohrbyn Stitt whose sister accepted on her behalf.

      Director Bradley said we look upon our part-time employees, particularly, as the backbone of this agency. We are 100 percent for helping them in terms of their educational pursuits.
VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. EXECUTIVE DIRECTOR’S REPORT:

Highlighting the attached memo, Mr. Hopp called attention to the concern raised by a member of the Meadows Men’s Club who is requesting that we consider eliminating the non-resident rates for its’ members. Mr. Hopp explained it would be about a $20,000 ramifications if we did that; the Board agreed to leave the policy as is. This morning, Mr. Hopp attended the Board of County Commissioner’s briefing on the Clement Park grant; they seemed very supportive. Mr. Hopp talked about project considerations for the GOCA grant application staff are preparing; it will be on the agenda for the February board meeting. Mr. Hopp indicated we have subscribed to MindMixer and explained it was launched yesterday.

Director Bradley pointed out that Dave Lorenz, South Suburban’s executive director, has announced his retirement, and suggested a letter be prepared for the Board’s signatures.

Colin Insley described the Blue Seal of Excellence received from the National Institute for Automotive Service Excellence, recognizing this achievement for our Fleet department staff. Director Bielkiewicz suggested we display that on our website.

X. DISCUSSION ITEMS:

A. Finance Update

According to information provided, Patricia Parkin updated the Board on how we finished the year 2014. Year-to-date operating revenues were better than planned, Ms. Parkin explained; and operating expenditures were lower than planned. Net operating loss was favorable to plan. Non-operating revenues and expenditures were favorable, which is related to the land sales. Ms. Parkin summarized net revenues were better than planned, and talked about reserves.

B. Departmental Quarterly Reports

1. Administrative Services

Referring to the 2014 fourth quarter report for Administrative Services, Ms. Parkin explained total operating revenues were favorable to plan and total operating expenses were favorable to plan. Ms. Parkin provided highlights for the Finance Department, Human Resources, and Information Technology as outlined in the report.

2. Leisure Services

For the fourth quarter 2014, Barb Butler talked about overall revenues and expenditures for Leisure Services, which revenue-wise, finished the year better than projected. Expenses came in less than projected. Referring to the report for Recreation Programs, Ms. Butler highlighted items for Arts and Special Events, Children’s Programs, District Athletics, Fitness and Wellness. Referring to the report for Facility Operations, Derek Eberhardt provided highlights for Aquatics, Edge Ice Arena, Facility Maintenance and Facility Operations which include recreation facilities and babysitting.

3. Golf

For 2014, Tom Woodard said golf rounds were up five percent over 2013 and two percent over the three year average. According to the report provided for the fourth quarter, Mr. Woodard said projected revenues were above budget, and expenditures were below budget. Mr. Woodard provided highlights for Foothills and Meadows golf courses. He talked about programs staff are doing to grow the game of golf that have been very successful.
4. Parks Planning and Construction

Referring to the report provided, Colin Insley gave a brief overview of Parks Planning and Construction for the year ending 2014. Operating revenues were favorable to plan and operating expenditures were below plan. Mr. Insley highlighted items for Parks Administration, Fleet Services, Urban Parks, Kipling Villas, Regional Parks, and Clement Park.

5. Marketing and Community Outreach

Highlighting Marketing and Community Outreach for the year ending 2014, Mr. Hopp talked about work that was done for the mill levy election. He acknowledged the marketing department did an exemplary job of keeping information going in terms of our marketing and community outreach efforts. Mr. Hopp highlighted items per the attached report.

Mr. Hopp recognized that we had a good year but we still need to find a way to address capital and still need to find a way to address our increasing operational costs.

C. Past Board Member Facility Benefits

Mr. Hopp indicated the attached memo provides a history of what Foothills used to do for past board members and was discontinued around 1996. In addition, information was provided showing what other park and recreation districts do for past board members, and our current policy for facility benefits for full-time staff once they retire from the District.

Director Bradley said he had asked this item be put on the agenda, and explained. He expressed support for recognizing what people have done on our staff and board, estimated how many past board members are around that served Foothills, and provided suggestions on how they could be recognized with facility benefits.

Director Maulik expressed she doesn’t feel the Board should get anything more than staff. Director Sutton would look at it as a matter of recognition, and would support something that was not too costly to the District and offered suggestions. Director James recommended something less than what they get while serving, and offered suggestions. Director Bielkiewicz expressed this is not something the Board should decide and would like to defer it to staff. Director Bielkiewicz suggested getting concrete numbers to see what various options would cost.

Director Bradley summarized and suggested staff come up with a proposal, and we can discuss it further at another board meeting.

Mr. Hopp observed those are people who took the time to run for the Board and devoted many hours and parts of their lives to further the cause of the District; this could be an important way to engage those individuals so we could have continued support of the District. In that spirit, Mr. Hopp recognized there is room for conversation. There are some legalities, he pointed out, there has to be some sort of task or things those individuals are doing, and talked about what South Suburban does as an example. Paul Rufien indicated there are legal constraints involved and he will work it out with staff.

D. Ken-Caryl/Foothills Dog Park Update

Mr. Hopp recalled that the Foothills/Ken-Caryl collaborative dog park was postponed back in early 2014 and it was requested to be put back on the agenda. As included in the packet, Mr. Hopp provided background information. He emphasized that throughout that process, we didn’t have any funding and neither did Ken-Caryl. It was postponed and we still, at this point in time, don’t have any funding for a dog park.

Director Maulik expressed she is eager to pursue the dog park if the rest of the Board is open to it. Director Sutton expressed skepticism and wouldn’t want to invest a lot of the District’s resources. Director James expressed full support of pursuing a dog park at the location that we talked about, and elaborated. Director Bielkiewicz expressed if the majority of the funding would come from other sources, he is all for it and is in support of continuing talks about it.
Director Bradley said he is opposed to spending money on a dog park when our other needs are so unbelievable, and this is potentially a significant outlay of funds. Director Bradley suggested we have additional discussion perhaps at a future board meeting. Mr. Hopp indicated staff feels that there is a value to dog parks. He discussed there could be other sites where funding opportunities may present themselves, and offered that potentially, this community could be served by more than one dog park. He said we need to ascertain from Ken-Caryl how far it can be from their boundaries before they are not willing to continue to cooperate. There was discussion, and the issue will continue to be monitored.

E. 2014 Mill Levy Election Information

Mr. Hopp indicated he had sent the Board results from a survey we had sent out in which we had nearly 500 responses. Referring to the board memo, Mr. Hopp pointed out it states we asked four questions and the additional question was: ‘Are there ways the District could have provided more information to help you with your voting decision; was there information you were unable to find or wish you had?’ Mr. Hopp proposed results from the survey will help guide conversations about what we need to do differently.

Mr. Hopp pointed to a graphical representation of the election results, and distributed handouts. Describing the map, Mr. Hopp pointed out precinct information explaining that the blue shaded areas are the precincts that passed the mill levy, the lighter shades were less passing, the darker the blue, the more passing. The red shades are the non-support precincts, the lighter color red were close to supporting, the deeper color red were the less supporting precincts. The circles represent the number of ballots cast for ballot issue 5A. Mr. Hopp made some observations concerning the areas of support and areas of non-support. We can drill down and begin to look at HOAs that are within those precinct areas to see where we need to focus future efforts. There was discussion about how this information can assist us as we continue to dialogue about future opportunities.

Mr. Hopp distributed copies of the Foothills FOCUS and referred to the inside front cover showing the current message. Mr. Hopp asked the Board if we want a similar message for the next issue or something different. Discussion ensued and at this point, it was decided the two pages can be stream-lined and direct readers to MindMixer.

XI. EXECUTIVE SESSION

A. Legal Matters per 24-6-402(4)(b), C.R.S.
B. Land Parcels Update per 24-6-402(4)(e), C.R.S.
C. Personnel Matters per 24-6-402(4)(f), C.R.S.

MOTION: Director Maulik moved that the Foothills Board of Directors move into Executive Session for Legal Matters pursuant to Colorado Revised Statute 24-6-402(4)(b) and Land Parcels Update pursuant to Colorado Revised Statute 24-6-402(4)(e), and Personnel Matters pursuant to Colorado Revised Statute 24-6-402(4)(f). Director Sutton seconded the motion.

The regular meeting adjourned at 8:40pm. Executive Session started at 8:46pm and ended at 9:14pm. The regular meeting reconvened at 9:14pm.

XII. ADJOURNMENT:

The regular meeting was adjourned at 9:15pm. The next regular board meeting will be held at 6pm on Tuesday, February 24, 2015, at Peak Community and Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary