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VII. DECISION ITEMS:

A. Clement Park Tennis/Pickleball Project Contract

Referring to the memo and exhibits in the packet, Colin Insley said on August 9th, staff accepted bids for the Tennis Court and Pickleball project at Clement Park. Bids were received from two general contractors, he detailed. Krische Construction had a more favorable bid and price, Mr. Insley explained. He talked about their references and projects, and explained they are members of FieldTurf, a national purchasing group which the District has used in the past. Mr. Insley pointed out a graphic concept provided in the packet, and discussed changes that were made since that concept, detailed the bid tab, and summarized project costs.

Ronald Hopp clarified the funds that staff are recommending adding to this overall project are part of the funds in the 2021 budget that are currently unallocated and reserved for COVID relief if needed. Staff are comfortable at this point in time that it makes sense to allocate some of those funds to capital projects. Mr. Hopp discussed with the additions of the playground, irrigation extension, shade structures and the escalation of commodities, staff feel this is a good place to utilize some of those funds. Mr. Insley answered questions from the Board.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors award the contract for the Clement Park Tennis and Pickleball Courts in the amount of \$1,572,185 to Krische Construction and FieldTurf USA in the amount of \$553,435 and authorize the Executive Director to execute the contract documents. Director Butman seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

B. Jeffco Open Space Trails Grant Application

In addition to the memo provided, Colin Insley pointed out a resolution for a Jeffco Open Space Trails grant that will be due on September 20, 2021. The grant is for the Dutch Creek regional trail system, Mr. Insley detailed. Pointing out the cost estimate, he said the goal is to have half of the total cost covered in grant funds. The trail is part of the Jeffco Trails Plan, Mr. Insley explained, and pointed out the location map. Mr. Insley answered questions from the Board. Mr. Hopp explained the trail would not negatively impact a potential future nine holes at Meadows Golf Club, if and when the District would be able to do that. Regarding the cost of concrete, Director James observed these expenses are real and the District is making an investment in the community even though it is concrete on the ground.

MOTION: Director Trimble moved that the Foothills Board of Directors approve Resolution No. 21-006 for the purpose of submitting a grant application to Jeffco Open Space Trails Partnership Program 2022 to seek funding to complete the Dutch Creek Regional Trail. Director James seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

C. Memorial Bench Application

Mr. Insley pointed out an application from Mr. Harold Robinson for a memorial bench for his wife provided in the packet. The bench would be next to the trail in the Dutch Creek Greenbelt., Mr. Insley explained, referring to a location map and memo provided.

Director James expressed knowledge of the Robinson family and passed along sincere condolences to the family.

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MOTION: Director James moved that the Foothills Board of Directors approve the request for placement of a memorial park bench and plaque from Mr. Harold J.R. Robinson to be installed in the Dutch Creek Greenbelt next to the Dutch Creek Trail. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

D. Sixth Avenue West/Columbine West Pools Schematic Design Contract

Derek Eberhardt introduced Mira Theisen, with Perkins & Will, who was on the Zoom call to review the design team's final concept design for both Sixth Avenue West and Columbine West outdoor pools. The plan is to take this concept to the public for additional feedback and comments.

Using screen share, Ms. Theisen shared the final conceptual design for both the Columbine West and Sixth Avenue West Pool renovations, an interim repair schedule, as well as the full renovation schedule for both pools. She detailed the Columbine West Pool concept. There was discussion and questions were answered. Ms. Theisen detailed the Sixth Avenue West Pool concept. Director Meyer expressed it looks like it will be a great improvement for the neighborhood. In answer to Director Meyer, Ms. Theisen discussed ADA parking access. There was discussion and questions were answered. Ms. Theisen talked about interim repairs to keep the pools open for next summer. Derek Eberhardt discussed the repairs and things that need to be worked through. Ms. Theisen went through the design and construction timeline and estimated schedule. Mr. Hopp discussed the pool repairs will be a permanent fix that will also compliment the final project.

Mr. Eberhardt reiterated the concepts that were presented tonight are planned to be made public with a survey so that people can provide additional feedback. He pointed out in the packet a proposal from Perkins & Will for schematic design services to further refine the conceptual project for both Sixth Avenue West and Columbine West Pools.

MOTION: Director Butman moved that the Foothills Board of Directors approve and authorize the Executive Director to execute an agreement with Perkins & Will to provide schematic design services for the Sixth Avenue West Pool and Columbine West Pool as discussed, subject to staff and legal counsel approval. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

E. Johnston Reservoir Spillways and Outfalls Project

Referring to information in the packet, Mr. Hopp discussed that with the Master Plan and start of the Clement Park improvement projects, it was recognized that there were multiple spillways and outfalls around Johnston Reservoir that were in disrepair. Terry Green had researched and discovered who has responsibility for all of these spillways and outfalls. There is an entity called Section #14 Metro District and they have responsibility for maintenance and upkeep of five of the six outfall structures, Mr. Hopp pointed out on a location map provided. There is one structure by Concordia on the Lake for which nobody has any legal responsibility. Mr. Hopp explained that Section #14 Metro District, Foothills, and Concordia on the Lake have all agreed to share the cost three ways. He pointed out in the packet a Cost Sharing and Reimbursement Agreement for the improvement of that structure. These costs have been anticipated in the 2021 capital budget, the agreement documents have been reviewed by Mr. Rufien. Terry Green and Mr. Hopp answered questions from the Board.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve and authorize the Executive Director to execute the Johnston Reservoir Spillways Cost Sharing Agreement as discussed, subject to staff and legal counsel approval, and I further move that the Foothills Board of Directors approve the Section #14 easement requests for the Johnston Reservoir Spillways Project, and further authorize the

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Executive Director to execute both of the documents. Director James seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

F. Foothills Building Authority Board Member Ratification

There is an entity known as Foothills Park & Recreation District Building Authority and is a Colorado non-profit corporation. It was formed to finance, construct, equip, own, lease and operate real and personal property to be used by the District, Mr. Hopp discussed per the memo provided. In recent years the determination was made that it was not really necessary. However, as part of the COP process and the lease purchase financing that are required for the COP that was recently issued, it was found out that Tract L is still under the ownership of the Building Authority and needed to be deeded over to Foothills Park & Recreation District. The Building Authority needed to have a meeting in anticipation of the COP issuance and officially transfer the deed from the Building Authority to the District. A volunteer was asked for from the Board to be on the Building Authority Board; Director Bielkiewicz volunteered. There was a meeting where Mr. Hopp was the only remaining board member and appointed Dennis Weiner as a board member, Dennis Weiner and Mr. Hopp appointed Mike Bielkiewicz as a board member. The deed was conveyed over to the District, that has been recorded. Mr. Hopp recognized this agenda item is a ratification of Director Bielkiewicz to be appointed to the Building Authority. He explained since there was business this year, there will be an annual meeting in December and it is anticipated the Building Authority will no longer be needed.

Mr. Rufien discussed 2015 was the last time the Building Authority did anything. Rather than take a full action to dissolve it, it essentially went dormant. That probably will be the next discussion, does it go dormant again? That will likely happen for at least a couple of years just to make sure another clean-up item like this doesn't surface.

MOTION: Director Trimble moved that the Foothills Board of Directors ratify the decision to appoint Michael Bielkiewicz to the Foothills Park and Recreation District Building Authority Board of Directors. Director James seconded the motion. Poll of the Board: Director Bielkiewicz, abstain; Director Trimble, aye; Director James, aye; Director Butman, aye; Director Meyer, aye. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp discussed that the sale of Certificates of Participation was on Wednesday, August 18th. The sale was very successful; the rates were slightly better than thought, he explained. It is anticipated that \$35 million will be deposited on September 1st, Mr. Hopp discussed.

From a COVID perspective, Mr. Hopp said there has been requirements for Children's Programs, which are similar to schools, where masks are required, and there is a vaccination requirement or testing starting September 7th. Barb Butler added it also affects middle school sports programs because they are part of the school system, and elaborated.

Mr. Hopp talked about CARES funding the District received to help reimburse expenses associated with COVID. With the ARP legislation, the District did not get any direct funding; however, the state, counties, and municipalities did. The Special District Association has continued to advocate on the behalf of special districts with the State Legislature and the Governor. There is a template letter from SDA for special districts to use to contact elected officials that could come from the District's elected officials, or approval for staff to do so. Mr. Hopp summarized some of the impacts on special districts that are cited in the letter. SDA is asking special districts, if they are willing, to send a letter to the Governor, President of the Senate, Speaker of the House, and any Representative or State Senator that represents any of our areas. Mr. Hopp asked concurrence from the Board

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to send the letter, and who the letter should come from. The Board concurred to have letters sent from all of the directors on the Board.

Director James asked if there are any thoughts on the District leadership requiring vaccines for employees. Mr. Hopp said it's been a topic of conversation and other entities are having similar conversations. Staff feel the District is following the Jefferson County and State guidelines, Mr. Hopp elaborated.

IX. DISCUSSION ITEMS:

A. Phase II Energy Performance Investment Grade Audit (IGA)

Referring to the memo provided, Mr. Hopp gave background information and said staff have worked through the IGA process with McKinstry. Representatives from McKinstry were in attendance to present their findings and some recommended projects for improvements throughout the facilities. Mr. Hopp thanked Terry Green who worked very hard on the Phase I process and now on the Phase II process. He indicated the intent is for the Board to hear all of their findings and the costs associated. Based on Board feedback and some variables, Mr. Hopp explained, staff can come back with a project recommendation at the September meeting.

Regional Vice President with McKinstry, Leslie Larocque, introduced Stephan Rank, Project Director; Ashley Brasovan, Account Executive; Adam Allington, Lead Energy Engineer. An Executive Summary of the Investment Grade Audit Report was included in the board packet and Ms. Brasovan distributed a Facility Improvement Measures handout. Using Power Point, Ms. Brasovan went through the IGA results and all of their findings from the last two years. Four key points were the focus: reducing maintenance challenges throughout the District, decreasing the frequency of emergency repairs throughout all the buildings, improving building comfort; addressing end-of-life equipment and deferred maintenance throughout all the facilities; redirecting the utility cost and operational cost the District is currently spending to help fund part of the project along with the COP; focusing on designing the new equipment to operate in a COVID environment. Mr. Allington went through the facility improvement measures (FIMS) as shown on the handout.

Mr. Rink presented a summary and expressed thanks to Foothills' staff for the collaboration.

Director Meyer asked do we want to bite all this off all at one time versus doing one building now, wait a little time for the next building, so that in 20 years we're not in the same boat of having to replace everything at the exact same time. It seems like the recommendation is to replace everything that's old, should we be trying to stagger it. Mr. Rank discussed there are some synergies, wouldn't do it over a 20-year window, and elaborated.

Director Meyer discussed the thought that savings would be a little bit higher than they are and thought it was going to pay for itself over some amount of time, recognized that equipment needs replaced, and expressed concern about a catastrophic failure of one of the facilities. He questioned are there things we should be evaluating a little more closely?

Mr. Hopp said certainly potential revenue loss would be factored in if there were a catastrophic failure of a particular piece of equipment that's at its end of useful life now, what does that mean for the Edge, Ridge, Lilley Gulch or any of the other facilities, those certainly should have a very high priority. There was discussion about light replacement.

Mr. Hopp discussed funding would include a portion of the COPs. He reminded that the Board had spent a lot of time evaluating adding on to the facilities and a whole variety of things and what kept resonating with this

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Board and staff is that the District should take care of what it has rather than build something brand new. The District has aging facilities and a lot times things are being done to get by. Staff have been more reactive than proactive and this is a large proactive project that improves existing facilities. Prioritizing is the kind of feedback staff would like to get from the Board. Mr. Hopp acknowledged that given the amount the pools are going to be, given the amount the clubhouse is going to be, \$12 million is going to be a reach with COP dollars. Staff did apply for DOLA funds for the solar array, that's a variable. There may be some other capital funds to look at. He proposed this is an opportunity to take care of what the District has with a significant investment in facilities. Mr. Hopp reiterated it's not the kind of project people can see, but when a heat recovery unit or rooftop unit goes down and a portion of a building has to close for six months and it's a revenue producer, they are not going to be happy. It is a proactive way to address things.

Director James expressed not wanting to see the pools, trail, and clubhouse projects be cut back because of this project; the Board agreed. Is there a way to see where the estimates for construction of the other projects come in and then do a portion of this?

Mr. Hopp proposed staff can look at revenue sources and work with McKinstry and come back in September with some recommended projects.

B. Finance Update

Dennis Weiner reported the financial update through July 31, 2021 as included in the packet. Touching on the details of the report, Mr. Weiner discussed year-to-date operating revenues, operating expenditures year-to-date, net operating loss, non-operating revenue and expenditures. Looking at the bottom line through July 31st, net revenue was better than the plan year-to-date.

X. ADJOURNMENT:

The regular meeting was adjourned at 8:02pm. The next regular board meeting will be held at 6pm on Tuesday, September 28, 2021.

Submitted by: Richelle Riley, Recording Secretary