

Sample Newsletter

Foothills Before & After School Program

Site Director:

Email:

Phone Number:

Dear Families:

Welcome Back! We are glad that you are starting the year off with Foothills. We hope that you enjoyed winter break and had a restful holiday.

Before and After School care begins again on January 6, 2019. There is no school on **Monday, January 20** in observation of MLK Day. Full Day Care will be provided at **TBD location**. Full Day care begins at 6:45am and ends at 6:00pm. Please send your child with a full water bottle, 2 snacks, lunch, and shoes and clothes appropriate for gym games and outdoor time.

Remember, when JeffCo Public Schools calls for a snow day, Foothills will also call a snow day and program will be closed. In the event that extreme winter weather falls on a day off, we will hold program only if Foothills' facilities remain open. Check local media or foothills.org for this information.

- Access your Before & After School Calendar through your parent portal: <https://connect.schoolcareworks.com/login.jsp>
- December calendars are currently open for enrollment.
- January 2020 calendars will open at 8:00am on December 15 and close for the early bird rate on the last day of the month.
- Any calendars submitted for January after the last day of December will be charged an additional fee. Payments are due at the time of check out.

Thank you for being a part of the Foothills Before and After School Program. If there is any way we can help support you or your children, please do not hesitate to contact us

Happy New Year!



Important Dates

- **January 15:** 8:00am February 2020 calendars open
- **January 15:** Student Council Meeting
- **January 16:** PIE Meeting
- **January 20:** Schools closed for MLK Day – **Sign up for Full Day Care.** Location TBD
- **January 21:** Spelling Bee
- **January 22:** Area Band & Orchestra Concerts
- **January 23:** PTO Meeting
- **January 24:** Daddy/Daughter Dance
- **January 31:** February Early Bird Rate Ends
- **January 31:** Science Fair

Things to Remember:

Earliest Drop off time is **6:45am**.

Latest Pick up time is **6:00pm**.

There is a **late fee** if you pick up **after 6:00pm**.

Remember your ID every day in case there is a substitute staff member.

*Creating Community,
Enhancing Health, Inspiring Play*