The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

I. CALL TO ORDER: Director James called the regular meeting to order at 6pm.

II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL:

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<th>Director</th>
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<tr>
<td>Bosanko</td>
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<td>Farrar</td>
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<td>Esolen</td>
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<td>Meyer</td>
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<td>James</td>
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ALSO IN ATTENDANCE: Ronald Hopp, Executive Director; Paul Rufien, District Counsel; Colin Insley, Director of Parks Planning and Construction; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director of Operations; Tom Woodard, Director of Golf; Dennis Weiner, Director of Administrative Services; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Bosanko moved that the Foothills Board of Directors approve the October 25, 2016 agenda as submitted. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

V. APPROVAL OF SEPTEMBER 27, 2016 MINUTES:

MOTION: Director Bosanko moved that the Foothills Board of Directors approve the minutes of the September 27, 2016 board meeting as submitted. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Rob LaMielie, Mile High BMX board member, requested from the Board a consideration of the vote on the BMX track for renewal of the lease. Mr. LaMielie reminded they have already received approval for the track to move forward, the lease renewal was declined and he asked the Board to reconsider. Mr. LaMielie gave the Board approximately 400 signatures that have been collected for the track.

Bill Turner, Mile High BMX board member, said he has been on this adventure for almost five years and asked the Board to reconsider the measure they proposed two months ago. Mr. Turner expressed he felt the outcome had more to do with whether or not the BMX track was appropriate rather than whether or not to renew the lease. Looking back at the process Mile High BMX was required to go through over the last five years, Mr. Turner recalled what has been done.

Director Bosanko asked of the 400 signatures, how many are from the area or from the District; Mr. Turner indicated they can have that more well-defined. Mr. Turner explained Mile High BMX had presented the Board an initial contract extension and got feedback from the Board and the community about concerns and revisions. He described the accommodations Mile High BMX made for every comment they heard in that revised contract.

Director Farrar questioned whether the track could be put in another location; Mr. Turner explained how the Schaefer location was chosen by the District, processes that have already been
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done, and the endeavors it would take to change locations. In answer to Director Esolen, Mr. Turner indicated the group would canvass adjacent communities if they have the ability to revisit this with the Board for a vote in a month or two.

Director James recalled he and Director Bosanko had ‘yes’ votes and requested that Director Farrar and Director Meyer give their explanation for their ‘no’ vote and ‘abstain’ vote. Director Farrar indicated it is in her Ward and the people who live there don’t want it to happen, so voted ‘no’ for the people who live there. She added she is not opposed to BMX but would like to find another location, and said it is not something she would probably want in her backyard.

Director James mentioned he visited Cortez, Colorado this summer and gave an example of a BMX track there, a beautiful facility that is open to the public. Mr. Turner talked about the importance of cycling to Colorado residents and bringing it to this part of town as an amenity. Addressing dust, Mr. Turner emphasized the confines of what is planned for that area will be far better than it is right now when it comes to dust. Discussion ensued regarding construction and size of the track.

Director Meyer explained he had abstained on the vote because he had been on the Board for only one meeting at that point, and because he and Mr. Turner had had business dealings together and there could be a perception of a conflict of interest. He explained that he would fully support the track.

Director James expressed concern about putting the BMX track agreement extension back on the agenda as it was; there needs to be something different and a valid reason to reintroduce it. Director Bosanko suggested having Mile High BMX present what the percentage of support is in the area, some sort of a dust mitigation plan, and their costs so far. She added staff can let the Board know how much would it cost and how long would it take to move it to Fehringer Ranch. Mr. Turner explained they have paid for a survey, paid for engineering to bring drawings to Jeffco for grading and drainage and assembly of the Master Plan, grading permit, and raised money for the performance bond. There was discussion about possible alternative locations.

Mr. Hopp proposed other alternatives that staff can put together. There was discussion about adding parking at the Schaefer site; staff can provide that as part of the alternatives. Mr. Hopp discussed when the Board had approved the lease five years ago, it was in recognition that it was a provision of a service to the broader District that the District did not have to build, operate, and maintain. The District wasn’t in the position, at that time, to consider additional parking. That is something staff can take a look at in addition to additional costs related to another location.

It was decided to put a new BMX lease consideration on the December board meeting agenda. Mr. Hopp clarified having an overview of the existing agreement, alternatives for other sites from staff, From Mile High BMX, the Board would like to see outreach that they have done, dust mitigation, confirmation of expenses to date, percentage of supporters in the area and any further outreach that they do. In addition, Director James mentioned he would like to know what parking requirements would be needed for events that might be held on a regional/state level and lighting requirements. Mr. Hopp reiterated additional parking can be worked in to the alternative site cost figures.

Jason Miller, Mile High BMX board member, commented that working with the existing board members and everything requested sounds very agreeable. He reminded the Board that at least half of the items were already discussed with prior board members. Mr. Miller indicated they will go through the process again, and asked for possible expedience because Mile High BMX is liable to the people who donated to their non-profit and would like to see an amenity come out of it.

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

A. GOCO Grant Application – Clement Park Playground

According to the memo provided, Colin Insley said one of the goals behind the redevelopment project at Clement Park, since there are funds to leverage, are grant opportunities that could stretch dollars further. He pointed out possible grant projects that can be applied for through Great Outdoors Colorado (GOCO) for Clement Park. Pointing to a map provided, a destination playground would be in Phase C of this redevelopment project.
He noted there are currently three playgrounds on site, all three do not meet ADA standards, the new playground would meet those requirements. Mr. Insley outlined the budget showing funding sources. As part of the grant application, Mr. Insley indicated a resolution is needed. He said if the application is not successful this time, it would go through a review with GOCO and be resubmitted next year.

**MOTION:** Director Farrar moved that the Foothills Board of Directors approve Resolution No. 16-007 for the purpose of submitting a grant application to Great Outdoors Colorado for the 2016 Local Park and Outdoor Recreation Grant round to seek additional funding for the destination playground at Clement Park. Director Meyer seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

**B. Balfour Senior Living Center Easement**

Referring to information provided, Mr. Insley indicated the easement is east of Wadsworth and south of Coal Mine where the developer will put in a senior living center. They are requesting an easement to connect their sewer line with the trunk line, Mr. Insley explained. Mr. Insley recognized the easement agreement has been reviewed by legal counsel.

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the utility easement in the Dutch Creek greenbelt and authorize the Executive Director to execute the Easement Agreement. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

**IX. EXECUTIVE DIRECTOR’S REPORT:**

Highlighting the attached report, Mr. Hopp pointed out revenue being generated from the four Intergovernmental Agreements (IGAs). He noted these are annual renewable IGAs, and with the Board’s concurrence, will reach out to them to see if they want to continue. Mr. Hopp mentioned the Clement Park project is out to bid.

In addition to the report, Mr. Hopp said at the November board meeting, the Board will consider another GOCO grant resolution. In the past, the District supported the Kyffin school yard grant from GOCO, Mr. Hopp explained. Coronado Elementary is planning to apply for a school yard grant through GOCO that the District would sponsor. Mr. Hopp called attention to photos of the signage at the Fieldhouse and the new screen wall at Meadows Golf Club. In answer to Director Farrar, there was discussion about facility shut downs for cleaning and maintenance projects.

**X. DISCUSSION ITEMS:**

**A. Finance Update**

Dennis Weiner reported the District does continue to perform well financially compared to budget expectation. Referring to the report provided, Mr. Weiner explained total year-to-date operating revenues through September were higher than planned. Operating expenditures were better than planned, Mr. Weiner outlined. The net operating revenue was favorable plan primarily driven by lower operating expenditures. Non-operating revenue was favorable to plan, Mr. Weiner explained and non-operating expenditures were unfavorable to plan mainly due to the closing of the Foothills Fieldhouse at the end of June. Mr. Weiner concluded through September 30th, net revenues were better than planned.

**B. 2017 Proposed Budget Presentations**

Mr. Hopp provided an overview of the proposed budget as presented in the 2017 Proposed Budget Book. He pointed out a chart that shows all of the different districts and sub-districts, what the mill levies are, what the assessed valuations are. He explained that the District will receive the final assessed valuation numbers at the end of November.

Using Power Point, Mr. Hopp talked about the overall budget, summary of changes from 2016 to 2017, revenue sources, historical mill levies. Mr. Hopp outlined overall operational revenues by department and operational expenditures by department, and went over debt items. Operational revenues and expenses for Administration, Parks Planning and
Construction, Leisure Services, and Golf were outlined. Mr. Hopp discussed a reconciliation of property tax revenues and department subsidies.

Barb Butler recognized Leisure Services is a combined department of operations and recreation which manages all the recreation amenities within the District outside of Golf. Ms. Butler highlighted overall revenues and expenditures for the 2017 Leisure Services’ proposed budget as provided in the budget book, as well as overall highlights for Leisure Services’ Administration. Describing each department, Ms. Butler continued with highlights for Recreation Programs including Fitness Programs, Arts & Events Department, Children’s Programs. There was discussion about capacity and fees for day care in Children’s Programs; Ms. Butler pointed out areas in Children’s Programs where fees are being raised for 2017. Sports and Athletics, and Foothills Fieldhouse were highlighted by Ms. Butler.

In answer to Director Esolen, Derek Eberhardt described allocation of budget and revenue for annual passes and talked about the current pass promotions being offered. Describing each department, Mr. Eberhardt provided highlights for Facility Operations which include Lilley Gulch, Peak Community & Wellness Center, Ridge Recreation Center, Drop-In Babysitting and the Climbing Wall as provided in the budget book. He continued with highlights for Facility Maintenance, Aquatics, Edge Ice Arena and Penalty Box.

Tom Woodard highlighted revenues and expenditures for the 2017 Golf proposed budget as provided in the budget book. He explained the golf industry has been flat over the last 15 years, and outlined items for Foothills Golf Course and Meadows Golf Club, including concessions. Mr. Woodard discussed Golf Development and Improvement Fund projects for both golf courses. Mr. Woodard talked about the status of GolfNow and merchandising for the golf courses.

Mr. Hopp concluded that at the next Board meeting, Parks Planning and Construction and Administration will present budgets. Regarding Director Esolen’s questions about allocation, Mr. Hopp said staff have recently met about that because of bringing the Foothills Fieldhouse on line and talked about that being evaluated in the future. Right now the philosophy is that wherever the passes are sold, that’s probably commensurate with the amount of utilization, Mr. Hopp discussed. The integration of the new POS system that’s going to come on line next fall might have some reporting that might allow it to be more granular in how those revenues are allocated. Director Esolen mentioned another issue is what year a pass is sold in and what year the revenue is booked. Mr. Weiner discussed the deferral of revenues.

Due to the November 8th board meeting being election night, the Board discussed moving that meeting to November 15th.

**MOTION**: Director Bosanko moved that the Foothills Board of Directors be moved from November 8, 2016 to November 15, 2016. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, nay. The motion was approved.

XI. ADJOURNMENT:

The regular meeting was adjourned at 9:01pm. The next regular board meeting will be held at 6pm on Tuesday, November 15, 2016, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary