



Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

March 9, 2021 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton, CO 80127

The meeting will be held in the Pinyon and Spruce rooms and can accommodate up to 15 audience members, by reservation only. Six-foot distancing will be maintained and masks worn at all times. Please contact Richelle Riley at 303.409.2108, or richeller@fhprd.org to reserve your seat.

Zoom Option:

You are invited to a Zoom webinar.

When: Mar 9, 2021 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 03/09/2021 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_DI6wflldIQFenvlcGBIYBjA

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF FEBRUARY 23, 2021 MINUTES
- VI. COMMUNITY COMMENTS
For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.
- VII. DECISION ITEMS
 - A. Xcel Easement Request - Colin Insley
 - B. Architerra Contract Addendum - Colin Insley
 - C. Foothills Golf Course Clubhouse Design Agreement - Ronald Hopp
 - D. Energy Performance Contract – Phase II Audit Recommendation - Ronald Hopp
- VIII. EXECUTIVE DIRECTOR’S REPORT
- IX. DISCUSSION ITEMS
 - A. COVID-19 Update - Ronald Hopp
- X. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

January 26, 2021

You are invited to a Zoom webinar.

When: Jan 26, 2021 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 1/26/2021 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_ObpgpRU3RoyvselnXVFPWw

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director James called the regular meeting to order at 6:01pm.
- II. PLEDGE OF ALLEGIANCE: Director James led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|---------|
| Director Butman: | Present |
| Director Bielkiewicz: | Present |
| Director Meyer: | Present |
| Director Bosanko: | Present |
| Director James: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public via Zoom webinar.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

Ronald Hopp requested to add to the agenda, Contract Negotiations, 24-6-402(4)(e), Colorado Revised Statutes, as a second Executive Session item.

MOTION: Director Meyer moved that the Foothills Board of Directors approve the January 26, 2021 agenda as amended. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

V. APPROVAL OF DECEMBER 8, 2020 MINUTES:

MOTION: Director Meyer moved that the Foothills Board of Directors approve the minutes of the December 8, 2020 board meeting as submitted. Director Bielkiewicz seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Nancy Werkmeister, Wheat Ridge, thanked the Board for going forward with the clubhouse. Ms. Werkmeister recognized the issue about water is also in discussion, we can't have one without the other. Ms. Werkmeister

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asked the Board to keep their ears and thoughts open towards how to help solve the water issue. She offered that the group is ready to help out.

Michael Sexton, District resident, thanked the Board for listening to them, and echoed Ms. Werkmeister's issue about the water, and offered their help in that regard.

VII. DECISION ITEMS:

A. Southwest Metropolitan/Platte Canyon Easement Requests

Colin Insley welcomed his mom, Lillian Insley, who was in attendance from Oregon.

Referring to the memo and information in the packet, Mr. Insley indicated there are two easement requests, one from Southwest Metropolitan Water and Sanitation District and the other from Platte Canyon Water and Sanitation District. Both of those districts are administered by the same staff. Referring to a location map, Mr. Insley explained both easements are for projects the water and sanitation districts want to do to replace a water line. He summarized the easement documents, and indicated Paul Rufien has had the opportunity to review these easement documents and approve them. Mr. Insley answered questions from the Board, and discussed the timeline.

MOTION: Director Meyer moved that the Foothills Board of Directors approve the Easement Agreement from Southwest Metropolitan Water and Sanitation District for waterline replacement in the Lilley Gulch Greenbelt and a second Easement Agreement from the Platte Canyon Water and Sanitation District for waterline replacement in the Millbrook Greenbelt, and authorize the Executive Director to execute the easement documents as discussed. Director Bielkiewicz seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

B. Clement Park Courts Design Contract

The Clement Park Courts design project was identified through funds from the 2020 mill levy conversion and also SB-35 funds the District has on account from the Broadstone development at Bowles Crossing, Mr. Insley discussed according to the memo provided, and talked about the Request for Proposal process. He made a correction to the design contract amount in the motion, should be \$129,881, with Norris Design, the recommended choice by staff. Mr. Insley answered questions from the Board. There was discussion regarding feasibility for a portion of the courts for Pickleball to have lighting for evening use, and getting input from user groups.

MOTION: Director Meyer moved that the Foothills Board of Directors award the design contract in the amount of \$129,881 to Norris Design for the purpose of tennis, Pickleball and basketball court improvements located at Robert F. Clement Park, and further authorize the Executive Director to execute the agreement subject to legal counsel and staff review. Director Butman seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

C. Architerra Agreement Addendum

Mr. Insley recalled that in October, there was approval from the Board for an initial proposal for community outreach, as well as concept development and initial schematics, for parks that are planned to be redeveloped as part of the 2021 mill levy improvement projects. This proposal includes design services to move forward with Columbine Hills Park and Columbine Sports Complex, Westbury Greenbelt, and Victory Park, Mr.

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Insley discussed referring to the memo provided. He said this proposal would include improvements at Easton Regional Park, Lakehurst, and Westfield parks. Mr. Insley answered questions from the Board.

MOTION: Director Bosanko moved that the Foothills Board of Directors approve the proposal from the Architerra Group to include construction design services and construction administration for Columbine Hills Park, Columbine Sports Park, Westbury Greenbelt and Victory Park, as well as preliminary design concept plans and application to Jefferson County for Robert A. Easton Regional Park in the amount of \$135,875 and further authorize the Executive Director to sign the agreement as discussed. Director Meyer seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

D. Sixth Avenue West and Columbine West Pools Concept Design Proposal

Referring to information in the packet, Derek Eberhardt discussed a proposal from Perkins & Will to provide planning services for concept designs for Sixth Avenue and Columbine West pools, and recalled Perkins & Will did a feasibility study in 2019. The purpose of this proposal would be to provide initial community engagement and planning services, and more cost estimates. Mr. Eberhardt provided background information for the pools.

MOTION: Director Meyer moved that the Foothills Board of Directors approve and authorize the Executive Director to execute the proposal from Perkins & Will to provide Concept Building and Site Design Planning for the Sixth Avenue West Pool and Columbine West Pool as discussed, subject to staff and legal counsel approval. Director James seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

Mr. Hopp pointed out that Mira Theisen, from Perkins & Will, was in attendance. Ms. Theisen was involved with a lot of the feasibility of the various facilities that had been done in 2019.

E. Ice Resurfacing Machine Replacement

Barb Butler discussed that the 2021 budget includes funds that are allocated for a new ice resurfacing machine for the Edge Ice Arena. Ms. Butler provided background information, and talked about the proposal process. Bids were opened on January 18th; the low bid is what is recommended by staff, and came in from Zamboni. Ms. Butler outlined the proposal as provided in the packet, and pointed out information describing options, including battery type. She indicated there is an anticipated lead time of up to six months to make the Zamboni and get it delivered. There was discussion and questions were answered.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors authorize the Executive Director to sign all necessary documents facilitating the trade-in of the existing “red” ice resurfacing machine and the purchase of a new ice resurfacing machine from the Zamboni Company with options to be determined by staff with a not-to-exceed net purchase price of \$146,609.00, subject to review and approval by staff and legal counsel as discussed. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

F. Bellevue Village Metropolitan District Consent Resolution

Mr. Hopp indicated the attorney for the Bellevue Village Metropolitan District, which is part of the development that is happening on the northeast corner of Bellevue and Simms, contacted Paul Rufien in December, 2020. Unbeknownst to that legal counsel, the developer of the property was going to include a tot

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lot. The legal counsel determined this was an exercise of park and recreation powers and did not have park and recreation powers as part of the service plan, they are amending their service plan with Jefferson County. In order to obtain park and recreation powers, they must obtain a consent resolution from Foothills Park & Recreation District. Mr. Hopp made clear that the metro district is already fully within the Foothills boundaries so the District is collecting appropriate property taxes from the development. That metro district having park and recreation powers to maintain that tot lot is in the District's best interest, and no additional cost is associated with that. Mr. Hopp recognized that their legal counsel, MaryAnn McGeady, was also on the call. In answer to Director James, Mr. Hopp confirmed the District has already received those park credits to the District's account so there should be no negative impact in terms of park credits that would be available to the District.

MOTION: Director Meyer moved that the Foothills Board of Directors approve Consent Resolution No. 21-001 for Belleview Village Metropolitan District as discussed. Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp pointed out that the District was selected by the Colorado Parks and Recreation Association to receive a Columbine award for park renovation design for Phase C at Clement Park. The driving range at Foothills Golf course has been selected as a 2020 Golf Range Association top 50 driving range in the country.

Mr. Hopp said that since the District was not able to do a holiday luncheon at the end of 2020, staff have been recognizing employees who have years of service, and there was a list of those employees attached.

Mr. Insley presented for the Dutch Creek Trail planning grant through Colorado Parks and Wildlife. Mr. Hopp highlighted that the District received a Russian Olive tree removal grant.

Mr. Hopp pointed out that staff requested an updated voter distribution list from Jefferson County for all of the District's five wards to make sure they remain evenly distributed, and summarized the attached spreadsheet.

Staff have sent out a Request for Qualifications to five planning firms in the Denver Metropolitan area to receive qualifications for services related to Foothills Golf course clubhouse design, Mr. Hopp discussed.

Mr. Hopp pointed out staff are seeking feedback related to the park renaming request. Included in the information section of the packet are policies that staff solicited from other entities, and the District's renaming policy. He asked feedback related to discussions about the policy and potential modifications, and also the consideration of the renaming.

Adding to the report, Mr. Hopp said that the Roxborough Metropolitan District is in process of doing some master planning to potentially build a recreation center in their area. He discussed if they are successful with that and the District doesn't have any involvement with it, it could impact the District's IGA with them.

At Coal Mine between Wadsworth and Pierce, there is a drainage project going on that is a County and Mile High Flood Control project, and they are impacting some the of the District's managed properties there. The District got a request from individuals in the community who wanted to relocate some prairie dogs, Mr. Hopp discussed. Staff have worked with Colorado Parks and Wildlife to make sure there would be an allowable process. The District is not investing any funds, just allowing access to be able to capture prairie dogs from one side of the fence and move them to the other.

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Mr. Hopp recognized Amber Stowe. She applied for, and was notified that the District received, a grant for \$174,225 for relief for the District's licensed childcare sites.

Mr. Hopp discussed he had a conversation with an individual representing Mesa View Estates and discussion related to improvements at Estates Park. He talked about the agreement the District has with Mesa View Estates HOA, and questioned whether the Board would be open to the idea of an addendum to the agreement in an effort to try to expedite more capital projects sooner. If the Board is open to a concept that would provide more projects sooner, staff can work with the HOA to develop strategies and bring it back to the Board in the future. The Board expressed support.

IX. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner presented the financial update through December 31, 2020 as provided in the packet. Throughout 2020, a common theme through the report is the District has had to deal with significant financial challenges related to COVID-19. Mr. Weiner spoke about highlights of the report. Looking at the bottom line, the 2020 budget was better than planned, Mr. Weiner explained.

Christina Maxwell, president of the Saturday Morning Women's Golf League at Foothills, inquired about the proposal sent out to contractors for the clubhouse, and expressed assumption that the financials performed fabulously, considering they are asking for a big clubhouse remodel.

B. Year-end Quarterly Reports

Dennis Weiner presented a fourth quarter update for the Administrative Services departments. He talked about financial performance for 2020 and spoke about activity for the fourth quarter within Human Resources and Information Technology as provided in the packet.

Derek Eberhardt reported the bottom line financials for 2020 for Leisure Services were lower than planned. He touched on highlights for the entire department as detailed in the report provided. Barb Butler talked about 2020 accomplishments and challenges with the pandemic and extended kudos to Leisure Services' staff. Director James acknowledged Ms. Butler's 25th anniversary with the District.

In answer to Director Bielkiewicz, Mr. Eberhardt discussed LEED certification and ongoing evaluation of the Phase II ESCO. Mr. Hopp said staff are proposing to have McKinstry present at the February board meeting with their findings related to energy savings.

Tom Woodard presented a fourth quarter, 2020 update for the Golf department as provided in the packet. Highlighting the report, he indicated it has been well documented how the golf industry has flourished through the pandemic, and went over record-setting numbers. Mr. Woodard talked about irrigation needs for Foothills golf course. Mr. Woodard extended thanks to staff at the golf courses.

Referring to how well Golf and Leisure Services have done, having to shift and change regulations, Mr. Insley recognized that the parks were able to be open the entire time and have a sense of normalcy in this COVID atmosphere, and thanked all of Parks' staff. Mr. Insley highlighted the fourth quarter, 2020 report for the Parks, Planning and Construction department as provided in the packet.

Mr. Hopp provided a fourth quarter, 2020 update for Marketing and Community Outreach as provided in the packet. He highlighted that the supervisor of Marketing and Community Outreach is part of the three times

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per week management/COVID meetings, along with the HR manager. That has helped with streamlining the process to get the information out to the public, Mr. Hopp explained.

C. 2021 Capital Update

Referring to the memo provided, Mr. Hopp discussed funds in the 2021 budget for capital improvements and equipment. The funds represent an increase from 2020, and from previous years. The 2017 successful mill levy and the conversion in November, 2020 were significant in that regard. Mr. Hopp detailed the capital funding categories, and pointed out the attached spreadsheet identifying projects for 2021. He emphasized 100 percent of the 2021 funds generated from the 2020 election will be used for capital projects. Mr. Hopp recognized there may be things that change throughout the year, but this list is going to be 90 percent-plus, accurate as to what needs to happen during 2021.

D. COVID-19 Update

Using screen share presentation, Mr. Hopp talked about what jurisdictional orders the District has currently. On January 14th, the District applied for, and received, an organized sports waiver from the Colorado Department of Public Health and Environment, Mr. Hopp explained. He discussed that Jefferson County is at Level Orange and what additional services that has allowed the District. Continuing financial mitigation, Mr. Hopp recognized the District was very successful in 2020. In terms of 2021, Mr. Hopp discussed the CARES Act reimbursement funds to be used toward COVID related expenses. He provided status of parks, golf courses, facilities and programs. Mr. Hopp talked about the 5 Star Program that staff are continually analyzing. Mr. Hopp finalized how the District ended the year as far as mitigating the financial exposure that the District had related to COVID from a revenue and expense perspective; staff were able to turn around what was thought would be a deficit of \$1.8 million to about a \$1.6 million surplus. Mr. Hopp extrapolated what that looks like for 2021.

X. EXECUTIVE SESSION:

- A. Personnel Matters per 24-6-402(4)(f), C.R.S.
- B. Contract Negotiations per 24-6-402(4)(e), C.R.S.

MOTION: Director Meyer moved that the Foothills Board of Directors move into Executive Session to discuss Personnel Matters pursuant to Colorado Revised Statute 24-6-402(4)(f) and to discuss Contract Negotiations pursuant to Colorado Revised Statute 24-6-402(4)(e). Director Bosanko seconded the motion. Poll of the Board: Director Butman, aye; Director Bielkiewicz, aye; Director Meyer, aye; Director Bosanko, aye; Director James, aye. The motion was approved.

The regular meeting adjourned at 8:30pm. Executive Session started at 8:35pm and ended at 10:22pm. The regular meeting reconvened at 10:23pm.

XI. ADJOURNMENT:

The regular meeting was adjourned at 10:23pm. The next regular board meeting will be held at 6pm on Tuesday, February 23, 2021.

Submitted by: Richelle Riley, Recording Secretary

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Executive Session Attestations:

I hereby attest that Personnel Matters, 24-6-402(4)(f), C.R.S in Executive Session that was not recorded constituted confidential communications, and was not recorded pursuant to instruction of legal counsel.



Paul Rufien, District Counsel

I hereby attest that Personnel Matters, 24-6-402(4)(f), C.R.S. in Executive Session that was not recorded was confined to the topic authorized for discussion in Executive Session.



Tim W. James, Chair



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks Planning and Construction

SUBJECT: Xcel Easement Request

Before construction of park improvements at Alper's Farm Park, it was discovered that we had no additional power from nearby existing power transformers to supply power for the new irrigation controller and security light for the park. Xcel Energy will have to install a transformer.

In doing so, Xcel Energy requires an easement for the transformer and power line to the transformer since they will be responsible to maintain it. Since the easement is for benefit of the park and the District as a whole, they request that the District waive any fee we typically would request.

I am enclosing an aerial map showing the location of the easement and easement document for the Board's review. The document has been reviewed by staff and legal counsel. Staff is requesting approval by the Board for the easement.

MOTION: I move that the Foothills Board of Directors approve the Xcel Energy easement for the purpose of installing a new transformer at Alper's Farm Park, and further authorize the Executive Director to execute the documents.

Alper's Farm Park

Xcel Easement Location

Legend

-  Park
-  Xcel Easement



Google Earth

© 2021 Google

300 ft

EXHIBIT "A"

LOCATED IN THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 5 SOUTH,
RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN,
COUNTY OF JEFFERSON, STATE OF COLORADO

SHEET 1 OF 2

A PORTION OF TRACT A, BLOCK 1, ALPERS FARM SUBDIVISION, LOCATED IN THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

CONSIDERING THE WESTERLY LINE OF LOT 7, BLOCK 1, ALPERS FARM SUBDIVISION TO BEAR NORTH 20°25'42" WEST, A DISTANCE OF 57.59 FEET AS SHOWN ON THE PLAT OF ALPERS FARM, RECORDED AT REC. NO. F2014321 IN THE RECORDS OF COUNTY OF JEFFERSON, WITH ALL BEARINGS CONTAINED HEREIN RELATIVE THERETO.

COMMENCING AT THE NORTHWESTERLY CORNER OF SAID LOT 7; THENCE ALONG THE WESTERLY LINE OF LOT 7, SOUTH 20°25'42" EAST, A DISTANCE OF 9.59 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID WESTERLY LINE, SOUTH 20°25'42" EAST, A DISTANCE OF 10.60 FEET; THENCE SOUTH 88°53'44" WEST, A DISTANCE OF 37.03 FEET; THENCE NORTH 88°14'06" WEST, A DISTANCE OF 14.23 FEET; THENCE SOUTH 01°45'54" WEST, A DISTANCE OF 2.50 FEET; THENCE NORTH 88°14'06" WEST, A DISTANCE OF 15.00 FEET; THENCE NORTH 01°45'54" EAST, A DISTANCE OF 15.00 FEET; THENCE SOUTH 88°14'06" EAST, A DISTANCE OF 15.00 FEET; THENCE SOUTH 01°45'54" WEST, A DISTANCE OF 2.50 FEET; THENCE SOUTH 88°14'06" EAST, A DISTANCE OF 13.98 FEET; THENCE NORTH 88°53'44" EAST, A DISTANCE OF 33.27 FEET TO THE POINT OF BEGINNING.

SAID PARCEL CONTAINING 718 SQ. FT. OR 0.016 ACRES, MORE OR LESS.

I, JOSHUA BREEDLOVE, A LAND SURVEYOR LICENSED IN THE STATE OF COLORADO, DO HEREBY STATE FOR AND ON BEHALF OF FLATIRONS, INC., THAT THIS PARCEL DESCRIPTION AND ATTACHED EXHIBIT, BEING MADE A PART THEREOF, WAS PREPARED BY ME OR UNDER MY RESPONSIBLE CHARGE, IS ACCURATE TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, IS IN ACCORDANCE WITH APPLICABLE STANDARDS OF PRACTICE AND IS NOT A GUARANTY OR WARRANTY, EITHER EXPRESSED OR IMPLIED. SAID PARCEL DESCRIPTION AND EXHIBIT WAS PREPARED AT THE REQUEST OF THE CLIENT AND IS NOT INTENDED TO REPRESENT A MONUMENTED LAND SURVEY OR SUBDIVIDE LAND IN VIOLATION OF STATE STATUTE.

JOSHUA BREEDLOVE
COLORADO P.L.S. #38174
BRANCH MANAGER, FLATIRONS, INC.

JOB NUMBER: 21-74,613
DRAWN BY: A. UCHAYKIN
DATE: FEBRUARY 17, 2021



THIS IS NOT A "LAND SURVEY PLAT" OR "IMPROVEMENT SURVEY PLAT" AND THIS EXHIBIT IS NOT INTENDED FOR PURPOSES OF TRANSFER OF TITLE OR SUBDIVISIONS OF LAND. RECORD INFORMATION SHOWN HEREON IS BASED ON INFORMATION PROVIDED BY CLIENT.

Flatirons, Inc.
Land Surveying Services



4501 LOGAN ST.
DENVER, CO 80216
PH: (303) 936-6997
FAX: (303) 923-3180

www.FlatironsInc.com

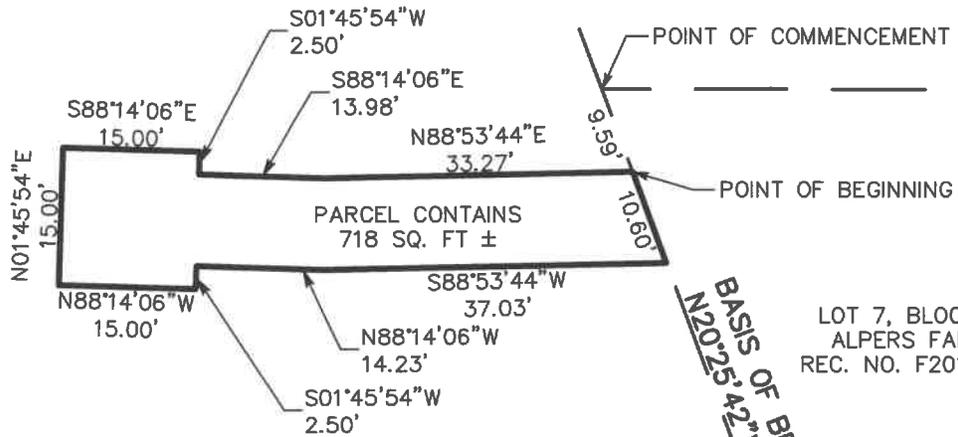
EXHIBIT "A"

LOCATED IN THE NORTHEAST QUARTER OF SECTION 21, TOWNSHIP 5 SOUTH,
RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN,
COUNTY OF JEFFERSON, STATE OF COLORADO

SHEET 2 OF 2

TRACT A
BLOCK 1
ALPERS FARM
REC. NO. F2014321

LOT 8, BLOCK 1
ALPERS FARM
REC. NO. F2014321



LOT 7, BLOCK 1
ALPERS FARM
REC. NO. F2014321

BASIS OF BEARINGS
N2025°42'W 57.59'



JOB NUMBER: 21-74,613
DRAWN BY: A. UCHAYKIN
DATE: FEBRUARY 17, 2021

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Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks Planning and Construction

SUBJECT: Architerra Contract Addendum – Westfield Park

To date, our contract with Architerra for the 2021 Neighborhood Park Mill Levy Improvement Projects, approved last October, includes the initial contract for site visits, survey, community outreach and conceptual plans for the following Parks:

- Columbine Hills Park
- Columbine Hills Sports Park
- Easton Regional Park (Shade Shelters)
- Lakehurst Park
- Westbury Greenbelt
- Westfield Park
- Victory Park

Total Contract Amount - \$106,785

The second Design Contract was approved by the Board in January for construction documents, bidding and construction administration for the following parks:

- Columbine Hills Park
- Columbine Sports Park
- Easton Regional Park (shelters, promenade and ballfield)
- Westbury Greenbelt
- Victory Park

Total Contract Amount - \$135,875

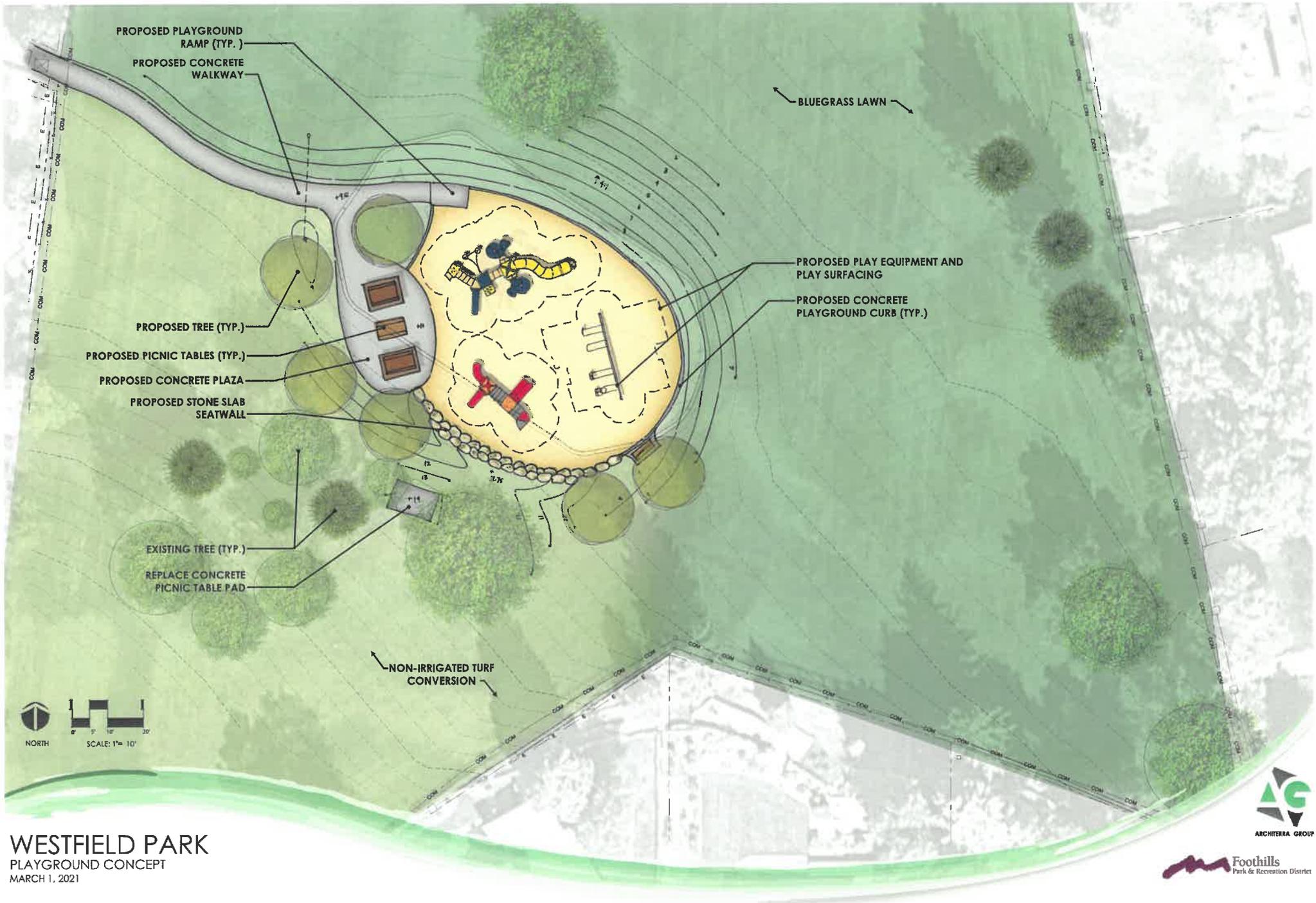
Staff has completed their community input for Westfield Park. It was determined that the District will not need a grading permit for this project and decided to add it as an addendum to the second contract. This work was not in the previous contract since staff was not sure if a grading permit was required and would take much more time for County review. Staff is asking to add this proposal to the second design contract as an addendum in the amount of \$38,785 for construction documents, bidding and construction administrative services. The Westfield Park concept plan and proposal document is attached to this memo.

MOTION: I move that the Foothills Board of Directors move to approve the Architerra Design Contract for the additional amount of \$38,875 to include construction documents, bidding and construction administration services for Westfield Park as discussed.



WESTFIELD PARK
 NON-IRRIGATED TURF CONVERSION PLAN
 MARCH 1, 2021





WESTFIELD PARK
 PLAYGROUND CONCEPT
 MARCH 1, 2021





ARCHITERRA GROUP
 5881 south deframe st.
 littleton, colorado 80127
 office 303.948.0766
 www.architerragroup.com

Neighborhood Park Improvements 2021
Foothills Park and Recreation District
Task and Fee Proposal
February 25, 2021

Task	Principal/ Personnel	Project Proj. Man.	Design LA	Subs/ Technician	Expenses	Total
	Billing Rate	\$150/hr	\$85/hr	\$75/hr		

Westfield Park

Construction Documents						
Delete prepare Jeffco Location and Extents submittal - from preliminary design scope already under contract - services not required	-4	-8	-8			
Prepare cover sheet		1				
Prepare existing conditions and demolition plan	2	8				
Prepare overall layout and materials plan	4	12				
Prepare overall grading and drainage plan	6	12				
Prepare planting plan	1	4				
Prepare detail sheets	4	12				
Prepare GESC plans	3	6				
Prepare estimate of probable construction costs	2	4				
Refine construction documents based on Owner comments	10	20				
Prepare technical specifications	4	8				
Prepare measurement and payment specification	2	6				
Submit 75%, 95%, and 100% construction documents		3				
Irrigation design (Applied Design Services)					\$9,660.00	
Structural engineering (Otegui Structural Services)					\$1,000.00	
Attend review meetings with FPRD (assumes 2)	2	2				
Misc. coordination and expenses	8	4			\$500.00	
Subtotal hours	44	94	-8			
Subtotal cost	\$5,500.00	\$7,990.00	-\$600.00		\$11,160.00	\$24,050.00

Construction Administration						
Review submittals, pay applications	2	6				
Attend periodic construction meetings (6 mtgs)	4	9				
Attend periodic site visits (4)	3	6				
Prepare and distribute field reports	1	4				
Attend substantial completion walk-through	3	3				
Prepare and distribute punch list		2				
Attend final completion walk-through		2				
Irrigation CA (Applied Design Services)					\$7,455.00	
Electrical CA					\$1,000.00	
Misc. coordination and expenses	4	6			\$500.00	
Subtotal hours	17	38	0			
Subtotal cost	\$2,550.00	\$3,230.00	\$0.00		\$8,955.00	\$14,735.00

Project Total	\$38,785.00					
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Assumptions:

- General scope of work includes: replacement of playground, new concrete walks, planting and irrigation improvements including turf conversion.
- Assumes no Jefferson County grading permit or floodplain permit will be required for the park.
 - Does not include civil engineering or floodplain analysis.
 - Electrical design is included in the work already under contract for Westfield Park.
 - This project will be bid a package with Columbine Hills Park/Sports Park irrigation, Victory Park, and Westbury Greenbelt.
 - Construction duration is estimated to be approximately 6 months (24 weeks).
 - Contractor will prepare meeting notes during construction.
 - This proposal is based on the preliminary plans for each park dated 2-11-21.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Foothills Golf Course Clubhouse Design Agreement

The District issued a Request for Qualifications (RFQ) for Golf Course Clubhouse design in late January with a deadline set for February 12th for submittals. We sent the RFQ to six firms and we received four submittals from some excellent planning firms with excellent experience with designing clubhouses. We scheduled interviews with all four firms with two scheduled for February 24th and two scheduled for February 25th. The interviews went very well, and resulted in a unanimous decision by the selection committee including Tom Woodard, Randy Meyers, Dennis Weiner, Derek Eberhardt and myself to contract with Johnson Nathan Strohe Architects. Some of their golf course clubhouse projects have included City Park, Hyland Hills, Riverdale and Indian Tree.

The initial design contract includes two phases that include Programming and Conceptual Design. The Phase 1 contract is \$20,000 and the Phase 2 contract is \$25,000 for a total of \$45,000. The components of each phase and the deliverables are outlined in the attached Letter of Agreement. There will be additional design phases once a concept is approved. These additional services would include Schematic Design, Design Development, Construction Documents and Construction Administration. Additionally, sub-consultants will need to be engaged in future phases including, for example, Structural Engineer, Mechanical, Electrical and Plumbing Engineer, Civil Engineer, and other consultants for kitchen design, lighting design, and other consultants.

Recommendation

Staff recommends approval of the design agreement with Johnson Nathan Strohe.

MOTION: I move that the Foothills Board of Directors approve and authorize the Executive Director to execute the agreement with Johnson Nathan Strohe to provide Programmatic and Conceptual Design services for the Foothills Golf Course Clubhouse Project as discussed, subject to staff and legal counsel approval.



1600 Wynkoop St #100
Denver, CO 80202
303.892.7062

2 March 2021

Mr. Ron Hopp
Executive Director
Foothills Park & Recreation District
6612 South Ward St.
Littleton, CO 80127

RE: Foothills Golf Course Clubhouse
Letter of Agreement for Programming and Conceptual Design

Dear Ron,

Thank you for the opportunity to provide programming and conceptual design services for your Foothills Golf Clubhouse project. We understand the intent of this initial engagement is to determine the program for the project and to create a conceptual design package suitable for concept level pricing by a General Contractor.

PROJECT APPROACH

Each project is unique, and our approach is tailored to the specific assets, constraints, and opportunities of a particular site and program. We believe each project is born of its context and we conduct our design process with a collective understanding of the end users, the client's desires and the most efficient and artful solution.

We will begin immediately upon your acceptance of this agreement with the following project approach:

PHASE ONE: PROGRAMMING

In collaboration with the District and based on input from community engagement, JOHNSON NATHAN STROHE (JNS) will develop a Program of Requirements for the new facility. In addition to the key goals described above, the following are additional qualities the building design wishes to accomplish but will be dependent upon the budget availability and prioritization of overall needs:

- Iconic and unique architecture (as feasible within budget)
- Follow LEED best practices (not necessarily acquire a LEED certification).
- Low-maintenance, durable building materials and finishes / easy to maintain facility
- Coordination with client and client's preconstruction contractor to finalize project budget and schedule, including any non-clubhouse scope improvements

Following are potential program elements to be considered:

- Review existing facility with client - Establish program adjacencies (what currently works well and what can be improved)
- Establish program functional needs (SF, restaurant seats, etc.) and wish list for additions (meeting/event space)
- Functional and private staff office space, breakroom(s) including lockers and staff restroom(s).
- Simple and effective internal movement of staff throughout the building(s) to maximize productivity.
- Adequate and secure general storage areas.
- Adequate, convenient restrooms for high volume use
- Indoor, heated storage for golf carts
- Focus on safety for event attendees and pedestrians as they interface with golfers in close proximity to the course and practice areas.
- Adequate parking to meet the needs of these expanded uses and projections for the future.

PHASE 1 DELIVERABLES INCLUDE:

- Site Analysis Document with Pros and Cons evaluation for each site under consideration.
- Program of Requirements Report that articulates the vision and key goals of the project, describes and defines key spaces that are to be included both in the building and on the site, and provides a complete tabulated program of requirements quantifying both net and gross square footages required for the development of the project. The program will include elements, sizes, and spaces required by code.
- Community engagement meeting design and summary report.
- Anticipated duration - 1 month

PHASE TWO: CONCEPTUAL DESIGN

- Conceptual Design phase to begin upon Client approval of program established in Phase 1.
- Program space planning (bubble diagram) to confirm adjacencies and space needs
- One initial presentation of bubble diagram and architectural story / look & feel
- Revisions to space planning diagram and initial architectural concept
- Analyze and address arrival experience
- Second presentation / client meeting including architectural concept and initial floor plans
- Coordination with Client's preconstruction contractor to keep concept aligned with budget
- Third presentation / client meeting incorporating feedback and design refinements for Client approval

EXCLUSIONS:

- Civil Engineering
- Structural Engineering
- MEP Engineering
- Site Survey
- Geotechnical Report / Soils Investigation
- Rezoning
- Flood plan Analysis
- Abatement/Environmental/Hazardous Material Testing and Documentation
- LEED (or similar) project certification
- Cost Estimating

PROFESSIONAL FEES

For the services described herein, we propose to be compensated on a lump sum basis as follows:

Phase 1:	\$20,000
Phase 2:	\$25,000
Total:	\$45,000

HOURLY RATES

All work for variable and/or additional scope of services will be billed at JOHNSON NATHAN STROHE's hourly rates. Hourly rates are subject to change on a calendar year basis.

Current rates for 2021:

Partner	\$265.00
Principal	\$195.00
Associate/Project Manager	\$185.00
Project Architect	\$165.00
Sr. Architectural Staff	\$135.00
Senior Interior Designer	\$135.00
Architectural Staff	\$110.00
Interior Designer	\$90.00
Photorealistic Renderings	\$3,000/view

REIMBURSABLE EXPENSES

Reimbursable Expenses are in addition to the services described above and are charged at Architect's cost. These expenses include expenditures made by the Architect in the interest of the Project for the expenses listed below:

- a. Out of town travel including mileage, airfare, lodging and meals, and parking at DIA.
- b. Printing of drawing and specification sets required by the Owner or Jurisdictional Agencies
- c. Expense of photorealistic renderings, physical models, presentation materials and mock-ups requested by the Owner.

PAYMENTS TO THE ARCHITECT

Payments are due within 30 days of invoice or will bear interest at the rate of 1.5% per month after 30 days. If JNS is not paid within 30 days of invoice, we will provide a written stop work notice without consequence/fault to JNS.

USE OF DOCUMENTS

All concepts, plans, drawings and specifications prepared by the Designer ("Project Documents") remain the Architect's property at all times. The Architect shall, for all purposes, be deemed the author and owner of the Project Documents and shall retain all common law, statutory and other intellectual property rights, including copyrights. The Owner may make use of the Work in furtherance of the Project which may include sharing with investment partners, banking entities, real estate brokers, and construction professionals for pricing purposes only. The Owner may not use the Work in any other way or on any other project without prior written consent and payment of a fee to the Architect.

CORPORATE PROTECTION

JOHNSON NATHAN STROHE, P.C. is a Colorado corporation, and Owner agrees that its sole remedy for any claims, damages, losses, expenses and costs arising from or caused by Architect's services regarding the Project shall be against JOHNSON NATHAN STROHE, P.C. only, and not against any individual employee, member or owner of JOHNSON NATHAN STROHE, P.C.

The Agreement constitutes the entire understanding and agreement between the parties with respect to the Project. The Client agrees that JNS is not a party to nor liable under any agreement that the Client may have with other parties with respect to the Project.

We look forward to working with you on this project. Please call me if you need any additional information or clarification.

Sincerely,



Nicole Nathan, AIA
Partner

Accepted by Owner:

By: _____

Name: _____

Date: _____



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021
TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Energy Performance Contract - Staff Recommendation

During the February 23, 2021 meeting, representatives from McKinstry presented an overview of their audit process and some options for potential implementation. After some discussion with the Board about a direction for which McKinstry can proceed, staff suggested that we would meet and develop a recommendation to the Board about what projects to proceed with so McKinstry can perform additional due diligence, design refinement and preliminary pricing estimates. The suggested options are attached and staff will provide an overview of the projects to assist with the Board's discussion.

BACKGROUND:

In 2008, the District executed a Memorandum of Understanding with the Governor's Energy Office to perform an energy audit on our various facilities. This process determined that it would be financially beneficial for the District to conduct a performance contract, which is where the savings generated from energy efficiency improvements would be sufficient to pay for the improvements implemented. The District solicited proposals from the 13 Governor's Energy Office pre-approved contracts, and eventually selected McKinstry Essention, LLC after a thorough interview and vetting process.

After more intensive energy audits and the development of specific project recommendations by McKinstry, the District entered into two Energy Performance Phase I Contracts with McKinstry Essention, LLC totaling approximately \$3.1 million dollars in 2010. The District financed these improvements and the utility and operational savings were sufficient to cover the annual debt expenses. This debt will retire in 2022. These 2010 contracts involved a number of energy saving initiatives.

After several discussions with representatives from McKinstry and the Governor's Energy Office, McKinstry provided the District with a proposal to conduct an Investment Grade Audit (IGA) to determine if there are now additional energy saving projects that would make sense for the District to potentially implement as part of a new Energy Performance Contract (EPC). On June 25, 2019, the Board authorized the Executive Director to approve an agreement with McKinstry to conduct an audit of our facilities and buildings to see if there are opportunities to save energy and save money on utilities throughout the District.

The initial audit was conducted by McKinstry and they developed several options of potential implementation, including facility improvement measures, that would reduce

utility consumption, as well as replace other equipment throughout the District that is aging and reaching end of life status. As a reminder, the facility improvement measures that result in energy savings are contractually guaranteed.

Representatives from McKinstry presented the options during the February 23, 2021 board meeting and informational materials were attached to the board packet.

MOTION: I move that the Foothills Board of Directors authorize staff to work with McKinstry to continue their work on the IGA Audit focusing only on Options 1, 2 and 3, and further request cost estimates, energy saving cost pay back scenarios, and financing alternatives for each of the three options.

IGA Project Options	All	Edge Ice Arena	Ridge	Peak	LG	Clement Park Maintenance	Foothills Sports Arena	Foothills Fieldhouse	Maintenance Service Center	Meadows Golf	Schaefer Complex	Dear Creek Pool	Weaver Hollow Pool	OPTION #1 Total	OPTION #2 Total	OPTION #3 Total	OPTION #4 Total
	Facility Condition Assessment	\$ 63,000													\$ 63,000		
power ED Behavior Engagement Program	\$ 386,000																\$ 386,000
Additional Community Solar	\$ -																
LED Lighting Upgrade-Exterior		\$ 5,000	\$ 8,000	\$ 5,000	\$ 8,000	\$ 3,000	\$ 3,000		\$ 19,000	\$ 11,000	\$ 1,000	\$ 5,000	\$ 6,000	\$ 74,000			
LED Lighting Upgrade-Interior		\$ 106,000	\$ 149,000	\$ 83,000	\$ 68,000	\$ 12,000	\$ 95,000	\$ 3,000	\$ 35,000	\$ 22,000	\$ 1,000	\$ 4,000	\$ 4,000	\$ 582,000			
Building Automation Supervisor Upgrade	\$ 210,000	-	-	-	-	-	-	-	-	-	-	-	-	\$ 210,000			
Full Building Automation System Upgrade					\$ 218,000		\$ 36,000	\$ 42,000	\$ 25,000	\$ 46,000				\$ 367,000			
Add Ceiling Fan in Bar Area		\$ 21,000															\$ 21,000
Pool Water Treatment Upgrade-UV			\$ 296,000											\$ 296,000			
Boiler Replacement-Space Heating					\$ 235,000									\$ 235,000			
Boiler Replacement-Domestic Hot Water		\$ 337,000	\$ 242,000		\$ 200,000									\$ 779,000			
Boiler Replacement-Pool Heating			\$ 503,000		\$ 191,000									\$ 694,000			
Roof Replacement		\$ 1,337,000														\$ 1,337,000	
Additional Roof Mounted Solar PV		\$ 768,000														\$ 768,000	
Packaged HVAC Unit Replacements		\$ 384,000	\$ 563,000	\$ 666,000	\$ 293,000	\$ 105,000			\$ 227,000					\$ 2,238,000			
Destratification Fan			\$ 636,000														\$ 636,000
Heat Recovery Unit Replacement			\$ 3,458,000												\$ 3,458,000		
Air Handling Unit Replacement					\$ 862,000										\$ 862,000		
New Windows South Side/Pool Area			\$ 764,000														\$ 764,000
Additional Parking Lot Pole Lights							\$ 283,000										\$ 283,000
LED Lighting - Ball Field											\$ 1,000,000						\$ 1,000,000
Add Entrance Vestibule								tbd									\$ -
Real Ice		\$ 84,000															\$ 84,000
	\$ 659,000	\$ 3,042,000	\$ 6,619,000	\$ 754,000	\$ 2,075,000	\$ 120,000	\$ 417,000	\$ 45,000	\$ 306,000	\$ 79,000	\$ 1,002,000	\$ 9,000	\$ 10,000	\$ 5,538,000	\$ 4,320,000	\$ 2,105,000	\$ 3,174,000



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Executive Director's Report

Please welcome the following new staff who have started working for the District. We are excited to have them as part of our team!

<u>Name</u>	<u>Department</u>
Kyle Caswell	Penalty Box
Kaitlyn Englehart	Gymnastics
Sophia Ferguson	B/A Normandy
Julia Gehring	Gymnastics
Clara Guimaraes	Gymnastics
William Hancock	Foothills Pro Shop & Operations
Kelly Kennedy	Ridge Pool
Jeannine May	Meadows Pro Shop & Operations
Lindsay Peterson	Ridge Pool
Lauren Sigler	Cultural Arts
Emily Young	Gymnastics

The Management Team, Human Resources and Marketing continue to meet virtually three times per week to discuss COVID-19 related and other operational issues. I will be providing a COVID-19 update as part of the agenda.

We had a Director, Manager and Supervisor Meeting where we asked each attendee to share some of their 2021 departmental goals, recent accomplishments and challenges.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date, 2021.

Staff applied for a \$25,000 grant for an outdoor fitness court at Robert F. Clement Park through the National Fitness Campaign and Colorado Parks & Recreation Association. Staff learned this past week that we won the grant. Success of the fitness court and the grant will depend on raising funds through sponsorships and capital dollars the District would be willing to match. Staff will be working with representatives from the National Fitness campaign to determine potential sponsors and a location for the court. An executive summary is attached to this report for more information on this project.

I participated in a zoom call with all of the Jefferson County area park and recreation directors and a representative from Jefferson County Health Department was also on the call to answer questions. These continuing efforts to talk with our colleagues from other entities have helped us navigate the ever-changing regulations and restrictions of COVID-19.

We received a request from a homeowner who lives near Westbury Park to consider a pedestrian connection to their residential neighborhood from the park over a small creek. Colin Insley, Sean Kitners, Gary Ramos and I met with the individual on-site to review and discuss the request. It was determined that the small creek is actually on HOA property, but we informed the gentleman that we would consider an improvement up to our property line, and connecting to a potential improvement that the HOA would install, when we make improvements to the park in 2022.

Colin Insley and I had a meeting with President of Columbine Knolls South/Estates HOA to discuss some pedestrian options at Wayside Meadows Park.

Several staff members and I participated in a planning meeting related to the Pickleball and Tennis Court Complex at Clement Park.

The March board meeting is too early in the month to present the February finance update. It will be included in the information section of the April board packet.

As a reminder, an updated Capital Projects report is included in the packet.

IGA MONTHLY FACILITY/CLASS/GOLF USAGE

2021													
AGENCY	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Bowles Metro	725	543											1,268
Normandy Estates	172	69											241
Plains Metro	25	5											30
Roxborough Village	1,147	1,197											2,344
TrailMark	861	649											1,510
Vintage Reserve HOA	80	35											115
Monthly Totals	3,010	2,498	0	0	0	0	0	0	0	0	0	0	5,508
													5,508



2021 EXECUTIVE SUMMARY
STATE AGENCIES INVITATION
COLORADO PARKS & RECREATION ASSOCIATION



CAMPAIGN MISSION

Past, Present, Future

THE PROBLEM

Preventable diseases like obesity continues to rise across America. The built environment can increase longevity.

OUR MISSION

Design healthy infrastructure for cities to improve the quality of life for people.

WHO WE ARE

National Fitness Campaign is a San Francisco based social enterprise and consulting firm.

WHAT WE DO

NFC partners with cities, schools and state agencies who make health a priority to plan, build, fund and activate healthy infrastructure.

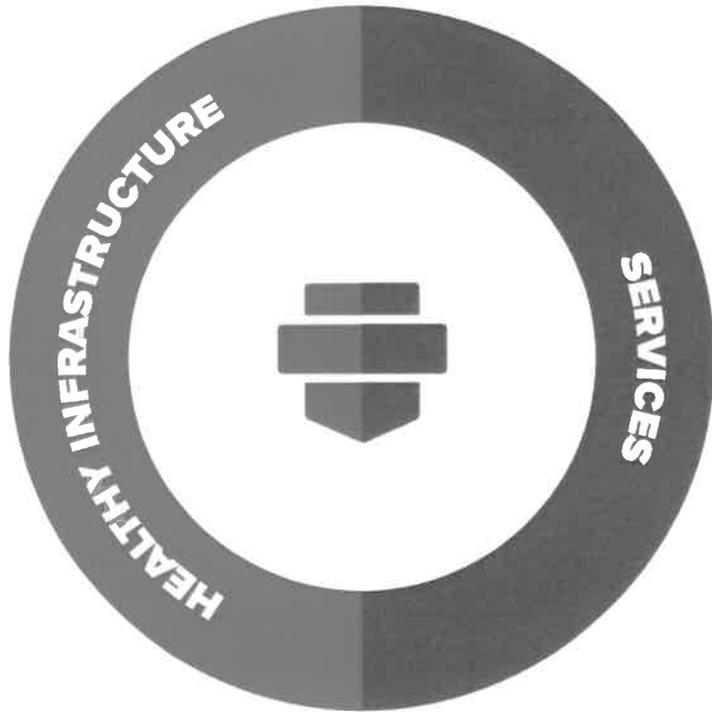


CAMPAIGN STORY



2021 CAMPAIGN ELEMENTS

HOLISTIC QUALITY OF LIFE INITIATIVE FOR CITIES

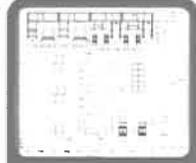


A Comprehensive Wellness Program

The Campaign is a collection of resources and services designed to activate, encourage and support participation in outdoor fitness activities. Our campaign is separated into two stages: Healthy Infrastructure & Campaign Services. All Cities and schools awarded in the program receive all products, tools and services described on this page and detailed in this executive summary document.



Healthy Infrastructure Development

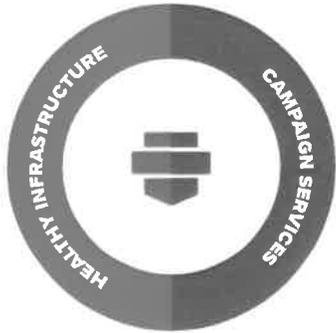
 FITNESS COURT	 H.I. DESIGN SERVICES	 GRANT FUNDING	 CONSENSUS BUILDING
 PARTNER TOOLBOX	 SPONSOR SUPPORT	 CUSTOM DESIGN SERVICES	 INSTALLATION GUIDANCE



Annual Campaign Services

 LAUNCH SUPPORT	 OFFICIAL NFC GEAR	 MEDIA & PRESS	 MOBILE APP
 CLASSES & CHALLENGE	 AMBASSADOR TRAINING	 FITNESS SEASON	 IMPACT STUDY

CAMPAIGN SUMMARY



FITNESS COURT

21st Century Healthy Infrastructure

National Fitness Campaign's Fitness Court is the centerpiece to its holistic health and wellness initiative. The Fitness Court is an outdoor bodyweight circuit training center with functional fitness DNA. The best-in-class system provides a full-body workout to adults of all ability levels. With 7 functional fitness zones, the Fitness Court can be used in thousands of ways. The Fitness Court is the world's best outdoor gym!



7 Minutes 7 Movements



Strategic Planning Studies

Strategic Planning & Feasibility Study, Site Design Consulting



Campaign Funding Support

Sponsor Strategy, Best Practices, National Installation Team Support



Fitness Court App

Free digital App Delivering Programming, Workouts & Content



Ambassador Training

NFC Fitness Court Ambassador Training ACE Certified (*America Council of Exercise*)



Launch & Public Relations

Featured Stories Highlighted through Press and Local Media

FITNESS SEASON 2021

Annual Fitness Season

Spring/Summer/Fall national & local training, classes & challenges series



WORLD-CLASS TRAINING

SPRING

World-class training videos will available on the Fitness Court App.



WORLD-CLASS TRAINING

SUMMER

World-class training videos will available on the Fitness Court App.



CHALLENGE SERIES

FALL

The Fitness Season culminates with local, regional and national challenges for residents.

NATIONAL FITNESS CAMPAIGN

FITNESS COURT®

WORLD CLASS MATERIALS & SYSTEM

Made & Manufactured in the USA
Designed by NFC in California.



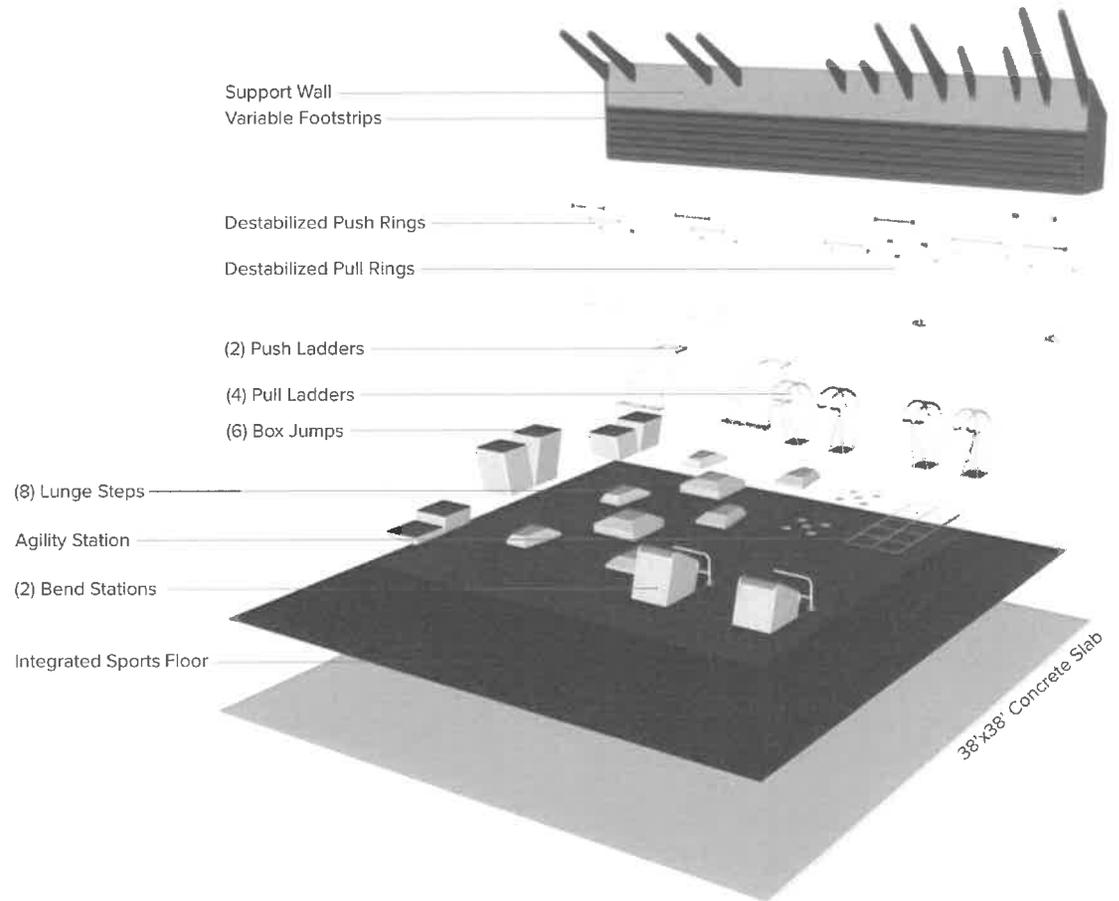
High Quality
Dual-layer powder-coating
carbon steel



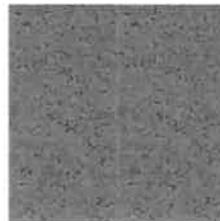
Durable Materials
Tamper-resistant,
galvanized & stainless
steel bolts and fittings.



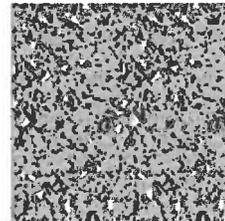
Best In Class
Anti-graffiti laminate vinyl
decals



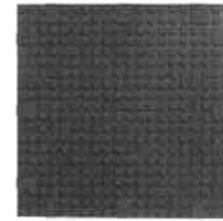
Each Fitness Court® includes an integrated sports floor made from durable 2'x2' tiles which adhere directly to the concrete slab. Available in our standard NFC Blue or Gray to match any custom design.



Top (Blue Option)



Top (Grey Option)



Bottom



Reducer with Tile



Reducer

NATIONAL FITNESS CAMPAIGN

500 PARTNERS & SPONSORS

The new campaign is now operating in over 100 cities and colleges across the Nation. By the end of 2020, the program will be thriving in over 200 communities across 40 states. The Campaign's unique funding model brings partnerships and funding to cities and schools of all sizes.



ANNUAL HEALTHY INFRASTRUCTURE EDUCATIONAL WORKSHOP



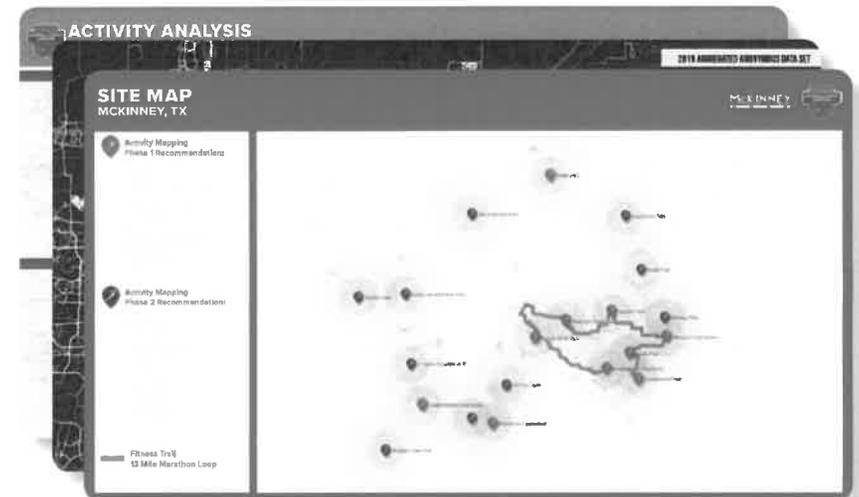
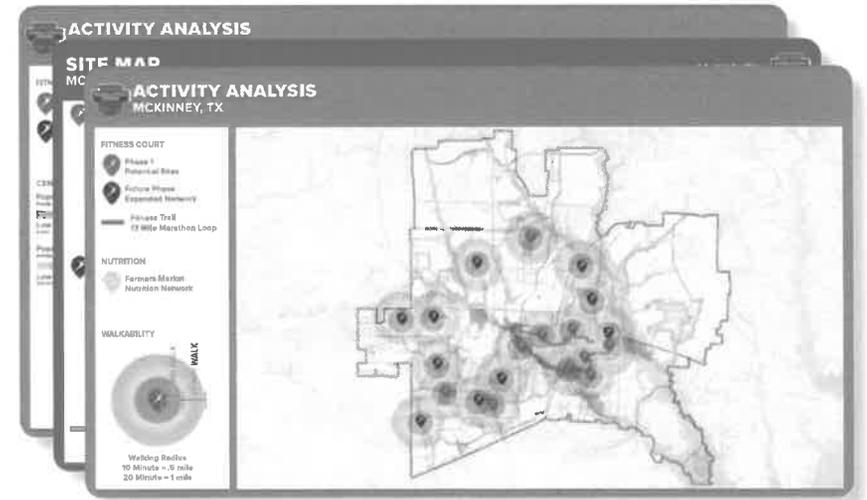
Data Mapping Tools, Analysis Methods, Healthy Infrastructure Planning

In recognition of the importance of continuing education and professional development and the extensive work supported by CPRA's Foundation, NFC proposes an innovative regional workshop series providing specialized training and education in the development of pedestrian infrastructure, healthy living policies and practices, and Fitness Court programming. These day-long programs will occur each Spring. The below information provides a tentative framework. NFC envisions close collaboration with CPRA to determine the structure and execution of the workshops.

NATIONAL FITNESS CAMPAIGN

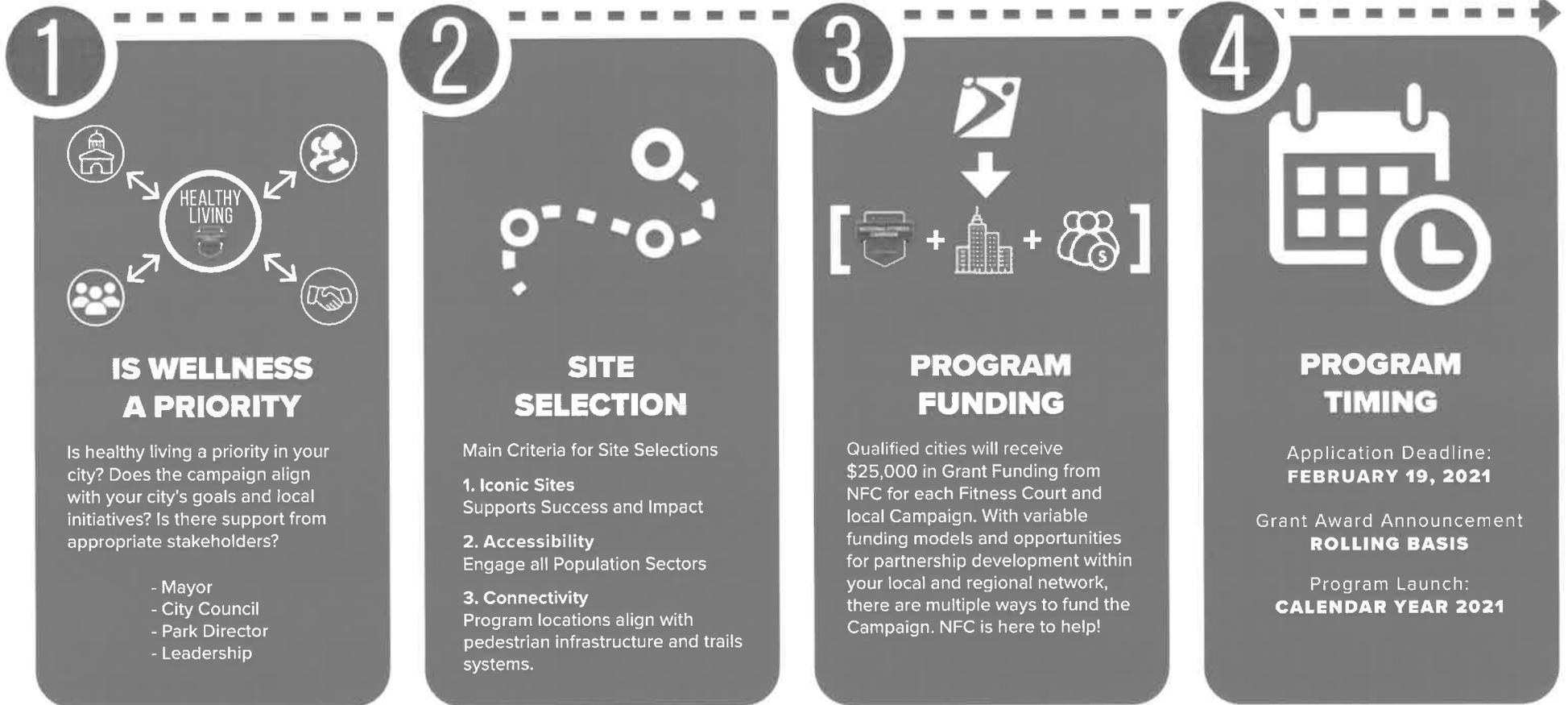
2021

10 STATE PARTNERS



GRANT FUNDING REQUIREMENTS

NFC 4-STEP PROGRAM ADOPTION PROCESS



PROGRAM ADOPTION PROCESS

NATIONAL FITNESS CAMPAIGN

GRANT FUNDING AWARD

REQUIRED FUNDING FOR EACH SITE



+



**FITNESS COURT &
CAMPAIGN ECOSYSTEM**

**TOTAL FUNDING
REQUIRED PER FITNESS COURT**

\$130,000

+

COURT INSTALL

=



\$25,000

GRANT FROM NFC



\$105,000

**LOCAL FUNDING MATCH
(PLUS INSTALLATION)**

INSTALLATION METHODS

CONCRETE SLAB + FITNESS COURT ASSEMBLY + GRAPHICS INSTALL

IN HOUSE OR IN KIND OR BID OUT



2021 PROGRAM SUMMARY: All items and services below are delivered to approved partners as part of the 2021 Campaign.

HEALTHY INFRASTRUCTURE

FITNESS COURT®

Fitness Court® Description:

- 32'x35' outdoor bodyweight circuit training system with the following components:
- Seven station circuit training system providing full-body workout modules
- Fitness Court body-weight training wall - 32'W x 2'D x 6' H with custom graphics
- Thirty pieces of body-weight fitness elements for simultaneous use by 28 users at one time. Fitness Elements anchored and grouped within seven stations.
- Bolts, attachments and anchors required for installation

Fitness Court Surface - Tile Surface Specifications

- Outdoor Sports Floor Size: 1,024 SF (32'x32')
- Color: NFC Blue
- Thickness: 1" Tiles
- ADA Border Included

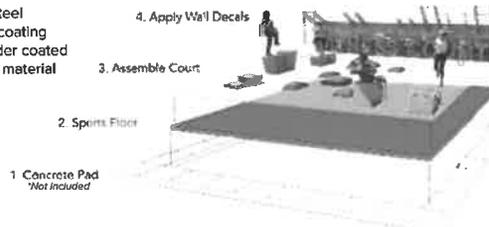
Fitness Court Specifications:

- All structural components are made from high-grade carbon steel
- Structural components receive high-grade dual layer powder coating
- All cladding (skins) made from high-grade aluminum and powder coated
- Graphics and signage printed with anti-graffiti over-lamination material
- Manufactured in the United States
- Resilient to heavy, repeated daily use
- Over 30 individual pieces of equipment
- Powder-Coated Structural Components
- Galvanized fittings and bolts - *included*
- Stainless steel cables
- Full installation guide provided
- Warranty through NFC

Warranty + Maintenance

- Made for all climates
- Almost no moving parts (only cables)
- Equipment is anchor bolted into concrete
- Replacement parts available through NFC
- No requirement for disassembly in winter
- Maintenance guide, including touch-up paint & necessary tooling included

See Official Warranty for Full Coverage Detail



HEALTHY INFRASTRUCTURE DESIGN SERVICES

Strategic Planning & Feasibility Study

- City-wide impact analysis and master plan integration plan
- Site Design and Visibility Analysis

Custom Fitness Court Design Services & Construction & Installation Support

- Customized Fitness Court powder-coating and decal design - no two Fitness Courts are the same!
- Stamped and certified design plans, concrete slab drawings, and contractor management are provided by the NFC Activation Team.
- With all ready-to-build plans included, most installations require less than 90 days to complete from ground-breaking to launch.
- NFC National Installation Partner Access - EIS (contracted separately)

GRANT FUNDING, CONSENSUS BUILDING, SPONSOR SUPPORT

NFC Grant Funding Qualification

- Access to qualify for NFC's Grant Funding through NFC's national partners to support seeding the program.

Consensus Building Consulting

- NFC has industry experts in project management, and from conception through execution, they will collaborate on an average of 2 intensive monthly planning calls to drive success.

Sponsor Strategy Consulting Support

- Up to 10 custom renderings provided by NFC Design Team to support outreach to local sponsors and partners. Up to 5 custom slide presentations provided for in-person meetings and internal stakeholder consensus-building.

CAMPAIGN SERVICES

FITNESS COURT® APP

The Fitness Court App

Free mobile app for iOS / Android teaches proper use, routines and challenges to all users

- **Classes:** schedule, run and track attendance using the Fitness Court App back-end scheduling tool, providing live class management through the OnSched platform. Training and basic setup provided by NFC within 30 days of launch event.
- **Learn:** video guides deliver workouts, and teach the basics for beginners on the Fitness Court. New content released quarterly, and updated by NFC National Training Team.
- **Train:** individual audio guides. New content released quarterly, updated by NFC National Training Team.
- **Challenge:** competitive tracking allows users to participate in timed, scored challenges, with an option to submit their scores to a national Leaderboard. Acts as a regional and national event qualification tool.

CERTIFIED AMBASSADOR TRAINING

Programming and Training Tools

Fitness Court Ambassadors build and sustain a healthy culture around the Fitness Court ecosystem

- **Learn:** education modules provided by the NFC Training Team are eligible for a range of industry certifications, are offered both in-person and remote, and provide a range of class templates, coaching tips and more to qualified Ambassadors. Partnership includes program vouchers for up to 12 individual Ambassadors per Fitness Court, individually eligible for up to 3 continuing education credits (CECs), approved through the American Council on Exercise (ACE).
- **Train:** classes, clinics and challenges become the building blocks of a Fitness Season, led by Ambassadors, that engage all ages and fitness levels. These guided workout options expand the user community and increase long-term usage and adoption.
- **Share:** continuous online and print storytelling, engagement and social connection further build out a healthy culture on each Fitness Court. Up to five local Ambassadors are eligible to attend an in-person regional training event of their choice in 2021. *Regional training schedule provided May 2021

MEDIA, PRESS, & PROMOTIONS

Promotions and Marketing Package

Media support and community engagement materials excite users and strengthen program adoption

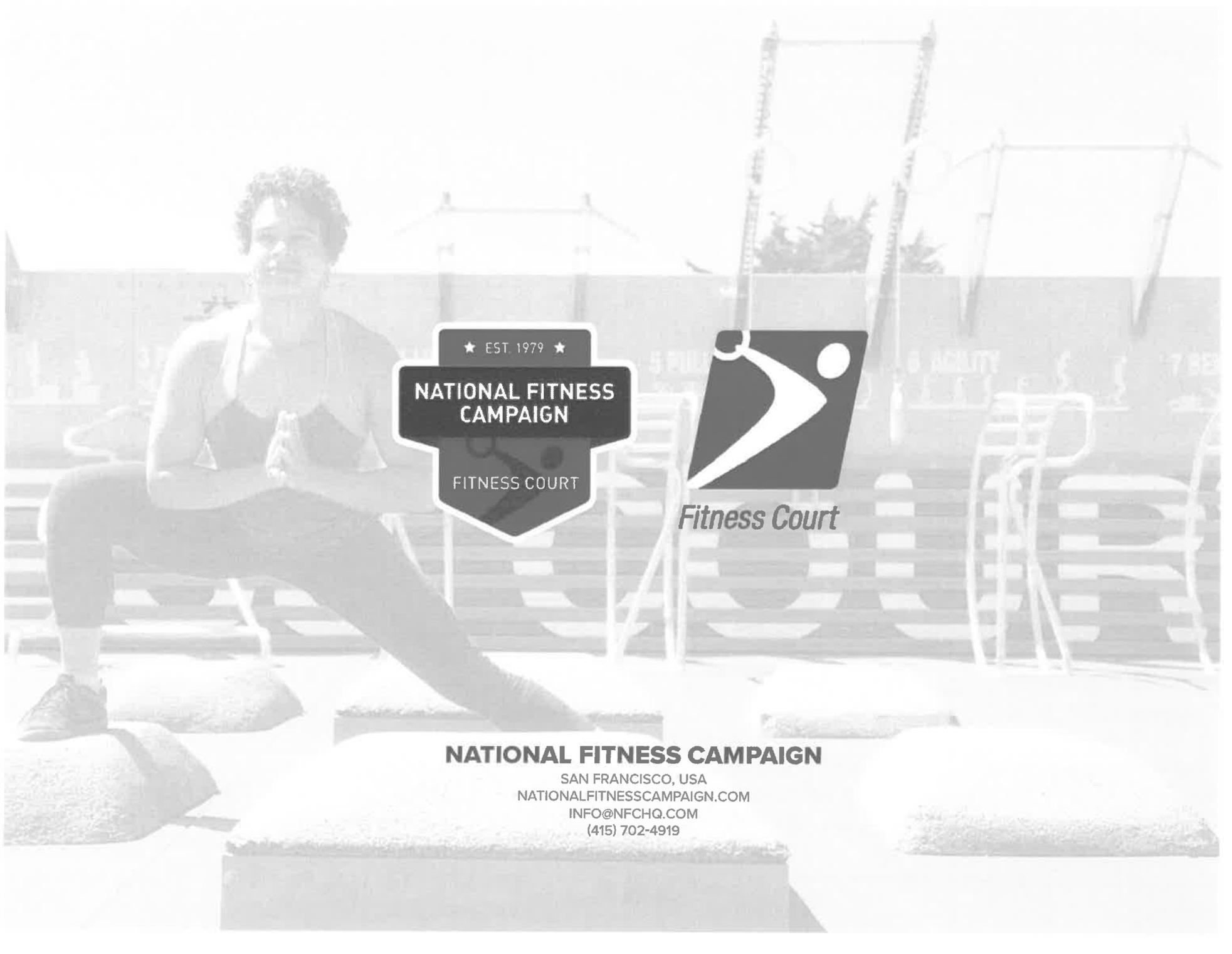
- **Custom Grant Announcement Kit:** promote the development of the program in your community with NFC support through traditional and social media channels - including a custom Press Release, site rendering, and outreach planning tools.
- **Launch Event Promotions Toolkit:** announce the launch of the Fitness Court on traditional media channels with a separate customized press release, outreach support and uniquely branded assets for social media.
- **NFC Website Feature Story:** NFC-hosted custom storytelling showcases the partnership and program development in your community.
- **Fitness Court Gear:** minimum \$750 credit towards the official NFC gear store - gear and giveaways (provided in part by national Campaign sponsor, Badger Sport®) nurture Ambassador relationships, honor stakeholders and excite event attendees, to amplify launch activities.
- **Opening Day Launch Support:** NFC provides event management templates, guidance for launch event planning, and custom promotional materials (flyer's, media assets).

FITNESS SEASON 2021

Annual Activation Series: 2021 Fitness Season

Bring the Latest Events & Programs to Your Fitness Court® this Year!

- Spring 2021: 18 new workout routines & video tutorials introduced to the Fitness Court App, featuring pro trainer, Mark Lauren.
- Summer 2021: Classes and Clinics support ongoing programming for group exercise and app-based class
- Fall 2021: Challenge series builds competition & strengthens community. Marks the success of year's activation program for all users.
- Healthy Infrastructure Awards: annual recognition program highlighting exceptional partners and leaders nationwide, winners receive custom awards, decals and press support to announce



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**NATIONAL FITNESS
CAMPAIGN**

FITNESS COURT



Fitness Court

NATIONAL FITNESS CAMPAIGN

SAN FRANCISCO, USA
NATIONALFITNESSCAMPAIGN.COM
INFO@NFCHQ.COM
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Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: COVID-19 Update

COVID-19 has had a major financial impact on the District because of the initial closure of facilities on March 14, 2020 and the subsequent various changes to restrictions on our ability to offer programming throughout the District. During all of the board meetings in 2020, we outlined what the District did to help mitigate the financial impacts as well as provide updates on what programming and services we have been able to offer or not offer. We will continue to provide these updates during 2021 for as long as Covid-19 still is having an impact on our operations, programs and services and our overall financial position.

Since the onset of Covid-19, we have been constantly monitoring all state and local orders to determine the feasibility of program and service offerings. Our golf courses have been open almost continuously, our parks and trails have been open since the onset of the pandemic and have been a great outlet for our community. We expect our golf offerings and our parks and trails to be relatively unaffected by the continuation of the pandemic into 2021. We will continue to adjust our program and facility offerings based upon the state and county guidelines and the adjustments to the Coronavirus Dial. Staff throughout the District has continued to do an excellent job of continuing to work with the restrictions to provide services to the community.

Since the February meeting, Jefferson County moved to Level Blue which has allowed for more participants and some spectators in some programming and facility areas.

During the meeting, we will be providing an overview of what facilities, programs and services are currently being provided to the public and what has been impacted with the latest health department order and the movement to Level Blue on the Coronavirus Dial. Because the Board meeting in March is early in the month, we will not have Covid-19 related financial information from February.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: March 9, 2021
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Capital Projects Report through February 28, 2021

Parks, Planning and Construction

2020 Mill Levy Projects

Budget: \$2,466,785
Funding: \$2,190,000 - 2020 Mill Levy Capital Funds and SB35 Funds
Expenses to date: \$1,006,745
Scheduled Completion: Spring 2020

Woodmar Square Park

- Contractor mobilized on site
- Removed some trees (Russian Olives) and old picnic shelter
- Contractor working on irrigation mainline/start grading
- Grading permit approved

Alper's Farm Park

- Mobilized on site
- Grading completed
- Electrical conduit set for controller and lighting near shelters
- Concrete completed
- Water tap completed
- Irrigation installation underway

Eagle Meadows Park

- Playground, tennis court and irrigation complete
- Planting to be completed in the Spring

Schaefer Athletic Complex Playground

- Edger for playgrounds completed.
- Equipment options in staff review from playground vendor

Williamsburg 1 Trail, Kipling Trail, Stoney Creek Trail

- Williamsburg 1 Trail – Complete
- Stoney Creek Trail – Complete
- Kipling Trail Repairs – Complete

2021 Mill Levy Projects

Budget: \$2,200,000
Funding: \$2,200,000 – 2021 Mill Levy Capital Funds

Expenses to Date: \$53,007

Scheduled Completion: December 2021

Lakehurst Park

- Architerra working on conceptual plans and cost estimates

Westbury Greenbelt

- Architerra under contract
- Architerra working on construction plans

Columbine Hills Park

- Architerra under contract
- Initial irrigation cost estimate completed
- Architerra working on construction plans

Columbine Hills Sports Park

- Architerra under contract
- Initial irrigation cost estimate completed
- Architerra working on construction plans

Westfield Park

- Initial concepts completed
- Public meeting completed
- Posted on Next Door and District Website

Victory Park

- Concepts put on website for community review

Robert A. Easton Regional Park

- Architerra under contract
- Surveying of the site underway

Belleview Acres Park

Budget: \$216,000

Funding: \$216,000 - SB35 Development Funds

Expenses to Date: \$170,665

- Staff putting project out to bid.

Clement Park Tennis and Pickleball Court Complex

Budget: \$1,800,000

Expenses to date: \$0

Funding: District Capital Budget

- Contract approved
- Project kickoff meeting completed
- Site visit completed
- Norris Design working on concepts

Leisure Services

Jason Jennings Field Replacement

Budget: \$132,000 (total project is \$351,750 - \$219,750 will be reimbursed from
Miracle League of Mile High Denver)

Funding: Mill Levy

Expenses to Date: \$361,550

Budget Remaining: (\$229,550)

Scheduled Completion: Project Substantially Completed

- Under contract with Academy Sports Turf. Project scheduled for June 15 through July 15, 2020.
- Drainage issues on the perimeter of the field were identified and addressed. These improvements allow water to drain off the surface of the field.
- During installation, standing water was on the subsurface. Core samples of the subsurface were obtained. Discussion with the field representatives occurred regarding the standing water. It was determined that the water was not an issue and the installation was completed. After completion, several “bubbles of water” appeared under the turf. The district is working with the company to remedy this issue.
- Project substantially completed and a 90% payment paid. The district is holding 10% as contingency. Miracle League of Metro Denver has made the first installment of their share, which is \$94,972.50.
- We were experiencing “bubbles” in the field, which are believed to be water vapor; however, it has been 3 months since one has appeared. We are continuing to work with the installation company as well as the manufacturing representative to resolve the issue.
- Inspection and field cleaning is planned for early April at which time we will make a decision on the installation and status.

Ice Resurfacers for Edge

Budget: \$130,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$130,000

Scheduled Completion: June 2021

- A competitive bid process was conducted in January 2021. Bids were received from Zamboni and Olympia. Staff recommendation based on pricing and options was Zamboni,
- Board approved the recommendation to purchase the Zamboni Ice Resurfacers at the January 26, 2021 board meeting.
- On January 29, 2021 the district signed a purchase agreement with Zamboni for the amount of \$144,926.00
- The ice resurfacers are on order and could take up to 6 months for delivery.

Sound System at the Amphitheatre

Budget: \$70,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$70,000

Scheduled Completion: Summer 2021

- A preliminary meeting held with staff in January. A decision made to do a feasibility study on the grid structure of the Amphitheatre to determine the structural integrity and weight bearing loads.
- We are finalizing a proposal for Agreement for Services with an engineering firm to conduct this study.

Re-plaster Weaver Hollow Pool

Budget: \$77,000

Funding: Capital 2020

Expenses to Date: \$77,143.50

- Project completed.

Ridge Fitness Equipment

Budget: \$120,000

Funding: Mill Levy

Expenses to Date: \$0

Budget Remaining: \$120,000

Scheduled Completion: On hold due to COVID-19

- Fitness intern researching equipment and pricing
- Project has been placed on hold.

Golf

Meadows Golf Club Parking Lot Paving Project

Budget: \$350,000

Vendor: SLV Quality Concrete

Funding: District Capital Project Budget

Scheduled Completion: Project Completed

Final Cost: \$329,316

Meadows Golf Course Drainage Project – 10th Green

Budget: \$24,007

Vendor: Modern Golf & Turf, L.L.C.

Funding: Golf Development & Improvement Fund

Project Completed

Final Cost: \$24,007

Meadows Clubhouse Exterior Painting Project

Budget: \$29,226

Vendor: Stellar Painting and Remodeling

Funding: District Capital Project

Project Completed

Final Cost: \$24,132

Meadows Tee Box Reconstruction Project

Budget: \$20,000

Vendor: Modern Golf

Funding: Golf Course Development & Improvement Fund

Project Completed

Final Cost: \$28,452.86

Foothills Tee Box Reconstruction Project

Budget: \$91,870

Vendor: Modern Golf

Funding: Golf Development and Improvement Fund

Scheduled Completion: Spring of 2021

- Tee Boxes will be rebuilt on the following holes:
 - Tee Boxes – 9 and 17 on the Championship golf course
 - Several tee boxes on the Executive golf course
 - Several tee boxes on the Par 3 golf course

- Project will start in the Spring of 2021

Foothills Cart Path Replacement and Addition Project

Budget: \$75,000

Vendor: Core Development

Funding: Golf Development and Improvement Fund

Project Completed

Final Cost: \$69,947