Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

February 22, 2022 – 6pm
Peak Community & Wellness Center, 6612 S Ward St., Littleton

Zoom Option:

You are invited to a Zoom webinar.
When: Feb 22, 2022 06:00 PM Mountain Time (US and Canada)
Topic: Board Meeting 2/22/2022Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_2Vea12OUQjmhaVaKSd3vMQ
After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

I. CALL TO ORDER (Maple Room)

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. APPROVAL OF JANUARY 25, 2022 MINUTES

VI. COMMUNITY COMMENTS
For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

A. Foothills Foundation Check Presentation
B. Part-time Scholarship Award Recipients - Ronald Hopp

VII. DECISION ITEMS
A. May 3, 2022 Ballot Language Resolution/Kipling Villas - Ronald Hopp
B. Foothills Fieldhouse East Rink Floor Replacement Contract - Andy Scinski

VIII. EXECUTIVE DIRECTOR'S REPORT

IX. DISCUSSION ITEMS
A. Finance Update - Dennis Weiner
B. Foothills Golf Course Clubhouse Update - Ronald Hopp

X. EXECUTIVE SESSION
A. Personnel Matters per 24-6-402(4)(f), C.R.S.

XI. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT
REGULAR BOARD OF DIRECTORS MEETING

December 14, 2021

Zoom Option:
You are invited to a Zoom webinar.
When: Dec 14, 2021 06:00 PM Mountain Time (US and Canada)
Topic: Board Meeting 12/14/2021 Register in advance for this webinar:
https://us02web.zoom.us/webinar/register/WN_5clkg49vSOCqwGsCSPKIyA
After registering, you will receive a confirmation email containing information about joining the webinar.

I. CALL TO ORDER: Director Bielkiewicz called the regular meeting to order at 6pm.

II. PLEDGE OF ALLEGIANCE: Director Bielkiewicz led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

III. ROLL CALL:

Director Bielkiewicz:	Present
Director Trimble:	Present
Director James:	Present
Director Butman:	Present
Director Meyer:	Absent

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Trimble moved that the Foothills Board of Directors approve the December 14, 2021 agenda as submitted. Director James seconded the motion. Poll of the Board**:** Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

V. APPROVAL OF NOVEMBER 9, 2021 MINUTES:

MOTION: Director James moved that the Foothills Board of Directors approve the minutes of the November 9, 2021 board meeting as submitted. Director Butman seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Nancy Werkmeister, Wheat Ridge, Foothills Ladies 18, thanked the Board for their time and effort they have put in, and Mr. Hopp and staff and the architect firm have put in to get this clubhouse off the ground; a lot of people are very thankful.

VII. DECISION ITEMS:

A. 2022 Budget

Ronald Hopp recalled the 2022 Proposed Budget has been prepared by staff and presented to the Board in October and November. The approach to the budget was based on a normal year, he explained, as far as COVID goes.

Mr. Hopp outlined the most significant changes from the initial budget to the final budget, mostly related to capital and carry-over funds. The budget is balanced at $73,573,076, both revenues and expenditures. He provided the same PowerPoint presentation with the new numbers, detailing what has changed from the proposed budget until now. Mr. Hopp broke down the revenues and expenditures for the District, long-term debt payment analysis, revenues and expenditures for Administration; Parks, Planning and Construction; Leisure Services; Golf. He detailed the reconciliation spreadsheet showing a balanced budget. Mr. Hopp answered questions from the Board.

Mr. Hopp discussed the resolutions included in the packet for the Board's consideration. A public notice was published in the Jeffco Transcript and the budget has been open for public inspection during business hours, it was reviewed at the October 26th and November 9th board meetings, and the public hearing on the budget was scheduled for tonight.

- Public Hearing

  Director Bielkiewicz opened the Public Hearing to take comments on the 2022 Budget at 6:25pm. There were no public comments. Director Bielkiewicz closed the Public Hearing at 6:26pm.

MOTION: Director James moved that the Foothills Board of Directors approve Resolution No. 21-009 to Adopt the 2022 Budget for the Foothills Park & Recreation District; Resolution No. 21-010 to Appropriate the 2022 Budget for the Foothills Park & Recreation District; and Resolution No. 21-011 to Levy 2022 Property Taxes for the Foothills Park & Recreation District. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

B. Columbine West and Sixth Avenue West Pools CM/GC Contract

According to the memo provided, Mr. Hopp said staff used a very similar process that was used with the clubhouse CM/CG selection. He explained an RFP was issued for a Construction Manager as Constructor for Columbine West and Sixth Avenue West Pools, six submittals were received. Derek Eberhardt, Dennis Weiner, Bryan Reno, Mira Theisen with Perkins&Will, and Mr. Hopp reviewed the submittals and narrowed them down to three firms that were interviewed. FCI Constructors, Inc. was selected, Mr. Hopp discussed. The proposal was provided to the Board. Mr. Hopp described the process related to CM/GC agreements; pre-construction, guaranteed maximum price. The same contract will be used for this CM/GC as with Adolfson Peterson for the clubhouse project.

In summary, Mr. Hopp said staff are asking the Board to approve FCI Constructors, Inc. for CM/GC for pre-construction services and the intent is that they will be utilized as the general contractor. Once the design is finalized, they provide the District with an acceptable guaranteed maximum price (GMP) and that GMP would be a future agenda item for the Board's consideration.

MOTION: Director Trimble moved that the Foothills Board of Directors approve and authorize the Executive Director to execute CM/GC agreements with FCI Constructors, Inc. to provide preconstruction and construction services for the Columbine West and Sixth Avenue West Pools Project as discussed, subject to staff and legal counsel approval. Director Butman seconded the motion. Poll of the Board: Director

Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

C. Columbine West and Sixth Avenue West Pools Repair Project

Derek Eberhardt discussed that staff have identified several repairs to be completed prior to summer 2022, and pointed out a proposal from Progressive Commercial Aquatics to provide construction services for pool repairs at Sixth Avenue West and Columbine West Pools. Referring to the memo provided, he explained an RFP was sent out to seven pre-qualified contractors. One bid was received. Mr. Eberhardt discussed staff are happy about the bid that was received because they have an excellent reputation and staff have worked with them before with other projects, and he outlined the proposal. He reiterated staff are recommending the contract be awarded to Progressive Commercial Aquatics. Mr. Eberhardt answered questions from the Board.

Director Trimble recognized these repairs are things that need to be done regardless of the improvements; Mr. Eberhardt confirmed they are repairs that are going to stay. He added that part of the Columbine West Pool renovation is that they are going to be taking out a portion of the west wall and are trying to evaluate if it can be reused in the zero depth area that will be added on to the complex.

MOTION: Director James moved that the Foothills Board of Directors approve and authorize the Executive Director to execute an agreement with Progressive Commercial Aquatics, Inc. to provide pool repair construction services for the Columbine West and Sixth Avenue West Pools as discussed, subject to staff and legal counsel approval. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

D. 2022 Neighborhood Parks Design Contract

Colin Insley discussed the 2022 Neighborhood Parks Design proposal from the Architerra Group for the final parks to be done on the 2017 Mill Levy Park Improvement program. Referring to the memo provided, Mr. Insley detailed the improvements for Jim Hoida Memorial Park, Lakehurst West Park, Westbury Park, West Laurel Park, Willow Creek Park.

Also on that list is Columbine West Park, Mr. Insley outlined those improvements. Staff decided it would be efficient to allow Perkins&Will to bring in the sub-contractor and streamline it with the Columbine West Pool project. Staff will bring it back to the Board for additional approval once the scope is finalized. He recalled that Lilley Pad playground was on that list but was completed in 2020.

Mr. Insley clarified this will be a schematic design phase. Staff will come back to the Board with a proposal when the scope and cost estimates are finalized for construction and project administration. Mr. Insley answered questions from the Board.

MOTION: Director Trimble moved that the Foothills Board of Directors approve the proposal from the Architerra Group to include base mapping and conceptual design work for Jim Hoida Memorial Park, Lakehurst West Park, Westbury Park, West Laurel Park and Willow Creek Park in the amount of $111,195 subject to staff and legal counsel approval. Director Butman seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

E. Golf Courses Concessionaire Agreement

Tom Woodard presented the golf course concession agreement with Premier Restaurant Group as provided in the packet. He indicated they are the current provider of food and beverage services at both golf courses, and

have provided food and beverage services at the District's golf courses for 18 years. This is a three-year agreement and takes the District through the 2024 season, he discussed. Mr. Woodard outlined the agreement terms for each, Meadows Golf Club and Foothills Golf Course. He discussed the stages during the clubhouse construction period, and when the new clubhouse opens. Mr. Woodard said that prior to this three-year agreement, the concessions agreement was on an annual basis.

Mr. Woodard answered questions from the Board. In answer to Director Trimble, Mr. Woodard discussed the concessionaire being able to provide quality food service for large groups. Mr. Woodard pointed out that this agreement gets the District through the first year of the new clubhouse in 2024. At the end of 2024, the plan is to issue a Request for Proposal, he explained. In answer to Director Bielkiewicz, it was discussed there can be an addendum to the agreement if the clubhouse doesn't get finished in 2023.

Mr. Hopp added the agreement is structured so that if the concessionaire sticks with the District, it gives them a year of having a chance to make the new clubhouse work. They are interested in continuing, but staff fully intend to issue and RFP; they basically will have a year rehearsal.

MOTION: Director Butman moved that the Foothills Board of Directors approve the terms for a restaurant concessionaire agreement with Premier Restaurant Management for Meadows and Foothills Golf Courses for 2022 – 2024 and authorize the Executive Director to execute an agreement as discussed subject to district counsel and staff approval. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

F. 2021 Audit Contract

Dennis Weiner discussed the District had a four-year agreement in place with Eide Bailly for financial statement and audit services. The final year of that agreement was the audit of 2020. Staff has negotiated a one-year agreement with Eide Bailly, included in the packet. Mr. Weiner outlined the new agreement for 2021 services, and compared it to the prior agreement. Paul Kane, with Eide Bailly, was in attendance. Mr. Weiner answered questions from the Board. He recalled the conversation from the last meeting was to enter into a one-year agreement then go out, potentially, with an RFP to see what competition looks like next year.

MOTION: Director James moved that the Foothills Board of Directors authorize the Acting Chair of the Board, Michael Bielkiewicz, on behalf of the District, to enter into an agreement with Eide Bailly LLP to perform the audit for 2021. Director Butman seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

G. Board Meeting Schedule/Posting Locations

For many years now board meetings have been held on the fourth Tuesday of the month except for March, November and December where they are held the second Tuesday of the month, Mr. Hopp explained. Mr. Hopp discussed dates provided in the memo, and meeting posting locations. There was discussion regarding time between the March and April meetings. Staff can monitor agenda items for whether there is a need for an added meeting in April.

MOTION: Director Butman moved that the Foothills Board of Directors approve the recommended meeting dates for 2022 and also approve Resolution No. 21-012 to establish posting locations for the year 2022 as discussed. Director James seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp provided an update on the current COVID-19 Mask Requirement mandate. He thanked everyone who donated to the Foothills Food and Toy Drive benefiting the Jeffco Action Center.

Colin Insley, Sarah McAfee and Mr. Hopp virtually attended the Jefferson County Open Space Advisory Committee meeting where the District's Dutch Creek Trail Grant application was presented. Recommended funding was approved unanimously by the committee which is now being recommended to the Board of County Commissioners.

Mr. Hopp discussed that staff decided to move Hops in the Park to May 14, 2022 and plan to put it by the amphitheater.

The 2022 budget passed nearly $4.7 million for capital improvements and equipment, Mr. Hopp discussed. A spreadsheet of all the equipment and various capital projects will likely be part of the January meeting. There are a few items that because of commodities, lead times, etc., staff needed to get an order placed. Ahead of getting the full list to the Board, Mr. Hopp detailed the Toro 5900, two Toro Zero Turn Mowers, and 2022 Model 552 AC Zamboni that if there are no objections, staff would like to get those orders in. With long lead times, those vendors are saying the orders need to get in. There were no objections, staff can bring the full list to the next meeting.

Adding to the report, Mr. Hopp said he and Paul Rufien virtually attended the Planning Commission meeting last Wednesday, it was the final plat for Red Rocks Ranch 3A and 3B. Mr. Rufien had made a statement at the beginning of that meeting about the whole inclusion issue. Mr. Rufien explained it was necessary to do that to preserve the District's position for the ongoing litigation to carry it forward into this particular filing, and elaborated.

Mr. Hopp informed the Board that former employee of the District and most recently a board member, John Bradley, passed away a couple of weeks ago.

There was discussion about the amazing murals that have been done around the District. There was discussion on the process for the temporary trailer at the Grove and accommodations during the clubhouse construction project; Mr. Hopp indicated there is a lot of evaluation going on with that.

IX. DISCUSSION ITEMS:

X. ADJOURNMENT:

The regular meeting was adjourned at 7:19pm. The next regular board meeting will be held at 6pm on Tuesday, January 25, 2022.

Submitted by: Richelle Riley, Recording Secretary

Foothills
Park & Recreation District

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DATE: **February 22, 2022**

MEMO TO: **Foothills Board of Directors**

FROM: **Ronald Hopp, Executive Director**

SUBJECT: **Part-time Employee Scholarship Award Recipients**

The Scholarship Committee would like to thank the part-time staff who took the time and effort to apply for the scholarship. We applaud those employees who balance work, school, and community involvement. Each applicant submitted essays to share with us their contributions to their community, achievements in school, and future goals.

The Foothills Scholarship was made possible by the Board of Directors, who created the opportunity to financially help part-time staff pursue their goals towards higher education. The Scholarship Committee is pleased to announce the recipients of the $500 Scholarship offered by Foothills.

The first recipient is **Zoe Bratton** who works in Aquatics as an Assistant Pool Manager. She is currently a student at Colorado School of Mines studying for a degree in Chemistry. After graduation, she plans on attending a graduate program or medical school. Zoe would like to have a career in research for either the medical side of chemistry or the biochemical side. She plans on participating in a community orchestra and share her love of music with others. Prior to the pandemic, Zoe would volunteer to play in Children's Hospital and Nursing Homes. This is something she plans to continue in the future. She also hopes to share her love of the STEM program with children, especially young girls.

The second recipient is **Julia Dufficy**. Julia works in the Children's Program as a Program Aid. She is currently attending University of Colorado-Denver working towards a degree in Psychology. Julia plans to obtain her Master's Degree with hopes to one day be a school Counselor. Julia knows the impact on a child having an adult they can trust and rely on during difficult times. She hopes to one day be an outlet to a child who is struggling. Julia volunteers at the non-profit Starting from Scratch where she learned the importance of inclusion for children with neurodiversity to participate in everyday activities.

The third recipient is **Sarah Curtis**. Sarah works in Children's Program as an Administrative Assistant. She is a second year student at Liberty University studying Pre-Law. Sarah is planning on a degree in Communications with a focus in Parks and Resource Management. Sarah started her own business from ground up with the idea to solve the education challenges in the cosmetology industry. She currently volunteers for state and national Community College competitions as a guest judge. She hopes to use her skills in business and her education to foster the love and understanding for our wildlife and the preservation of our environment.

The District and the Scholarship Committee extend sincerest congratulations to Zoe, Julia and Sarah. We offer our warmest wishes to all applicants as they continue their studies. We encourage more staff to apply for the next scholarship offered.

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DATE: **February 22, 2022**

MEMO TO: **Foothills Board of Directors**

FROM: **Ronald Hopp, Executive Director**

SUBJECT: **Ballot Language Resolution/Kipling Villas**

The District is required to certify the ballot content for the May 3, 2022 Election by March 4, 2022.

The attached resolution includes the ballot language that has been reviewed by staff and District Legal Counsel, Paul Rufien. If approved by the voters on May 3, 2022, the amount of annual property tax revenue as a result of the continuation of 4.105 mills for Kipling Villas Sub-District (Sub-District B) would be $110,764 in 2023, based on current assessed valuations, and will change either up or down in future years depending on assessed valuation changes. The revenue will be used for general maintenance including capital improvements and operational priorities in Kipling Villas. Staff recommends approval of the ballot language as submitted.

MOTION: I move that the Foothills Board of Directors approve Resolution No. 22-002 for the May 3, 2022 Election as discussed.

No. 22-002

RESOLUTION
TO ADOPT BALLOT LANGUAGE FOR THE
MAY 3, 2022 COORDINATED ELECTION

WHEREAS, on January 25, 2022, the Board of Directors of Foothills Park & Recreation District ("District") adopted an Election Resolution to appoint a Designated Election Official and conduct the May 2, 2022 Regular Election; and

WHEREAS, the Board of Directors of the District has determined that it is in the best interest of its constituents in Kipling Villas Sub-District (Sub-District B) to continue the currently existing mill levy associated with general obligation debt pursuant to the terms of the ballot question that is set forth in this Resolution; and

WHEREAS, in accordance with the provisions of Article X, Section 20 of the Colorado Constitution, the Special District Act ("Act") and the Uniform Election Code of 1992, as amended ("Code"), an election will be conducted by mail ballot to authorize the continuation of the subject mill levy; and

NOW, THEREFORE, be it resolved by the Board of Directors of the Foothills Park & Recreation District in the County of Jefferson, State of Colorado that the ballot language for the continuation of the subject mill levy for Kipling Villas Sub-District (Sub-District B) to be submitted at the May 3, 2022 Regular Election shall be in substantially the following form:

> WITHOUT INCREASING THE TAX RATE CURRENTLY BEING LEVIED BY FOOTHILLS PARK & RECREATION DISTRICT'S KIPLING VILLAS SUB-DISTRICT (SUB-DISTRICT B) FOR THE PAYMENT OF DEBT ON GENERAL OBLIGATION BONDS, SHALL THE DISTRICT CONTINUE TO COLLECT SUCH 4.105 MILLS GENERATING UP TO $110,764 IN PROPERTY TAX REVENUE IN 2023 AND SUCH ADDITIONAL AMOUNTS GENERATED ANNUALLY THEREAFTER TO BE USED FOR PURPOSES INCLUDING CAPITAL IMPROVEMENTS AND OPERATIONAL PRIORITIES IN ORDER TO STABILIZE AND ENHANCE THE GREENBELT LANDSCAPING PROVIDED BY THE DISTRICT TO ALL KIPLING VILLA'S RESIDENTS, DIRECTLY RELATED TO:
>
> - MAINTAINING, CONSERVING AND IMPROVING THE KIPLING VILLAS GREENBELTS, LANDSCAPE BEDS AND SITE FURNISHINGS;
> - IMPROVING AND MAINTAINING EXISTING WALKING TRAILS WITHIN KIPLING VILLAS;
> - ENHANCING WATER CONSERVATION BY REPLACING, IMPROVING AND MODIFYING AGING IRRIGATION SYSTEMS WITHIN THE KIPLING VILLAS GREENBELTS AND LANDSCAPE BEDS;
>
> AND SHALL SUCH REVENUES CONTINUE TO BE COLLECTED, RETAINED AND SPENT AS VOTER APPROVED REVENUE AND SPENDING AS PROVIDED BY THE COLORADO CONSTITUTION AND COLORADO REVISED STATUTES; ALL DONE WITH OVERSIGHT BY AN ELECTED CITIZEN BOARD AND SUBJECT TO AN INDEPENDENT AUDIT PUBLISHED ON THE DISTRICT'S WEB SITE?

Severability. If any part or provision of this Resolution is adjudged to be unenforceable or invalid,

such judgment shall not affect, impair, or invalidate the remaining provisions of this Resolution, it being the Board's intention that the various provisions hereof are severable.

Repealer. All acts, orders, and resolutions, or parts thereof, of the Board that are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.

Ratification of January 3, 2022 Resolution. Unless deemed inconsistent with this Resolution, all terms and conditions of the District's January 25, 2022 Resolution to appoint a Designated Election Official and conduct a May 3, 2022 regular election shall remain in full force and effect.

Effective Date. The provisions of this Resolution shall take effect immediately.

ADOPTED AND APPROVED this 22nd day of February, 2022.

_____
Michael Bielkiewicz, Acting Chair

_____
Kyle Butman, Secretary

Foothills
Park & Recreation District
Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: **February 22, 2022**

MEMO TO: **Foothills Board of Directors**

FROM: **Andy Scinski, Athletics Supervisor – Indoor Fields/Arena**
Barb Butler, Director of Recreation Programs

SUBJECT: **Foothills Fieldhouse East Rink Floor Replacement Contract**

The District's 2022 budget includes capital funds identified for the purchase and installation of a new sports court surface for the east rink of the Foothills Fieldhouse.

The current surface was originally installed in 2004 and has reached the end of its useful life. Staff has conducted a thorough competitive process soliciting bids from five different sports flooring companies. A total of four bids were received. The lowest responsive bid in the amount of $96,692 was received from Sports Court of the Rockies, LLC. The attached proposal includes removal of the existing surface and installation of a new surface on the east rink.

Staff recommends approval of the bid from Sports Court of the Rockies, LLC.

MOTION: I move that the Foothills Board of Directors approve the proposal from Sports Court of the Rockies, LLC for removal and replacement of the Foothills Fieldhouse Sports Court Surface, east rink, in the amount of $96,692 and authorize the Executive Director to execute all contract documents as discussed, subject to District Legal Counsel and staff approval.

Exhibit A

SPORT COURT OF THE ROCKIES, LLC
3395 Carder Court, Unit C-300
Highlands Ranch, CO 80126

ESTIMATE
INDOOR SPORT COURT

CUSTOMER:	**FOOTHILLS PARK & RECREATION DISTRICT**		
ATTN:	**FOOTHILLS FIELDHOUSE - Indoor Turf Project**		
PROJECT:	**Andy Scinski - Fieldhouse Supervisor**		
Address:	3606 S Independence Street		
City:	Denver	**ZIP:**	80235
Phone:	303-409-2370	**STATE:**	CO
Email:	ascinski@fhprd.org		

ESTIMATE
Indoor Gym
80'x180'
14,400 sq.ft

SPORT COURT PERFORMANCE FLOORING SYSTEM

GAME COURT SURFACE - DEFENSE™	$	72,000
GAME COURT STABILIZING FABRIC (Underlayment)		5,472
GAME LINE PAINTING		4,800
SPORT COURT - Roller Hockey, Pickleball (2), Roller Rink		
SITE PREPARATION - Removal of Old System (Palletized), Vaccuum / Clean Sweep		3,600
INSTALLATION		7,406
SHIPPING & HANDLING		3,414
TOTAL PROJECT COSTS: (price firm 30 days from date of estimate)	**$**	**96,692**

Main Rink Color: TBD Crease Area: TBD Other: TBD

PROJECT - TERMS & CONDITIONS

PROJECT COSTS

Total Project Costs above, includes the costs for Sport Court of the Rockies LLC ("SCOR") to provide services to install all components identified above, all labor, equipment, supply costs, and the associated shipping, handling and sales taxes to complete the project.

GENERAL CONDITIONS OF THE CONTRACT

Above price is basedon current scope of work, if project scope is changed, estimated costs will be adjusted. SCOR carries a $1,000,000 insurance policy with a $4,000,000 umbrella liability insurance policy and current workmen's compensation on all employees. Costs of permits, association fees, survey and other compliance costs are the responsibility of the homeowner and will be charged on a cost-plus basis. These costs are not included in the above estimated costs of the project.

PAYMENT FOR WORK

The Court shall be completed according to standard industry practices for the sum (including tax, if applicable) as finalized in the executed estimate ("contract price"), subject to change orders as provided below. The customer agrees to pay for the project according to the following schedule:

SPORT COURT ESTIMATE		$	96,692	From Above
PROJECT COST		**$**	**96,692**	
Payment No. 1	50.0%	$	48,346	Due on signing of contract
Final Payment	50.0%	$	48,346	Due immediately upon substantial completion of the Project
TOTAL PAYMENTS		**$**	**96,692**	

Total Project Cost includes the costs for Sport Court of the Rockies to design, develop and install your Sport Court system, which includes the components identified above, all labor, equipment, supply costs, and the associated shipping, handling and sales taxes to complete the project.
(1) ABOVE PRICE IS BASED ON CURRENT SCOPE OF WORK, IF PROJECT SCOPE IS CHANGED, COST ESTIMATE WILL BE ADJUSTED.

All payments shall be due on or before five days after presentation of invoices for services and materials. If customer defaults in the timely payment of the agreed contract price or any part thereof, SCOR may immediately stop work on the court until customer's account is paid current. Late payments shall accrue interest at one and one-half per cent (1 1/2%) per month, calculated from the date of delinquency Customer agrees to pay such late fees as well as costs of collection of unpaid amounts, including reasonable attorney fees.

ALL COMPONENTS OF THE COURT SHALL REMAIN THE PROPERTY OF SCOR UNTIL THE CONTRACT PRICE IS FULLY PAID. Customer hereby grants SCOR an irrevocable license to peaceably enter upon Property and remove all components of the Court other than the concrete foundation in the event the Customer, for any reason, does not pay the Contract price in full.

SCOR accepts Visa, Mastercard and American Express. Any invoices greater than $1000 will be subject to a 3.0% Credit Card Processing Fee. SCOR DOES NOT INITIATE OR ACCEPT WIRE TRANSFERS AS A FORM OF PAYMENT.

GUARANTEE

SPORT COURT

SPORT COURT OF THE ROCKIES, LLC
3395 Carder Court, Unit C-300
Highlands Ranch, CO 80126

S.C.O.R.E. SPORTS SPECIALISTS

ESTIMATE
INDOOR SPORT COURT

All work completed by SCOR under this agreement is guaranteed against defects in workmanship or materials for a period of one (1) year from the date of installation, unless specifically waived elsewhere in the agreement or in a separate written agreement signed by authorized agent authorized to accept this agreement. SCOR's liability under this agreement is limited to errors and omissions proximately caused by SCOR in the performance of its work as described in the agreement. Under no circumstance shall the actual amount of damages exceed the total amount paid to SCOR for the work performed. There is no guarantee of drainage where the slope provided or allowable is less than two percent (2%).

ACCEPTANCE OF CONTRACT

By signing below, Customer acknowledges reading this contract, and accepts terms and conditions of the contract, including the "Additional Terms of Contract" on the back side of this contract, which terms are incorporated into the Contract. Customer acknowledges receipt of a copy of this document. Acceptance of Customers order is subject to approval and acceptance by an authorized officer of SCOR.

CANCELLATION CLAUSE

You, the Customer, may cancel this transaction at any time within three (3) business days after the date of this transaction by delivering written notice of cancellation to the office located at the above address. Restocking fees of up to 25% may be incurred on components already ordered, and will be charged back to customer in cases of cancellation.

ADDITIONAL TERMS OF THE CONTRACT

1. **Scope of Contract Work.** Customer should not assume that any work other than what is shown on this Contract. Customer is solely responsible for having all desired construction or specifications reflected in this contract. SCOR assumes no responsibility for the performance of any work or obligation not expressly set out in this contract.

2. **Concrete Work.** Customer acknowledges that site preparation and concrete work were not performed by SCOR.

3. **Electrical.** If applicable, all electrical hook-ups are to be performed by a certified electrician. The cost of the electrician is not included in any portion of the worksheet or contract unless specifically identified. Light systems require to be installed based on SCOR light specifications as identified.

4. **Permits, Easements and Homeowners Associations.** Customer is responsible for requesting and obtaining any applicable permits and homeowners assocation approvals to perform the above work unless otherwise agreed upon. SCOR will help provide documentation or specification materials in order to successfully obtain such approvals. In addition, SCOR will be responsible for requesting the location of any underground cables prior to the start of work. All permit fees and associated

5. **Change Orders.** Subject only to paragraph 12 below, changes, however minor, will not be made to the specifications for the court without a written change order signed by both customer and SCOR. Any change resulting in additional cost in the performance of the contract must be agreed to in writing before the change will be implemented.

6. **Floor & Existing Equipment.** Floor area must be mopped cleaned and cleared of debris prior to installation. If our installers are required to move equipment or clean up installation area, there will be an additional labor charge at the rate of $100.00 per hour. All bleachers, portable goals, equipment, existing cove base (if applicable), supplies, etc. must be removed from floor area prior to installation of floor system. SCOR assumes no liability or responsibility for the removal and / or reinstallation of such items.

7. **Site Conditions.** Lights, HVAC (both heating and AC), basketball backstops and all overhead work must be completed and operational before our crew can start. All doors and thresholds must be installed in the gym and doors must have the ability to be locked by SCOR. No other trades or activities can be scheduled in the gym area while the floor is being installed, sanded and finished and shall remain closed for 5 days after completion to allow for curing.

8. **Site Conditions Continued.** Once product is delivered to job location it is the responsibility of the facility owner / general contractor to assure that the materials are stored in a clean, dry and secure location. Any loss due to theft before or during the installation will be the responsibility of the facility owner / general contractor.

9. **Court Design and Line / Logo Painting.** Game lining and floor layout has been designated and approved at the time of entering into this agreement. No changes however minor they may appear can be made without written instructions. Any changes requested will generally result in an additional cost to the customer and must be resolved in writing before the work is performed.

10. **Court Conditions During Construction.** Permanent heat, light and ventilation shall be installed and operating during and after installation, maintaining a temperature between 65 degrees F and 75 degrees F and a relative humidity range of 35% to 50%.

11. **Completion Date.** SCOR cannot guarantee any specific date for any phase of installation or completion of the court. Customer acknowledges that inclement weather, labor or materials shortages, or other similar matters may cause unanticipated delays in completion of the court.

12. **Construction Work Conditions.** The customer acknowledges that installation of the court will result in noise and dust during the construction process, and releases SCOR from all claims and liabilities pertaining thereto.

13. **Adjustment of Contract Measurements.** In the installation of the court, SCOR has the right to adjust any measurement without securing customer's permission, provided such adjustment does not exceed 1% (plus or minus) of the contract measurement or dimension.

14. **Insurance.** SCOR assumes risk of loss of or damage to the components of the court until the transfer of title upon payment in full of the purchase price, and may, in its discretion, maintain casualty insurance thereon.

15. **Use of Subcontractors.** SCOR may engage subcontractors for the performance of all or part of this contract.

16. **Work Site Clean-Up.** SCOR agrees to reasonably clean up the work site and access area after installation is completed, and to remove all excess installation materials and wastes unless otherwise noted.

SPORT COURT OF THE ROCKIES, LLC
3395 Carder Court, Unit C-300
Highlands Ranch, CO 80126

ESTIMATE
INDOOR SPORT COURT

17 **Warranties.** ANY WARRANTIES IN THE PHYSICAL COMPONENTS OF THE GAME COURT OTHER THAN THE CONCRETE FOUNDATION ARE ISSUED DIRECTLY BY CONNER SPORT COURT, INT'L. THE MANUFACTURER, AND NOT BY SCOR, INC. DBA SPORT COURT OF THE ROCKIES. SCOR, INC HEREBY ASSIGNS ANY SUCH WARRANTIES TO THE CUSTOMER. UPON WRITTEN NOTICE OF A WARRANTY CLAIM, CONNOR SPORT COURT INT'L SHALL HAVE A REASONABLE TIME TO INSPECT THE COURT, AND MAKE DETERMINATION AS TO WHETHER A VALID WARRANTY CLAIM HAS BEEN MADE. IN THE EVENT THAT CUSTOMER HAS A VALID WARRANTY CLAIM, CONNOR SPORT COURT, INT'L, AT ITS SOLE OPTION, AGREE TO REPLACE, REPAIR OR CORRECT THE PROBLEM AT NO CHARGE TO THE CUSTOMER. ALL OTHER WARRANTIES BY SPORT COURT TO CUSTOMER, EXPRESS OR IMPLIED ARE HEREBY EXCLUDED TO THE EXTENT PERMITTED BY APPLICABLE LAW.

18. **Concrete Appearance.** Customer is advised that the concrete used in the foundation of the court will often crack, but that such cracks may adversely affect the structural integrity of the court.

19. **Use of Photographs.** Customer agrees to permit SCOR to use photographs of Customer's court, including people using the court (i.e. talent) for marketing purposes. Contractor will not identify the Customer's name or house address while using the photographs.

Executed:

Customer:	FOOTHILLS PARK & RECREATION DISTRICT	**SCOR:**	
By signing below, customer acknowledges he/she has read and understands all additional terms of the contract.			
By:		By:	*/s/ Randy Resley*
Name:		Name:	Randy Resley
Date:		Date:	11/8/2021

Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: **February 22, 2022**

MEMO TO: **Foothills Board of Directors**

FROM: **Ronald Hopp, Executive Director**

SUBJECT: **Executive Director's Report**

Please welcome the new staff who have started working for the District and also please welcome back our rehired staff! We are excited to have them as part of our team!

Name	Department
Erik Anaya	Foothills Fieldhouse
Jacob Bielkiewicz	Lilley Gulch Recreation Center
Cassidy Clark	Ridge Pool
Miles Miller	Lilley Gulch Recreation Center
Tyson Smith	Youth and Middle School Sports
Preston Wendling	Penalty Box
Wyatt Wendling	Penalty Box
Emily Killingsworth	Lilley Gulch Recreation Center
Cary Peskin	Edge Ice Arena
Henry Prill	Penalty Box

The Management Team, Human Resources and Marketing have gone to meeting virtually once per week to discuss COVID-19 related and other operational issues.

On Wednesday, November 24th, a Covid-19 Mask Requirement mandate was put into effect by the Jefferson County Board of Health and on Friday, February 11th at 11:59 p.m. the mask mandate was lifted. We have changed all of our signage and information to state that masks are recommended. There are no restrictions on numbers of people or any other restrictions so we have been able to continue to offer all of the programs and services that typically are offered during this time of year.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for 2022.

A Director/Manager/Supervisor meeting was held and topics of discussion were Finance Update, Election Update, 2022 Capital Projects and Equipment, Supervisor Updates.

The 401k Committee met with our financial advisor group to review the District's Salary Deferral Plan for the fourth quarter, 2021.

In order to address inappropriate and off-topic comments on our social media pages, we have adopted a social media policy that makes it clear certain types of content and comments may be documented and deleted from our social media accounts. This policy has been posted in the "About" section and to the Code of Conduct page on our website.

> ***FHPRD Social Media Policy***
> Comment Policy: While we always like to hear from our patrons, please keep our social media comment policy in mind for your comment to remain on our page. Comments that violate this policy will be documented and removed.
>
> - Personal attacks, harassment and threats are not permitted and may be referred to local law enforcement.
> - We reserve the right to remove comments and reviews that are abusive, hateful, or defame or insult any individual or organization.
> - Comments that are inappropriate or off-topic to a post will be removed.
> - Comments and reviews that contain obscene, racist or sexually explicit language or imagery will be removed.
> - Other prohibited uses include advertising, solicitations, excessively frequent posts, off-topic discussions between participants and unrelated politicking.
>
> Thank you for helping us maintain an open, family-friendly forum on social media.

There is an applicant seeking formation of a metropolitan district in Jefferson County to be known as the Westend Ridge Metropolitan District and a draft of the service plan has been submitted to the County. The boundaries of the proposed Westend Ridge Metro District are located south of Coal Mine and east of Kipling and overlap with those of the Foothills Park & Recreation District. According to the service plan, the Westend Ridge Metro District does not seek to duplicate or interfere with the park and recreation facilities and services provided by Foothills Park & Recreation District, but they are seeking park and recreation powers as part of their service plan. Their power and authority to provide park and recreation improvements would be limited to local park and recreation improvements and services. They are seeking consent from Foothills Park & Recreation District for the formation of the Westend Ridge Metro District including park and recreation powers. Consenting would not negatively financially impact our District. We will bring a consent resolution forward for Board consideration at the March board meeting.

We have been notified that the Jefferson County Board of County Commissioners has approved the Jeffco Open Space Trails Partnership Program grant for the Dutch Creek Trail! The amount of the grant that was approved was $1,860,612 and we have executed the grant agreement. As a reminder, this trail is between Kipling and the C-470 trail and will be approximately two miles of new trail.

On February 10, staff and the Architerra Group presented the Dutch Creek Regional Trail concepts in a community meeting. Foothills board members Tim James and Mike Bielkiewicz were in attendance along with 10 community members. The meeting went well with many positive comments regarding the trail.

We had a complaint and subsequent negative situation related to the banners at Clement Park on the corner of Bowles and Pierce. We generate revenue from the sale of this space to organizations, businesses and events in our community as well as promoting our own programs and services. The complaint was related to a banner that promoted a political candidate. We have sold space for this type of placement in the past, but as a result of the complaint and ensuing situation, we have reviewed our internal policy related to these advertising sales. As a result of our review, we have determined that we will no longer rent space for political or religious banners. An exception would be for a school promoting enrollment that might be affiliated with a church.

Colin Insley and I attended the annual meetings for Bergen Land LLC and Bergen Ditch and Reservoir Company on February. Bergen Land LLC shareholders elected myself, Colin Insley and Andrew Coors to the Board and voted in favor to pay off the remaining funds to Bergen Ditch and Reservoir Company for the promissory note. Bergen Ditch and Reservoir Company shareholders elected myself, Colin Insley and Andrew Coors to the Board. The budget was approved by the shareholders, as well as the 2022 annual assessment of $750 per share.

Given all of the capital projects going on and the need to gain approvals from the Board on certain aspects of the projects, it may be necessary to hold a Special Board Meeting between the regularly scheduled March 8th and April 26th Board meetings. If this is necessary, it is likely we would target Tuesday, April 5th for this Special Board Meeting.

As a reminder, an updated Capital Projects report is included in the packet.

IGA MONTHLY FACILITY/CLASS/GOLF USAGE

2022 AGENCY	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	TOTAL
Bowles Metro	848												848
Normandy Estates	263												263
Plains Metro	28												28
Roxborough Village	1,588												1,588
TrailMark	1,100												1,100
Vintage Reserve HOA	423												423
Monthly Totals	4,250	0	0	0	0	0	0	0	0	0	0	0	4,250
													4,250

Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play

DATE: **February 22, 2022**

TO: **Foothills Board of Directors**

FROM: **Dennis Weiner, Director of Finance and Administrative Services**

SUBJECT: **JANUARY FINANCIAL UPDATE**

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through January 31, 2022 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.

Foothills
Park & Recreation District

EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 1/31/2022

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are $906,239 versus budget of $1,018,881 or $112,643 lower than planned due to the following:

- Admission Fee Revenues were $642,708, which was $77,806 unfavorable to plan.
  - Leisure Services admission fees were $17,167 lower than planned driven by lower admission fees in Children's programs and at the Foothills Sports Arena, partially offset by higher than expected fee revenue in Aquatics and youth sports.
  - Golf admission fees, including Golf Development and Improvement Fund revenue, were $1,598, which was lower than plan by $61,738 because of unfavorable weather conditions experienced throughout January.
- Rentals were $192,069, which was lower than plan by $28,583 resulting from lower than planned shelter rentals at Clement Park and zero rental revenue from carts in Golf for the month, both due to unfavorable weather in January.
- Revenue from Concessions and Other Contracts was lower than planned by $10,580 mainly because of lower than planned sales at the Penalty Box and the Foothills Fieldhouse Concession stand.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are $1,609,524 versus budget of $1,767,971 or $158,447 less than planned due to the following:

- Salaries and Wages expenditures were better than plan by $21,070 mainly because of the timing of hiring for open full time positions and lower than planned part-time hours in Golf driven by weather, which led to facility closures for the majority of the month.
- Personnel expenditures were $10,357 lower than planned resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels.
- Supplies expenditures were $76,854 lower than budgeted due to the timing of expenditures for program, operating and facility repair supplies in Parks, Leisure Services and Golf.
- Purchased Services were $319,713, which was better than planned by $34,255 because of the timing of expenditures on professional services in Administration, Parks, Golf and Leisure Services.

Net Operating Revenue/Loss:

Net Operating Loss was $703,285 compared to a planned Net Operating Loss of $749,090, or $45,805 better than plan, driven the timing of supply and purchased services expenditures, lower than budgeted revenue from Children's Programs and weather conditions, which resulted in the closure of both District golf courses for the month.

Non-Operating Revenue and Expenditures:

Net Non-Operating Expenditures were $332,296, which was $176,413 unfavorable to plan primarily due to the following:

- Property Tax Revenue was $184,216 lower than planned because of slower collection of property taxes by the County than anticipated.

- Contributions and Grants were better than budget by $5,336 resulting from the timing of Red, White & You sponsorships versus when budgeted.

Net Revenue/Expenditures:

As a result, through January 31, 2022, Net Expenditures were $1,035,581, which was $130,608 unfavorable to plan because of lower Property Tax Revenue, partially offset by better than expected Net Operating Loss.

Foothills Park & Recreation District

Summary of All Units

Monday, January 31, 2022

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
OPERATING REVENUES										
Admission Fees	$642,708	$720,513	($77,806)	$642,708	$720,513	($77,806)	$12,130,828	$11,488,121	5.30%	$378,926
Rentals	192,069	220,652	(28,583)	192,069	220,652	(28,583)	3,175,445	2,983,376	6.05%	189,323
Merchandise Sales	9,426	14,943	(5,517)	9,426	14,943	(5,517)	374,428	365,002	2.52%	16,374
Concessions and Other Contracts	45,698	56,278	(10,580)	45,698	56,278	(10,580)	602,635	556,937	7.58%	6,597
Other Revenue	16,338	6,495	9,843	16,338	6,495	9,843	70,505	54,167	23.17%	4,013
TOTAL OPERATING REVENUES	906,239	1,018,881	(112,643)	906,239	1,018,881	(112,643)	16,353,841	15,447,603	5.54%	595,232
OPERATING EXPENDITURES										
Salaries and Wages	895,365	916,435	21,070	895,365	916,435	21,070	12,665,539	11,770,174	7.07%	773,426
Personnel	165,538	175,896	10,357	165,538	175,896	10,357	2,585,713	2,420,174	6.40%	157,888
Supplies	123,278	200,132	76,854	123,278	200,132	76,854	2,503,186	2,379,908	4.92%	93,192
Purchased Services	319,713	353,968	34,255	319,713	353,968	34,255	3,177,201	2,857,487	10.06%	246,738
Utilities	80,571	95,926	15,356	80,571	95,926	15,356	1,910,393	1,829,822	4.22%	74,850
Insurance	23,697	25,614	1,917	23,697	25,614	1,917	307,366	283,669	7.71%	22,884
Other Expenditures	1,361	-	(1,361)	1,361	-	(1,361)	-	(1,361)	0.00%	76
TOTAL OPERATING EXPENDITURES	1,609,524	1,767,971	158,447	1,609,524	1,767,971	158,447	23,149,397	21,539,873	6.95%	1,369,055
NET OPERATING REVENUE/(EXPENDITURES)	(703,285)	(749,090)	45,805	(703,285)	(749,090)	45,805	(6,795,556)	(6,092,271)	10.35%	(773,822)
NON-OPERATING REVENUE										
Fund Balance	37,093	37,093	-	37,093	37,093	-	41,198,709	41,161,616	0.09%	43,092
Property Taxes Collected to Pay GO Bonds	2,143	2,143	-	2,143	2,143	-	110,764	108,621	1.93%	2,268
Property Taxes Collected for Operations	91,223	275,438	(184,216)	91,223	275,438	(184,216)	14,236,612	14,145,389	0.64%	223,850
Specific Ownership Taxes	91,031	91,954	(923)	91,031	91,954	(923)	1,020,665	929,635	8.92%	75,322
Conservation Trust	-	-	-	-	-	-	513,088	513,088	0.00%	-
Contributions and Grants	38,152	32,816	5,336	38,152	32,816	5,336	90,966	52,814	41.94%	21,733
Investment Income	4,586	3,480	1,106	4,586	3,480	1,106	37,361	32,775	12.28%	2,464
QEBC Interest Expense Subsidy	-	-	-	-	-	-	11,068	11,068	0.00%	-
Other Income	-	-	-	-	-	-	-	-	0.00%	174,225
TOTAL NON-OPERATING REVENUE	264,228	442,924	(178,696)	264,228	442,924	(178,696)	57,219,235	56,955,007	0.46%	542,954
NON-OPERATING EXPENDITURES										
Grant Expenditures	1,230	750	(480)	1,230	750	(480)	151,654	150,424	0.81%	-
Facilities & Equipment Repairs and Replacements	593,894	593,894	-	593,894	593,894	-	46,083,053	45,489,159	1.29%	132,315
Debt Payments	-	-	-	-	-	-	2,257,300	2,257,300	0.00%	-
Interest Expense	-	-	-	-	-	-	1,710,412	1,710,412	0.00%	-
Other Expenditures	1,400	4,164	2,763	1,400	4,164	2,763	221,261	219,860	0.63%	3,392
TOTAL NON-OPERATING EXPENDITURES	596,524	598,807	2,283	596,524	598,807	2,283	50,423,679	49,827,155	1.18%	135,707
NET REVENUE/(EXPENDITURES)	(1,035,581)	(904,973)	(130,608)	(1,035,581)	(904,973)	(130,608)	-	1,035,581	0.00%	(366,575)
TOTAL REVENUE	1,170,467	1,461,805	(291,339)	1,170,467	1,461,805	(291,339)	73,573,076	72,402,610	1.59%	1,138,187
TOTAL EXPENDITURES	2,206,048	2,366,779	160,731	2,206,048	2,366,779	160,731	73,573,076	71,367,029	3.00%	1,504,762
NET REVENUE/(EXPENDITURES)	(1,035,581)	(904,973)	(130,608)	(1,035,581)	(904,973)	(130,608)	-	1,035,581	0.00%	(366,575)

Foothills Park & Recreation District

Summary of All Units

Monday, January 31, 2022

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	1,100	-	1,100	1,100	-	1,100	283,077	281,977	0.39%	-
Leisure Services Summary - Admission Fees	640,010	657,177	(17,167)	640,010	657,177	(17,167)	8,111,124	7,471,114	7.89%	243,363
Golf Summary - Admission Fees	1,598	61,301	(59,703)	1,598	61,301	(59,703)	3,500,620	3,499,022	0.05%	126,434
Other Funds - Admission Fees	-	2,035	(2,035)	-	2,035	(2,035)	236,007	236,007	0.00%	9,130
Total Admission Fees	642,708	720,513	(77,806)	642,708	720,513	(77,806)	12,130,828	11,488,121	5.30%	378,926
Rentals:										
Total Parks and Clement Park - Rentals	840	11,847	(11,007)	840	11,847	(11,007)	231,640	230,800	0.36%	7,040
Leisure Services Summary - Rentals	191,259	200,243	(8,985)	191,259	200,243	(8,985)	2,019,426	1,828,167	9.47%	155,630
Golf Summary - Rentals	(30)	8,561	(8,591)	(30)	8,561	(8,591)	924,379	924,409	(0.00%)	26,653
Total Rentals	192,069	220,652	(28,583)	192,069	220,652	(28,583)	3,175,445	2,983,376	6.05%	189,323
Merchandise Sales:										
Leisure Services Summary - Merchandise Sales	6,344	10,918	(4,574)	6,344	10,918	(4,574)	104,366	98,022	6.08%	2,427
Golf Summary - Merchandise Sales	3,082	4,025	(943)	3,082	4,025	(943)	270,062	266,980	1.14%	13,948
Total Merchandise Sales	9,426	14,943	(5,517)	9,426	14,943	(5,517)	374,428	365,002	2.52%	16,374
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	-	-	-	10,000	10,000	0.00%	-
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	-	-	-	4,392	4,392	0.00%	-
Leisure Services Summary - Concessions and Other Contracts	45,698	56,278	(10,580)	45,698	56,278	(10,580)	544,311	498,613	8.40%	6,597
Golf Summary - Concessions and Other Contracts	-	-	-	-	-	-	43,932	43,932	0.00%	-
Total Concessions and Other Contracts	45,698	56,278	(10,580)	45,698	56,278	(10,580)	602,635	556,937	7.58%	6,597
Other Revenue:										
Administration - Other Revenue	4,912	3,500	1,412	4,912	3,500	1,412	8,500	3,588	57.79%	(12)
Total Parks and Clement Park - Other Revenue	2,143	900	1,243	2,143	900	1,243	18,600	16,457	11.52%	1,966
Leisure Services Summary - Other Revenue	8,326	1,825	6,501	8,326	1,825	6,501	37,705	29,379	22.08%	1,690
Golf Summary - Other Revenue	957	270	687	957	270	687	5,700	4,743	16.79%	369
Total Other Revenue	16,338	6,495	9,843	16,338	6,495	9,843	70,505	54,167	23.17%	4,013
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	4,912	3,500	1,412	4,912	3,500	1,412	18,500	13,588	26.55%	(12)
Total Parks and Clement Park - TOTAL OPERATING REVENUES	4,083	12,747	(8,664)	4,083	12,747	(8,664)	537,709	533,626	0.76%	9,006
Leisure Services Summary - TOTAL OPERATING REVENUES	891,637	926,442	(34,805)	891,637	926,442	(34,805)	10,816,932	9,925,295	8.24%	409,706
Golf Summary - TOTAL OPERATING REVENUES	5,607	74,158	(68,551)	5,607	74,158	(68,551)	4,744,693	4,739,087	0.12%	167,404
Other Funds - TOTAL OPERATING REVENUES	-	2,035	(2,035)	-	2,035	(2,035)	236,007	236,007	0.00%	9,130

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
Total TOTAL OPERATING REVENUES	906,239	1,018,881	(112,643)	906,239	1,018,881	(112,643)	16,353,841	15,447,603	5.54%	595,232
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	99,865	100,460	596	99,865	100,460	596	1,184,773	1,084,909	8.43%	90,706
Total Parks and Clement Park - Salaries and Wages	166,167	166,633	466	166,167	166,633	466	2,295,245	2,129,078	7.24%	153,440
Leisure Services Summary - Salaries and Wages	525,624	523,818	(1,806)	525,624	523,818	(1,806)	7,039,472	6,513,848	7.47%	413,242
Golf Summary - Salaries and Wages	103,710	125,524	21,815	103,710	125,524	21,815	2,146,049	2,042,340	4.83%	116,038
Total Salaries and Wages	895,365	916,435	21,070	895,365	916,435	21,070	12,665,539	11,770,174	7.07%	773,426
Personnel:										
Administration - Personnel	16,068	16,643	575	16,068	16,643	575	256,083	240,015	6.27%	18,724
Total Parks and Clement Park - Personnel	40,945	41,291	346	40,945	41,291	346	601,333	560,388	6.81%	37,082
Leisure Services Summary - Personnel	86,253	92,086	5,832	86,253	92,086	5,832	1,305,805	1,219,552	6.61%	76,637
Golf Summary - Personnel	22,272	25,876	3,605	22,272	25,876	3,605	422,492	400,220	5.27%	25,445
Total Personnel	165,538	175,896	10,357	165,538	175,896	10,357	2,585,713	2,420,174	6.40%	157,888
Supplies:										
Administration - Supplies	2,001	6,101	4,099	2,001	6,101	4,099	28,730	26,729	6.97%	5,905
Total Parks and Clement Park - Supplies	42,193	67,600	25,407	42,193	67,600	25,407	602,712	560,519	7.00%	24,537
Leisure Services Summary - Supplies	56,875	95,890	39,015	56,875	95,890	39,015	1,041,244	984,369	5.46%	34,766
Golf Summary - Supplies	22,209	30,541	8,332	22,209	30,541	8,332	830,500	808,291	2.67%	27,984
Total Supplies	123,278	200,132	76,854	123,278	200,132	76,854	2,503,186	2,379,908	4.92%	93,192
Purchased Services:										
Administration - Purchased Services	67,356	75,777	8,422	67,356	75,777	8,422	807,401	740,045	8.34%	41,822
Total Parks and Clement Park - Purchased Services	127,377	134,191	6,814	127,377	134,191	6,814	467,172	339,795	27.27%	128,486
Leisure Services Summary - Purchased Services	95,036	125,080	30,044	95,036	125,080	30,044	1,567,665	1,472,629	6.06%	61,483
Golf Summary - Purchased Services	29,944	18,920	(11,025)	29,944	18,920	(11,025)	334,963	305,018	8.94%	14,947
Total Purchased Services	319,713	353,968	34,255	319,713	353,968	34,255	3,177,201	2,857,487	10.06%	246,738
Utilities:										
Administration - Utilities	3,133	(585)	(3,718)	3,133	(585)	(3,718)	(24,925)	(28,057)	(12.57%)	227
Total Parks and Clement Park - Utilities	11,835	14,814	2,979	11,835	14,814	2,979	706,930	695,095	1.67%	12,710
Leisure Services Summary - Utilities	49,746	65,281	15,535	49,746	65,281	15,535	825,196	775,450	6.03%	48,184
Golf Summary - Utilities	15,858	16,417	559	15,858	16,417	559	403,191	387,334	3.93%	13,729
Total Utilities	80,571	95,926	15,356	80,571	95,926	15,356	1,910,393	1,829,822	4.22%	74,850
Insurance:										
Administration - Insurance	9,263	11,011	1,748	9,263	11,011	1,748	132,133	122,870	7.01%	8,633
Total Parks and Clement Park - Insurance	4,830	5,133	303	4,830	5,133	303	61,597	56,767	7.84%	5,213
Leisure Services Summary - Insurance	8,578	8,412	(166)	8,578	8,412	(166)	100,945	92,368	8.50%	8,031

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
Golf Summary - Insurance	1,026	1,058	31	1,026	1,058	31	12,691	11,665	8.09%	1,007
Total Insurance	23,697	25,614	1,917	23,697	25,614	1,917	307,366	283,669	7.71%	22,884
Other Expenditures:										
Leisure Services Summary - Other Expenditures	(501)	-	501	(501)	-	501	-	501	0.00%	19
Golf Summary - Other Expenditures	1,863	-	(1,863)	1,863	-	(1,863)	-	(1,863)	0.00%	57
Total Other Expenditures	1,361	-	(1,361)	1,361	-	(1,361)	-	(1,361)	0.00%	76
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	197,685	209,407	11,722	197,685	209,407	11,722	2,384,195	2,186,510	8.29%	166,016
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	393,347	429,662	36,315	393,347	429,662	36,315	4,734,988	4,341,642	8.31%	361,468
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	821,610	910,566	88,956	821,610	910,566	88,956	11,880,327	11,058,717	6.92%	642,363
Golf Summary - TOTAL OPERATING EXPENDITURES	196,882	218,336	21,454	196,882	218,336	21,454	4,149,887	3,953,005	4.74%	199,208
Total TOTAL OPERATING EXPENDITURES	1,609,524	1,767,971	158,447	1,609,524	1,767,971	158,447	23,149,397	21,539,873	6.95%	1,369,055
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(192,773)	(205,907)	13,134	(192,773)	(205,907)	13,134	(2,365,695)	(2,172,922)	8.15%	(166,028)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(389,264)	(416,915)	27,651	(389,264)	(416,915)	27,651	(4,197,279)	(3,808,016)	9.27%	(352,462)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	70,027	15,875	54,152	70,027	15,875	54,152	(1,063,395)	(1,133,422)	(6.59%)	(232,657)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	(191,275)	(144,178)	(47,097)	(191,275)	(144,178)	(47,097)	594,807	786,082	(32.16%)	(31,804)
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	-	2,035	(2,035)	-	2,035	(2,035)	236,007	236,007	0.00%	9,130
Total NET OPERATING REVENUE/(EXPENDITURES)	(703,285)	(749,090)	45,805	(703,285)	(749,090)	45,805	(6,795,556)	(6,092,271)	10.35%	(773,822)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	37,093	37,093	-	37,093	37,093	-	41,198,709	41,161,616	0.09%	43,092
Total Fund Balance	37,093	37,093	-	37,093	37,093	-	41,198,709	41,161,616	0.09%	43,092
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	2,143	2,143	-	2,143	2,143	-	110,764	108,621	1.93%	2,268
Total Property Taxes Collected to Pay GO Bonds	2,143	2,143	-	2,143	2,143	-	110,764	108,621	1.93%	2,268
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	(339,130)	(154,914)	(184,216)	(339,130)	(154,914)	(184,216)	6,367,117	6,706,247	(5.33%)	(149,954)
Total Parks and Clement Park - Property Taxes Collected for Operations	436,948	436,948	-	436,948	436,948	-	4,219,020	3,782,071	10.36%	363,503
Leisure Services Summary - Property Taxes Collected for Operations	83,370	83,370	-	83,370	83,370	-	1,118,828	1,035,458	7.45%	87,444
Other Funds - Property Taxes Collected for Operations	(89,967)	(89,967)	-	(89,967)	(89,967)	-	2,531,647	2,621,613	(3.55%)	(77,142)
Total Property Taxes Collected for Operations	91,223	275,438	(184,216)	91,223	275,438	(184,216)	14,236,612	14,145,389	0.64%	223,850

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	91,031	91,954	(923)	91,031	91,954	(923)	1,020,665	929,635	8.92%	75,322
Total Specific Ownership Taxes	91,031	91,954	(923)	91,031	91,954	(923)	1,020,665	929,635	8.92%	75,322
Conservation Trust:										
Other Funds - Conservation Trust	-	-	-	-	-	-	513,088	513,088	0.00%	-
Total Conservation Trust	-	-	-	-	-	-	513,088	513,088	0.00%	-
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	838	-	838	838	-	838	-	(838)	0.00%	-
Other Funds - Contributions and Grants	37,314	32,816	4,498	37,314	32,816	4,498	90,966	53,652	41.02%	21,733
Total Contributions and Grants	38,152	32,816	5,336	38,152	32,816	5,336	90,966	52,814	41.94%	21,733
Investment Income:										
Administration - Investment Income	4,586	3,480	1,106	4,586	3,480	1,106	37,361	32,775	12.28%	2,464
Total Investment Income	4,586	3,480	1,106	4,586	3,480	1,106	37,361	32,775	12.28%	2,464
QEBC Interest Expense Subsidy:										
Other Funds - QEBC Interest Expense Subsidy	-	-	-	-	-	-	11,068	11,068	0.00%	-
Total QEBC Interest Expense Subsidy	-	-	-	-	-	-	11,068	11,068	0.00%	-
Other Income:										
Leisure Services Summary - Other Income	-	-	-	-	-	-	-	-	0.00%	174,225
Total Other Income	-	-	-	-	-	-	-	-	0.00%	174,225
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(334,543)	(151,434)	(183,109)	(334,543)	(151,434)	(183,109)	6,404,479	6,739,022	(5.22%)	(147,491)
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	437,787	436,948	838	437,787	436,948	838	4,219,020	3,781,233	10.38%	363,503
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	83,370	83,370	-	83,370	83,370	-	1,118,828	1,035,458	7.45%	261,669
Other Funds - TOTAL NON-OPERATING REVENUE	77,614	74,039	3,575	77,614	74,039	3,575	45,476,908	45,399,294	0.17%	65,273
Total TOTAL NON-OPERATING REVENUE	264,228	442,924	(178,696)	264,228	442,924	(178,696)	57,219,235	56,955,007	0.46%	542,954
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Other Funds - Grant Expenditures	1,230	750	(480)	1,230	750	(480)	151,654	150,424	0.81%	-
Total Grant Expenditures	1,230	750	(480)	1,230	750	(480)	151,654	150,424	0.81%	-
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	20,000	20,000	-	20,000	20,000	-	20,000	-	100.00%	20,000
Other Funds - Facilities & Equipment Repairs and Replacements	573,894	573,894	-	573,894	573,894	-	46,063,053	45,489,159	1.25%	112,315

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
Total Facilities & Equipment Repairs and Replacements	593,894	593,894	-	593,894	593,894	-	46,083,053	45,489,159	1.29%	132,315
Debt Payments:										
Other Funds - Debt Payments	-	-	-	-	-	-	2,257,300	2,257,300	0.00%	-
Total Debt Payments	-	-	-	-	-	-	2,257,300	2,257,300	0.00%	-
Interest Expense:										
Other Funds - Interest Expense	-	-	-	-	-	-	1,710,412	1,710,412	0.00%	-
Total Interest Expense	-	-	-	-	-	-	1,710,412	1,710,412	0.00%	-
Other Expenditures:										
Total Parks and Clement Park - Other Expenditures	34	34	-	34	34	-	1,740	1,707	1.93%	31
Other Funds - Other Expenditures	1,367	4,130	2,763	1,367	4,130	2,763	219,520	218,153	0.62%	3,361
Total Other Expenditures	1,400	4,164	2,763	1,400	4,164	2,763	221,261	219,860	0.63%	3,392
TOTAL NON-OPERATING EXPENDITURES:										
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	20,034	20,034	-	20,034	20,034	-	21,740	1,707	92.15%	20,031
Other Funds - TOTAL NON-OPERATING EXPENDITURES	576,490	578,774	2,283	576,490	578,774	2,283	50,401,939	49,825,448	1.14%	115,676
Total TOTAL NON-OPERATING EXPENDITURES	596,524	598,807	2,283	596,524	598,807	2,283	50,423,679	49,827,155	1.18%	135,707
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(527,316)	(357,341)	(169,975)	(527,316)	(357,341)	(169,975)	4,038,784	4,566,100	(13.06%)	(313,519)
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	28,490	-	28,490	28,490	-	28,490	-	(28,490)	0.00%	(8,991)
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	153,397	99,245	54,152	153,397	99,245	54,152	55,434	(97,963)	276.72%	29,012
Golf Summary - NET REVENUE/(EXPENDITURES)	(191,275)	(144,178)	(47,097)	(191,275)	(144,178)	(47,097)	594,807	786,082	(32.16%)	(31,804)
Other Funds - NET REVENUE/(EXPENDITURES)	(498,876)	(502,699)	3,823	(498,876)	(502,699)	3,823	(4,689,024)	(4,190,148)	10.64%	(41,273)
Total NET REVENUE/(EXPENDITURES)	(1,035,581)	(904,973)	(130,608)	(1,035,581)	(904,973)	(130,608)	-	1,035,581	0.00%	(366,575)
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(329,631)	(147,934)	(181,697)	(329,631)	(147,934)	(181,697)	6,422,979	6,752,610	(5.13%)	(147,503)
Total Parks and Clement Park - TOTAL REVENUE	441,870	449,695	(7,826)	441,870	449,695	(7,826)	4,756,729	4,314,859	9.29%	372,509
Leisure Services Summary - TOTAL REVENUE	975,007	1,009,812	(34,805)	975,007	1,009,812	(34,805)	11,935,761	10,960,754	8.17%	671,375
Golf Summary - TOTAL REVENUE	5,607	74,158	(68,551)	5,607	74,158	(68,551)	4,744,693	4,739,087	0.12%	167,404
Other Funds - TOTAL REVENUE	77,614	76,074	1,540	77,614	76,074	1,540	45,712,915	45,635,301	0.17%	74,403
Total TOTAL REVENUE	1,170,467	1,461,805	(291,339)	1,170,467	1,461,805	(291,339)	73,573,076	72,402,610	1.59%	1,138,187
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	197,685	209,407	11,722	197,685	209,407	11,722	2,384,195	2,186,510	8.29%	166,016
Total Parks and Clement Park - TOTAL EXPENDITURES	413,380	449,695	36,315	413,380	449,695	36,315	4,756,729	4,343,348	8.69%	381,499

	January			YTD			2022			
	2022 Actual	2022 Budget	Fav/(Unfav) Variance	2022 Actual	2022 Budget	Fav/(Unfav) Variance	Original Budget	Remaining Budget	% Completed	2021 YTD
Leisure Services Summary - TOTAL EXPENDITURES	821,610	910,566	88,956	821,610	910,566	88,956	11,880,327	11,058,717	6.92%	642,363
Golf Summary - TOTAL EXPENDITURES	196,882	218,336	21,454	196,882	218,336	21,454	4,149,887	3,953,005	4.74%	199,208
Other Funds - TOTAL EXPENDITURES	576,490	578,774	2,283	576,490	578,774	2,283	50,401,939	49,825,448	1.14%	115,676
Total TOTAL EXPENDITURES	2,206,048	2,366,779	160,731	2,206,048	2,366,779	160,731	73,573,076	71,367,029	3.00%	1,504,762
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(527,316)	(357,341)	(169,975)	(527,316)	(357,341)	(169,975)	4,038,784	4,566,100	(13.06%)	(313,519)
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	28,490	-	28,490	28,490	-	28,490	-	(28,490)	0.00%	(8,991)
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	153,397	99,245	54,152	153,397	99,245	54,152	55,434	(97,963)	276.72%	29,012
Golf Summary - NET REVENUE/(EXPENDITURES)	(191,275)	(144,178)	(47,097)	(191,275)	(144,178)	(47,097)	594,807	786,082	(32.16%)	(31,804)
Other Funds - NET REVENUE/(EXPENDITURES)	(498,876)	(502,699)	3,823	(498,876)	(502,699)	3,823	(4,689,024)	(4,190,148)	10.64%	(41,273)
Total NET REVENUE/(EXPENDITURES)	(1,035,581)	(904,973)	(130,608)	(1,035,581)	(904,973)	(130,608)	-	1,035,581	0.00%	(366,575)

Foothills Park & Recreation as of January 31, 2022

	Operating Revenue			Operating Expenditures			Net Operating Revenue (Loss)		
	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)
Administration									
Executive Director				58,716	61,108	2,392	(58,716)	(61,108)	2,392
Marketing	5,300	3,500	1,800	52,918	55,307	2,389	(47,618)	(51,807)	4,189
Finance	(388)		(388)	39,616	40,912	1,296	(40,004)	(40,912)	908
Human Resources				17,644	22,742	5,098	(17,644)	(22,742)	5,098
Information Technology				28,793	29,338	545	(28,793)	(29,338)	545
Total Admiinstration	4,912	3,500	1,412	197,687	209,407	11,720	(192,775)	(205,907)	13,132
Parks									
Parks Administration				32,259	33,383	1,124	(32,259)	(33,383)	1,124
Fleet Maintenance				41,078	45,034	3,956	(41,078)	(45,034)	3,956
Urban Parks	1,200		1,200	201,478	191,965	(9,513)	(200,278)	(191,965)	(8,313)
Regional Parks	2,043	900	1,143	69,951	52,530	(17,421)	(67,908)	(51,630)	(16,278)
Kipling Villas				1,661	302	(1,359)	(1,661)	(302)	(1,359)
Clement Park	840	11,847	(11,007)	46,920	106,448	59,528	(46,080)	(94,601)	48,521
Total Parks	4,083	12,747	(8,664)	393,347	429,662	36,315	(389,264)	(416,915)	27,651
Leisure Service									
LS Adminstration				38,517	38,086	(431)	(38,517)	(38,086)	(431)
Baby Sitting							-	-	-
Esports							-	-	-
Lilley Gulch Rec Center	7,996	10,051	(2,055)	26,026	31,279	5,253	(18,030)	(21,228)	3,198
Peak Wellness Center	16,884	15,277	1,607	28,252	27,720	(532)	(11,368)	(12,443)	1,075
Ridge Rec Center	28,783	18,920	9,863	43,107	47,998	4,891	(14,324)	(29,078)	14,754
Climbing Wall	665	813	(148)	822	922	100	(157)	(109)	(48)
Total Facility Operations	54,328	45,061	9,267	98,207	107,919	9,712	(43,879)	(62,858)	18,979
Facility Maintenance	250		250	40,955	48,871	7,916	(40,705)	(48,871)	8,166
Fitness Programs	44,026	39,091	4,935	42,944	37,846	(5,098)	1,082	1,245	(163)
Cultural Arts	30,925	30,403	522	20,538	25,249	4,711	10,387	5,154	5,233
Children's Program Administratior	3,928	4,390	(462)	120,096	128,348	8,252	(116,168)	(123,958)	7,790
Children's Program Teen Program	170		170				170	-	170
Children's Program Preschool, AD	26,514	46,115	(19,601)	20,903	25,963	5,060	5,611	20,152	(14,541)
Children's Program B&A	105,667	137,062	(31,395)	28,901	39,886	10,985	76,766	97,176	(20,410)
Children's Program Camp	14,343	27,886	(13,543)	4,880	19,117	14,237	9,463	8,769	694
Total Children's Programs	150,622	215,453	(64,831)	174,780	213,314	38,534	(24,158)	2,139	(26,297)
Aquatics Administration				27,373	40,368	12,995	(27,373)	(40,368)	12,995
Deer Creek Pool				919	956	37	(919)	(956)	37
Columbine West Pool				569	388	(181)	(569)	(388)	(181)
Sixth Avenue West Pool				418	421	3	(418)	(421)	3
Lilley Gulch Pool	2,316	4,115	(1,799)	6,191	11,918	5,727	(3,875)	(7,803)	3,928
Ridge Pool	72,795	40,001	32,794	78,055	72,331	(5,724)	(5,260)	(32,330)	27,070
Weaver Hollow Pool	(165)		(165)	1,019	1,106	87	(1,184)	(1,106)	(78)
Total Aquatics	74,946	44,116	30,830	114,544	127,488	12,944	(39,598)	(83,372)	43,774
Edge	230,101	246,278	(16,177)	149,150	157,263	8,113	80,951	89,015	(8,064)
District Athletics Adult Sports	11,020	8,650	2,370	10,596	13,724	3,128	424	(5,074)	5,498
District Athletics Concessions/Mis	4,813	4,813		222	205	(17)	4,591	4,608	(17)
Schaefer Batting Cage				18	47	29	(18)	(47)	29
District Athletics Administration	3,880	5,452	(1,572)	12,472	12,983	511	(8,592)	(7,531)	(1,061)
Clement Park Batting Cage				41		(41)	(41)	-	(41)
Clement Park Concessions				248	230	(18)	(248)	(230)	(18)
Clement Splash Park							-	-	-
Youth & Middle School Sports	56,324	38,866	17,458	21,376	29,467	8,091	34,948	9,399	25,549
Gymnastics	34,179	38,938	(4,759)	17,027	20,108	3,081	17,152	18,830	(1,678)
Sports Specialty Programming	22,385	21,300	1,085	19,031	16,816	(2,215)	3,354	4,484	(1,130)
Total District Athletics	132,601	118,019	14,582	81,031	93,580	12,549	51,570	24,439	27,131
Foothills Fieldhouse	50,357	49,557	800	24,064	23,160	(904)	26,293	26,397	(104)
Foothills Sports Arena	123,481	138,463	(14,982)	36,878	37,790	912	86,603	100,673	(14,070)
Total Indoor Athletics	173,838	188,020	(14,182)	60,942	60,950	8	112,896	127,070	(14,174)
Total Leisure Service	891,637	926,441	(34,804)	821,608	910,566	88,958	70,029	15,875	54,154
Golf									
Foothills Golf Course	4,462	46,961	(42,499)	111,989	125,049	13,060	(107,527)	(78,088)	(29,439)
Meadows Golf Course	1,145	27,197	(26,052)	84,893	93,287	8,394	(83,748)	(66,090)	(17,658)
Total Golf	5,607	74,158	(68,551)	196,882	218,336	21,454	(191,275)	(144,178)	(47,097)
Other Funds (Golf Developmer		2,035	(2,035)				-	2,035	(2,035)
Total District	906,239	1,018,881	(112,642)	1,609,524	1,767,971	158,447	(703,285)	(749,090)	45,805

Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: **February 22, 2022**

MEMO TO: **Foothills Board of Directors**

FROM: **Ronald Hopp, Executive Director**

SUBJECT: **Foothills Golf Course Clubhouse Update**

At the last Board meeting, we presented some preliminary construction numbers provided by Adolfson & Peterson based upon the 100% Schematic Design. The preliminary numbers exceeded our earmarked capital amount. As a result, the Board had a discussion and supported allocating additional capital funds to the project in addition to identifying cost savings and value engineering opportunities. When staff provided a list of examples for potential cost reductions, a discussion ensued and as a result, the Board requested to be briefed on the potential cost saving measures.

The design team, comprised of Foothills staff members and owner's representative, JNS Design and sub-consultants and Adolfson & Peterson, have been working over the last several weeks to determine some cost saving opportunities for the project without compromising the design integrity and function. We have been successful in identifying some savings, and are continuing to evaluate more options as the design gets more refined.

At the Board's request, I will be providing an overview during the meeting of some of the identified savings as well as provide an overview of some of the design refinements of the clubhouse.

Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: **February 22, 2022**

MEMO TO: **Foothills Board of Directors**

FROM: **Ronald Hopp, Executive Director**

SUBJECT: **Capital Projects Report through January 31, 2022**

Parks, Planning and Construction

2021 Mill Levy Projects

Budget: $2,200,000
Funding: $2,200,000 – 2021 Mill Levy Capital Funds
Expenses to Date: $838,705
Budget Remaining: $1,361,295
Scheduled Completion: Spring 2022

Lakehurst Park

- Community Meeting hosted on 4/24/2021
- Additional research is being conducted on sidewalks throughout the park including meeting with Jefferson County, and HOA
- The County is researching all property restrictions for the HOA.

Westfield Park

- My Dream Playground with local Children 1/20/2022
- Work will be Winter 2021-2022

Victory Park

- Demo complete and some of the concrete walk poured.
- My Dream Playground with local Children 1/19/2022

Westbury Greenbelt

- Work will be Winter 2021-2022

Columbine Hills and Sports Parks

- Project awarded to Richdell Construction
- Project is 95% complete

Easton Regional Park

- Civil Engineer working on storm and drainage requirements.
- New picnic shelter near restroom building, 4 shade structures over bleachers at Rockies Field and small baseball field, located in the northwest section of the park.
- Design in progress

2022 Mill Levy Improvement Projects

Budget: $1,635,919
Funding: $1,635,919 – 2022 Mill Levy Capital Funds
Expenses to Date: $12,048
Budget Remaining: $1,623,871
Scheduled Completion: Spring 2023

- Design contract awarded to the Architerra Group
- Base mapping and survey underway for all sites

West Laurel Park

- Initial concepts and cost estimates done
- Community meeting held and revised concept with revised cost estimate was competed.

Jim Hoida Memorial park
Willow Creek Park
Westbury Park
Columbine West Park
Lakehurst West Park

Belleview Acres Park

Budget: $216.000
Funding: $216,000 - SB35 Development Funds
Expenses to Date: $170,665
Budget Remaining: $45,335

- Cost estimate was completed
- Playground and tree replacement complete
- Staff working on tap fees and quotes for larger water tap
- To be completed by this spring 2022 for irrigation season

Clement Park Tennis and Pickleball Court Complex

Budget: $1,860,000
Expenses to date: $579,442
Funding: District Capital Budget
Budget Remaining: $1,280,558
Scheduled Completion: Late Spring 2022

- Weather has been delaying pouring of the pots-tension slab for the courts.
- Demolition complete with initial grading
- Walks around restroom and playground poured
- Renner on site with vapor barrier and tension cabling complete for concrete pour.

Dutch Creek Trail Extension

Overall Budget: $3,721,224
Funding: $1,860,612 – District Capital Budget/$1,860,612 Jeffco Trails Grant
Budget: $58,500 (Concept Design Only)
Expenses to Date: $10,490
Budget Remaining: $48,010
Phase 1 Design Completion: March 2022

- Community meeting was held on February 10.
- Site review completed
- Environmental assessment report completed

Leisure Services

Ice Resurfacer for Edge

Budget: $155,000
Funding: District Capital Project Budget
Expenses to Date: $0
Budget Remaining: $155,000
Scheduled Completion: June 2022

- The 2nd Ice Resurfacer has been identified as and approved as part of our 2022 Capital Budget. A quote of $142,584.60 was received from Zamboni for the replacement of the 2nd Zamboni for the Edge Ice Arena. This quote includes the trade-in of the existing ice resurfacer.
- The ice resurfacer is on order and is scheduled for delivery in summer 2022.

Foothills Fieldhouse East Rink Floor Replacement

Budget: $120,000
Funding: District Capital Project Budget
Expenses to Date: $0
Budget Remaining: $120,000
Scheduled Completion: June 2022

- The flooring on the east rink of the Fieldhouse has been identified and approved as part of our 2022 Capital Budget. A competitive bid process has occurred and the district is in the process of finalizing the bid selection.

Scoreboard Replacements

Budget: $57,000
Funding: District Capital Project Budget
Expenses to Date: $0
Budget Remaining: $57,000
Scheduled Completion: June 2022

- Ballfield scoreboards at both Schaeffer Park and Clement Park have been identified and approved as part of our 2022 Capital Budget. The district is in the process of finalizing an agreement for the purchase and install or 8 scoreboards.

Ridge Fitness Equipment

Budget: $120,000
Funding: Mill Levy
Expenses to Date: $102,270
Budget Remaining: $17,730
Scheduled Completion: August 2021

- Fitness intern researching equipment and pricing
- Equipment selection and order has been placed; will be using some of the excess budget to replace cardio pieces at the Peak requiring excessive repairs
- Equipment replaced in September; 2 pieces still on back order

Ridge Outdoor Sprayground

Budget: $459,215.00
Funding: Mill Levy
Expenses to Date: $150,529.85
Budget Remaining: $316,272.70
Scheduled Completion: Spring 2022

- Refinement of budget and equipment to be furnished, pending updated pricing through Sourcewell for equipment and installation
- Equipment ordered on July 8, 2021
- Anticipated delivery date of vertical elements is October 29, 2021
- Mobilization in early February

Outdoor Pool Refurbishments

Columbine West Pool Budget: $30,000
Funding: District Capital Project Budget
Expenses to Date: $135,828.84
Budget Remaining: $(105,808.84)

6th Avenue West Pool Budget: $30,000
Funding: District Capital Project Budget
Expenses to Date: $141,677.30
Budget Remaining: $(111,677.30)

Scheduled Completion: Spring 2023

- Perkins &Will along with Counsilman-Hunsaker Associates presenting concepts for further development and refinement. Final concept will be presented to stakeholders for public comment.
- Survey sent to stakeholders for the 6th Avenue West and Columbine West Pools concepts to assist in guiding the conceptual design process.
- Finalized conceptual design and surveyed stakeholders for each pool.
- Planning for repairs at each site to open for summer 2022.
- Preparing RFP's for CM/GC services
- Under contract with Progressive Commercial Aquatics, Inc. for the repair portion, and installation of stainless steel gutters and boiler at Columbine West Pool
- Select CM/GC FCI Constructors

Golf

Meadows Golf Course Drainage Project – 12th Fairway

Budget: $96,560
Vendor: GreenOne Industries
Funding: Golf Development & Improvement Fund
Project Completed
Final Cost: $96,560

Foothills Tee Box Reconstruction Project

Budget: $91,870
Vendor: Modern Golf
Funding: Golf Development and Improvement Fund
Projected Started: Project Completed
Final Cost: $86,358

Foothills Cart Path Replacement and Addition Project

Budget: $78,554
Vendor: Core Development

Funding: Golf Development and Improvement Fund
Project Completed
Final Cost: $78,554.16

- Core Development replaced and added cart paths on the following holes at Foothills golf course
  - Hole 7 Green and 8 Tee box
  - Hole 16 Green
  - Hole 11 Green
  - Hole 12 Tee
  - Hole 13 – Tree Service Road

Foothills Golf Course – 10th tee Drainage Project

Budget: $59,030
Vendor: Modern Golf and Turf
Funding: District Capital Project Budget
Project Started: February 2022
Scheduled Completion: March 2022

- Project involves replacing old irrigation pipe that cares Warrior Ditch water from the Warrior Ditch into the irrigation lake located south of the 18 fairway

New Foothills Golf Course Clubhouse

Budget: Estimation $10,000,000 to $12,000,000
Funding: District Capital Project Budget
Scheduled Completion: 1st Quarter of 2023
Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
  - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
  - Design Fees $449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
  - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
  - Fees - .25% of construction cost
- Todd Goulding / Goulding Development Advisors – Owners Representative
  - Will assist the District in managing the budget/overall cost of the project
  - Fees - estimated at $118,400

Project Update:

- Phase 6 of the process, Design Development is ongoing
- Bi-weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding
  - The last meeting, on December 13th, was a virtual meeting and the committee conducted a pricing review of the general contractor's cost estimate
  - The next step will involve value engineering; a process determining the most cost effective way of constructing the clubhouse, without taking away from its purpose
- Construction is projected to start during the end of the first quarter in 2022