FOOTHILLS PARK & RECREATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

June 25, 2019

The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

I. CALL TO ORDER: Director Farrar called the regular meeting to order at 6:01pm.

II. PLEDGE OF ALLEGIANCE: Director Farrar led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL:

Director Farrar: Present
Director Butman: Present
Director James: Present arrived 6:03pm
Director Meyer: Present
Director Bosanko: Absent

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director or Operations; Tom Woodard, Director of Golf; Colin Insley, Director of Parks, Planning and Construction; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Meyer moved that the Foothills Board of Directors approve the June 25, 2019 agenda as submitted. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

V. APPROVAL OF MAY 21, 2019 MINUTES:

MOTION: Director Butman moved that the Foothills Board of Directors approve the minutes of the May 21, 2019 board meeting as submitted. Director Meyer seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

VII. OLD BUSINESS:

A. Energy Performance Contract Phase II

As outlined in the memo provided, Ronald Hopp talked about the Memo of Understanding the District had in 2008 with the Governor’s Energy Office to perform an energy audit. The audit looked at District facilities and made a determination that if the District made investments in energy efficient equipment, it could enter into a performance contract. The savings that would be realized in energy consumption would pay debt associated with those improvements. Mr. Hopp explained the District did an initial energy audit, and then a full blown energy audit after an Energy Services Company (ESCO) was selected. McKinstry was selected, one of the Governor’s Energy Office pre-approved contractors. They developed facility improvement measures (FIM), Mr. Hopp explained, and mentioned some of the upgrades and projects that were done. The District generated enough savings to pay off the debt, and that debt is coming due around 2022.

It could be time to go through the process again and staff has met with McKinstry. Mr. Hopp described an Investment Grade Audit (IGA) that would be done, there is a cost to that. If McKinstry finds projects, that cost would be part of the overall project. If they don’t find projects that would lead to energy savings capability, the District won’t be charged for the audit. Mr. Hopp concluded the District needs to do a Memo of Understanding with the Governor’s Energy Office, and enter into a contract with McKinstry for the IGA. The findings will be presented at a future board meeting with recommendations.
**MOTION:** Director Meyer moved that the Foothills Board of Directors authorize the Executive Director to execute all required documents to facilitate the Investment Grade Audit (IGA), including the Memorandum of Understanding with the State of Colorado and IGA with McKinstry Essention, LLC subject to review and approval by both staff and legal counsel. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye. The motion was approved.

**B. Meadows Golf Club Parking Lot Contract**

Mr. Hopp explained the Meadows Golf Club parking lot is in need of repaving, and has been on staff’s radar for several years. It was identified as a mill levy improvement project, along with the north parking lot at Lilley Gulch. The style being used for the parking lot is a concrete overlay, Mr. Hopp described. Overall, the project is about $330,000 and does require board approval. Mr. Hopp answered questions from the Board.

**MOTION:** Director Butman moved that the Foothills Board of Directors award the contract for the Meadows Golf Club Parking Lot Paving Project to SLV Quality Concrete for $329,316.00, and authorize the Executive Director to execute the contract documents subject to review and approval by staff and legal counsel. Director James seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye. The motion was approved.

**VIII. NEW BUSINESS:**

**IX. EXECUTIVE DIRECTOR’S REPORT:**

Highlighting the report provided, Mr. Hopp talked about issues at Hine Lake and dam, owned and operated by Bergen Ditch and Reservoir Company. Bergen is going to do a capital call for the cost, the District has 84 percent of the ownership for management of that. Bergen is in the process of investigating what additional repairs are necessary for that dam, and investigating a low interest loan from the Colorado Water Conservation Board, Mr. Hopp discussed. He explained that the State Dam Engineer has sent Bergen a letter saying there is now a restriction on the water level.

Mr. Hopp reminded the Board that July 10th is the Special District Board Golf outing at Hyland Hills. The Foothills Foundation Golf Tournament was held last Friday; Tom Woodard and staff were commended.

The District was notified by Jefferson County that they are going to do a Coordinated Election in November and asked if the District would be part of that, Mr. Hopp discussed. He suggested with the Board’s concurrence, staff would let them know the District is not going to participate in the fall election. The Board agreed.

Mr. Hopp added that tomorrow for Bike to Work Day, staff is doing a biking function starting and ending at Clement Park.

July 3rd is Red, White & You. Mr. Hopp indicated the District will be presented the Starburst Award from Colorado Lottery for the splash park at Clement Park at 7pm.

Mr. Hopp mentioned August 8th is the planned grand opening for the Clement Park Playground.

**X. DISCUSSION ITEMS:**

**A. Finance Update**

According to the report provided for the year-to-date period ended May 31, 2019, Dennis Weiner said total Operating Revenues were lower than planned year-to-date, and talked about factors that drove that result.

Total district year-to-date Operating Expenditures were lower than planned, Mr. Weiner outlined those factors.

Net Operating Loss was unfavorable to plan for the first five months. Net Non-Operating Revenue was better than planned, Mr. Weiner explained.
Looking at the bottom line, Mr. Weiner reported net revenue for the first five months was better than plan.

Dr. Shirl Smith, Feeding Many, updated the Board on the project.

XI. ADJOURNMENT:

The regular meeting was adjourned at 6:50pm. The next regular board meeting will be held at 6pm on Tuesday, July 23, 2019, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary