

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

January 28, 2020

The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

- I. CALL TO ORDER: Director Bosanko called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Bosanko led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
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| Director Farrar: | Present |
| Director Butman: | Present |
| Director James: | Present |
| Director Meyer: | Absent |
| Director Bosanko: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Tom Woodard, Director of Golf; Colin Insley, Director of Parks, Planning and Construction; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

- IV. APPROVAL OF AGENDA:

MOTION: Director Farrar moved that the Foothills Board of Directors approve the January 28, 2020 agenda as submitted. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

- V. APPROVAL OF DECEMBER 10, 2019 MINUTES:

MOTION: Director James moved that the Foothills Board of Directors approve the minutes of the December 10, 2019 board meeting as submitted. Director Farrar seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

- VI. COMMUNITY COMMENTS:

A. Foothills Foundation Check Presentation

Gary Fuller, Foothills Foundation, presented a check to the District from the foundation. He explained it is their contribution for this year's Red, White & You, \$7,500; golf course irrigation improvements, \$9,206; and playground at Schaefer Athletic Complex, \$5,734. Evan Bailes, Joe Kroog, Mike McWhirt, Mike Greunke, Lucy Arnold, and Jim Everson from Foothills Foundation were in attendance. Mr. Fuller explained the funds were raised from beer sales at Red, White & You, Foothills Foundation Golf Tournament, and Summerset Festival.

Diane Suchomel, district resident, addressed the Board. She thanked Foothills for taking care of the camping problem along Lilley Gulch trail, and referred to photos she had sent.

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Larry Ratliff, district resident, addressed the Board saying he is a regular golfer at Foothills with a group of four seniors. They are concerned with the player's card, they have been told that it's going away. There was a one dollar increase in fees last year. Tom Woodard explained the golf player's card and talked about a Baker's Dozen card that will be implemented in March.

Annie Berger, district resident in Columbine Knolls South Estates, complimented the Board and staff for everything they have done for their Homeowner's Association. She spoke about water aerobics facilities at Ridge and Lilley Gulch. Ms. Berger said Lilley Gulch pool has been closed 18 times since November, and talked about the impacts. With the pool closed, Ms. Berger has been walking on the track at Ridge, and mentioned that other patrons listening to their music full blast, not with earbuds, is problematic.

Nancy Werkmeister, Wheat Ridge, brought to the Board's attention to possibly investigate getting water to the golf course from Harriman Lake. In her understanding, Foothills has the rights to that but can't use the water because there is no way to get the water from where it is to the golf course. Ms. Werkmeister observed the golf course is getting a lot of use, January has been very dry; when they can't water the property, it really destroys the grass. Tom Woodard said due diligence has been done over the years, and discussed options. He offered policies are going to be implemented where lines are going to be put along the rough, the lines cannot be crossed with a cart. Course conditions during the summer months was discussed, Mr. Woodard talked about getting water from Warrior Ditch. Leo Zeggert observed the grass is dry and brittle and blowing away; getting carts off the course will help a lot.

VII. DECISION ITEMS:

A. May 5, 2020 Election Resolution

Ronald Hopp recalled that for the last two years, staff have been talking about the bond issue that is expiring during 2020. The mill levy increase in 2017 has been devoted primarily to parks and trails, with some recreation facility and golf course improvements. With the bond issue expiring, staff wanted to focus on, generally, all assets of the District; voters need to consider extending that bond as well.

Staff are proposing to hold a May 5, 2020 election, Mr. Hopp outlined the resolution provided in the packet. Two things associated with that is the TABOR question related to extension of the bond, and three board members are up for reelection – wards one, two and five. Mr. Hopp explained because of state legislation changes, they will be three-year terms as opposed to four-year terms. The resolution moves forward with the TABOR language, the board elections, designates Richelle Riley as the Designated Election Official. The election will be a mail ballot election.

MOTION: Director James moved that the Foothills Board of Directors approve Resolution No. 20-001 appointing a Designated Election Official and authorizing the DEO to conduct the May 5, 2020 election as discussed. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

B. Roxborough Village Facility-Use IGA Amendment

In March, 2016, the Board approved an Intergovernmental Agreement with Roxborough Village Metro District, Mr. Hopp explained according to the memo provided. The IGA has a paragraph with a clause that caps utilization at \$15,000; this amended agreement raises the cap of reimbursable expenditures from \$15,000 to \$22,500, Mr. Hopp explained. There is a contract change as well.

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MOTION: Director Butman moved that the Foothills Board of Directors authorize the Executive Director to execute an amendment to the Facility-Use Agreement with the Roxborough Village Metro District as discussed, subject to final approval from District Staff and Legal Counsel. Director Farrar seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

C. SB-35 Application

Referring to the memo in the packet, Colin Insley talked about fees-in-lieu of park land and improvements that are paid to the County from developments and kept in escrow until they are applied for by the District. The District has fees that have been set aside by the Kate's Pasture development, Harlan Pines development, and Balfour Senior Living development, Mr. Insley explained. The fees would help provide funding for projects at Daniel L. Schaefer Athletic Complex including Jason Jennings field improvements, and Woodmar Square Park. Mr. Insley explained a resolution is required with the application, and pointed out a map showing where the sites are in relationship to the parks they would be serving.

MOTION: Director Farrar moved that the Foothills Board of Directors approve Resolution No. 20-002 authorizing the application to Jefferson County for disbursement of Fees-in-Lieu of Park Land Dedication funds in the total amount of \$276,785.36 plus interest for improvements to parks and facilities, and further authorize the Executive Director to prepare and submit the required application forms. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

D. Memorial Bench Applications

Colin Insley detailed a memorial bench request for a bench at Harriman Lake Park from Cheryl Lee Hertz Johnson per information in the packet. He brought forth a request from Kathleen Jameson for a tribute bench at Governor James B. Grant Park as well.

MOTION: Director Farrar moved that the Foothills Board of Directors approve the memorial bench requests from Ms. Lee Hertz Johnson to be installed at Harriman Lake Park and Ms. Jameson to be installed at Governor James B. Grant Park. Director James seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

XIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Ronald Hopp gave kudos to staff for the GOCO/CYCA grant received for Russian olive tree removal.

Mr. Hopp expressed staff did a good job cleaning up Lilley Gulch trail and expressed appreciation to Diane Suchomel for keeping staff abreast of things as they are seen.

Mr. Hopp talked about the heat recovery unit at Lilley Gulch Pool. He discussed a temporary solution to get through the colder months and long term assessments.

October 10, 2020 is Hops in the Park, Mr. Hopp said; tickets go on sale February 14.

Adding to the report, Mr. Hopp discussed an ongoing water issue affecting Meadows Golf Course.

Mr. Hopp reported he and Derek Eberhardt met with representatives from Jefferson County Public Library. They are asking if the District would consider allowing a kiosk at Ridge Recreation Center; photos were distributed to

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the Board. Mr. Hopp described their requirements for the kiosk. The Board was in support for staff to continue dialogue with the library representatives.

IX. DISCUSSION ITEMS:

A. Finance Update

Referring to information in the packet, Dennis Weiner indicated the finance update through December 31, 2019 has been provided.

Highlighting items in the report, Mr. Weiner said operating revenues were lower than planned, and looked at what drove that result. The total operating expenditures for the year were better than the plan, he outlined the largest reasons for that difference. The District's net operating loss was better than planned, Mr. Weiner reported, and Non-operating revenue was unfavorable to the plan.

Mr. Weiner concluded the 2019 budget includes funding from reserves. Excluding reserves, net expenditures for the year were better than planned, Mr. Weiner detailed the favorable variance as stated in the report.

B. Year-End Quarterly Reports

Administrative Services

Dennis Weiner presented the fourth quarter of 2019 update for the Administration departments. He talked about the financial performance for 2019, and highlighted activities in the fourth quarter for Human Resources and Information Technology as detailed in the report.

Golf

For the fourth quarter 2019, Tom Woodard presented the financial performance and golf rounds results for the Golf department. He recognized that in 2019, more capital has been spent on the golf courses, and talked about projects. Mr. Woodard highlighted things that are being done at Foothills and Meadows golf courses as detailed in the report.

Leisure Services

For the fourth quarter 2019, Derek Eberhardt presented the financial performance for Leisure Services, and highlighted accomplishments for the overall department as detailed in the report. Mr. Eberhardt gave an update regarding staffing of life guards.

Parks, Planning and Construction

For the fourth quarter 2019, Colin Insley presented the financial performance for Parks, Planning and Construction overall, as well as highlighted activities as detailed in the report.

Marketing and Community Outreach

For the fourth quarter 2019, Mr. Hopp highlighted activities for Marketing and Community Outreach as detailed in the report.

C. 2020 Capital Update

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Mr. Hopp recognized the 2020 budget for capital improvement and equipment is a bit of a decrease from 2019, but a significant increase compared to 2018 and prior years because of the successful mill levy election. Staff are working on significant park and facilities related projects identified as part of the mill levy process.

According to the memo provided, Mr. Hopp outlined funding sources for capital, and discussed the 2020 Neighborhood Park projects that are part of the capital budget. He recommended, with the Board's concurrence, combining the Woodmar Square project with the Lilley Pad park project; the Board concurred. Referring to the 2020 Capital Improvement Projects and Equipment spreadsheet provided, Mr. Hopp outlined projects and equipment for Leisure Services, Parks, Information Technology, and Golf. Mr. Hopp went over projects being funded by the Golf Development and Improvement Fund.

X. EXECUTIVE SESSION:

- A. Legal Advice Related to Litigation per 24-6-402(4)(b), C.R.S.
- B. Contract Negotiations per 24-6-402(4)(e), C.R.S.
- C. Personnel Matters per 24-6-402(4)(f), C.R.S.

MOTION: Director James moved that the Foothills Board of Directors move into Executive Session to discuss Legal Advice Related to Litigation per 24-6-402(4)(b), Contract Negotiations per 24-6-402(4)(e), and Personnel Matters per 24-6-402(4)(f), Colorado Revised Statutes. Director Butman seconded the motion. Director Farrar, aye; Director Butman, aye; Director James, aye; Director Bosanko, aye. The motion was approved.

The regular meeting adjourned at 7:46pm. Executive Session started at 7:49pm and ended at 9:39pm. The regular meeting reconvened at 9:40pm.

XI. ADJOURNMENT:

The regular meeting was adjourned at 9:40pm. The next regular board meeting will be held at 6pm on Tuesday, February 25, 2020, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary