The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

I. CALL TO ORDER: Director James called the regular meeting to order at 6:01pm.

II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL: Director Bosanko: Present via telephone
       Director Farrar: Present
       Director Esolen: Present
       Director Meyer: Present
       Director James: Present

ALSO IN ATTENDANCE: Ronald Hopp, Executive Director; Paul Rufien, District Counsel; Colin Insley, Director of Parks Planning and Construction; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director of Operations; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

   MOTION: Director Bosanko moved that the Foothills Board of Directors approve the September 27, 2016 agenda as submitted. Director Meyer seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

V. APPROVAL OF AUGUST 23, 2016 MINUTES:

   MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the August 23, 2016 board meeting as submitted. Director Bosanko seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, abstain; Director Meyer, aye; Director James, aye. The motion was approved.

   APPROVAL OF SEPTEMBER 21, 2016 SPECIAL MEETING MINUTES:

   MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the September 21, 2016 special meeting as submitted. Director Bosanko seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, abstain; Director Meyer, aye; Director James, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

   A. John Bradley Jr.

      Former director, John Bradley, addressed the Board via telephone. Mr. Bradley highlighted things from the last seven years that the Board was responsible for implementing which will have positive impacts on the District for years to come. Mr. Bradley observed this Board, in the past seven/eight years, has been proactive instead of reactive and has fostered a special relationship between board and staff, and hopes it will continue.

      On behalf of the Board, Director James expressed appreciation for Mr. Bradley, assuring that his legacy will go onward.

   B. Foothills Award Program

      Director James recalled the Foothills Award Program started in 1988 to recognize individuals who have, whether through athletic, civil or personal actions, made a significant
contribution to the Foothills community. This Board periodically presents the Foothills Award when there is recognition of a significant contribution, Director James said. In addition to recognition at a board meeting, the individual’s name appears on a plaque in the foyer of the Peak Community & Wellness Center.

Director James recognized the significant efforts of Jefferson County Commissioner, Donald Rosier. Commissioner Rosier has helped out with nine playground builds as a volunteer, Director James elaborated. He added that Commissioner Rosier has been instrumental, on the County side of things, granting the District county funds for playgrounds, and talked about Open Space grants the District has received. Director James expressed that Commissioner Rosier is a great supporter of the District.

Mr. Bradley complimented Commissioner Rosier recognizing that what he has done for parks and recreation throughout the County is wonderful, and expressed thanks for his continued support for parks and recreation.

Director James presented the Foothills award to Commissioner Rosier. Commissioner Rosier pointed out there are a lot of individuals who show up to the park builds. He indicated he and his family have seen a lot of positive things in the community, and community-building activities, and thanked the Board for what Foothills has done in the community.

C. Staff Introduction

Tim Sanchez, Park Supervisor at Clement Park, welcomed new Field Forman, Robert Sedlak. Robert has a background in turfgrass and facility management with organizations such as Vail Resorts, Los Angeles Dodgers and South Bend Cubs.

D. District Showcase – Adaptive Baseball Program

Using a Power Point presentation, Weston Dulin, Specialty Athletics Coordinator, talked to the Board about Foothills Adaptive Baseball League. He outlined programs he supervises including middle school sports programs, CARA programs, contract programs; and mentioned he is the chair person for the track and field program for Colorado. Mr. Dulin described the history of the Foothills Adaptive Baseball League and how it was built. In 2007, it changed from Mile High Miracle League to Sports Made Possible, Mr. Dulin explained. The league plays on the Jason Jennings Adaptive Field located on the Schaefer Athletic Complex; the field is one hundred percent accessible. Mr. Dulin talked about the role of Sports Made Possible which is a non-profit organization, the role of volunteer groups, and the role of Foothills. Mr. Dulin showed a video featuring one of the players and Jason Jennings Adaptive Field.

Cliff Crozier, Ken Caryl resident, addressed the Board. Representing Foothills Swim Team, Mr. Crozier thanked the District for opening up Lilley Gulch pool. Regarding recruiting lifeguards, he suggested that in the future they would like to be part of the process to transition from summer to fall.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

A. Board Signature Authorities

Ronald Hopp recalled that on September 21st, the Board had a special board meeting for the purpose of appointing a new board member, Tony Esolen. At that meeting, Director Esolen was installed as the Treasurer. To reflect that change, Mr. Hopp pointed out the attached updated resolution and signature card document.

MOTION: Director James moved that the Foothills Board of Directors approve Resolution No. 16-006 to designate the current Board Chair, Board Treasurer, Executive Director, and Director of Administrative Services as the official signors as it relates to the financial activities for the District. Director Farrar seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

B. Foothills Fieldhouse Capital Improvements
Using Power Point, Mr. Hopp provided an overview and background information as it relates to the District’s new facility now known as the Foothills Fieldhouse, and talked about internal and external programming. According to the memo provided, Mr. Hopp outlined things staff have done since acquiring the building; capital improvements and equipment purchases. These improvements have been absorbed in the existing 2016 capital budget.

Improvements that staff would like to request additional funding for are the artificial turf acquisition and installation, retractable goals for soccer, and LED lighting retrofit, for a total of $160,000. The revenue source staff would suggest to use for that would be district reserves, Mr. Hopp said. He detailed information concerning the retractable goals, LED lighting upgrades, and there was discussion about the types of artificial turf – with or without crumb rubber infill. Mr. Hopp indicated staff have come to the conclusion that in this case, doing a non-infill solution would be good for this particular site, and explained. There was discussion about the artificial turf options. Barb Butler discussed the addition of pickleball at the Foothills Fieldhouse in terms of drop-in usage.

Director James indicated the Board knew going in that there was going to be some additional improvements and the $160,000 is doable and a good use of District resources and reserves.

MOTION: Director James moved that the Foothills Board of Directors approve capital funding not to exceed $160,000 to fund the artificial turf, retractable goals and LED lighting at the Foothills Fieldhouse. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

Mr. Hopp clarified staff can go in the direction of non-infill turf; the Board agreed. Director James suggested using the thickest padding with the artificial turf possible for impact and safety.

IX. EXECUTIVE DIRECTOR’S REPORT:

Referring to the report provided, Mr. Hopp highlighted the information related to Beers Sisters Reservoir at Blue Heron Park. The dam needs to be replaced and it has been an ongoing project that Mr. Insley has been involved with for several years. The dam retains water that comes from the west, and it makes sense to have that reservoir continue, Mr. Hopp explained. Urban Drainage Flood Control District and Jefferson County came up with the funds associated with the rehabilitation of that dam. There is an existing trail that goes over the top of the dam and there is a spillway that would need to be bridged, similar to what is at Hine Lake. Mr. Hopp discussed that the District has been asked to fund half of the bridge and the trail on top of the dam, estimated at about $102,000, and recognized that would be of benefit to the neighborhood and the District to replace those recreational elements and amenities. Those funds would be identified in 2017 either in capital funds, or it would be an appropriate use for SB35 funds. Mr. Hopp added that staff are pursuing the possibility of securing water rights to the water in the reservoir that potentially could be used to irrigate Blue Heron Park, as opposed to using Denver Water.

Mr. Hopp talked about an Xcel energy audit that was done specifically for the Foothills Fieldhouse. Staff are using those recommendations for a bid packet to get bids from contractors to replace the lighting in the fieldhouse. In addition, Xcel will do an energy audit of all of the exterior lighting of all parking lots and wall packs at all of the facilities.

Mr. Hopp pointed out information on the front page of the new Foothills Magazine; the same information was distributed at Summerset Festival highlighting the changes coming to Clement Park. In addition, Xcel will do an energy audit of all of the exterior lighting of all parking lots and wall packs at all of the facilities.

In answer to Director Esolen, Mr. Hopp detailed a meeting he and Mr. Insley attended with staff members from Jefferson County Planning and Zoning in regard to the Silver Leaf park credit situation and Silver Leaf development.
X. DISCUSSION ITEMS:

A. Lifeguard Staffing Update

Derek Eberhardt reported that staff plan to reopen Lilley Gulch on Saturday, October 15th. With the opening, full programming will be offered to all of the internal programming and existing relationships with external programs including swim lessons. In addition, the aqua fitness classes that were moved from Lilley Gulch to the Ridge lap pool will resume back on Monday, October 17th. Mr. Eberhardt mentioned CARA that is offered at both Lilley Gulch and Ridge, was able to be accommodated at the Ridge site. That program won’t be reopened and will be offered in the Winter/Spring catalog cycle. Mr. Eberhardt reminded that staff made the decision to close Lilley Gulch temporarily to address lifeguarding shortages back on August 26th. Since then, the community outreach has been extremely successful, Mr. Eberhardt explained and outlined the courses in which applicants would participate. For the Ridge programming, the activity pool was eliminated Monday through Friday from noon to 3pm; staffing for that is continued to be worked on, Mr. Eberhardt explained. He talked about wage adjustments for aquatics staff, and outlined the patron referral program.

B. 2017 Proposed Budget Estimates

Outlining the budget process, Mr. Hopp recognized Colorado Revised Statutes 29-1-105 and 106 require the District to submit 2017 budget estimates to the governing body by October 15th. At the October board meeting, a general overview of the whole budget will be presented; Parks and Leisure Services will provide more detailed information about their specific budgets. In November, Golf and Administration will provide more detail related to their specific budgets. On December 13th, the Board will be asked to consider a final budget along with resolutions for Adoption of the Budget, Appropriation of Funds, and Certification of Mill Levies which has to be submitted December 15th. Mr. Hopp asked that if the Board has specific ideas or thoughts, they be done at the October and November meetings because what comes before the Board in December will be a finished product.

Mr. Hopp explained the budget numbers lack final valuations. The District receives a preliminary valuation number from Jefferson County in late August and final valuation numbers are provided in November. The budget numbers lack insurance premiums that have not been nailed down yet. The capital budget number is whatever is left over after balancing the budget. Any changes that come up through discussions related to operations will affect the numbers being presented tonight as well. From a broad perspective, Mr. Hopp explained, staff salary increases and 401k contributions are included in these numbers.

Referring to the report provided, Mr. Hopp highlighted items in the budget including salaries and wages. He pointed out Property Tax Collected for Operations shows little growth this year despite growth that has been happening in the District, and expressed hope that the November numbers are better. Director Esolen questioned the accuracy of the preliminary valuation information from Jefferson County Assessor’s Office. Mr. Hopp said typically the trend is the preliminary number that is given the District in August is higher than the final number in November. Mr. Hopp mentioned the Assessor’s Office changed their system and typically the District receives the assessed valuation estimates from the Assessor’s Office by the 25th of August; the District did not receive them until last week. In answer to Director James, it was clarified funds were put in Purchased Services for possible November, 2017 county coordinated mill levy election.

For the record, Mr. Hopp reported the estimated revenues for 2017 are $26,725,501 and estimated expenditures are $26,725,501. Mr. Hopp reiterated staff will provide detail in an overview of the budget and departmental presentations.

XI. ADJOURNMENT:

The regular meeting was adjourned at 8:05pm. The next regular board meeting will be held at 6pm on Tuesday, October 25, 2016, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary