

FOOTHILLS PARK & RECREATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

September 24, 2019

The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

- I. CALL TO ORDER: Director Bosanko called the regular meeting to order at 6:04pm.
- II. PLEDGE OF ALLEGIANCE: Director Bosanko led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
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| Director Farrar: | Present |
| Director Butman: | Present |
| Director James: | Present |
| Director Meyer: | Present |
| Director Bosanko: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director of Operations; Tom Woodard, Director of Golf; Colin Insley, Director of Parks, Planning and Construction; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Farrar moved that the Foothills Board of Directors approve the September 24, 2019 agenda as submitted. Director Meyer seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

V. APPROVAL OF AUGUST 27, 2019 MINUTES:

MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the August 27, 2019 board meeting as submitted. Director James seconded the motion. Poll of the Board: Director Farrar, abstain; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

A. Staff Introduction

Joel Tristani, the District's new Senior Systems Administrator, was introduced to the Board by Dennis Weiner. Joel has a Master's degree focused on cybersecurity, holds several professional certifications, and has much experience in IT.

B. Feeding Many Update

Using PowerPoint, Dr. Shirl Smith provided a progress update on the Feeding Many project that was started in March of 2018. She talked about what is going to come for 2020 including a shelter that, in the summer, will help Feeding Many and its youth that come to help, and when school is in session, it will be a full outdoor classroom. Dr. Smith said there will be a Fall Festival November 1, from 5pm – 8pm.

VII. DECISION ITEMS:

A. Columbine Trail Contract

Referring to the packet, Colin Insley pointed out a vicinity map of the Columbine Trail, bid summary, and bid form. The low bid was T & M Construction, Mr. Insley discussed. Staff decided to go with T & M Construction at \$319,367.00. Mr. Insley answered questions from the Board.

MOTION: Director Meyer moved that the Foothills Board of Directors award the construction contract in the amount of \$319,367.00 to T & M Construction, LLC for the purpose of providing concrete trail improvements to the Columbine Trail, and further authorize the Executive Director to execute the construction agreement subject to legal counsel and staff review. Director Farrar seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

XIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Ronald Hopp went over information related to Red Rocks Ranch Development inclusion request, and the County's position as outlined in the fourth referral received by the District.

Mr. Hopp said the HR department, working with the Parks department, came up with a wellness challenge designed to get people outside. There are clues that lead to different park sites and at the sites there are two QR codes. One QR code has a secret word, and one has a fun fact about the District.

Mr. Hopp announced the District is planning on doing a beer festival on October 10, 2020; Hops in the Park at Clement Park.

The Dakota Station tennis courts have recently been resurfaced as part of the mill levy projects. The United States Tennis Association (USTA) allows Pickleball lines on courts that are not going to host USTA sanctioned events. Pickleball lines have been put on Dakota Station tennis courts, Mr. Hopp discussed. He mentioned people will bring their own nets.

Mr. Hopp indicated he has had several conversations with the polling company, the same person used for the last mill levy poll, Lori Weigel. She suggests the District do a polling in November if a May election is being considered. She does feel very strongly that November of 2020 would be a more likely approval. There is an opportunity to poll likely voters in May and likely voters in November to see what the polling data might look like, Mr. Hopp discussed. Separate polling for Sixth Avenue was discussed. Mr. Hopp talked about hybrid polling. He reiterated the consultant recommends doing the polling in November, and would ask broad based questions, and questions related to specific projects. Mr. Hopp indicated staff will probably move forward with that and discussed the fee. May versus November election was discussed; there will be a board election in May. Mr. Hopp observed the polling data will be valuable if both May and November are tested. Paul Rufien agreed the polling will be good, and discussed the November election could turn out an entirely new demographic in high numbers, and that demographic may be more likely to support parks and recreation.

IX. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner discussed the finance update through August 31, 2019, touching on highlights from the report provided.

The total District year-to-date operating revenue was lower than planned. Mr. Weiner detailed the factors that drove that result. The total year-to-date operating expenditures were better than the plan, Mr. Weiner outlined. As a result of all operating activity, net operating loss was better than the plan. Mr. Weiner explained net non-operating revenue was favorable to the plan.

Looking at the bottom line through August 31st, net revenue was better than planned.

B. 2020 Proposed Budget Estimates

In accordance with Colorado Revised Statutes 29-1-105 and 106, Mr. Hopp said staff are required to submit a 2020 budget estimate to the governing board by October 15th. In order to satisfy these legal requirements, the document being provided to the Board reflects estimated expenditures equal to estimated revenues, which is required to present a balanced budget. The information is available to the public for view starting Wednesday, September 25th. The hearing for final adoption of the budget in December will be published in the Canyon Courier.

Greater detail on the budget will be provided in October; Golf and Leisure Services will present their budgets. Administration and Parks will present budgets in November. At the December 10th board meeting, staff will seek the Board's final approval. That will include resolutions for adoption of the budget, appropriation of funds, and certification of mill levies. Mr. Hopp asked the Board for feedback on any potential changes during the October and November meetings.

Mr. Hopp reiterated the action required tonight: the minutes reflect that the Board has received the summary document containing budget estimates for 2020 on September 24, 2019 in compliance with C.R.S. 29-1-105 and 106.

Also provided was a summary of all the budget's units, and highlights related to that. The estimated overall budget is \$30,712,129 revenue; \$30,712,129 expenditures. Mr. Hopp talked about things that need to be done before the budget is finalized.

C. Facility/Programming Financial Reports

Mr. Hopp indicated these reports are based on 2018 actuals. This exercise determines the full financial impact that the facilities have on the overall budget. It includes all facility operational revenues and expenditures, all programming revenues and expenditures, staff wages and personnel costs allocated by proration. The numbers are inclusive of everything except administrative costs and non-operating activity, including debt and capital improvements.

Using PowerPoint, Mr. Hopp detailed the financial performance for Lilley Gulch; Peak Community & Wellness Center; Ridge Recreation Center; Edge Ice Arena; Foothills Sports Arena; Foothills Fieldhouse; Deer Creek Pool; Columbine West Pool; Sixth Avenue West Pool; Weaver Hollow Pool; Clement Park; Easton Regional Park; Schaefer Athletic Complex; Urban Parks, Trails and Greenways; Foothills Golf Course; Meadows Golf Club; Other Locations/Offsite Programming. Mr. Hopp outlined a summary of all facilities.

Director Bosanko opened the floor for additional community comments.

Nancy Werkmeiser, Wheat Ridge, questioned when minutes are posted on-line and asked if she was going to get a written response from the Board about the Foothills Clubhouse proposal they wrote, and decisions that were made as far as not going to go through the bond but are going to be looking at other revenue streams. Director Bosanko mentioned that is part of the minutes. Mr. Hopp said staff will provide a recommendation to the Board on steps to take, probably at the October meeting. Information was pointed out in the Executive Director's report. Ms. Werkmeister suggested town hall meetings, advertising in the magazine on the front page about meetings, about these things. There was discussion. She questioned how many of the Board have been over at Foothills to partake in breakfast or lunch, and asked those of the Board who are up for re-election if they plan on renewing their space on the board.

X. ADJOURNMENT:

The regular meeting was adjourned at 7:28. The next regular board meeting will be held at 6pm on Tuesday, October 22, 2019, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary