FOOTHILLS PARK & RECREATION DISTRICT  
REGULAR BOARD OF DIRECTORS MEETING  
August 25, 2015  
The regular meeting of the Foothills Park & Recreation District was held at Peak Community and Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.  

I. CALL TO ORDER: Director Bradley called the regular meeting to order at 6:02pm.  

II. PLEDGE OF ALLEGIANCE: Director Bradley led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.  

III. ROLL CALL:  
Director Bielkiewicz: Absent  
Director Bosanko: Present  
Director James: Present  
Director Sutton: Present  
Director Bradley: Present  

ALSO IN ATTENDANCE: Ronald Hopp, Executive Director; Paul Rufli, District Counsel; Patricia Parkin, Director of Administrative Services; Colin Insley, Director of Parks Planning and Construction; Tom Woodard, Director of Golf; Derek Eberhardt, Manager of Recreation Facilities; Barb Butler, Manager of Recreation Programs; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.  

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).  

IV. APPROVAL OF AGENDA:  

MOTION: Director Bosanko moved that the Foothills Board of Directors approve the August 25, 2015 agenda as submitted. Director James seconded the motion. Poll of the Board: Director Bosanko, aye; Director James, aye; Director Sutton, aye; Director Bradley, aye. The motion was approved.  

V. APPROVAL OF JULY 28, 2015 MINUTES:  

MOTION: Director Sutton moved that the Foothills Board of Directors approve the minutes of the July 28, 2015 board meeting as submitted. Director Bosanko seconded the motion. Poll of the Board: Director Bosanko, aye; Director James, aye; Director Sutton, aye; Director Bradley, aye. The motion was approved.  

VI. COMMUNITY COMMENTS:  

A. Foothills Award Presentation  
Director Bradley communicated that the Foothills Award is one that the Board gives to someone in the District that has done something special over a period of time, or for one particular item that is special. Tonight, the award is being given to Diane Suchomel who has, over the past three to four years, done something special for Foothills. Director Bradley recognized she has not only been a loyal supporter of Foothills and attended almost all of the board meetings, but she has given Foothills' staff and board, including district counsel, wonderful advice, help, and wisdom over the past number of years on a variety of topics. Diane has been an incredible supporter and doer in CoHope that does many wonderful things for the whole of South Jeffco. On behalf of Foothills Park & Recreation District, Director Bradley presented Diane with a plaque in appreciation for her work with the District.  

B. Eagle Scout Recognition  
Colin Insley recognized and thanked Eagle Scout, Adam Bates. Adam and scouts from Troop 597 helped construct a fence to keep snakes out of the playground at Ridge Recreation Center.
Director Bradley commended and congratulated Adam and his parents for this accomplishment.

C. Part-Time Scholarship Award Recipients

Recognizing the efforts put forth by the Board of Directors to implement this scholarship opportunity, Ronald Hopp indicated seven part-time employees applied for the scholarship, and all had excellent essays. Shelby Zurla, Boston Duncan, and Patrick Nytes were beneficiaries of the scholarship; Patrick was in attendance to receive his award.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

A. Memorial Bench – Clement Park

According to the memo provided, Colin Insley talked about a request from Ms. Darlene Nichols for a memorial bench to be installed at Clement Park in honor of her son, Rick Nichols.

**MOTION:** Director James moved that the Foothills Board of Directors approve the memorial bench request from Ms. Darlene Nichols for the purpose of placing a park bench with plaque in Robert F. Clement Park. Director Bradley seconded the motion. Poll of the Board: Director Bosanko, aye; Director James, aye; Director Sutton, aye; Director Bradley, aye. The motion was approved.

IX. EXECUTIVE DIRECTOR’S REPORT:

Highlighting the report provided, Mr. Hopp thanked Diane Suchomel for the opportunity to attend the CoHope annual ‘Meet the Candidates and Elected Officials’ event at Clement Park. Mr. Hopp recognized the Church of Jesus Christ of Latter Day Saints, Columbine Stake. They had about 150 volunteers come on August 1st to the Edge Ice Arena and they worked on landscaping. He mentioned the Foothills Employee Enrichment Team (FEET) is coordinating a Rockies game outing on September 25th for employees.

Mr. Hopp discussed staff are always striving to find opportunities for additional funding for many projects. Specifically focusing on Clement Park, if additional dollars could be secured either internally or through grant opportunities, what would be some of the priorities? The Clement Park Master Plan demonstrates $24 million worth of needs. Mr. Hopp pointed out the spreadsheets attached to this report demonstrating areas of priorities of the master plan items. The ranking was based upon safety, whether it is a revenue enhancement, whether it would improve efficiencies, community appeal, and future funding potential. Besides the irrigation project in process, Mr. Hopp detailed seven prioritizations including the core area, the amphitheatre area, parking and security lights, phase one restroom on the east side of the park, rebuild field number five, lake area, and destination playground. There was discussion regarding the projects and order of priority. The exercise was appreciated by the Board.

