

**FOOTHILLS PARK & RECREATION DISTRICT**  
**REGULAR BOARD OF DIRECTORS MEETING**

**February 27, 2018**

The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

- I. CALL TO ORDER: Director James called the regular meeting to order at 6:05pm.
- II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- |                   |         |
|-------------------|---------|
| Director Bosanko: | Present |
| Director Farrar:  | Present |
| Director Esolen:  | Present |
| Director Meyer:   | Present |
| Director James:   | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Colin Insley, Director of Parks, Planning and Construction; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Tom Woodard, Director of Golf; Dennis Weiner, Director of Administrative Services; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

Ronald Hopp requested to add an Executive Session item to discuss Contract Negotiations.

**MOTION:** Director Bosanko moved that the Foothills Board of Directors approve the February 27, 2018 agenda as amended. Director Meyer seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

V. APPROVAL OF JANUARY 23, 2018 MINUTES:

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the minutes of the January 23, 2018 board meeting as submitted. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

A. Part-Time Scholarship Award Recipients

Ronald Hopp acknowledged the Board had instituted a scholarship opportunity for part-time employees a few years ago, and three or four are rewarded every semester. Recipient Maddie Diederichs was not present, Evan Lim and Angeline Watkins each received their award.

B. Introduction of Parks Interns

The Parks, Planning and Construction department has taken on two interns from the Business and Workforce Center of Jefferson County, P4 program. Sarah McAfee introduced Isabel Gallegos and DeLyce Davis to the Board.

Director James opened the floor for community comments.

Chris Holodny, district resident, indicated he talked to Colin Insley a couple of months ago and wanted to find out where everything stands. Mr. Insley explained Chris had talked to him about replacing a fence on the east side of Schaefer, staff have taken a look but no action at this point. Mr. Hopp said staff can meet with Mr. Holodny on site.

Debrah Binard, district resident, indicated she lives across from the proposed project for the community orchard and garden that is in the contract process. She discussed the contract changes and the drainage clause. Ms. Binard asked the Board to expedite signing the contract. There are plant materials and trees coming, and the irrigation being put in, that Ms. Binard will be a major part of.

Dr. Shirl Smith, Feeding Many Inc., thanked members in the audience for their support.

Jenni Regan, The Rock Community Church, talked about benefits of the garden for multiple churches including the Rock Community Church.

Denise Stephensen, Kendallvue Elementary PTA, said they are excited about the opportunity for the garden to be across from their school. The PTA, the principal, and the community at the school are behind it.

Kathleen Sherman, The Rock Community Church, said the church is excited about doing something in the Littleton community and is behind helping Dr. Smith maintain the garden.

Director James expressed the Board has supported this initiative and has approved legal counsel and staff to execute the agreement; however, community comments were received after last month's board meeting when that item was approved. Director James reiterated the Board is not rejecting the project, the Board would like to see it happen. Director Esolen added he was at the community meeting after last month's board meeting and agreed the timing was odd; the Board, Feeding Many, and staff agreed it was the best thing to do. The Board has a responsibility to listen to all the points of view.

Ronald Hopp discussed that on January 23<sup>rd</sup>, the Board did approve the agreement subject to legal counsel and staff approval. On January 24<sup>th</sup>, at the Jefferson County Planning Commission meeting he attended there were individuals in opposition. The following day, Mr. Hopp got phone calls and emails from individuals. A meeting was facilitated with three of the people, Dr. Smith and a Feeding Many board member, Mr. Hopp explained. He indicated the agreement was edited between the District and Feeding Many, and is still in negotiations for that process. Dr. Smith discussed getting the project moving in a positive direction.

Leo Zeggert, district resident, said he plays Foothills and Meadows golf courses, and would like to see the golf facilities improve. They have a men's club with 200 members and they don't fit in the clubhouse, for the spring and fall banquets they have to go other places. There are no partitioned areas for smaller meetings. Mr. Zeggert discussed sooner or later investments will need to be made at the courses, whether it is sprinkler systems or facilities. Mr. Hopp indicated there is a meeting set up that Tom Woodard, Dennis Weiner and he are going to attend February 28<sup>th</sup> with a group of golfers that represent the various leagues.

## VII. OLD BUSINESS:

### A. Clement Park Ballfield Re-Lighting Project

Ronald Hopp prefaced that the District received a \$3 million grant from Jefferson County Open Space to provide improvements to Clement Park, and matched that grant with district funds. There were a multitude of projects that needed to get accomplished. One of those items was to re-light the four ball diamonds at Clement Park, Mr. Hopp explained according to the memo provided.

Staff have looked at the various lighting structures, companies, and different types of configurations. Staff have ultimately narrowed it down to LED lights, and have gotten budgetary estimates during the course of investigation, Mr. Hopp explained. After pre-qualification, there were five interested bidders at the requested price level. The apparent low bid is Qualite Sports Lighting, LLC, Mr. Hopp discussed. He referred to an informational packet showing configuration of the lights. Staff had gone to their construction site and manufacturing plant. Mr. Hopp discussed a potential installation timeline process that needs to be worked out.

Mr. Hopp requested Board approval for the Qualite bid to finalize the contracts and move forward on the timeline. There was discussion; Mr. Hopp and Terry Green answered questions from the Board. In answer to Director Meyer, Mr. Hopp indicated Qualite would like to get a project in Colorado and potentially use it as a demonstration project; references have been very

good. Mr. Hopp added the payback is a little over four years because of the utility savings the District will realize.

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the bid award to Qualite Sports Lighting, LLC and authorize the Executive Director to execute all agreements and other documents necessary to facilitate the implementation of the Clement Park Ball Field Re-Lighting Project, upon final approval by District Legal Counsel and Staff. Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

VIII. NEW BUSINESS:

A. Xcel Easement Request

Referring to information in the packet, Colin Insley pointed out a map showing an easement that Xcel needs to do some repairs in the Friendly Hills neighborhood. Mr. Rufien has had opportunity to review the easement and staff recommends approval pending any concerns from the Board. He confirmed the easement is south of Kendallvue Elementary School.

**MOTION:** Director Bosanko moved that the Foothills Board of Directors approve the Public Service Company of Colorado (Xcel Energy) easement agreement on Parcel A of Weaver Creek Park for the sum of \$2,000 and authorize the Executive Director to execute the documents. Director Farrar seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

B. Memorial Bench Application

Mr. Insley discussed that staff received an application from the Taylor family to place a memorial plaque on a bench at Clement Park, and referred to the application and information in the packet.

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the memorial bench plaque request from Susan and James Taylor at Robert F. Clement Park. Director Bosanko seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

IX. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp indicated the grand opening of *Get Smart!* is this Friday.

Mr. Hopp pointed out information about community solar and explained it is a subscription service where the District would contract with a company to provide energy through a community solar garden, and described the process. Staff have met with four companies, Microgrid Energy is proposing the best rate, Mr. Hopp explained. He referred to information provided outlining the community solar proposal. Staff are bringing forward to the Board a couple of things – the subscription service and receptivity towards locating a 500 kW solar array on top of Foothills Sports Arena. Terry Green, Dennis Weiner, and Mr. Hopp answered questions from the Board, and there was discussion. The Board was receptive to staff continuing discussions with Microgrid Energy.

Mr. Hopp indicated staff are seeking direction from the Board on Foothills Sports Arena turf. According to information in the report and articles provided, Mr. Hopp talked about crumb rubber and other alternatives for infill product. The most cost effective option is crumb rubber, but with a potential health concern, the District may want to wait for the health study results or consider an alternative, Mr. Hopp explained. He showed samples of product to the Board including crumb rubber and encapsulated rubber. There was discussion and questions were answered. The Board agreed to move forward with encapsulated rubber.

The Columbine stake of the LDS church is looking for a project this year, and the District does not have a project for them. One of the projects proposed to do in 2019 is Chaucer Park playground. Mr. Hopp proposed moving up the Chaucer Park playground from 2019 to 2018, and explained. The District would like to keep them engaged and it is almost leveraging dollars with labor to do

the project. Mr. Hopp said reserve funds would be used to fund it, and the reserves would be reimbursed with mill levy funds next year. The Board agreed.

Mr. Hopp updated the Board on Red, White & You sponsorships.

Staff have received preliminary indication of success with the GOCO grant for \$350,000 for the playground at Clement Park.

Mr. Hopp pointed out an article about legislation that would change board elections from even numbered years to odd numbered years. Board members elected in 2020 and 2022 would serve only three-year terms instead of four-year terms.

The job fair was successful, as a result 50 people have applied for jobs.

The March meeting is the second Tuesday, March 13<sup>th</sup>, instead of the fourth Tuesday.

X. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner discussed that total year-to-date operating revenues were better than planned and provided detail according to the report included in the packet. Total year-to-date operating expenditures were better than planned, Mr. Weiner elaborated on what lead to that result. Net operating loss was favorable to plan.

The net non-operating revenue was favorable to plan, Mr. Weiner explained. Looking at the bottom line, net revenue was better than planned for the month.

XI. EXECUTIVE SESSION

A. Contract Negotiations per 24-6-402(4)(e), C.R.S.

**MOTION:** Director Bosanko moved that the Foothills Board of Directors move into Executive Session to discuss Contract Negotiations pursuant to Colorado Revised Statute 24-6-402(4)(e). Director Esolen seconded the motion. Poll of the Board: Director Bosanko, aye; Director Farrar, aye; Director Esolen, aye; Director Meyer, aye; Director James, aye. The motion was approved.

The regular meeting adjourned at 7:40pm. Executive Session started at 7:44pm and ended at 8:12pm. The regular meeting reconvened at 8:12pm.

XII. ADJOURNMENT:

The regular meeting was adjourned at 8:13pm. The next regular board meeting will be held at 6pm on Tuesday, March 13, 2018, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary