

FOOTHILLS PARK & RECREATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

June 26, 2018

The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

- I. CALL TO ORDER: Director Bosanko called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Bosanko led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
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| Director Farrar: | Present |
| Director Butman: | Present |
| Director James: | Present |
| Director Meyer: | Present |
| Director Bosanko: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director of Operations; Tom Woodard, Director of Golf; Dennis Weiner, Director of Administrative Services; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director James moved that the Foothills Board of Directors approve the June 26, 2018 agenda as submitted. Director Farrar seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

V. APPROVAL OF MAY 22, 2018 MINUTES:

MOTION: Director Butman moved that the Foothills Board of Directors approve the minutes of the May 22, 2018 board meeting as submitted. Director James seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, abstain; Director Bosanko, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Diane Suchomel, District resident, addressed the Board about the traffic jam she was stuck in trying to get to the public library on Saturday because of something going on in Clement Park. She requested that the Board please consider having whoever is holding a big event, figure out a better traffic management process.

Adrienne Andrews Glenn, Parkside Governor's Ranch resident, spoke to the suggestion and plans for changing the dynamics of the park. The initial design was to provide prairie grass and wild flowers. Ms. Glenn explained that she liked the idea.

Alex Jamison, Parkside Governor's Ranch resident, addressed the Board and introduced other residents, Jerry Chamberlin and Bryan Erbentraut. Mr. Jamison expressed concern that the present half of the parks' blue grass would be replaced with native grasses. There appears there might be the possibility that, they feel, the park could be ruined in the name of water conservation, and explained. Mr. Chamberlin pointed to a map and distributed photos, reiterating the concerns.

Bruce Glenn, Parkside Governor's Ranch resident, commented on the plans on replacing the blue grass on the eastern portion of the park with native grasses and wild flowers, and distributed a statement to the Board. Mr. Glenn said he had provided written comments to the design team through Colin Insley supporting the original plan which include replacing high water-using blue grass with native grasses and wild flowers, and elaborated.

Mr. Hopp encapsulated what has happened up to date. Staff contracted with a design firm to do preliminary concepts and preliminary designs, Mr. Hopp explained. The concept was presented at a meeting, there were about 18 people in attendance. It appeared there was sentiment that they did not want to see all of that be turned into wild flowers and/or native grasses, citing activities that happen. The design team updated the concept to what it is currently; showing the interior of the oval track would be blue grass and the exterior would remain as native grasses. Mr. Hopp explained why it was considered to eliminate the blue grass. He indicated that as Denver Water continues to raise their prices on an annual basis, they are constantly asking the District if it can be more conservation minded. As the District goes through these park redevelopments, staff would like to identify ways where some of the District's footprint of blue grasses and blue grass irrigation can be taken out and turned into native grasses, Mr. Hopp explained.

Mr. Hopp and Mr. Insley had met with the three individuals in attendance last week and heard their concerns, and would meet with anybody who wants to talk about their concerns. Mr. Hopp recognized that the District has to take a look at the overall plan, the overall ability to be able to sustain watering these types of grasses in the future, and try to balance those things as the District moves forward.

Kevin Wilks, Regional Parks Supervisor, spoke to the maintenance practices of native grass. Discussion ensued. Mr. Hopp reiterated staff wants to try and limit the capital dollars being spent on irrigation systems and try to potentially use some of the dollars on other above ground amenities. There was discussion and Mr. Hopp said staff can take a look at the plan with the design firm.

Director Bosanko acknowledged that Mr. Hopp and Mr. Insley are on top of this and trying to look at both sides, which is what the Board has tasked them with doing.

A. Parks, Planning and Construction Intern Presentations

Sarah McAfee, Parks Volunteer and Operation Coordinator, explained that over the past three months staff have been working with two interns from the Jefferson County Business and Workforce Center P4 program. Ms. McAfee mentioned that she attended the Business Workforce Center's Rising Star Award program. The District received an award for Outstanding Employers in the Community with the successful internships.

DeLyce Davis, intern, was not able to present her internship project; Ms. McAfee talked about the project DeLyce oversaw.

Isabel Gallegos, intern, presented her internship project which was working with the planning department to map hazardous and invasive trees.

VII. OLD BUSINESS:

A. Vision 2030 Master Plan

Mr. Hopp indicated this is something staff have been working on for several years. According to the memo provided, he outlined the process that lead staff to make recommendations in each area of the District.

The document outlines existing conditions, community gaps, visions and opportunities in each of the areas of the District. It is a guide to help in decision-making moving forward. Mr. Hopp acknowledged staff slated 2030, but things can be modified and if there are opportunities not part of the plan, they can be achieved as well.

Mr. Hopp indicated the Board has had opportunity to review the plan on a couple of occasions. Those ideas have either been incorporated, or thoughts have been explained on why they shouldn't be incorporated.

Staff are asking for adoption of the Master Plan that will replace the existing 2005 Master Plan. Mr. Hopp expressed appreciation for the Board's feedback.

MOTION: Director Meyer moved that the Foothills Board of Directors approve the Vision 2030 Master Plan. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

VIII. NEW BUSINESS:

A. Johnston Reservoir Outlet Works Repair

According to the memo provided, Sean Kitners, filling in for Colin Insley, explained as part of the water rights for Johnston Reservoir at Clement Park, there are a number of users downstream along Johnson Ditch. Over a year ago, the valve to open water from the reservoir began to fail. An engineering firm has made a recommendation for repair, Mr. Kitners elaborated.

As part of the Capital Repair and Replacement budget, funds were set aside for design and repair of the valve. Mr. Kitners explained the lowest bid became the best bid for the project. There was discussion and questions were answered.

MOTION: Director Farrar moved that the Foothills Board of Directors award the contract for the Johnston Reservoir Outlet Works Repair Project to Edge Contracting in the amount of \$93,700, and authorize the Executive Director to execute the contract documents. Director Bosanko seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

B. Bear Creek Jr. Sports Association License Agreement

Filling in for Colin Insley, Kevin Wilks, said that for many years the Bear Creek Jr. Sports Association (BCJSA) has called the Schaefer Athletic Complex their home fields for soccer, lacrosse, and baseball. Mr. Wilks explained that several years ago, BCJSA constructed a storage shed as well as batting cage facilities through an agreement with Foothills. That previous agreement has expired. Mr. Wilks talked about the new License Agreement as outlined in the memo provided.

MOTION: Director Meyer moved that the Foothills Board of Directors approve a License Agreement with Bear Creek Jr. Sports Association for the purpose of operating and maintaining a storage building and batting cage facility at the Daniel L. Schaefer Athletic Complex and authorize the Executive Director to execute the agreement. Director Farrar seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

IX. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp observed there have been a lot of staff coming on, gearing up for the summer.

SCFD has recommended allocating \$30,810 for the 2019 Foothills Community Performance Project.

Mr. Hopp pointed out a meeting that he, Colin Insley and Sean Kitners had with Dancing Willows Metropolitan District. There is a park in the area that has not been identified to be refurbished or upgraded as part of the mill levy funds over the next five years. They would like to potentially apply for a GOCO grant jointly with Foothills in the future, Mr. Hopp explained.

Mr. Hopp thanked Directors James, Bosanko and Meyer for coming to the Splash Park Grand Opening. The splash park is a tremendous success.

Mr. Hopp reminded that early last year the Board approved a resolution to pursue the deeding of Clement Park to the District from Jefferson County. The Board approved everything needed to authorize the Board Chair to execute all the documents. Right now, staff are looking at all of the documents as listed in the report, Mr. Hopp pointed out. In the next 60 days, the District may be receiving Clement Park and the water rights associated.

Mr. Hopp thanked Director Meyer for playing in the Foothills Foundation Golf Tournament, and talked about its success.

Tomorrow, the District will be having a Bike to Work Day event, Mr. Hopp elaborated.

Director Farrar added there were more Olympians that visited at Edge Ice Arena.

X. DISCUSSION ITEMS:

A. Finance Update

As provided in the packet, Mr. Weiner detailed the finance update through May 31 and touched on some financial highlights from the update.

Mr. Weiner discussed that the District's year-to-date operating revenues were better than planned and detailed what lead to that result. The total District's year-to-date operating expenditures were better than planned. Mr. Weiner outlined the categories that contributed most significantly to that result. Net operating loss was favorable to plan.

The net non-operating revenue was favorable to plan, Mr. Weiner explained. As a result, through May 31, net revenue for the first five months of the year was better than planned.

B. Facility/Programming Financial Reports

Mr. Hopp indicated staff have been doing this analysis every year about this time to look at the financial performance of the District compared to the previous year. It is inclusive of all the facility operational revenues and expenditures, all the internal and external programming revenues and expenditures, including staff costs, and does not include administrative costs and debt.

Using PowerPoint, Mr. Hopp detailed the financial performance for Lilley Gulch; Peak Community & Wellness Center; Ridge Recreation Center; Edge Ice Arena; Foothills Sports Arena; Foothills Fieldhouse; Deer Creek Pool; Columbine West Pool; Sixth Avenue West Pool; Clement Park; Easton Regional Park; Schaefer Athletic Complex; Urban Parks, Trails and Greenways; Foothills Golf Course; Meadows Golf Club; Other Locations/Offsite Programming. Mr. Hopp went over a synopsis of all the facilities, summarizing overall results.

XI. ADJOURNMENT:

The regular meeting was adjourned at 7:35pm. The next regular board meeting will be held at 6pm on Tuesday, July 24, 2018, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary