



**Foothills**  
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

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**BOARD OF DIRECTORS MEETING**

August 25, 2020 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton, CO 80127

The meeting will be held in the Pinyon and Spruce rooms and can accommodate up to 15 audience members, by reservation only. Six-foot distancing will be maintained and masks worn at all times. Please contact Richelle Riley at 303.409.2108, or [richeller@fhprd.org](mailto:richeller@fhprd.org) to reserve your seat.

**Zoom Option:**

You are invited to a Zoom webinar.

When: Aug 25, 2020 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 8/25/2020. Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_3SXWRwkjR4-6eQmLRourkw](https://us02web.zoom.us/webinar/register/WN_3SXWRwkjR4-6eQmLRourkw)

After registering, you will receive a confirmation email containing information about joining the webinar.

**AGENDA**

*Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.*

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF JULY 28, 2020 MINUTES
- VI. COMMUNITY COMMENTS

For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

**VII. DECISION ITEMS**

- |                               |                |
|-------------------------------|----------------|
| A. Ballot Language Resolution | - Ronald Hopp  |
| B. Mile High BMX Agreement    | - Colin Insley |
| C. Memorial Bench Requests    | - Colin Insley |

**VIII. EXECUTIVE DIRECTOR'S REPORT**

IX. DISCUSSION ITEMS

- A. Finance Update
- B. COVID-19 Update

- Dennis Weiner  
- Ronald Hopp

X. ADJOURNMENT

*Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.*

# RECORD OF PROCEEDINGS

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## FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

June 23, 2020

The meeting was held as a Zoom webinar. There were 23 registrants and 17 attendees.

You are invited to a Zoom webinar.

When: Jun 23, 2020 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 6/23/2020

Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_38XtwT1kT6-yoW7mfR5JmQ](https://us02web.zoom.us/webinar/register/WN_38XtwT1kT6-yoW7mfR5JmQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director James called the regular meeting to order at 6:01pm.
- II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:

Director Butman:	Present
Director Bielkiewicz:	Present
Director Meyer:	Present
Director Bosanko:	Present
Director James:	Present

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

- IV. APPROVAL OF AGENDA:

**MOTION:** Director Bosanko moved that the Foothills Board of Directors approve the June 23, 2020 agenda as submitted. Director Meyer seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

- V. APPROVAL OF MAY 26, 2020 MINUTES:

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the minutes of the May 26, 2020 board meeting as submitted. Director Bielkiewicz seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

- VI. COMMUNITY COMMENTS

Director James indicated this is going to be the first time the Board hosts community comments in this forum of Zoom, and explained the process. There were no comments.

# RECORD OF PROCEEDINGS

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It was confirmed there were no questions or comments submitted to the Board prior to the meeting.

## VII. DECISION ITEMS:

### A. Jeffco Ballot Box at Foothills Fieldhouse Use Agreement

After the presidential primary election in March, the District was contacted by the Jefferson County Clerk and Recorder's office requesting to place another ballot box on District property, Derek Eberhardt explained according to the memo provided. He reminded the Board that the District currently has two ballot box locations, one on the south side of the Ridge Recreation Center and the other one in front of Lilley Gulch Recreation Center. The third ballot box would be placed at the Foothills Fieldhouse. Referring to information in the packet, Mr. Eberhardt pointed out visual representations of the locations in front of the Foothills Fieldhouse, and discussed the requirements.

Mr. Eberhardt talked about a Use Agreement with Jefferson County that Legal Counsel has reviewed and approved. Staff are recommending to grant the County the addition of a third ballot box to be located at Foothills Fieldhouse.

**MOTION:** Director Meyer moved that the Foothills Board of Directors approve the Use Agreement with Jefferson County for installation of ballot box at Foothills Fieldhouse as discussed, and reviewed and approved by staff and Legal Counsel. Director Butman seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

### B. Jeffco Public Library Holds Locker & Vending Machine at Ridge IGA

Mr. Eberhardt indicated staff were contacted by Jefferson County Public Library in January and he and Mr. Hopp met with library staff, Padma Polepeddi and Kelly Duran. Referring to information in the packet, he discussed that the library currently has a vending machine and holds locker located in the Belmar parking garage. The Belmar library is undergoing a renovation and once that is complete and Belmar library opens, they would like to relocate this opportunity to one of the District's facilities. Mr. Eberhardt discussed that staff had met with county staff and came up with the proposed location at the south entrance of Ridge Recreation Center, and described the vending and holds machines to be installed.

Padma Polepeddi, Assistant Director of Library Experiences, thanked staff and the Board for this opportunity for the library to bring the holds locker and vending machine to the residents in the communities where they can have 24/7 access to library resources and materials. She indicated this was highly successful when placed in the City of Lakewood garage, and talked about the number of customers that have used these resources.

Referring to the IGA and visual representation attached, Mr. Eberhardt explained the County has agreed to pay for site improvements which would be extending some of the existing sidewalk to be ADA compliant, in addition to getting electrical to these locations.

Mr. Eberhardt said staff does recommend the approval of the installation of and placement of the vending and holds machine at the Ridge Recreation Center. Legal Counsel has reviewed and approved the Intergovernmental Agreement. There was board discussion and approval.

**MOTION:** Director Bielkiewicz moved that the Foothills Board of Directors approve the Intergovernmental Agreement with Jefferson County Public Library for installation and placement of library holds locker and vending machine at Ridge Recreation Center as discussed, and reviewed and approved by staff and Legal Counsel. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director

# RECORD OF PROCEEDINGS

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Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

## C. Coronavirus Relief Fund Resolution

Dennis Weiner communicated that under the Cares Act, the U.S. congress mandated the Coronavirus Relief Fund. The fund allows local governments to receive reimbursements for necessary expenditures that were not accounted for in the most recent budget, Mr. Weiner explained as outlined in the memo provided. Participation requires the District to submit an opt-in form, along with a resolution to opt-in and agree to comply with program requirements. Mr. Weiner indicated the District has incurred, and expects to continue to incur, significant costs that were not included in the 2020 budget. Staff is recommending that the District opt-in to the program and is preparing to submit an application for funding of up to \$500,000 under the Fund, and those applications are due by July 7<sup>th</sup>.

Mr. Weiner discussed the process, and explained it is not a guarantee the District will get the funding. As long as not too many districts apply, it's highly likely the District will receive at least some portion of it. Talking about the requirements, Mr. Weiner discussed they have to be necessary expenditures to react to the COVID-19 pandemic; things that were unbudgeted, or budgeted items that were significantly different than what the original budget intent was. Mr. Weiner talked about items staff expects to submit.

**MOTION:** Director Bosanko moved that the Foothills Board of Directors approve Resolution No. 20-009 to approve and authorize the District to opt-in and comply with the terms of the Coronavirus Relief Fund, and further authorize the Executive Director and staff to submit the required application forms. Director Butman seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

## VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp said the District has opened Weaver Hollow pool, Ridge lap and therapy pools, and staff are having conversations with the Foothills Swim Team to utilize Lilley Gulch pool. It has been challenging to staff the activity pool at the Ridge, the goal is to potentially get that back by early July.

Mr. Hopp reported that between the meeting on May 26<sup>th</sup> and this meeting, the District has executed an agreement with Foothills Hockey Association. The District had given FHA an agreement April 30<sup>th</sup>, and had hoped to hear back from them by May 26<sup>th</sup> and did not. A couple of days after that date, the District did hear from FHA and asked them if they could get the District a signed contract the following day, which they did, by 9pm on Friday, May 29<sup>th</sup>. The District did execute the agreement after reviewing it and some additional conversations, on June 3<sup>rd</sup>. Mr. Hopp confirmed they have executed a ten-year agreement and the District looks forward to having FHA at Edge Ice Arena.

Mr. Hopp reminded that the District did cancel the May election due to the impact of COVID-19 and planned to hold that election in November. He explained two options for how that election would be conducted. The District can hold its own election, or participate in the County coordinated election. Staff has had conversation with the District's election consultant who is of the opinion that probably being a participant in the County coordinated election will have a larger turnout than doing our own, costs would be comparable, and that may depend on how many people are participating as part of the County coordinated election. Mr. Hopp said the District needs to let the County know of intent to be part of the County coordinated election by Friday, July 24<sup>th</sup>. If the County is notified that the District will participate, the District would have to enter into an Intergovernmental Agreement, Mr. Hopp explained. It was decided to discuss later.

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The Arts department gets SCFD funding for a variety of performing arts programming and events. Mr. Hopp indicated the District typically uses that funding for the concert series, Shakespeare in the Park, Foothills Theatre programs. He said staff has come up with some different ideas such as murals on designated walls in parks, drive-in movie night where social distancing could be insured, virtual scavenger hunt, etc. Staff is holding out some hope that the District may be able to do some concerts in August or early September. Mr. Hopp noted that the numbers that are allowed in gatherings don't really allow for that.

There was discussion about Hops in the Park that was designated for October 10, 2020, Mr. Hopp mentioned it is probably prudent to delay that until 2021.

Regarding the coordinated election for the bond extension, Director James indicated his original thoughts were because of the financial impact of COVID on the financial status of the community, that's why he voted to defer it in May. He expressed thought that the economy is coming back but also still hesitant in a lot of markets, and is hesitant to go forward at this point in time. In answer to Director Bielkiewicz, there was discussion about cost to coordinate with the County. Director Bielkiewicz expressed the District would have a hard time getting anything approved right now. Mr. Hopp reminded that it would be a continuation of an existing mill, it would not be an increase; there would be no additional taxes, it would be a continuation of a tax people have been paying for 20 years.

Director Meyer expressed thought that the District doesn't have anything to lose, it should be put out there. He added this is the best opportunity to say the District is not raising taxes, it's just a continuation, the District needs it. Director Bosanko agreed, it's one of the only opportunities to say the District is extending and not asking for additional tax revenue. Director Bosanko recognized the District is already hurting because of COVID so it's going to be a struggle with our without it.

Paul Rufien added it is the last opportunity to extend the mill levy; anything subsequent to November would be a tax increase rather than an extension of what is there. Director Butman agreed that the District should go with it. He expressed the District does have something to lose in the sense that it could use continued help with park maintenance and expressed feeling that everyone is pretty supportive right now of the parks regarding the ability to still use them. Director Meyer added the presidential election year is probably a good time to try too. Mr. Hopp reiterated the District isn't fully committed until entering into an IGA with the County. The County just has to be notified prior to July 24<sup>th</sup> that the District would intend to participate, the IGA would make it official.

Mr. Rufien reiterated the District has until the end of July to notify the County. If no action is taken tonight, July will be a full meeting in terms of election considerations. In addition to the IGA with the County, there will be the District's election resolution. He explained usually the reason to get out in front of things is campaigning related. Mr. Rufien made clear the District's window to campaign closes when the ballot language is certified which would come probably in early September. There would still be a window between July and September to get some information out and advocate. After that, the only information distributed by the District has to be completely factual, not a position of advocacy.

Director James requested staff to provide a spreadsheet as far as projections out over the next 10 years as far as budgets, revenues, forecasts, etc. Mr. Hopp recalled through all the exercises that staff have done over the last two plus years, the intent of the bulk of this funding in the near years was for capital improvements to improve facilities, golf courses, parks, and make the community facilities even better than they are today; not so much focused on operational aspects. As time goes on, it could transfer to operational, Mr. Hopp explained. He pointed out when the District decided not to have the May election due to the impact of COVID-19, recognizing that the District's citizens may be suffering financially, Highland Hills Park & Recreation District continued with their election in May and it passed overwhelmingly. Assuming the economy and things continue to improve, it seems like November would be a better time and the District can be optimistic given that Highland Hills was successful with theirs in May.

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Director James confirmed the Board had a count of three to two moving forward with the intent of putting it on the November ballot and going with the bond extension.

Ideas for SCFD funding were discussed including drive-in movie night outdoors, and murals.

Director James extended thanks to the entire Foothills Park & Recreation District staff and community, this has been a tough time for all of us, a new normal. He recognized the Golf department for getting the District through some rough times. There were a couple of months where nothing was really going on in the District and Golf kept going. He extended thanks to Tom Woodard and all the Golf staff for stepping up and being part of the public. Director James thanked the whole Foothills team as far as doing all the deep cleaning of the facilities. He expressed thanks that the pools have been opening and thanked the Aquatics team and lifeguards. Director James thanked Children's Programs; the Board welcomed back those furloughed employees and recognized there are some openings now with some positions for part-time staff. He thanked Mr. Hopp and the directors for leading the way and reopening and doing our best to help not have a resurgence.

Director Butman added that he had the chance to get a few days in at Weaver Hollow pool. The staff there is doing an amazing job. It was very relaxed, Director Butman expressed thanks for that.

## IX. DISCUSSION ITEMS:

### A. Finance Update

Dennis Weiner referred to the finance update through May 31<sup>st</sup> which has been included in the board packet. The major common theme throughout the update is facility closures experienced throughout the District through the month of May related to the COVID-19 pandemic. It has had significant impact on the District's financial performance.

Highlighting the report, Mr. Weiner discussed the total year-to-date operating revenues were lower than the budget, mainly due to admission fee revenues. He pointed out Golf admission fees were higher than planned year-to-date, and noted the increased participation in the sport of Golf. Golf is the only revenue-producing department within the District that is on track right now as of May 31<sup>st</sup> to meet or potentially exceed their operating budget. The total year-to-date operating expenditures were lower than the plan, Mr. Weiner explained according to the report.

The net operating loss was unfavorable to the plan through May 31<sup>st</sup>. Net non-operating revenue was better than the budget, Mr. Weiner explained.

Through May 31<sup>st</sup>, Mr. Weiner reported net revenue was lower than the plan year-to-date.

Director Bielkiewicz indicated he expected the numbers to be worse and suggested it is a testament to how the District is fiscally put together.

### B. COVID-19 Update

Screen sharing the presentation, Mr. Hopp reviewed jurisdictional orders reminding that the District originally closed all facilities on March 14<sup>th</sup>. Mr. Hopp discussed there have been a variety of state orders from Governor Polis, and Jefferson County has also issued their own orders. Mr. Hopp talked about the meeting he had with multiple park and recreation agency directors and they were part of the development of some guideline suggestions that they submitted to Jefferson County, and they ultimately submitted to the State asking for some variances. The State Public Health Department approved that on June 7<sup>th</sup>. Mr. Hopp said

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Jefferson County has recently submitted a second variance request, the only thing that may affect the District is they are a little more relaxed on the number of people who can use lap lanes in a lap swimming pool.

Mr. Hopp talked about the variances and what they speak to. He said from June 7<sup>th</sup> until today, staff have been working very hard making sure they can wade through all the restrictions and provide things safely for the community. He outlined steps that have been taken including furlough of part-time employees, reduced seasonal park and golf maintenance, deferred capital projects, issued a hiring freeze and are closely evaluating employee recalls, evaluate all expenditures, look for opportunities to generate revenue, have used as much as possible full-time and part-time core employees from Leisure Services and other areas to help offset some part-time wages. The Board approved a resolution to request SB-35 funds to assist with 2019 and 2020 capital projects. Mr. Hopp recognized the District does have some reserve funds. The District continues to assess all orders moving forward and staff have been bringing back services and programs as quickly as possible. Mr. Hopp listed some of the park projects that were accomplished with staff helping from other areas, and said staff worked in the Golf department assisting wherever they could. Staff are now starting to get back into their own areas.

Mr. Hopp gave an update on the furloughs and recalling of staff, and gave a status of what is open in the District now. He reiterated the District has canceled Red, White & You, Shakespeare in the Park, concerts through July 30<sup>th</sup>, and postponed Hops in the Park until 2021. Mr. Hopp went over restrictions being required of patrons entering facilities and spoke to programming restrictions and parameters. He listed all the programs that are being offered, and acknowledged staff has done an amazing job of making sure the District is resuming as many services as possible for the community.

Mr. Hopp discussed the spreadsheet showing Scenario A, Scenario B, and Worse Case Scenario. He pointed out it appears the District is in Scenario A and discussed. Looking at the assumptions, Mr. Hopp outlined the things that have happened differently. Staff originally estimated reserves would have to be dipped into and because of all the mitigation efforts and because of the revenue streams, staff now thinks if things continue on the same path and trajectory, reserves may not need to be dipped into. If this number continues to get better, it's possible staff can reconsider addressing some of the capital projects that have been eliminated or possibly not have to rely on SB-35 funds quite as heavily as originally anticipated. Mr. Hopp discussed revenue Golf has generated. He reiterated all of the District staff have been doing an amazing job. Golf has the advantage of having a measurement of success with revenue and they are knocking it out of the ballpark. Mr. Hopp observed the May numbers are some of the best May numbers that the Golf course has ever experienced. He reiterated Golf was better than what was originally estimated and expressed appreciation for the Golf department., and recognized the community is supporting that function.

Mr. Hopp expressed appreciation for the hard work of all of the staff. He made clear some staff have the benefit of a measurement of success with revenues, others don't, but everybody has worked really hard. He expressed appreciation for the Board's support of all the staff members. It is clear that all of the staff is locked into making sure that the District is providing excellent services for the community.

Mr. Hopp talked about the Splash Park, if staff can find a way to utilize it and provide that service to the community, it should be provided. He discussed the biggest hindrance is the number of people and the inability to control that. He proposed fencing, additional staff, pre-registration process limiting sessions, clean and sanitize between sessions. Mr. Hopp suggested, because of additional costs associated with fencing, additional staff, there could be a nominal fee for registration. Staff have contacted GOCO and Jefferson County Open Space and asked if they had any concerns with fencing in the Splash Park and collecting a nominal fee per person; neither one of them had a concern with that. They were both encouraged to know the District is figuring out a way to provide that service to the community. Mr. Hopp indicated staff would like to move forward if the Board likes the concept, and can start the process of opening the Splash Park by early July. Discussion ensued, the Board agreed with proceeding to open the Splash Park.

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Director James asked if there is a way to monitor people who have gotten sick, or are there any protocols if a patron reports getting sick later. Mr. Hopp explained everybody is pre-registered so if anybody had anything, it would be known when they were here, what time they were here, etc. That would go to the Jefferson County Health Department for their contact tracing process. The Splash Park would be the same if everybody is pre-registered, there is all of that information. Director James asked if basketball and Pickleball will be a registration process. Mr. Hopp answered yes, and Derek Eberhardt explained staff are in the process of transferring over to a new reservation system, Sign Up Genius, and will hopefully have it released in the next day or so. Mr. Eberhardt discussed the process for the reservation system.

Director James opened the floor for any community comments. There were no comments.

## X. EXECUTIVE SESSION:

- A. Contract Negotiations Regarding Cell Tower Easements/Agreement per 24-6-402(4)(e), C.R.S.
- B. Potential Real Property Acquisition per 24-6-402(4)(a), C.R.S.
- C. Consult with Attorney Regarding Red Rocks Ranch Litigation per 24-6-402(4)(b), C.R.S.
- D. Consult with Attorney Regarding Potential Litigation per 24-6-402(4)(b), C.R.S.

**MOTION:** Director Bosanko moved that the Foothills Board of Directors move into Executive Session pursuant to Contract Negotiations Regarding Cell Tower Easements/Agreement per Colorado Revised Statute 24-6-402(4)(e); Potential Real Property Acquisition per Colorado Revised Statute 24-6-402(4)(a), Consult with Attorney Regarding Red Rocks Ranch Litigation per Colorado Revised Statute 24-6-402(4)(b), Consult with Attorney Regarding Potential Litigation per Colorado Revised Statute 24-6-402(4)(b). Director Bielkiewicz seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

Director James thanked everybody for attending tonight.

The regular meeting adjourned at 7:42pm.

Executive Session started at 7:46pm and ended at 9:22pm.

The regular meeting reconvened at 9:23pm.

## XI. ADJOURNMENT:

The regular meeting was adjourned at 9:24pm. The next regular board meeting will be held at 6pm on Tuesday, July 28, 2020.

Submitted by:

Richelle Riley, Recording Secretary



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**DATE:** August 25, 2020  
**MEMO TO:** Foothills Board of Directors  
**FROM:** Ronald Hopp, Executive Director  
**SUBJECT:** Ballot Language Resolution

The District is required to certify the ballot for the November 3 2020 Election by September 4, 2020.

The attached resolution includes the ballot language that has been reviewed by staff and Legal Counsel, Paul Rufien. If approved by the voters on November 3, 2020, the amount of annual property tax revenue as a result of the continuation of 1.534 mills would be \$1,962,073 in 2021, based on current assessed valuations, and will change either up or down in future years depending on assessed valuation changes. The revenue will be used for general fund purposes including capital improvements and operational priorities. Staff recommends approval of the ballot language as submitted.

**MOTION:** I move that the Foothills Board of Directors approve Resolution No. 20-011 for the November 3, 2020 Election as discussed.

**RESOLUTION  
TO ADOPT BALLOT LANGUAGE FOR THE  
NOVEMBER 3, 2020 COORDINATED ELECTION**

WHEREAS, on July 28, 2020, the Board of Directors of Foothills Park & Recreation District (“District”) adopted an Election Resolution to appoint a Designated Election Official and participate in the November 3, 2020 County Coordinated Election; and

WHEREAS, the Board of Directors of the District has determined that it is in the best interest of its constituents to continue the currently existing mill levy associated with general obligation debt pursuant to the terms of the ballot question that is set forth in this Resolution; and

WHEREAS, in accordance with the provisions of Article X, Section 20 of the Colorado Constitution, the Special District Act ("Act") and the Uniform Election Code of 1992, as amended ("Code"), an election will be conducted by mail ballot to authorize the continuation of the subject mill levy; and

NOW, THEREFORE, be it resolved by the Board of Directors of the Foothills Park & Recreation District in the County of Jefferson, State of Colorado that the ballot language for the continuation of the subject mill levy to be submitted at the November 3, 2020 coordinated election shall be in substantially the following form:

WITHOUT INCREASING THE TAX RATE CURRENTLY BEING LEVIED BY FOOTHILLS PARK & RECREATION DISTRICT FOR THE PAYMENT OF DEBT ON GENERAL OBLIGATION BONDS, SHALL THE DISTRICT CONTINUE TO COLLECT SUCH 1.534 MILLS GENERATING UP TO \$1,962,073 IN PROPERTY TAX REVENUE IN 2021 AND SUCH ADDITIONAL AMOUNTS GENERATED ANNUALLY THEREAFTER TO BE USED FOR PURPOSES INCLUDING CAPITAL IMPROVEMENTS AND OPERATIONAL PRIORITIES IN ORDER TO STABILIZE AND ENHANCE THE RECREATIONAL OPPORTUNITIES AND RELATED MENTAL AND PHYSICAL WELLNESS PROVIDED BY THE DISTRICT TO ALL RESIDENTS, DIRECTLY RELATED TO:

- MAINTAINING, CONSERVING AND IMPROVING PARKS, OPEN SPACES, AND NATURAL AREAS THROUGHOUT THE DISTRICT;
- IMPROVING, CONNECTING AND EXTENDING RECREATIONAL TRAILS FOR WALKERS, HIKERS, AND BIKERS;
- PROVIDING AND IMPROVING EXISTING ACTIVE RECREATION OPPORTUNITIES, PROGRAMS AND FACILITIES FOR ALL RESIDENTS INCLUDING SENIORS, FAMILIES AND CHILDREN;
- ENHANCING WATER CONSERVATION AND ENERGY EFFICIENCY BY REPLACING OR IMPROVING AGING SYSTEMS;

AND SHALL SUCH REVENUES CONTINUE TO BE COLLECTED, RETAINED AND SPENT AS VOTER APPROVED REVENUE AND SPENDING AS PROVIDED BY THE COLORADO CONSTITUTION AND COLORADO REVISED STATUTES; ALL DONE WITH OVERSIGHT BY AN ELECTED CITIZEN BOARD AND SUBJECT TO AN INDEPENDENT AUDIT PUBLISHED ON THE DISTRICT’S WEB SITE?

Severability. If any part or provision of this Resolution is adjudged to be unenforceable or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

Repealer. All acts, orders, and resolutions, or parts thereof, of the Board that are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

Ratification of July 28, 2020 Resolution. Unless deemed inconsistent with this Resolution, all terms and conditions of the District's July 28, 2020 Resolution to appoint a Designated Election Official and conduct a November 3, 2020 County Coordinated Election shall remain in full force and effect.

Effective Date. The provisions of this Resolution shall take effect immediately.

ADOPTED AND APPROVED this 25<sup>th</sup> day of August, 2020.

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Tim W. James, Chair

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Lori J. Bosanko, Secretary



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**DATE:** August 25, 2020

**MEMO TO:** Foothills Board of Directors

**FROM:** Colin Insley, Director of Parks, Planning and Construction

**SUBJECT:** Mile High BMX Agreement

At the July board meeting, staff discussed the License Agreement with Mile High BMX. The agreement had ended in December of last year. Staff briefed the Board on the history and relationship with Mile High BMX. The Chairman of Mile High BMX, Jason Miller, was present at the meeting to answer questions and talk about improvements made to the track. Based upon the discussion at the Board meeting, staff is bringing a five-year agreement with Mile High BMX for the Board's consideration.

Staff is making a recommendation for two changes to the old agreement:

- 1) Quarterly inspections by District staff of the BMX site to insure maintenance and upkeep of the track. (Please see highlighted changes on page 6 paragraph 4.g. under Sanitation and Upkeep in the draft agreement attached.)
- 2) Changing the term of the agreement from three years to five.

Staff recommends approval of the agreement.

**MOTION:** I move that the Foothills Board of Directors approve the License Agreement with Mile High BMX for a five-year term, beginning August of 2020 and ending August 2025, for the purpose of operating and maintaining a BMX facility at the Daniel L. Schaefer Athletic Complex, and authorize the Executive Director to execute the agreement as discussed.

**LICENSE AGREEMENT  
FOR  
BMX FACILITY AND OPERATIONS**

This License Agreement (“Agreement”) is entered this \_\_\_\_\_ day of August 2020, between FOOTHILLS PARK & RECREATION DISTRICT, a quasi-municipal corporation and political subdivision of the State of Colorado (“District”) and Mile High BMX (“Licensee”), collectively referred to as “Parties” and occasionally in the singular as “Party.”

WHEREAS, District is the owner of certain real property, which is currently part of its “Daniel L. Schaefer Athletic Complex” (a/k/a “Schaefer Complex”), that the Parties have identified as being suitable for the construction and operation of a BMX facility; and

WHEREAS, Licensee has entered into an Affiliation and Sanction Agreement with USA BMX for the purpose of offering organized Bicycle Moto-Cross (BMX) racing and practicing bicycle events sanctioned by USA BMX. A copy of the Affiliation and Sanction Agreement (“Affiliation Agreement”) is attached as Exhibit A and incorporated by this reference; and

WHEREAS, Licensee wishes to construct a suitable BMX facility on the designated portion of the Schaefer Complex and to conduct USA BMX sanctioned practices and races; and

WHEREAS, District has determined that BMX activities are consistent with its mission of providing the highest level of park and recreation opportunities to its constituents.

NOW, THEREFORE, in consideration of the terms and conditions of this Agreement, the sufficiency of which is mutually acknowledged, Parties agree as follows:

1. License.

a. Licensed Property. District grants to Licensee a revocable license for the use of a portion of the Schaefer Complex, more particularly described and depicted on the attached Exhibit B, which is incorporated by this reference (“Subject Property”). The Subject Property shall be fenced or otherwise clearly delineated on site after the construction of the BMX facility by Licensee. Lighting may be added to the Subject Property in the future upon acceptable plans being submitted by Licensee, and subject to the necessary approval of District and Jefferson County.

b. Term. This Agreement shall be effective upon execution by both Parties and shall continue through **August 25, 2025**. This Agreement may be renewed for additional five-year

terms upon mutual, written agreement of the Parties. In the event Licensee wishes to renew this Agreement, it shall provide District with written notice of its desire to renew on or before 90 days prior to the expiration of the existing term. The District shall have 30 days from the receipt of Licensee's notice of desire to renew within which to accept or deny the renewal in writing. District's acceptance of Licensee's notice of desire to renew shall extend the term of this Agreement through the subsequent calendar year.

c. Termination. In the event Licensee fails to cure an instance of default identified by the District under Sections 2 or 3 below within a 20 day period, the District shall have the right to immediately terminate this Agreement. Any payments made by Licensee as of the date of such termination, including the Deposit (defined below), shall be retained by the District.

d. Restoration of Subject Property. In the event of any termination of this Agreement, including the expiration of an existing term without renewal, Licensee shall be responsible for the restoration of the Subject Property to substantially the same condition as prior to Licensee's use of the Subject Property. Such restoration shall include grading as necessary, and re-vegetation with natural seeding. In the event Licensee fails to restore the Subject Property in a manner acceptable to the District, in its sole reasonable discretion, the Parties agree and stipulate that Licensee shall pay District liquidated damages in the amount of the Deposit (defined below).

e. License Fees and Deposit. As compensation for its use rights under this Agreement, Licensee shall pay District the sum of \$250.00 upon execution of the Agreement. An additional \$250.00 shall be paid upon each renewal of this Agreement, unless the Parties agree to a different sum as part of the renewal. Upon execution of this Agreement, Licensee shall provide the District with a deposit in the amount of \$250.00 ("Deposit") which shall be held by the District as security for Licensee's performance under this Agreement. In the event Licensee fails to perform its responsibilities under this Agreement, District shall have the option to perform work that it deems necessary in its sole discretion. Any costs associated with District's performance of necessary work shall be paid for from the Deposit. Prior to Licensee conducting any further activities on the Subject Property, Licensee shall be required to reimburse the District for any funds used from the Deposit. It is the intent of the Parties that the full Deposit amount of \$250.00 be held by the District prior to any event or activity being permitted on the Subject Property.

2. Revenue Sharing. The Parties agree that providing BMX services at the Schaefer Complex is a mutually beneficial relationship, with Licensee able to grow its organization and offering of BMX events, and the District able to provide a recreation opportunity to its constituents not otherwise presently available. While the provision of service is the focus of both the District and Licensee, the Parties recognize that there are revenue generating opportunities

that are mutually beneficial to be shared as part of this Agreement. Beginning with the calendar year 2013, the Parties agree to the following revenue sharing measures:

a. Flat fee. Licensee shall keep detailed records showing each time the BMX facility is opened for practice sessions. For each such facility opening, Licensee shall pay District a flat fee of \$10. No such flat fee shall be applied to races conducted at the BMX facility. At the end of each calendar year during the term of this Agreement, representatives of the District and Licensee shall meet to review the records of Licensee and to determine the total fee owed by Licensee to the District. Such fee shall be payable within 10 days of the annual meeting.

b. Parking revenue. All races rated at “Triple Point” or above will have a charge for parking. Triple Point races are state qualifier races or national races. District and Licensee shall share in the gross parking revenues by a 50/50 split. Licensee shall supply the personnel to supervise parking at these events and collect the parking fees. Such fees shall be at an amount determined by Licensee consistent with industry standards for such events. Licensee shall keep records of the cars parked and fees collected for each such event. Within five days of the end of the event, representatives of the District and Licensee shall meet to review the parking records and determine the total owed by Licensee to the District. Such revenue sharing shall be payable within 10 days of each such meeting.

c. Vendor revenue. The Parties anticipate that Triple Point or other events hosted at the BMX facility may provide opportunities for revenues from fees charged to outside vendors. The Parties recognize that the BMX facility must have a history of operation prior to such revenues becoming available. The District and Licensee will meet annually to discuss vendor related opportunities and appropriate revenue sharing opportunities associated with such opportunities. Any agreed upon revenue sharing shall be reduced to writing, executed by both Parties, and shall become part of this Agreement.

d. Licensee’s accounting. As a non-profit entity, Licensee is required to keep detailed accounting records as to revenues received and expenses paid. Upon reasonable request, Licensee shall make such accounting records available to the District for review. At a minimum, representatives of the District and Licensee shall meet annually to review Licensee’s accounting records. The Parties agree that to the extent Licensee’s revenues significantly exceed expenditures for the BMX facility located at the Schaefer Complex, the Parties shall continue to explore and implement revenue sharing opportunities.

3. Use of Subject Property.

a. Use. Licensee agrees that through the term (and any extended term(s) of this Agreement, the Subject Property shall be used for the purposes of BMX activities, events and operations sanctioned under the Affiliation Agreement. Licensee may allow outside vendors

as part of Licensee's permitted uses, or allow separate uses to outside vendors that are consistent with Licensee's permitted uses. Licensee shall assume all liability associated with any outside vendors using the Subject Property. Any other uses of the Property not directly relating to such BMX activities, events and operations are not permitted unless other uses are previously approved by District upon written request from Licensee. If at any time District believes that Licensee is using the Subject Property for a non-authorized purpose, District shall notify Licensee in writing of the nonconforming use. Lessee shall have 10 days to cease such use or to provide District with an adequate written explanation of how the use relates to the USA BMX sanctioning. If any nonconforming use is not stopped or adequately explained, District may terminate this Agreement as set forth in Section 1(c) above.

b. Hours of Operation and Scheduling. Licensee shall provide the District with a monthly schedule of its intended use of the Subject Property. Licensee shall schedule all practices, races, activities and other events within the District's normal hours of operation for the Schaefer Complex. The District shall have the right to demand the rescheduling of any practices, races, activities or events that it deems inconsistent with its overall operation of the Schaefer Complex. Along with the schedule, Licensee will provide the District with the anticipated number of participants and spectators for each practice, race, activity or event. Licensee shall have no rights to conduct any practices, races, activities or other events that were not previously scheduled and approved by the District. Scheduling will be as follows:

1. 1 day per week practice (usually an afternoon or early evening- depending on when the sun sets.)
2. 1 day per week clinic (usually an afternoon or early evening- depending on when the sun sets.
3. 1-2 days per week race/event (usually in the morning or afternoon)
4. In the spring and fall, the weekly use would almost certainly be less.
5. 100 days a year of venue use- maximum

c. Park Rules. All District park rules, regulations and policies apply to the Subject Property and to Licensee's use.

d. Fees. Licensee shall be responsible for establishing entry and use fees for the BMX facility. Generally, any fees charged for usage of the facilities shall be consistent with USA BMX standards and competitive with related facilities in the Denver Metropolitan Area. Each participant presenting a valid District ID card shall receive \$1 off their track fee for all practice sessions and races. The Licensee will provide a financial statement annually to the District.

e. Advertising. Licensee will submit any advertising to the District for approval prior to posting. All advertising will meet District standards, and comply with all applicable laws and regulations.

f. Utilities. Licensee will be responsible for payment and installation of all utilities required for the track operation. Due to the nature and use of the District's irrigation water, the District cannot guarantee water for use on the BMX facility. The District will work with Licensee for use of irrigation water based upon District's existing policies and practices. The District will determine what it can supply based on delivery of water in the Warrior Ditch, need for water at the Foothills Golf Course and Schaefer Athletic Complex.

g. Parking. Public parking and/or vendors will be allowed in the area around the BMX facility at large events. Licensee must submit a parking plan and vendor booth plan to the District for its approval at least 5 days prior to any such event. Licensee shall obtain all necessary permits required by the local authorities/agencies.

4. Licensee Responsibilities. Licensee shall design, finance, construct and operate on the Subject Property a BMX facility with related operations suitable for USA BMX sanctioned events under the Affiliation Agreement. As part of the exercise of such purposes, Licensee shall have the following responsibilities:

a. Plans, Construction, Maintenance and Repair. Licensee shall submit all design plans to District for approval. The District has the right to share the design plans with appropriate stakeholders in the District's operations. In general, all design and building plans shall be consistent with all existing laws, including building codes, and planning and zoning requirements of Jefferson County, and meet the requirements of the USA BMX for sanctioned events under the Affiliation Agreement. Licensee shall be solely responsible for all improvements constructed on the Subject Property. The District will supply soil materials to the Licensee for construction of the track that is associated with Licensee's activities. Encroachment on areas outside of the construction zone are not permitted without prior written request and permission of the District. All such improvements shall be kept in good repair by Licensee and shall be suitable for use as part of the BMX facility and operations. Licensee will assist with relocation of the existing disc golf course.

b. Liability. Licensee shall be solely responsible for any site improvements to the Subject Property that are for the benefit of the BMX facility and operations. Such responsibility is intended by the Parties to be all-encompassing in terms of financial responsibility and liability associated with the facility. If applicable, the licensee shall be responsible for meeting all requirements under the "Jake Snakenburg Youth Concussion Act".

c. Standards of Construction and Operation. Any facilities, including any all improvements, parking areas and landscaping shall be constructed and maintained in accordance with high professional standards of appearance, integrity and condition. Damage to existing landscapes, turf, hardscape or other amenities will be returned to their previous condition. If District believes such standards are not being maintained, District shall notify Licensee in

writing of the substandard condition. Licensee shall have twenty (20) days to provide District with an adequate written plan for curing the substandard condition. If an adequate plan is not provided to District within twenty (20) days, District may terminate this Agreement pursuant to Section 1(c) above.

d. Additional District Approvals. District shall have the right to approve the name of any facility or structure on the Subject Property. Licensee shall not use District's name or logo without the prior consent of District. District shall approve any signage used on the Subject Property, such approval not to be unreasonably denied.

e. Security and Fencing. Security of the BMX facility shall be the sole responsibility of Licensee. As part of that security, but District makes no representation as to the adequacy of the security measure, Licensee shall maintain a six-foot high chain link fencing around the BMX facility. The fence shall be maintained by Licensee and shall have at least one lockable gate so that entrance to the BMX facility is controlled by Licensee. A authorized adult representative of Licensee shall be present at all times that the BMX facility is open for practices, activities or events. The District shall be provided with a key to the gates, but no responsibility is conferred upon District for ensuring the security and safety of the BMX facility on the Subject Property.

f. Safety. Licensee shall be solely responsible for the safety of its participants and spectators. Licensee shall adhere to all applicable rules and regulations, including those dictated by the ADA, and all hazards arising from the activities at the BMX facility shall be guarded against or eliminated in accordance with the standards of the industry and USA BMX. Licensee agrees to conduct all activities on the Subject Property in a manner so as to not create any undue risk to safety of participants or spectators. All participants in BMX bicycle riding conducted on the Subject Property shall wear protective gear, including a helmet approved by USA BMX or other bicycle industry standard. Licensee must enforce the requirement of protective gear, including mandatory use of a helmet. Licensee shall post all necessary signage designating the required rules and regulations for participating in a sanctioned BMX activity or event. Nothing shall knowingly create additional risk to other park users.

g. Sanitation and Upkeep. Licensee shall be responsible for all sanitary services, trash removal and upkeep of the Subject Property. Within 24 hours of every event held on the Subject Property, the premises shall be completely cleaned and returned to a condition acceptable to the District, in its sole discretion. Any work that the District has to perform for trash removal or upkeep will be charged to Licensee at a rate of \$25.00/hour per District employee performing the work. **The subject property shall be inspected with Mile High BMX representatives and District staff on a quarterly basis to determine that upkeep is satisfactory to the District. Additional inspections or quarterly inspections may be waived by District staff based on need and time of year.**

h. Sound System. In the event Licensee uses a sound system as part of its operations, the decibel level shall be kept at or below a level that minimizes the disruption of other users of the Schaefer Athletic Complex, surrounding neighborhood, Foothills Golf Course and Foothills Fieldhouse, or Weiland School. The District, in its sole discretion, may limit or curtail the use of a sound system if it determines that users or neighbors are unreasonably disturbed per County Ordinances.

i. Dust. Licensee shall adhere to all Jefferson County fugitive dust requirements as per health and zoning regulations.

j. Media. Licensee shall notify the District in advance of any activity or event that is expected to generate a media presence at the Subject Property. In such event, the Parties shall cooperate to control the interference of any media with the users of the Schaefer Athletic Complex. Any unexpected media presence shall be cooperatively controlled by the Parties to the best of their abilities.

k. Reporting. Licensee shall provide the District with a written report of any accident that occurs on the Subject Property that results in injury to any person or property. Such report shall include the nature of the injury, the cause of the accident, and all actions taken by Licensee as a result of the accident or injury. In addition, Licensee shall provide the District with a written report of any incident that violates the District's Code of Conduct or that necessitate the involvement of law enforcement that may occur on the Subject Property.

l. Inspection. Licensee agrees to allow for inspection of the facilities by the District at any time during the hours of operation of the Schaefer Athletic Complex. If District requests a representative of Licensee be present during any such inspection, the Parties shall cooperate in the coordination of such inspection within a reasonable time, not to exceed three days from the date of District's request.

m. Permits. Licensee shall be responsible for obtaining all necessary permits and approvals from Jefferson County, Colorado, or any other governmental entity.

n. Services Provided. Licensee shall determine all details of service and products provided within the BMX facility, subject to competitive industry standards and the Affiliation Agreement as applicable. Licensee agrees to provide the highest standards of courtesy and customer service in operations of the facility. Licensee shall receive all revenue generated from the services provided by it on the Subject Property.

o. Alcohol. Licensee agrees that no alcohol or tobacco shall be sold or permitted on the Subject Property unless requested in writing by Licensee and approved by the District. In such event, the Parties agree that it shall be the responsibility of Licensee or a third party contractor to obtain the necessary permits from Jefferson County or the State of Colorado in order to lawfully allow the sale and consumption of alcohol on the Subject Property. Any

contract between Licensee and a third party contractor that involves the sale or consumption of alcohol on the Subject Property shall include a provision under which the third party contractor shall provide proof of adequate insurance that designates the District and Licensee as additional insureds for any such activity that occurs on the Subject Property.

p. Taxes. Licensee shall pay all real property taxes “if any” and other taxes “if any” on the Subject Property or any personal property associated with the BMX facilities and operations that may be created by Licensee’s use and operation of the Subject Property.

5. Assignments and Subleases. Licensee shall not assign its rights under this Agreement or sublet the Subject Property without the prior written consent of District.

6. Default. In addition to the rights of termination under this Agreement, in the event Licensee shall be in default in the performance of any obligation on its part to be performed under the terms of this Agreement, District may exercise any and all remedies granted in law or equity. District shall have the right to enforce all terms of this Agreement in law or in equity, and if successful Licensee shall be responsible for any attorney fees incurred by District to enforce this Agreement.

7. Insurance and Indemnification. It is the intent of Parties that District shall have no liability associated with Licensee’s construction and operation of the facilities. Licensee shall obtain adequate liability insurance covering the Subject Property and all facilities in amounts at least equal to the limitations against liability provided in the Colorado Governmental Immunity Act. District shall be an additional named insured on all policies obtained by Licensee, and Licensee shall provide District with proof of all required insurance policies. Proof of insurance will be provided to the District each time the Agreement is renewed, there is a change of insurance company or change in policy coverage. A copy of the insurance certificate will be presented to the District on an annual basis. Further, Licensee agrees to indemnify and hold District harmless against any claim, damage, loss or liability resulting from Licensee’s activities or operations of the facilities on the Subject Property, or from an outside vendor’s activities or operations of the facilities on the Subject Property. Parties intend that this indemnification be as broad as permitted by law. Nothing within this Section shall constitute a waiver of the District’s full rights under the Colorado Governmental Immunity Act.

7. Miscellaneous. This Agreement may not be amended, changed or modified unless in writing executed by Parties. All section headings contained herein are for convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all together shall constitute but one and the same Site Lease.

8. Notices. All notices, statements, demands, consents, approvals, authorizations, offers, designations, requests or other communications by either Party to the other shall be in writing and shall be sufficiently given and served upon the other Party if delivered personally or if mailed shall be made by United States registered mail, return receipt requested, postage prepaid, at the address indicated below:

FOOTHILLS PARK & RECREATION DISTRICT:

c/o Executive Director  
6612 South Ward Street  
Littleton, Colorado 80127  
303-409-2100

MILE HIGH BMX

Jason Miller, Chairman  
Mile High BMX  
2242 Tee Box Ct.  
Castle Rock, CO 80109  
303-906-7149

Parties agree that they shall promptly notify the other in the event any of the above information should change during this term of this Agreement.

IN WITNESS WHEREOF, Parties agree to this Agreement effective the day and year first written above.

FOOTHILLS PARK & RECREATION DISTRICT

By \_\_\_\_\_

Ronald Hopp, Executive Director

MILE HIGH BMX

By \_\_\_\_\_

Jason Miller, Chairman



Creating Community, Enhancing Health, Inspiring Play since 1959

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**DATE:** August 25, 2020

**MEMO TO:** Foothills Board of Directors

**FROM:** Colin Insley, Director of Parks, Planning and Construction

**SUBJECT:** Memorial Bench Requests

Ms. Alanna Larsen has submitted a request for a memorial or “Tribute” bench in Governor James B. Grant Park, dedicated to Kathleen and Alex Jameson (HOA President) on behalf of the Parkside Homeowners Association and their contributions to the Parkside community. The Parkside HOA was very involved with the Governor James B. Grant Park project, particularly with the area on the northeast side of the park that ties to their community.

The second request is for replacement of an old wooden park bench that was placed in Wayside Meadows Park years ago by the HOA. Ms. Kathy Hofstra is requesting placement of a new bench and plaque in honor of Ingrid Mason, who was a resident in the area.

Our policy requires staff to seek approval from our Board of Directors. A copy of the application request with plaque wording and map location of the benches are enclosed for your approval.

Staff recommends approval of both requests.

**Motion:** I move that the Foothills Board of Directors approve the request from Ms. Alanna Larsen to place a park bench and plaque at Governor James B. Grant Park and also approve the memorial bench request from Ms. Kathy Hofstra to place a new bench and plaque at Wayside Meadows Park.



## Memorial Bench Program

Date: July 31, 2020

Donor's Name: Alanna Larsen

to honor our HOA President and husband for their contributions to our community

Are you a District resident? yes



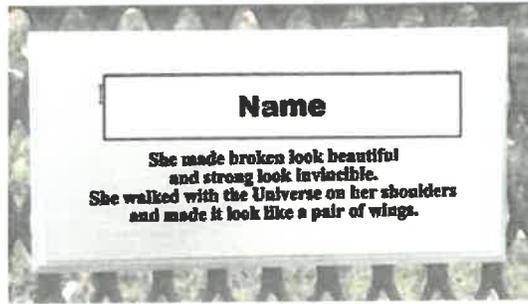
Benches will be 6' long park bench and are made of expanded metal PVC coated. Please allow 6 weeks for bench delivery. The bench pad is 4'6" deep x 8' long x 4' thick concrete and pad must cure 2-4 weeks before bench can be installed.

Location Preference\* (Specific Park): Governor Grant Park  
overlooking soccer field

\*Donors and staff will determine park and location

A 3.5"x7.5" zinc etched plaque in brushed silver and black text will be permanently mounted to the bench back as a record of the benches' significance. Benches and plaques must be approved by Foothills Board of Directors. Depending on the location the bench installation may also require HOA approval. Please note that graphics on plaques will not be approved.

(Sample Plaque below)



Wording on the plaque will read:

Kathleen and Alex Jameson  
The Angels of Parkside  
From Your Friends and Neighbors  
2020

Cost: \$1,200-\$1,400 with a 50% deposit needed after approval by Foothills Board of Directors. The balance will be billed to donor after installation is complete.

All costs related to bench fabrication, installation and inscription/plaque shall be the responsibility of the donor. Foothills Park & Recreation District will not be responsible for damaged or vandalized benches. Memorial bench will be replaced at cost of the donor if they wish to replace.

Checks can be made payable to Foothills Park & Recreation District.

For more information or questions, please contact Sarah McAfee at (303) 409-2317 or [smcafee@fhprd.org](mailto:smcafee@fhprd.org)



Google Earth

©2020 Google



## Memorial Bench Program

Date: 7-17-20

Donor's Name: Kathy Hofstra (For Mason Family)

Reason for Memorial Bench:

Replacing older wooden bench

Are you a District resident? Yes



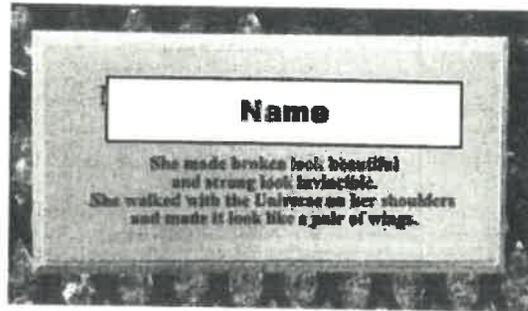
Benches will be 6' long park bench and are made of expanded metal PVC coated. Please allow 6 weeks for bench delivery. The bench pad is 4'6" deep x 8' long x 4' thick concrete and pad must cure 2-4 weeks before bench can be installed.

Location Preference\* (Specific Park): Wayside Meadows top of hill

\*Donors and staff will determine park and location of David Dr. walkway

A 3.5"x7.5" zinc etched plaque in brushed silver and black text will be permanently mounted to the bench back as a record of the benches' significance. Benches and plaques must be approved by Foothills Board of Directors. Depending on the location the bench installation may also require HOA approval. Please note that graphics on plaques will not be approved.

(Sample Plaque below)



Wording on the plaque will read:

Engrid Mason  
Soft as silk spring snow  
Falls on red tulips, surprise -  
The tail of the comet unseen

Cost: \$1,200-\$1,400 with a 50% deposit needed after approval by Foothills Board of Directors. The balance will be billed to donor after installation is complete.

All costs related to bench fabrication, installation and inscription/plaque shall be the responsibility of the donor. Foothills Park & Recreation District will not be responsible for damaged or vandalized benches. Memorial bench will be replaced at cost of the donor if they wish to replace.

Checks can be made payable to Foothills Park & Recreation District.

For more information or questions, please contact Sarah McAfee at (303) 409-2317 or [smcafee@fhprd.org](mailto:smcafee@fhprd.org)





Creating Community, Enhancing Health, Inspiring Play since 1959

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**DATE:** August 25, 2020

**MEMO TO:** Foothills Board of Directors

**FROM:** Ronald Hopp, Executive Director

**SUBJECT:** Executive Director's Report

The Management Team, Human Resources and Marketing continue to meet virtually three times per week to discuss COVID-19 related and other operational issues. I will be providing a COVID-19 update as part of the agenda.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date. The facilities had closed in March and partially reopened starting in June.

A Director/Manager/Supervisor Zoom webinar was held where topics of discussion were Bond Extension Election, 2021 Budget Guidelines, COVID-19 Update, Social Media Guidelines, Open Discussion.

The 401k Committee met with our financial advisor group to review the District's Salary Deferral Plan for the second quarter, 2020.

I joined Colin Insley, Sean Kitners and Gary Ramos to hear concerns from some neighbors at Christensen Meadows Park. The residents were concerned about the areas that were changed from bluegrass turf to native turf. Given the dry summer, the turf has gone dormant and looks very dry and brown. After listening to their concerns, we asked them to give us a couple years to over-seed the native areas, mow as needed every two to three weeks and we could meet again to discuss if we did not see the positive results. I also discussed that Denver Water is guiding agencies like us to conserve water wherever we can and that we are turning some blue grass to native in other parks as we replace the irrigation systems. We also mentioned this during our public schematic plan review process in 2018. The group which consisted of about 20 residents, appeared satisfied with the option and we will continue to monitor the conditions.

I participated in a CPRA Director's Section zoom call where there was much discussion about how the various entities are handling their response to COVID-19.

I had a phone conversation with our representatives from Stifel, our public finance firm, about interest rates for potential future Certificates of Participation (COP) if we are successful with the mill levy extension. We also could consider a COP to finance a phase two energy performance

contract where the guaranteed energy savings would fund the annual COP payment. Rates are still very attractive.

The Edge Ice Arena successfully ran the 10<sup>th</sup> Annual Dawg Bowl with over 48 teams, making it again the largest Adult Hockey Tournament in the state. Dawgnation raised a record amount during this 5-day tournament July 29 - August 2, at just over \$250,000 dollars. The Edge was able to host this event following all of the county and state mandated rules related to COVID-19 with a Modification of Premise permit. It allowed for activities outside in front of the Edge in a beer garden with two 30 foot tents. With limitations on the number of people allowed inside the building, no spectators could watch from inside. The Dawgnation worked with Shaw Hockey Productions to live stream the games (which showed off the rink incredibly), to two 70 inch flat screens out front under the tents so the games could be watched. The tournament was highlighted by 15 current NHL players, 12 ex NHL players, and a ton of Division I college players. It also highlighted 2 Sled hockey games catering to all types of players. Giving back is what Dawgnation does best. Dave Carr received \$50,000 to cover on-going medical bills stemming from a June 5<sup>th</sup> auto crash that left him with multiple injuries. Two days later, on June 7<sup>th</sup>, Tony Cozza was involved in a motorcycle accident resulting in a badly injured leg and other serious injuries. The Dawgs were able to present Tony with a check for \$70,000 to cover many expenses. Tony Cozza is a participant in our adult league and a great ambassador for the rink, so it was great to watch him receive his check. The Penalty Box did over \$8,000 in sales over the span of the tournament.

The Edge successfully ran the 7<sup>th</sup> Annual Mullets and Mustaches tournament August 14 – 16. Over 26 teams participated and raised a large amount of money to give back to local charities. The Penalty Box did over \$2,200 in sales over the weekend and showed very well. Kudos to all the staff and both organizations that successfully pulled off these events with all the current restrictions that are required!

The back wall of the amphitheater (south/west wall facing the trail/lake) has been identified as the location for our first mural wall. The arts department has been working with the parks department regarding design, location, and content. We are working with a local artist and hope to have this piece completed by October, 2020. As the second phase of this project, we are implementing a “call for artist” to utilize local arts for art in the park projects including chainsaw tree art, interactive art installations, and adhesive art.

Colin Insley and Bob Easton, representing the Bergen Ditch and Reservoir Company, met with state officials earlier this month to get started with the FEMA grant for analysis and design of repairs for Polly Dean (Hine Lake) reservoir at Robert A. Easton Regional Park. The state will be handling the grant administration with FEMA. The budget estimate is \$200,372 with FEMA providing \$130,242 and \$70,130 will come from Bergen through a low interest loan from the Colorado Water Conservation Board. The estimated time frame for writing a scope of services and choosing a consulting engineering firm will happen in the fall of this year. The design project will get underway in the beginning of 2021.

Unfortunately, the fishing pier at Hine Lake has experienced some structural damage due to years of the lake icing over and impacting the structure. It has been deemed unsafe and will need to be removed. We will be evaluating different locations for the installation of a new pier so that it can have greater accessibility. We submitted the Hine Lake pier replacement project to the school of Mines for project consideration. They would like to recommend it for their capstone project with deliverables due to us in April. In the submission we asked for a multi-step approach to include biological, geological, and hydraulic considerations for a new site; then to design a

new pier with those considerations in mind and how to prevent future damage. With this information, staff will look into grant opportunities to replace the pier.

Botanical Paradise has donated 41 trees to the District to make more room at their tree farm. Staff is planting the trees in various park sites around the District. The District would like to thank Botanical Paradise for the donation!

**Foothills Golf Course-Schaefer Athletic Complex Water Update:**

Because of the unseasonable warm weather experienced during the last three months, pre-drought conditions exist, and both Foothills Golf Course (FHGC) and the Schaefer Athletic Complex (SAC) have implemented their respective Drought Plans. Moving forward, I felt that it was important to update the Board on the status of the water management plan for FHGC, and the SAC.

***Background:***

All of the irrigation water currently supplied to Foothills golf course (FHGC) and the Schaefer Athletic Complex (SAC) is provided through a long-term lease agreement with the adjacent Federal Correctional Institution (FCI). The lease includes rights to Warrior Ditch, Harriman Lake, and Soda Lakes. Our irrigation need at both sites combined is in excess of 400 acre feet per year. In a normal runoff year, the Warrior ditch rights have been sufficient to provide the irrigation water required. These leased rights are flow rights and do not allow us to store water for use later in the irrigation season. During drought conditions, like we're currently experiencing, we struggle to secure enough irrigation water from the current sources to get us through the irrigation season, which is roughly mid-October.

***Solution:***

The District signed an agreement with Denver Water to purchase up to 100 acre feet of Soda Lakes water. The cost of the water is \$ 361.69 per acre foot. The agreement states that the maximum amount of water sold will not exceed 100 acre feet; however, the District is required to pay only for the water it uses, and the minimum required purchase was 50 acre feet. The District is also required to maintain a daily log sheet showing the date and volume of all water used. This purchase, combined with the water stored on site at each facility, should be sufficient to get each facility through the irrigation season without impacting turf conditions.

Tom Woodard was one of six PGA golf professionals interviewed by the PGA of America for a piece on diversity in golf. It was aired during the PGA Championship telecast which was held in San Francisco the second week of August. The piece can be viewed on this link:

<https://youtu.be/mZEYQxJZuIQ>.

It was mentioned in the May Executive Director's report that Kevin Wilks, our Regional Parks Supervisor, was chosen as Colorado Special District Property and Liability Pool's Safety Hero for quarter 2 of 2020. An article about Kevin appeared in the Summer 2020 issue of the CSD Pool's Risk Management Review and is attached to this report.

An updated Capital Projects report is included in the packet.

**IGA MONTHLY FACILITY/CLASS/GOLF USAGE**

**2020**

<b>AGENCY</b>	<b>Jan.</b>	<b>Feb.</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug.</b>	<b>Sept.</b>	<b>Oct.</b>	<b>Nov.</b>	<b>Dec.</b>	<b>TOTAL</b>
Bowles Metro	1,297	662	285	0	0	380	105						2,729
Normandy Estates	275	232	72	0	0	28	38						645
Plains Metro	75	50	27	0	0	0	0						152
Roxborough Village	1,636	1,766	704	0	0	509	597						5,212
TrailMark	610	926	93	0	0	359	326						2,314
Vintage Reserve HOA	135	170	27	0	0	152	6						490
<b>Monthly Totals</b>	<b>4,028</b>	<b>3,806</b>	<b>1,208</b>	<b>0</b>	<b>0</b>	<b>1,428</b>	<b>1,072</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,542</b>

11,542

# Safety Hero: Kevin Wilks of Foothills Park and Rec

Tags: [Foothills](#), [park and recreation](#), [safety](#), [safety hero](#)

July 21, 2020

| Alex Terlecky

CSP Pool  
Risk Management Review

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A mainstay at the district for the last 22 years, Kevin Wilks has worked at Foothills Park & Recreation District (FHPRD) in the role of Regional Parks Supervisor for the better part of a decade. To manage such a large establishment, a supervisor like Kevin needs to have a dedicated commitment to safety, professionalism, and his team. Luckily, he embodies all of those traits—one of many reasons why we selected him as the CSP Pool's latest Safety Hero. Although FHPRD has five different divisions that make up their Parks Department—Planning, Fleet, Urban Parks, Clement Park, and Regional Parks—Kevin is responsible for the Regional Parks division, which oversees two of the largest parks within the district.

In this role, he is responsible for Daniel L. Schaefer Athletic Complex and Robert A. Easton Regional Park. He is also a major player in the district's safety committee, and co-heads the committee that corresponds to his own department. Additionally, he oversees a foreman and six other direct reports year-round. In the summer, that team grows to double the size.

However, Kevin's job varies quite a bit and can place him in the field or in the office, depending on the day. In the field, Kevin can be found taking care of noxious weeds, maintaining two lakes and pump stations, or working with tournament organizers to hold events on the District's ball fields. On the administrative side, Kevin is responsible for quarterly reports, personnel, and running safety meetings, which he holds in conjunction with the Urban Parks division.

We spoke with Colin Insley, the Director of Parks, Planning and Construction for FHPRD, about Kevin's work ethic.

"[Kevin] works extremely well with other departments," Insley said. "He is always there to help—within his department or outside of it."

## Serving the Wider Community

Kevin also acts as the liaison between the District and various other agencies and businesses. In this role, he has been working closely with the district wildlife ranger from Colorado Parks and Wildlife on what is trending in terms of wildlife issues, specifically related to coyotes or elk. Kevin also utilizes this partnership to inform his plans to stock Hine Lake yearly for recreational fishing.

He also works with ditch and reservoir companies for ditchwater delivery to the District. Through this partnership that Kevin has shepherded, all of the irrigation on Kevin's athletic fields is done exclusively with ecologically friendly ditchwater.

"Kevin is a very smart man, a very good report writer. He looks for opportunities to save money and comes up with ideas. He enjoys administrative duties, but really likes working outdoors and assisting with projects," Insley said. "He's like a Swiss army knife."

To understand how he handles his plethora of duties, we also spoke with Kevin's nominator, the district's Human Resources Manager Frannie Masters, about Kevin and what it's like to work with him.

"Kevin is always very professional. He is always responsive and always comes off with a can-do attitude," Masters said.

What prompted Masters to nominate Kevin for Safety Hero was the work she saw him put in regarding the district's confined space policy. According to Masters, Kevin went above and beyond to identify the need for this policy and to execute it.

In this instance, Kevin's department recognized the need for a policy and requested training, but according to Masters, it was quickly apparent that this was going to require more than a short training or webinar. "Kevin created a written policy and procedure that made sense for the confined spaces that exist throughout the District," Masters said.

## Leadership Through Perspective

For the district, it was a surprise how many confined spaces were around the property that they hadn't considered as an issues before. The team at FHPRD started to look around and notice that some of these locations presented potentially dangerous situations to staff. Cue Kevin, with his proactive attitude.

"He said, 'I'll just take the bull by the horns and start putting together the policy,'" Insley said.

This isn't the only time Kevin stepped up and acted quickly to solve a problem. Insley comments on how Kevin is always bringing up potential hazards and possible jobs, from the installation of speed bumps where there were none before to a potentially-dangerous pier at Hine Lake. Kevin alerted Insley about the pier, presenting pictures of the issue. Insley recommended that the pier be closed immediately, but when he told Kevin, Kevin had already closed it.

"He comes up with solutions that kind of work the best for everyone," Insley said.

## Safety from the Top Down

Kevin has been involved in implementing various policies with the management team, and it has become an official best practice at the District. He has also been instrumental in implementing the policy by helping to finalize the list of confined spaces, ordering and implementing air testers, and ordering, distributing, and posting confined space signs. What we see with Kevin is someone who recognized a need for improvement and updated policy where it was lacking. Kevin is a model employee to supervise and work with, according to his coworkers. He is an employee that always provides context about the task at hand, helping situate the team correctly for each task.

"For myself, who is new to the industry, it's really nice to have someone like Kevin in safety meetings," Masters said.

Kevin has done a lot to change the safety culture at FHPRD. In recent years, they have seen a decrease in the number of claims. To keep awareness up, Kevin involves the entire team in safety meetings to make sure everyone is on the same page.

"Our parks department really takes a lot upon themselves," Masters said. "They hold monthly safety meetings in each department. They are quick to follow any guidance we put out. They have also been proactive in ordering supplies, disinfectant, and sanitizer [for COVID-19]."

His work also translates to the various Safety Committees that Kevin is a part of. Kevin leads the charge in his department, and attends each meeting held by the district as a whole. Originally, a safety committee was first started in the '90s, but by the time Kevin entered his current role, there was a need for something more.

"We were seeing workers' comp claims rising and were wanting to do something to not only draw attention to more safety issues, but also as a means of caution," Insley said. "Kevin came along with another supervisor and kicked it up a notch."

Through Kevin's supervision, a comprehensive safety program was created with safety meetings held once a month. At these meetings, staff talk about recent happenings and necessary improvements, and Kevin even quizzes the staff members on the spot to test their knowledge.

"He tries to make it engaging and keep it at the top of your mind, so you're not out doing your job and not focusing," Insley said.

Beyond the safety committees, Kevin is always seeking out ways to improve aspects of district operations in the name of safety. One example was a situation in winter where bus drivers were slipping and falling on ice. He redesigned the way buses were parked to give them the opportunity to clear the snow and ice. Similarly, he rearranged bus parking to prevent exhaust from entering the buildings. It's not only ideas, but the execution of ideas, that show how Kevin is always working to improve.

"He is a great partner," Masters said. "Always receptive and forward thinking to get a job done."

**A True Safety Hero**

Above all, Kevin is a pragmatic leader, and when people talk about places for improvement, he doesn't take those discussions as a personal attack on his position or his job up to that point. It's simply something to add to his to-do list. This is just another trait of Kevin's that makes him a great employee to work with and really stand out among others—something that is apparent to all that work with him.

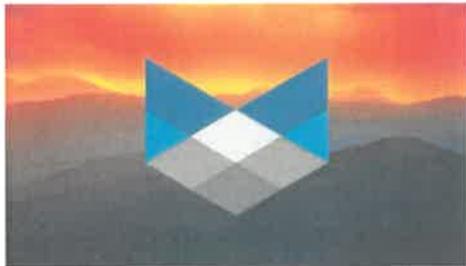
"He's just got a really big heart for people," Insley said. "He understands people very well. He's looking out for everyone else, and always makes sure things are fair and equitable."

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Creating Community, Enhancing Health, Inspiring Play

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**DATE:** August 25, 2020  
**TO:** Foothills Board of Directors  
**FROM:** Dennis Weiner, Director of Finance and Administrative Services  
**SUBJECT:** JULY FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through July 31, 2020 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



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**EXECUTIVE SUMMARY OF THE DISTRICT  
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 7/31/2020**

**Total Year-to Date Operating Revenue:**

Total District Year-to-Date Operating Revenues are \$6,637,967 versus budget of \$9,982,471 or \$3,344,503 lower than budgeted due to the following:

- Admission Fee Revenues were \$4,995,566, which was \$2,728,812 unfavorable to plan.
  - Leisure Services admission fees were \$3,272,612 lower than planned due to facility closures, program cancellations and operating restrictions in response to the coronavirus pandemic. Admission fees in all Leisure Services departments were impacted by the closures and restrictions, but the most significant negative variances were seen in Children's Programs, District Athletics, Aquatics and at the Edge Ice Arena, which were lower than plan by \$1,394,507, \$635,902, \$402,254 and \$270,672, respectively.
  - Golf admission fees, including Golf Development and Improvement Fund revenue, were higher than plan by \$669,481 because of a higher number of rounds played at the District's golf courses related to increased public participation in golf and favorable weather conditions over the course of the golf season.
  - Parks admission fees were \$125,682 unfavorable to the plan resulting from restrictions on field use associated with the COVID-19 public health response.
- Rentals were \$1,239,800, which was lower than plan by \$382,695 resulting from lower facility rentals throughout the District due to facility closures, partially offset by higher than budgeted cart rentals at both golf courses.
- Merchandise Sales were lower than planned by \$123,705 because of facility closures and operating restrictions, which have resulted in lower sales at the Edge and both District golf courses.
- Revenue from Concessions and Other Contracts was lower than planned by \$149,823 because of lower sales at the Penalty Box and the Foothills Fieldhouse Concession stand due to facility closures and operating restrictions.

**Total Year-To-Date Operating Expenditures:**

Total District Year-to-Date Operating Expenditures are \$10,685,397 versus budget of \$13,563,898 or \$2,878,500 less than planned due to the following:

- Salaries and Wages expenditures were better than plan by \$1,507,470 mainly because of lower than planned part-time hours in Leisure Services resulting from facility closures, program cancellations and continuing operating restrictions related to the COVID-19 pandemic from March through early June. In addition, full-time salaries were lower than plan in Facility Maintenance and Children's Programs resulting from staff changes and the timing of hiring for open positions.
- Personnel expenditures were \$168,468 lower than planned resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels and lower than budgeted discretionary 401(k) contributions partially offset by higher than planned unemployment expenditures of \$47,085, which represents unemployment payments for the quarter ended June 30<sup>th</sup>.
- Supplies expenditures were favorable to plan by \$534,953 driven by lower expenditures on supplies in Leisure Services, Golf and Parks due to facility closures and restrictions and the timing of purchase of park maintenance supplies.
- Purchased Services were \$1,311,875, which was better than planned by \$728,540 driven by a delay in the timing of expenditures on our bond extension election, which was originally expected to occur in May and lower purchased services expenditures in Leisure Services resulting from facility closures and operating restrictions.
- Utilities were unfavorable to budget by \$53,360. Water expenditures were higher than plan by \$97,320 resulting from more water usage in Urban Parks because of warm, dry weather conditions experienced so far throughout the summer. Electric and natural gas expenditures were lower than plan by \$17,608 and \$26,352, respectively, due to lower usage throughout the District.

**Net Operating Revenue/Loss:**

Net Operating Loss was \$4,047,430 compared to a planned Net Operating Loss of \$3,581,427, or \$466,003 unfavorable to plan, driven by lower operating revenue resulting from facility closures and program cancellations in response to COVID-19, partially offset by lower operating expenditures than planned.

**Non-Operating Revenue and Expenditures:**

Net Non-Operating Revenue was \$10,848,683, which was \$317,404 favorable to plan primarily due to the following:

- Net Contributions and Grants were \$334,251 favorable to plan because of SB35 funds of \$288,700 requested and received for use at Schaefer Athletic Complex and Woodmar Square Park and lower spending on grant professional services resulting from the cancellation of Red White & You and other grant-funded events.

- Property Tax Revenue was \$94,590 lower than planned because of slower collection of property taxes by the County than anticipated.
- Specific Ownership Taxes were \$86,404 better than planned because of higher levels vehicle sales in recent years leading to increased revenue from vehicle registrations.

**Net Revenue/Expenditures:**

As a result, through July 31, 2020, Net Revenue was \$6,801,252, which was \$148,600 lower than plan due to higher than expected Net Operating Loss and lower levels of property tax revenue, offset by higher specific ownership taxes and higher revenue from Grants.

Foothills Parks & Recreation District

Summary of All Units

Friday, July 31, 2020

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
<b>OPERATING REVENUES</b>										
Admission Fees	\$1,270,444	\$1,509,613	(\$239,169)	\$4,995,566	\$7,724,379	(\$2,728,812)	#####	\$7,320,435	40.56%	\$7,340,683
Rentals	345,092	279,554	65,537	1,239,800	1,622,495	(382,695)	2,668,303	1,428,503	46.46%	1,554,431
Merchandise Sales	47,975	54,906	(6,931)	140,132	263,838	(123,705)	504,745	364,613	27.76%	257,588
Concessions and Other Contracts	18,915	56,983	(38,068)	176,068	325,890	(149,823)	536,958	360,890	32.79%	286,354
Other Revenue	5,946	11,643	(5,697)	86,401	45,869	40,532	71,798	(14,603)	120.34%	59,391
<b>TOTAL OPERATING REVENUES</b>	<b>1,688,372</b>	<b>1,912,699</b>	<b>(224,328)</b>	<b>6,637,967</b>	<b>9,982,471</b>	<b>(3,344,503)</b>	<b>16,097,805</b>	<b>9,459,838</b>	<b>41.24%</b>	<b>9,498,447</b>
<b>OPERATING EXPENDITURES</b>										
Salaries and Wages	995,653	1,317,279	321,626	5,611,963	7,119,434	1,507,470	11,789,905	6,177,942	47.60%	6,413,219
Personnel	218,292	213,134	(5,158)	1,398,398	1,566,866	168,468	2,435,621	1,037,223	57.41%	1,381,262
Supplies	190,767	228,764	37,997	1,099,584	1,634,537	534,953	2,572,844	1,473,260	42.74%	1,449,854
Purchased Services	169,274	290,159	120,885	1,311,875	2,040,415	728,540	3,078,538	1,766,662	42.61%	1,564,073
Utilities	240,946	288,957	48,011	1,089,118	1,035,758	(53,360)	1,847,673	758,555	58.95%	1,055,226
Insurance	23,179	23,841	662	174,323	166,888	(7,436)	286,094	111,770	60.93%	153,804
Other Expenditures	165	-	(165)	135	-	(135)	-	(135)	0.00%	6,357
<b>TOTAL OPERATING EXPENDITURES</b>	<b>1,838,275</b>	<b>2,362,133</b>	<b>523,858</b>	<b>10,685,397</b>	<b>13,563,898</b>	<b>2,878,500</b>	<b>22,010,675</b>	<b>11,325,277</b>	<b>48.55%</b>	<b>12,023,794</b>
<b>NET OPERATING REVENUE/(EXPENDITURES)</b>	<b>(149,903)</b>	<b>(449,434)</b>	<b>299,531</b>	<b>(4,047,430)</b>	<b>(3,581,427)</b>	<b>(466,003)</b>	<b>(5,912,870)</b>	<b>(1,865,440)</b>	<b>68.45%</b>	<b>(2,525,347)</b>
<b>NON-OPERATING REVENUE</b>										
Fund Balance	-	-	-	20,000	20,000	-	2,984,929	2,964,929	0.67%	18,851
Property Taxes Collected to Pay GO Bonds	13,055	13,055	0	2,054,195	2,054,193	2	2,069,789	15,594	99.25%	2,037,040
Property Taxes Collected for Operations	152,843	69,395	83,448	10,824,664	10,919,254	(94,590)	11,002,156	177,492	98.39%	9,559,584
Specific Ownership Taxes	92,987	70,808	22,179	541,939	455,535	86,404	813,639	271,700	66.61%	570,366
Conservation Trust	-	-	-	239,126	246,382	(7,256)	492,764	253,638	48.53%	315,303
Contributions and Grants	2,250	1,550	700	349,396	98,550	250,846	104,850	(244,546)	333.23%	554,184
Investment Income	5,020	11,278	(6,258)	68,181	86,588	(18,407)	142,977	74,796	47.69%	128,915
QEBC Interest Expense Subsidy	-	-	-	13,464	17,885	(4,421)	35,770	22,306	37.64%	16,799
Gain/(Loss) on Investments in Bergen	-	-	-	(7,881)	-	(7,881)	-	7,881	0.00%	-
Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	21,301
Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	2,876
Other Income	-	-	-	10,389	-	10,389	-	(10,389)	0.00%	9,142
<b>TOTAL NON-OPERATING REVENUE</b>	<b>266,155</b>	<b>166,086</b>	<b>100,069</b>	<b>14,113,473</b>	<b>13,898,387</b>	<b>215,085</b>	<b>17,646,875</b>	<b>3,533,402</b>	<b>79.98%</b>	<b>13,234,361</b>
<b>NON-OPERATING EXPENDITURES</b>										
Grant Expenditures	846	34,780	33,933	102,383	185,788	83,405	245,777	143,394	41.66%	2,270,841
Facilities & Equipment Repairs and Replacements	420,180	420,180	-	2,579,879	2,579,879	-	7,328,192	4,748,313	35.20%	2,574,331
Debt Payments	-	-	-	49,000	49,000	-	3,248,600	3,199,600	1.51%	47,800
Interest Expense	-	-	-	355,017	354,989	(28)	709,307	354,290	50.05%	411,828
Other Expenditures	3,889	1,237	(2,652)	178,512	197,452	18,940	202,129	23,618	88.32%	161,338
<b>TOTAL NON-OPERATING EXPENDITURES</b>	<b>424,916</b>	<b>456,197</b>	<b>31,281</b>	<b>3,264,790</b>	<b>3,367,108</b>	<b>102,317</b>	<b>11,734,005</b>	<b>8,469,215</b>	<b>27.82%</b>	<b>5,466,137</b>
<b>NET REVENUE/(EXPENDITURES)</b>	<b>(308,664)</b>	<b>(739,546)</b>	<b>430,881</b>	<b>6,801,252</b>	<b>6,949,853</b>	<b>(148,600)</b>	<b>0</b>	<b>(6,801,252)</b>		<b>5,242,877</b>
<b>TOTAL REVENUE</b>	<b>1,954,526</b>	<b>2,078,785</b>	<b>(124,259)</b>	<b>20,751,440</b>	<b>23,880,858</b>	<b>(3,129,418)</b>	<b>33,744,680</b>	<b>12,993,240</b>	<b>61.50%</b>	<b>22,732,809</b>
<b>TOTAL EXPENDITURES</b>	<b>2,263,191</b>	<b>2,818,330</b>	<b>555,140</b>	<b>13,950,188</b>	<b>16,931,005</b>	<b>2,980,818</b>	<b>33,744,680</b>	<b>19,794,492</b>	<b>41.34%</b>	<b>17,489,931</b>
<b>NET REVENUE/(EXPENDITURES)</b>	<b>(308,664)</b>	<b>(739,546)</b>	<b>430,881</b>	<b>6,801,252</b>	<b>6,949,853</b>	<b>(148,600)</b>	<b>0</b>	<b>(6,801,252)</b>		<b>5,242,877</b>

Foothills Parks & Recreation District  
Summary of All Units  
Friday, July 31, 2020

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	3,636	-	3,636	27,386	153,067	(125,682)	283,077	255,692	9.67%	143,440
Leisure Services Summary - Admission Fees	441,259	954,711	(513,452)	2,060,971	5,333,583	(3,272,612)	8,475,214	6,414,243	24.32%	5,026,153
Golf Summary - Admission Fees	767,506	517,033	250,474	2,724,393	2,091,930	632,463	3,321,703	597,310	82.02%	2,030,154
Other Funds - Admission Fees	58,042	37,869	20,173	182,817	145,799	37,018	236,007	53,190	77.46%	140,935
<b>Total Admission Fees</b>	<b>1,270,444</b>	<b>1,509,613</b>	<b>(239,169)</b>	<b>4,995,566</b>	<b>7,724,379</b>	<b>(2,728,812)</b>	<b>12,316,001</b>	<b>7,320,435</b>	<b>40.56%</b>	<b>7,340,683</b>
Rentals:										
Total Parks and Clement Park - Rentals	7,858	34,998	(27,140)	40,462	191,488	(151,026)	234,841	194,379	17.23%	168,828
Leisure Services Summary - Rentals	105,933	92,877	13,056	648,523	887,087	(238,564)	1,529,463	880,940	42.40%	890,995
Golf Summary - Rentals	231,301	151,680	79,622	550,816	543,920	6,896	903,999	353,184	60.93%	494,608
<b>Total Rentals</b>	<b>345,092</b>	<b>279,554</b>	<b>65,537</b>	<b>1,239,800</b>	<b>1,622,495</b>	<b>(382,695)</b>	<b>2,668,303</b>	<b>1,428,503</b>	<b>46.46%</b>	<b>1,554,431</b>
Merchandise Sales:										
Leisure Services Summary - Merchandise Sales	1,047	6,907	(5,860)	18,908	62,820	(43,911)	100,758	81,850	18.77%	54,779
Golf Summary - Merchandise Sales	46,928	47,999	(1,071)	121,224	201,018	(79,794)	403,987	282,763	30.01%	202,810
<b>Total Merchandise Sales</b>	<b>47,975</b>	<b>54,906</b>	<b>(6,931)</b>	<b>140,132</b>	<b>263,838</b>	<b>(123,705)</b>	<b>504,745</b>	<b>364,613</b>	<b>27.76%</b>	<b>257,588</b>
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	10,000	10,000	-	10,000	-	100.00%	10,000
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
Leisure Services Summary - Concessions and Other Contracts	8,915	46,983	(38,068)	131,675	281,498	(149,823)	453,566	321,890	29.03%	241,962
Golf Summary - Concessions and Other Contracts	10,000	10,000	-	30,000	30,000	-	69,000	39,000	43.48%	30,000
<b>Total Concessions and Other Contracts</b>	<b>18,915</b>	<b>56,983</b>	<b>(38,068)</b>	<b>176,068</b>	<b>325,890</b>	<b>(149,823)</b>	<b>536,958</b>	<b>360,890</b>	<b>32.79%</b>	<b>286,354</b>
Other Revenue:										
Administration - Other Revenue	25	5,600	(5,575)	2,645	11,600	(8,955)	11,600	8,955	22.80%	15,105
Total Parks and Clement Park - Other Revenue	3,234	3,850	(616)	24,537	11,780	12,757	17,648	(6,889)	139.03%	14,899
Leisure Services Summary - Other Revenue	2,198	1,775	423	50,541	18,899	31,642	36,860	(13,681)	137.12%	25,982
Golf Summary - Other Revenue	488	418	70	8,678	3,590	5,088	5,690	(2,988)	152.50%	3,406
<b>Total Other Revenue</b>	<b>5,946</b>	<b>11,643</b>	<b>(5,697)</b>	<b>86,401</b>	<b>45,869</b>	<b>40,532</b>	<b>71,798</b>	<b>(14,603)</b>	<b>120.34%</b>	<b>59,391</b>
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	25	5,600	(5,575)	12,645	21,600	(8,955)	21,600	8,955	58.54%	25,105
Total Parks and Clement Park - TOTAL OPERATING REVENUES	14,727	38,848	(24,121)	96,776	360,727	(263,951)	539,958	443,182	17.92%	331,559
Leisure Services Summary - TOTAL OPERATING REVENUES	559,352	1,103,253	(543,900)	2,910,618	6,583,887	(3,673,268)	10,595,860	7,685,242	27.47%	6,239,871
Golf Summary - TOTAL OPERATING REVENUES	1,056,224	727,129	329,095	3,435,110	2,870,458	564,652	4,704,380	1,269,269	73.02%	2,760,978
Other Funds - TOTAL OPERATING REVENUES	58,042	37,869	20,173	182,817	145,799	37,018	236,007	53,190	77.46%	140,935

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total TOTAL OPERATING REVENUES	1,688,372	1,912,699	(224,328)	6,637,967	9,982,471	(3,344,503)	16,097,805	9,459,838	41.24%	9,498,447
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	92,560	92,709	149	638,669	635,276	(3,393)	1,093,347	454,678	58.41%	574,163
Total Parks and Clement Park - Salaries and Wages	177,373	206,189	28,816	1,103,219	1,198,005	94,786	2,107,911	1,004,692	52.34%	1,094,323
Leisure Services Summary - Salaries and Wages	495,808	793,435	297,627	2,787,861	4,113,215	1,325,353	6,645,175	3,857,314	41.95%	3,689,141
Golf Summary - Salaries and Wages	229,912	224,946	(4,966)	1,082,215	1,172,938	90,724	1,943,473	861,258	55.68%	1,055,593
Total Salaries and Wages	995,653	1,317,279	321,626	5,611,963	7,119,434	1,507,470	11,789,905	6,177,942	47.60%	6,413,219
Personnel:										
Administration - Personnel	16,166	15,648	(519)	150,769	157,132	6,363	238,003	87,234	63.35%	125,709
Total Parks and Clement Park - Personnel	41,350	40,955	(396)	329,324	334,454	5,131	525,693	196,369	62.65%	315,648
Leisure Services Summary - Personnel	123,297	121,485	(1,812)	669,996	822,885	152,888	1,280,263	610,267	52.33%	700,395
Golf Summary - Personnel	37,478	35,046	(2,432)	248,309	252,395	4,087	391,662	143,353	63.40%	239,510
Total Personnel	218,292	213,134	(5,158)	1,398,398	1,566,866	168,468	2,435,621	1,037,223	57.41%	1,381,262
Supplies:										
Administration - Supplies	21,135	4,560	(16,575)	42,131	16,438	(25,693)	30,589	(11,542)	137.73%	10,550
Total Parks and Clement Park - Supplies	36,974	69,132	32,158	288,812	390,218	101,406	564,652	275,839	51.15%	297,876
Leisure Services Summary - Supplies	52,976	79,788	26,812	398,508	687,327	288,818	1,105,232	706,724	36.06%	658,856
Golf Summary - Supplies	79,681	75,283	(4,398)	370,133	540,554	170,421	872,372	502,239	42.43%	482,477
Other Funds - Supplies	-	-	-	-	-	-	-	-	0.00%	95
Total Supplies	190,767	228,764	37,997	1,099,584	1,634,537	534,953	2,572,844	1,473,260	42.74%	1,449,854
Purchased Services:										
Administration - Purchased Services	48,193	85,535	37,341	336,800	665,390	328,590	887,369	550,569	37.95%	331,533
Total Parks and Clement Park - Purchased Services	26,480	31,646	5,166	243,722	297,952	54,230	411,992	168,271	59.16%	246,155
Leisure Services Summary - Purchased Services	51,315	139,007	87,692	497,824	884,588	386,764	1,492,653	994,829	33.35%	820,460
Golf Summary - Purchased Services	43,286	33,972	(9,314)	233,529	192,484	(41,045)	286,524	52,994	81.50%	165,926
Total Purchased Services	169,274	290,159	120,885	1,311,875	2,040,415	728,540	3,078,538	1,766,662	42.61%	1,564,073
Utilities:										
Administration - Utilities	(80)	(1,220)	(1,140)	21,959	(14,452)	(36,411)	(24,366)	(46,326)	(90.12%)	13,152
Total Parks and Clement Park - Utilities	133,428	142,930	9,501	472,721	348,802	(123,919)	643,254	170,533	73.49%	347,977
Leisure Services Summary - Utilities	59,008	95,859	36,852	362,900	489,400	126,500	831,729	468,829	43.63%	473,451
Golf Summary - Utilities	48,590	51,387	2,798	231,538	212,007	(19,531)	397,057	165,518	58.31%	220,646
Total Utilities	240,946	288,957	48,011	1,089,118	1,035,758	(53,360)	1,847,673	758,555	58.95%	1,055,226
Insurance:										
Administration - Insurance	8,406	7,331	(1,075)	58,844	51,317	(7,527)	87,972	29,128	66.89%	46,652
Total Parks and Clement Park - Insurance	5,168	5,428	261	41,243	37,998	(3,245)	65,139	23,896	63.32%	36,630

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Leisure Services Summary - Insurance	8,535	9,847	1,312	66,744	68,929	2,185	118,164	51,420	56.48%	62,663
Golf Summary - Insurance	1,070	1,235	165	7,493	8,645	1,152	14,820	7,327	50.56%	7,859
<b>Total Insurance</b>	<b>23,179</b>	<b>23,841</b>	<b>662</b>	<b>174,323</b>	<b>166,888</b>	<b>(7,436)</b>	<b>286,094</b>	<b>111,770</b>	<b>60.93%</b>	<b>153,804</b>
Other Expenditures:										
Leisure Services Summary - Other Expenditures	(62)	-	62	(357)	-	357	-	357	0.00%	(656)
Golf Summary - Other Expenditures	227	-	(227)	492	-	(492)	-	(492)	0.00%	7,013
<b>Total Other Expenditures</b>	<b>165</b>	<b>-</b>	<b>(165)</b>	<b>135</b>	<b>-</b>	<b>(135)</b>	<b>-</b>	<b>(135)</b>	<b>0.00%</b>	<b>6,357</b>
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	186,381	204,563	18,182	1,249,172	1,511,101	261,929	2,312,913	1,063,741	54.01%	1,101,758
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	420,774	496,280	75,506	2,479,040	2,607,429	128,390	4,318,640	1,839,600	57.40%	2,338,608
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	790,877	1,239,422	448,544	4,783,477	7,066,343	2,282,867	11,473,215	6,689,739	41.69%	6,404,309
Golf Summary - TOTAL OPERATING EXPENDITURES	440,243	421,868	(18,374)	2,173,709	2,379,024	205,315	3,905,907	1,732,198	55.65%	2,179,024
Other Funds - TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-	-	0.00%	95
<b>Total TOTAL OPERATING EXPENDITURES</b>	<b>1,838,275</b>	<b>2,362,133</b>	<b>523,858</b>	<b>10,685,397</b>	<b>13,563,898</b>	<b>2,878,500</b>	<b>22,010,675</b>	<b>11,325,277</b>	<b>48.55%</b>	<b>12,023,794</b>
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(186,355)	(198,963)	12,608	(1,236,527)	(1,489,501)	252,974	(2,291,313)	(1,054,786)	53.97%	(1,076,653)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(406,047)	(457,432)	51,385	(2,382,263)	(2,246,702)	(135,561)	(3,778,682)	(1,396,419)	63.04%	(2,007,049)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	(231,525)	(136,169)	(95,356)	(1,872,858)	(482,456)	(1,390,402)	(877,355)	995,503	213.47%	(164,438)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	615,981	305,261	310,720	1,261,401	491,434	769,968	798,473	(462,928)	157.98%	581,954
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	58,042	37,869	20,173	182,817	145,799	37,018	236,007	53,190	77.46%	140,840
<b>Total NET OPERATING REVENUE/(EXPENDITURES)</b>	<b>(149,903)</b>	<b>(449,434)</b>	<b>299,531</b>	<b>(4,047,430)</b>	<b>(3,581,427)</b>	<b>(466,003)</b>	<b>(5,912,870)</b>	<b>(1,865,440)</b>	<b>68.45%</b>	<b>(2,525,347)</b>
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	-	-	20,000	20,000	-	2,984,929	2,964,929	0.67%	18,851
<b>Total Fund Balance</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>2,984,929</b>	<b>2,964,929</b>	<b>0.67%</b>	<b>18,851</b>
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	13,055	13,055	0	2,054,195	2,054,193	2	2,069,789	15,594	99.25%	2,037,040
<b>Total Property Taxes Collected to Pay GO Bonds</b>	<b>13,055</b>	<b>13,055</b>	<b>0</b>	<b>2,054,195</b>	<b>2,054,193</b>	<b>2</b>	<b>2,069,789</b>	<b>15,594</b>	<b>99.25%</b>	<b>2,037,040</b>
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	(375,736)	(459,184)	83,447	9,844,889	9,939,482	(94,594)	5,436,507	(4,408,382)	181.09%	8,661,161
Total Parks and Clement Park - Property Taxes Collected for Operations	457,442	457,442	0	2,265,729	2,265,728	1	3,797,719	1,531,990	59.66%	2,189,458
Leisure Services Summary - Property Taxes Collected for Operations	153,773	153,773	0	641,743	641,742	1	1,021,393	379,650	62.83%	488,487
Other Funds - Property Taxes Collected for Operations	(82,636)	(82,636)	0	(1,927,697)	(1,927,698)	1	746,537	2,674,234	(258.22%)	(1,779,522)

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total Property Taxes Collected for Operations	152,843	69,395	83,448	10,824,664	10,919,254	(94,590)	11,002,156	177,492	98.39%	9,559,584
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	92,987	70,808	22,179	541,939	455,535	86,404	813,639	271,700	66.61%	570,366
Total Specific Ownership Taxes	92,987	70,808	22,179	541,939	455,535	86,404	813,639	271,700	66.61%	570,366
Conservation Trust:										
Other Funds - Conservation Trust	-	-	-	239,126	246,382	(7,256)	492,764	253,638	48.53%	315,303
Total Conservation Trust	-	-	-	239,126	246,382	(7,256)	492,764	253,638	48.53%	315,303
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	-	-	-	-	2,500	(2,500)	2,500	2,500	0.00%	-
Other Funds - Contributions and Grants	2,250	1,550	700	349,396	96,050	253,346	102,350	(247,046)	341.37%	554,184
Total Contributions and Grants	2,250	1,550	700	349,396	98,550	250,846	104,850	(244,546)	333.23%	554,184
Investment Income:										
Administration - Investment Income	5,020	11,278	(6,258)	68,181	86,588	(18,407)	142,977	74,796	47.69%	128,915
Total Investment Income	5,020	11,278	(6,258)	68,181	86,588	(18,407)	142,977	74,796	47.69%	128,915
QEBC Interest Expense Subsidy:										
Other Funds - QEBC Interest Expense Subsidy	-	-	-	13,464	17,885	(4,421)	35,770	22,306	37.64%	16,799
Total QEBC Interest Expense Subsidy	-	-	-	13,464	17,885	(4,421)	35,770	22,306	37.64%	16,799
Gain/(Loss) on Investments in Bergen:										
Administration - Gain/(Loss) on Investments in Bergen	-	-	-	(7,881)	-	(7,881)	-	7,881	0.00%	-
Total Gain/(Loss) on Investments in Bergen	-	-	-	(7,881)	-	(7,881)	-	7,881	0.00%	-
Gain/(Loss) on Sale of Capital Assets:										
Other Funds - Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	21,301
Total Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	21,301
Proceeds from Insurance :										
Total Parks and Clement Park - Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	2,876
Total Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	2,876
Other Income:										
Other Funds - Other Income	-	-	-	10,389	-	10,389	-	(10,389)	0.00%	9,142
Total Other Income	-	-	-	10,389	-	10,389	-	(10,389)	0.00%	9,142

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(370,717)	(447,906)	77,189	9,905,188	10,026,070	(120,882)	5,579,484	(4,325,704)	177.53%	8,790,077
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	457,442	457,442	0	2,265,729	2,268,228	(2,499)	3,800,219	1,534,490	59.62%	2,192,334
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	153,773	153,773	0	641,743	641,742	1	1,021,393	379,650	62.83%	488,487
Other Funds - TOTAL NON-OPERATING REVENUE	25,656	2,777	22,879	1,300,812	962,347	338,465	7,245,778	5,944,967	17.95%	1,763,464
<b>Total TOTAL NON-OPERATING REVENUE</b>	<b>266,155</b>	<b>166,086</b>	<b>100,069</b>	<b>14,113,473</b>	<b>13,898,387</b>	<b>215,085</b>	<b>17,646,875</b>	<b>3,533,402</b>	<b>79.98%</b>	<b>13,234,361</b>
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Other Funds - Grant Expenditures	846	34,780	33,933	102,383	185,788	83,405	245,777	143,394	41.66%	2,270,841
<b>Total Grant Expenditures</b>	<b>846</b>	<b>34,780</b>	<b>33,933</b>	<b>102,383</b>	<b>185,788</b>	<b>83,405</b>	<b>245,777</b>	<b>143,394</b>	<b>41.66%</b>	<b>2,270,841</b>
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
Golf Summary - Facilities & Equipment Repairs and Replacements	-	-	-	-	-	-	-	-	0.00%	428
Other Funds - Facilities & Equipment Repairs and Replacements	420,180	420,180	-	2,559,879	2,559,879	-	7,308,192	4,748,313	35.03%	2,553,903
<b>Total Facilities &amp; Equipment Repairs and Replacements</b>	<b>420,180</b>	<b>420,180</b>	<b>-</b>	<b>2,579,879</b>	<b>2,579,879</b>	<b>-</b>	<b>7,328,192</b>	<b>4,748,313</b>	<b>35.20%</b>	<b>2,574,331</b>
Debt Payments:										
Other Funds - Debt Payments	-	-	-	49,000	49,000	-	3,248,600	3,199,600	1.51%	47,800
<b>Total Debt Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>49,000</b>	<b>49,000</b>	<b>-</b>	<b>3,248,600</b>	<b>3,199,600</b>	<b>1.51%</b>	<b>47,800</b>
Interest Expense:										
Golf Summary - Interest Expense	-	-	-	3,696	-	(3,696)	-	(3,696)	0.00%	-
Other Funds - Interest Expense	-	-	-	351,321	354,989	3,668	709,307	357,986	49.53%	411,828
<b>Total Interest Expense</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>355,017</b>	<b>354,989</b>	<b>(28)</b>	<b>709,307</b>	<b>354,290</b>	<b>50.05%</b>	<b>411,828</b>
Other Expenditures:										
Administration - Other Expenditures	1,400	-	(1,400)	(16,640)	-	16,640	-	16,640	0.00%	(14,812)
Total Parks and Clement Park - Other Expenditures	10	10	0	1,525	1,526	1	1,537	12	99.19%	1,338
Other Funds - Other Expenditures	2,478	1,227	(1,251)	193,627	195,926	2,299	200,592	6,965	96.53%	174,812
<b>Total Other Expenditures</b>	<b>3,889</b>	<b>1,237</b>	<b>(2,652)</b>	<b>178,512</b>	<b>197,452</b>	<b>18,940</b>	<b>202,129</b>	<b>23,618</b>	<b>88.32%</b>	<b>161,338</b>
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	1,400	-	(1,400)	(16,640)	-	16,640	-	16,640	0.00%	(14,812)
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	10	10	0	21,525	21,526	1	21,537	12	99.94%	21,338
Golf Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	3,696	-	(3,696)	-	(3,696)	0.00%	428
Other Funds - TOTAL NON-OPERATING EXPENDITURES	423,505	456,187	32,682	3,256,210	3,345,582	89,372	11,712,468	8,456,258	27.80%	5,459,184
<b>Total TOTAL NON-OPERATING EXPENDITURES</b>	<b>424,916</b>	<b>456,197</b>	<b>31,281</b>	<b>3,264,790</b>	<b>3,367,108</b>	<b>102,317</b>	<b>11,734,005</b>	<b>8,469,215</b>	<b>27.82%</b>	<b>5,466,137</b>

	July			YTD			2020			2019 YTD
	2020	2020	Fav/(Unfav)	2020	2020	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(558,472)	(646,869)	88,397	8,685,301	8,536,569	148,732	3,288,171	(5,397,131)	264.14%	7,728,235
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	51,385	-	51,385	(138,059)	-	(138,059)	-	138,059	0.00%	163,947
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	(77,752)	17,604	(95,356)	(1,231,115)	159,286	(1,390,401)	144,038	1,375,153	(854.72%)	324,050
Golf Summary - NET REVENUE/(EXPENDITURES)	615,981	305,261	310,720	1,257,705	491,434	766,272	798,473	(459,232)	157.51%	581,526
Other Funds - NET REVENUE/(EXPENDITURES)	(339,807)	(415,541)	75,734	(1,772,581)	(2,237,436)	464,855	(4,230,682)	(2,458,102)	41.90%	(3,554,880)
<b>Total NET REVENUE/(EXPENDITURES)</b>	<b>(308,664)</b>	<b>(739,546)</b>	<b>430,881</b>	<b>6,801,252</b>	<b>6,949,853</b>	<b>(148,600)</b>	<b>0</b>	<b>(6,801,252)</b>	<b>#####</b>	<b>5,242,877</b>
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(370,691)	(442,306)	71,615	9,917,834	10,047,670	(129,837)	5,601,084	(4,316,750)	177.07%	8,815,182
Total Parks and Clement Park - TOTAL REVENUE	472,169	496,290	(24,120)	2,362,506	2,628,955	(266,449)	4,340,177	1,977,672	54.43%	2,523,892
Leisure Services Summary - TOTAL REVENUE	713,125	1,257,026	(543,900)	3,552,361	7,225,629	(3,673,267)	11,617,253	8,064,892	30.58%	6,728,358
Golf Summary - TOTAL REVENUE	1,056,224	727,129	329,095	3,435,110	2,870,458	564,652	4,704,380	1,269,269	73.02%	2,760,978
Other Funds - TOTAL REVENUE	83,699	40,646	43,052	1,483,629	1,108,146	375,483	7,481,785	5,998,156	19.83%	1,904,399
<b>Total TOTAL REVENUE</b>	<b>1,954,526</b>	<b>2,078,785</b>	<b>(124,259)</b>	<b>20,751,440</b>	<b>23,880,858</b>	<b>(3,129,418)</b>	<b>33,744,680</b>	<b>12,993,240</b>	<b>61.50%</b>	<b>22,732,809</b>
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	187,781	204,563	16,782	1,232,532	1,511,101	278,569	2,312,913	1,080,381	53.29%	1,086,947
Total Parks and Clement Park - TOTAL EXPENDITURES	420,784	496,290	75,506	2,500,565	2,628,955	128,390	4,340,177	1,839,613	57.61%	2,359,946
Leisure Services Summary - TOTAL EXPENDITURES	790,877	1,239,422	448,544	4,783,477	7,066,343	2,282,867	11,473,215	6,689,739	41.69%	6,404,309
Golf Summary - TOTAL EXPENDITURES	440,243	421,868	(18,374)	2,177,405	2,379,024	201,619	3,905,907	1,728,502	55.75%	2,179,451
Other Funds - TOTAL EXPENDITURES	423,505	456,187	32,682	3,256,210	3,345,582	89,372	11,712,468	8,456,258	27.80%	5,459,279
<b>Total TOTAL EXPENDITURES</b>	<b>2,263,191</b>	<b>2,818,330</b>	<b>555,140</b>	<b>13,950,188</b>	<b>16,931,005</b>	<b>2,980,818</b>	<b>33,744,680</b>	<b>19,794,492</b>	<b>41.34%</b>	<b>17,489,931</b>
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(558,472)	(646,869)	88,397	8,685,301	8,536,569	148,732	3,288,171	(5,397,131)	264.14%	7,728,235
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	51,385	-	51,385	(138,059)	-	(138,059)	-	138,059	0.00%	163,947
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	(77,752)	17,604	(95,356)	(1,231,115)	159,286	(1,390,401)	144,038	1,375,153	(854.72%)	324,050
Golf Summary - NET REVENUE/(EXPENDITURES)	615,981	305,261	310,720	1,257,705	491,434	766,272	798,473	(459,232)	157.51%	581,526
Other Funds - NET REVENUE/(EXPENDITURES)	(339,807)	(415,541)	75,734	(1,772,581)	(2,237,436)	464,855	(4,230,682)	(2,458,102)	41.90%	(3,554,880)
<b>Total NET REVENUE/(EXPENDITURES)</b>	<b>(308,664)</b>	<b>(739,546)</b>	<b>430,881</b>	<b>6,801,252</b>	<b>6,949,853</b>	<b>(148,600)</b>	<b>0</b>	<b>(6,801,252)</b>	<b>#####</b>	<b>5,242,877</b>

Foothills Park & Recreation as of July 31, 2020

	Operating Revenue			Operating Expenditures			Net Operating Revenue (Loss)		
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance
			Fav/(Unfav)			Fav/(Unfav)			Fav/(Unfav)
<b>Administration</b>									
<b>Executive Director</b>	11,602	9,999	1,603	479,147	651,407	172,260	(467,545)	(641,408)	173,863
<b>Marketing</b>	1,050	11,600	(10,550)	162,701	211,519	48,818	(161,651)	(199,919)	38,268
<b>Finance</b>	148		148	288,660	305,820	17,160	(288,512)	(305,820)	17,308
<b>Human Resources</b>	(158)		(158)	121,323	136,906	15,583	(121,481)	(136,906)	15,425
<b>Information Technology</b>				197,339	205,452	8,113	(197,339)	(205,452)	8,113
<b>Total Administration</b>	<u>12,642</u>	<u>21,599</u>	<u>(8,957)</u>	<u>1,249,170</u>	<u>1,511,104</u>	<u>261,934</u>	<u>(1,236,528)</u>	<u>(1,489,505)</u>	<u>252,977</u>
<b>Parks</b>									
<b>Parks Administration</b>				207,977	218,287	10,310	(207,977)	(218,287)	10,310
<b>Fleet Maintenance</b>				261,222	290,766	29,544	(261,222)	(290,766)	29,544
<b>Urban Parks</b>	22,271	84,652	(62,381)	1,030,872	1,005,888	(24,984)	(1,008,601)	(921,236)	(87,365)
<b>Regional Parks</b>	38,054	140,442	(102,388)	492,458	518,592	26,134	(454,404)	(378,150)	(76,254)
<b>Kipling Villas</b>				49,862	59,135	9,273	(49,862)	(59,135)	9,273
<b>Clement Park</b>	36,451	135,633	(99,182)	436,650	514,761	78,111	(400,199)	(379,128)	(21,071)
<b>Total Parks</b>	<u>96,776</u>	<u>360,727</u>	<u>(263,951)</u>	<u>2,479,041</u>	<u>2,607,429</u>	<u>128,388</u>	<u>(2,382,265)</u>	<u>(2,246,702)</u>	<u>(135,563)</u>
<b>Leisure Service</b>									
<b>LS Administration</b>				213,501	220,365	6,864	(213,501)	(220,365)	6,864
<b>Baby Sitting</b>	2,708	7,627	(4,919)	6,437	16,614	10,177	(3,729)	(8,987)	5,258
<b>Lilley Gulch Rec Center</b>	26,374	53,310	(26,936)	123,938	166,821	42,883	(97,564)	(113,511)	15,947
<b>Peak Wellness Center</b>	62,055	118,290	(56,235)	158,290	222,192	63,902	(96,235)	(103,902)	7,667
<b>Ridge Rec Center</b>	92,567	255,514	(162,947)	241,452	328,805	87,353	(148,885)	(73,291)	(75,594)
<b>Climbing Wall</b>	3,087	15,734	(12,647)	2,552	11,705	9,153	535	4,029	(3,494)
<b>Total Facility Operations</b>	<u>186,791</u>	<u>450,475</u>	<u>(263,684)</u>	<u>532,669</u>	<u>746,137</u>	<u>213,468</u>	<u>(345,878)</u>	<u>(295,662)</u>	<u>(50,216)</u>
<b>Facility Maintenance</b>	200		200	237,629	346,812	109,183	(237,429)	(346,812)	109,383
<b>Wellness Programs</b>	181,345	399,168	(217,823)	224,754	329,777	105,023	(43,409)	69,391	(112,800)
<b>Cultural Arts</b>	67,466	168,720	(101,254)	119,766	163,783	44,017	(52,300)	4,937	(57,237)
<b>Children's Program Administration</b>	79,486	85,665	(6,179)	822,505	948,382	125,877	(743,019)	(862,717)	119,698
<b>Children's Program Teen Programs</b>	421	6,821	(6,400)	120	4,648	4,528	301	2,173	(1,872)
<b>Children's Program Preschool, A</b>	164,083	312,617	(148,534)	130,553	174,873	44,320	33,530	137,744	(104,214)
<b>Children's Program B&amp;A</b>	401,651	722,689	(321,038)	133,759	228,122	94,363	267,892	494,567	(226,675)
<b>Children's Program Camp</b>	182,051	1,055,574	(873,523)	134,856	509,740	374,884	47,195	545,834	(498,639)
<b>Total Children's Programs</b>	<u>827,692</u>	<u>2,183,366</u>	<u>(1,355,674)</u>	<u>1,221,793</u>	<u>1,865,765</u>	<u>643,972</u>	<u>(394,101)</u>	<u>317,601</u>	<u>(711,702)</u>
<b>Aquatics Administration</b>				220,300	262,040	41,740	(220,300)	(262,040)	41,740
<b>Deer Creek Pool</b>	275	76,035	(75,760)	10,560	117,869	107,309	(10,285)	(41,834)	31,549
<b>Columbine West Pool</b>		24,770	(24,770)	20,968	94,191	73,223	(20,968)	(69,421)	48,453
<b>Sixth Avenue West Pool</b>		32,383	(32,383)	5,958	72,672	66,714	(5,958)	(40,289)	34,331
<b>Lilley Gulch Pool</b>	18,177	48,937	(30,760)	44,482	97,697	53,215	(26,305)	(48,760)	22,455
<b>Ridge Pool</b>	153,627	424,631	(271,004)	351,609	554,357	202,748	(197,982)	(129,726)	(68,256)
<b>Weaver Hollow Pool</b>	67,904	79,574	(11,670)	91,080	129,246	38,166	(23,176)	(49,672)	26,496
<b>Total Aquatics</b>	<u>239,983</u>	<u>686,330</u>	<u>(446,347)</u>	<u>744,957</u>	<u>1,328,072</u>	<u>583,115</u>	<u>(504,974)</u>	<u>(641,742)</u>	<u>136,768</u>
<b>Edge</b>	720,075	1,121,247	(401,172)	666,704	927,042	260,338	53,371	194,205	(140,834)
<b>District Athletics Adult Sports</b>	80,903	232,187	(151,284)	109,310	179,484	70,174	(28,407)	52,703	(81,110)
<b>District Athletics Concessions/M</b>	16,125	24,729	(8,604)	1,545	1,435	(110)	14,580	23,294	(8,714)
<b>Schaefer Batting Cage</b>	12,546	35,310	(22,764)	7,674	23,482	15,808	4,872	11,828	(6,956)
<b>District Athletics Administration</b>	16,492	34,496	(18,004)	64,675	69,942	5,267	(48,183)	(35,446)	(12,737)
<b>Clement Park Batting Cage</b>	11,555	31,133	(19,578)	9,154	26,584	17,430	2,401	4,549	(2,148)
<b>Clement Park Concessions</b>		6,100	(6,100)	1,603	1,589	(14)	(1,603)	4,511	(6,114)
<b>Clement Splash Park</b>	14,273	17,900	(3,627)	8,019	10,681	2,662	6,254	7,219	(965)
<b>Foothills Sports Arena</b>	165,238	273,625	(108,387)	153,364	206,218	52,854	11,874	67,407	(55,533)
<b>Youth &amp; Middle School Sports</b>	78,379	288,592	(210,213)	132,931	179,289	46,358	(54,552)	109,303	(163,855)
<b>Gymnastics</b>	115,271	241,361	(126,090)	83,252	136,530	53,278	32,019	104,831	(72,812)
<b>Sports Specialty Programming</b>	40,944	103,384	(62,440)	106,548	128,428	21,880	(65,604)	(25,044)	(40,560)
<b>Total District Athletics</b>	<u>551,726</u>	<u>1,288,817</u>	<u>(737,091)</u>	<u>678,075</u>	<u>963,662</u>	<u>285,587</u>	<u>(126,349)</u>	<u>325,155</u>	<u>(451,504)</u>
<b>Foothills Fieldhouse</b>	135,343	285,765	(150,422)	143,629	174,926	31,297	(8,286)	110,839	(119,125)
<b>Total Leisure Service</b>	<u>2,910,621</u>	<u>6,583,888</u>	<u>(3,673,267)</u>	<u>4,783,477</u>	<u>7,066,341</u>	<u>2,282,864</u>	<u>(1,872,856)</u>	<u>(482,453)</u>	<u>(1,390,403)</u>
<b>Golf</b>									
<b>Foothills Golf Course</b>	2,136,983	1,792,037	344,946	1,157,808	1,337,295	179,487	979,175	454,742	524,433
<b>Meadows Golf Course</b>	1,298,128	1,078,421	219,707	1,015,901	1,041,729	25,828	282,227	36,692	245,535
<b>Total Golf</b>	<u>3,435,111</u>	<u>2,870,458</u>	<u>564,653</u>	<u>2,173,709</u>	<u>2,379,024</u>	<u>205,315</u>	<u>1,261,402</u>	<u>491,434</u>	<u>769,968</u>
<b>Other Funds (Golf Development)</b>	182,817	145,799	37,018				182,817	145,799	37,018
<b>Total District</b>	<u>6,637,967</u>	<u>9,982,471</u>	<u>(3,344,504)</u>	<u>10,685,397</u>	<u>13,563,898</u>	<u>2,878,501</u>	<u>(4,047,430)</u>	<u>(3,581,427)</u>	<u>(466,003)</u>



Creating Community, Enhancing Health, Inspiring Play since 1959

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**DATE:** August 25, 2020

**MEMO TO:** Foothills Board of Directors

**FROM:** Ronald Hopp, Executive Director

**SUBJECT:** COVID – 19 Update

COVID-19 has had a major financial impact on the District because of the closure of facilities since March 14<sup>th</sup> and the inability to offer the majority of our programs. During the last four board meetings, we have outlined what the District has done to help mitigate the financial impacts. We have been constantly monitoring the state and local orders to determine the feasibility of future program and service offerings and as a result of some relaxed guidelines, we have been able to open some services and programs in addition to the golf courses being open, and our parks and trails. Despite the State and County orders requiring masks for all indoor use and for all activities except while swimming or if the mask interferes with the activity, staff has done an excellent job of continuing to work with the restrictions to provide services to the community.

We will be providing an overview of what facilities, programs and services are being provided to the public, an overview of the financial mitigation efforts to date, and some revised financial forecasting during the board meeting.



Creating Community, Enhancing Health, Inspiring Play since 1959

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**DATE:** August 25, 2020  
**MEMO TO:** Foothills Board of Directors  
**FROM:** Ronald Hopp, Executive Director  
**SUBJECT:** Capital Projects Report through July 31, 2020

## **Parks, Planning and Construction**

### **Clement Park Phase C**

Budget: \$3,518,000  
Funding: \$1,500,000 - Jeffco Open Space Grant  
\$1,655,000 - Foothills Capital Funds  
\$ 350,000 - GOCO  
\$ 13,000 - FH Foundation  
Expenses to Date: \$3,468,240  
▪ Project Completed

### **2018 Mill Levy Projects**

Budget: \$2,538,950  
Funding: \$2,538,950 - 2018 Mill Levy Capital Funds and SB35 Funds  
Expenses to Date: \$2,427,147  
Scheduled Completion: October 2019

#### **Wingate South**

- Project Completed

#### **Blue Heron Park**

- Project Completed

#### **Christensen Meadows Park**

- Project completed

#### **Governor James B. Grant Park**

- Project Completed

#### **Dewey Haberman Memorial Park**

- Project Completed

#### **Lilley Gulch Parking Lot**

- Project Completed.

### **2019 Mill Levy Projects**

Budget: \$2,540,965

Funding: \$2,400,000 – 2019 Mill Levy Capital Funds and SB35 Funds

Expenses to Date: \$1,968,968

Scheduled Completion: May 2020

#### **Columbine Trail**

- Concrete trail is completed

#### **Chaucer Park**

- Park improvements completed

#### **Trapper's Glen Park**

- Park improvements completed

#### **Valley View Park**

- Playground to be completed in July

#### **Dakota Station Park**

- Park improvements completed

#### **Lilley Gulch Tennis Courts**

- Project Completed

### **2020 Mill Levy Projects**

Budget: \$2,466,785

Funding: \$2,190,000 - 2020 Mill Levy Capital Funds and SB35 Funds

Expenses to date: \$146,439

Scheduled Completion: December 2020

#### **Woodmar Square Park**

- Construction Plans Completed – Completing bid documents
- County Planning Commission approved Location and Extent
- Bids due in September

#### **Alper's Farm Park**

- Construction Plans Completed- Completing Bid Documents
- County Planning Commission approved Location and Extent
- Bids Due in September

#### **Eagle Meadows Park**

- Construction Plans Completed – Completing Bid Documents
- Eagle Meadows Tennis courts to be complete by end of August
- County Planning Commission approved Location and Extent
- Bids Due in September

#### **Schaefer Athletic Complex Playground**

- Staff had planning meeting. Staff approved site plans

#### **Williamsburg 1 Trail, Kipling Trail, Stoney Creek Trail**

- Staff measurement process for bids completed
- Staff working on bid documents out by the end of August

### **Bellevue Acres Park**

Budget: \$216,000

Funding: \$216,000 - SB35 Development Funds

Expenses to Date: \$170,665

- Initial Project Completed
- Consultant putting together plans for new 1-1/2" inch tap

## **Leisure Services**

### Jason Jennings Field Replacement

Budget: \$132,000 (total project is \$351,750 - \$219,750 will be reimbursed from Miracle League of Mile High Denver)

Funding: Mill Levy

Expenses to Date: \$361,550

Budget Remaining: (\$229,550)

Scheduled Completion: 2020

- Under contract with Academy Sports Turf. Project scheduled for June 15 through July 15, 2020.
- Drainage issues on the perimeter of the field have been addressed to improve the ability for water to drain off the surface of the field.
- During installation standing water was found on the subsurface. Core samples were taken and discussion with the field representatives occurred regarding the standing water. It was determined that the water was not an issue and the installation was completed. After completion several “bubbles of water” appeared under the turf. The district is working with the company to remedy this issue. Although a check has been processed for payment, Foothills has not accepted the project as complete and no payment has been made.
- Miracle League of Metro Denver has been invoiced for \$105,525 which is the first installment of payment to the district.

### SAC Batting Cage Complex – Phase 2

Budget: \$98,000

Funding: Mill Levy

Expenses to Date: \$124,651.96

Budget Remaining: (\$26,651.96)

Scheduled Completion: Project Completed

- In 2019 all the batting cage equipment was replaced and new ADA sidewalk and accessibility to two cages were completed.
- February 2020 the existing shed was relocated to the Foothills Fieldhouse
- Additional cement was removed from the area and a retaining wall put in adjacent to the sidewalk.
- A new 16x16 shed is completed.
- All new electrical has been installed and is waiting for final inspection.
- Painting of the structure over the batting cages is complete.
- All irrigation, cement, fencing and landscaping is complete.
- Parking lot updates for accessibility completed in April 2020
- J&J Amusements completed the remainder of the pitching machines installation in June.
- Opening day for the public was June 24, 2020.

### Re-plaster Weaver Hollow Pool

Budget: \$77,000

Funding: Capital 2020

Expenses to Date: \$77,143.50

- Project completed.

### Ridge Fitness Equipment

Budget: \$120,000

Funding: Mill Levy  
Expenses to Date: \$0  
Budget Remaining: \$120,000  
Scheduled Completion: On hold due to COVID-19

- Fitness intern researching equipment and pricing
- Project has been placed on hold.

## **Golf**

### Meadows Golf Club Parking Lot Paving Project

Budget: \$350,000  
Vendor: SLV Quality Concrete  
Funding: District Capital Project Budget  
Expenses to Date: \$291,846  
Scheduled Completion: September 2020

- 95% of the project is complete, however the contractor experienced some unseasonable winter conditions during the month of October, as a result the balance of the project will be completed in September of 2020
- The parking lot at the MGC has exceeded it's 30-year life expectancy
- SLV Quality Concrete will overlay the parking lot with an innovative long lasting low maintenance concrete
- The same process has been successfully used at Lilley Gulch, Pinehurst Country Club, and Thorn Creek Golf Club
- The parking lot will be paved in sections so that sufficient parking will be available to golfers daily
- SLV Quality Concrete proposal for paving the parking lot was \$329,316

### Meadows Golf Course Drainage Project – 10<sup>th</sup> Green

Budget: \$24,007  
Vendor: Modern Golf & Turf, L.L.C.  
Funding: Golf Development & Improvement Fund  
Expenses to Date: \$0  
Budget Remaining: \$24,007  
Scheduled Completion; Project Complete, waiting for invoice from Modern Golf

- Under contract with Modern Golf to repair a drainage issue behind the 10<sup>th</sup> green
- Modern Golf completed the project, we're waiting for them to submit an invoice

To whom it may concern,

I wish to express my gratitude for being one of the recipients of the 2020 Foothills Park and Recreation District Seasonal Employee Scholarship. This scholarship will provide much needed help as I seek to continue my college education. I am very appreciative of the scholarship opportunity presented by the District and am thrilled that I was chosen as one of the recipients. I look forward to finishing out the summer working for the District and heading back to school with the experiences gained as a district employee.

With sincerest Thanks,

Luke Vander Horst

A handwritten signature in black ink that reads "Luke Vander Horst". The signature is written in a cursive style with a large initial "L" and "H".