Colin Insley provided an update on the Clement Park irrigation project. It will be out to bid, if not this week, next week. Mr. Insley talked about what can be done with the dollars available, depending on how the bids come in. The project will start probably in October or early part of November and finish it up in April. Mr. Insley discussed efficiencies that will occur with the new irrigation system. In terms of water rights, Mr. Hopp indicated staff have reached out to Columbine High School to see if they have an interest in piggy backing on the system to water their athletic fields; they currently use Denver Water. Staff are also researching with the County whether the water rights will allow for that. Mr. Hopp mentioned that staff are meeting with Tom Hoby and a couple of members of Jefferson County Open Space Advisory Committee on site to brief them on the irrigation project and make them aware of these prioritized items, as well as to continue dialogue on whether there is an opportunity for funding.

Mr. Hopp said the new magazine will be coming out in the next week. He mentioned advertising was sold for the magazine which netted almost $10,200. That will help cover some of the costs associated with the magazine. Staff will see what the feedback is on the advertising moving forward.
Mr. Hopp added that staff are in the process of updating the Master Plan. It is being called Foothills 2030 and will give a broader vision of what the District could look like in 15 years. One of the first steps is asking people to take part in a survey to provide general information about their hopes, desires, and thoughts about the District. The hope is to invite people to be part of a committee that might help guide that process.

X. DISCUSSION ITEMS:

A. 2006 COP Refunding Update

Mr. Hopp recalled that at the last meeting, there was discussion about the opportunity the District has to refund/refinance the 2006 Certificates of Participation with a lower interest rate to save money and for cash flow. Steve Jeffers, with Stifel, Nicolaus & Company, was in attendance at that meeting and had presented some scenarios. According to the memo provided, Mr. Hopp indicated it boiled down to three basic options: refunding the existing principal to a lower interest rate with the same maturity date, refunding the existing principal adding an additional four years to the maturity date, or refunding the existing principal and adding dollars for capital projects as well as extend the maturity date. Mr. Hopp recognized the District has capital needs – this could be an opportunity to leverage funds at relatively low interest rates, and it would be part of the same opportunity for collateral as opposed to doing a completely new and different funding of a COP.

Mr. Hopp pointed out the spreadsheet provided outlining each of the scenarios showing what those payments would look like, and what the savings per year would look like. Mr. Jeffers was in attendance and provided detail about those items, and talked about the steps needed in order to keep this process going. With clear direction from the Board tonight, the parameter resolution can be brought back to the September board meeting.

Mr. Jeffers answered questions from the Board, and the Board expressed their thoughts. Director Sutton expressed reluctance in what to do with the $3 million, is not convinced that sinking $3 million into Clement Park, where much more money is needed, is the best place to put all of the resource, but agreed with moving forward with the third option. Director Bradley discussed and indicated direction of the Board is absolutely for option number three for the September meeting. He recognized Directors Sutton and Bosanko’s very good points about where to put the money. Director Bosanko asked when staff comes back with the projects, to indicate what kind of revenue possibilities the projects would have, and include if there is another area other than Clement Park that could boost revenue by implementing improvements.

B. Finance Update

Using the report provided, Patricia Parkin outlined the District’s year-to-date revenues and expenditures through July 31st. Outlining Admission Fees, Rentals, Merchandise Sales and Other Revenues, Ms. Parkin reported year-to-date Operating Revenues are higher than planned. Year-to-date Operating Expenses are less than planned, Ms. Parkin explained. Net Operating Loss is favorable to plan, mostly due to higher revenues and lower expenses. Non-Operating Revenues are favorable to plan, Ms. Parkin explained, and Non-Operating Expenditures are unfavorable to plan. Ms. Parkin indicated the District’s finances are favorable to date.

Mr. Hopp reminded that the budget process with the Board starts in September when the preliminary budget will be presented. Department presentations will be the two months after that, with consideration of approval in December.

XI. EXECUTIVE SESSION

A. Legal Matters per 24-6-402(4)(b), C.R.S.

**MOTION:** Director Sutton moved that the Foothills Board of Directors move into Executive Session to discuss Legal Matters pursuant to Colorado Revised Statute 24-6-402(4)(b). Director Bosanko seconded the motion. Poll of the Board: Director Bosanko, aye; Director James, aye; Director Sutton, aye; Director Bradley, aye. The motion was approved.

The regular meeting adjourned at 7:39pm. Executive Session started at 7:44pm and ended at 8:20pm. The regular meeting reconvened at 8:20pm.
XII. ADJOURNMENT:

The regular meeting was adjourned at 8:21pm. The next regular board meeting will be held at 6pm on Tuesday, September 22, 2015, at Peak Community and Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary