



Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

September 22, 2020 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton, CO 80127

The meeting will be held in the Pinyon and Spruce rooms and can accommodate up to 15 audience members, by reservation only. Six-foot distancing will be maintained and masks worn at all times. Please contact Richelle Riley at 303.409.2108, or richeller@fhprd.org to reserve your seat.

Zoom Option:

You are invited to a Zoom webinar.

When: Sep 22, 2020 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 9/22/2020. Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_V5sdRQseQtyCc7E73_UzBA

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF AUGUST 25, 2020 MINUTES
- VI. COMMUNITY COMMENTS

For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

VII. DECISION ITEMS

- | | |
|---|----------------|
| A. Resolution in Support of November 3, 2020 Ballot Issue | - Ronald Hopp |
| B. Colorado Select Girls Hockey Association Agreement | - Ronald Hopp |
| C. 2020 Neighborhood Parks Projects Contract | - Colin Insley |
| D. 2020 Trails Projects Contract | - Colin Insley |
| E. Colorado Parks & Wildlife Grant Application | - Colin Insley |
| F. Park Renaming Request | - Colin Insley |

VIII. EXECUTIVE DIRECTOR'S REPORT

IX. DISCUSSION ITEMS

- A. Finance Update - Dennis Weiner
- B. COVID-19 Update - Ronald Hopp
- C. Proposed 2021 Budget Estimates - Ronald Hopp
- D. Mill Levy Extension Projects - Ronald Hopp

X. EXECUTIVE SESSION

- A. Legal Matters Regarding Red Rocks Ranch Litigation per 24-6-402(4)(b), C.R.S.
- B. Legal Matters to Seek Legal Advice from Counsel per 24-6-402(4)(b), C.R.S.

XI. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

July 28, 2020

The meeting was held as a Zoom webinar. There were 18 registrants and 16 attendees.

You are invited to a Zoom webinar.

When: Jul 28, 2020 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 7/28/2020

Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_Sbf_6jpuSf-3rPHiUhkcA

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director James called the regular meeting to order at 6:03pm.
- II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:

Director Butman:	Present
Director Bielkiewicz:	Present
Director Meyer:	Present
Director Bosanko:	Present
Director James:	Present

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

- IV. APPROVAL OF AGENDA:

MOTION: Director Meyer moved that the Foothills Board of Directors approve the July 28, 2020 agenda as submitted. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

- V. APPROVAL OF JUNE 23, 2020 MINUTES:

MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the June 23, 2020 board meeting as submitted. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

- VI. COMMUNITY COMMENTS

It was confirmed there were no community comments sent in prior to the meeting.

RECORD OF PROCEEDINGS

Director James invited community comments.

Dr. Smith expressed thanks to the Board.

A. Part-time Scholarship Award Recipients

Ronald Hopp recalled this was a board initiative from several years ago and many scholarships have been awarded over the last several years. He explained the applicants submit essays and the Scholarship Award Committee reviews the essays and selects the recipients for the \$500 scholarships. Mr. Hopp announced that the five award recipients for this round were Hannah Krats and Evan Lim, who were not present; Sarah Babish, Luke Vander Horst, and Audrey Moreau were present. All recipients were congratulated by the Board.

Director Meyer questioned whether it has been considered to go back to in-person meetings with socially distancing and masks. He observed the District has a lot of staff back at work, programming is going on in-person and questioned if there is a reason the Board can't be meeting together, limiting the number of constituents that are able to come to meetings and have chairs distanced appropriately. Director Bielkiewicz proposed he would like the option to do both Zoom and in-person. Director Bosanko expressed support looking into that. Mr. Hopp indicated that's something staff can evaluate, making sure board members and staff members remain safe, and had no objection to the concept.

VII. DECISION ITEMS:

A. November 3, 2020 Election Resolution

Referring to information in the packet, Mr. Hopp indicated for the Board's consideration is an election resolution that establishes some key matters. It establishes that the election will be conducted on November 3, 2020; it establishes Richelle Riley is appointed the Designated Election Official (DEO) with the assistance of Sue Blair with Community Resource Services. The DEO is authorized to execute and enter into an Intergovernmental Agreement with Jefferson County on behalf of the District. The election shall be conducted as a mail ballot election in coordination with the Jefferson County Clerk and Recorder, Mr. Hopp explained.

Using screen share, Mr. Hopp gave a presentation outlining background information about capital projects, financial information, forecasting, and discussed history of the 20-year General Obligation Bond that is expiring at the end of 2020. The debt was refinanced in 2010 and saved taxpayers \$1.33 million over ten years. With the expiration of the debt at the end of 2020, the District had originally decided to place a bond extension question on the May 5, 2020 ballot which was postponed to the November 3, 2020 due to COVID-19. If approved, the extension would not raise taxes, Mr. Hopp explained. The revenue generated would and could be used for capital needs throughout the District and/or operational expenses.

Mr. Hopp made clear that the reason to ask for this is not because the District has financial performance issues and needs additional taxpayer dollars in order to bail out of a difficult situation. Over the past ten years., the District has experienced a positive net operational financial performance versus budget every year. As a result, in that same time frame, the District was able to add to the reserve fund, Mr. Hopp discussed. He reiterated it wasn't because the District was not able to manage the budget or that the District is in financial dire straits, it is that there are opportunities that can be presented from the additional revenue that would be generated from an extension.

Showing a forecast spreadsheet, Mr. Hopp discussed the District has been maintaining a financial forecast for years, assumptions and variables staff have developed, and goes out to 2035. Mr. Hopp outlined revenues and expenses that are tracked. With the passage of the 2017 mill levy increase, Mr. Hopp recognized the District

RECORD OF PROCEEDINGS

has been able to do much more capital – many projects that were outlined as part of that campaign and additional capital projects as well. He discussed the fairly significant capital dollars through the nine-year duration of the mill levy which has a nine-year sunset ending in 2026. He said staff have been very clear that the District would intend to ask voters to extend that, but wanted to give them an opportunity to make sure the District is doing the things it said it was going to do and give an accountability measure. Looking at the spreadsheet, Mr. Hopp showed detail related to revenues every year through 2034, and operating expenditures. He pointed out what was originally budgeted for capital projects in 2020 through 2026. In 2027, if the 2.75 mills are not extended, there are no capital dollars being forecasted in 2027, and the bottom line in 2027 would be negative in operational costs. Mr. Hopp discussed the continuation concept of the mills associated with the General Obligation Bond would certainly help with this overall situation in the event the District is not successful with extending the 2.75 mills.

Mr. Hopp discussed the extension as opposed to a bond issue. An extension of the existing mills gives the District greater flexibility to do capital improvements to make the District even better with improvements to facilities, trails, golf courses, golf facilities, and parks. The conversion from a General Obligation Bond to a flexible mill does provide flexibility in the future which can assist with operational revenue in the event that the 2.75 sun-setting mill levy does not get extended prior to 2027. It also could assist with operational revenue in the event that Gallagher continues to force a reduction in the residential assessment rate and property values don't rise enough to offset the reduction, Mr. Hopp explained. He made clear the extension is important three fold: capital improvements, it helps in the event the sun-setting mill levy doesn't get extended, and it also helps in the event that Gallagher continues to ratchet down and cause some reduction in revenues.

Mr. Hopp reminded that staff have spent a good two years evaluating capital projects through master planning, presentations to the Board, doing preferential exercises, ratings, and coming up with the recommendation at the August 27, 2019 board meeting. Mr. Hopp discussed the things that were evaluated to existing facilities and new opportunities for the District to give an idea of the types of capital projects that could be funded or portions of these projects that could be funded if and when the bond extension is successful: the Ridge Recreation Center, Lilley Gulch, Peak Community & Wellness Center, Clement Park, Fehringer Ranch, Dutch Creek Trail extension, Columbine West Pool, Easton Regional Park, Meadows Golf Course expansion, Sixth Avenue West Pool, new or renovated Foothills Golf Course Clubhouse. Mr. Hopp discussed that in August, staff were thinking this would be a bond issue and tried to identify projects for that. After that time, the District did the public polling which tested two different questions. One was the General Obligation Bond and one was the continuation of the mill which would provide greater flexibility, Mr. Hopp discussed. He said in that case, a more conservative approach would be prudent until it is known that the 2.75 mills would get extended beyond 2026, and explained. He pointed out an election for the sunset mills could happen any time between now and 2026, and discussed.

Mr. Hopp explained the district survey helped dictate the continuation concept instead of the General Obligation Bond extension. The survey was conducted in November, 2019, and tested both the bond language and conversion language, Mr. Hopp detailed. He recognized it would give the District the greatest flexibility related to capital projects as well as operational opportunities, and went through the survey results. Mr. Hopp pointed out that Hyland Hills used almost the identical conversion language in the May election, about two months after COVID-19 happened, and passed it at 67 percent. He noted that they used the same firm to do their polling. Their data showed that they would likely have it approved in May at 68 percent.

Mr. Hopp reiterated the reasons why the District is considering pursuing that; it's capital oriented, it's related to making sure the District has some revenue streams in the event that the sunset doesn't continue, and for Gallagher.

RECORD OF PROCEEDINGS

Mr. Hopp indicated the resolution for the Board's consideration to pursue the election in November, and the ballot language will come to the Board next month. In answer to Director Meyer, Mr. Hopp assured he can reach out to the polling firm regarding polling information getting stale. In answer to Director James, Mr. Hopp confirmed that on this vote, the conversion does not have a sunset, it could be considered as part of the ballot language. He thought staff would prefer not to, and if so, consider 20 years. Mr. Rufien added the 2000 bond issue is going to be retired, however it is phrased – conversion is fine – the mill levy would be extended without the associated debt obligation, sunset is available if the District wanted to. Mr. Hopp said if the Board gives that direction, it can be incorporated into the language that is presented at the August meeting. Director Bielkiewicz discussed the value of parks and trails and believes the District is in a decent position to go for this and expressed he does not know that the expiration is necessary. Director James agreed and proposed this is something that should be put to the voters. Director Butman expressed the changes in life, post-polling, will not negatively affect the District's plans.

MOTION: Director Bosanko moved that the Foothills Board of Directors approve Election Resolution No 20-010 appointing a Designated Election Official and authorizing the DEO to enter into an Intergovernmental Agreement with Jefferson County on behalf of the District for the November 3, 2020 coordinated election. Director Bielkiewicz seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

B. Contract Policy Update

Mr. Hopp recalled that at the April 28th board meeting, there was an agenda item added by the Board and a discussion related to the District's contract policy. Direction was given to staff and Legal Counsel to come up with a recommendation about the possibility of adding something to the policy for review and approval of contracts and agreements that might address major revenue or timelines, or those sort of things. Mr. Hopp discussed, referring to information provided in the packet.

Working with Paul Rufien, staff have developed a recommended change to the contract policy to include a provision requiring board approval for revenue contracts that exceed \$150,000 annually and/or are more than five years in length. Mr. Hopp explained staff took the original, approved Policy for Review and Approval of Contracts and Agreements and amended it. As a starting point for the Board's consideration, Mr. Hopp said staff are suggesting contracts with revenues over \$150,000 and/or five years in length require review and approval by the Department Director, Director of Finance, Executive Director, review by Legal Counsel. Contracts not a part of the approved budget require review and approval by the Board of Directors.

Discussion ensued. Director Meyer expressed wanting to make sure the District is complying with a policy if the District enacts a policy; ensure the District is complying consistently. Referring to the Littleton Hockey contract, Director Meyer questioned if overall revenue to the District would include items that aren't directly in the contract amount like generating more food and beverage, more rental, more skate sharpening - would that be considered in contracted revenues over a certain amount, or not considered. Mr. Hopp said the only guaranteed revenue from that contract is the ice utilization as outlined in the contract; the other ancillary revenue streams are not guaranteed and not part of that contract so they wouldn't be considered as part of the approval process.

Director James proposed to go with \$150,000 and/or four years in length rather than five; board terms are four years, keeping it within that similar vein.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the revised Contract Policy as discussed. Director Meyer seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

RECORD OF PROCEEDINGS

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp said there is a new newspaper that is going to be serving this area called the Jeffco Transcript.

Regarding the CARES funding that earmarked \$27 million for special districts that the District applied for, Mr. Hopp indicated the total amount requested by special districts was only \$25 million. Theoretically, the District may get the full \$500,000 to assist with expenses related to COVID-19.

Mr. Hopp discussed that the Jefferson County Open Space Advisory Committee toured Clement Park on July 9th.

Dr. Smith has applied for a building permit with Jefferson County based upon discussions at previous board meetings related to a picnic shelter, Mr. Hopp explained. She had previously presented to the Board a vault restroom and through the permitting process, found that it was going to be a difficult process as well as an expensive process. Mr. Hopp expressed it doesn't drastically deviate from any previous discussions other than instead of a vault toilet, it is san-o-lets and san-o-let enclosure in the same area. Mr. Hopp pointed out the new site plan is attached and it will be attached to the agreement. He added there was a parking lot on the north side that was anticipated and that has been removed because on-street parking has been sufficient for volunteers that come to the site.

Mr. Hopp reported he and Mr. Rufien virtually attended a Jefferson County Planning Commission meeting last Wednesday. There are a couple of developments, non-contiguous parcels adjacent to Deer Creek Golf Course. There is a metro district service plan that was being considered by the Planning Commission, because of its proximity to the District, staff had requested inclusion of these developments. One of the complicating factors related to the County being able to grant inclusion was the fact that a service plan granted a previous development had park and recreation powers and that service plan was approved by the City of Morrison, and then when it was de-annexed, the County had to live with that service plan. As a result, this was the service plan consideration for the metro district that will serve these developments which the District has requested inclusion of. Therefore, the District requested that the service plan disallow park and recreation powers, Mr. Hopp discussed. Mr. Hopp indicated he and Mr. Rufien spoke at the meeting, approval was recommended despite their comments. The Planning Commission basically said they will let the Board of County Commissioners or the court system determine this. Mr. Hopp indicated he and Mr. Rufien plan to argue the same position in front of the Board of County Commissioners.

Mr. Hopp announced that Governor Polis signed two proclamations stating that July 28th is to celebrate all Parks and Recreation professionals in Colorado and signed a proclamation that July 28th is Parks and Recreation Professionals Day, and July is Parks and Recreation Month. Mr. Hopp expressed appreciation and thanks for all the hard work of all of the staff.

IX. DISCUSSION ITEMS:

A. Mile High BMX Agreement

Referring to information in the packet, Colin Insley presented history of the Mile High BMX agreement and indicated it was up for renewal at the end of 2019. Mile High BMX notified the District in writing on March 14, 2020 that they want to renew this agreement, Mr. Insley discussed. He indicated the track remains closed for now. Staff feels the amenity is an asset to the District and the community, and has a good working relationship with Mile High BMX. He said staff is seeking guidance and feedback from the Board related to the renewal of the agreement and the proposed five-year term. Mr. Insley indicated staff did invite one of the

RECORD OF PROCEEDINGS

neighbors, Brooke Martin, who could not make the meeting tonight. Brooke has been a liaison to the neighbors on this project. Kevin Neilson and Jason Miller from Mile High BMX were in attendance.

In answer to Director Meyer, Mr. Insley said staff haven't heard much at all from the neighbors. Mr. Hopp recalled the last incident when a neighbor came to a board meeting and expressed a concern. Staff met with the BMX group on site, it was mitigated immediately.

Jason Miller, Mile High BMX, discussed since the track has been constructed and the fence has been up, they haven't seen or heard anything from the neighbors. In answer to Director Bosanko, Mr. Miller talked about track utilization, numbers and events. He discussed donations the track has received and thousands of hours of labor donated and time put into the track by local racers within the BMX community and board members. Mr. Miller talked about fencing that has been completed. He indicated a storage container was added for their security in providing the fleet of bicycles that are available for rental.

There was discussion about the grass and upkeep. Director Bosanko expressed thanks to BMX for listening to the neighbors and continuing to be a good neighbor to them. Mr. Insley discussed sharing irrigation and supplying water to the track.

Mr. Hopp clarified the agreement will be brought to the Board for consideration of a five-year agreement, the terms would be very similar. Mr. Miller asked the Board if Mile High BMX can begin running practices and race events without the agreement in place. The Board agreed. Mr. Rufien encouraged staff to get a written acknowledgement that the indemnification and insurance provisions that are in there are carrying over.

B. Finance Update

Dennis Weiner reported the financial update through June 30th as included in the board packet. He said the District continues to experience significant financial challenges related to COVID-19 and expects to experience those challenges throughout the remainder of the year, and potentially beyond.

Highlighting the report, Mr. Weiner discussed the total District year-to-date operating revenues were lower than the budget. That was mainly driven by admission fee revenues, Mr. Weiner detailed. The total year-to-date operating expenditures were favorable to plan year-to-date, Mr. Weiner explained according to the report.

The net operating loss was unfavorable to budget. Net non-operating revenue was favorable to the budget, Mr. Weiner explained.

Through June 30th, Mr. Weiner reported net revenue was lower than the plan. He pointed out that through the first six months of the year, the District does typically collect 98 percent of the property tax revenues. As a result of that, the bottom line does look relatively strong.

C. 2021 Budget Guidelines

Mr. Hopp indicated the budget guidelines are what staff are directed to do moving forward with the 2021 budget. The budget process will involve presentations before the Board at the October and November meetings, with the final consideration and approval at the December meeting.

Mr. Hopp outlined the 2021 guideline summary provided in the packet. He reiterated it is anticipated that at the October board meeting, Leisure Services and Golf will present their budgets and in November, Parks and Administrative Services will present their budgets. At the December 8th board meeting, there will be a public hearing, adoption of the budget, appropriation of funds, and certification of the mill levy.

RECORD OF PROCEEDINGS

Mr. Hopp indicated as was done in 2017 into 2018 when the mill levy was successful, staff would initially do two things with the budget: provide a budget that does not anticipate increased revenues as a result of the mill levy continuation, but will be working behind the scenes to provide what those increases would be, the goal would be to add to capital. Secondly, direction will be given to staff to prepare the budget as if 2021 will be a normal year, as if the District had not experienced COVID-19. As time goes on, more will be known as to whether COVID-19 will continue to affect the budget into 2021 or not. Adjustments will be made prior to the initial presentation to the Board in October. Discussion ensued. Mr. Hopp indicated staff could make a recommendation that if more direction from the Board is needed outside the normal meeting schedule, a special meeting can be requested specifically on this topic.

In answer to Director James, Mr. Hopp discussed the Gallagher Amendment is going to be a ballot initiative this November.

D. COVID-19 Update

Mr. Hopp discussed the State of Colorado mandated masks and Jefferson County has now aligned with the mask mandate, He discussed the mask guidelines and clarification, and recognized it probably will hamper some of the utilization of some of the District's facilities and programs.

Screen sharing the presentation, Mr. Hopp provided updates and steps taken. He indicated full-time staff are now back to their primary roles in the organization. In most of the program areas, most furloughed staff members have been recalled, Mr. Hopp discussed, and talked about which areas staff have not yet been recalled.

Mr. Hopp said all of the presentation slides were updated with the variances from June 7, and have not changed. He noted the Foothills Foundation has canceled Summerset Festival in addition to the items the District has canceled. Mr. Hopp indicated unless the variance gets rescinded, the items remain intact. He talked about items that reopened after the last board meeting, including the Clement Park Splash Park. He noted the programming restrictions are the same as they were the last board meeting, and listed the items that are being provided to the community.

Referring to the scenario spreadsheet, Mr. Hopp said staff are working form Scenario A, Scenario B, and worst case scenario. He explained staff are working off of Scenario A; however, there is a Scenario A, version two. He expressed anticipation that the District won't have to dip into reserves at the end of the year, and discussed. Mr. Hopp discussed scenario A, version two, and the difference between Scenario A and Scenario A2. He added that even in this new Scenario A2, none of these numbers have plugged in the potential \$500,000 reimbursement grant from the CARES Act.

Mr. Hopp pointed out one of the big factors is Before and After School programs. The District has 13 sites and will probably give up one of them because the numbers weren't there, in spite of COVID-19. If school doesn't end up going back into session, it is not known if the District will be able to provide that service. Staff are investigating providing some continuing service at Ridge and Lilley Gulch, and maybe Foothills Fieldhouse. Mr. Hopp recognized revenues could be fairly dramatically impacted if school doesn't go back into session and the District has limited space to provide services moving forward into the fall semester.

Director James thanked staff for the second quarter reports provided in the packet. He observed there are still quite a bit of things going on in the District and happy to see there are plenty of things to do to keep parks and trails looking nice.

RECORD OF PROCEEDINGS

X. ADJOURNMENT:

MOTION: Director James moved to adjourn the July 28, 2020 board meeting. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

The regular meeting was adjourned at 8:26pm. The next regular board meeting will be held at 6pm on Tuesday, August 25, 2020.

Submitted by:

Richelle Riley, Recording Secretary



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Resolution in Support of Ballot Issue

The District is conducting a coordinated election with Jefferson County November 3, 2020, and is asking to continue the currently existing mill levy associated with general obligation debt that expires in 2020. For the Board's consideration is a resolution in support of the mill levy continuation which is included on the ballot for the November 3, 2020 election.

MOTION: I move that the Foothills Board of Directors approve Resolution No. 20-012 in support of the mill levy continuation as discussed.

No. 20-012

**RESOLUTION OF SUPPORT
OF A NOVEMBER 2020 BALLOT ISSUE
FOOTHILLS PARK & RECREATION DISTRICT**

WHEREAS, the Foothills Park & Recreation District (“District”) serves 93,000 residents in unincorporated Jefferson County while managing over 2,400 acres; and

WHEREAS, the District includes the Ridge Recreation Center & Pools, Edge Ice Arena, Lilley Gulch Recreation Center & Pool, Peak Community & Wellness Center, Foothills Sports Arena, Foothills Fieldhouse, Foothills Golf Course Complex, Meadows Golf Club and thousands of classes, programs and events.

The District also features 68 park sites including:

- Clement Park, Schaefer Athletic Complex, Easton Regional Park, Fehringer Ranch Park
- 43 neighborhood and community parks with four outdoor swimming pools and 21 greenbelts
- 6 regional trail corridors for public use, which combined with park trails, total more than 31 miles; and

WHEREAS, on November 7, 2000, the District placed a TABOR question on the ballot asking the voters of the community (sub district A, which does not include the 6th avenue west area) to consider a general obligation bond of up to \$22 million, and a total repayment cost of \$41 million over 20 years to fund a variety of improvements including the construction of Ridge Recreation Center, various trails projects, neighborhood park development, Lilley Gulch renovations, construction of Deer Creek and Weaver Hollow pools and other projects. The ballot measure was successful with an affirmative percentage of 58.49% and the projects were completed over several years starting in 2001; and

WHEREAS, with the expiration of the debt in 2020, the opportunity presents itself to place a TABOR question on the ballot for the November 3, 2020 Coordinated Election to request consideration by the voters in the District to continue the currently existing mill levy associated with the general obligation debt pursuant to the ballot language adopted by the Board of Directors at the August 25, 2020 meeting; and

WHEREAS, the District would continue to collect 1.534 mills only from households in sub-district A, generating up to \$1,962,073 in property tax revenue in 2021 and such additional amounts generated annually thereafter; and

WHEREAS, the Board of Directors of the District has determined that this continued revenue will be used for general fund purposes throughout the District, including capital improvements and operational priorities directly related to:

- Maintaining, conserving and improving parks, open spaces, and natural areas throughout the District
- Improving, connecting and extending recreational trails for walkers, hikers, and bikers
- Repairing and improving aging recreation and district facilities to provide updated services for seniors, families and children
- Improving water conservation and energy efficiency by replacing aging systems

- Providing more active recreation opportunities for all residents and patrons

NOW, THEREFORE, be it resolved by the Board of Directors of the Foothills Park & Recreation District that the Board expresses its support for the Ballot Issue continuing the District's current existing mill levy of 1.534 mills within sub-district A associated with the general obligation debt beginning in 2021 and annually thereafter for capital improvements and operational priorities contained in this Resolution, and endorses the factual statements contained in this Resolution for dissemination to its public.

ADOPTED this 22nd day of September, 2020.

Tim W. James, Chair

Lori J. Bosanko, Secretary



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Colorado Select Girls Hockey Association Ice Rental Agreement

Colorado Select Girls Hockey Association (CSGHA) has approached the district requesting a 10-year agreement for ice rental. Colorado Select Girls Hockey Association has already agreed to and executed an agreement that includes very similar terms as the previous 10-year agreements that the District has entered into. The previous 10-year agreements were entered into administratively, but the Board of Directors recently approved a new board policy that requires any revenue contract/agreement over \$150,000 and/or four years in duration be approved by the board. This agreement is for a 10-year duration with an annual revenue generation of a minimum of \$196,000.

Colorado Select Girls Hockey Association has been a tenant and user group at Edge Ice Arena for 17 years. They are in good standing with their payments and have a membership of 175-200. The average annual revenue for the last five years is \$130,167.

Staff recommends approval of the Ice Rental Agreement with Colorado Select Girls Hockey Association.

MOTION: I move that the Foothills Board of Directors authorize to proceed with the Ice Rental Agreement as discussed and further authorize the Executive Director to execute the Ice Rental Agreement.

ICE RENTAL AGREEMENT

This **ICE RENTAL AGREEMENT** effective August 1, 2020 (the “Agreement”), is made by and between, and entered into by Foothills Park and Recreation District, a quasi-municipal corporation and political subdivision of the State of Colorado, having its principal office at 6612 South Ward Street, Littleton, Colorado 80127 (the “Operator”), the owner and operator of “The Edge” ice arena facility at 6623 South Ward Street, Littleton, Colorado 80127 (the “Arena”), and Colorado Girls Select Hockey Association (“Renter”), whose address is PO Box 170196, Littleton, Colorado 80127, for the use of the Arena under the terms set forth below. Operator and Renter shall be collectively occasionally referred to as the “Parties” or in the singular as a “Party.”

1. **Usage:** Renter shall have the right to use designated portions of the Arena for games, practices and other specified approved uses associated with its operation of its hockey association and leagues. Operator recognizes that Renter is a youth hockey association and that reasonable usage requires scheduling that accommodates, as much as practicable, the schooling and age requirements of Renter’s members. The full contemplated usage shall be set forth in the attached **Exhibit A**. Any usage by the Renter outside of what is set forth in Exhibit A shall be subject to Renter’s prior request and Operator’s prior authorization.

2. **Use Area:** The Use Area including any limitations as to the time of Renter’s Usage, are set forth in **Exhibit A**. Ice Surface(s), Locker Room(s), Restaurant and Concessions, Video Review Rooms and Common Areas are included in Use Area and will be subject to Ice Rental Rates set forth in **Exhibit C**. Whether the Use Area shall be exclusive to the Renter or shared with other users of the Arena shall be set forth in Exhibit A, or subject to change upon Renter’s prior request and Operator’s prior authorization. Operator shall provide lighting, ice surfacing and other miscellaneous services provided by Operator as part of its operation of the Arena and consistent with the level of services it provides to other youth hockey associations. Operator shall furnish, at no additional cost, the Arena’s public address system and scoreboard for use by Renter during its Usage, and shall assist in training an adequate number of Renter’s staff to properly operate such Arena equipment. Operator agrees to keep the rink, locker rooms, showers and common areas in good condition consistent with Operator’s standards.

3. **Term:** This Agreement will be for an initial term of ten (10) years beginning on the date of execution, and ending on the same calendar date on the year 2030 (the “Term”). There is no auto-renewal of the Agreement. The Parties agree to enter into discussions regarding any potential extension of the Term no sooner than one year before the Agreement expires, but no later than three months before the Agreement expires.

4. **Usage Commitment:** Renter hereby commits to pay for all hours used, and Renter agrees to use a guaranteed minimum of **700** hours each year, subject, however, to Section 6 of this Agreement. The initial expected monthly usage is set forth in Exhibit B attached. In no event shall Renter’s usage be sublet by Renter to another user. The Parties recognize that the Usage Commitment set forth in Exhibit B is based on the Parties’ best estimates and may require adjustment throughout the Term. In the event the Renter and Operator determine that the Usage Commitment may be reduced from that set forth in Exhibit B, Renter shall remain fully obligated for the payment of all Usage Commitment set forth in Exhibit B, but subject to the following:

- a) The Renter formally notifies the Operator via email or other writing no less than 30 days prior to the non-use, and confirms with a telephone call to the scheduler that the ice will not be used.
- b) The Operator will attempt to sell the unused ice at the highest price it can attain. If the ice is sold for less than Renter's Ice Rental Rate, that amount shall be refunded to the Renter (so long as the Renter has paid in full for the Usage Commitment). The net result paid by Renter will then be the hourly Ice Rental Rate, minus the amount collected for the re-sold ice. If the ice is sold for greater than the hourly Ice Rental Rate, the Operator shall retain the delta of that greater amount less the Ice Rental Rate.

5. **Ice Rental Rates:** The Monthly Ice Rental Rates are set forth in **Exhibit C**, attached. Monthly Ice Rental Fees, based on the Usage Commitment at the Ice Rental Rate, will be billed ten (10) days prior to the start of each month during the Term. Payment of each monthly invoice shall be due on the first (1st) day of the month for that month's total Ice Rental Fees and any other fees incurred. Fees and other amounts not paid in full by the tenth (10th) day of such month shall be considered a late payment. In addition to any other damages, late payments of Ice Rental Fees shall accrue interest at the rate of 18% per annum on the unpaid balance. In addition, Renter will forfeit its Usage Commitment for any month in which the Ice Rental Fees are in arrears for more than 45 days. The Operator may resell any forfeited ice and shall be entitled to retain all proceeds derived from any such resale.

6. **Annual Reevaluation:**

- a) During the first week of December of each year during the Term of this Agreement, the Parties shall confer regarding the reevaluation and possible adjustment of the Usage Commitment and Ice Rental Rates for the upcoming year. The Parties understand that usage demands and market conditions change year to year, making adjustment potentially appropriate. As such, Exhibit B and C shall be renegotiated each year during December.
- b) Under no circumstance, including but not limited to the circumstance set forth in subparagraph (e) of this Section 6, shall the Usage Commitment or Ice Rental Rates drop below the Usage Commitment or Ice Rental Rates applicable during the initial calendar year, unless both Parties consent to such reduction in writing.
- c) Ice Rental Rates shall be adjusted based upon market conditions. Ice Rental Rates shall not, however, increase by more than 10% from the prior year without Renter's agreement in writing.
- d) Any renegotiated Exhibits B and C shall be signed by the Parties and shall become part of this Agreement, replacing the previous Exhibits B and C, without further amendment being necessary.
- e) In the event the Parties cannot agree on a renegotiated Exhibit B and/or C, Renter and Operator shall first submit the issue to Dispute Resolution under Section 14 below. In the event mediation is not successful, Renter shall

have the sole discretion to continue the Agreement under the prior year's terms.

7. Default: In the event any non-payment by the Renter continues unpaid for a period of 45 days, or in the event the Renter has 3 or more late payments during the same calendar year, the Operator shall have the option of declaring the Renter in default and may terminate this Agreement. However, prior to any default being declared, the parties shall follow the Dispute Resolution provisions set forth in Paragraph 13. In the event of any such termination, Renter shall remain obligated to pay any amounts then owing (plus interest if applicable). All Usage Commitments shall expire upon the Operator's exercise of its rights of termination.

8. Ice Make Services: One ice make is included in the Ice Rental Rates and will be completed prior to the start of each Ice Rental Period. Any additional ice makes during the Ice Rental Period will be made during the Renter's ice time. Renter may choose to have the ice made as many times during the Ice Rental Period as desired. Ice makes occurring during back-to-back rentals will be billed at .25 hours.

9. Insurance: Renter must, during the Term of this Agreement, at its sole expense, obtain and keep in force the following insurance covering all of its association/team members, coaches and other team personnel: (a) Commercial General Liability Coverage, including personal injury, bodily injury, death, property damage and operations hazard, in limits not less than \$1,000,000.00 for each occurrence (combined single limit) with Operator named as additional insured in the Renter's policy and to be provided with notice 30-days prior to cancellation; and (b) if applicable, Worker's Compensation and Employer's Liability insurance sufficient and proper under the laws of Colorado to protect Operator against claims under the workers compensation laws of Colorado. Renter's required insurance policies must be underwritten by a reputable national insured licensed to do business in Colorado. Renter agrees that certificates of insurance shall be delivered to Operator within five (5) days following the date of this Agreement and shall certify the requirements set forth on Exhibit D to this Agreement. The provision of insurance required in this Agreement shall not be construed to limit or otherwise affect the liability of Renter to Operator or of Operator to Renter.

10. Indemnification: Renter hereby agrees to defend, indemnify and hold harmless Operator, its affiliates, and their former, current, and future officers, directors, managers, members, employees, agents, successors, and assigns, from and against any Losses arising from grossly negligent, willfully reckless acts by Renter (including Renter's affiliates, officers, directors, managers, employees, agents, and contractors). To the extent permitted by law, Operator hereby agrees to defend, indemnify and hold harmless Renter, its affiliates, and their former current and future officers, directors, managers, members, employees, agents successors, and assigns, from and against any Losses arising from grossly negligent, willfully reckless acts by Operator (including Operator's affiliates, officers, directors, managers, members, employees, agents, and contractors).

11. Advertising: Renter shall submit any event advertising or publicity, created by or for it, for pre-publication review by Operator, and shall not publish nor distribute any such event

advertising or publicity without prior written consent of Operator, whose consent shall not be unreasonably delayed or withheld. Renter shall submit such plans to Operator and obtain written consent prior to advertising or publicizing items referencing The Edge.

12. Rules and Regulations:

- (a) Renter shall abide by all rules and regulations as are generally applicable to any or all tenants of the Arena as they are provided to Renter from time to time, including, but not limited to those set forth in this Agreement.
- (b) Renter shall ensure that each association team member, coach and/or other team personnel sign a participation waiver. A current team/participant roster (including name, emergency contact (parent/guardian if under 18 years of age), and address, must be maintained and delivered to Operator prior to each Ice Rental Period.
- (c) Throughout the Term of this Agreement, each Party shall refrain from any disparagement of the other Party, whether public or private. The Parties agree that a productive relationship is essential to this Agreement, and respect, civility and decorum are critical to that relationship.
- (d) Renter shall be responsible for the conduct of its association and team members, whether on or off the ice, for compliance with Operator's code of conduct. In the event the association or one of its team members violates that code of conduct, Operator shall bring such violation to Renter's attention. Renter shall then provide Operator with a plan to remediate such conduct. Failure to satisfactorily remediate such conduct shall be an event of default by Renter.
- (e) All participants in practices and games are required to wear an approved helmet and other protective gear as may reasonably be required by Operator. Failure to abide by this requirement will result in immediate ejection from participation and shall be unauthorized under this Agreement.

13. Dispute Resolution:

- (a) *Duty to Negotiate in Good Faith.* The Parties acknowledge that it is their intention to work out any differences between them in the spirit of good faith. Accordingly, either Party may request that the other Party enter into an informal dispute resolution process consisting of in-person meetings and other communications during a 15-day period in order to attempt to resolve any disputes that may arise between them. Such communication shall include the President or equivalent officer of Renter, and the manager of the Arena on behalf of the Operator, unless the Parties mutually agree to substitute a designated representative.
- (b) *Mediation, arbitration or litigation.* In the event the Parties' informal, good faith efforts to resolve any existing dispute under Section 14(a) are not successful, the Parties shall have any recourse available in law or in equity. The Parties agree that cost effectiveness is in their mutual interest, and agree

to explore whether mediation is possible to resolve disputes prior to turning to arbitration or litigation.

15. **Notices:** All notices to be given under this Agreement shall be in writing. Notice shall be deemed effective the date of delivery, if personally delivered or sent by email (receipt confirmed); the next day after deposit, if sent by a recognized overnight delivery service; or three (3) business days after deposit, if sent by first class mail. Notices shall be addressed as follows:

Operator: Foothills Park & Recreation District
6612 S. Ward Street
Littleton, CO 80127
Alec Hines, Edge Ice Arena Manager
303-409-2221

Renter: Colorado Select Girls Hockey Association
Attn: President
PO Box 270196
Littleton, CO 80127
president@csggha.com

Any Party may change its address as provided above by giving written notice to the other Party in accordance with this section.

16. **No Conflicts:** Both Parties warrant that the execution and performance under the terms of this Agreement does not conflict with any other agreement or obligation.

17. **Attorney fees and costs.** The substantially prevailing party in any enforcement proceeding brought pursuant to this Agreement shall be awarded all of its costs, including but not limited to any filing fees, the fees of the arbitrator (if any), reasonable attorneys' fees, court fees, travel expenses, and/or any other costs incurred relating to the dispute.

18. **Right of First Refusal:** Operator agrees that if, at any time during the term of this Agreement, additional ice becomes available at the Arena that is not accepted and contracted to either Littleton Hockey Association or Foothills Hockey Association, whether due to any non-use, forfeiture or reduction in ice usage of the Arena, Renter shall have an ongoing right of first refusal, but not an obligation, to acquire all or any portion of such additional ice for Renter's use at the applicable Ice Rental Rates set forth in Exhibit C. Such right of first refusal shall only come after the first 150 annual hours of such available ice are used by Operator for its own programming needs, unless Operator determines to not use that 150 ice hours.

19. **Agreement Exclusive to Arena:** The Parties acknowledge that all use by Renter contemplated under this Agreement, including but not limited to the Renter's Usage Commitment and the Operator's provision of the Use Area, is intended to be exclusive to the Arena, and is not intended to apply to any other ice arena or facility, whether or not owned or operated by Operator. The substitution by Operator of ice at the Arena for ice at any other ice arena or facility shall not be permitted under this Agreement, unless otherwise agreed in writing by both Operator and

Renter. The availability to Renter of ice at any other ice arena or facility, whether or not owned or operated by Operator, shall not relieve either Party of its obligations under this Agreement, unless otherwise agreed in writing by both Operator and Renter.

20. **Miscellaneous:**

- (a) *Counterparts.* This Agreement may be executed in counterparts.
- (b) *Signatures.* Facsimile and PDF signatures on this Agreement will have the same legal effect as original signatures.
- (c) *Severability.* If any portion of this Agreement is judicially or otherwise determined to be invalid or unenforceable, such portion shall be deemed to be severed from and shall not affect the remainder of this Agreement.
- (d) *Governing Law.* This Agreement shall be governed by and construed under the laws of the State of Colorado, without reference to the conflict of law's provisions thereof.
- (e) *Successors.* This Agreement shall be binding on and inure to the benefit of the respective permitted assigns, transferees, and successors-in-interest of the parties.
- (f) *Integration.* This Agreement and the addenda, exhibits and other attachments hereto contain the entire agreement between the parties and supersede any and all prior written or oral agreements between the parties concerning Renter's use of the Arena.
- (g) *Warranty of Authority.* Individuals signing this Agreement on behalf of other persons, including but not limited to partnerships, corporations, limited liability companies, and trusts, warrant and represent that they have the authority to bind their principal to this Agreement.
- (h) *Third-Party Beneficiaries.* Nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Parties hereto and their respective successors and permitted assignees, any rights or remedies under or by reason of this Agreement.
- (i) *Waiver.* No waiver of any right, remedy or breach of a duty as provided herein shall be effective unless it is in writing and signed by the waiving party. No such waiver shall constitute a waiver of any other (or subsequent) right, remedy, or breach. No delay or failure to enforce any right or remedy shall preclude or affect the later enforcement of such right or remedy.
- (j) *Assignments.* This Agreement shall not be assigned by either Party without the prior written consent of the non-assigning Party.
- (k) *Amendments.* Except as otherwise provided in this Agreement, no amendment to, modification of, deletion from, or addition to this Agreement shall be effective unless it is in writing and is executed and delivered by all of the parties.
- (l) *Force Majeure.* Neither Operator nor Renter shall be deemed to be in breach of this Agreement for failure to perform if such failure results from acts of God, fires, strikes, embargoes, war, insurrection, riot, explosion, earthquake, government action, epidemic, pandemic, and other causes beyond the reasonable control of Operator and/or Renter. Neither Operator

Name: Ronald Hopp
Title: Executive Director

Renter: COLORADO SELECT GIRLS HOCKEY ASSOCIATION

By: *Brigette Swartz*
Name: Brigette Swartz
Title: President

EXHIBIT A

USAGE AND USE AREA DETAILS

Ice Surface(s) – exclusive use during scheduled ice times [this requires limitations as per Section 2]

Locker Room(s) – exclusive use for reasonable periods before, during and after scheduled ice times.

Shooting Cage (in which Renter has located its artificial ice surface) – exclusive use for reasonable periods during scheduled times (not during scheduled free style or learn to skate sessions)

Restaurant and Concessions – non-exclusive use as with all common areas

Video Review Rooms – available on Operator’s approval and as scheduled in advance

Common Areas – non-exclusive use

Continued use of one storage shed located the area behind the Arena

EXHIBIT B
USAGE COMMITMENT

Month	Hours
January	76
February	53
March	68
April	30
May	20
June	30
July	30
August	57
September	73
October	97
November	90
December	76

700

EXHIBIT C

ICE RENTAL RATES

Regular Rental Rate	\$280.00 per hour
Tournament Rental Rate	\$280.00 per hour

EXHIBIT D

INSURANCE REQUIREMENTS

Each Certificate of Insurance provided by Renter shall certify:

1. The policy covers and insures Renters and all of its association/team members, coaches and other team personnel.
2. The policy is to provide Commercial General Liability Coverage, including personal injury, bodily injury, death, property damage and operations hazard, with a limit of not less than \$1,000,000.00 for each occurrence (combined single limit).
3. If applicable, the policy provides Workers' Compensation and employers liability insurance sufficient and proper under the laws of Colorado.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: 2020 Neighborhood Parks Projects Contract

The District has been working with the respective neighborhoods for the past several months to develop plans for rehabilitation of three parks; Alper's Farm, Eagle Meadows and Woodmar Square. At the end of August, staff and the Architerra Group bid out the 2020 Neighborhood Park projects after the plans had been finalized. The parks and improvements at each site are as follows:

Alper's Farm Park: irrigation installation, bluegrass seeded play space, concrete walk, concrete replacement, trees, site furnishings. Alternate includes replacement of cracked concrete in picnic shelter area.

Eagle Meadows Park: new concrete walk, irrigation replacement, tennis court resurfacing, new playground edger, site furnishings and trees. Alternates include replacement of broken concrete path, playground edger and ADA access. (The tennis court resurfacing has been completed by a separate contract)

Woodmar Square Park: irrigation replacement, picnic shelter replacement, new concrete walk around the playground, tree lawn concrete walk replacement. Alternates include paving narrow strip of grass along street frontage and damaged concrete path.

On September 11, the bids were opened and we had a total of seven bidders on the project. The seven bids including the recommended alternates, ranged from \$1,458,313 on the low end to \$2,171,193 on the high end. The consultant's estimate was \$1,696,182. Based on the lowest and best bid and the work they did on the 2019 Neighborhood Park projects, staff and consultants are recommending awarding SCL (SaBell's Civil and Landscape), with the base bid and alternates of \$1,458,313.75. I am enclosing the following information for your review:

- Vicinity Map
- Bid Tabulation of all bids with alternates
- Construction Bid Form submitted by SCL
- Schematic Plans for park sites

MOTION: I move that the Foothills Board of Directors award the construction contract in the amount of \$1,458,313.75 to SaBell's Civil and Landscape for the purpose of providing park improvements to Alper's Farm Park, Eagle Meadows Park and Woodmar Square Park, and further authorize the Executive Director to execute the construction agreement subject to legal counsel and staff review.

2020 Parks Mill Levy Projects



BID TAB - 2020 Foothills Neighborhood Park Improvements

Bid Section	Name	Estimate	Bid Average	ACC	Arrow J	Colorado Designs	HPM	Richdell	T2	SaBell's	SaBell's % difference from avg.	Description	Accepted
Base Bid													
A	Alper's Farm Park	\$ 430,769.00	\$ 525,975.83	\$ 505,607.00	\$ 464,319.00	\$ 550,000.00	\$ 839,670.00	\$ 444,887.81	\$ 490,475.00	\$ 386,872.00	(26%)	Base Bid improvement	Yes
B	Eagle Meadows Park	\$ 231,205.00	\$ 282,703.57	\$ 291,935.00	\$ 347,112.50	\$ 215,000.00	\$ 233,175.00	\$ 271,678.58	\$ 309,708.50	\$ 250,482.50	(11%)	Base Bid improvement	Yes
C	Woodmar Square Park	\$ 844,990.00	\$ 723,062.34	\$ 687,176.00	\$ 724,751.40	\$ 660,000.00	\$ 903,641.00	\$ 627,440.99	\$ 773,944.00	\$ 684,483.00	(9%)	Base Bid improvement	Yes
TOTAL Base Bid		\$ 1,506,964.00	\$ 1,531,741.74	\$ 1,484,718.00	\$ 1,536,182.90	\$ 1,425,000.00	\$ 1,976,486.00	\$ 1,344,007.38	\$ 1,574,127.50	\$ 1,321,837.50	(14%)		
Accepted Add Alternates													
D	#1 - Alper's Additional flatwork	\$ 18,600.00	\$ 16,935.35	\$ 14,300.00	\$ 16,812.00	\$ 16,700.00	\$ 17,700.00	\$ 18,655.48	\$ 18,780.00	\$ 15,600.00	(8%)	Replace damaged concrete around picnic shelters	Yes
E	#2 - Eagle Meadows replace concrete path	\$ 75,470.50	\$ 67,422.16	\$ 73,396.50	\$ 58,150.00	\$ 69,000.50	\$ 82,795.00	\$ 65,982.65	\$ 71,508.00	\$ 51,122.50	(24%)	Replace damaged concrete path leading down to playground and ponds with an ADA compliant one.	Yes
F	#3 - Eagle Meadows play area improvements	\$ 52,178.75	\$ 59,613.75	\$ 54,623.75	\$ 64,700.85	\$ 80,431.25	\$ 56,527.50	\$ 63,041.87	\$ 62,894.75	\$ 35,076.25	(41%)	Replace falling playground edge with concrete curb and add ADA access	Yes
G	#4 - Woodmar Square pave tree lawn	\$ 33,300.00	\$ 28,384.29	\$ 28,009.00	\$ 23,162.00	\$ 30,673.00	\$ 34,040.00	\$ 29,896.00	\$ 22,570.00	\$ 30,340.00	7%	Pave over narrow ineffective strip of grass between narrow sidewalk and street to widen path.	Yes
H	#5 - Woodmar Square additional flatwork replacement	\$ 4,668.75	\$ 3,672.02	\$ 2,981.25	\$ 2,906.25	\$ 4,750.00	\$ 3,645.00	\$ 3,649.15	\$ 3,435.00	\$ 4,337.50	18%	Replace additional damaged concrete path sections remaining in place	Yes
TOTAL Accepted		\$ 184,218.00	\$ 176,027.57	\$ 173,310.50	\$ 165,731.10	\$ 201,554.75	\$ 194,707.50	\$ 181,225.15	\$ 179,187.75	\$ 136,476.25	(21%)		
TOTAL BID (+ALT #1 to #5)		\$ 1,691,182.00	\$ 1,707,769.31	\$ 1,658,028.50	\$ 1,701,914.00	\$ 1,626,554.75	\$ 2,171,193.50	\$ 1,525,232.53	\$ 1,753,315.25	\$ 1,458,313.75	(15%)		
* Green indicatats low price, Red indicates high price													
Rejected Bid Alternates													
I	Woodmar Square dryland area irrigation	\$ 245,000.00	\$ 128,566.17	\$ 82,500.00	\$ 166,170.00	\$ 81,000.00	\$ 160,000.00	\$ 150,543.16	\$ 134,000.00	\$ 125,750.00	(23%)	Add supplemental irrigation to dryland areas for seed establishment	No



BID FORM

TO: Foothills Park & Recreation District (OWNER)
ATTN: Colin Insley
6612 S. Ward St.
Littleton, CO 80127
Phone: (303) 409-2100

NOTICE: BIDDERS SHALL COMPLETE ALL ITEMS OF COST WHERE INDICATED IN THE BID FORM.

NAME OF CONTRACTOR: **SaBell's Civil and Landscape LLC**

PHONE NUMBER: **303-505-3857** DATE: **9/11/2020**

TOTAL BID, BID SCHEDULES A-D: *CS*

\$ **One Million Three Hundred Twenty One Thousand Eight Hundred Thirty Seven Dollars and 50 cents** Dollars (\$ **1,321,837.50** .00).

1. The undersigned Bidder does hereby submit a unit price proposal for the Work to be completed at Alper's Farm Park, Eagle Meadows Park, and Woodmar Square Park, Jefferson County, Colorado, in accordance with any Instructions to Bidders and other Contract Documents dated 8/21/20 and any project plans or specifications completed by the Architerra Group, Inc. and dated 8/21/20.

A. CONDITIONS OF SUBMITTAL: As a condition of submitting this Bid Proposal, the following conditions apply:

1. Examination of the Project Area and Contract Documents has been completed. Bidder has delivered written notice, if any, to the Owner of any error, inconsistency or omission that the Bidder discovered in the Contract Documents and such errors, inconsistencies or omissions have been resolved to the Bidder's satisfaction prior to the submittal of his Bid Proposal. The Work to be completed is fully understood.
2. This Bid is valid for thirty (30) days from date of the Bid Opening.
3. No person or persons or company other than the firm listed below has any interest whatsoever in this Bid and in all respects this Bid is legal and submitted in good faith without collusion or fraud.
4. All Work shall be completed in accordance with the Contract Documents.
5. Established work schedules shall be strictly adhered to.
6. Requirements of local, state and national laws have been and will be complied with in submitting this Bid and in execution of intended work.
7. Neither the Owner nor the Architerra Group, Inc. will be responsible for any errors or omissions on the part of the Bidder.
8. COMPLETION AND SUBMITTAL OF THIS BID FORM DENOTES THAT BIDDER HAS SECURED OR RESERVED ALL MATERIALS AND THAT SUCH MATERIALS WILL BE READILY AVAILABLE AT THE TIME OF INSTALLATION.
9. This Bid Form must be completed in its entirety to be considered a valid proposal. Incomplete Bid Form will be grounds for elimination of proposal.
10. The person signing this Bid Form is fully authorized to sign on behalf of the submitting firm and binds that firm to all conditions of this Bid Form.

11. Substitution of subcontractors listed herein shall only be with the approval of Owner.
12. DETAILED BID PROPOSALS: The Bidder submits the following proposed prices for all Work as described in the Contract Documents including: all labor, all material, any required licenses and/or permits, use of equipment, transportation and any other facilities as may be required to complete the Work as intended for construction:

Bid Schedule A
Alper's Farm Base Bid

Item #	Item	Qty	Unit	Unit Cost	Total Cost
A1	Mobilization	1	LS	\$22,184.00	\$22,184.00
A2	Traffic control	1	LS	\$3,080.00	\$3,080.00
A3	Site preparation and demolition	1	LS	\$14,800.00	\$14,800.00
A4	Erosion and sediment control	1	LS	\$16,980.00	\$16,980.00
A5	Tree protection	1	LS	\$250.00	\$250.00
A6	Earthwork	1	LS	\$39,500.00	\$39,500.00
A7	Cast in place concrete inlet	1	EA	\$3,200.00	\$3,200.00
A8	12" HDPE drain pipe	210	LF	\$25.00	\$5,250.00
A9	12" HDPE flared end section	1	EA	\$475.00	\$475.00
A10	Concrete flatwork	8,500	SF	\$8.75	\$74,375.00
A11	Sidewalk chase	3	EA	\$1,200.00	\$3,600.00
A12	Basketball goal	1	EA	\$1,500.00	\$1,500.00
A13	Basketball court striping	1	LS	\$420.00	\$420.00
A14	Soil preparation	122,400	SF	\$0.26	\$31,824.00
A15	Espresso Kentucky coffeetree (2" Cal.)	3	EA	\$665.00	\$1,995.00
A16	Shademaster honeylocust (2" Cal.)	5	EA	\$630.00	\$3,150.00
A17	Chanticleer Pear (2" Cal.)	3	EA	\$565.00	\$1,695.00
A18	Bloodgood London planetree (2" Cal.)	3	EA	\$585.00	\$1,755.00
A19	White Oak (2" Cal.)	3	EA	\$630.00	\$1,890.00
A20	Japanese tree lilac (2" Cal.)	1	EA	\$610.00	\$610.00
A21	Oregon green Austrian pine (6' Ht.)	2	EA	\$540.00	\$1,080.00

A22	Vanderwolf's pyramid pine (6' Ht.)	3	EA	\$540.00	\$1,620.00
A23	Bluegrass seed	71,100	SF	\$0.24	\$17,064.00
A24	Dryland seed and mulch	35,300	SF	\$0.14	\$4,942.00
A25	Rye grass seed and mulch	16,000	SF	\$0.20	\$3,200.00
A26	Dryland seed (overseed existing dryland grass)	82,800	SF	\$0.05	\$4,140.00
A27	Electrical service	1	LS	\$7,281.00	\$7,281.00
A28	Electrical distribution	1	LS	\$6,467.00	\$6,467.00
A29	Pedestrian walkway luminaire	1	LS	\$3,200.00	\$3,200.00
A30	Irrigation system	1	LS	\$109,345.00	\$109,345.00

TOTAL FOR BID SCHEDULE A

Three Hundred Eighty Six Thousand Eight Hundred Seventy Two Dollars and 00 cents

(WRITTEN IN WORDS)

\$386,872.00

(IN NUMBERS)

Unit price total bid to include Bid Schedule A for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

**Bid Schedule B
Eagle Meadows Park Base Bid**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
B1	Mobilization	1	LS	\$15,740.00	\$15,740.00
B2	Traffic control	1	LS	\$1,800.00	\$1,800.00
B3	Site preparation and demolition	1	LS	\$350.00	\$350.00
B4	Erosion and sediment control	1	LS	\$5,350.00	\$5,350.00
B5	Tree protection	1	LS	\$1,500.00	\$1,500.00
B6	Concrete flatwork	140	SF	\$18.50	\$2,590.00
B7	Soil preparation	750	SF	\$0.40	\$300.00

B8	Red pointe maple (2" Cal.)	2	EA	\$630.00	\$1,260.00
B9	Espresso Kentucky coffeetree (2" Cal.)	2	EA	\$665.00	\$1,330.00
B10	American hophornbeam (2" Cal.)	2	EA	\$665.00	\$1,330.00
B11	Texas red oak (2" Cal.)	3	EA	\$630.00	\$1,890.00
B12	Emerald sunshine elm (2" Cal.)	3	EA	\$630.00	\$1,890.00
B13	Dryland seed and mulch	750	SF	\$0.35	\$262.50
B14	Dryland seed (overseed bluegrass)	91,500	SF	\$0.05	\$4,575.00
B15	Electrical service	1	LS	\$6,000.00	\$6,000.00
B16	Electrical distribution	1	LS	\$3,300.00	\$3,300.00
B17	Irrigation system replacement	1	LS	\$201,015.00	\$201,015.00

TOTAL FOR BID SCHEDULE B

Two Hundred Fifty Thousand Four Hundred Eighty Two Dollars and 50 cents (WRITTEN IN WORDS)

\$250,482.50

(IN NUMBERS)

Unit price total bid to include Bid Schedule B for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

Bid Schedule C
Woodmar Square Park Base Bid

Item #	Item	Qty	Unit	Unit Cost	Total Cost
C1	Mobilization	1	LS	\$47,115.00	\$47,115.00
C2	Traffic control	1	LS	\$3,800.00	\$3,800.00
C3	Site preparation and demolition	1	LS	\$12,600.00	\$12,600.00
C4	Erosion and sediment control	1	LS	\$14,650.00	\$14,650.00
C5	Tree protection	1	LS	\$2,600.00	\$2,600.00
C6	Earthwork	1	LS	\$24,500.00	\$24,500.00
C7	Reset manhole rim elevation	1	EA	\$450.00	\$450.00
C8	12" ADS drain inlet	6	EA	\$1,050.00	\$6,300.00
C9	6" Solid PVC pipe	300	LF	\$12.00	\$3,600.00

C10	6" Mitered drain	1	EA	\$550.00	\$550.00
C11	Structural concrete – shelter foundations	2.25	CY	\$1,600.00	\$3,600.00
C12	Concrete flatwork	7,900	SF	\$8.75	\$69,125.00
C13	Playground thickened edge	120	LF	\$30.00	\$3,600.00
C14	Walkway thickened edge	45	LF	\$30.00	\$1,350.00
C15	Concrete playground curb	110	LF	\$32.00	\$3,520.00
C16	Concrete curb at headwall	12	LF	\$40.00	\$480.00
C17	Concrete curb ramp	1	EA	\$2,200.00	\$2,200.00
C18	Concrete playground ramp	1	EA	\$1,450.00	\$1,450.00
C19	Install 20'x20' shelter	1	LS	\$5,400.00	\$5,400.00
C20	Soil preparation	28,050	SF	\$0.35	\$9,817.50
C21	Red pointe maple (2" Cal.)	5	EA	\$630.00	\$3,150.00
C22	Chinkapin oak (2" Cal.)	3	EA	\$630.00	\$1,890.00
C23	Espresso Kentucky coffeetree (2" Cal.)	3	EA	\$665.00	\$1,995.00
C24	Western catalpa (2" Cal.)	3	EA	\$585.00	\$1,755.00
C25	London planetree (2" Cal.)	2	EA	\$585.00	\$1,170.00
C26	Greenspire linden (2" Cal.)	4	EA	\$630.00	\$2,520.00
C27	Emerald sunshine elm (2" Cal.)	4	EA	\$630.00	\$2,520.00
C28	Bluegrass sod	26,000	SF	\$0.55	\$14,300.00
C29	Native seed and mulch	2,050	SF	\$0.25	\$512.50
C30	Native seed (overseed bluegrass)	325,000	SF	\$0.05	\$16,250.00
C31	Electrical service	1	LS	\$6,000.00	\$6,000.00
C32	Electrical distribution	1	LS	\$5,700.00	\$5,700.00
C33	Irrigation pump electrical	1	LS	\$3,800.00	\$3,800.00
C34	Irrigation system replacement – bluegrass area	1	LS	\$406,213.00	\$406,213.00

TOTAL FOR BID SCHEDULE C

Six Hundred Eighty Four Thousand Four Hundred Eighty Three Dollars and 00 cents (WRITTEN IN WORDS)

\$684,483.00 (IN NUMBERS)

Unit price total bid to include Bid Schedule C for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

TOTAL FOR BASE BID – SCHEDULES A, B, and C

One Million Three Hundred Twenty One Thousand Eight Hundred Thirty Seven Dollars and 50 cents (WRITTEN IN WORDS)

\$1,321,837.50 (IN NUMBERS)

Unit price total bid to include Bid Schedule A, B, and C for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

**Bid Schedule D - Add Alternate #1
Alper's Farm Park – Additional Flatwork Replacement**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
D1	Site preparation and demolition	1	LS	\$1,600.00	\$1,600.00
D2	Concrete flatwork	1,600	SF	\$8.75	\$14,000.00

TOTAL FOR BID SCHEDULE D

Fifteen Thousand Six Hundred Dollars and 00 cents (WRITTEN IN WORDS)

\$15,600.00 (IN NUMBERS)

**Bid Schedule E - Add Alternate #2
Eagle Meadows Park – Replace Concrete Path**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
E1	Mobilization	1	LS	\$4,500.00	\$4,500.00
E2	Site preparation and demolition	1	LS	\$2,450.00	\$2,450.00
E3	Erosion and sediment control	1	LS	\$1,200.00	\$1,200.00

E4	Earthwork	1	LS	\$4,800.00	\$4,800.00
E5	Concrete flatwork	3,050	SF	\$8.75	\$26,687.50
E6	Sidewalk chase	1	EA	\$1,500.00	\$1,500.00
E7	Reinstall park sign	1	EA	\$300.00	\$300.00
E8	Soil preparation	10,300	SF	\$0.40	\$4,120.00
E9	Bluegrass sod	6,700	SF	\$0.75	\$5,025.00
E10	Dryland seed and mulch	3,600	SF	\$0.20	\$720.00
E11	Delete native seed (overseed sod) – same unit price as B14	3,600	SF	\$0.05	(\$180.00)

TOTAL FOR BID SCHEDULE E

Fifty One Thousand Four Hundred Eighty Two Dollars and 50 cents (WRITTEN IN WORDS)

~~\$51,482.50~~ \$51,122.50 (IN NUMBERS)

Unit price total bid to include Bid Schedule D for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

**Bid Schedule F - Add Alt #3
Eagle Meadows Park – Playground Improvements**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
F1	Mobilization	1	LS	\$3,500.00	\$3,500.00
F2	Site preparation and demolition	1	LS	\$2,450.00	\$2,450.00
F3	Erosion and sediment control	1	LS	\$1,200.00	\$1,200.00
F4	Earthwork	1	LS	\$2,300.00	\$2,300.00
F5	Concrete flatwork	515	SF	\$8.75	\$4,506.25
F6	Playground thickened edge	45	LF	\$32.00	\$1,440.00
F7	Concrete playground curb	290	LF	\$32.00	\$9,280.00
F8	Concrete playground ramp	1	EA	\$1,450.00	\$1,450.00
F9	Soil preparation	5,000	SF	\$0.30	\$1,500.00
F10	Bluegrass sod	5,000	SF	\$0.75	\$3,750.00
F11	Pea gravel	1	LS	\$3,700.00	\$3,700.00

TOTAL FOR BID SCHEDULE F

Thirty Five Thousand Seventy Six Dollars and 25 cents (WRITTEN IN WORDS)

\$35,076.25 (IN NUMBERS)

Unit price total bid to include Bid Schedule E for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

**Bid Schedule G - Add Alternate #4
Woodmar Square Park – Pave Tree Lawn**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
G1	Concrete flatwork	3,700	SF	\$8.75	\$32,375.00
G2	Delete bluegrass sod - same unit price as C28	3,700	SF	\$0.75,55	\$2,775.00 (2035)

TOTAL FOR BID SCHEDULE G

Thirty Five Thousand One Hundred Fifty Dollars and 00 cents (WRITTEN IN WORDS)

~~\$35,150.00~~ \$30,340 (IN NUMBERS)

Unit price total bid to include Bid Schedule F for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

**Bid Schedule H - Add Alternate #5
Woodmar Square Park – Additional Flatwork Replacement**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
H1	Site preparation and demolition	1	LS	\$1,250.00	\$1,250.00
H2	Concrete flatwork	325	SF	\$9.50	\$3,087.50

TOTAL FOR BID SCHEDULE G

Four Thousand Three Hundred Thirty Seven Dollars and 50 cents (WRITTEN IN WORDS)

\$4,337.50 (IN NUMBERS)

**Bid Schedule I - Add Alternate #6
Woodmar Square Park – Dryland Area Irrigation System**

Item #	Item	Qty	Unit	Unit Cost	Total Cost
11	Irrigation system replacement – dryland area	1	LS	\$125,750.00	\$125,750.00

TOTAL FOR BID SCHEDULE G

One Hundred Twenty Five Thousand Seven Hundred Fifty Dollars and 00 cents (WRITTEN IN WORDS)

\$125,750.00 (IN NUMBERS)

Unit price total bid to include Bid Schedule G for all materials and labor needed to construct the project according to the attached plans and specifications. The total bid shall also include bonding and insurance.

PAYMENT TERMS: NET 30 of progress payments

WARRANTY: Landscape/Irrigation One Year All Other Work Two Years

BID BOND AND INSURANCE: KOG International /Hudson Insurance Company

SUBMITTING FIRM: SaBell's Civil and Landscape LLC

ADDRESS: 8500 W Bowles Ave Ste 204

CITY, STATE, AND ZIP CODE: Littleton, CO. 80123

TELEPHONE NUMBER: 720-536-5340

FAX NUMBER: 877-801-7190

PRINTED NAME: Laura Strauch

SIGNATURE AND DATE: *Laura Strauch* 9/11/2020

TITLE: Owner

B. ADDITIONAL REQUIREMENTS:

1. LISTING OF SUBCONTRACTORS:

NAME	TRADE ADDRESS	PHONE #
Straight Up Striping	26957 E Otero Pl, Aurora, CO. 80016	303-884-3659
Recreation Plus	15209 W Ellsworth Dr. Goldenm CO. 80401	303-278-1455

Elite Pipe MD	4122 S Rosemary Way, Denver, CO. 80237	720-351-8883
Perserverence Trucking	23434 Otowi Rd. Indian Hills 80454	720-217-6176

2. **ADDITIONAL COSTS:** When changes in the Work are ordered involving extra cost above the Contract Sum and when such work has been approved by the Owner in writing and the cost of said extra work cannot be priced by using unit prices noted in this Bid Form, the Contractor and Owner shall determine any change by mutual, good faith agreement based upon reasonable costs and relationship to above listed prices.

3. **CONSTRUCTION TIME SCHEDULE:** The Bidder is aware of the Construction Time Schedule, to start the Project on or about October 12, 2020, and to complete the Project by April 9, 2021, and agrees to execute the Work within this time schedule if awarded the Contract. Weather days will be allowed upon approval by Owner.

4. **UNIT PRICES:** For additions or deletions to the Contract, the above listed unit prices shall be applicable for the specific items listed. Prices shall be complete in place, including materials and installation (i.e., fittings, etc.) and anything incidental to the proper installation as specified.
 - (A) The Contractor agrees that for requested and/or required changes in the scope of Work, the Contract Sum shall be adjusted in accordance with the above unit prices.

 - (B) Contractor is advised that the unit prices will enter into the determination of successful Bidder. Unreasonable prices may result in rejection of the entire Bid Proposal.

 - (C) The unit prices listed shall be those unit prices that will be charged or credited for labor and or materials regardless of the total number of units and/or amount of labor required for added or deleted work.

5. **WARRANTY:** Contractor should note the variable warranty:
 - (A) Landscape/irrigation work - ONE YEAR.

 - (B) ALL OTHER WORK, including concrete/asphalt paving - TWO YEARS.

6. **SUBMITTAL DATA:** Bidder agrees to the following conditions:
 - (A) The proposed Bid is a lump sum price for all Work.

 - (B) The Owner will enter into contractual agreement only if all conditions of the Contract Documents are met by Bidder.

 - (C) Provided unit prices will apply if Owner desires certain additional work.

 - (D) Receipt of the following Addenda to the Contract Documents is acknowledged:

ADDENDUM NUMBER	DATE
Addendum #1	9/1/2020
Addendum #2	9/1/2020
Addendum #3	9/9/2020

The Bidder has taken the Addenda into full consideration in submitting his Bid Proposal.

7. SUPPLEMENTAL IRRIGATION UNIT PRICES

The following prices are intended to be the basis for additions or deletions to the irrigation work, if required. Should the undersigned bidder be required to perform work other than that shown on the submitted proposal, an additional sum will be paid to the contractor or shall be credited to the Owner on the basis of the unit prices quoted below. Such prices shall be the sum total compensation for items complete and in place, self-contained and fully operational.

SUPPLEMENTAL IRRIGATION MODIFICATION AND REPLACEMENT BID SCHEDULE:

<u>ITEM DESCRIPTION</u>	<u>BID PRICE</u>
a. Pot hole utilities	\$165.00 /EA
b. Pot hole irrigation	\$90.00 /EA
c. Tree protection fence	\$3.00 /LF
d. Cut and cap existing secondary pipe	\$20.00 /EA
e. Tie on and refeed secondary pipe	\$15.00 /EA
f. New 2" HDPE mainline with electro fusion fittings	\$13.25 /LF
g. New 3" HDPE mainline with electro fusion fittings	\$17.50 /LF
h. New 4" HDPE mainline with electro fusion fittings	\$22.00 /LF
i. New two wire path valve control wire cable with splice kits	\$2.25 /LF
j. New 1" electric control valve with decoder	\$528.00 /EA
k. New 1.5" electric control valve with decoder	\$660.00 /EA
l. New 2" electric control valve with decoder	\$747.00 /EA
m. New 3" sleeving installed in open trench	\$11.00 /LF
n. New 4" sleeving installed in open trench	\$14.00 /LF
o. New 6" sleeving installed in open trench	\$19.00 /LF
p. New 8" sleeving installed in open trench	\$24.00 /LF
q. New 3" sleeving installed by directional boring	\$36.00 /LF
r. New 4" sleeving installed by directional boring	\$42.00 /LF
s. New 6" sleeving installed by directional boring	\$64.00 /LF
t. New 8" sleeving installed by directional boring	\$90.00 /LF
u. New CL-200 PVC secondary pipe 2.5"	\$3.15 /LF
v. New CL-200 PVC secondary pipe 2"	\$2.80 /LF
w. New CL-200 PVC secondary pipe 1.5"	\$2.50 /LF
x. New CL-200 PVC secondary pipe 1"	\$2.30 /LF
y. Rain Bird 5006 series gear drive rotary heads with swing joint	\$65.00 /EA



BID FORM

- z. Rain Bird 8005 series gear drive rotary heads with swing joint \$119.00/EA
- aa. Rain Bird 1806 series pop-up spray heads with swing joint \$42.00 /EA
- bb. Tree bubbler assemblies with RWS canisters \$59.00 /EA

THE UNDERSIGNED BIDDER HEREIN SUBMITS THIS PROPOSAL AS COMPLETED:

Firm: SaBell's Civil and Landscape LLC

Address: 8500 W Bowles Ave Ste 204 Littleton, CO. 80123

Submitted by: Laura Strauch

Signature: *Laura Strauch*

Typed/Printed Name: Laura Strauch

Title: Owner

Date: 9/11/2020

(CORPORATE SEAL)

(c) If the Principal shall pay to the Owner, as liquidated damages, and not as a penalty, to compensate the Owner for actual costs and delays the difference in amount between the Principal's Bid Proposal and that of the next lowest acceptable Bidder, then this obligation shall be void, otherwise the Surety's obligation shall remain in full force and effect, it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its Bid Bond shall be in no way impaired or affected by any extension of the time within which the Owner may accept such Bids; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, this 11th day of September, 2020, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year set forth above.

PRINCIPAL: SaBell's Civil and Landscape LLC

SURETY: Hudson Insurance Company

Name: Laura Strauch

Name: Bruce M. Allen

Title: Owner

Title: Attorney-In-Fact

Address: 8500 W Bowles Ave, #204
Littleton, CO 80123

Address: 100 William Street, 5th Floor
New York, NY 10038

By: Laura Strauch

By: Bruce M. Allen

Attorney-in-Fact: _____

Attorney-in-Fact: Bruce M. Allen

(SEAL)

(SEAL)

INSTRUCTIONS

1. The full firm name and residence of each individual party to the Bid Bond must be inserted in the first paragraph.
2. If the Principal is a partnership, the full name of all partners must be inserted in the first paragraph which must recite that they are partners composing the partnership (to be named), and all partners must execute the Bid Bond as individuals.
3. The state of incorporation of each corporate party to the Bid Bond must be inserted in the first paragraph and the Bid Bond must be executed under the corporate seal of said party attested by its secretary or other authorized officer.
4. Power of attorney must accompany this Bid Bond when signed by other than an officer of either the Principal or Surety.

NOTE: Surety companies executing Bid Bonds must be authorized to transact business in the State of Colorado and be acceptable to the Owner.

END OF THIS SECTION



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Bruce M. Allen

of the state of Pennsylvania

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking shall obligate said Company for any portion of the penal sum thereof in excess of the sum of Ten Million Dollars (\$10,000,000.00).

Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Senior Vice President thereunto duly authorized on this 30th day of October, 2017 at New York, New York.



HUDSON INSURANCE COMPANY

Attest: [Signature] Dina Daskalakis Corporate Secretary

By: [Signature] Michael P. Cifone Senior Vice President

STATE OF NEW YORK COUNTY OF NEW YORK SS.

On the 30th day of October, 2017 before me personally came Michael P. Cifone to me known, who being by me duly sworn did depose and say that he is a Senior Vice President of HUDSON INSURANCE COMPANY, the corporation described herein and which executed the above instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name in like order.

(Notarial Seal)



[Signature] ANN M. MURPHY Notary Public, State of New York No. 01NU0067552 Qualified in Nassau County Commission Expires December 10, 2021

CERTIFICATION

STATE OF NEW YORK COUNTY OF NEW YORK SS.

The undersigned Dina Daskalakis hereby certifies: That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Corporation this 11th day of September, 2020.



By: [Signature] Dina Daskalakis, Corporate Secretary



ALPER'S FARM PARK PROPOSED SITE PLAN

May 13, 2020





EAGLE MEADOWS PARK PROPOSED SITE PLAN

May 13, 2020





WOODMAR SQUARE PARK PROPOSED SITE PLAN

May 13, 2020



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: 2020 Trails Projects Contract

As part of the 2020 Mill Levy projects list, staff put out to bid the Stony Creek Greenbelt and Williamsburg 1 trails replacement projects. (See vicinity map and aerial maps enclosed with this memo.)

The Stony Creek Greenbelt project will be to replace the existing 8' wide asphalt trail with an 8' wide concrete trail along West Columbine Drive in the Stony Creek subdivision.

The Williamsburg 1 Greenbelt project will be to replace the existing 4' wide trail with a 6' wide trail in the greenbelt located in the Williamsburg 1 subdivision near South Kipling Parkway and West Ken Caryl Avenue.

Staff originally sent five different firms invitations to bid on this project. Staff then conducted a mandatory pre-bid meeting. We had three bidders attend, and during the bidding process, one contractor dropped out. Two bids were submitted to the District. One from Metro Pavers and one from Sabell's Civil and Landscape.

Staff is recommending the lowest and best bid from Metro Pavers. Metro Pavers has performed work at both golf courses and recently, the concrete work at the Schaefer Athletic Complex batting cages. (Please see the bid form and bid tabulation enclosed.)

MOTION: I move that the Foothills Board of Directors award the contract in the amount of \$361,636.63 to Metro Pavers for the purpose of providing trail improvements to the Stony Creek and Williamsburg 1 Greenbelts, and further authorize the Executive Director to execute the construction agreement subject to legal counsel and staff review.

2020 Trail Improvement Projects



Stony Creek Greenbelt Trail

Trail Length: 1,696 feet
New trail: 8 inches thick
Option A:
8 foot wide trail
Option B:
8 foot wide trail

Exhibit A

Legend

 Stony Creek Greenbelt Trail



Stony Creek Greenbelt Trail Location:
W. Columbine Drive and S. Carr Street
Littleton, CO 80128

Project Manager: _____.

Name: _____.

Cell phone#: _____.

Exhibit B

Williamsburg 1 Trail Measurements

Length without side trails:
2,165 feet
Total trail length:
2,808
New trail: 8 inches thick
Option A:
8 foot wide trail
Option B:
8 foot wide trail



Williamsburg 1 Park Trail Location:
South Kipling Parkway and W. Ken Caryl Ave.
Littleton, CO 80126

Project Manager: _____.

Name: _____.

Cell phone#: _____.

Foothills Park & Recreation District
2020 Trail Paving Project, BID Analysis
FHPRD Bid # 1P

9/16/2020

Low Bid/Totals

			<u>LF to Total Cost</u>
	<u>Metro Pavers</u>	<u>Sabell's</u>	
	<u>Bid per LF</u>	<u>Bid per LF</u>	
<u>CONCRETE Trail Paving BID</u>			
<u>Stony Creek Trail (1,696 LF)...Exhibit A</u>			
Trail Bid6' wide	\$71.14	\$97.20	\$120,653.44
Trail Option Bid...8' wide	\$81.81	\$121.70	\$138,749.76

<u>Williamsburg 1 Trail (2,609 LF)...Exhibit B</u>			
Trail Bid.....6' wide, including side trails 6' wide	\$85.43	\$97.20	\$222,886.87
Trail Option Bid.....8' wide, including side trails 6' wide	\$94.30	\$120.70	\$246,028.70

Foothills Park & Recreation District

2020 Trail Paving Project, BID PROPOSAL SUBMITTAL FORM

FHPRD Bid # 1P

BID SUBMITTAL, Pre-QUALIFIED* BIDDER COMPANY NAMESabell's Civil & Landscape LLC

CONCRETE Trail Paving BID

	Bid per LF
Stony Creek Trail (1,696 LF) ...Exhibit A	
Trail Bid6' wide	\$ 97.20
Trail Option Bid...8' wide	\$ 121.70
Williamsburg 1 Trail (2,609 LF) ...Exhibit B	
Trail Bid.....6' wide, including side trails 6' wide	\$ 97.20
Trail Option Bid.....8' wide, including side trails 6' wide	\$ 120.70

BID PROPOSAL SUBMITTAL SIGNED BY Laura Strauch **Date:** 9/15/2020

***Bidder representative attended Mandatory Pre-Bid meeting, 8/25/2020.**



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Colorado Parks and Wildlife Grant Application

Planning staff is working with the Architerra Group on submitting a grant application for the Colorado Parks and Wildlife Non-Motorized Trail Grant. This Planning grant will be to continue planning the Dutch Creek Trail from west of S. Kipling Parkway to the Centennial Trail along C-470. (Please see map enclosed.)

The grant will focus on final alignment of trail, two creek crossings, crossing S. Simms Street and community outreach. The first connecting trail will continue west from S. Kipling Parkway west to S. Simms Street.

The second connection of trail to be constructed would branch off of the sidewalk on the south side of S. Ward St. and head west to connect with the Centennial Trail that runs along C-470. A pedestrian bridge will be added to cross Dutch Creek, just to the east of the C-470 trail.

The grant request amount from Colorado Parks and Wildlife will be for \$45,000 with a 30% cash match from Foothills Park & Recreation District of \$13,500. The total project cost will be \$58,500. The grant is due October 1, 2020.

As part of the grant process, Colorado Parks and Wildlife requires a resolution from the Board of Directors to commit funds for the project. A resolution, project budget estimates and location map are enclosed with this memo for your review.

MOTION: I move that the Foothills Board of Directors approve Resolution No. 20-013 for the purpose of submitting a grant application to Colorado Parks and Wildlife for the 2021 Non-Motorized Trail Grant to seek funding to complete planning the Dutch Creek Regional Trail, and further authorize the Executive Director to execute the required documents subject to legal counsel and staff review.

Resolution
In Support of Application for
Non-Motorized Trails Planning Grant from
Colorado Parks and Wildlife

WHEREAS, the Foothills Park & Recreation District supports the Colorado Parks and Wildlife grant application for planning the completion of Dutch Creek Regional Trail;

WHEREAS, If the grant is awarded, the Foothills Park & Recreation District supports the completion of the project;

WHEREAS, the Foothills Park & Recreation District has requested \$45,000 from Colorado Parks and Wildlife to plan the completion of the Dutch Creek Regional Trail;

NOW, THEREFORE, be it resolved by the Board of Directors of Foothills Park & Recreation District that:

- Section 1: The Board of Directors of the Foothills Park & Recreation District strongly supports the application and has appropriated matching funds for a grant with Colorado Parks and Wildlife.
- Section 2: If the grant is awarded, the Board of Directors of the Foothills Park & Recreation District strongly supports the completion of the project.
- Section 3: The Board of Directors of the Foothills Park & Recreation District authorizes the expenditure of funds necessary to meet the terms and obligations of any Grant awarded.
- Section 4: The project site is owned or managed by Foothills Park & Recreation District and will be under the control of the District for at least 25 years.
- Section 5: The Board of Directors of the Foothills Park & Recreation District will continue to maintain the Dutch Creek Regional Trail in a high quality condition upon completion and will appropriate funds for maintenance in its annual budget.
- Section 6: If the grant is awarded, the Foothills Board of Directors hereby authorizes the Executive Director to sign the grant agreement with Colorado Parks and Wildlife.
- Section 7: This resolution to be in full force and effect from and after its passage and approval.

ADOPTED AND APPROVED this 22nd day of September, 2020.

Tim W. James, Chair

Lori J. Bosanko, Secretary



PRELIMINARY DUTCH CREEK TRAIL ALIGNMENT PLAN - S KIPLING PKWY TO C-470

SEPTEMBER 3, 2020





Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Park Renaming Request

Late in July, staff received a request from Robert A. Easton (former Executive Director of the District) to rename the Columbine Sports Complex Park to George Page Field after George Page, who passed away about a year ago.

George was a 56 -year resident of the Columbine Hills neighborhood, and for 30+ years was a coach and leader in youth sports through the Columbine Sports Association (now South Jeffco Sports Association). Many of the athletic field, concession stand and shelter building improvements at the Kendall/Elmhurst park site are there, in part, because of his efforts in support of public parks and youth sports.

After staff looked into the renaming, it was discovered that there are two field dedications, one for Brent Dawson Eley and one for Lynda Bristol. (See photos enclosed.) It was suggested to rename the park "George Page Athletic Complex" instead. That was acceptable to Mr. Easton and the Page family.

In your packet you will find the following:

- Park Naming and Memorial Policy
- Vicinity Map
- Photos of existing memorials on the park site
- Letter from Mr. Easton requesting the name change
- Nomination Letter
- Letter of support from South Jeffco Sports Association
- Photos of George Page
- Email of support from the Columbine Civic Association HOA

Mr. Easton is raising funds to pay for the cost of changing the park sign if approved. Staff are bringing this to the Board as per our Park Naming and Memorial Policy.

MOTION: I move that the Foothills Board of Directors approve the park name change from the Columbine Sports Complex to George Page Sports Complex as discussed.



6612 South Ward Street Littleton, Colorado 80127

POLICY AND PROCEDURE
FOR NAMING OR RENAMING PARK AND RECREATION FACILITIES,
FLORAL GARDENS, OR PLACEMENT OF ARCHITECTURAL FEATURES

The process for naming any park, trail, golf course, recreation center, swimming pools, ball field, or the renaming of any regional park, regional facility, community park, or neighborhood park; or the, floral gardens, or placement of architectural features or monuments within our parks or facilities to recognize significant events or contributions shall be as set forth herein, and in compliance with the standards herein.

1. Intent:

It is the intent of the Foothills Parks & Recreation District Board of Directors to implement a policy regarding the naming of parks, trails, golf courses, recreation centers, swimming pools, ball fields, and facilities within the community. Such facilities provide an identity to the neighborhood or community in which they are located. Therefore, the names, design elements, and features included within such parks and facilities should reflect the neighborhood's spirit, history, and tradition. The Board of Directors finds that it is appropriate to recognize individuals, significant events, or contributions made to the community through the, floral gardens, or placement of architectural features within our parks, trails, and facilities.

2. Naming or renaming of Parks, naming of ball fields, floral gardens, or placement of architectural features:

The Board of Directors is the final authority for the naming of any park, trail, or facility, or for the floral gardens, or placement of architectural features within any park, trail, or facility when such plantings and features are intended to recognize individuals, significant events or contributions.

The initial naming of parks, trails, golf courses, recreation centers, swimming pools, ball fields, and facilities shall be determined by the Board of Directors when development for a park or facility is initiated, or in conjunction with the opening of such facility.

The “renaming” of parks or facilities shall be limited to Regional Parks, Regional Facilities, Community Parks, and Neighborhood Parks as defined in the Foothills Master Plan.

Naming of ball fields, floral gardens, or placement of architectural features to recognize significant events or individual contributions may occur (subject to Board approval) within any park, trail, facility, or greenbelt managed and controlled by the Foothills Park & Recreation District.

3. Submitting requests to name parks, trails, ball fields, or facilities, rename Regional Parks, Regional Facilities, Community Parks, or Neighborhood Parks, planting of trees, floral gardens, or placement of architectural features:

To be considered, the naming or renaming of Regional Parks or Facilities, Community Parks, Neighborhood Parks, floral garden, or placement of architectural features shall be submitted to the Board of Directors or its appropriate committee by the following method:

a. All requests shall be in writing and include the following information:

- (1) The reason for the proposed name, name change or, floral garden, or placement of an architectural feature.
- (2) A letter of support from the local Homeowners group, community or sports association, or adjoining property owners if no Homeowners group exists.
- (3) For requests involving the, floral garden, or placement of an architectural feature, the request must include a sketch plan indicating the proposed location of tree planting(s), type of tree and plant material or floral garden layout and material, and/or a sketch, rendering, or photograph of the architectural feature, (brochure information is acceptable).

Consideration of the naming or renaming of parks or facilities, floral gardens, or placement of architectural features shall include review and a recommendation submitted by the Foothills Parks & Recreation staff.

Prior to making a formal recommendation to the Board, staff shall present an analysis of whether the request for a name, name change, or, floral garden, or placement of an architectural feature is in compliance with;

- the District Master Plan;
- existing park/facility plans and field conditions;
- whether or not such request is in keeping with the Goals and Policies adopted by the Board of Directors.

4. Classifications for naming or renaming parks or facilities:

The naming or renaming of parks or facilities in accordance with the policies and guidelines outlined herein shall be limited to the following characteristics;

- Person(s) with local significance, donors of land and/or property;
- Historic events;
- Causes and ideas;
- Places, natural features, flora and fauna; such names shall include, but not be limited to, natural phenomena, rivers, forests, horticulture, animals, recognizable area or neighborhood, descriptive name, or symbol of community identity.

5. Considerations for the Board of Directors:

The Board of Directors shall consider the following criteria when making a determination;

- Is the proposal consistent with the District Master Plan;
- Is the proposal consistent with approved site and/or building plans;
- Is the proposal consistent with existing field conditions such as, but not limited to, topography, soil conditions, vegetation, wetlands, water courses, wildlife habitat, surrounding uses;
- Is the proposal consistent with existing budget policies and guidelines;
- Is the proposal consistent with the Goals, Policies and Vision Statement adopted by the Foothills Board of Directors;
- Other criteria as deemed appropriate by the Board.

This Policy and Procedure shall become effective upon adoption by the Board of Directors and remain in effect until such time as the Board of Directors determines that it should be amended, suspended, or re-written.

The District reserves the right to request a background check from the applicant for which the park or facility would be named.

The District reserves the right in the future to remove, for any reason, the naming of any trail, golf course, recreation center, swimming pool, ball field, regional park, regional facility, community park, neighborhood park, floral garden; and to remove any architectural feature, plaque, bench, monument, or anything that has been dedicated within our parks or facilities.

BRENT DAWSON ELEY

DEC. 19, 1973 - OCT. 12, 1988
(AGE 14)

IN MEMORY OF
HIS COURAGEOUS BATTLE AGAINST CANCER,
MAY HIS BASEBALL DREAMS,
ENTHUSIASM, COURAGE, COMMITMENT
AND SPORTSMANSHIP
BE AN INSPIRATION TO ALL WHO USE THIS FIELD.

AUG 3 2005



Sign in



Say something

Colin Insley
Director of Parks, Planning and Construction
Foothills Park and Recreation District
6612 S. Ward St.
Littleton, CO 80127

August 10, 2020

Re: Request for Park Naming

Dear Colin,

Attached you will find a package of information submitted for consideration by the Foothills Board of Directors for naming of a Foothills park site in honor of Columbine area resident and long-time youth sports coach, volunteer, and leader Mr. George N. Page. George, who passed away a year ago this week, devoted a significant portion of his adult life to coaching youth football and baseball and for years filled a number of leadership roles with the Columbine Sports Association (now named South JeffCo Sports Association).

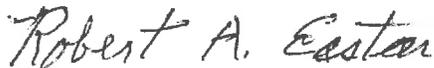
Included in this information is a summary of George's accomplishments, a letter of endorsement from South JeffCo Sports Association and a couple photos. At George's memorial service a year ago, a number of folks in attendance commented it would be appropriate to seek to name a field or park in the Columbine area in honor of George. This request is for Foothills to re-name the Columbine Sports Park (at Kendall and Elmhurst) with a new name **George Page Field**. This site was suggested due to George's major involvement in lobbying for and raising funds for the development of the field, and for his influence that resulted in additional features including batting cages, sunken dugouts, and the press box on site.

The original name of Columbine Sports Park was chosen in-part due to the name of the local youth sports association (Columbine Sports) which has since changed its name. It seems most appropriate for the requested name change then to honor a community member who devoted so much to the sports association and to youth in the community.

We have reviewed the District's written policy regarding park naming and we believe this request meets the requirements set forth for approval. The request has also been reviewed, approved, and is submitted on behalf of Georges two sons, Kevin and George Jr. and their families.

Please let me know if you need additional information or if you have any questions. I would request this item be added to the agenda for the next available Board meeting, and I am available to attend discussions or participate in a virtual meeting if required.

Sincerely,



Robert A. Easton (on behalf of many of George's friends)

It is my pleasure to present this request to the Foothills Board of Directors to recognize George Page for his contributions to the Columbine Community by naming a baseball field in his honor. George passed away in 2019 after many years of involvement in youth sports through the Columbine Sports Association (CSA) (now named the South Jeffco Sports Association). SJSA has provided a written endorsement of this request.

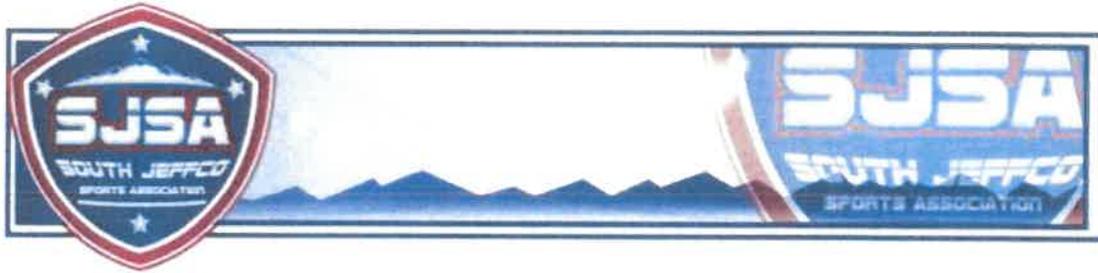
George Page coached youth baseball from 1970 to 1998, and youth football from 1971 to 1992. He was President of Columbine Baseball from 1978 to 1994 and President of the Colorado Baseball League from 1995 to 2004. During this time he also served as the primary liaison between CSA and Foothills regarding field scheduling and development of new sports fields. George worked with Foothills staff as an advocate in support of new facilities such as Bichette field at Lilley Gulch Park, Columbine Sports Park and batting cages, 4 fields at Easton Regional Park and 5 other practice fields located in various neighborhood parks throughout the Columbine area.

In addition to his work with local youth sports programs he was also an active supporter and participant in the Colorado Parks and Recreation Association where for years he served at the vendor coordinator for the CPRA annual conference. George, through his company Newton Manufacturing, also provided nearly every major park and recreation agency in the metro area with advertising and promotional materials for programs and special events. His work included participation in the 1997-98 Citizen Committee and providing promotional materials for the Foothills Bond Election that was approved and eventually funded the development of many of the fields for which he was an advocate.

George was a tireless supporter of youth sports, a vocal advocate for local sports associations, and a friend and advocate of Foothills for over 30 years. It is more than fitting that he be honored, and thus remembered for his contributions.

This request is specifically to change the name of Columbine Sports Park to **George Page Field**. George helped raise funds for the existing field, promoted the inclusion of below grade dugouts, pressbox, and also canvassed the adjacent neighborhood to secure approval of the attached batting cages.....it was his favorite field.

Robert Easton



6657 W Ottawa Ave. Suite D-1 ~ Littleton, CO 80128 ~ 303-979-9239 ~ office@southjeff.org

July 24, 2020

To Whom It May Concern:

South Jeffco Sports Association is working with Mr. Robert Easton's formal request to rename a Foothills baseball field in honor the late Mr. George Page. Mr. Page was a staple in the baseball community of the southwest Littleton area from 1970 to 1998 working with community youth in baseball and football with Columbine Youth Sports, later renamed South Jeffco Sports Association. Mr. Page took on many roles within South Jeffco Sports Association, most notably as a Director/President of Columbine Baseball and as a coach for 18 years.

SJSA would support like to support the request of Mr. Easton and Foothills Parks and Recreation Board of Director's decision to rename a baseball field in honor of Mr. George Page.

Thank you for your time and consideration -

Joel Cook, President
South Jeffco Sports Association

Photo of George Page



Photo of George Page Coaching



Colin Insley

From: Robert Easton <reaston829@comcast.net>
Sent: Wednesday, September 9, 2020 9:33 AM
To: Colin Insley
Cc: 'George. Page'
Subject: G. Page naming request

See support letter below regarding George Page naming request. Please add this to the documents already submitted.

Thanks,

bob

From: Columbine Hills Civic Association [mailto:columbinehills80128@gmail.com]
Sent: Wednesday, September 09, 2020 7:54 AM
To: Robert Easton <reaston829@comcast.net>
Subject: Re: Question

Hi Robert,

The Columbine Hills Civic Assn (CHCA) officers are supportive of this measure. George sounds like a worthy candidate to represent the field.

Sincerely,

Galen Wiese, Treas

On Thu, Sep 3, 2020 at 1:54 PM Robert Easton <reaston829@comcast.net> wrote:

Hello,

I am working on a community project with the family of George N. Page. George passed away about a year ago, was a 56 year resident of the Columbine Hills neighborhood, and for 30+ years was a coach and leader in youth sports through the Columbine Sports Association. Many of the athletic field, concession stand and shelter building improvements at the Kendall/Elmhurst park site are there, in part, because of his efforts in support of public parks and youth sports.

We have submitted a request to the Foothills Park and Recreation District to have the name of the Columbine Sports Complex changed the **George Page Sports Complex** in honor of George's contributions to the community and to youth sports. Foothills has asked that we notify the HOA of this proposed change and seek a written indication from the HOA that you either approve or have no objection to the proposed name change.

Therefore, we would appreciate a response at your earliest convenience. Attached is a copy of the summary of George's accomplishments that was included in the application to Foothills. Feel free to respond by e-mail or with a letter attached to e-mail.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Executive Director's Report

Please welcome the following new staff who have started working for the District. We are excited to have them as part of our team!

<u>Name</u>	<u>Department and/or Facility Location</u>
Jillian Bergren	Youth and Middle School Sports
Aden Cariveau	Youth and Middle School Sports
Jace Carlton	Ridge Pool
Douglas Chatfield	Meadows Driving Range
Taylor DeSciuse	Lilley Gulch Recreation Center
Caleb Desroches	Meadows Driving Range
Cami Distel	Ridge Recreation Center
Cuben Dixon	Youth and Middle School Sports
Logan Finney	Ridge Recreation Center
Adam Fuselier	Regional Park Maintenance
Lili Gerrasch	Lilley Gulch Recreation Center
Hadley Greiner	Ridge Recreation Center
Caleb Harp	Peak Recreation Center
Breanna Hartnett	Gymnastics
Natalia Kuzbiel	Clement Park Turf Maintenance
Ernest Martinez	Foothills Driving Range
Amber Massey	Ridge Recreation Center
Savannah Mawhorter	Gymnastics
Lindsey Miller	Ridge Pool
Deklin Morrissey	Youth and Middle School Sports
Megan Raad	Ridge Recreation Center
Paige Rodgers	Ridge Recreation Center
Emerson Somers	Ridge Recreation Center
Cory Voorhis	Facility Maintenance
Matthew Wallace	Foothills Driving Range
Cheryl Wood	Children's Programs Admin

The Management Team, Human Resources and Marketing continue to meet virtually three times per week to discuss COVID-19 related and other operational issues. I will be providing a COVID-19 update as part of the agenda.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date. The facilities had closed in March and partially reopened starting in June.

The Marketing Department is creating a series of community engagement activities that encourage people to get out and enjoy the District's wonderful resources. The focus is to keep community members engaged, and encourage close-to-home activities while being mindful of gathering restrictions. We are creating opportunities for individuals or family units where participation can be self-guided during a larger span of time. For the month of September, the District is holding a photo contest. More information will be coming on additional activities for the remainder of the year.

Photo Contest Details: Get outside, discover new places and enter Foothills Park & Recreation District's Autumn Photo Contest! September is a great time to capture the changing of the seasons in Colorado and where better to do so than in your local parks! We want everyone to #RecreateResponsibly, and one way to do that is to stick close to home. A great way to avoid crowds is to visit your neighborhood parks or discover a trail near your house. You never know what hidden gems are just around the corner!

- Between September 1 - 30, submit your photos taken at Foothills parks, trails, golf courses and facilities to us for a chance to win prizes and possibly have your photos featured on our website, social media or even on our magazine cover!
- To enter, post your photos to Facebook or Instagram and tag @fhprd, or email your photos to hello@fhprd.org. Winners will receive a special prize package, including Foothills swag, day passes or gift cards.
- Please note: By entering photos in this contest, photo rights are automatically granted to Foothills Park & Recreation District for public use in marketing materials.

We look forward to seeing why Foothills is important to you and how awesome our community looks in pictures! Sponsored by Centura Health and Children's Hospital Colorado.

Paul Rufien and I virtually attended the Board of County Commissioners meeting on September 1st to speak on an agenda item considering the formation of a metropolitan district for the Deer Creek Villas developments. As you are aware, we had requested inclusion of these developments. When we had requested inclusion of the Red Rocks Ranch development, the County denied this inclusion request mostly because they determined that because there was an overlapping metro district that had park and recreation powers, state statute would require a consent resolution and the metro district was not willing to provide this consent resolution, and therefore, it was denied.

Because of the position the County took on this, we had requested that the County approve the metro district for the Deer Creek Villas development, but without park and recreation powers. We argued that this would remove the requirement for a consent resolution, and they could then grant the inclusion. Unfortunately, Commissioner Tighe recused himself, and the other two voted to approve the metro district and left park and recreation powers in place. The Planning and Zoning Director had previously denied the inclusion for the same reason Red Rocks Ranch was denied, but we had hoped that if they didn't include park and recreation powers in the metro district, that would help when we appealed the decision. We have since filed an appeal on the decision to deny inclusion of these Deer Creek Villas into our District.

We have had a couple of meetings with Colorado Select Girls Hockey Association representatives that have included Paul Rufien, Barb Butler, Alec Hines and myself to discuss their request for a 10-year agreement and the details of the agreement. This agreement is on the agenda for Board consideration.

I met with the Leisure Service Leadership Team, outside at Easton Regional Park, to listen to updates about their respective departments and also to provide District updates and answer questions about the District's response to COVID-19.

Dennis Weiner, Frannie Masters, Barb Butler, Amber Stowe and I virtually met to discuss the fall program turnout in Children's Programming and how to monitor and manage the rest of the fall and next year. COVID-19 has certainly changed the look of our programs in this department and staff is doing a great job of managing the changes and challenges in this area. These are certainly important services that we provide to our community, yet there are definitely challenges related to providing them so we are continuing to monitor, and plan to meet regularly to evaluate.

Barb Butler and I virtually met with the Children's Programming Specialists and all of the School Age Site Directors. Because of the effects of COVID-19, the Before and After School Programs have been impacted and these individuals wanted to hear an update about the District's overall response and approach to COVID-19.

Paul Rufien, Barb Butler and I had a virtual meeting with representatives from Jeffco schools to discuss some concerns that they had with our rental agreement form. Despite having signed off on the form for various field, court and cross country rentals over many years, they indicated they had a concern with some of the language and requested some changes to the document. We believe we have worked through their concerns and hopefully they will now execute all future rental agreements so their various sports teams are not impacted. We have also discussed the possibility of entering into an IGA in the future to address all facility uses and will be meeting with them to discuss the feasibility of this.

Colin Insley, Gary Ramos, Sean Kitners and I conducted a walkthrough with representatives from Colorado Department of Transportation and the contractor for the western section of the Columbine Trail. As you know, the District replaced the eastern section of the trail earlier this year, but the western section was not on our property. Therefore, through a series of meetings, CDOT agreed to replace the trail if we agreed to maintain the trail. This section of the trail should be finalized in the next few weeks and will be a great new improvement for our community.

We have six individuals who are going to participate in the Colorado Parks and Recreation Association's Fall Conference which will be held virtually this year. We appreciate our employees who are participating and their willingness to learn about trends and issues in our field.

Terry Green, Dennis Weiner, Colin Insley, Derek Eberhardt, Barb butler and I met with representatives from McKinstry where they provided an overview of some potential Facility Improvement Measures (FIMs) and some construction package options for consideration. There are many FIMs that will result in energy savings which would assist with the overall funding of the improvements, but they also identified mechanical equipment throughout the District that is reaching the end of useful life where it might make sense to package replacements of this equipment simultaneously, and identify other methods of funding these improvements. We will be providing some package options and details to the Board for discussion and consideration;

however, it would make sense to wait until after the November election to make any decisions as the election result would affect discussions related to funding sources.

Library Holds Locker, Lending Machine and Returns Bin at Ridge Recreation Center

Foothills Park & Recreation District is collaborating with Jefferson County Public Library (JCPL) to bring 24/7 Library services to the south Jefferson County community! Starting October 1, a Library Holds Locker, Lending Machine and Returns Bin will be available at the Ridge Recreation Center, outside the lower entrance.

The Holds Locker allows JCPL patrons to place holds on specific books or DVDs, and then pick them up outside the Ridge Recreation Center by presenting their library card at the machine. The Lending Machine contains over 1,000 popular books, children's picture books and DVDs for easy browsing and immediate selection, just like a vending machine. The Returns Bin will also be open, making it easy to return books and DVDs.

South county residents live farther than any other community from an actual Jeffco Library location, and will likely be thrilled to have easier access. JCPL anticipates residents from other areas will also be interested, such as working families who cannot pick up their holds during normal Library hours. During the pandemic, many may like getting their books without any contact and at any time.

In October, you'll see wayfinding directing patrons to the Library services. If questions arise about these services, please visit jeffcolibrary.org after September 30, where additional information and FAQs will be available about the services. If you don't have a library card, you can easily get one by filling out JCPL's [Library Card Request Form](#). You'll be issued a temporary card to use at all JCPL locations, including at the Ridge Recreation Center Holds Locker and Lending Machine. When you visit a physical Library location, you can trade it in for a physical card.

Thank you to Derek Eberhardt and Kate Dragoo for working with JCPL officials on this project. We're proud of this combined win for patrons of FHPRD and JCPL! Also, thank you to the Board for approving the IGA with JCPL to make this possible.

Parks staff Colin Insley, Gary Ramos and Chris Byrnes attended a meeting with Kipling Villas HOA Board members. Staff will be touring the greenbelts with their HOA Board to look for ways to improve turf quality and shrub bed maintenance.

At the last Board meeting, Director James asked staff how many days the BMX track was open last year out of the 100 days they are allowed to use it per the agreement. Colin Insley responded that he thought maybe two thirds and would get the information. After confirming with Mile High BMX, it was 40 days.

In support of their local government community, Jefferson County is providing a funding opportunity for local governments within Jefferson County. The COVID-19 Expense Reimbursement Award for Local Governments program will open on Monday, August 31, 2020 and applications can be submitted through Saturday, October 31, 2020. The criteria for this is nearly identical as the DOLA funding that we have already been approved for. We will monitor our reimbursable expenses and if it appears that we will exceed the \$500,000 we have already been approved for, we will apply for these additional funds through Jefferson County.

An updated Capital Projects report is included in the packet.

IGA MONTHLY FACILITY/CLASS/GOLF USAGE

2020

AGENCY	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Bowles Metro	1,297	662	285	0	0	380	105	583					3,312
Normandy Estates	275	232	72	0	0	28	38	60					705
Plains Metro	75	50	27	0	0	0	0	19					171
Roxborough Village	1,636	1,766	704	0	0	509	597	1,150					6,362
TrailMark	610	926	93	0	0	359	326	1,061					3,375
Vintage Reserve HOA	135	170	27	0	0	152	6	188					678
Monthly Totals	4,028	3,806	1,208	0	0	1,428	1,072	3,061	0	0	0	0	14,603

14,603



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020
TO: Foothills Board of Directors
FROM: Dennis Weiner, Director of Finance and Administrative Services
SUBJECT: AUGUST FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through August 31, 2020 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 8/31/2020**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$8,157,133 versus budget of \$11,624,753 or \$3,467,619 lower than budgeted due to the following:

- Admission Fee Revenues were \$6,086,991, which was \$2,918,250 unfavorable to plan.
 - Leisure Services admission fees were \$3,768,886 lower than planned due to facility closures, program cancellations and operating restrictions in response to the coronavirus pandemic. Admission fees in all Leisure Services departments were impacted by the closures and restrictions, but the most significant negative variances were seen in Children's Programs, District Athletics, Aquatics and at the Edge Ice Arena, which were lower than plan by \$1,606,543, \$783,112, \$448,022 and \$303,542, respectively.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were higher than plan by \$975,598 because of a higher number of rounds played at the District's golf courses related to increased public participation in golf and favorable weather conditions over the course of the golf season.
 - Parks admission fees were \$124,962 unfavorable to the plan resulting from restrictions on field use associated with the COVID-19 public health response.
- Rentals were \$1,587,574, which was lower than plan by \$293,325 resulting from lower facility rentals throughout the District due to facility closures and operating restrictions, partially offset by higher than budgeted cart rentals at both golf courses.
- Merchandise Sales were lower than plan by \$124,293 because of facility closures and operating restrictions, which have resulted in lower sales at the Edge and both District golf courses.
- Revenue from Concessions and Other Contracts was lower than planned by \$174,193 because of lower sales at the Penalty Box and the Foothills Fieldhouse Concession stand due to facility closures and operating restrictions.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$12,338,588 versus budget of \$15,634,246 or \$3,295,659 less than planned due to the following:

- Salaries and Wages expenditures were better than plan by \$1,713,269 mainly because of lower than planned part-time hours in Leisure Services resulting from facility closures, program cancellations and continuing operating restrictions related to the COVID-19 pandemic. In addition, full-time salaries were lower than plan in Facility Maintenance and Children's Programs resulting from staff changes and the timing of hiring for open positions.
- Personnel expenditures were \$199,478 lower than planned resulting from lower than planned health insurance, payroll tax and worker's compensation insurance expenditures related to lower staff levels and lower than budgeted discretionary 401(k) contributions partially offset by higher than planned unemployment expenditures of \$42,246, mainly due to unemployment payments for the quarter ended June 30th.
- Supplies expenditures were favorable to plan by \$676,098 driven by lower expenditures on supplies in Leisure Services, Golf and Parks due to facility closures and restrictions and the timing of purchase of park maintenance supplies.
- Purchased Services were \$1,477,021, which was better than planned by \$789,632 driven by a delay in the timing of expenditures on our bond extension election, which was originally expected to occur in May and lower purchased services expenditures in Leisure Services resulting from facility closures and operating restrictions.
- Utilities were unfavorable to budget by \$72,973. Water expenditures were higher than plan by \$149,565 resulting from more water usage in Urban Parks because of warm, dry weather conditions experienced so far throughout the summer. Electric and natural gas expenditures were lower than plan by \$47,748 and \$28,844, respectively, due to lower usage throughout the District.

Net Operating Revenue/Loss:

Net Operating Loss was \$4,181,454 compared to a planned Net Operating Loss of \$4,009,494, or \$171,961 unfavorable to plan, driven by lower operating revenue resulting from facility closures and program cancellations in response to COVID-19, offset by lower operating expenditures than planned.

Non-Operating Revenue and Expenditures:

Net Non-Operating Revenue was \$10,787,070, which was \$355,109 favorable to plan primarily due to the following:

- Net Contributions and Grants were \$336,519 favorable to plan because of SB35 funds of \$288,700 requested and received for use at Schaefer Athletic Complex and Woodmar Square Park and lower spending on grant professional services resulting from the cancellation of Red White & You and other grant-funded events.

- Property Tax Revenue was \$57,769 lower than planned because of slower collection of property taxes by the County than anticipated.
- Specific Ownership Taxes were \$92,897 better than planned because of higher levels vehicle sales in recent years leading to increased revenue from vehicle registrations.

Net Revenue/Expenditures:

As a result, through August 31, 2020, Net Revenue was \$6,605,615, which was \$183,147 lower than plan due to higher than expected Net Operating Loss and lower levels of property tax revenue, offset by higher specific ownership taxes and higher revenue from Grants.

Foothills Parks & Recreation District
Summary of All Units
Monday, August 31, 2020

	August			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
OPERATING REVENUES										
Admission Fees	\$1,091,425	\$1,280,863	(\$189,438)	\$6,086,991	\$9,005,242	(\$2,918,250)	#####	\$6,229,010	49.42%	\$8,561,506
Rentals	347,773	258,404	89,369	1,587,574	1,880,899	(293,325)	2,668,303	1,080,729	59.50%	1,815,121
Merchandise Sales	51,411	51,999	(587)	191,543	315,836	(124,293)	504,745	313,202	37.95%	322,763
Concessions and Other Contracts	20,316	44,687	(24,370)	196,384	370,577	(174,193)	536,958	340,574	36.57%	327,752
Other Revenue	8,240	6,330	1,910	94,641	52,199	42,442	71,798	(22,843)	131.82%	70,484
TOTAL OPERATING REVENUES	1,519,166	1,642,282	(123,116)	8,157,133	11,624,753	(3,467,619)	16,097,805	7,940,672	50.67%	11,097,626
OPERATING EXPENDITURES										
Salaries and Wages	900,722	1,106,521	205,798	6,512,686	8,225,954	1,713,269	11,789,905	5,277,219	55.24%	7,388,525
Personnel	160,742	191,752	31,010	1,559,140	1,758,618	199,478	2,435,621	876,481	64.01%	1,552,555
Supplies	139,461	280,606	141,145	1,239,046	1,915,143	676,098	2,572,844	1,333,799	48.16%	1,679,173
Purchased Services	165,146	226,238	61,092	1,477,021	2,266,653	789,632	3,078,538	1,601,516	47.98%	1,825,663
Utilities	261,004	241,391	(19,613)	1,350,122	1,277,149	(72,973)	1,847,673	497,551	73.07%	1,317,655
Insurance	27,613	23,841	(3,772)	201,936	190,729	(11,207)	286,094	84,157	70.58%	175,841
Other Expenditures	(1,498)	-	1,498	(1,363)	-	1,363	-	1,363	0.00%	8,052
TOTAL OPERATING EXPENDITURES	1,653,190	2,070,349	417,158	12,338,588	15,634,246	3,295,659	22,010,675	9,672,087	56.06%	13,947,463
NET OPERATING REVENUE/(EXPENDITURES)	(134,024)	(428,066)	294,042	(4,181,454)	(4,009,494)	(171,961)	(5,912,870)	(1,731,416)	70.72%	(2,849,837)
NON-OPERATING REVENUE										
Fund Balance	-	-	-	20,000	20,000	-	2,984,929	2,964,929	0.67%	18,851
Property Taxes Collected to Pay GO Bonds	6,282	6,281	1	2,060,477	2,060,475	3	2,069,789	9,312	99.55%	2,045,301
Property Taxes Collected for Operations	70,208	33,389	36,818	10,894,872	10,952,644	(57,772)	11,002,156	107,284	99.02%	9,578,964
Specific Ownership Taxes	78,163	71,671	6,493	620,103	527,206	92,897	813,639	193,537	76.21%	659,924
Conservation Trust	-	-	-	239,126	246,382	(7,256)	492,764	253,638	48.53%	315,303
Contributions and Grants	-	1,300	(1,300)	349,396	99,850	249,546	104,850	(244,546)	333.23%	554,704
Investment Income	4,577	11,278	(6,701)	72,758	97,866	(25,108)	142,977	70,219	50.89%	146,783
QEBC Interest Expense Subsidy	-	-	-	13,464	17,885	(4,421)	35,770	22,306	37.64%	16,799
Gain/(Loss) on Investments in Bergen	-	-	-	(7,881)	-	(7,881)	-	7,881	0.00%	-
Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	22,761
Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	2,876
Other Income	-	-	-	10,389	-	10,389	-	(10,389)	0.00%	9,952
TOTAL NON-OPERATING REVENUE	159,230	123,920	35,311	14,272,703	14,022,307	250,396	17,646,875	3,374,172	80.88%	13,372,218
NON-OPERATING EXPENDITURES										
Grant Expenditures	287	3,855	3,568	102,669	189,643	86,973	245,777	143,107	41.77%	2,290,613
Facilities & Equipment Repairs and Replacements	189,596	189,596	-	2,769,475	2,769,475	-	7,328,192	4,558,717	37.79%	3,423,038
Debt Payments	24,700	24,700	-	73,700	73,700	-	3,248,600	3,174,900	2.27%	72,000
Interest Expense	1,792	1,792	-	356,809	356,781	(28)	709,307	352,498	50.30%	414,285
Other Expenditures	4,469	3,295	(1,173)	182,980	200,747	17,767	202,129	19,149	90.53%	160,449
TOTAL NON-OPERATING EXPENDITURES	220,843	223,238	2,395	3,485,633	3,590,346	104,712	11,734,005	8,248,372	29.71%	6,360,385
NET REVENUE/(EXPENDITURES)	(195,637)	(527,385)	331,748	6,605,615	6,422,468	183,147	0	(6,605,615)		4,161,996
TOTAL REVENUE	1,678,396	1,766,202	(87,806)	22,429,836	25,647,060	(3,217,224)	33,744,680	11,314,844	66.47%	24,469,844
TOTAL EXPENDITURES	1,874,033	2,293,586	419,553	15,824,221	19,224,592	3,400,371	33,744,680	17,920,459	46.89%	20,307,848
NET REVENUE/(EXPENDITURES)	(195,637)	(527,385)	331,748	6,605,615	6,422,468	183,147	0	(6,605,615)		4,161,996

Foothills Parks & Recreation District
Summary of All Units
Monday, August 31, 2020

	August			YTD			2020			2019 YTD
	2020 Actual	2020 Budget	Fav/(Unfav) Variance	2020 Actual	2020 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	720	-	720	28,106	153,067	(124,962)	283,077	254,972	9.93%	148,579
Leisure Services Summary - Admission Fees	284,983	781,257	(496,274)	2,345,954	6,114,840	(3,768,886)	8,475,214	6,129,260	27.68%	5,668,372
Golf Summary - Admission Fees	752,272	465,161	287,111	3,476,664	2,557,091	919,574	3,321,703	(154,961)	104.67%	2,566,030
Other Funds - Admission Fees	53,450	34,445	19,005	236,268	180,244	56,024	236,007	(261)	100.11%	178,525
Total Admission Fees	1,091,425	1,280,863	(189,438)	6,086,991	9,005,242	(2,918,250)	12,316,001	6,229,010	49.42%	8,561,506
Rentals:										
Total Parks and Clement Park - Rentals	3,955	30,765	(26,810)	44,417	222,253	(177,836)	234,841	190,424	18.91%	187,948
Leisure Services Summary - Rentals	113,037	89,328	23,710	761,560	976,415	(214,855)	1,529,463	767,903	49.79%	983,365
Golf Summary - Rentals	230,781	138,311	92,470	781,597	682,231	99,366	903,999	122,402	86.46%	643,809
Total Rentals	347,773	258,404	89,369	1,587,574	1,880,899	(293,325)	2,668,303	1,080,729	59.50%	1,815,121
Merchandise Sales:										
Leisure Services Summary - Merchandise Sales	860	6,153	(5,293)	19,768	68,972	(49,204)	100,758	80,990	19.62%	59,446
Golf Summary - Merchandise Sales	50,552	45,846	4,706	171,776	246,864	(75,088)	403,987	232,211	42.52%	263,318
Total Merchandise Sales	51,411	51,999	(587)	191,543	315,836	(124,293)	504,745	313,202	37.95%	322,763
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	10,000	10,000	-	10,000	-	100.00%	10,000
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
Leisure Services Summary - Concessions and Other Contracts	10,316	34,687	(24,370)	141,992	316,185	(174,193)	453,566	311,574	31.31%	273,360
Golf Summary - Concessions and Other Contracts	10,000	10,000	-	40,000	40,000	-	69,000	29,000	57.97%	40,000
Total Concessions and Other Contracts	20,316	44,687	(24,370)	196,384	370,577	(174,193)	536,958	340,574	36.57%	327,752
Other Revenue:										
Administration - Other Revenue	(31)	-	(31)	2,614	11,600	(8,986)	11,600	8,986	22.54%	15,673
Total Parks and Clement Park - Other Revenue	3,780	1,354	2,426	28,317	13,134	15,183	17,648	(10,669)	160.45%	16,950
Leisure Services Summary - Other Revenue	3,307	4,556	(1,249)	53,848	23,455	30,393	36,860	(16,988)	146.09%	33,360
Golf Summary - Other Revenue	1,184	420	764	9,862	4,010	5,852	5,690	(4,172)	173.32%	4,502
Total Other Revenue	8,240	6,330	1,910	94,641	52,199	42,442	71,798	(22,843)	131.82%	70,484
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	(31)	-	(31)	12,614	21,600	(8,986)	21,600	8,986	58.40%	25,673
Total Parks and Clement Park - TOTAL OPERATING REVENUES	8,454	32,119	(23,665)	105,231	392,846	(287,615)	539,958	434,727	19.49%	357,870
Leisure Services Summary - TOTAL OPERATING REVENUES	412,503	915,980	(503,477)	3,323,121	7,499,866	(4,176,745)	10,595,860	7,272,739	31.36%	7,017,901
Golf Summary - TOTAL OPERATING REVENUES	1,044,789	659,738	385,051	4,479,899	3,530,196	949,703	4,704,380	224,481	95.23%	3,517,658
Other Funds - TOTAL OPERATING REVENUES	53,450	34,445	19,005	236,268	180,244	56,024	236,007	(261)	100.11%	178,525

	August			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total TOTAL OPERATING REVENUES	1,519,166	1,642,282	(123,116)	8,157,133	11,624,753	(3,467,619)	16,097,805	7,940,672	50.67%	11,097,626
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	92,814	92,709	(105)	731,483	727,985	(3,498)	1,093,347	361,864	66.90%	655,486
Total Parks and Clement Park - Salaries and Wages	165,953	205,446	39,493	1,269,171	1,403,451	134,280	2,107,911	838,739	60.21%	1,263,314
Leisure Services Summary - Salaries and Wages	438,934	601,401	162,467	3,226,796	4,714,616	1,487,820	6,645,175	3,418,380	48.56%	4,212,768
Golf Summary - Salaries and Wages	203,021	206,965	3,943	1,285,236	1,379,903	94,667	1,943,473	658,237	66.13%	1,256,956
Total Salaries and Wages	900,722	1,106,521	205,798	6,512,686	8,225,954	1,713,269	11,789,905	5,277,219	55.24%	7,388,525
Personnel:										
Administration - Personnel	16,358	15,648	(710)	167,127	172,779	5,652	238,003	70,876	70.22%	138,095
Total Parks and Clement Park - Personnel	36,417	40,909	4,493	365,741	375,364	9,623	525,693	159,952	69.57%	352,090
Leisure Services Summary - Personnel	75,593	101,835	26,242	745,589	924,719	179,130	1,280,263	534,674	58.24%	792,382
Golf Summary - Personnel	32,375	33,360	985	280,683	285,755	5,072	391,662	110,979	71.66%	269,989
Total Personnel	160,742	191,752	31,010	1,559,140	1,758,618	199,478	2,435,621	876,481	64.01%	1,552,555
Supplies:										
Administration - Supplies	6,571	2,584	(3,987)	48,702	19,022	(29,680)	30,589	(18,113)	159.22%	15,778
Total Parks and Clement Park - Supplies	36,340	63,633	27,293	325,152	453,851	128,699	564,652	239,499	57.58%	356,332
Leisure Services Summary - Supplies	24,128	139,208	115,080	422,636	826,535	403,899	1,105,232	682,596	38.24%	737,717
Golf Summary - Supplies	72,422	75,181	2,759	442,555	615,735	173,180	872,372	429,817	50.73%	569,250
Other Funds - Supplies	-	-	-	-	-	-	-	-	0.00%	95
Total Supplies	139,461	280,606	141,145	1,239,046	1,915,143	676,098	2,572,844	1,333,799	48.16%	1,679,173
Purchased Services:										
Administration - Purchased Services	36,872	43,726	6,854	373,673	709,116	335,444	887,369	513,697	42.11%	402,856
Total Parks and Clement Park - Purchased Services	24,767	26,807	2,040	268,488	324,759	56,271	411,992	143,504	65.17%	274,879
Leisure Services Summary - Purchased Services	65,004	134,365	69,361	562,828	1,018,953	456,125	1,492,653	929,825	37.71%	945,574
Golf Summary - Purchased Services	38,503	21,340	(17,162)	272,032	213,825	(58,207)	286,524	14,492	94.94%	202,354
Total Purchased Services	165,146	226,238	61,092	1,477,021	2,266,653	789,632	3,078,538	1,601,516	47.98%	1,825,663
Utilities:										
Administration - Utilities	(25,516)	(1,847)	23,669	(3,557)	(16,299)	(12,742)	(24,366)	(20,810)	14.60%	15,884
Total Parks and Clement Park - Utilities	157,632	118,404	(39,228)	630,353	467,206	(163,147)	643,254	12,901	97.99%	494,913
Leisure Services Summary - Utilities	78,017	73,557	(4,459)	440,916	562,957	122,041	831,729	390,812	53.01%	538,934
Golf Summary - Utilities	50,871	51,277	406	282,410	263,284	(19,125)	397,057	114,647	71.13%	267,924
Total Utilities	261,004	241,391	(19,613)	1,350,122	1,277,149	(72,973)	1,847,673	497,551	73.07%	1,317,655
Insurance:										
Administration - Insurance	8,406	7,331	(1,075)	67,250	58,648	(8,602)	87,972	20,722	76.45%	53,316
Total Parks and Clement Park - Insurance	5,589	5,428	(160)	46,831	43,426	(3,406)	65,139	18,307	71.89%	41,929

	August			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Leisure Services Summary - Insurance	12,548	9,847	(2,701)	79,292	78,776	(516)	118,164	38,872	67.10%	71,614
Golf Summary - Insurance	1,070	1,235	165	8,563	9,880	1,316	14,820	6,256	57.78%	8,982
Total Insurance	27,613	23,841	(3,772)	201,936	190,729	(11,207)	286,094	84,157	70.58%	175,841
Other Expenditures:										
Leisure Services Summary - Other Expenditures	254	-	(254)	(104)	-	104	-	104	0.00%	(716)
Golf Summary - Other Expenditures	(1,752)	-	1,752	(1,260)	-	1,260	-	1,260	0.00%	8,767
Total Other Expenditures	(1,498)	-	1,498	(1,363)	-	1,363	-	1,363	0.00%	8,052
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	135,506	160,151	24,645	1,384,678	1,671,252	286,574	2,312,913	928,235	59.87%	1,281,415
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	426,697	460,627	33,931	2,905,737	3,068,057	162,320	4,318,640	1,412,903	67.28%	2,783,457
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	694,476	1,060,213	365,736	5,477,953	8,126,556	2,648,603	11,473,215	5,995,262	47.75%	7,298,274
Golf Summary - TOTAL OPERATING EXPENDITURES	396,511	389,358	(7,153)	2,570,220	2,768,382	198,162	3,905,907	1,335,687	65.80%	2,584,222
Other Funds - TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-	-	0.00%	95
Total TOTAL OPERATING EXPENDITURES	1,653,190	2,070,349	417,158	12,338,588	15,634,246	3,295,659	22,010,675	9,672,087	56.06%	13,947,463
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(135,537)	(160,151)	24,614	(1,372,064)	(1,649,652)	277,588	(2,291,313)	(919,249)	59.88%	(1,255,742)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(418,242)	(428,508)	10,266	(2,800,506)	(2,675,211)	(125,295)	(3,778,682)	(978,176)	74.11%	(2,425,587)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	(281,973)	(144,233)	(137,741)	(2,154,832)	(626,689)	(1,528,142)	(877,355)	1,277,477	245.61%	(280,373)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	648,278	270,381	377,897	1,909,679	761,814	1,147,865	798,473	(1,111,206)	239.17%	933,436
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	53,450	34,445	19,005	236,268	180,244	56,024	236,007	(261)	100.11%	178,430
Total NET OPERATING REVENUE/(EXPENDITURES)	(134,024)	(428,066)	294,042	(4,181,454)	(4,009,494)	(171,961)	(5,912,870)	(1,731,416)	70.72%	(2,849,837)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	-	-	20,000	20,000	-	2,984,929	2,964,929	0.67%	18,851
Total Fund Balance	-	-	-	20,000	20,000	-	2,984,929	2,964,929	0.67%	18,851
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	6,282	6,281	1	2,060,477	2,060,475	3	2,069,789	9,312	99.55%	2,045,301
Total Property Taxes Collected to Pay GO Bonds	6,282	6,281	1	2,060,477	2,060,475	3	2,069,789	9,312	99.55%	2,045,301
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	(396,743)	(433,562)	36,819	9,448,145	9,505,920	(57,775)	5,436,507	(4,011,638)	173.79%	8,241,195
Total Parks and Clement Park - Property Taxes Collected for Operations	428,513	428,513	0	2,694,242	2,694,241	1	3,797,719	1,103,477	70.94%	2,584,213
Leisure Services Summary - Property Taxes Collected for Operations	86,608	86,608	0	728,351	728,350	1	1,021,393	293,042	71.31%	570,896
Other Funds - Property Taxes Collected for Operations	(48,170)	(48,170)	0	(1,975,867)	(1,975,868)	1	746,537	2,722,404	(264.67%)	(1,817,339)

	August			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total Property Taxes Collected for Operations	70,208	33,389	36,818	10,894,872	10,952,644	(57,772)	11,002,156	107,284	99.02%	9,578,964
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	78,163	71,671	6,493	620,103	527,206	92,897	813,639	193,537	76.21%	659,924
Total Specific Ownership Taxes	78,163	71,671	6,493	620,103	527,206	92,897	813,639	193,537	76.21%	659,924
Conservation Trust:										
Other Funds - Conservation Trust	-	-	-	239,126	246,382	(7,256)	492,764	253,638	48.53%	315,303
Total Conservation Trust	-	-	-	239,126	246,382	(7,256)	492,764	253,638	48.53%	315,303
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	-	-	-	-	2,500	(2,500)	2,500	2,500	0.00%	-
Other Funds - Contributions and Grants	-	1,300	(1,300)	349,396	97,350	252,046	102,350	(247,046)	341.37%	554,704
Total Contributions and Grants	-	1,300	(1,300)	349,396	99,850	249,546	104,850	(244,546)	333.23%	554,704
Investment Income:										
Administration - Investment Income	4,577	11,278	(6,701)	72,758	97,866	(25,108)	142,977	70,219	50.89%	146,783
Total Investment Income	4,577	11,278	(6,701)	72,758	97,866	(25,108)	142,977	70,219	50.89%	146,783
QEBC Interest Expense Subsidy:										
Other Funds - QEBC Interest Expense Subsidy	-	-	-	13,464	17,885	(4,421)	35,770	22,306	37.64%	16,799
Total QEBC Interest Expense Subsidy	-	-	-	13,464	17,885	(4,421)	35,770	22,306	37.64%	16,799
Gain/(Loss) on Investments in Bergen:										
Administration - Gain/(Loss) on Investments in Bergen	-	-	-	(7,881)	-	(7,881)	-	7,881	0.00%	-
Total Gain/(Loss) on Investments in Bergen	-	-	-	(7,881)	-	(7,881)	-	7,881	0.00%	-
Gain/(Loss) on Sale of Capital Assets:										
Other Funds - Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	22,761
Total Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	22,761
Proceeds from Insurance :										
Total Parks and Clement Park - Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	2,876
Total Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	2,876
Other Income:										
Other Funds - Other Income	-	-	-	10,389	-	10,389	-	(10,389)	0.00%	9,952
Total Other Income	-	-	-	10,389	-	10,389	-	(10,389)	0.00%	9,952

	August			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(392,166)	(422,285)	30,119	9,513,022	9,603,786	(90,764)	5,579,484	(3,933,538)	170.50%	8,387,978
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	428,513	428,513	0	2,694,242	2,696,741	(2,499)	3,800,219	1,105,977	70.90%	2,587,089
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	86,608	86,608	0	728,351	728,350	1	1,021,393	293,042	71.31%	570,896
Other Funds - TOTAL NON-OPERATING REVENUE	36,275	31,083	5,193	1,337,087	993,430	343,658	7,245,778	5,908,691	18.45%	1,826,256
Total TOTAL NON-OPERATING REVENUE	159,230	123,920	35,311	14,272,703	14,022,307	250,396	17,646,875	3,374,172	80.88%	13,372,218
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Other Funds - Grant Expenditures	287	3,855	3,568	102,669	189,643	86,973	245,777	143,107	41.77%	2,290,613
Total Grant Expenditures	287	3,855	3,568	102,669	189,643	86,973	245,777	143,107	41.77%	2,290,613
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
Golf Summary - Facilities & Equipment Repairs and Replacements	-	-	-	-	-	-	-	-	0.00%	428
Other Funds - Facilities & Equipment Repairs and Replacements	189,596	189,596	-	2,749,475	2,749,475	-	7,308,192	4,558,717	37.62%	3,402,610
Total Facilities & Equipment Repairs and Replacements	189,596	189,596	-	2,769,475	2,769,475	-	7,328,192	4,558,717	37.79%	3,423,038
Debt Payments:										
Other Funds - Debt Payments	24,700	24,700	-	73,700	73,700	-	3,248,600	3,174,900	2.27%	72,000
Total Debt Payments	24,700	24,700	-	73,700	73,700	-	3,248,600	3,174,900	2.27%	72,000
Interest Expense:										
Golf Summary - Interest Expense	-	-	-	3,696	-	(3,696)	-	(3,696)	0.00%	-
Other Funds - Interest Expense	1,792	1,792	-	353,113	356,781	3,668	709,307	356,194	49.78%	414,285
Total Interest Expense	1,792	1,792	-	356,809	356,781	(28)	709,307	352,498	50.30%	414,285
Other Expenditures:										
Administration - Other Expenditures	1,121	-	(1,121)	(15,519)	-	15,519	-	15,519	0.00%	(18,515)
Total Parks and Clement Park - Other Expenditures	5	5	0	1,530	1,531	1	1,537	7	99.52%	1,343
Other Funds - Other Expenditures	3,342	3,290	(52)	196,969	199,216	2,247	200,592	3,623	98.19%	177,621
Total Other Expenditures	4,469	3,295	(1,173)	182,980	200,747	17,767	202,129	19,149	90.53%	160,449
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	1,121	-	(1,121)	(15,519)	-	15,519	-	15,519	0.00%	(18,515)
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	5	5	0	21,530	21,531	1	21,537	7	99.97%	21,343
Golf Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	3,696	-	(3,696)	-	(3,696)	0.00%	428
Other Funds - TOTAL NON-OPERATING EXPENDITURES	219,717	223,233	3,516	3,475,926	3,568,815	92,889	11,712,468	8,236,541	29.68%	6,357,129
Total TOTAL NON-OPERATING EXPENDITURES	220,843	223,238	2,395	3,485,633	3,590,346	104,712	11,734,005	8,248,372	29.71%	6,360,385

	August			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(528,824)	(582,436)	53,611	8,156,477	7,954,134	202,344	3,288,171	(4,868,306)	248.06%	7,150,751
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	10,266	-	10,266	(127,793)	-	(127,793)	-	127,793	0.00%	140,159
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	(195,365)	(57,624)	(137,741)	(1,426,481)	101,661	(1,528,142)	144,038	1,570,519	(990.35%)	290,522
Golf Summary - NET REVENUE/(EXPENDITURES)	648,278	270,381	377,897	1,905,983	761,814	1,144,169	798,473	(1,107,510)	238.70%	933,008
Other Funds - NET REVENUE/(EXPENDITURES)	(129,991)	(157,706)	27,714	(1,902,572)	(2,395,141)	492,570	(4,230,682)	(2,328,111)	44.97%	(4,352,443)
Total NET REVENUE/(EXPENDITURES)	(195,637)	(527,385)	331,748	6,605,615	6,422,468	183,147	0	(6,605,615)	#####	4,161,996
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(392,197)	(422,285)	30,088	9,525,636	9,625,386	(99,749)	5,601,084	(3,924,553)	170.07%	8,413,651
Total Parks and Clement Park - TOTAL REVENUE	436,967	460,632	(23,665)	2,799,473	3,089,587	(290,114)	4,340,177	1,540,704	64.50%	2,944,958
Leisure Services Summary - TOTAL REVENUE	499,111	1,002,588	(503,477)	4,051,472	8,228,217	(4,176,745)	11,617,253	7,565,781	34.87%	7,588,797
Golf Summary - TOTAL REVENUE	1,044,789	659,738	385,051	4,479,899	3,530,196	949,703	4,704,380	224,481	95.23%	3,517,658
Other Funds - TOTAL REVENUE	89,726	65,528	24,198	1,573,355	1,173,674	399,681	7,481,785	5,908,431	21.03%	2,004,781
Total TOTAL REVENUE	1,678,396	1,766,202	(87,806)	22,429,836	25,647,060	(3,217,224)	33,744,680	11,314,844	66.47%	24,469,844
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	136,627	160,151	23,524	1,369,159	1,671,252	302,093	2,312,913	943,754	59.20%	1,262,900
Total Parks and Clement Park - TOTAL EXPENDITURES	426,702	460,632	33,930	2,927,267	3,089,587	162,321	4,340,177	1,412,911	67.45%	2,804,800
Leisure Services Summary - TOTAL EXPENDITURES	694,476	1,060,213	365,736	5,477,953	8,126,556	2,648,603	11,473,215	5,995,262	47.75%	7,298,274
Golf Summary - TOTAL EXPENDITURES	396,511	389,358	(7,153)	2,573,916	2,768,382	194,466	3,905,907	1,331,991	65.90%	2,584,650
Other Funds - TOTAL EXPENDITURES	219,717	223,233	3,516	3,475,926	3,568,815	92,889	11,712,468	8,236,541	29.68%	6,357,224
Total TOTAL EXPENDITURES	1,874,033	2,293,586	419,553	15,824,221	19,224,592	3,400,371	33,744,680	17,920,459	46.89%	20,307,848
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(528,824)	(582,436)	53,611	8,156,477	7,954,134	202,344	3,288,171	(4,868,306)	248.06%	7,150,751
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	10,266	-	10,266	(127,793)	-	(127,793)	-	127,793	0.00%	140,159
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	(195,365)	(57,624)	(137,741)	(1,426,481)	101,661	(1,528,142)	144,038	1,570,519	(990.35%)	290,522
Golf Summary - NET REVENUE/(EXPENDITURES)	648,278	270,381	377,897	1,905,983	761,814	1,144,169	798,473	(1,107,510)	238.70%	933,008
Other Funds - NET REVENUE/(EXPENDITURES)	(129,991)	(157,706)	27,714	(1,902,572)	(2,395,141)	492,570	(4,230,682)	(2,328,111)	44.97%	(4,352,443)
Total NET REVENUE/(EXPENDITURES)	(195,637)	(527,385)	331,748	6,605,615	6,422,468	183,147	0	(6,605,615)	#####	4,161,996

	Operating Revenue			Operating Expenditures			Net Operating Revenue (Loss)		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
			Fav/(Unfav)			Fav/(Unfav)			Fav/(Unfav)
Administration									
Executive Director	11,604	10,001	1,603	512,737	707,991	195,254	(501,133)	(697,990)	196,857
Marketing	1,050	11,600	(10,550)	180,748	232,443	51,695	(179,698)	(220,843)	41,145
Finance	117		117	323,780	343,324	19,544	(323,663)	(343,324)	19,661
Human Resources	(158)		(158)	136,925	154,244	17,319	(137,083)	(154,244)	17,161
Information Technology				230,489	233,247	2,758	(230,489)	(233,247)	2,758
Total Administration	<u>12,613</u>	<u>21,601</u>	<u>(8,988)</u>	<u>1,384,679</u>	<u>1,671,249</u>	<u>286,570</u>	<u>(1,372,066)</u>	<u>(1,649,648)</u>	<u>277,582</u>
Parks									
Parks Administration				236,252	248,303	12,051	(236,252)	(248,303)	12,051
Fleet Maintenance				296,636	333,405	36,769	(296,636)	(333,405)	36,769
Urban Parks	22,371	85,452	(63,081)	1,237,042	1,204,705	(32,337)	(1,214,671)	(1,119,253)	(95,418)
Regional Parks	43,609	150,611	(107,002)	563,733	612,617	48,884	(520,124)	(462,006)	(58,118)
Kipling Villas				63,598	74,908	11,310	(63,598)	(74,908)	11,310
Clement Park	39,251	156,783	(117,532)	508,475	594,119	85,644	(469,224)	(437,336)	(31,888)
Total Parks	<u>105,231</u>	<u>392,846</u>	<u>(287,615)</u>	<u>2,905,736</u>	<u>3,068,057</u>	<u>162,321</u>	<u>(2,800,505)</u>	<u>(2,675,211)</u>	<u>(125,294)</u>
Leisure Service									
LS Administration				243,091	249,574	6,483	(243,091)	(249,574)	6,483
Baby Sitting	2,708	8,485	(5,777)	6,437	19,075	12,638	(3,729)	(10,590)	6,861
Lilley Gulch Rec Center	30,493	65,619	(35,126)	144,347	210,435	66,088	(113,854)	(144,816)	30,962
Peak Wellness Center	75,088	135,759	(60,671)	187,754	251,098	63,344	(112,666)	(115,339)	2,673
Ridge Rec Center	104,790	286,710	(181,920)	289,302	412,315	123,013	(184,512)	(125,605)	(58,907)
Climbing Wall	3,087	17,125	(14,038)	2,552	14,372	11,820	535	2,753	(2,218)
Total Facility Operations	<u>216,166</u>	<u>513,698</u>	<u>(297,532)</u>	<u>630,392</u>	<u>907,295</u>	<u>276,903</u>	<u>(414,226)</u>	<u>(393,597)</u>	<u>(20,629)</u>
Facility Maintenance	375		375	254,957	398,086	143,129	(254,582)	(398,086)	143,504
Wellness Programs	215,970	459,747	(243,777)	258,893	376,475	117,582	(42,923)	83,272	(126,195)
Cultural Arts	67,903	172,120	(104,217)	134,745	181,600	46,855	(66,842)	(9,480)	(57,362)
Children's Program Administration	87,454	98,815	(11,361)	923,525	1,078,876	155,351	(836,071)	(980,061)	143,990
Children's Program Teen Programs	694	7,601	(6,907)	120	5,202	5,082	574	2,399	(1,825)
Children's Program Preschool, A	185,934	347,864	(161,930)	145,549	198,210	52,661	40,385	149,654	(109,269)
Children's Program B&A	401,729	807,711	(405,982)	134,869	255,530	120,661	266,860	552,181	(285,321)
Children's Program Camp	264,685	1,245,893	(981,208)	161,636	621,305	459,669	103,049	624,588	(521,539)
Total Children's Programs	<u>940,496</u>	<u>2,507,884</u>	<u>(1,567,388)</u>	<u>1,365,699</u>	<u>2,159,123</u>	<u>793,424</u>	<u>(425,203)</u>	<u>348,761</u>	<u>(773,964)</u>
Aquatics Administration				250,494	296,192	45,698	(250,494)	(296,192)	45,698
Deer Creek Pool	275	92,078	(91,803)	12,816	142,944	130,128	(12,541)	(50,866)	38,325
Columbine West Pool		29,301	(29,301)	23,568	111,840	88,272	(23,568)	(82,539)	58,971
Sixth Avenue West Pool		36,656	(36,656)	7,489	83,564	76,075	(7,489)	(46,908)	39,419
Lilley Gulch Pool	22,119	58,549	(36,430)	53,074	116,136	63,062	(30,955)	(57,587)	26,632
Ridge Pool	177,875	475,421	(297,546)	418,944	614,435	195,491	(241,069)	(139,014)	(102,055)
Weaver Hollow Pool	92,029	97,980	(5,951)	122,110	153,225	31,115	(30,081)	(55,245)	25,164
Total Aquatics	<u>292,298</u>	<u>789,985</u>	<u>(497,687)</u>	<u>888,495</u>	<u>1,518,336</u>	<u>629,841</u>	<u>(596,197)</u>	<u>(728,351)</u>	<u>132,154</u>
Edge	828,424	1,228,290	(399,866)	765,367	1,043,287	277,920	63,057	185,003	(121,946)
District Athletics Adult Sports	83,418	268,476	(185,058)	128,937	211,764	82,827	(45,519)	56,712	(102,231)
District Athletics Concessions/M	17,625	27,329	(9,704)	1,750	1,640	(110)	15,875	25,689	(9,814)
Schaefer Batting Cage	22,213	41,451	(19,238)	10,584	26,867	16,283	11,629	14,584	(2,955)
District Athletics Administration	18,521	42,221	(23,700)	73,926	80,050	6,124	(55,405)	(37,829)	(17,576)
Clement Park Batting Cage	18,632	36,966	(18,334)	12,817	30,093	17,276	5,815	6,873	(1,058)
Clement Park Concessions		6,400	(6,400)	1,832	1,816	(16)	(1,832)	4,584	(6,416)
Clement Splash Park	24,558	20,210	4,348	13,500	13,386	(114)	11,058	6,824	4,234
Foothills Sports Arena	171,368	288,700	(117,332)	160,848	234,697	73,849	10,520	54,003	(43,483)
Youth & Middle School Sports	67,776	375,789	(308,013)	149,268	195,663	46,395	(81,492)	180,126	(261,618)
Gymnastics	133,963	256,328	(122,365)	97,042	150,342	53,300	36,921	105,986	(69,065)
Sports Specialty Programming	55,147	153,097	(97,950)	122,957	149,190	26,233	(67,810)	3,907	(71,717)
Total District Athletics	<u>613,221</u>	<u>1,516,967</u>	<u>(903,746)</u>	<u>773,461</u>	<u>1,095,508</u>	<u>322,047</u>	<u>(160,240)</u>	<u>421,459</u>	<u>(581,699)</u>
Foothills Fieldhouse	148,269	311,175	(162,906)	162,853	197,274	34,421	(14,584)	113,901	(128,485)
Total Leisure Service	<u>3,323,122</u>	<u>7,499,866</u>	<u>(4,176,744)</u>	<u>5,477,953</u>	<u>8,126,558</u>	<u>2,648,605</u>	<u>(2,154,831)</u>	<u>(626,692)</u>	<u>(1,528,139)</u>
Golf									
Foothills Golf Course	2,772,579	2,187,766	584,813	1,360,446	1,545,472	185,026	1,412,133	642,294	769,839
Meadows Golf Course	1,707,320	1,342,430	364,890	1,209,774	1,222,910	13,136	497,546	119,520	378,026
Total Golf	<u>4,479,899</u>	<u>3,530,196</u>	<u>949,703</u>	<u>2,570,220</u>	<u>2,768,382</u>	<u>198,162</u>	<u>1,909,679</u>	<u>761,814</u>	<u>1,147,865</u>
Other Funds (Golf Development)	236,268	180,244	56,024				236,268	180,244	56,024
Total District	<u>8,157,133</u>	<u>11,624,753</u>	<u>(3,467,620)</u>	<u>12,338,588</u>	<u>15,634,246</u>	<u>3,295,658</u>	<u>(4,181,455)</u>	<u>(4,009,493)</u>	<u>(171,962)</u>



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: COVID – 19 Update

COVID-19 has had a major financial impact on the District because of the closure of facilities since March 14th and the inability to offer the majority of our programs. During the last five board meetings, we have outlined what the District has done to help mitigate the financial impacts. We have been constantly monitoring the state and local orders to determine the feasibility of future program and service offerings and as a result of some relaxed guidelines, we have been continuing to open services and programs and our golf courses have been open almost continuously. Our parks and trails have been open since the onset of the pandemic and have been a great outlet for our community. Despite the State and County orders requiring masks for all indoor use and for all activities except while swimming or if the mask interferes with the activity, staff has done an excellent job of continuing to work with the restrictions to provide services to the community. The state has recently extended the mask requirement into October.

We will be providing an overview of what facilities, programs and services are being provided to the public, an overview of the financial mitigation efforts to date, and some revised financial forecasting during the board meeting.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: 2021 Proposed Budget Estimates – Revenues and Expenditures

In accordance with Colorado Revised Statutes 29-1-105 and 106, staff is required to submit 2021 budget estimates to the governing board by October 15, 2020. In order to satisfy these legal requirements, staff will present estimated revenues and expenditures for 2021 for the District. This document reflects estimated expenditures equal to estimated revenues for 2021; we are required to present a balanced budget.

The budget is available for public inspection after the Board receives and reviews this information. A document with this same information of revenue and expenditures will be available for the public to view as of Wednesday, September 23, 2020, during regular business hours. The hearing for final adoption of the budget in December will be published in the Jeffco Transcript.

Staff will present greater detail to the Board with the complete 2021 proposed budget for their departmental areas in October and November. The final budget will be the product of the 2021 budget presentations and direction from the Board. Final consideration of the 2021 budget will be no later than the December 8th board meeting, along with resolutions for adoption of the budget, appropriation of funds, and certification of mill levies for the budget year 2021.

Action Required: The minutes need to reflect that the Board has received the summary document containing budget estimates for 2021 on this date, September 22, 2020, in compliance with C.R.S. 29-1-105 and 106.

Foothills Parks Recreation District
 Summary of All Units
 Friday, December 31, 2021

	2020 Original Budget	2021 Proposed Budget	Change From 2020
OPERATING REVENUES			
Admission Fees	12,316,001	12,013,371	(302,630)
Rentals	2,668,303	3,005,771	337,467
Merchandise Sales	504,745	497,475	(7,270)
Concessions and Other			
Contracts	536,958	561,232	24,274
Other Revenue	71,798	63,862	(7,936)
TOTAL OPERATING REVENUES	16,097,805	16,141,711	43,906
OPERATING EXPENDITURES			
Salaries and Wages	11,789,905	11,904,837	114,932
Personnel	2,435,621	2,535,767	100,146
Supplies	2,572,844	2,543,051	(29,794)
Purchased Services	3,078,538	2,817,514	(261,023)
Utilities	1,847,673	1,940,908	93,235
Insurance	286,094	294,551	8,458
TOTAL OPERATING EXPENDITURES	22,010,675	22,036,629	25,954
NET OPERATING REVENUE/(EXPENDITURES)	(5,912,870)	(5,894,918)	17,952
NON-OPERATING REVENUE			
Fund Balance	2,984,929	46,592	(2,938,337)
Property Taxes Collected to Pay GO Bonds	2,069,789	112,102	(1,957,687)
Property Taxes Collected for Operations	11,002,156	10,904,755	(97,401)
Specific Ownership Taxes	813,639	943,795	130,156
Conservation Trust	492,764	502,558	9,794
Contributions and Grants	104,850	68,647	(36,203)
Investment Income	142,977	48,026	(94,951)
QEBC Interest Expense Subsidy	35,770	19,316	(16,454)
TOTAL NON-OPERATING REVENUE	17,646,875	12,645,791	(5,001,084)
NON-OPERATING EXPENDITURES			
Grant Expenditures	245,777	90,890	(154,887)
Facilities & Equipment Repairs and Replacements	7,328,192	4,587,154	(2,741,038)
Debt Payments	3,248,600	1,235,700	(2,012,900)
Interest Expense	709,307	665,826	(43,481)
Other Expenditures	202,129	171,303	(30,826)
TOTAL NON-OPERATING EXPENDITURES	11,734,005	6,750,872	(4,983,133)
NET REVENUE/(EXPENDITURES)	-	-	-
TOTAL REVENUE	33,744,680	28,787,502	(4,957,178)
TOTAL EXPENDITURES	33,744,680	28,787,502	(4,957,178)
NET REVENUE/(EXPENDITURES)	-	-	-

Foothills Parks Recreation District
 Summary of All Units
 Friday, December 31, 2021

	2020 Original Budget	2021 Proposed Budget	Change From 2020
OPERATING REVENUES			
Admission Fees:			
Total Parks and Clement Park - Admission Fees	283,077	283,077	-
Leisure Services Summary - Admission Fees	8,475,214	8,178,384	(296,830)
Golf Summary - Admission Fees	3,321,703	3,315,903	(5,800)
Other Funds - Admission Fees	236,007	236,007	-
Total Admission Fees	<u>12,316,001</u>	<u>12,013,371</u>	(302,630)
Rentals:			
Total Parks and Clement Park - Rentals	234,841	228,891	(5,950)
Leisure Services Summary - Rentals	1,529,463	1,872,881	343,418
Golf Summary - Rentals	903,999	903,999	(0)
Total Rentals	<u>2,668,303</u>	<u>3,005,771</u>	337,467
Merchandise Sales:			
Leisure Services Summary - Merchandise Sales	100,758	100,488	(270)
Golf Summary - Merchandise Sales	403,987	396,987	(7,000)
Total Merchandise Sales	<u>504,745</u>	<u>497,475</u>	(7,270)
Concessions and Other Administration - Concessions and Other Contracts			
	10,000	10,000	-
Total Parks and Clement Park - Concessions and Other Contracts	4,392	4,392	-
Leisure Services Summary - Concessions and Other Contracts	453,566	477,840	24,274
Golf Summary - Concessions and Other Contracts	69,000	69,000	-
Total Concessions and Other Contracts	<u>536,958</u>	<u>561,232</u>	24,274
Other Revenue:			
Administration - Other Revenue	11,600	4,100	(7,500)
Total Parks and Clement Park - Other Revenue	17,648	18,000	352
Leisure Services Summary - Other Revenue	36,860	36,062	(798)
Golf Summary - Other Revenue	5,690	5,700	10
Total Other Revenue	<u>71,798</u>	<u>63,862</u>	(7,936)
TOTAL OPERATING REVENUES:			
Administration - TOTAL OPERATING REVENUES	21,600	14,100	(7,500)

Foothills Parks Recreation District
 Summary of All Units
 Friday, December 31, 2021

	2020 Original Budget	2021 Proposed Budget	Change From 2020
Total Parks and Clement Park - TOTAL OPERATING	539,958	534,360	(5,598)
Leisure Services Summary - TOTAL OPERATING	10,595,860	10,665,655	69,794
Golf Summary - TOTAL OPERATING REVENUES	4,704,380	4,691,589	(12,791)
Other Funds - TOTAL OPERATING REVENUES	236,007	236,007	-
 Total TOTAL OPERATING REVENUES	<hr/> 16,097,805	<hr/> 16,141,711	43,906
 OPERATING EXPENDITURES			
Salaries and Wages:			
Administration - Salaries and Wages	1,093,347	1,178,900	85,553
Total Parks and Clement Park - Salaries and Wages	2,107,911	2,147,454	39,544
Leisure Services Summary - Salaries and Wages	6,645,175	6,586,885	(58,290)
Golf Summary - Salaries and Wages	1,943,473	1,991,599	48,126
 Total Salaries and Wages	<hr/> 11,789,905	<hr/> 11,904,837	114,932
 Personnel:			
Administration - Personnel	238,003	266,260	28,257
Total Parks and Clement Park - Personnel	525,693	564,230	38,537
Leisure Services Summary - Personnel	1,280,263	1,292,910	12,647
Golf Summary - Personnel	391,662	412,367	20,705
 Total Personnel	<hr/> 2,435,621	<hr/> 2,535,767	100,146
 Supplies:			
Administration - Supplies	30,589	21,289	(9,300)
Total Parks and Clement Park - Supplies	564,652	573,605	8,954
Leisure Services Summary - Supplies	1,105,232	1,078,713	(26,519)
Golf Summary - Supplies	872,372	869,444	(2,928)
 Total Supplies	<hr/> 2,572,844	<hr/> 2,543,051	(29,794)
 Purchased Services:			
Administration - Purchased Services	887,369	605,478	(281,892)
Total Parks and Clement Park - Purchased Services	411,992	390,445	(21,547)
Leisure Services Summary - Purchased Services	1,492,653	1,487,413	(5,239)
Golf Summary - Purchased Services	286,524	334,178	47,655
 Total Purchased Services	<hr/> 3,078,538	<hr/> 2,817,514	(261,023)
 Utilities:			
Administration - Utilities	(24,366)	(27,051)	(2,684)

Foothills Parks Recreation District
 Summary of All Units
 Friday, December 31, 2021

	2020 Original Budget	2021 Proposed Budget	Change From 2020
Total Parks and Clement Park - Utilities	643,254	850,410	207,156
Leisure Services Summary - Utilities	831,729	725,707	(106,021)
Golf Summary - Utilities	397,057	391,842	(5,215)
Total Utilities	1,847,673	1,940,908	93,235
Insurance:			
Administration - Insurance	87,972	112,100	24,129
Total Parks and Clement Park - Insurance	65,139	61,499	(3,639)
Leisure Services Summary - Insurance	118,164	107,720	(10,443)
Golf Summary - Insurance	14,820	13,231	(1,588)
Total Insurance	286,094	294,551	8,458
TOTAL OPERATING			
Administration - TOTAL OPERATING EXPENDITURES	2,312,913	2,156,975	(155,938)
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	4,318,640	4,587,644	269,004
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	11,473,215	11,279,348	(193,867)
Golf Summary - TOTAL OPERATING EXPENDITURES	3,905,907	4,012,661	106,755
Total TOTAL OPERATING EXPENDITURES	22,010,675	22,036,629	25,954
NET OPERATING			
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(2,291,313)	(2,142,875)	148,438
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(3,778,682)	(4,053,284)	(274,602)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	(877,355)	(613,694)	263,661
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	798,473	678,928	(119,545)
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	236,007	236,007	-
Total NET OPERATING REVENUE/(EXPENDITURES)	(5,912,870)	(5,894,918)	17,952
NON-OPERATING REVENUE			
Fund Balance:			
Other Funds - Fund Balance	2,984,929	46,592	(2,938,337)
Total Fund Balance	2,984,929	46,592	(2,938,337)

Foothills Parks Recreation District
 Summary of All Units
 Friday, December 31, 2021

	2020 Original Budget	2021 Proposed Budget	Change From 2020
Property Taxes Collected to Pay Other Funds - Property Taxes Collected to Pay GO Bonds	2,069,789	112,102	(1,957,687)
Total Property Taxes Collected to Pay GO Bonds	2,069,789	112,102	(1,957,687)
Property Taxes Collected for Administration - Property Taxes Collected for Operations	5,436,507	5,374,705	(61,802)
Total Parks and Clement Park - Property Taxes Collected for Operations	3,797,719	4,072,322	274,602
Leisure Services Summary - Property Taxes Collected for Operations	1,021,393	964,208	(57,185)
Other Funds - Property Taxes Collected for Operations	746,537	493,520	(253,016)
Total Property Taxes Collected for Operations	11,002,156	10,904,755	(97,401)
Specific Ownership Taxes: Other Funds - Specific Ownership Taxes	813,639	943,795	130,156
Total Specific Ownership Taxes	813,639	943,795	130,156
Conservation Trust: Other Funds - Conservation Trust	492,764	502,558	9,794
Total Conservation Trust	492,764	502,558	9,794
Contributions and Grants: Total Parks and Clement Park - Contributions and Grants	2,500	2,500	-
Other Funds - Contributions and Grants	102,350	66,147	(36,203)
Total Contributions and Grants	104,850	68,647	(36,203)
Investment Income: Administration - Investment Income	142,977	48,026	(94,951)
Total Investment Income	142,977	48,026	(94,951)
QEBC Interest Expense Subsidy: Other Funds - QEBC Interest Expense Subsidy	35,770	19,316	(16,454)
Total QEBC Interest Expense Subsidy	35,770	19,316	(16,454)
TOTAL NON-OPERATING Administration - TOTAL NON- OPERATING REVENUE	5,579,484	5,422,731	(156,753)

Foothills Parks Recreation District
 Summary of All Units
 Friday, December 31, 2021

	2020 Original Budget	2021 Proposed Budget	Change From 2020
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	3,800,219	4,074,822	274,602
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	1,021,393	964,208	(57,185)
Other Funds - TOTAL NON- OPERATING REVENUE	7,245,778	2,184,031	(5,061,748)
Total TOTAL NON-OPERATING REVENUE	<u>17,646,875</u>	<u>12,645,791</u>	(5,001,084)
NON-OPERATING EXPENDITURES			
Grant Expenditures: Other Funds - Grant Expenditures	245,777	90,890	(154,887)
Total Grant Expenditures	<u>245,777</u>	<u>90,890</u>	(154,887)
Facilities & Equipment Repairs Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	20,000	20,000	-
Other Funds - Facilities & Equipment Repairs and Replacements	7,308,192	4,567,154	(2,741,038)
Total Facilities & Equipment Repairs and Replacements	<u>7,328,192</u>	<u>4,587,154</u>	(2,741,038)
Debt Payments: Other Funds - Debt Payments	3,248,600	1,235,700	(2,012,900)
Total Debt Payments	<u>3,248,600</u>	<u>1,235,700</u>	(2,012,900)
Interest Expense: Other Funds - Interest Expense	709,307	665,826	(43,481)
Total Interest Expense	<u>709,307</u>	<u>665,826</u>	(43,481)
Other Expenditures: Total Parks and Clement Park - Other Expenditures	1,537	1,537	0
Other Funds - Other Expenditures	200,592	169,765	(30,826)
Total Other Expenditures	<u>202,129</u>	<u>171,303</u>	(30,826)
TOTAL NON-OPERATING Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	21,537	21,537	0
Other Funds - TOTAL NON- OPERATING EXPENDITURES	11,712,468	6,729,335	(4,983,133)
Total TOTAL NON-OPERATING EXPENDITURES	<u>11,734,005</u>	<u>6,750,872</u>	(4,983,133)



Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Mill Levy Extension Projects

Over the past couple of years, we have presented to the Board at many Board meetings, examples and concepts of projects that could be funded if the General Obligation Bond were to be extended by our voters. Members of the public and members of the Board have been involved in the many processes including the development of the Vision 2030 Master Plan, as well as an internal process that evaluated and rated various projects throughout our District. As a result of these processes, staff developed a list of recommended projects for the estimated \$28 million of proceeds that would be generated from a bond extension. It was at this time that we began researching the feasibility of a mill levy conversion/extension, and decided to conduct a public poll to test both options.

After conducting the public polling where we tested ballot language for both a Bond extension and a mill levy conversion/extension, the decision was made to proceed with a mill levy conversion as opposed to a bond extension. As a result, we have been proceeding in that manner with the ballot language and support materials.

At the July 28, 2020 board meeting, as part of the presentation related to the Board's consideration of the election resolution, I gave a presentation that gave an overview of the whole process and an overview of the various potential projects that could be funded with a potential bond extension. This overview included a reminder of the staff recommendation of what projects could be funded that was made to the Board in late 2019, prior to conducting the public polling. The total amount of these projects was approximately \$28 million. Also, as part of this presentation, I suggested that we should consider a conservative approach to capital projects and suggested that if the mill levy extension gets approved, that the District expend approximately \$12 million on capital projects, which would be the approximate amount of funding that would be generated through 2026. This is the year that the 2.75 mills would expire if that mill levy does not get extended. This election could happen any time prior to the end of 2026 and once extended, additional capital projects could be funded and/or COPs could be utilized to fund additional capital projects and the debt payments could be paid with these proceeds.

As a result, in an effort to refine information to be shared with the public regarding projects that would be funded when this mill levy extension is approved, staff is making a recommendation that we promote the following projects and information. These projects would require the suggested \$12 million.

Projects

1. Dutch Creek Trail Extension
2. Easton Ball Field Addition
3. Clement Court Complex (Pickleball, Tennis and Basketball)
4. Enhancing aging facilities to improve access and provide additional programming opportunities while improving water/energy conservation at facilities like the Peak, Lilley Gulch, the Ridge, Columbine West Pool and 6th West Pool consistent with the Vision 2030 Master Plan and working with the public to finalize priorities and projects.
5. Continued improvements at all outdoor District facilities and amenities including parks, trails and golf courses consistent with the Vision 2030 Master Plan and working with the public to finalize priorities and projects.

I will be prepared to present the concepts of 1-3 and examples of projects outlined in 4-5, if necessary, during the board meeting to assist with a discussion during the meeting. We are seeking guidance and consensus from the Board to promote these projects as part of the mill levy extension information.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: September 22, 2020
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Capital Projects Report through August 31, 2020

Parks, Planning and Construction

Clement Park Phase C

Budget: \$3,518,000
Funding: \$1,500,000 - Jeffco Open Space Grant
\$1,655,000 - Foothills Capital Funds
\$ 350,000 - GOCO
\$ 13,000 - FH Foundation
Expenses to Date: \$3,468,240
▪ Project Completed

2018 Mill Levy Projects

Budget: \$2,538,950
Funding: \$2,538,950 - 2018 Mill Levy Capital Funds and SB35 Funds
Expenses to Date: \$2,427,147
Scheduled Completion: October 2019

Wingate South

- Project Completed

Blue Heron Park

- Project Completed

Christensen Meadows Park

- Project completed

Governor James B. Grant Park

- Project Completed

Dewey Haberman Memorial Park

- Project Completed

Lilley Gulch Parking Lot

- Project Completed.

2019 Mill Levy Projects

Budget: \$2,540,965

Funding: \$2,400,000 – 2019 Mill Levy Capital Funds and SB35 Funds

Expenses to Date: \$2,029,554

Scheduled Completion: May 2020

Columbine Trail

- Concrete trail is completed

Chaucer Park

- Park improvements completed

Trapper's Glen Park

- Park improvements completed

Valley View Park

- Completed

Dakota Station Park

- Park improvements completed

Lilley Gulch Tennis Courts

- Project Completed

2020 Mill Levy Projects

Budget: \$2,466,785

Funding: \$2,190,000 - 2020 Mill Levy Capital Funds and SB35 Funds

Expenses to date: \$237,052

Scheduled Completion: Spring 2020

Woodmar Square Park

- Working through Permitting with Jefferson County
- Bidding Completed

Alper's Farm Park

- Working through Permitting with Jefferson County
- Bidding Completed

Eagle Meadows Park

- Bidding Completed

Schaefer Athletic Complex Playground

- Utility Locates approved for location
- Staff approved playground site

Williamsburg 1 Trail, Kipling Trail, Stoney Creek Trail

- Bids Completed

Belleview Acres Park

Budget: \$216,000

Funding: \$216,000 - SB35 Development Funds

Expenses to Date: \$170,665

- Initial Project Completed
- Consultant working on bid documents and cost estimates

Leisure Services

Jason Jennings Field Replacement

Budget: \$132,000 (total project is \$351,750 - \$219,750 will be reimbursed from Miracle League of Mile High Denver)

Funding: Mill Levy

Expenses to Date: \$361,550

Budget Remaining: (\$229,550)

Scheduled Completion: Project Substantially Completed

- Under contract with Academy Sports Turf. Project scheduled for June 15 through July 15, 2020.
- Drainage issues on the perimeter of the field were identified and addressed. These improvements allows water to drain off the surface of the field.
- During installation, standing water was on the subsurface. Core samples of the subsurface were obtained. Discussion with the field representatives occurred regarding the standing water. It was determined that the water was not an issue and the installation was completed. After completion, several “bubbles of water” appeared under the turf. The district is working with the company to remedy this issue.
- Project substantially completed and a 90% payment paid. The district is holding 10% as contingency. Miracle League of Metro Denver has made the first installment of their share.
- We are still experiencing “bubbles” in the field, which are now believed to be water vapor. We are continuing to work with the installation company as well as the manufacturing representative to resolve the issue.

SAC Batting Cage Complex – Phase 2

Budget: \$98,000

Funding: Mill Levy

Expenses to Date: \$124,651.96

Budget Remaining: (\$26,651.96)

Scheduled Completion: Project Completed

- In 2019, the batting cage equipment was replaced and new ADA sidewalk and accessibility to two cages were completed.
- February 2020 the existing shed was relocated to the Foothills Fieldhouse
- Additional cement was removed from the area and a retaining wall put in adjacent to the sidewalk.
- A new 16x16 shed is completed.
- All new electrical has been installed and is waiting for final inspection.
- Painting of the structure over the batting cages is complete.
- All irrigation, cement, fencing and landscaping is complete.
- Parking lot updates for accessibility completed in April 2020
- J&J Amusements completed the remainder of the pitching machines installation in June.
- Opening day for the public was June 24, 2020.

Re-plaster Weaver Hollow Pool

Budget: \$77,000

Funding: Capital 2020

Expenses to Date: \$77,143.50

- Project completed.

Ridge Fitness Equipment

Budget: \$120,000

Funding: Mill Levy

Expenses to Date: \$0

Budget Remaining: \$120,000

Scheduled Completion: On hold due to COVID-19

- Fitness intern researching equipment and pricing
- Project has been placed on hold.

Golf

Meadows Golf Club Parking Lot Paving Project

Budget: \$350,000

Vendor: SLV Quality Concrete

Funding: District Capital Project Budget

Scheduled Completion: Project Completed

Final Cost: \$329,316

- The parking lot at the MGC exceeded it's 30-year life expectancy
- SLV Quality Concrete over laid the parking lot with an innovative long lasting low maintenance concrete
- The same process was successfully used at Lilley Gulch, Pinehurst Country Club, and Thorn Creek Golf Club
- The parking lot was paved in sections so that sufficient parking was available to golfer's daily

Meadows Golf Course Drainage Project – 10th Green

Budget: \$24,007

Vendor: Modern Golf & Turf, L.L.C.

Funding: Golf Development & Improvement Fund

Final Cost: \$24,007

Scheduled Completion; Project Completed

- Contract with Modern Golf to repair a drainage issue behind the 10th green
- Modern Golf completed the project