The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

I. CALL TO ORDER: Director Bosanko called the regular meeting to order at 6:01pm.

II. PLEDGE OF ALLEGIANCE: Director Bosanko led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL: Director Farrar: Present
     Director Butman: Present
     Director James: Present
     Director Meyer: Present
     Director Bosanko: Present

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Barb Butler, Director of Recreation Programs; Tom Woodard, Director of Golf; Colin Insley, Director of Parks, Planning and Construction; Dennis Weiner, Director of Administrative Services; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

     MOTION: Director Farrar moved that the Foothills Board of Directors approve the October 23, 2018 agenda as submitted. Director Meyer seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

V. APPROVAL OF SEPTEMBER 25, 2018 MINUTES:

     MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the September 25, 2018 board meeting as submitted. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, Abstain. The motion was approved.

VI. COMMUNITY COMMENTS:

VII. OLD BUSINESS:

VIII. NEW BUSINESS:

IX. EXECUTIVE DIRECTOR’S REPORT:

     Highlighting the report provided, Mr. Hopp called attention to the Intergovernmental Agreements for facility use and said he would be reaching out to all of the entities to make sure that they want to continue with the IGAs.

     Mr. Hopp recalled a concerned citizen who came forward about Beers Sisters Reservoir in Blue Heron Park. He described a process allowing the District to capture water in Beers Sisters Reservoir while water is being released from Johnston Reservoir; it is 35 to 40 percent full. The water draining from Johnston Reservoir is scheduled to be completed around November 1st.

     Staff reached out to Jefferson County Open Space regarding the Powered Paragliding Association’s request to have the District consider a take-off and landing location in Fehringer Ranch. Jefferson County Open Space has informed staff that is not allowed on any of their properties, and do not anticipate granting a waiver for that type of activity.

     Staff met with Mesa View HOA representatives regarding the District’s agreement with them to maintain Estates Park. They indicated there are items in the agreement they would like the District to consider updating, Mr. Hopp explained. Staff can make a determination whether there could be
an addendum to the agreement, or modified agreement.

Mr. Hopp called attention to an invitation to contact Regina Smith in regard to attending Foothills Theatre Company’s Night of Classic TV Re-Deux.

Mr. Hopp added that staff met with Architerra, the design firm for the neighborhood parks projects for 2018, and toured the parks being looked at for mill levy funds for 2019.

Concerning the Clement Park deed transfer, Mr. Hopp indicated all the agreements are in place. The Board of County Commissioners are going to consider the land transfer documents at their November 13th meeting. They would like to do a deed transfer ceremony, Mr. Hopp discussed.

X. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner discussed the finance update through September 30, 2018 as detailed in the report provided in the packet.

Highlighting the report, Mr. Weiner said operating revenues were better than planned and discussed the driving factors for that result. The total district year-to-date operating expenditures were better than planned, Mr. Weiner explained.

Looking at the net from operations, Mr. Weiner reported that net operating loss was favorable to plan year-to-date. Net non-operating revenue was favorable to plan, Mr. Weiner discussed.

As a result of all activity through September 30th, Mr. Weiner concluded that net revenue was better than planned year-to-date.

B. 2019 Proposed Budget Presentations

Using a PowerPoint presentation and referring to the 2019 Proposed Budget Book provided, Mr. Hopp gave an overview of the overall 2019 proposed budget. He detailed a summary of changes between 2018 and 2019 budgets, sources of revenues, historical mill levy. Mr. Hopp discussed funds being proposed for capital projects, and outlined debt. He went through overall revenues and expenditures associated with Administration; Parks, Planning and Construction, Leisure Services; Golf. The reconciliation page was summarized, demonstrating a balanced budget. Mr. Hopp mentioned the District has received preliminary valuations from the County, and should get final valuations at the end of November. He recognized items that are not finalized. The overview was followed by presentations from Leisure Services and Golf.

Following the 2019 Budget Book, Barb Butler indicated Leisure Services is comprised of two divisions – Operations Division and Programs Division, and provided an overview of the Leisure Services overall budget.

Ms. Butler discussed highlights for Leisure Services Administration; Recreation Programs which include Fitness Programs, Arts Department, Children’s Programs, Sports and Athletics, Foothills Fieldhouse. She continued with highlights for Facility Operations including Lilley Gulch Recreation Center, Peak Community & Wellness Center, Ridge Recreation Center and Climbing Wall, Facility Maintenance, Aquatics, Edge Ice Arena and Penalty Box.

Following the 2019 Budget Book, Tom Woodard provided an overview of the overall Golf budget. He discussed highlights for Foothills Golf Course and Meadows Golf Club. Mr. Woodard mentioned the Golf Development and Improvement Fund will address the most critical capital needs of the Golf department. He discussed that in 2019, the Golf department is going to upgrade their Point of Sale software and Tee Time Reservation booking engine.

Mr. Hopp reminded the Board that if there are any desires to make any changes, staff would prefer to know before the December meeting. Parks, Planning & Construction and Administration budgets will be presented at the November meeting.
XI. ADJOURNMENT:

The regular meeting was adjourned at 7:18pm. The next regular board meeting will be held at 6pm on Tuesday, November 13, 2018, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary