



Creating Community, Enhancing Health, Inspiring Play

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## **Adopt a Park & Trail Program**

Dear Future Volunteers:

Thank you for your interest in Foothills Park & Recreation District's Adopt a Park & Trail Program! This exciting project will offer new opportunities for community members and organizations to become more involved with parks, greenbelts and other public properties.

This is a great way for individuals and all types of organizations –homeowners associations, religious, schools, private businesses, nonprofits and corporations – to adopt an area that needs care and attention. By committing your valuable time and energy, you will help the District have cleaner, safer and more beautiful parks, trails, and greenbelts.

Each area will have different needs. Sweeping, litter removal, flower bed maintenance, and general cleanup (such as removing small sticks and rocks from walking areas) will be mainstays of the program, with other tasks (such as occasional painting, small maintenance projects, and plantings) needed on a less continuous basis. A little time and elbow grease are all that are needed for you to help make our District properties more inviting and safer.

Take pride in your community! Become one of our volunteers by adopting a park, greenbelt or section of trail for one year. The gratification you will feel seeing your group's name on your adopted area will be small compared to the pride and satisfaction you will feel in giving back to your community in such a meaningful way. Your efforts will have an impact on every person that uses the park, trail or greenbelt you adopt.

If you are unable to commit for an entire year, there are opportunities for special one-time projects that are just waiting for someone like you! We would also be happy to accept any monetary contributions or donations of equipment and plant materials. Donations would be used for maintenance and beautification projects.

Thank you again for interest in this hands-on effort to make the Foothills Park & Recreation District an even better place to recreate! For more information on the Adopt a Park & Trail Program, please call Foothills Park & Recreation District at (303) 409-2317 or email [smcafee@fhprd.org](mailto:smcafee@fhprd.org). You can mail or drop off an application form to:

C/O Sarah McAfee, Maintenance Service Center  
Foothills Park & Recreation District  
3624 S. Kipling Pkwy  
Denver, CO 80235  
Or fax to 303.409.2340



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## Adopt a Park & Trail Program Application Form

### **Organization Information:**

Organization Name \_\_\_\_\_

Contact Name(s) \_\_\_\_\_

Title \_\_\_\_\_ Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Fax \_\_\_\_\_

Mailing Address (address, city and zip)  
\_\_\_\_\_

Approximate Size of Membership \_\_\_\_\_ Approximate Number of Volunteers \_\_\_\_\_

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### **Adoption Information:**

Name of Preferred Park, Trail Section or Greenbelt \_\_\_\_\_

Location (intersection or subdivision) \_\_\_\_\_

Date Available to Start \_\_\_\_\_ End Date \_\_\_\_\_

Preferred Time of Day \_\_\_\_\_

How often can you commit to these days and times (weekly, monthly, seasonally)?  
\_\_\_\_\_

Other information you would like us to know about your organization  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Foothills Park & Recreation District**  
**Adopt a Park & Trail**  
**Task and Responsibilities Agreement**

The Foothills Park & Recreation District, (“District”) and \_\_\_\_\_ (“Organization”) agree to the terms set forth in this agreement which govern the services the Organization will perform at \_\_\_\_\_ (“Park or Trail”).

The District desires to provide interested persons with an opportunity for community involvement through voluntary participation in a park maintenance and beautification program by adopting a park, green belt or section of trail mutually agreed upon by the District and the Organization.

1. The Organization’s volunteers will perform the services listed on the “Task Agreement” portion of this Agreement without compensation. The Task Agreement can be revised if agreed to by all parties in writing. The Organization will not perform any activity that the District has not previously approved and will not subcontract or hire others to do the work listed in this Agreement. The District may, at its discretion, perform or cause others to perform the services listed in the Task Agreement.
2. The Organization agrees to abide by the safety guidelines accompanying this Agreement. The Organization representative who signs this Agreement, or his/her designee, will ensure that each person performing services under this Agreement reads and abides by the safety guidelines.
3. The Organization agrees that it will not discriminate against any person desiring to perform services under this Agreement due to the person’s age, race, religion, creed, color, sex, national origin, ancestry or disability.
4. Members of the Organization and any other persons who may perform any of the services listed in this Agreement shall not be considered employees by the District. A person performing services for the District under this program will not be held personally liable for any claims based on something he or she did not do, as long as he or she is acting within the scope of his or her duties and performing the tasks approved by the District. However, a person may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.
5. Either party may end this Agreement at any time by sending written notice to the other party.

FOOTHILLS PARK & RECREATION DISTRICT

ORGANIZATION

By \_\_\_\_\_

By \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

**Foothills Park & Recreation District  
Adopt a Park & Trail  
Individual Waiver and Release Form**

I verify that, to the best of my knowledge, my physical condition and fitness are adequate for me to safely participate in the Foothills Park & Recreation Adopt-a-Park Program and that no physician or any other qualified individual has advised me against participating in the Adopt-a-Park program or in similar activities.

I understand that I am participating in this program on a purely voluntary basis and I agree to take safety precautions to protect myself from injury.

I understand that I will not be held personally liable for a claim based on something that I did or did not do, as long as I am acting within the scope of my duties and performing the tasks approved by Foothills Park & Recreation District. I also understand that I may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.

I agree to indemnify and hold harmless the Foothills Park & Recreation District, its officers and employees and defend against all claims brought or actions filed, for any and all claims, suits, actions, debts, damages, costs, charges, and expenses including court cost and attorney's fees, and against all liability, losses and damages of any nature whatsoever, including but not limited to property damage and personal injury, including death resulting at any time there from, arising from any alleged acts of negligence, either active or passive, or the participant or any person acting on his/her/its behalf arising from the activities which are the subject of this contract.

Parent or legal guardian must sign for participants who are under 18 years of age.

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**If you have any doubts about your physical capacity for participating in any of the scheduled activities, you should discuss this with your physician.**



## **Foothills Park and Recreation District Adopt a Park & Trail General Guidelines**

Foothills Park & Recreation District wishes to thank you for joining our Adopt a Park & Trail team! Together, we can work to strengthen the quality of our parks, trails, and neighborhoods.

Your safety is a crucial aspect of this important job. Reading and committing to the safety guidelines provided below will help ensure that your experience is as enjoyable as possible.

1. Organizations must provide adequate supervision for participants who are 15 years of age or younger.
2. We ask that volunteers do not perform any activities outside of their physical capabilities.
3. The use of power tools and motor-driven equipment is prohibited unless there is written authorization from Foothills Park & Recreation District.
4. All volunteers are required to sign a waiver and release form before the commencement of volunteer activity.
5. All volunteers under the age of 18 must have the signature of a parent or legal guardian on their waivers.
6. Wear appropriate clothing and shoes.
7. Work only during daylight hours.
8. Avoid inclement weather (lightning, etc.).
9. Beware of insects and other irritants.
10. Gloves, close-toed shoes, and insect repellent are strongly recommended.
11. Beware of traffic when working close to roadways or on trails.
12. Avoid (and report to District staff) discarded needles and syringes.
13. Avoid contact with unknown chemicals.
14. Avoid approaching any unfamiliar animals, including pets.
15. Avoid sunburn by wearing sunscreen and protective clothing.
16. Carry water and stay hydrated throughout your scheduled work period.
17. If hazardous material is found, call 911 to report.