

# RECORD OF PROCEEDINGS

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## FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

March 10, 2020

The regular meeting of Foothills Park & Recreation District was held at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado 80127.

- I. CALL TO ORDER: Director Bosanko called the regular meeting to order at 6:11pm.
- II. PLEDGE OF ALLEGIANCE: Director Bosanko led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
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|-------------------|---------|
| Director Farrar:  | Present |
| Director Butman:  | Present |
| Director James:   | Present |
| Director Meyer:   | Present |
| Director Bosanko: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Tom Woodard, Director of Golf; Colin Insley, Director of Parks, Planning and Construction; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

- IV. APPROVAL OF AGENDA:

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the March 10, 2020 agenda as submitted. Director Farrar seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

- V. APPROVAL OF FEBRUARY 25, 2020 MINUTES:

**MOTION:** Director Farrar moved that the Foothills Board of Directors approve the minutes of the February 25, 2020 board meeting as submitted. Director Meyer seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

- VI. COMMUNITY COMMENTS:

Director Bosanko began community comments with Ronald Hopp providing background information, and outlined the process for public comments.

Ronald Hopp provided an overview of changes that have been implemented at Edge Ice Arena, summarized the process and factors that went in to the decision making process. The District needs to continually strive to maximize revenues in areas where there is opportunity to do so, so that facilities and services that are subsidized can continue to be services the District can provide. Mr. Hopp talked about the variables with the increase in ice rental hours for the larger organization, higher ice rental fee that was negotiated and impacts to the other aspects of the Edge Ice Arena, and the additional revenue the new arrangement is expected to generate. He expressed belief that participants can still be served in the community, at a local rink. Littleton Hockey Association has

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offered to accept any Foothills Hockey players who wish to continue playing at the Edge. Mr. Hopp concluded it was a staff decision, not a board decision, the Board was aware of the circumstances and rationale of the decision. This was an operational, business decision that was evaluated and negotiated by staff to improve the financial position of the District and to be good fiscal stewards to the whole district.

Director Bosanko invited Gabe Gauthier, Director for Foothills Hockey Association and/or Don Codner, President of Foothills Hockey Association to comment.

Gabe Gauthier, Director for Foothills Hockey Association, said Foothills Hockey Association (FHA) was never notified nor given a chance to counter or accept the offer that was proposed by Littleton Hawks (LHA). Mr. Gauthier read a statement to the Board. FHA has worked closely with Foothills Park & Recreation for the last 17 years at the Edge Ice Arena, since the existence of the arena. They were notified on Wednesday, March 4, that they have no longer been given access to rent ice or any part of the facility come May 31. This was a surprise and has left them in scrambling mode to stay intact. Mr. Gauthier spoke about his history with hockey.

Director Bosanko opened the floor for public comment.

*(Some names may have come across unclear for accurate translation/spellings.)*

Vince Grishman, Foothills Flyers, asked questions for the group. Why did Foothills Flyers never get an option to match the new contract by LHA? Who on the Board and management is benefiting from this move? Did the Foothills Park & Recreation District ask why South Suburban stopped dealing with LHA? Why did the Thunderbirds, who have been with LHA for so long, leave LHA? Why does a non-profit all of a sudden concern themselves with profit? Why is the District more concerned about an entity that's in South Suburban for so long, then all of a sudden wants to come here. What's going to happen when LHA does to the District the same thing they did to South Suburban that caused them to kick them out? There was discussion among the audience.

Paul Rufien, District Counsel, addressed the crowd - this Board is an elected board of a governmental entity. There is no obligation whatsoever for the Board to allow them to come to this podium. That is the Board's practice and their policy to be heard, he asked for an increase in respect level as the Board is being addressed. Mr. Rufien answered that no board member has any personal interest whatsoever in this transaction. From a legal perspective, there is zero concern that has been brought to his attention. He advised if anybody has a legitimate concern, bring it to his attention with specificity, not general allegations.

The business operational questions were answered by Ronald Hopp and additionally by Director Bosanko. Mr. Hopp expressed belief that there are not any staff members benefiting from this agreement. He said there are terms and clauses within the agreement, and the District has a Code of Conduct, that if there are issues associated with behaviors, the District is able to make sure the patrons and organization will be held responsible for that. The District is not a non-profit, it is a governmental entity. 55 percent of revenues come from earned revenue that increases or decreases on an annual basis depending on the utilization of the District's various facilities. The District is dependent on some tax dollars but tries to be as independent of tax dollars as possible. Mr. Hopp indicated the decision was based upon historical relationship with FHA and the recognition that the District needed to maximize revenues from the maximized ice time.

Mr. Gauthier said he was prepared to walk in on Monday, March 2, with a proposal for 1000 hours of ice, which is an extended 425 hours more than what they had. He discussed that he was also proposing a junior hockey organization.

Chris Lewis, U8 head coach, expressed there are Conifer, Evergreen, Bailey residents that come down here who are unwilling to go to the Ice Ranch, it is too far to go and they would not be able to join their program. They don't have the capacity in Evergreen to do their own ice. The numbers are not what they seem.

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Joy Belfoure, FHA, said the Board has seen several communications from her today, and asked questions regarding the District's financial records and rules about special districts and state laws.

Mr. Rufien explained everything that was done by the District was done legally and in conformance with all the statutes. This is a policy board. Part of those policies is to empower its staff to conduct the business and operations. This is not a unique decision of this District, Mr. Rufien explained. This did not need to be brought to the Board as an action item.

There were questions from the audience, answered by Mr. Rufien, Director Bosanko, and Mr. Hopp. Mr. Rufien clarified the Board did not make the decision, no decision was made during the February meeting by the Board. He acknowledged most of the people here do not like the decision, nobody is disputing that. There was discussion among the audience. Director Bosanko reiterated this business decision has been made and is done for this year. She said the contract with FHA was up May 31, there was a 30 day notice requirement, given well in advance, to say the District was not renewing. A new contract will start June 1, the contract has been signed. It was discussed there is a confidentiality clause in the agreement, Mr. Rufien discussed it is not an uncommon practice.

Rob Shiller, Foothills Flyers, read a statement to the Board. He implored the District to do the right thing, reverse this decision and allow FHA to continue to be vibrant, active members of the Foothills Park & Recreation District.

Craig Blumengold, U8 Director, read a letter from a parent who could not be at the meeting, Scott Szymanski. The letter had been received and reviewed by the Board. Mr. Szymanski asked the Board to reconsider this contract.

Cris Compton, Foothills Flyers, expressed concern about increase in numbers and asked how the District expects to realize that revenue. She asked what was the form of communication? There were comments among the audience. Ms. Compton asked who will realize the gains of this \$450,000? What are the specific details that FHA was not engaged before a decision was made?

Juli Jacobson said she has a grandson who plays with the Flyers and was in attendance to represent his family. She expressed belief that a multi-year contract here would not be legal. Is the contract good for 10 years or is it good for one year? Director Bosanko talked about the terms of the agreement.

Rachel Oletski said FHA has continually asked for a long term contract. She expressed curiosity that the concept or idea of a 10-year contract is verbiage that is used today, their organization has been told they don't do that. She recognized this is a business contract but there is community involved which are people, families, and children. She discussed the District is affecting 210 families. Littleton has 800 families. The size of the organization does not matter to her, it is a business ethics issue.

Olivia, U12 division, Foothills Flyers, read a letter to the Board. She said the Edge Ice Arena is the Foothills Flyers' home and the only hockey home she has ever known. The Edge Ice Arena is her family's second home, they invest time, energy, trust and heart into the facility and into their hockey community.

Michael Reed, Foothills Flyers, said the Flyers have asked for multi-year contracts over the years and have been told they couldn't do that, why was that afforded to somebody else? Alec Hines, Ice Arena Manager, discussed evaluating ice time and operations, and expressed no recollection being asked for a contract over the last couple years; staff evaluated how they are operating and day to day operations. There were comments among the audience, questions why FHA wasn't engaged. Mr. Hopp assured the decision wasn't personal. Mr. Hopp reiterated staff based their decision on the track record and history of relationship with FHA over the tenure of the 17 years. Whether or not sharing ice had been brought up, Mr. Hopp made clear the number of hours needed and

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number of hours guaranteed in the contract necessitated the change in the direction the District needed to go. Mr. Hopp discussed the business decision for the financial benefit of the revenue over 10 years and the guarantee associated with that. There was discussion, it was made clear it is a 10-year contract. LHA provided in the agreement a guarantee of a minimum number of hours on an annual basis.

Mr. Reed said he couldn't fathom making an agreement like that with the numbers we are talking about and the size of the District and not doing their homework, and does not understand why it is confidential. It was questioned why wouldn't it be safer financially to have two organizations to allocate the ice that's available. The historical amount of ice would remain with FHA, the remainder that's available could have gone to LHA; why not evaluate that? Mr. Hines said staff have been looking at this for three years, ice allocations are looked at on an annual basis, and history for the last three years with FHA was looked at – their numbers, the teams that they carry. He indicated they are currently at eight teams, that doesn't include the U8s. Mr. Hines said the hours that were looked at and got the guarantee were based upon many, many more teams than that; that is why the decision was made.

There were comments and questions from the audience. Mr. Hopp added there was a whole team of individuals analyzing the data comparatively of what was guaranteed over 10 years versus track record of the FHA relationship. There were questions and discussion. Mr. Hopp said there are other variables associated with the decision, it is not all FHA. Operational costs continue to go up and the District needs to make sure it is cognizant of increasing revenues over time. In answer to a question regarding the threshold for RFP and RFQ, Director Bosanko explained RFPs and RFQs for instances in which the District is paying out, this is a revenue based contract.

There was discussion among the audience regarding guarantee in the contract. Mr. Rufien made clear the contract has a guarantee, it is a 10-year contract, there is an annual reevaluation of that. It was expressed that the District is allowing an entity that is outside this district to come in and use a facility that their tax dollars pay for.

Len Vlahos, Foothills Flyers, recognized this Board sets policy that has been given to staff and staff enacts that policy and staff is then evaluated on how well they are meeting those policies. The Board had to have the expectation that staff should have done their due diligence. He said Mike's point was they did no due diligence whatsoever on this. It is up to the board members to hold staff accountable for this.

John Baker, Foothills Flyers, discussed the basic concept of leverage in negotiations and asked how staff claims to have met their fiduciary responsibility. Mr. Hopp provided an answer. Mr. Baker questioned what kind of guarantee they actually have.

Turner Barry, Foothills Hockey, thinks of Foothills as a second home where he can go and feel safe. He said it's a well-run association and pretty much his happy place. This facility is a big part of their team.

Josh McIlwain, Foothills Flyers, asked clarification for the staff decision, Mr. Hopp provided clarification. Mr. McIlwain asked if there was any rescission clause in the contract; Mr. Rufien discussed that. Mr. McIlwain talked about LHA.

Matthew McIlwain, Foothills Flyers, said how dare you take their ice and give it to someone else who is not in their District. The District owes all of them an apology.

There were questions among the audience about the contract answered by Mr. Rufien.

Caden Michelle, Foothills Flyers, said by letting Littleton take over their secondary home, the District is destroying friendships that have been built up. This is for money, that's not okay.

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Carter Wilson, Foothills Flyers, said the last time they played Littleton, they were going after their biggest player and when they finally hurt him, all the kids were celebrating about it. He doesn't want them to take over their rink.

Colton Michelle, Foothills Flyers, said he has played with the Foothills Flyers his whole hockey career and wants to keep playing with them. The District ruined all his relationships.

A speaker said this hockey club has been a big part of their lives. This is a big deal, not just to the kids, but to the whole hockey club. This hockey association has been run by a good director, Gabe.

Julian, Foothills Flyers, said Darren was technically their team leader for their team because whenever someone was mean to one of their players, he was always pushing back to protect one of his players.

Darren Engstrom, Foothills Flyers, asked why did the Hawks just take over their rink.

Monica Campbell, real estate agent, expressed sadness that the District made this decision as a business. Offering this to people who want to come live in this community is something that is an amazing opportunity. It saddens her as a business in this community to not be able to offer this as an offering the same way that she used to.

Joe Shellhaas, Foothills Flyers, said he is a hockey coach, hockey player at the Edge, and an employee of Foothills Park & Rec. An impact is going to be seen further across all the district offerings. Mr. Shellhaas said he will no longer do business with that organization ever again.

Joe (*name unclear*), Foothills Flyers, said he has been playing with the Flyers and started last year. He learned to play hockey at the Edge and it is being taken away because this is a non-profit organization and they are doing this for money.

Nate, first year playing with the Flyers, said he is pretty upset that Littleton can come and take away their rink. They are doing this for money.

Arie Matarazzo, Foothills Flyers, said their association and the friendships and the bonds mean a lot more than money. His team has helped him become a better hockey player, and especially this hockey rink.

Joey Baker, Foothills Flyers, said he got injured by one of the Littleton players and wouldn't want that organization to take over the Edge, their secondary home.

Micah Matarazzo, FHA, said her son has been here for more than eight years. Hockey is not just the sport of hockey but it's the sport of bringing kids together. ROI isn't just about dollars, it's about the underlying issues. Littleton is not the culture that is here, none of these kids want to be affiliated with that organization.

Toni Grishman, FHA, said they chose the Flyers because of the culture. Gabe and the other adult males who were her son's role models gave him a purpose.

Kristin Ames, FHA, asked why did the business deal go down how it went down. Littleton's numbers that got projected to Foothills were numbers that were projected with their kids in mind being part of the Littleton organization. FHA is good at producing good hockey players that are an asset to the state of Colorado despite the fact that they are so small.

Carrie Evans, FHA, said she lives in Conifer and has two boys that play and spend a minimum of 10 hours a week at the rink. She discussed money spent by their family of five will now be going to Lakewood.

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Olivia asked the Board if they care about this community. Director James answered of course and elaborated. He asked if any of the crowd has seen him at a board meeting before. Director James assured none of the board members would be there if they didn't care about the community, and they do care about the community. Director James expressed apology that they, as a Board, have underestimated the Foothills Flyers family. Director Farrar offered an apology and didn't realize the family connection and didn't realize how far they were going to be affecting people's lives, and apologized that the decision was made. Director Meyer said it's very powerful, he shares in the sentiment, it's not easy making decisions, it's not easy making decisions for staff, it affects a lot of people. Director Meyer said it doesn't always affect everybody well, the Board are doing their best, staff are doing their best. Director Farrar said she doesn't think it was the right decision. She said they were told it would be a chance for two groups to come together and didn't know information about the other team and how they operate. Multiple people from the crowd spoke.

Steve Masiello, FHA, said he has been in this District for at least 15 years paying mill levies, they have been loyal customers at the Edge. His family has invested years of their time in this organization and in this community and made tremendous bonds with many of the people here in this community. He asked Director James why he ran for a seat on this Board if it wasn't to do the right thing. He said this could have been a huge win and expanded hockey in southwest Denver. He suggested all the District had to do was ask for a proposal from the Foothills organization, looked at the two proposals and got two guaranteed contracts of two organizations. The Board can make this right. Do the right thing.

Brice Dana, FHA, said he coached at Littleton before he came to Foothills. His family left Littleton because of how that organization is run. Littleton doesn't care about the kids, all they care about is the dollars. He read a poem that he starts every season reading with his team.

Rachel, speaking for her son, said when she told the kids yesterday what all these emergency meetings were about, he said he will not be a Littleton Hawk player. She said the organization that will now be hosted will not respect the facility, will not respect the staff, will not respect any other organization that shares that facility with them. She discussed Littleton coaches and parents condone that culture and expressed worry that staff is going to be abused. This meeting would not have happened if the District would have come to Foothills Flyers and said there is an offer on the table, can we match it, can we come to a negotiation.

Steve Riegel, Foothills Flyers, talked about business, five years ago the dollars and profit coming out of the Edge. He said he has played at the Edge several times in various leagues. He plays in an over 40 league where they can't get ice to come over here, they have too many teams and would happily buy ice to fill it up. They are a viable entity over there with 165 members and are turning teams down. They can't get into the over 40 league here, that tells him something's not managed right in the way the Edge is allocating ice. He proposed that Littleton counted on their 200 kids coming into their program. FHA is not letting that happen. He reiterated the District could have had two guaranteed contracts. Mr. Riegel suggested this is the third highest revenue generating source in the District. He proposed there has got to be a way for them to buy some of the ice at the Edge. Consider a way in the contracts to share the space.

George Turtle said he has a grandson that plays here and a granddaughter that swims on FST. He said the District is making financial decisions and losing track of the mission of the District.

Isabel, Foothills Flyers, said she and her brother have been with Foothills for many years. They have grown up to see the Hawks as their opponents and have seen her friends get hit and hurt and watched the other team cheer them on. That's not the type of organization she wants to be playing for.

Sara Sanders Beasley, FHA, said her son was recruited by the Flyers because of his sense of community. She volunteers as a team manager and spends many hours of her time for this organization, it is a second home. They

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treat it like a home and have integrity for that rink. They are willing to stay together as a family and play at old Foothills than to play for any other organization in this state.

Kenneth Hughes said he works at the rink, he moved here because of this team. He said he owes all of the crowd an apology and resigned from working at the Edge.

Ashley O'Keefe, FHA, said sometimes when you make poor decisions you have to tolerate a little bit of rudeness. She told the Board if they have a truly sincere apology they need to back it up by action or their apology means nothing. If the Board can overturn this, that's what they need to do.

Brett Higgins, Foothills Flyers, shared his family's story. They chose Foothills Flyers because of their reputation, their sense of community.

Brian Amos, FHA, said he worked at Foothills Park & Rec, learn to play program. He discussed management is not managing the rink.

Mark Glombecki, Foothills Flyers, said once upon a time he was the rink manager at the Edge Ice Arena. He noticed, after his unceremonious firing in 2008 for having flat revenue, that the family part of the rink and staff is gone.

Lindsay Amos, FHA, believes this was personal from management at the Edge to certain people in the Foothills Flyers that they don't like. There are a lot of conflicts of interest that need to be looked at. As an association, they would pay double for ice if they were given the chance. Director James told Ms. Amos the Board got her email.

Sean Grimshaw, FHA, thanked the Board for hearing them out and appreciates the apology. He expressed this was a botched deal, and some of that falls on the Board. He asked Mr. Hopp, the decision was made, does he feel like he served this community with that decision. Mr. Hopp answered still evaluating. Mr. Grimshaw asked, after tonight, will the Board be considering all their options and uncovering all stones to be able to reverse this decision? Director Bosanko said the Board has a lot to discuss. Director James said they will be actively exploring, looking at contracts, and doing some review.

Don Codner, President of the Foothills Flyers Board, said he doesn't know what else he can add to what these people have said about who they are, where they have come from, and what they plan to do. He talked about their relationship with the Edge and Foothills. He recognized they may have talked about what they could bring to the future of Foothills when there wasn't some formal proposal to talk about the plans, there may not have been because they talked about them every day in the Foothills' office, in the Flyers' office, in the Penalty Box. Mr. Codner said nobody asked him, nobody came to them, nobody asked for anything formal because that was the relationship they have. The plan for a junior team, the plan for a thousand hours-worth of ice next year were all discussed. They thought they were working with a Foothills family. No one asked him if they were willing to increase what they pay for ice. No one asked if they were willing to bring in another hockey club. He wishes they would have had the opportunity to talk about this before. Mr. Codner asked the Board to reconsider what's happened or give them the opportunity to talk about what the Flyers could potentially do.

Gabe Gauthier, director of Foothills Flyers, observed that they've talked about relationship, family, growth, values that they carry as adults, and values they instill upon their youth, they live it. He talked about his history playing hockey. Throughout that journey, relationships were established, built, and they continue. That is the game of hockey. Mr. Gauthier provided his contact information to the Board and said he will be available for renegotiation.

Director Bosanko thanked everyone for coming. She recognized the Board has learned a lot about the Flyers tonight and learned the Flyers are a family. The Board has a lot to talk about.

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## VII. DECISION ITEMS:

### A. Resolution to Withdraw Ballot Question

Mr. Hopp recalled that at the January 28, 2020 board meeting, the Board adopted a resolution to conduct a May 5, 2020 election, and discussed according to information provided in the packet. He indicated one Self-Nomination and Acceptance form was received for each Ward - One, Two and Five. Therefore, there is no need to have a board election, none of the Wards are being contested. There is a resolution before the Board to remove the board election portion of the election from the ballot, Mr. Hopp explained. There was discussion. Paul Rufien suggested it is the common sense thing to do; to do anything else would be voting to spend more money for no reason. Mr. Hopp recognized April 10<sup>th</sup> is the deadline to withdraw any portion of the election.

**MOTION:** Director James moved that the Foothills Board of Directors approve Resolution No. 20-004 to remove the board candidate portion of the ballot for Wards One, Two and Five for the May 5, 2020 election. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, abstain; Director Bosanko, abstain. The motion was approved.

### B. Resolution in Support of the May 5, 2020 Election

According to information provided, Mr. Hopp explained this is a gesture that the Board is supportive of the May 5, 2020 ballot issue.

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve Resolution No. 20-005 in support of the mill levy continuation as discussed. Director Butman seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

### C. Weaver Hollow Pool Contract

Derek Eberhardt explained Weaver Hollow Pool opened in May of 2002, along with that is the original plaster finish of the pool. Mr. Eberhardt described the application for re-plastering the pool. Re-plastering the pool has been identified as part of the 2020 capital projects. Mr. Eberhardt discussed the bids that were received. Staff is recommending the contract be awarded to Aquatic Chemical Solutions, Inc. He said it is anticipated to be completed before Memorial Day.

**MOTION:** Director James moved that the Foothills Board of Directors award the contract for the re-plastering of Weaver Hollow Pool to Aquatic Chemical Solutions for a total amount of \$77,143.50, and authorize the Executive Director to execute the contract documents. Director Meyer seconded the motion. Poll of the Board: Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

## VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Ronald Hopp indicated that through the process of doing due diligence related to the vendors at Clement Park, staff came to an impasse with the preferred vendor with putting the ADA accessibility requirements on them, and that ended negotiations, they didn't want to have any part of that, Mr. Hopp discussed. Staff came to the conclusion it is likely something the District will have to invest in, Mr. Hopp explained.

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The District has communicated with staff and patrons concerning COVID-19, Mr. Hopp discussed.

Mr. Hopp provided an update on Mile High BMX. The contract was up the end of 2019, they do want to continue, he discussed. There was discussion about the maintenance at the track.

IX. DISCUSSION ITEMS:

X. EXECUTIVE SESSION:

A. Contract Negotiations per 24-6-402(4)(e), C.R.S.

**MOTION:** Director Meyer moved that the Foothills Board of Directors move into Executive Session to discuss Contract Negotiations per 24-6-402(4)(e), Colorado Revised Statutes. Director Bosanko seconded the motion. Director Farrar, aye; Director Butman, aye; Director James, aye; Director Meyer, aye; Director Bosanko, aye. The motion was approved.

The regular meeting adjourned at 9:34pm. Executive Session started at 9:35pm and ended at 10:58pm. The regular meeting reconvened at 10:58pm.

XI. ADJOURNMENT:

The regular meeting was adjourned at 10:59pm. The next regular board meeting will be held at 6pm on Tuesday, April 28, 2020, at Peak Community & Wellness Center, 6612 South Ward Street, Littleton.

Submitted by:

Richelle Riley, Recording Secretary