

# RECORD OF PROCEEDINGS

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## FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

February 22, 2022

### Virtual Option

You are invited to a Zoom webinar.

When: Feb 22, 2022 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 2/22/2022 Register in advance for this webinar:

[https://us02web.zoom.us/webinar/register/WN\\_2Vea12OUQjmhaVaKSd3vMQ](https://us02web.zoom.us/webinar/register/WN_2Vea12OUQjmhaVaKSd3vMQ)

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Bielkiewicz called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Bielkiewicz led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- |                       |         |
|-----------------------|---------|
| Director Bielkiewicz: | Present |
| Director Trimble:     | Present |
| Director James:       | Present |
| Director Butman:      | Present |
| Director Meyer:       | Absent  |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

**MOTION:** Director Butman moved that the Foothills Board of Directors approve the February 22, 2022 agenda as submitted. Director James seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

V. APPROVAL OF JANUARY 25, 2022 MINUTES:

**MOTION:** Director Trimble moved that the Foothills Board of Directors approve the minutes of the January 25, 2022 board meeting as submitted. Director Butman seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

A. Foothills Foundation Check Presentation

Gary Fuller and Lucy Arnold, board members from the Foothills Foundation, addressed the Board. Mr. Fuller recognized the foundation was not able to do any events two years ago. He discussed that they were able to resurrect the Summerset Festival last year, and are able to contribute \$8,000 to the District. Mr. Fuller asked

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that the District designate \$5,000 of the funds to sponsor Red, White & You, and \$3,000 for the Dutch Creek Trail project. A photo was taken with Mr. Fuller, Ms. Arnold and the Board.

## B. Part-time Scholarship Award Recipients

Ronald Hopp said the Scholarship Committee would like to thank all the part-time staff who took the time and effort to apply for the scholarship to help pursue their goals towards higher education. He reminded this was a board initiative implemented many, many years ago.

Mr. Hopp recognized and presented the awards to Zoe Bratton and Julia Dufficy, who were in attendance, and Sarah Curtis who attended virtually. They were thanked and congratulated by the Board.

## VII. DECISION ITEMS:

### A. May 3, 2022 Ballot Language Resolution/Kipling Villas

Mr. Hopp recalled that last month the Board approved a resolution to proceed with the election for both the Kipling Villas extension of their bond into a continuation of a mill levy and also the board election that will be happening in May. According to information provided in the packet, Mr. Hopp outlined the ballot language for the Kipling Villas election that has been reviewed by staff and legal counsel, and said there was feedback from the Kipling Villas area.

**MOTION:** Director Trimble moved that the Foothills Board of Directors approve Resolution No. 22-002 for the May 3, 2022 election as discussed. Director James seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

### B. Foothills Fieldhouse East Rink Floor Replacement Contract

Referring to the memo provided, Andy Scinski said the District's 2022 budget includes capital funds to purchase and install a new flooring surface for the east rink at the Foothills Fieldhouse. The current surface was originally installed in 2004 and has reached the end of its useful life. Staff solicited bids from five sports flooring companies, four bids were received, Mr. Scinski explained. Staff recommends approval of the bid from Sports Court of the Rockies, LLC. Mr. Scinski answered questions from the Board.

**MOTION:** Director James moved that the Foothills Board of Directors approve the proposal from Sports Court of the Rockies, LLC for removal and replacement of the Foothills Fieldhouse sports court surface, east rink, in the amount of \$96,692 and authorize the Executive Director to execute all contract documents as discussed, subject to District Legal Counsel and staff approval. Director Butman seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

## VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp discussed Westend Ridge Metropolitan District is seeking formation and requesting consent for park and recreation powers. Staff will ensure that there are no financial ramifications with that, he discussed; location was discussed.

Mr. Hopp said there is a proposal to build 310 apartments as part of Bowles Crossing that had agreed to be included in the District. This is the same developer so staff are hopeful they will also be included in the District.

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The Jefferson County Board of County Commissioners did approve the \$1.86 million trails grant.

Mr. Hopp pointed out that with all the capital projects that are going on, there probably be the need to gain approvals from the Board on various aspects of projects and likely will need to have a special board meeting between March 8 and April 26; probably April 5.

Mr. Hopp discussed an inclusion request from an individual who has two adjacent vacant parcels, one is in the Foothills District, one is not. The individual wants to combine the parcels and build a house and is requesting inclusion into the District, Mr. Hopp explained the process.

The pools location and extents process for Jefferson County will be on the Planning Commission on March 23<sup>rd</sup>. Staff are trying to get the clubhouse process moving as well, he explained.

Director James added that Red, White & You and the concert series is looking for business sponsors in the community, he was happy to sponsor again for Ken Caryl Vision Center.

## IX. DISCUSSION ITEMS:

### A. Finance Update

Dennis Weiner discussed the financial update for the first month of 2022 as detailed in the report provided in the packet. Highlighting the report, he spoke about operating revenues for the month, operating expenditures for the month, net operating loss, non-operating revenue and expenditures. Looking at the bottom line, Mr. Weiner concluded that net expenditures were unfavorable to the budget.

### B. Foothills Golf Course Clubhouse Update

Mr. Hopp recognized that Chris Cooper, with Adolfson and Peterson, and Todd Goulding, Owner's Representative, were online and promoted them to panelists for the discussion.

Mr. Hopp recalled that at the last board meeting, the overall clubhouse budget was discussed and there was discussion about trying to find some value engineering opportunities. Using screen share, Mr. Hopp showed the same spreadsheet populated with 'accepted', 'rejected' or 'still pending', and went through the items line by line. Mr. Hopp went through add alternates being considered. He detailed items in tier one, tier two and tier three categories.

Mr. Cooper talked about the skylights, there are multiple options and the intent is to have the same look and feel within the space, just achieving it a little bit differently. He discussed the tier one items; the things that when decisions are made to accept these cost savings, the patron that is going to be in that space is really not going to notice a difference or feel like anything has been removed from the project. He discussed the tier two items, looking at the architecture and some of the scope of the project, including the parking lot. Mr. Cooper went over the tier three items. He recognized it is not an exhaustive list, still working with the JNS team and Foothills staff and will continue to have ideas and cost savings. The next set of documents, he explained, will be looking to provide an Initial GMP to the Board and also be looking to sign up and go into contract with some of the key trades in order to lock in prices and lock in some of the lead times on some of the equipment. Discussion ensued and questions were answered.

Mr. Hopp talked about the accepted savings right now, and the pending savings, the bulk of that being the parking lot, still trying to identify some other things. He acknowledged this is in the spirit of the direction that the Board gave to not compromise the integrity of the building, keep the square footage there, keep the program there, try to identify things to save money, and requested the Board's thoughts. There was

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discussion. Mr. Hopp continued discussion on the savings, what is pending - a lot of that the parking lot, and will still continue to try to identify others. Once the Design Development is done, hopefully there are numbers that might be better. Mr. Cooper talked about costs and timing of purchasing. Showing floor plans, Mr. Hopp described the changes.

Mr. Goulding provided an update on the schedule. The Board will be asked for approval of the Initial GMP (IGMP) that will include commitments to certain trades' long lead time items, and explained. Mr. Goulding clarified action from the Board would be a special board meeting on April 5<sup>th</sup> for the IGMP, and explained. He discussed there will be a Final GMP with the final construction documents that will come before the Board as well. Mr. Goulding reiterated documents come out in early March, will come to the Board in early April with those numbers, abatement and demo mid-April through beginning of June, then go vertical in June. Mr. Cooper discussed the construction timeline, ten or eleven months in the original schedule. He discussed changes will be presented at the April 5<sup>th</sup> special board meeting.

## X. EXECUTIVE SESSION

Director Bielkiewicz reminded that the virtual meeting online is provided as an option to the in-person meeting. Once the Board goes into Executive Session, it will no longer be a public meeting. The Board will come back into public session in-person just to adjourn the regular meeting and won't conduct any business at that time. The virtual meeting will end as soon as the Executive Session begins.

Paul Rufien requested to add a litigation update to Executive Session.

- A. Personnel Matters per 24-6-402(4)(f), C.R.S.
- B. Legal Matters Regarding Jefferson County/Red Rocks Ranch per 24-6-402(4)(b), C.R.S.

**MOTION:** Director James moved that the Foothills Board of Directors move into Executive Session to discuss Personnel Matters per 24-6-402(4)(f), C.R.S. and Legal Matters regarding Jefferson County/Red Rocks Ranch per 24-6-402(4)(b), C.R.S. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director James, aye; Director Butman, aye. The motion was approved.

The regular meeting adjourned at 7:21pm. Executive Session started at 7:24pm and ended at 8:34pm. The regular meeting reconvened at 8:35pm.

## XI. ADJOURNMENT:

The regular meeting was adjourned at 8:35pm. The next regular board meeting will be held at 6pm on Tuesday, March 8, 2022.

Submitted by: Richelle Riley, Recording Secretary