The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

I. CALL TO ORDER: Director James called the regular meeting to order at 6pm.

II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL:

- Director Bosanko: Present
- Director Farrar: Present
- Director Esolen: Present
- Director Meyer: Present
- Director James: Present

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Tom Woodard, Director of Golf; Dennis Weiner, Director of Administrative Services; Colin Insley, Director of Parks, Planning and Construction; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director of Operations; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Bosanko moved that the Foothills Board of Directors amend the August 22, 2017 agenda to the following: Board Policy Manual Update, Finance Update, Executive Director’s Report, Mill Levy Allocations/Projects, Ballot Language Resolution. Director James seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

V. APPROVAL OF JULY 25, 2017 MINUTES:

MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the July 25, 2017 board meeting as submitted. Director Bosanko seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Diane Suchomel, district resident, addressed the Board. Ms. Suchomel expressed the District has had a lot of vandalism in the last week, and proposed the District needs a park ranger. Director James mentioned things are brought to the Sheriff’s Department’s attention and police reports are made, and there was discussion about vandalism in the parks.

Annie Berger, district resident and member of the Columbine Knolls South Estates board of directors and co-chair of the parks committee for the homeowner’s association addressed the Board. Ms. Berger extended thanks to the Board and Mr. Hopp for contributing to the cost of the recently completed Wayside Meadows Park playground, and extended an invitation to the grand reopening of the playground Friday, August 25.

VII. OLD BUSINESS (A):

A. Board Policy Manual Update

In the continued effort to update the Board Policy Manual, Mr. Hopp indicated there are five policies up for consideration this month per the memo attached. Land Use Encroachment Policy, Parks Naming/Renaming Policy, Sign Policy, Matching Funds Policy, Prairie Dog Management Plan. Staff’s recommended redlined revised copies of each policy was discussed, as well as recommendations from the Board; staff can incorporate those changes.
MOTION: Director Meyer moved that in the effort to update the Board Policy Manual, the Foothills Board of Directors approve the attached policy revisions as discussed. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

Director James reopened community comments to hear from Dr. Shirl Smith regarding her meeting with Lakehurst. Dr. Smith explained she gave a presentation tonight to Lakehurst Water & Sanitation District requesting a two inch tap instead of three quarter inch tap, and is waiting for their decision. In answer to Director James, Dr. Smith described the process moving forward which includes a community meeting, and talked about dates for the meeting.

XIII. DISCUSSION ITEMS (A):

A. Finance Update

Dennis Weiner discussed the year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through July 31, 2017 as compared to budget, and highlighted items according to the report provided. The total District year-to-date operating revenues were lower than planned, Mr. Weiner detailed. Operating expenditures year-to-date were better than planned, Mr. Weiner outlined those significant factors. Net operating loss was favorable to plan. Net non-operating revenue was better than planned, Mr. Weiner elaborated. Looking at the bottom line, Mr. Weiner concluded net revenue was better than planned.

IX. EXECUTIVE DIRECTOR’S REPORT:

Referring to the report provided, Ronald Hopp highlighted the progress on the Clement Park project. Regarding Feeding Many, Inc., Mr. Hopp indicated he had suggested to Dr. Smith that the District wait for the outcome of the Lakehurst meeting tonight to schedule a community meeting possibly in September and mentioned a possible agreement would be drafted by Feeding Many, Inc. Mr. Hopp talked about the tremendous success of Wayside Meadows Park playground build, and acknowledged participation by Commissioner Rosier. Mr. Hopp mentioned the Facility Usage IGAs are doing well.

X. DISCUSSION ITEMS (B):

B. Mill Levy Allocations/Projects

Staff have been meeting and talking about projects and expenditures that would relate to what would be done with increased funding when the mill levy increase is successful in 2017. Determinations have been made on what could potentially be funded by a mill levy and what makes sense for a potential bond issue extension at the end of 2020.

Mr. Hopp discussed enhanced services suggesting that with the additional revenue that would be generated, there would be an expectation that things would be better. Using Power Point, areas where staff want to focus were outlined. Mr. Hopp pointed out the numbers in the presentation are based upon 2.5 mills and talked about the amounts that would be available for capital; inclusive of all capital with the exception of SB-35 funds and the exception of Golf Development and Improvement funds.

The Management Team has talked about allocation amounts for the various areas within the District. Mr. Hopp pointed out Parks being the area that needs the most focus, then outlined Leisure Services, Golf, Information Technology, facility repairs, large equipment, and unallocated. Mr. Hopp detailed specific projects for each area for the first five years, and pointed out that the numbers used are based on the current Capital Repairs List. Mr. Hopp reiterated the parks projects are going into existing parks where there are infrastructure needs, updates needed, etc. He outlined other park projects and potential enhancements to the District that could potentially be addressed in years six through nine, or would be good bond extension projects if the District decides to ask voters for an extension of the bond that expires at the end of 2020. Mr. Hopp described projects that could potentially utilize other revenue sources like a revenue bond.

Director James suggested to put the information on the website and provide it to Friends for Foothills. There was discussion to not spend money to maintain Ash trees, but replace them with something hardier. Director Esolen expressed preference not to call out unallocated
dollars; allocate them to where staff thinks they are going to go. He acknowledged there is no promise to spend that dollar amount; contingencies are built in the project budgets. There was discussion and comments about the projects list. Mr. Hopp explained this is one piece of information; there are other pieces of information that talk about the overall operational side of things. He reiterated it is basically an outlining of the overall mill levy – these are the amounts that could be expended into capital, and these are those projects.

There was discussion regarding messaging. Director James expressed building faith in what the District is doing as far as handling taxpayer dollars wisely and having the longevity of fiscally responsible management is what needs to be demonstrated to public.

Mr. Hopp proposed reallocating the unallocated into all the other categories. There was discussion about the polling results as to investing money into Golf and IT. Mr. Hopp indicated the prevailing thought was Clement Park has gotten a lot of money, but the reality is there is not enough money to address all the needs throughout the District, and staff are trying to prioritize areas that do not already have money invested. Discussion continued and questions were answered. Mr. Hopp reiterated this is information for the Board and it can certainly be made available to the public, with the Board’s feedback related to that. It is only one piece of all of the factual information that can be provided in terms of the overall financial picture.

XI. OLD BUSINESS (B):

B. Ballot Language Resolution

Mr. Hopp indicated the numbers in the presentation were based upon revenues generated from 2.5 mills, though past discussion has been around 2.75 mills. The draft ballot language that is proposed in the packet is based upon 2.75 mills. It is based upon 2018 numbers and also based upon the projected assessed values. The hope is to get preliminary assessed values for 2018 from the County by the end of August. The final ballot language is due to the County September 8th, so this will probably be changed based upon the assessed valuation from the County with the most current information. Also to assist with deliberation, a detailed spreadsheet was provided that shows revenue projections for 2.25, 2.5, and 2.75 mills and what would be generated over the course of nine and ten years, as well as estimated mill levy costs for a home valued at $400,000.

Mr. Hopp pointed out for the Board’s consideration, a resolution placing the item on the ballot, with some nuances that will have to be changed between now and September 8th. He detailed the ballot language reflective of the 2.75 mill amount.

There was discussion regarding edits and adding the increase amount per year for a $100,000 market value in the ballot language. Directors Meyer and Esolen agreed to work with staff to revise the ballot language. Mr. Hopp clarified that by passing the resolution, in the motion, the Board is giving the process time for the ballot language to be tweaked up until September 8th, the rest of the resolution will remain. There is some factual information that staff are waiting for from the County that will be incorporated into the final document.

There was discussion about going forward with the mill levy election, mill rate, and sunset. The Board was in agreement to move forward with the election with a mill levy rate of 2.75. There was discussion about the meaning of assessed value and market value. The Board agreed to add a nine-year sunset.

MOTION: Director Bosanko moved that the Foothills Board of Directors approve Resolution No. 17-006 for the November 7, 2017 Coordinated Election pending preliminary assessed valuations from Jefferson County by the end of August and final review by staff, district counsel, Director Esolen, and Director Meyer, to be certified with Jefferson County by September 8, 2017 as discussed. Director Farrar seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

Annie Berger, district resident and member of Friends for Foothills, expressed support for the mill levy election and the increase.
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XII. ADJOURNMENT:

The regular meeting was adjourned at 8:31pm. The next regular board meeting will be held at 6pm on Tuesday, September 26, 2017, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary