

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

November 8, 2022

Zoom Option

You are invited to a Zoom webinar.

When: Nov 8, 2022 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 11/08/2022 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_sGPb6qXAS1-xtFv5udzigg

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Meyer called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Meyer led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|---------|
| Director Bielkiewicz: | Present |
| Director Trimble: | Present |
| Director Lodice: | Present |
| Director Writz: | Absent |
| Director Meyer: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

- IV. APPROVAL OF AGENDA:

MOTION: Director Trimble moved that the Foothills Board of Directors approve the November 8, 2022 agenda with the addition of Executive Session for Legal Matters per Colorado Revised Statute 24-6-402(4)(b). Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Meyer, aye. The motion was approved.

- V. APPROVAL OF OCTOBER 25, 2022 MINUTES:

MOTION: Director Lodice moved that the Foothills Board of Directors approve the minutes of the October 25, 2022 board meeting as submitted. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Meyer, aye. The motion was approved.

- VI. COMMUNITY COMMENTS:

- VII. DECISION ITEMS

A. Family and Medical Leave Insurance (FAMLI)

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Using PowerPoint, Frannie Masters went over information that was covered at the September meeting and shared new information.

The Colorado Department of Labor and Employment has created a new division to handle this new family program, Ms. Masters explained the program. She pointed out it is intended to be for long term situations. Ms. Masters outlined estimated cost to the District. Three options for the District are that the Board could decide to participate and a vote is not required. All participation in the program could be declined which requires a Board vote. Employees would still be able to participate and be responsible for contacting the state to enroll and remit their payment directly to the state. The third option is to decline employer participation but facilitate employee participation, Ms. Masters discussed. If the District declines all participation, Ms. Masters discussed the requirements to notify employees. Mr. Hopp reiterated that information can be provided regarding how to enroll, etc.

As part of having a vote, Ms. Masters said that notice was provided to all employees to let them know that this was going to occur. There was an All Staff meeting and employees were asked to give their preference to opt in or opt out and also provide comments. Ms. Masters went over the results and read the comments, including two comments received through emails received by Ms. Masters and Mr. Hopp.

Ms. Masters provided information as it relates to other governments opting in or opting out. There was Board discussion. Director Meyer opened the floor for employee discussion on the topic, there was none. Board discussion continued. Director Meyer recommended to opt out without facilitation. Director Trimble recommended, based on results of the survey, opting out but making it easy for employees to get the information they need to opt in if they decide they want to.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve Resolution No. 22-010 to opt out of FAMILI program participation entirely including not facilitating/withholding premiums and not submitting employee contributions as discussed. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Meyer, aye. The motion was approved.

B. Prairie Dog Management Plan Update

Mr. Hopp recalled that at the last couple of meetings there was discussion about the Prairie Dog Management Plan. Some members of the public had expressed their concerns and had suggestions to update the Prairie Dog Management Plan. The Board, in September, directed that it be an agenda item at the October meeting. There was discussion by the Board at that meeting and a member of the public suggested to make some edits and updates to the Prairie Dog Management Plan. The Board directed staff to provide a recommendation of updates based upon that conversation. Staff have provided redlined edits based upon staff's interpretation of the conversation of the Board, Mr. Hopp explained.

Director Meyer expressed comfort with the changes. He suggested additional changes on page three on the first redline from make 'best efforts' to make 'reasonable efforts'; put a period after 'do not conduct mitigation during the months of March, April, May and June', strike the remaining language in that sentence.

Director Trimble said with the second redline 'District may determine a relocation is necessary to manage specific sites' say 'necessary or preferable'. Other than that change, expressed support of what has been presented.

There was discussion. Director Lodice agreed. Director Bielkiewicz agreed and expressed feeling bad that Director Writz was not on the call because of a personal issue right now. He acknowledged Director Writz has

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strong feelings about this issue and would like for her to have an opportunity to speak about it; however, the Board is in agreement on the update.

Director Meyer recommended to table it and see if Director Writz is able to join the call before the end of the meeting. Mr. Hopp agreed; her intent was to join in the call when she can.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp said there was a good turnout for Boo-rific and expressed thanks to all the staff members, marketing, and facilities and programming that were part of that.

Mr. Hopp pointed out we are teaming up with the Action Center and CASA this year District-wide for employees as well as patrons to donate food and toys.

Mr. Hopp extended congratulations to Director Bielkiewicz for the first weekend of The Foothills Theatre Company's *Greater Tuna*, which he directed.

Mr. Hopp provided an update on the storage sewer at the Columbine West Pool site. The county took full responsibility for that and are in the process of replacing probably 300 linear feet of storm sewer. Some of it will go across District property and will require an easement, he discussed. Mr. Hopp acknowledged the county staff for stepping up on that.

IX. DISCUSSION ITEMS:

A. 2023 Proposed Budget

Dennis Weiner recognized that Administration includes the various functions that support the operation of all programs and facilities within the District. It includes Marketing and Public Outreach, Finance and Accounting, Human Resources, Information Technology, and Executive Director's Department. Mr. Weiner summarized the overall Administration budget as provided in the 2023 Proposed Budget Book, and invited questions from the Board.

Colin Insley introduced Parks' staff who helped put the budget together. Referring to the 2023 Proposed Budget Book, Mr. Insley summarized the budget for Parks, Planning & Construction overall.

Mr. Hopp recalled that in October, an overview of the full budget was provided, as well as overviews of Golf and Leisure Services. Tonight, Administration and Parks were overviewed. He pointed out the Board has been given a book with much more detail than what was covered. At the December meeting, there will be another overview, changes will be shown from what the preliminary budget was to the final budget, Mr. Hopp discussed. There will be adjustments as things have been finalized, and will be presented at the December meeting. The December meeting is when the Board will be asked to approve the mill levy, the budget, etc. Mr. Hopp reiterated if there are changes the Board has, staff would like to know them today or before the December meeting.

Director Meyer asked if there are any playgrounds reaching the end of their life that need to get replaced in the next year or two that we could allocate more towards in this budget. Mr. Hopp indicated the capital number will be finalized as all the adjustments are made to the budgets. In January or February, staff will bring a list of capital projects that we think need to be addressed, and there would be park related projects on those lists. Mr. Hopp acknowledged that even though the District has done 32 neighborhood park projects over the last five years, there are others that can be addressed; if not in 2023, then in 2024. He reminded that a lot of the capital funds may be earmarked for the COP projects in 2023. Mr. Hopp indicated that conversation

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about what the capital projects are will be in early 2023, and would appreciate feedback at that time. Director Meyer expressed he would like to see that a priority.

X. DECISION ITEMS:

A. Prairie Dog Management Plan Update (revisited)

Director Meyer observed that Director Writz was still not on the call. Director Trimble suggested to vote on the Prairie Dog Management Plan Update and if there is something missed, it can be brought up again, if Director Writz has something to bring up.

MOTION: Director Trimble moved that the Foothills Board of Directors accept the revised Prairie Dog Management Plan as submitted with the changes suggested by the Board. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Meyer, aye. The motion was approved.

XI. EXECUTIVE SESSION:

A. Legal Matters per 24-6-402(4)(b), C.R.S.

Director Meyer explained, particularly for people on Zoom, that when the Board comes out of Executive Session they will not have any additional agenda items to cover so the Zoom meeting will terminate and not start back up. The meeting will end after Executive Session.

MOTION: Director Trimble moved that the Foothills Board of Directors move into Executive Session for Legal Matters per Colorado Revised Statute 24-6-402(4)(b). Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Meyer, aye. The motion was approved.

The regular meeting adjourned at 6:43pm. Executive Session started at 6:47pm and ended at 6:58pm. The regular meeting reconvened at 6:58pm.

XII. ADJOURNMENT:

The regular meeting adjourned at 6:59pm. The next regular board meeting will be held at 6pm on Tuesday, December 13, 2022.

Submitted by: Richelle Riley, Recording Secretary