



Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

December 13, 2022 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton

Zoom Option:

You are invited to a Zoom webinar.

When: Dec 13, 2022 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 12/13/2022 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_8PQtgea-R0CeMF5ie_IrCg

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

- I. CALL TO ORDER (Maple Room)
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF NOVEMBER 8, 2022 MINUTES
- VI. COMMUNITY COMMENTS

For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

- VII. DECISION ITEMS
 - A. 2023 Budget - Ronald Hopp
 - Public Hearing
 - Resolutions
 - B. Auditor Contract Approval - Dennis Weiner
 - C. 2022 Neighborhood Parks Design Contract Amendment - Colin Insley
 - D. Xcel Easement Request - Colin Insley
 - E. Memorial Bench Application - Colin Insley
 - F. 2023 Board Meeting Schedule/Posting Locations - Ronald Hopp
- VIII. EXECUTIVE DIRECTOR'S REPORT
- IX. DISCUSSION ITEMS
- X. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

October 25, 2022

Zoom Option

You are invited to a Zoom webinar.

When: Oct 25, 2022 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 10/25/2022 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_LZEVxLSESY-QOKdGvEzkBg

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Meyer called the regular meeting to order at 6:02pm.
- II. PLEDGE OF ALLEGIANCE: Director Meyer led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|---------|
| Director Bielkiewicz: | Present |
| Director Lodice: | Absent |
| Director Trimble: | Present |
| Director Writz: | Present |
| Director Meyer: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Barb Butler, Director of Recreation Programs; Derek Eberhardt, Director of Operations; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

- IV. APPROVAL OF AGENDA:

MOTION: Director Trimble moved that the Foothills Board of Directors approve the October 25, 2022 agenda as submitted. Director Writz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

- V. APPROVAL OF SEPTEMBER 27, 2022 MINUTES:

MOTION: Director Writz moved that the Foothills Board of Directors approve the minutes of the September 27, 2022 board meeting as submitted. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, abstain; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

- VI. COMMUNITY COMMENTS:

Director Meyer asked that anybody who has comments and wants to address the Board to come to the podium, introduce themselves, state address, state whether in District or not, including people who are joining by Zoom. He asked if there is a comment on one of the discussion items, to wait until the Board has gone through the discussion items and address the Board at that time. For anything someone wants to talk about that is not a separate discussion item, come up at this time to the podium or on Zoom.

RECORD OF PROCEEDINGS

VII. DISCUSSION ITEMS:

A. Proposed New Jefferson County Library at Sledding Hill Park

Tom Hoby, Director of Jefferson County Open Space, and Donna Walker, Executive Director of Jefferson County Public Library, were in attendance to talk to the Board about what they have heard so far from the community in their engagement process on a proposal Jefferson County Open Space (JCOS) has received from the library. The proposal is to purchase up to six acres of property on the 29.6 acres of Sledding Hill Park property that JCOS currently owns and leases to Foothills Park & Recreation District.

Using PowerPoint, Mr. Hoby gave background information and talked about Open Space policy as it pertains to transferring properties, terms they had worked out with the library should this proposal proceed, community engagement updates and pro/con statements, and future community input opportunities.

Mr. Hoby provided history, since 2015 they have been looking at various ways to provide a level of service that they would like to in this area and other parts of the county. Mr. Hoby expressed it is understood that this site is very well-loved for sledding in winter, and they want to make sure that activity continues there and is enhanced by anything that is done there, and elaborated. The transfer of this property, and properties owned by JCOS, is subject to their transfer policies, he explained. Mr. Hoby added that the Columbine Library will remain as it is.

The library could be situated at the corner of Kipling and Ken Caryl with shared parking and park amenities that transfer from the built environment to the natural environment, Mr. Hoby discussed and showed a conceptual rendering. A large portion of the area would remain as open space for sledding and for other park purposes. He discussed terms that have been agreed to with the library, including park amenities.

Mr. Hoby discussed community input on the library location, they did conduct two community meetings. He discussed the themes and concerns that came out of the first community meeting, and the second community meeting. Mr. Hoby emphasized the fact that they want to make sure the sledding would be preserved and enhanced by this.

Mr. Hoby talked about the impact on wildlife. He pointed out they would make every effort, working with Foothills, Colorado Parks and Wildlife, etc. to relocate any of the prairie dogs that might be on this four and a half to six-acre site. They could potentially be relocated on site or off site, and they do have a relocation site.

Mr. Hoby described the need for the new South Jeffco library, site choice criteria, cost and funding, people experiencing homelessness, traffic and parking. He discussed the community meeting results, they are at the beginning of the process. There was additional engagement besides the community meetings such as emails. To give a flavor for the comments received, Mr. Hoby read a con statement and a pro statement received from the community and explained there will be more opportunities for people to comment. Mr. Hoby discussed the future approvals that are necessary if it is determined that JCOS would transfer this property to the library.

Director Writz questioned if there is any way to guarantee relocation of the wildlife working with Rocky Flats. Mr. Hoby recognized JCOS is a conservation organization and would intend to make sure that those prairie dogs are relocated. Director Writz asked how do we ensure that it remains a sledding hill for the next 10 years? Mr. Hoby offered they are considering this proposal because libraries are community facilities and a library has the potential of enhancing that whole park experience. There is the opportunity to deed the property to the District, Mr. Hoby explained.

Linda Auburn, District resident, said she is one of the people who saved the sledding hill 23 years ago from being a shopping center. She observed that the space up for sale is used by the young children to sled on.

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South Jefferson County will lose the last visual green space if this building is built. Ms. Auburn read a quote from NASA. By building the library on open space, they squeeze out the diversity of wildlife living in the park. Citizens are concerned about the homeless who will use the library by day as a shelter and the sledding hill by night as a place to camp. Ms. Auburn read a quote from an article by Jennifer Brown. Ms. Auburn said the problem this library brings – light pollution, traffic problems, loss of visual green space, lost animal homes and forage, homeless problems associated with libraries – all will have both a negative and physical, and a negative economic effect on the surrounding homes and area. She asked the Foothills Board not to look at the money they are going to receive from a sale, but to help preserve open space as open space. Ms. Auburn observed there are better places to put this library such as at the RTD abandoned site at C470 and Ken Caryl, it has all the criteria that the library board is looking for.

Tina Gurdikian, District resident, echoed what Ms. Auburn said. She expressed concern about the sledding as well and primarily concerned about the wildlife there. Ms. Gurdikian confirmed with Mr. Hoby that Rocky Flats is a relocation site. She said she would like to see Foothills and JCOS adhere to that. There are relocators that can move those prairie dogs, they do catch and release.

B. Prairie Dog Management Plan

Ronald Hopp pointed out the Prairie Dog Management Plan included in the packet, this is an agenda item at the request from the Board at the September 27th board meeting. The Board had received an email from a member of the community and an individual attended the board meeting to express concern with a particular control that happened near Clement Park. Both of those concerned citizens have been informed that the control was not at Clement Park.

Tina Gurdikian, District resident, referred to the requests she made in her email; Director Meyer confirmed the email was discussed at the last board meeting. Ms. Gurdikian said she requested three reasonable amendments to the Prairie Dog Management Plan: board members and Executive Director will be notified immediately when such written statements are received; upon receipt of such written statement the District will also provide public notice on the District website of the need for prairie dog controls to include the location, circumstances and timeframe. The District Executive Director will not permit controls to occur until after the next scheduled board meeting to allow public comment and volunteers to step forward to implement non-lethal control measures. Management practices will not be conducted during pup season, March through June. Ms. Gurdikian reiterated she is recommending three sentences to be added to the Prairie Dog Management Plan with an effort moving forward to use the Rocky Flats site. There was discussion about relocation sites.

Director Trimble asked if the Rocky Flats relocation site is on-going or specific for this one project. Mr. Hopp indicated JCOS has made that determination based upon the Sledding Hill project.

In answer to Ms. Gurdikian's requests, in terms of awareness, Mr. Hopp said he is made aware of all controls and works with staff to make sure they adhere to the Prairie Dog Management Plan. The Board has adopted the Prairie Dog Management Plan; it is staff's responsibility to make sure any management is conducted based upon that. The Board is asking staff to manage based upon the policies whether it is this one or any other policies that the Board approves.

As far as public notification, Mr. Hopp reiterated the Board approves this. Staff are making sure that all management practices adhere to that. Staff do many things in terms of implementing all of the policies that the Board has. He discussed that there are legitimate concerns from HOAs that staff are managing within the policy.

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In terms of the pup season, Mr. Hopp said that can get added to the Prairie Dog Management Plan; however, there could be emergency type situations where it's a necessity from a safety perspective that the policy should say, when possible, would try to keep prairie dog controls from happening March, April, May, June.

Mr. Hopp agreed, staff should seize the opportunity to see if relocation efforts can be done. He discussed possible opportunities to work with Jefferson County Open Space.

Director Writz, expressed when there are decisions being made that affect the emotional needs and well-being of the community and their concerns, it should be brought to their attention, people create a connection to wildlife. Mr. Hopp discussed the perspective of the people who are asking the District to do controls, there is a whole other side the District is trying to balance. There are people who are equally as angry with the District for not doing something as quickly as needed.

Director Bielkiewicz recognized there is a board meeting once a month. Waiting for the Board to meet every month is going to delay and cause problems from both sides. He suggested the things Ms. Writz mentioned have been researched in the past and cost exponentially more and one of the Board's prime responsibilities is fiscal responsibility to the District. If there is a spot at Rocky Flats, there needs to be responsibility from a financial standpoint.

Director Meyer added the last time this policy was dealt with, it was revised. He reiterated the resolution was to have a plan, as long staff are following the plan, this is a policy the Board agreed on. There are multiple opportunities in the plan to relocate, mitigate, etc. The Board empowered staff to make those decisions, Director Meyer elaborated. Director Writz discussed creating transparency. Discussion ensued.

Director Trimble asked about the time requirement to relocate prairie dogs, there was discussion about the process. Director Trimble expressed the Board should set the policy and allow staff to handle the day to day decisions. He discussed willingness to look at a proposal but in terms of having the Board make decisions or be notified before anything can be done and the public have a chance to comment on it, it does not look like a workable plan. The policy can be changed if needed. He agreed it is reasonable to not do any mitigation during the pup months.

Director Meyer concluded, based on the discussion, staff can come back with a recommendation on potential revisions to the Prairie Dog Management Plan that the Board may be willing to implement. Director Trimble added if there can be a policy that seems to work in terms of relocation, he would like to hear that and if staff doesn't see how it would work, would like to hear that too. Director Meyer added to have it long term, in the next three years there may be nowhere to relocate them.

Mr. Hopp added the question might be what is the window of opportunity for relocation at Rocky Flats. The preference would be to relocate them all from the areas where staff are consistently having to do mitigation. Mr. Hopp said staff can come up with some recommended changes based upon what is being heard from the Board. He discussed exploring options in terms of Jefferson County Open Space support for relocation, identifying the biggest problem areas, and looking to do some relocation efforts.

C. Finance Update

Dennis Weiner discussed the financial update through September 30th as included in the meeting packet, and went through highlights of the report. He discussed operating revenues, operating expenditures, net operating loss, non-operating revenue. As a result of all of the financial activity through September 30th, net expenditures were better than plan.

D. 2023 Proposed Budget Presentations

RECORD OF PROCEEDINGS

A 2023 Proposed budget Book with all the information was distributed to the Board, and using a PowerPoint presentation, Mr. Hopp provided an overview of the whole budget. He talked about the differences between the 2022 budget and 2023 budget. Mr. Hopp went over sources of revenues, district mill levy, total operating revenue, total operating expenses, capital projects expenditures, and long-term debt. He went over operating revenue and expenses by department for Administration; Parks, Planning & Construction; Leisure Services; Golf. Mr. Hopp summarized the net-operating budget and non-operating budget for a balanced budget of zero. He reminded that tonight Leisure Services and Golf will present their budgets, at the November meeting it will be Administration and Parks. At the December meeting there will be a similar overview presentation and staff will show what has changed from the preliminary budget to the final budget

Barb Butler introduced Leisure Services staff who helped put the budget together, and who manage all the recreation areas outside of Golf that are in the District. Referring to the 2023 Proposed Budget Book, Ms. Butler explained that the Leisure Services Department is comprised of two different divisions; Operations and Programs. Derek Eberhardt manages the Operations area which oversees Facility Maintenance, Aquatics Department, and Facility Operations; Ms. Butler oversees the Programming Department which is Children's Programs, Arts, Athletics, Fitness, Edge Ice Arena, Fieldhouse and Sports Arena. Ms. Butler provided highlights for the Leisure Services budget.

Director Trimble said he has a friend who is a hockey player and a hockey coach. He has been on all the ice in the entire area and said the Edge has the best ice in the entire area. There was discussion about After School programs.

Tom Woodard introduced Golf staff who were in attendance. He introduced two new employees; Joe Pinson, Assistant Golf Professional at Foothills Golf Course and Brendan Murphy, Head Golf Professional at Meadows Golf Club. He announced that Sue Maguire is retiring after 41 years of employment with Foothills. Mr. Woodard shared guidelines staff used to establish the operational revenue. Referring to the 2023 Budget Book, he provided highlights for the Golf budget.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp explained changes to the pass structure, Ms. Butler and Mr. Eberhardt elaborated.

Mr. Hopp recognized Director Bielkiewicz is Director of Foothills Theatre Company's upcoming show, *Greater Tuna*, and there is opportunity for tickets and a gala following the show on Friday, November 4th.

Mr. Hopp brought to the Board's attention that Hogback Metropolitan District is building homes south of the Meadows Golf Course. They have a drainage easement, Jefferson County Open Space owns the property where the drainage easement would come onto the golf course, JCOS approved that easement and the license agreement that accompanies it. It did not require Foothills Board approval which is inconsistent with things we have done in the past, Mr. Hopp explained. He discussed that staff are engaged and will be observing the improvements.

As a requirement regarding our junior storage rights for Beers Sisters Reservoir in Blue Heron Park, Mr. Hopp explained we have to release water due to what is called Owe the River. We have been proactive with notifying the neighborhoods, posted on Nextdoor, etc.

Mr. Hopp said the Foothills Foundation Golf Tournament, which golf staff at the Meadows worked hard to organize on behalf of the foundation, netted about \$17,400 in revenues.

RECORD OF PROCEEDINGS

Mr. Hopp added that our auditor decided not to audit for the District next year and an RFP was issued for a new auditor. We did not get any interest in the RFP, he discussed. The RFP has been extended another week or two and has been put on Bidnet.

Mr. Hopp provided an update on the Foothills Clubhouse project. We did get a design from Xcel Energy for the movement of the switch box, Mr. Hopp explained, it could be 10 to 12 weeks to schedule. We have decided to give A & P notice to proceed to start doing whatever they can, Mr. Hopp discussed.

Mr. Hopp provided an update on the pools renovation project. He discussed a two-foot diameter corrugated galvanized pipe that was discovered at Columbine West.

IX. DECISION ITEMS:

A. Memorial Bench Application

Referring to the memo provided, Colin Insley explained staff received an application for a memorial bench at Willow Creek Park, and pointed out a location map and wording on the plaque.

MOTION: Director Writz moved that the Foothills Board of Directors approve the memorial bench request from Ms. Vasicek and Ms. Roe to be installed at Willow Creek Park. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

B. Memorial Bench Plaque Replacement Request

Referring to the memo provided, Mr. Insley pointed out a location map of Easton Regional Park. He explained a few years ago he came before the Board to seek permission and approval for a plaque that was for the family's pets. Since then a family member passed away, and they are requesting to replace the plaque. Mr. Insley pointed out wording for the replacement plaque.

MOTION: Director Trimble moved that the Foothills Board of Directors approve the plaque request form Ms. Elley Peterson to be installed at Robert A. Easton Regional Park. Director Writz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

X. ADJOURNMENT:

The regular meeting was adjourned at 8:28pm. The next regular board meeting will be held at 6pm on Tuesday, November 8, 2022.

Submitted by: Richelle Riley, Recording Secretary



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022

MEMO TO: The Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: 2023 Budget

The 2023 proposed budget was prepared by staff and presented to the Board at the October 25th and November 8th board meetings. Since these presentations, items which will have a financial impact to the District in 2023 were added or changed in the final 2023 budget.

The most significant changes from the initial proposed budget to the final budget relate to the 2021 COP projects, the Easton Regional Park ball diamond project, the Dutch Creek Trail extension, neighborhood park projects and other capital expenditures being carried forward to the 2023 budget year. We have added \$23,282,775 for the 2021 COP projects funded by proceeds from the 2021 COPs, \$3,004,254 for 2022 neighborhood park mill levy and Easton Park projects funded by unspent mill levy funds and \$416,889 for capital repair and replacement expenditures funded by unspent 2022 capital funds. In addition, we have added \$3,070,000 of carry forward funds to the budget to fund additional expenditures required for the 2021 COP projects, which will be funded by our expected favorable budget performance in 2022.

The budget was also updated for all other known changes including: decreased operating revenue and expenditures in Children's Programs related to the recently announced mid-year 2023 closure of one of the Jeffco Public School sites for our Before & After Care program; the addition of a full time Forestry position in Parks, changes in estimated assessments for irrigation water rights; decreased property tax revenue due to final assessed valuations; decreased County Treasurer's fees related to the change in property tax collections; Grant funds carried forward from 2022 for the Children's Programs Wellness Grant and actual insurance premiums for our worker's compensation insurance policy. The final 2023 budget is balanced with total revenues and expenditures of \$63,557,655. Staff is requesting formal (and final) approval of the budget as submitted.

Once approved by the Board, the budget information will be submitted to Jefferson County and the State of Colorado. Resolutions included in the board packet meet the statutory requirements for adoption of a budget, appropriation of funds, and certification of the mill levy for 2022. Those resolution numbers are as follows:

Resolution No. 22-011: Adopting the 2023 Budget for the Foothills Park & Recreation District

Resolution No. 22-012: Appropriating the 2023 Budget for the Foothills Park & Recreation District

Resolution No. 22-013: Resolution Levying Property Taxes for the Foothills Park & Recreation District for Budget year 2023.

A public notice has been published in the Jeffco Transcript indicating that the 2023 Proposed Budget is open for public inspection during business hours, it will be reviewed at the October 25th and November 8th board meetings, and that a public hearing on the budget scheduled for December 13th. At the December 13th meeting the Chair should open the public hearing and take comments from citizens on the 2023 Budget. The public hearing should then be closed prior to taking action on the aforementioned resolutions.

Motion: I move that the Foothills Board of Directors approve Resolution No. 22-011 to Adopt the 2023 Budget for the Foothills Park & Recreation District; Resolution No. 22-012 to appropriate the 2023 Budget for the Foothills Park & Recreation District; and Resolution No. 22-013 to Levy 2023 property taxes for Foothills Park & Recreation District.

No. 22-011

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE FOOTHILLS PARK & RECREATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2023, AND ENDING ON THE LAST DAY OF DECEMBER, 2023.

WHEREAS, the Board of Directors of Foothills Park & Recreation District has appointed Ronald Hopp, Executive Director to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Ronald Hopp, Executive Director has submitted a proposed budget to this governing body on December 13, 2022 for its consideration, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE FOOTHILLS PARK & RECREATION DISTRICT, COLORADO:

Section 1. That the total budget as submitted, amended, and summarized by fund totaling \$63,557,655 adopted as the budget of the Foothills Park & Recreation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by the Chair and Secretary and made a part of the public records of the District.

ADOPTED this 13th day of December, 2022.

William Meyer, Chair

Gina M. Writz, Secretary

No. 22-012

RESOLUTION TO APPROPRIATE SUMS OF MONEY
(Pursuant to 29-1-108, C.R.S)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE FOOTHILLS PARK & RECREATION DISTRICT, COLORADO, FOR THE 2023 BUDGET YEAR.

WHEREAS, the Foothills Park & Recreation District Board of Directors has adopted the annual budget in accordance with the local Government Budget Law, on December 13, 2022, and;

WHEREAS, the Foothills Park & Recreation District Board of Directors has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Foothills Park & Recreation District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE FOOTHILLS PARK & RECREATION DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

DISTRICT FUND:

Current Operating and Other Expenses	\$59,985,992
Debt Service and Related Expenses	\$ 3,571,663

TOTAL DISTRICT FUND	\$63,557,655
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ADOPTED this 13th day of December, 2022.

William Meyer, Chair

Gina M. Writz, Secretary

RESOLUTION TO SET MILL LEVIES
(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2022, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE FOOTHILLS PARK & RECREATION DISTRICT, COLORADO, FOR THE 2023 BUDGET YEAR.

WHEREAS, the Board of Directors of the Foothills Park & Recreation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 13, 2022, and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes from property tax revenue is \$14,091,268, and;

WHEREAS, the 2022 valuation for assessment for the Foothills Park & Recreation District as certified by the County Assessor(s) is \$1,514,063,649.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE FOOTHILLS PARK & RECREATION DISTRICT, COLORADO:

Section 1. That the purpose of meeting all and other expenses of the Foothills Park & Recreation District during the 2023 budget year, there is hereby levied a tax as shown below upon each dollar of the total valuation for assessment of all taxable property within the Foothills Park & Recreation District for the year 2023.

Mill Levy Certifications

<u>Mill Levy</u>	<u>Sub-District "A"</u>	<u>Regular District</u>	<u>Sub-District "B"</u>
Operating	9.463	6.829	8.405
Other	0.035	0.026	0.000
Total	9.498	6.855	8.405

Section 2. That the Executive Director and the Director of Finance and Administrative Services are hereby authorized to sign and directed to immediately certify to the County Commissioners of Jefferson County, Colorado, the mill levies for the Foothills Park & Recreation District, Regular District, Sub-district "A", and Sub-district "B" as hereinabove determined and set.

ADOPTED this 13th day of December, 2022.

William Meyer, Chair

Gina M. Writz, Secretary

Colorado Community Media
750 W. Hampden Ave. Suite 225
Englewood, CO 80110

Foothills Park & Recreation District **
6612 S. Ward Street
Littleton CO 80127

AFFIDAVIT OF PUBLICATION

State of Colorado }
County of Jefferson } ss

This Affidavit of Publication for the Jeffco Transcript, a weekly newspaper, printed and published for the County of Jefferson, State of Colorado, hereby certifies that the attached legal notice was published in said newspaper once in each week, for 1 successive week(s), the last of which publication was made 9/22/2022, and that copies of each number of said paper in which said Public Notice was published were delivered by carriers or transmitted by mail to each of the subscribers of said paper, according to their accustomed mode of business in this office.



For the Jeffco Transcript

State of Colorado }
County of Jefferson } ss

The above Affidavit and Certificate of Publication was subscribed and sworn to before me by the above named Linda Shapley, publisher of said newspaper, who is personally known to me to be the identical person in the above certificate on 9/22/2022. Linda Shapley has verified to me that she has adopted an electronic signature to function as her signature on this document.



Carla Bethke
Notary Public
My commission ends April 11, 2026

CARLA BETHKE
NOTARY PUBLIC
STATE OF COLORADO
NOTARY ID 20004025550
MY COMMISSION EXPIRES APRIL 11, 2026

Public Notice

NOTICE OF PROPOSED BUDGET HEARING

Notice is hereby given that pursuant to 29-1-105 and 106, C.R.S., a proposed Budget will be submitted to the Board of Directors of Foothills Park & Recreation District on September 27, 2022 for the ensuing year of 2023. A copy of said proposed Budget will be filed in the Administrative Office of Foothills Park & Recreation District, located at Peak Community & Wellness Center, 6612 South Ward Street, Littleton, Colorado, where said Budget is open for public inspection beginning September 28, 2022 between the hours of 8am and 5pm, Monday through Friday. The Foothills Board of Directors will review the 2023 proposed Budget at their regular board meetings on October 25, 2022 and November 8, 2022, at 6pm, and consider the adoption of the 2023 final Budget during a Public Hearing at their regular board meeting on December 13, 2022 at 6pm, to be held at the above-mentioned location. Any interested elector within Foothills Park & Recreation District may appear before the Board of Directors, or file or register objections thereto at any time prior to the adoption of the final Budget.

William Meyer, Chair
Foothills Board of Directors

Legal Notice No. 414580
First Publication: September 22, 2022
Last Publication: September 22, 2022
Publisher: Jeffco Transcript



Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022

TO: The Foothills Board of Directors

FROM: Auditor Selection Panel: Director Phillip Trimble, Treasurer; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: Auditor Contract Approval

Background:

On October 3, 2022, the District's prior audit firm notified the District that they would not be able to perform the 2022 audit. As a result, the District distributed Requests for Proposals (RFPs) to CPA firms throughout the Denver metro area to perform the 2022 audit.

On November 28, 2022, an Auditor Selection Panel interviewed representatives for each firm that submitted a proposal. The representatives were asked a prepared list of questions in a structured interview format.

At the conclusion of the interview process, the panel rated each of the firms on the criteria that included:

- Licensed CPA Firm and Current Quality Review
- Proposal Quality
- Government Audit and Experience/Firm/Staff
- Questions/Interview
- Cost

Recommendation:

It is the unanimous recommendation of the Auditor Selection Panel that the District select the firm, FORVIS LLP, whose proposal totaled \$38,325 for 2022, \$41,105 for 2023 and \$44,225 for 2024. Draft copies of the contract and engagement letter have been included for review.

MOTION: I move that the Foothills Board of Directors authorize the Executive Director, on behalf of the Board, to enter into an agreement, subject to staff and legal review with FORVIS LLP to perform the audit from 2022 through 2024.

December __, 2022

Board of Directors
Ronald Hopp
Foothills Park and Recreation District
6612 S. Ward Street
Littleton, CO 80129

We appreciate your selection of **FORVIS, LLP** as your service provider and are pleased to confirm the arrangements of our engagement in this contract. Within the requirements of our professional standards and any duties owed to the public, regulatory, or other authorities, our goal is to provide you an **Unmatched Client Experience**.

In addition to the terms set forth in this contract, including the detailed **Scope of Services**, our engagement is governed by the following, incorporated fully by this reference:

- Independent Contractor Agreement Auditing Services dated _____
- Terms and Conditions Addendum

Summary Scope of Services

As described in the attached **Scope of Services**, our services will include the following:

- Foothills Park and Recreation District
- Audit Services for the year ended December 31, 2022

You agree to assume full responsibility for the substantive outcomes of the contracted services and for any other services we may provide, including any findings that may result.

You also acknowledge these services are adequate for your purposes, and you will establish and monitor the performance of these services to ensure they meet management's objectives. All decisions involving management responsibilities related to these services will be made by you, and you accept full responsibility for such decisions.

We understand you have designated a management-level individual(s) to be responsible and accountable for overseeing the performance of nonattest services, and you have determined this individual is qualified to conduct such oversight.

Engagement Fees

The fee for our services will be \$38,325

The above fee includes an administrative fee of five (5) percent to cover certain technology and administrative costs associated with our services.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. Payment of our invoices is due upon receipt.

Our timely completion of services and the fees thereon depends on the assistance you provide us in accumulating information and responding to our inquiries. Inaccuracies or delays in providing this information or the responses may result in additional billings, untimely filings, or inability to meet other deadlines. Our fees do not contemplate the following transactions or activities during the period of this engagement:

- Change in accounting principles

If there are changes in circumstances where these or other conditions become known and significant additional time is necessary or additional services are requested, we reserve the right to revise our fees.

Assistance with New Standards

Assistance and additional time as a result of the adoption of the following new standards are not included within our standard engagement fees. These fees will be based on time expended and will vary based on the level of assistance and procedures required.

Governmental Accounting Standards Board Statement No. 87, *Leases*, is effective for December 31, 2022.

Statement No. 87 establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. We can assist you with the adoption by providing services which may include, but are not limited to:

- Assessing your readiness by assisting with the evaluation of your:
 - Current controls and policies
 - Current internal resources and system capabilities
- Assisting with changes required to adopt Statement No. 87, including:
 - Assisting with information gathering to develop an inventory of all lease agreements, service contracts, and other arrangements that may contain right-to-use lease assets
 - Recommending enhancements to existing controls and policies or suggesting new controls and policies to address Statement No. 87
 - Documenting any changes from your previous lease recognition and reporting methods
 - Drafting the required disclosures

The time it will take to perform the above assistance and our additional audit procedures relating to the adoption of the Statement, and any time to assist you with the adoption, may be minimized to the extent your personnel will be available to provide timely and accurate documentation and information as requested by us.

Governmental Accounting Standards Board Statement No. 96, *Subscription-Based Information Technology Arrangements*, is effective for fiscal years beginning after June 15, 2022. Early application is encouraged.

Statement No. 96 addresses the accounting for the costs related to cloud computing agreements. Under this Statement, a government reports a subscription asset and subscription liability for agreements meeting the definition of a subscription-based information technology arrangement (SBITA) and to disclose essential information about the arrangement. We can assist you with the adoption by providing services which may include, but are not limited to:

- Assessing your readiness by assisting with the evaluation of your:

- Current controls and policies
- Current internal resources and system capabilities
- Assisting with changes required to adopt Statement No. 96, including:
 - Assisting with information gathering to develop an inventory of all SBITA agreements, service contracts, and other arrangements that may contain right-to-use IT assets
 - Recommending enhancements to existing controls and policies or suggesting new controls and policies to address Statement No. 96
 - Documenting any changes from your previous IT subscription recognition and reporting methods
 - Drafting the required disclosures

The time it will take to perform the above assistance and our additional audit procedures relating to the adoption of the Statement, and any time to assist you with the adoption, may be minimized to the extent your personnel will be available to provide timely and accurate documentation and information as requested by us.

Additional Costs Related to COVID-19

Our fees do not consider additional efforts driven by the SARS-CoV-2 virus and the related COVID-19 (COVID-19) environment. Complexities and uncertainties related to various provisions of new laws and the continued issuance of interpretative and procedural guidance from federal agencies may affect our services. Fees related to COVID-19 activities will be billed based on time expended. Additional efforts or services may include:

- Accounting and auditing issues such as collectability of receivables, compliance with debt agreements, modification of lease terms, major programs subject to Single Audit, etc.

Contract Agreement

Please sign and return this contract to indicate your acknowledgment of, and agreement with, the arrangements for our services including our respective responsibilities.

This contract is subject to completion of the firm's client acceptance procedures and approvals and will be deemed effective upon completion. In the event the firm's client acceptance procedures or approvals are not met, this contract will be deemed void and of no effect.

Acknowledged and agreed to as it relates to the entire contract, including the **Scope of Services** and **Terms and Conditions Addendum**, on behalf of Foothills Park and Recreation District.

BY _____
Ronald Hopp, Executive Director
rhopp@fhprd.org

DATE _____

Scope of Services – Audit Services

We will audit the business-type activities and related disclosures, which collectively comprise the basic financial statements for the following entity:

Foothills Park and Recreation District as of and for the year ended December 31, 2022

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

You have informed us that the audited financial statements are expected to be presented along with management's annual report. Management is responsible for the other information included in the annual report. The other information comprises the annual report but does not include the financial statements and our auditor's report thereon. Our opinion on the financial statements will not cover the other information, and we will not express an opinion or any form of assurance thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the financial statements, or whether the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Marcie Ardan and Lisa Horn are responsible for supervising the engagement and authorizing the signing of the report or reports.

We will issue a written report(s) upon completion of our audit(s), addressed to the following parties:

Entity Name	Party Name
Foothills Park and Recreation District	Board of Directors

The following apply for the audit services described above:

Our Responsibilities	<p>We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). We will exercise professional judgment and maintain professional skepticism throughout the audit.</p> <p>We will identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.</p> <p>We will obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances.</p> <p>We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.</p> <p>We will also conclude, based on audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.</p>
Limitations & Fraud	<p>Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit that is planned and conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based</p>

on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Our understanding of internal control is not for the purpose of expressing an opinion on the effectiveness of your internal control. However, we will communicate to you in writing any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we identify during the audit.

We are available to perform additional procedures with regard to fraud detection and prevention at your request, subject to completion of our normal engagement acceptance procedures. The actual terms and fees of such an engagement would be documented in a separate contract to be signed by you and FORVIS.

Opinion

Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter paragraph or other-matter paragraph(s) to our auditor's report, or if necessary, decline to express an opinion or withdraw from the engagement.

If we discover conditions that may prohibit us from issuing a standard report, we will notify you. In such circumstances, further arrangements may be necessary to continue our engagement.

Your Responsibilities

Management and, if applicable, those charged with governance acknowledge and understand their responsibility for the accuracy and completeness of all information provided and for the following:

- **Audit Support** – to provide us with:
 - Unrestricted access to persons within the entity or within components of the entity (including management, those charged with governance, and component auditors) from whom we determine it necessary to obtain audit evidence
 - Information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including access to information relevant to disclosures
 - Information about events occurring or facts discovered subsequent to the date of the financial statements, of which management may become aware, that may affect the financial statements
 - Information about any known or suspected fraud affecting the entity involving management, employees with significant role in internal control, and others where fraud could have a material effect on the financials
 - Identification and provision of report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented
 - Additional information that we may request for the purpose of the audit
- **Internal Control and Compliance** – for the:
 - Design, implementation, and maintenance of internal control relevant to compliance with laws and regulations and the preparation and fair

presentation of financial statements that are free from material misstatement, whether due to fraud or error

- Alignment of internal control to ensure that appropriate goals and objectives are met; that management and financial information is reliable and properly reported; and that compliance with and identification of the laws, regulations, contracts, grants, or agreements (including any federal award programs) applicable to the entity's activities is achieved
 - Remedy, through timely and appropriate steps, of fraud and noncompliance with provisions of laws, regulations, contracts, or other agreements reported by the auditor
 - Establishment and maintenance of processes to track the status and address findings and recommendations of auditors
- **Accounting and Reporting** – for the:
 - Maintenance of adequate records, selection and application of accounting principles, and the safeguard of assets
 - Adjustment of the financial statements to correct material misstatements and confirmation to us in the representation letter that the effects of any uncorrected misstatements aggregated by us are immaterial, both individually and in the aggregate, to the financial statements taken as a whole
 - Preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (or other basis if indicated in the contract)
 - Inclusion of the auditors' report in any document containing financial statements that indicates that such financial statements have been audited by us
 - Distribution of audit reports to any necessary parties

The results of our tests of compliance and internal control over financial reporting performed in connection with our audit of the financial statements may not fully meet the reasonable needs of report users. Management is responsible for obtaining audits, examinations, agreed-upon procedures, or other engagements that satisfy relevant legal, regulatory, or contractual requirements or fully meet other reasonable user needs.

Written Confirmations Required

As part of our audit process, we will request from management and, if applicable, those charged with governance written confirmation acknowledging certain responsibilities outlined in this contract and confirming:

- The availability of this information
- Certain representations made during the audit for all periods presented
- The effects of any uncorrected misstatements, if any, resulting from errors or fraud aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole

FORVIS, LLP Terms and Conditions Addendum

GENERAL

1. **Overview.** This addendum describes **FORVIS LLP's** standard terms and conditions ("Terms and Conditions") applicable to Our provision of services to the Client ("You"). The Terms and Conditions are a part of the contract between You and FORVIS, LLP. For the purposes of the Terms and Conditions, any reference to "Firm," "We," "Us," or "Our" is a reference to FORVIS, LLP ("FORVIS"), and any reference to "You" or "Your" is a reference to the party or parties that have engaged Us to provide services and the party or parties ultimately responsible for payment of Our fees and costs.

BILLING, PAYMENT, & TERMINATION

2. **Billing and Payment Terms.** We will bill You for Our professional fees and costs as outlined in Our contract. Unless otherwise provided in Our contract, payment is due upon receipt of Our billing statement. Interest will be charged on any unpaid balance after 30 days at the rate of 10 percent per annum, or as allowed by law at the earliest date thereafter, and highest applicable rate if less than 10 percent. All fees, charges, and other amounts payable to FORVIS hereunder do not include any sales, use, excise, value-added, or other applicable taxes, tariffs, or duties, payment of which shall be Your sole responsibility, and do not include any applicable taxes based on FORVIS' net income or taxes arising from the employment or independent contractor relationship between FORVIS and FORVIS' personnel.

We reserve the right to suspend or terminate Our work for this engagement or any other engagement for nonpayment of fees. If Our work is suspended or terminated, You agree that We will not be responsible for Your failure to meet governmental and other deadlines, for any penalties or interest that may be assessed against You resulting from Your failure to meet such deadlines, and for any other damages (including but not limited to consequential, indirect, lost profits, or punitive damages) incurred as a result of the suspension or termination of Our services.

Our fees may increase if Our duties or responsibilities are increased by rulemaking of any regulatory body or any additional new accounting or auditing standards. Our engagement fees do not include any time for post-engagement consultation with Your personnel or third parties, consent letters and related procedures for the use of Our reports in offering documents, inquiries from regulators, or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

3. **Billing Records.** If these services are determined to be within the scope and authority of Section 1861(v)(1)(I) of the Social Security Act, We agree to make available to the Secretary of Health and Human Services, or to the U.S. Comptroller General, or any of their duly authorized representatives, such of Our books, documents, and records that are necessary to certify the nature and extent of Our services, until the expiration of four (4) years after the furnishing of these services. This contract allows access to contracts of a similar nature between subcontractors and related organizations of the subcontractor, and to their books, documents, and records.

4. **Termination.** If services are terminated, You agree to pay FORVIS for time expended to date. In addition, You will be billed costs and fees for services from other professionals, if any, as well as an administrative fee of five (5) percent to cover certain technology and administrative costs associated with Our services. Unless terminated sooner in accordance with its terms, this engagement shall terminate upon the completion of FORVIS' services hereunder.

DISPUTES & DISCLAIMERS

5. **Mediation.** Any dispute arising out of or related to this engagement will, prior to resorting to litigation, be submitted for nonbinding mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The mediator will be selected by agreement of the parties. The mediation proceeding shall be confidential. Each party will bear its own costs in the mediation, but the fees and expenses of the mediator will be shared equally.
6. **Indemnification.** Unless disallowed by law or applicable professional standards, You agree to hold FORVIS harmless from any and all claims which arise from knowing misrepresentations to FORVIS, or the intentional withholding or concealment of information from FORVIS by Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. You also agree to indemnify FORVIS for any claims made against FORVIS by third parties, which arise from any wrongful actions of Your management or any partner, principal, shareholder, officer, director, member, employee, agent, or assign of Yours. The provisions of this paragraph shall apply regardless of the nature of the claim.
7. **Statute of Limitations.** You agree that any claim or legal action arising out of or related to this contract and the services provided hereunder shall be commenced no more than one (1) year from the date of delivery of the work product to You or the termination of the services described herein (whichever is earlier), regardless of any statute of limitations prescribing a longer period of time for commencing such a claim under law. This time limitation shall apply regardless of whether FORVIS performs other or subsequent services for You. A claim is understood to be a demand for money or services, demand for mediation, or the service of suit based on a breach of this contract or the acts or omissions of FORVIS in performing the services provided herein. This provision shall not apply if enforcement is disallowed by applicable law or professional standards.
8. **Limitation of Liability.** You agree that FORVIS' liability, if any, arising out of or related to this contract and the services provided hereunder, shall be limited to the amount of the fees paid by You for services rendered under this contract. This limitation shall not apply to the extent it is finally, judicially determined that the liability resulted from the intentional or willful misconduct of FORVIS or if enforcement of this provision is disallowed by applicable law or professional standards.
9. **Waiver of Certain Damages.** In no event shall FORVIS be liable to You or a third party for any indirect, special, consequential, punitive, or exemplary damages, including but

not limited to lost profits, loss of revenue, interruption, loss of use, damage to goodwill or reputation, regardless of whether You were advised of the possibility of such damages, regardless of whether such damages were reasonably foreseeable, and regardless of whether such damages arise under a theory of contract, tort, strict liability, or otherwise.

10. **Choice of Law.** You acknowledge and agree that any dispute arising out of or related to this contract shall be governed by the laws of the State of Colorado, without regard to its conflict of laws principles.
11. **WAIVER OF JURY TRIAL. THE PARTIES HEREBY AGREE NOT TO ELECT A TRIAL BY JURY OF ANY ISSUE TRIABLE OF RIGHT BY JURY, AND WAIVE ANY RIGHT TO TRIAL BY JURY FULLY TO THE EXTENT THAT ANY SUCH RIGHT SHALL NOW OR HEREAFTER EXIST WITH REGARD TO THIS AGREEMENT, OR ANY CLAIM, COUNTERCLAIM, OR OTHER ACTION ARISING IN CONNECTION THEREWITH. THIS WAIVER OF RIGHT TO TRIAL BY JURY IS GIVEN KNOWINGLY AND VOLUNTARILY BY THE PARTIES, AND IS INTENDED TO ENCOMPASS INDIVIDUALLY EACH INSTANCE AND EACH ISSUE AS TO WHICH THE RIGHT TO A TRIAL BY JURY WOULD OTHERWISE ACCRUE.**
12. **Severability.** In the event that any term or provision of this agreement shall be held to be invalid, void, or unenforceable, then the remainder of this agreement shall not be affected, and each such term and provision of this agreement shall be valid and enforceable to the fullest extent permitted by law.
13. **Assignment.** You acknowledge and agree that the terms and conditions of this contract shall be binding upon and inure to the parties' successors and assigns, subject to applicable laws and regulations.
14. **Disclaimer of Legal or Investment Advice.** Our services do not constitute legal or investment advice.

RECORDS, WORKPAPERS, DELIVERABLES, & PROPRIETARY INFORMATION

15. **Maintenance of Records.** You agree to assume full responsibility for maintaining Your original data and records and that FORVIS has no responsibility to maintain this information. You agree You will not rely on FORVIS to provide hosting, electronic security, or backup services, e.g., business continuity or disaster recovery services, to You unless separately engaged to do so. You understand that Your access to data, records, and information from FORVIS' servers, i.e., FORVIS portals used to exchange information, can be terminated at any time and You will not rely on using this to host Your data and records.
16. **FORVIS Workpapers.** Our workpapers and documentation retained in any form of media for this engagement are the property of FORVIS. We can be compelled to provide information under legal process. In addition, We may be requested by regulatory or enforcement bodies (including any State Board) to make certain workpapers available to them pursuant to authority granted by law or regulation. Unless We are prohibited from doing so by law or regulation, FORVIS will inform You of any such legal process or request. You agree We

have no legal responsibility to You in the event We determine We are obligated to provide such documents or information.

17. **Subpoenas or Other Legal Process.** In the event FORVIS is required to respond to any such subpoena, court order, or any government regulatory inquiry or other legal process relating to You or Your management for the production of documents and/or testimony relative to information We obtained or prepared incident to this or any other engagement in a matter in which FORVIS is not a party, You shall compensate FORVIS for all time We expend in connection with such response at normal and customary hourly rates and to reimburse Us for all out-of-pocket expenses incurred in regard to such response.
18. **Use of Deliverables and Drafts.** You agree You will not modify any deliverables or drafts prepared by Us for internal use or for distribution to third parties. You also understand that We may on occasion send You documents marked as draft and understand that those are for Your review purpose only, should not be distributed in any way, and should be destroyed as soon as possible.

Our report on any financial statements must be associated only with the financial statements that were the subject of Our engagement. You may make copies of Our report, but only if the entire financial statements (exactly as attached to Our report, including related footnotes) and any supplementary information, as appropriate, are reproduced and distributed with Our report. You agree not to reproduce or associate Our report with any other financial statements, or portions thereof, that are not the subject of Our engagement.

19. **Proprietary Information.** You acknowledge that proprietary information, documents, materials, management techniques, and other intellectual property are a material source of the services We perform and were developed prior to Our association with You. Any new forms, software, documents, or intellectual property We develop during this engagement for Your use shall belong to Us, and You shall have the limited right to use them solely within Your business. All reports, templates, manuals, forms, checklists, questionnaires, letters, agreements, and other documents which We make available to You are confidential and proprietary to Us. Neither You, nor any of Your agents, will copy, electronically store, reproduce, or make any such documents available to anyone other than Your personnel. This provision will apply to all materials whether in digital, "hard copy" format, or other medium.

REGULATORY

20. **U.S. Securities and Exchange Commission ("SEC") and other Regulatory Bodies.** Where We are providing services either for (a) an entity that is registered with the SEC, (b) an affiliate of such registrant, or (c) an entity or affiliate that is subject to rules, regulations, or standards beyond those of the American Institute of Certified Public Accountants ("AICPA"), any term of this contract that would be prohibited by or impair Our independence under applicable law or regulation shall not apply to the extent necessary only to avoid such prohibition or impairment.
21. **Offering Document.** You may wish to include Our report(s) on financial statements in an exempt offering document. You agree that any report, including any auditor's report, or

reference to Our firm, will not be included in any such offering document without notifying Us. Any agreement to perform work in connection with an exempt offering document, including providing agreement for the use of the auditor's report in the exempt offering document, will be a separate engagement.

Any exempt offering document issued by You with which We are not involved will clearly indicate that We are not involved by including a disclosure such as, "FORVIS, LLP, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. FORVIS, LLP also has not performed any procedures relating to this offering document."

22. **FORVIS Not a Municipal Advisor.** FORVIS is not acting as Your municipal advisor under Section 15B of the *Securities Exchange Act of 1934*, as amended. As such, FORVIS is not recommending any action to You and does not owe You a fiduciary duty with respect to any information or communications regarding municipal financial products or the issuance of municipal securities. You should discuss such matters with internal or external advisors and experts You deem appropriate before acting on any such information or material provided by FORVIS.
23. **FORVIS Not a Fiduciary.** In providing Our attest services, We are required by law and our professional standards to maintain our independence from You. We take this mandate very seriously and thus guard against impermissible relationships which may impair the very independence which You and the users of Our report require. As such, You should not place upon Us special confidence that in the performance of Our attest services We will act solely in Your interest. Therefore, You acknowledge and agree We are not in a fiduciary relationship with You and We have no fiduciary responsibilities to You in the performance of Our services described herein.

TECHNOLOGY

24. **Electronic Sites.** You agree to notify Us if You desire to place Our report(s), including any reports on Your financial statements, along with other information, such as a report by management or those charged with governance on operations, financial summaries or highlights, financial ratios, etc., on an electronic site. You recognize that We have no responsibility to review information contained in electronic sites.
25. **Electronic Signatures and Counterparts.** This contract and other documents to be delivered pursuant to this contract may be executed in one or more counterparts, each of which will be deemed to be an original copy and all of which, when taken together, will be deemed to constitute one and the same agreement or document, and will be effective when counterparts have been signed by each of the parties and delivered to the other parties. Each party agrees that the electronic signatures, whether digital or encrypted, of the parties included in this contract are intended to authenticate this writing and to have the same force and effect as manual signatures. Delivery of a copy of this contract or any other document contemplated hereby, bearing an original manual or electronic signature by facsimile transmission (including a facsimile delivered via the internet), by electronic mail in "portable document format" (".pdf") or similar format intended

to preserve the original graphic and pictorial appearance of a document, or through the use of electronic signature software, will have the same effect as physical delivery of the paper document bearing an original signature.

26. **Electronic Data Communication and Storage.** In the interest of facilitating Our services to You, We may send data over the internet, temporarily store electronic data via computer software applications hosted remotely on the internet, or utilize cloud-based storage. Your confidential electronic data may be transmitted or stored using these methods. In using these data communication and storage methods, We employ measures designed to maintain data security. We use reasonable efforts to keep such communications and electronic data secure in accordance with Our obligations under applicable laws, regulations, and professional standards.

You recognize and accept that We have no control over the unauthorized interception or breach of any communications or electronic data once it has been transmitted or if it has been subject to unauthorized access while stored, notwithstanding all reasonable security measures employed by Us. You consent to Our use of these electronic devices and applications during this engagement.

OTHER MATTERS

27. **Cooperation.** You agree to cooperate with FORVIS in the performance of FORVIS' services to You, including the provision to FORVIS of reasonable facilities and timely access to Your data, information, and personnel. You shall be responsible for the performance of Your employees and agents.
28. **Third-Party Service Providers.** FORVIS may from time to time utilize third-party service providers, including but not limited to domestic software processors or legal counsel, or disclose confidential information about You to third-party service providers in serving Your account. FORVIS maintains, however, internal policies, procedures, and safeguards to protect the confidentiality and security of Your information. In addition, FORVIS will secure confidentiality agreements with all service providers to maintain the confidentiality of Your information. If We are unable to secure an appropriate confidentiality agreement, You will be asked to consent prior to FORVIS sharing Your confidential information with the third-party service provider.
29. **Independent Contractor.** When providing services to You, We will be functioning as an independent contractor; and in no event will We or any of Our employees be an officer of You, nor will Our relationship be that of joint venturers, partners, employer and employee, principal and agent, or any similar relationship giving rise to a fiduciary duty to You. Decisions regarding management of Your business remain the responsibility of Your personnel at all times. Neither You nor FORVIS shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other.
30. **Use of FORVIS Name.** Any time You intend to reference FORVIS' firm name in any manner in any published materials, including on an electronic site, You agree to provide Us with

draft materials for review and approval before publishing or posting such information.

31. **Praxity.** FORVIS is an independent accounting firm allowed to use the name "Praxity" in relation to its practice. FORVIS is not connected, however, by ownership with any other firm using the name "Praxity." FORVIS will be solely responsible for all work carried out on Your behalf. In deciding to engage FORVIS, You acknowledge that We have not represented to You that any other firm using the name "Praxity" will in any way be responsible for Our work.
32. **Entire Agreement.** The contract, including this Terms and Conditions Addendum and any other attachments or addenda, encompasses the entire agreement between You and FORVIS and supersedes all previous understandings and agreements between the parties, whether oral or written. Any modification to the terms of this contract must be made in writing and signed by both You and FORVIS.
33. **Force Majeure.** We shall not be held responsible for any failure to fulfill Our obligations if such failure was caused by circumstances beyond Our control, including, without limitation, fire or other casualty, act of God, act of terrorism, strike or labor dispute, war or other violence, explosion, flood or other natural catastrophe, epidemic or pandemic, or any law, order, or requirement of any governmental agency or authority affecting either party, including without limitation orders incident to any such epidemic or pandemic, lockdown orders, stay-at-home orders, and curfews.

INDEPENDENT CONTRACTOR AGREEMENT AUDITING SERVICES

THIS AGREEMENT, is made this ____day of December, 2022 between Foothills Park & Recreation District, a quasi-municipal corporation and political subdivision of the State of Colorado (“District”), and FORVIS, LLP (“Contractor”); collectively referred to as “Parties, or singularly as “Party”.

WHEREAS, District is in need of auditing services; and

WHEREAS, Contractor is willing and able to provide such services to the District according to the terms of this Agreement, subject to Contractor’s client acceptance procedures and approvals; and

WHEREAS, District deems it in the best interest of the health, safety and general welfare of the public it serves to contract with Contractor for the services according to the terms of this Agreement.

NOW THEREFORE, in consideration of the mutual covenants of this Agreement, the sufficiency of which is acknowledged, Parties agree as follows:

1. Term and Termination: Subject to Contractor’s client acceptance procedures and approvals, this Agreement shall commence upon execution of this Agreement and run through the completion of the 2022 audit, subject to annual renewal for an additional two years through the completion of the 2024 audit. Annual renewal shall occur automatically by District appropriating sufficient funds to pay Contractor and upon execution of an annual engagement letter (which will become a part of Exhibit A, referenced below), except upon notification by either Party by providing ninety (90) days written notice to the other Party of an intent not to renew. At any time during the term of this Agreement, either Party has the right to unilaterally terminate this Agreement at its sole discretion due to the other Party’s non-performance or inadequate performance by providing the other Party with ten (10) days’ written notice. Further, District has the right to unilaterally terminate this Agreement, at its sole discretion, without cause by providing Contractor with thirty (30) days’ written notice. Contractor has the right to unilaterally terminate this Agreement, at its sole discretion, without cause by providing District with thirty (30) days’ written notice, provided that Contractor will endeavor in good faith not to terminate this Agreement unless professional standards or applicable law justify termination or if based upon Contractor’s client acceptance procedures and approvals, termination is warranted.

2. Scope of Services: The services to be performed by Contractor are set forth in Exhibit A (inclusive of the Terms and Conditions Addendum), which is attached and incorporated fully by this reference. In the event of an inconsistency between the terms of this Agreement and Exhibit A, the terms of Exhibit A shall prevail.

3. Compensation: In exchange for Contractor’s performance of its obligations under the terms of this Agreement, District agrees to pay Contractor pursuant to the terms set forth in the FORVIS, LLP engagement letter, attached to this agreement as Exhibit A. In addition, the following table outlines the agreed upon fee for the three-year term of the agreement:

For the Years Ending December 31	2022			2023			2024		
Financial Statement Audit									
Staff Level	Hours	Hourly Rate	Total	Hours	Hourly Rate	Total	Hours	Hourly Rate	Total
Partner / Managing Director	8	\$450	\$3,600	8	\$485	\$3,880	8	\$525	\$4,200
Director	25	\$325	\$8,125	25	\$350	\$8,750	25	\$375	\$9,375
Senior Associate II / Senior Associate	85	\$200	\$17,000	85	\$215	\$18,275	85	\$230	\$19,550
Associate	60	\$160	\$9,600	60	\$170	\$10,200	60	\$185	\$11,100
TOTAL	178		\$38,325	178		\$41,105	178		\$44,225

The above fees are inclusive of an administrative fee of five (5) percent to cover certain technology and administrative costs associated with the Contractor's services.

The District and the Contractor agree to evaluate the fee for the 2024 audit year in advance of the 2024 audit to negotiate an appropriate increase compared to the 2023 audit. The fee for the 2024 audit shall not exceed \$44,225.

4. Independent Contractor: In performing its services, Contractor shall be an independent contractor to District, and not an employee or agent of District.

5. No Third-Party Beneficiary. Parties agree that the terms, conditions and benefits of this Agreement are for and between them only. There is no intended third-party beneficiary to this Agreement.

6. Insurance: Contractor agrees to provide District with Certificates of Insurance acceptable in form to District, confirming that all required insurance is in full

force and effect, and that such coverage shall not be canceled or materially changed without ten days prior notice to District. Contractor further agrees to provide District with proof of Worker's Compensation insurance for all persons employed by Contractor in conjunction with Contractor's performance of its obligations under the terms of this Agreement. Contractor shall not allow any such insurance to lapse during the Term of this Agreement. District shall be a named additional insured on all subject policies of Contractor other than Professional Liability and Cyber Security.

7. No Employment or Subcontract with Illegal Aliens. Contractor certifies that it shall comply with the provisions of C.R.S. § 8-17.5-101, et seq., or as it may be amended from time to time during the term of this Agreement.

a) Contractor shall not knowingly employ or contract with an illegal alien to perform any work related to Contractor's performance under this Agreement.

b) Contractor hereby certifies that it will participate in the Electronic Employment Verification Program ("E-Verify Program"), or Employment Verification Program established pursuant to requirements of C.R.S. § 8-17.5-102 (5)(c) ("Verification Program"), which may be collectively referred to as the "Employment Verification Program", in order to confirm the employment eligibility of all of its employees who are hired to work in the United States since the effective date of this Agreement and who will provide services to District under this Agreement ("Newly Hired Employees").

c) Contractor represents, warrants and agrees that Contractor has verified the employment eligibility of its newly Hired Employees through participation in either of the Employment Verification programs.

d) Contractor agrees that all screening of job applicants is to be completed through the Employment Verification Programs prior to the commencement of performance under this Agreement.

e) If Contractor obtains actual knowledge regarding employment of or contracts with an illegal alien, Contractor shall notify the District within three (3) days that Contractor has actual knowledge of employing or contracting with an illegal alien.

f) If Contractor participates in the Verification Program, it shall (i) notify the District of the participation, and (ii) within twenty (20) days after hiring the Newly Hired Employee, provide written, notarized copy of an affirmation to Owner

pursuant to requirements of C.R.S. § 8-17.5-102(5)(c)(II) stating that Contractor has examined the legal status of the Newly Hired Employee.

g) Contractor shall comply with any reasonable request by the Colorado Department of Labor made in the course of an investigation that the Department is undertaking pursuant to Colorado law.

h) If Contractor violates any provision of this Part 10 required pursuant to C.R.S. § 8-17.5-101, et seq., District may terminate this Agreement immediately and Contractor shall be liable to the District for actual and consequential damages of the District resulting from such termination. The District shall also report such violation by Contractor to the Colorado Secretary of State as required by law if a court makes such a determination.

8. Indemnification: Contractor shall indemnify and hold District harmless from all claims, losses, injuries, expenses and costs asserted by a third party and to the extent caused by Contractor's negligent, reckless, willful or wanton acts while providing District services under this Agreement.

9. Notice: All notices required under the terms of this Agreement shall be sent, via first class mail to:

DISTRICT:
Foothills Park and Recreation District
c/o Director of Finance and Administrative Services
6612 South Ward Street
Littleton, Colorado 80127

CONTRACTOR:
FORVIS, LLP
1801 California Street, Suite 2900
Denver, CO 80202

10. Miscellaneous: Parties agree that this Agreement shall not be assigned by either Party without the prior written consent of the other Party. Contractor shall not enter into any subcontracts for the performance under this Agreement. This Agreement, including Exhibit A and any subsequently issued engagement letter duly signed by the Parties, sets forth all of the agreements of District and Contractor regarding the subject matter of this Agreement. There is no other agreement. This Agreement may only be amended or modified by a written, signed and fully executed document by and between

the Parties. This Agreement shall be interpreted according to the laws of the State of Colorado. If any portion of this Agreement is declared illegal or void by a Court of competent jurisdiction, the remainder of the Agreement shall survive and not be affected thereby.

11. Client Acceptance Procedures and Approvals. This Agreement is subject to completion of the firm's client acceptance procedures and approvals and will be deemed effective upon completion. In the event the firm's client acceptance procedures or approvals are not met, this contract will be deemed void and of no effect.

IN WITNESS WHEREOF, Parties have executed this Agreement the day and year first written above.

FOOTHILLS PARK & RECREATION DISTRICT

By:_____

FORVIS, LLP

By:_____



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: 2022 Neighborhood Parks Design Contract Amendment

Enclosed you will find a design proposal from the Architerra Group, the same consultants who have been working on our 2022 mill levy neighborhood park improvement projects along with the ballfield and promenade at Robert A. Easton Regional Park. Previously, contracts were approved for concept design, construction documents and construction administration for the following sites:

- Jim Hoida Memorial Park – Site improvements to include irrigation replacement, san-o-let enclosure, upgrading the electrical service. In addition, new site furnishings and improvements to the baseball dugout and backstop will be by District staff.
- West Laurel Park –Irrigation replacement, relocation of the san-o-let enclosure, electrical upgrade and landscape improvements. A shade structure for the playground and site furnishings will be supplied by District staff.
- Willow Creek Park – Irrigation replacement, electrical upgrades, ADA connection and playground replacement.
- Easton Regional Park – New softball field, backstop, dugouts, three picnic shelters, irrigation system and landscape improvements. Site furnishings and an additional pump for the pump station on Hine Lake will be provided by District staff.

The proposal enclosed will include construction documents and construction administration for the remainder of the following 2022 mill levy neighborhood park improvement projects:

- Westbury Park – New playground, irrigation system, site furnishings and trees (concept plan enclosed)
- Lakehurst Park – New irrigation system, concrete path, concrete performance stage, tot lot playground, site furnishings and trees.(concept plan enclosed)

The total for construction documents, bid and construction administration will be **\$115,628**. (Additional hours for permitting with Jefferson County were added to the Lakehurst Park project since the amount of land disturbance will require a grading permit.)

MOTION: I move that the Foothills Board of Directors approve the proposal from the Architerra Group amending the current design contract to include construction documents and project administration for Westbury Park and Lakehurst Park, in the amount of \$115,628 and authorize the Executive Director to execute the contract documents as discussed.



Neighborhood Park Improvements 2022
Construction Documents and Construction Administration
Foothills Park and Recreation District
Task and Fee Proposal
November 30, 2022

Task	Principal/ Personnel Billing Rate	Project Proj. Man. \$150/hr	Project LA \$95/hr	Project Designer \$85/hr	Subs/ Expenses	Total
Westbury Park						
Delete irrigation assessment - Hydrosystems (services not needed)					-\$2,750.00	
Prepare cover sheet				3		
Prepare existing conditions and demolition plan			2	8		
Prepare layout and materials plan			4	12		
Prepare grading and drainage plan			6	12		
Prepare detailed playground grading plan			6	12		
Prepare GESC plan			1	4		
Prepare planting plan			1	4		
Prepare detail sheets			1	8		
Irrigation assessment and schematic design			8			
New irrigation layout plan			24			
Irrigation schedules, legends, and notes plan			10			
Irrigation detailing			4			
Prepare estimate of probable construction costs			2	6		
Prepare technical specifications			8			
Submit 75%, 95%, and 100% construction documents			3			
Attend review meetings (assumes 2)	2		2			
Revise construction documents based on Owner comments			10	20		
Structural engineering (Otegui)					\$750.00	
Electrical plans (Ackerman)					\$2,000.00	
Miscellaneous project management, review, coordination, and expenses	36		8		\$500.00	
Subtotal hours	38		100	89		
Subtotal cost	\$5,700.00	\$9,500.00	\$7,565.00	\$500.00		\$23,265.00

Lakehurst Park						
Jefferson County Permits						
Attend meetings with Jefferson County staff (assumes 4)	4		4			
Prepare development permit for JeffCo Planning and Zoning			8			
Prepare site plan for JeffCo Planning and Zoning			1	4		
Revise site plan based on JeffCo comments			4			
Prepare grading permit cover letter	2					
Prepare grading permit application	2		6			
Prepare grading permit cost estimate	2		6			
Prepare GESC plan set for Jefferson County Grading Permit	20		30	60		
Revise/refine grading permit application and GESC plans per Jefferson County comments (assumes 3 rounds of comments)	20		40	60		
Construction Documents						
Prepare cover sheet				3		
Prepare existing conditions and demolition plans			4	12		
Prepare layout and materials plan			4	12		
Prepare detailed playground layout and materials plan			4	12		
Prepare grading and drainage plan			8	16		
Prepare detailed playground grading plan			4	8		
Prepare planting plan			2	4		
Prepare detail sheets			8	24		
New irrigation layout plan			40			
Irrigation schedules, legends, and notes plan			12			
Irrigation detailing			16			
Prepare estimate of probable construction costs			4	8		
Prepare technical specifications			24			
Submit 75%, 95%, and 100% construction documents			3			

Attend review meetings (assumes 3)	3	3			
Structural engineering (Otegui)				\$750.00	
Electrical plans (Ackerman)				\$2,000.00	
Civil engineering (Elevation) - Coord. with JeffCo, review and comment on GESC plans, prepare abridged drainage report, grass buffer design)				\$18,080.00	
Miscellaneous project management, review, coordination, and expenses	60	12		\$1,000.00	
Subtotal hours	113	247	223		
Subtotal cost	\$113.00	\$23,465.00	\$18,955.00	\$21,830.00	\$64,363.00

Construction Administration					
Attend pre-bid meeting	2	2			
Answer bidders questions, prepare addenda	2	6			
Attend bid opening		2			
Review bids, check references, prepare bid tab	1	4			
Attend pre-construction meeting	2	2			
Review submittals, pay applications	4	28			
Attend weekly construction meetings/irrigation review (assumes 12)	8	36			
Attend periodic site visits (assumes 12)	4	18			
Prepare and distribute field reports for irrigation and site visits	8	24			
Open valve box mainline review and reports	8	16			
Attend substantial completion walk-through	6	6			
Operation run tests and reports	3	8			
Prepare and distribute punchlist	3	8			
Attend final completion walk-through		4			
Electrical construction administration (Ackerman)				\$1,000.00	
Project management and coordination	10	16		\$750.00	
Subtotal hours	61	180	0		
Subtotal cost	\$9,150.00	\$17,100.00	\$0.00	\$1,750.00	\$28,000.00

Total Construction Documents and Construction Administration	\$115,628.00				
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Assumptions:

General scope of work includes:

Westbury Park - Site improvements include replacing and relocating the playground, landscape and site furnishing improvements, a new irrigation system, and electrical service improvements.

Lakehurst Park - Site improvements include a new concrete walk and stage area, a new playground on the west side of the park, shade canopy over the play area (by owner), replacing and relocating the san-o-let enclosure, landscape and site furnishing improvements, irrigation system replacement, and electrical service improvements.

- It is assumed that Westbury Park will be included in a bid package with Jim Hoida Park, West Laurel Park, and Willow Creek Park.
- It is assumed that Lakehurst Park will be included in a separate bid package with Easton Regional Park.
- The Jefferson County review and permit process for Lakehurst Park is based on previous experience with similar Foothills projects. The scope may need to be adjusted if Jefferson County revises the process, requires different submittals, or requires additional submittals.
- See attached proposal from Elevation Consulting for additional information.



LAKEHURST PARK

CONCEPT PLAN

REPLACE WEST PLAYGROUND AND PROVIDE PAVED CONNECTION TO EXISTING HARRIMAN LAKE TRAIL

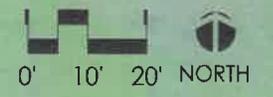


WESTBURY PARK

CONCEPTUAL PARK IMPROVEMENTS



POTENTIAL PLAY EQUIPMENT - MAY NOT REPRESENT ACTUAL PLAY EQUIPMENT INSTALLED



WESTBURY PARK

CONCEPTUAL PLAYGROUND LAYOUT



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Xcel Easement Request

Staff has been approached by Xcel Energy for an easement in the Dutch Creek greenbelt, near the SE corner of W. Coalmine Ave and S. Yukon St. The easement was for a power line they had to replace and realized they had no easement. Due to timing of the replacement and making sure the alignment was surveyed correctly, staff allowed them to replace the line under our Temporary Construction Permit.

Xcel is willing to pay \$2,500 for the easement and it will cover our legal and administration fees. I have included their standard easement form and exhibits.

You will find enclosed, a vicinity map and easement document.

Staff is recommending approval of the easement.

MOTION: I move that the Foothills Board of Directors approve the Public Service Company of Colorado (Xcel Energy) easement agreement on Tract B, Block 2 of the Columbine West Addition Filing No. 2 subdivision for the sum of \$2500 and authorize the Executive Director to execute the documents as discussed.

Dutch Creek Greenbelt

XCEL Energy Easement Location

Legend

Robert F. Clement Park

Easement Location



2000 ft

Google Earth





**EXHIBIT A – TRACT B
PARCEL A**

A 10 foot wide strip of land lying in the northwest one-quarter (NW1/4) of Section 26, Township 5 South, Range 69 West, of the 6th Principal Meridian, County of Jefferson, State of Colorado, being a portion of Tract B, Block 2, COLUMBINE WEST ADDITION FILING NO. 2, Jefferson County Records, lying 5 feet on each side of the following described line:

Beginning on the north line of said Tract B, from which the north one-quarter corner of said Section 26 bears N50°25'31"E, 584.93 feet;

- thence S34°53'57"E, 14.39 feet;
- thence S62°09'54"E, 42.11 feet;
- thence S70°17'52"E, 167.69 feet;
- thence S74°25'27"E, 140.94 feet;
- thence S01°04'15"E, 76.00 feet;
- thence S89°54'21"E, 73.88 feet;
- thence S78°17'32"E, 38.16 feet, to the east line of said Tract B, the Point of Terminus.

The sidelines of said 10 foot wide strip are to be lengthened or shortened to terminate on said north and east lines.

Containing 5,532 square feet (0.127 acres) more or less.

As shown and described on Exhibit A Sheet 2 of 2 attached hereto and made a part hereof.

All lineal distance units are represented in U.S. Survey Feet.

For the purpose of this description, bearings are based on the north line of the northwest one-quarter (NW1/4) of said Section 26, which is assumed to bear N89°46'38"E.

The author of this description is Monte L. Sudbeck, PLS 38503, prepared on behalf of SEH, 2000 S Colorado Blvd, Suite 6000, Denver, CO 80222, on November 14, 2022, under Job No. 168467-4.0, for Public Service Company of Colorado, and is not to be construed as representing a monumented land survey.



EXHIBIT A - TRACT B
PARCEL A

SHEET 2 OF 2

W COAL MINE AVE

N 89°46'38" E (BASIS OF BEARINGS)

N LINE, NW¼ SEC 26

N¼ COR, SEC. 26

LOT 1

LOT 2

LOT 3

LOT 4

LOT 5

LOT 6

②

W COAL MINE PL

LOT 11

LOT 10

LOT 9

LOT 8

LOT 7

TRACT B

PARCEL A

5,532 S.F. (0.127 AC) M/L

POINT OF BEGINNING

S 34°53'57" E
14.39

S 62°09'54" E
42.11

S 70°17'52" E
167.69

S 74°25'27" E
140.94

S 01°04'15" E
76.00

S 89°54'21" E
73.88

S 78°17'32" E
38.16

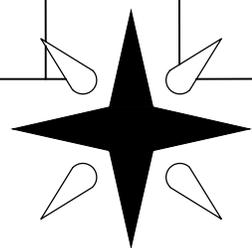
NW/14,
SEC. 26,
T5S, R69W

COLUMBINE WEST ADD. FLG. NO. 2

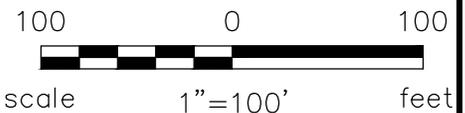
COLUMBINE WEST ADD.

W ONTARIO PL

N



2000 S. Colorado Blvd
Suite 6000
Denver, Colorado 80222
Phone: 303-586-5800
FAX: 303-586-5801
www.sehinc.com





Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Timmerman Memorial Bench

The Timmerman family has submitted an application requesting permission to place a memorial bench in Weaver Hollow Park. The request is to celebrate the lives of their three dogs. Please see the map enclosed showing the proposed location of the memorial bench in the park.

Our policy requires staff to seek approval from our Board of Directors. A copy of the application is attached for your review.

Staff recommends approval of the request.

MOTION: I move that the Foothills Board of Directors approve the memorial bench and plaque request from the Timmerman family to be installed at Weaver Hollow Park.

W Stanford Ave

Weaver Hollow Park and Pool

Memorial Bench location

W Terrace Dr

W Terrace Dr

Google Earth

500 ft





Memorial Bench Program

Date: 11/15/2022

Donor's Name: Travis and Julianne Timmerman

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

Reason for Memorial Bench:

We love our park and want to vie a useful gift and contribution to our neighborhood as well as to honor our beloved pets who loved the park as much as we did.

Are you a District resident? Yes



Benches will be 6' long park bench and are made of expanded metal PVC coated. Please allow 6 weeks for bench delivery. The bench pad is 4'6" deep x 8' long x 4' thick concrete and pad must cure 2-4 weeks before bench can be installed.

Location Preference* (Specific Park): Weaver Hollow Park

*Donors and staff will determine park and location

A 3.5"x7.5" zinc etched plaque in brushed silver and black text will be permanently mounted to the bench back as a record of the benches' significance. **Benches and plaques must be approved by Foothills Board of Directors.** Depending on the location the bench installation may also require HOA approval. Please note that graphics on plaques will not be approved.

(Sample Plaque below)



Wording on the plaque will read:

Sally, Bella, and Joe

"To love at all is to be vulnerable." - C.S Lewis

"How Lucky I am to have something that makes saying goodbye

so hard." - Winnie the Pooh

Cost: \$1,200-\$1,400 with a 50% deposit needed after approval by Foothills Board of Directors. The balance will be billed to donor after installation is complete.

All costs related to bench fabrication, installation and inscription/plaque shall be the responsibility of the donor. Foothills Park & Recreation District will not be responsible for damaged or vandalized benches. Memorial bench will be replaced at cost of the donor if they wish to replace.

Checks can be made payable to Foothills Park & Recreation District.

For more information or questions, please contact Sarah McAfee at (303) 409-2317 or smcafee@fhprd.org



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: 2023 Board Meeting Schedule and Posting Locations

Board meetings are currently held the fourth Tuesday of each month except for March, November, and December where the meetings are held the second Tuesday.

In the past, there has been conflict with the fourth Tuesday of March and spring break for schools; therefore, the March board meeting has been on the second Tuesday. In 2023, spring break is the third week of the March, so staff are proposing to have the March board meeting on the fourth Tuesday, March 28th, which is in line with the other months except for November and December.

The meeting dates for 2023 would be as follows:

January 24	July 25
February 28	August 22
March 28	September 26
April 25	October 24
May 23	November 14
June 27	December 12

The law requires that posting locations for public meeting notices be designated no later than the first regularly scheduled board meeting of each year in compliance with 32-1-903(2) C.R.S., in addition to designation of the posting location for the 24-hour meeting notice as specified in 24-6-402(2)(c) C.R.S.

On August 2, 2019, House Bill 19-1087 came into effect that allows local governments to satisfy meeting notice requirements via the local government's website, posting at least 24 hours prior to each meeting. It also allows designation of a posting location in the event that the District is unable to post a 24-hour meeting notice on the website due to demanding or emergency circumstances. Therefore, for 2022, the Board designated the posting location for public meeting notices be Foothills' official website: www.ifoohills.org, and in the event a notice could not be posted online due to demanding or emergency circumstances, the posting location designated was Peak Community & Wellness Center. Staff recommends the same posting locations for 2023.

The District also maintains mailing lists and sends agendas to those individuals who have requested to receive the document via traditional mail or email.

MOTION: I move that the Foothills Board of Directors approve the recommended meeting dates for 2023, and approve Resolution No. 22-014 to establish posting locations for the year 2023 as discussed.

**RESOLUTION
TO ESTABLISH POSTING LOCATIONS
FOR THE YEAR 2023**

WHEREAS, special districts are required by 32-1-903(2) C.R.S. to post notice of all regular and special Board of Director meetings in accordance with 24-6-402, C.R.S.; and

WHEREAS, special districts are required by 24-6-402(2)(c), C.R.S. and in accordance with HB 19-1087 to designate annually, no later than the District Board's first regular meeting of each calendar year, the place at which notice will be posted at least 24 hours prior to each meeting; and

WHEREAS, Foothills Park & Recreation District desires to be in full and complete compliance of the law;

NOW, THEREFORE, BE IT RESOLVED that the Foothills Park & Recreation District Board of Directors hereby designates that notices of all public meetings will be posted at least 24 hours in advance online at the following:

Foothills Park & Recreation District's Official Website: **www.foothills.org**

BE IT FURTHER RESOLVED that in the event that notice of a public meeting is unable to be posted at least 24 hours in advance online in demanding or emergency circumstances, the Foothills Park & Recreation District Board of Directors hereby designates the following location for posting of the meeting notice:

Peak Community & Wellness Center
6612 South Ward Street
Littleton, Colorado 80127

ADOPTED this 13th day of December, 2022, by the Foothills Board of Directors.

William Meyer, Chair

Gina Writz, Secretary



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Executive Director's Report

Please welcome the new staff who have started working for the District and, also please welcome back our rehired staff. We are excited to have them as part of our team!

<u>Name</u>	<u>Department</u>
Mary Cordova	Meadows Driving Range
Thomas Goretzky	Meadows Driving Range
Landry Huizenga	Ridge Pool
Courtney Phillips	Ridge Pool
Tyler Schultz	Foothills Sports Arena
Jessica Smith	Part Time Preschool Ridge
Jamie Fox	Children's Programs Admin

The Management Team, Human Resources and Marketing have continued to meet for in-person meetings once per week.

Since February 11, 2022, there continues to be no mask mandate in Jefferson County. As a result, we have no mask requirements or restrictions in our facilities and program areas.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for 2022.

In November, Frannie Masters successfully passed the proctored exam for the Senior Professional in Human Resources (SPHR) certification. The SPHR, credentialed by the HR Certification Institute (HRCI), is recognized as a professionally relevant credential for those who have mastered the strategic and policy-making aspects of HR management as practiced in the United States. The exam content includes the following functional areas: Leadership & Strategy, Employee Relations & Engagement, Talent Planning & Acquisition, Learning & Development and Total Rewards. Each of these functional areas are weighted differently with the most emphasis on Leadership & Strategy. Congratulations, Frannie!

On November 29th, Colin Insley met with members of the Colorado Water Conservation Board and Army Corps of Engineers. The Army Corps and the State are looking at allowing additional water storage at Bear Creek Reservoir, similar to what has happened recently at Chatfield Reservoir. The purpose of the meeting was to brief local agencies who may be interested in additional water storage in Bear Creek Reservoir. The briefing covered a storage analysis performed by the Army Corps.

The Colorado State Legislature passed a new law, HB 21-1110 which expands the unlawful discrimination against an individual with a disability as it relates the use of technology. Under the Colorado Anti-discrimination Act (CADA), it is unlawful for any person to discriminate against an individual with a disability. The new law, House Bill 21-1110, going into effect on July 1, 2024 expands this prohibition by defining and adding new language specifically applied to accessibility of government information technology and expands the state's accessibility standards to include all individuals with disabilities, as defined by the ADA, instead of just people with vision problems. Essentially, ADA applied to the digital space. HB 21-1110, relates to all technology, hardware, and software that is both public-facing and internal-facing. This includes any technology provided by or procured by a government entity that is used by the public, or used by a government entity employee. This technology includes but is not limited to websites, applications, kiosks, digital signage, documents, video, audio, and third-party tools. As a result, beginning July 1, 2024, the District will need to be fully compliant to this law or face penalties and potential lawsuits by individuals who cannot digitally access our information and services. In an effort to get a full picture of the various digital tools, software, hardware and vendors the District utilizes, we have asked all departments to report the technology, hardware, and software that is both public-facing and internal-facing. Additionally, at this time I have asked that all departments not obtain or invest in any new or additional digital tools so that we may take the time to audit our current tools prior to bringing on and need to audit new tools. There likely will be a variety of items that will need attention and correction prior to July 1, 2024.

After four and a half months, the sponsor agreement with Jefferson County has been approved and signed by the Jefferson County Commissioners to host the FEMA grant to repair the Polly Dean (Hine Lake) Reservoir dam. Authorization has been granted from the State to allow the County and Bergen Ditch and Reservoir Company to begin the application process. The next steps will be a 3-phase process: 1) Secure and submit a sponsor agreement to make Bergen an eligible recipient; 2) complete the required application process including submitting forms and exhibits; 3) respond to any questions from FEMA and await notice of award. Bergen is within days of completing Phase 1. Phase 2 will likely take two to three months to complete with assistance from a State assigned project assistant, and the Phase 3 review/approval process will likely take another six months beyond that. These estimated time frames have been supplied to Bergen by the State Office of Emergency Management. Bergen has been in touch with the Colorado Water Conservation Board and they are willing to consider sharing part of the Bergen obligation for the project. FEMA may grant up to 90% of the needed funds for the dam repairs. As a reminder, the Bergen Ditch and Reservoir Company provides the water used for irrigation at Easton Regional Park and Meadows Golf Club. Colin Insley serves as the President of the company and I serve as Vice-President of the company.

I had the opportunity to speak with a representative from the Federal Fish and Wildlife Service about the potential of relocating some prairie dogs to the Rocky Flats Wildlife Refuge. Given the parameters that they have outlined, if there is an advocacy/relocating group of people who are interested in helping, there may be an opportunity to relocate some prairie dogs to the wildlife refuge, however, the opportunity is likely limited. I will plan to reach out to individuals in the community to see if there is willingness to help based on the parameters.

Our IT team has begun work migrating our email and files to Office 365 to address security concerns and modernize our collaboration tool stack. Moving to this platform will allow staff to work on documents simultaneously and collaborate more efficiently while relying on the Microsoft backed uptime and security. The District currently uses a self-hosted Microsoft Exchange server that has been subject to multiple vulnerabilities over the last couple of years. Patterns have shown that Microsoft is slow to patch these vulnerabilities, which increases the window of potential impact. Moving to Office 365 (Exchange online) eliminates the risk of compromise from this attack vector. All reported Exchange vulnerabilities over the last two years did not impact the Exchange online environment. Moving District files to the cloud allows our staff more flexibility while also providing the newest Microsoft Office features as they are released. Security features built into Office 365 will give the District the ability to better control access to files and limit which files are allowed to leave our environment. Additionally, Multi-Factor Authentication built into the online office suite will help reduce the risk of phishing attacks on most of the District's applications. The District will also now be able to benefit from the collaboration application, Microsoft Teams, which allows for more efficient communication, voice and video meetings, and project tracking/planning.

We have received a Permanent Drainage Easement Deed for the new storm sewer along the west side of the Columbine West Pool project. The document has been signed and sent to the County for final execution. An Easement map is attached to this report. As a reminder, easements are typically approved by the Board, but the Board has authorized the Executive Director to execute all documents related to our current capital projects so we are informing the Board of this easement.

As the Board is aware, a subdivision known as Preserve at Weaver Creek submitted information to the Board as part of a request to exclude from the District. Paul Rufien, District Legal Counsel, has reviewed the information and has provided them with a letter outlining his legal interpretation of the information that they provided to the District. In summary, the determination is that it is not sufficient information for the District to consider an exclusion.

We were happy to be able to have a Holiday Breakfast and recognize our service awards in person this year! Thank you to the Events and Wellness Committee Cathy Patel, Sarah McAfee, Andy Scinski, Terri Gillan, Preston Malcom, Roni Schad, Mary Clouse, Laura Rocchio, and Carrie Oltmanns for organizing and planning the Holiday Breakfast. We had 140 Foothills Park & Recreation District staff members attend, and thank you to Bill Meyer for attending. Thank you to Henrietta Petersen, Jacqueline Bush and Kelly Rodriguez for helping the Committee set up, decorate and blow up all those balloons! It was great to have everyone together again to celebrate a wonderful year! A list of service award recipients is attached to this report.

Thank you everyone who donated to the Foothills Park & Recreation District Food and Toy Drive benefiting CASA of Jefferson and Gilpin Counties and The Jeffco Action Center! We had an overwhelming response from both staff and community members. A special thank you to Mary Clouse, Sarah McAfee, Andy Scinski, Carrie Oltmanns, Cathy Patel, Laura Rocchio, Roni Schad, Terri Gillan and Preston Malcom for organizing the event. Thank you to Jacqueline Bush, Henrietta Petersen, Mary Clouse, Kelly Rodriguez, Sarah McAfee, Andy Scinski, Eric Moore, Terry Green, Barb Butler and Preston Malcom for organizing and loading donations. Andy Scinski and Sarah McAfee thank you for taking the donations to the facilities and helping their staff unload. Thank you to all Foothills Staff who gave so generously to those who need it! Your donations and kindness will ensure a family in need will have a wonderful holiday.

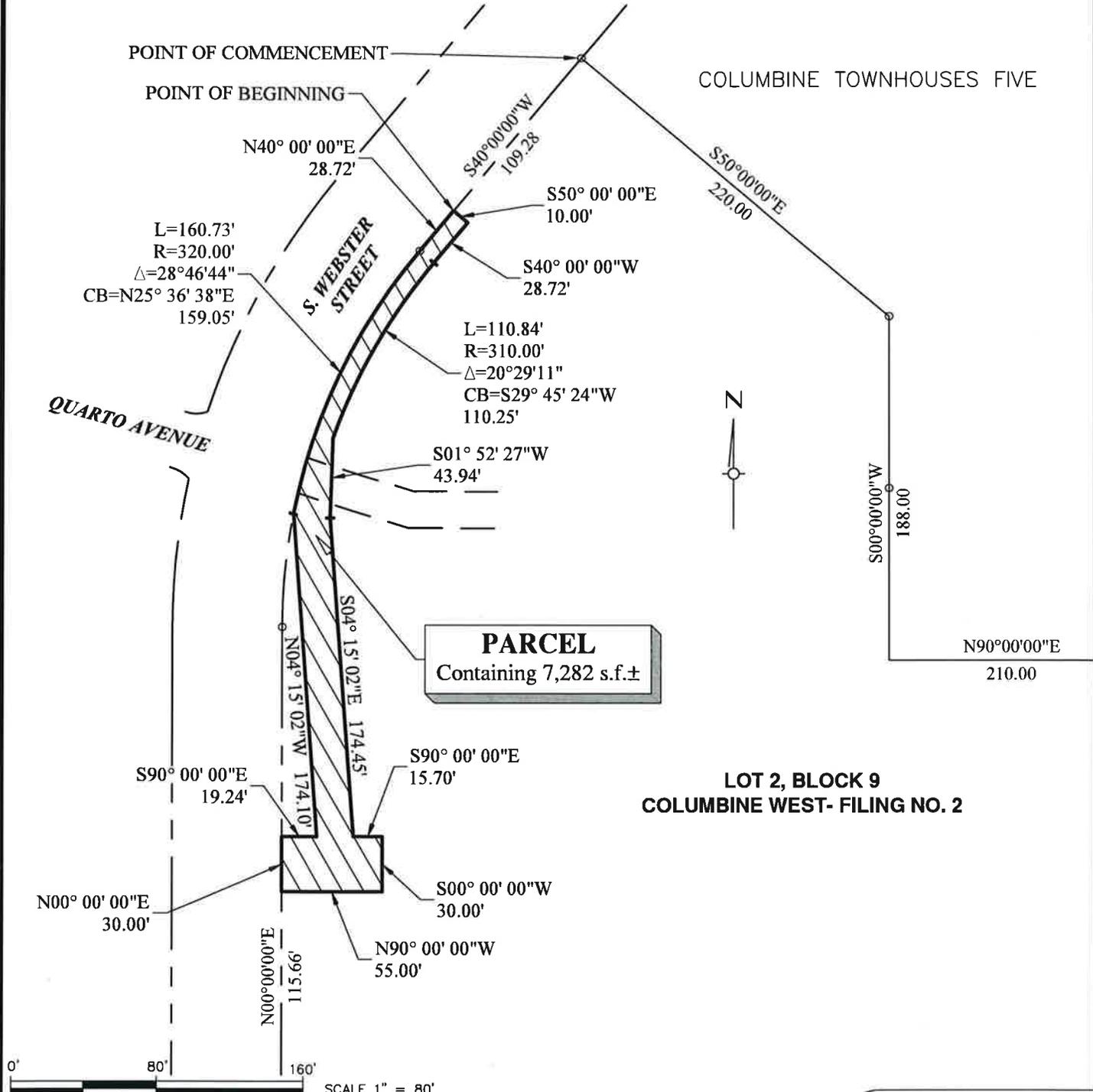
With the many major capital projects being either currently constructed or going through the planning processes, many staff members, including myself, are involved with a myriad of meetings related to these projects.

As a reminder, an updated Capital Projects report is included in the packet, as well as the October financial update.

It is too early in the month to have the final financial update for November. It will be included in the next board packet.

EXHIBIT "A"

NE 1/4 SECTION 26, TOWNSHIP 05 SOUTH, RANGE 69 WEST 6th P.M.
SHEET 2 OF 2



PARCEL
Containing 7,282 s.f.±

LOT 2, BLOCK 9
COLUMBINE WEST- FILING NO. 2

Note: This exhibit does not represent a monumented survey and is intended only to depict the attached property description.

JEFFERSON COUNTY COLORADO

DIVISION OF **TRANSPORTATION AND ENGINEERING**
100 JEFFERSON CNTY PKWY, STE 3500
GOLDEN CO, 80419 (303) 271-8495



DATE: 11/17/22	PERMANENT DRAINAGE EASEMENT COLUMBINE W. POOL - STORM SEWER
DRAWN BY: S.A.K	
FILE: G:\PROJECTS\5058_R&B Misc\Columbine W Pool - Storm Sewer\Columbine Pool_PE	

Name	Employment Type	Department - Name - Current	Supervisor - Current	Years of Service
Abeyta, Lynne M	PT	200553 Gymnastics	Martin, Victoria	5
Ahrendt, David A	PT	047710 Edge Ice Arena	Rule, Randall	5
Alan, Pamala A	PT	205035 Wellness	Schul, Ann	5
Anderson, Ryan W	PT	047710 Edge Ice Arena	Rule, Randall	10
Barela, Cynthia L	FT	206300 Children's Programs Admin	Gambrell-Hughes, Carol	15
Burns, Mikala R	PT	200554 Sports Specialty Programming	Dulin, Weston	10
Castor, Rebecca S	PT	047910 Foothills Fieldhouse	Scinski, Andrew	5
DeAngelis, Anthony L	PT	047910 Foothills Fieldhouse	Scinski, Andrew	5
Doak, William J	FT	209240 Foothills Course Maintenance	Janosik, Paul	10
Dulin, Weston L	FT	200554 Sports Specialty Programming	Brown, Kevin	15
Dunrud, Alan R	PT	209350 Meadows Pro Shop & Operations	Lodwick, Matthew	15
Fischer, Bernadette	PT	047610 The Ridge Recreation Center	Rodriguez, Kelly	5
Garcia, Peter G	FT	031026 Urban Park Maintenance	Ramos, Gary	5
Hartley, George	PT	209250 Foothills Pro Shop & Operations	Meyers, Randall	25
Hill, Kenneth L	PT	209350 Meadows Pro Shop & Operations	Lodwick, Matthew	20
Hines, Kimberly S	FT	047710 Edge Ice Arena	Barrett, Jeffrey	10
Jansen, Charles E	FT	031023 Fleet Maintenance	Johnsmiller, William	15
Johnson, William L	PT	209320 Meadows Driving Range	Lodwick, Matthew	10
Kiss, Michael R	FT	209330 Meadows Fleet Maintenance	Kinney, John	10
Kraft, Nicholas E	PT	047710 Edge Ice Arena	Hines, Kimberly	5
Kroha, Nicholas J	PT	047710 Edge Ice Arena	Showers, Andrew	10
Lanting, Jill L	PT	205035 Wellness	Schul, Ann	20
Leitz, Nicholas S	PT	047710 Edge Ice Arena	Barrett, Jeffrey	5
Leuty, William W	FT	031027 Regional Park Maintenance	Wilks, Kevin	17
Lloyd, Lisa R	PT	205035 Wellness	Schul, Ann	5
Malone Clode, Theresa B	PT	208750 The Ridge Pool	Dawson, Aaron	15
Mariage, Lindsay J	PT	047710 Edge Ice Arena	Hines, Kimberly	10
Matuszynski, Michelle M	PT	205035 Wellness	Schul, Ann	5
Maynard, Theresa I	PT	047710 Edge Ice Arena	Hines, Kimberly	10
Meyers, Randall L	FT	209250 Foothills Pro Shop & Operations	Woodard, Thomas	30
Noffze, Denise J	PT	207752 District Adult Sports	Reich III, Earl	10
Pacifico, Mary C	FT	206300 Children's Programs Admin	Edwards, Patrick	15
Payne, Suzanne T	PT	209350 Meadows Pro Shop & Operations	Lodwick, Matthew	5

Reitan, Pamela C	PT	205035 Wellness	Schul, Ann	20
Rhule, Austin K	FT	031027 Regional Park Maintenance	Wilks, Kevin	5
Roberts, Stacey A	PT	205201 Cultural Arts	Smith, Regina	10
Roper, Suzanne R	PT	205035 Wellness	Schul, Ann	20
Rubenstein, Gary A	PT	209250 Foothills Pro Shop & Operations	Meyers, Randall	5
Saunders, Martin G	PT	209350 Meadows Pro Shop & Operations	Lodwick, Matthew	20
Schmidt, Mackenzie L	PT	047410 Lilley Gulch Recreation Center	Fowler, Belinda	5
Spurgeon, Stephanie A	PT	047710 Edge Ice Arena	Barrett, Jeffrey	5
Starkey, Barbara A	FT	020300 Finance	Weiner, Dennis	20
Thal, Kevin K	PT	209240 Foothills Course Maintenance	Janosik, Paul	5
Tsarevski, Seraphima G	PT	047710 Edge Ice Arena	Hines, Kimberly	5
Wampler, Paul E	PT	047710 Edge Ice Arena	Showers, Andrew	15



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: Capital Projects Report through November 30, 2022

Parks, Planning and Construction

2021 Mill Levy Projects

Budget: \$1,926,184
Funding: \$1,926,184 – 2021 Mill Levy Capital Funds
Expenses to Date: \$1,916,876
Budget Remaining: \$9,308
Scheduled Completion: Spring 2022

Westfield Park

- Project Completed

Victory Park

- Project Completed

Westbury Greenbelt

- Project Completed

Columbine Hills and Sports Parks

- Project Completed

2022 Mill Levy Improvement Projects

Budget: \$2,050,019
Funding: \$2,050,019 – 2022 Mill Levy, SB 35, Capital Funds
Expenses to Date: \$97,479
Budget Remaining: \$ 1,952,539
Scheduled Completion: Spring 2023

Lakehurst Park (Moved to 2022 Mill Levy park projects.)

- Final plan determined
- Proposal received for construction documents and construction administration
- 2023 projected construction schedule

West Laurel Park

- A community survey was completed 4/1/22-4/15/22
- CD in process (50%)
- 2023 projected construction schedule

Jim Hoida Memorial Park

- CD in process (50%)
- 2023 projected construction schedule

Willow Creek Park

- CD in process (50%)
- 2023 projected construction schedule

Westbury Park

- Proposal for construction documents and construction documents received
- 2023 projected construction schedule

Columbine West Park

- Included in Columbine West Pool Project

Lakehurst West Park

- Cost estimate and concept completed
- CD complete
- Early 2023 Construction

Easton Regional Park

Budget: \$1,150,000

Expenses to Date: \$64,468

Budget Remaining: \$1,085,531

- Under contract with Architerra for construction documents.
- Design development and construction documents at 25%

Belleview Acres Park

Budget: \$266,000

Funding: \$96,000 (Tap only) - SB35 Development Funds, 2022 Capital Funding

Expenses to Date: \$58,125

Budget Remaining: \$37,875

- Completed

Clement Park Tennis and Pickleball Court Complex

Budget: \$2,428,702 – SB 35 Development Funds, 2022 Capital funding

Expenses to date: \$2,403,090

Funding: District Capital Budget/SB-35 Funds

Budget Remaining: \$25,611

Scheduled Completion: Late Spring/Early Summer 2022

- Completed

Dutch Creek Trail Extension

Overall Budget: \$3,721,224

Funding: \$1,860,612 – District Capital Budget/\$1,860,612 Jeffco Trails Gran

Expenses to Date: \$102,419

Budget Remaining \$3,618,805

Phase 1 Design Completion: March 2022

- Met with Jefferson County to determine permitting requirements
- Contract for Design Development and Construction Drawings Approved.
- 50% construction documents under review

Leisure Services

Ice Resurfacers for Edge

Budget: \$155,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$155,000

Scheduled Completion: June 2022

- The 2nd Ice Resurfacers have been identified as and approved as part of our 2022 Capital Budget. A quote of \$142,584.60 was received from Zamboni for the replacement of the 2nd Zamboni for the Edge Ice Arena. This quote includes the trade-in of the existing ice resurfacers.
- The ice resurfacers are on order and projected for a February 2023 delivery.

Foothills Fieldhouse East Rink Floor Replacement

Budget: \$120,000

Funding: District Capital Project Budget

Expenses to Date: \$96,692

Budget Remaining: \$23,308

Scheduled Completion: Project Completed

- The flooring on the east rink of the Fieldhouse was identified and approved for the 2022 Capital Budget.
- Installation completed on May 27, 2022.

Scoreboard Replacements

Budget: \$57,000

Funding: District Capital Project Budget

Expenses to Date: \$54,445

Budget Remaining: \$2,555

Scheduled Completion: Project Completed

- Ballfield scoreboards at both Schaeffer Park and Clement Park were identified and approved for the 2022 Capital Budget.
- Equipment selected and ordered. Scheduled for installation the week of June 6.
- Installation has occurred and project is complete

Ridge Daycare Playground Project

Budget: \$37,903

Funding: District Capital Project Budget

Expenses to Date: \$38,098.03

Budget Remaining: (\$195.03)

Scheduled Completion: Project Completed

- Drainage work was upgraded to ensure that water moved away from the building
- New playground equipment and poured in place surface was installed and project is complete

Peak Fitness Equipment

Budget: \$100,000

Funding: Mill Levy

Expenses to Date: \$72,871.23

Budget Remaining: \$27,128.77
Scheduled Completion: Jan 2023

- Staff researching equipment and pricing
- Supply chain and delivery delays are occurring
- Elliptical has been received and installed
- Cardio pieces received in October; 7 pieces to be received
- Several cardio pieces are scheduled to arrive in January 2023

Ridge Outdoor Sprayground

Budget: \$450,871
Funding: Mill Levy
Expenses to Date: \$439,197.34

Budget Remaining: \$11,673.66

Scheduled Completion: Completed and fine tuning

- Refinement of budget and equipment to be furnished, pending updated pricing through Sourcewell for equipment and installation
- Equipment ordered on July 8, 2021
- Anticipated delivery date of vertical elements is October 29, 2021
- Demolition has begun; existing sun deck has been removed
- Manifold, controls and pump installed; piping work underway
- Footers poured, anchors installed
- Splash Pad is operational, and we are working through warranty items
- Landscape refurbishment complete
- Completing project close-out

Outdoor Pool Refurbishments

Columbine and 6th West Pool Combined Estimate: \$13,235,000
Funding: District Capital Project Budget
Expenses to Date: \$2,882,421.84
Budget Remaining: \$10,352,578.21

Scheduled Completion: Summer 2023

- Perkins&Will along with Counsilman-Hunsaker Associates presenting concepts for further development and refinement. Final concept was presented to stakeholders for public comment.
- Survey sent to stakeholders for the 6th Avenue West and Columbine West Pools concepts to assist in guiding the conceptual design process.
- Finalized conceptual design and surveyed stakeholders for each pool.
- Planning for repairs at each site to open for summer 2022.
- Preparing RFP's for CM/GC services
- Under contract with Progressive Commercial Aquatics, Inc. for the repair portion, and installation of stainless steel gutters and boiler at Columbine West Pool
- Select CM/GC FCI Constructors
- GMP presented to the Board 6/28/2022
- Various county permits under review through planning and zoning and AHJ's
- FCI has mobilized on both sites; demo to begin this week
- Abatement of Columbine West bathhouse completed 9/20/2022; air sampling sent to CDPHE

- Sandblasting of pools at Columbine in process
- Received grading permit and excavation in process at both sites; building permit in process
- Building Foundations have been poured at Columbine West and plumbing systems are being installed. Site improvement are continuing with the parking lot anticipated to be poured sometime in December.
- Foundations are being formed at 6th Ave West Pool, but some delays are being caused by significant bedrock encountered on the site.
- Sandblasting will begin soon at 6th Ave. West.

Golf

Foothills Golf Course – 10th tee Drainage Project

Vendor: Modern Golf and Turf

Funding: District Capital Project Budget

Budget: \$59,030

Project Started: February 2022

Project Completed: May 2022

Final Cost: \$61,105

- Project involved replacing old irrigation pipe that carries Warrior Ditch water from the Warrior Ditch into the irrigation lake located south of the 18 fairway

New Foothills Golf Course Clubhouse

Budget: Estimation \$16,000,000 - \$18,000,000

Funding: District Capital Project Budget

Scheduled Completion: October of 2023

Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
 - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
 - Design Fees \$449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
 - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
 - Fees - .25% of construction cost
- Todd Goulding / Goulding Development Advisors – Owners Representative
 - Will assist the District in managing the budget/overall cost of the project
 - Fees - estimated at \$118,400

Project Update:

- Weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding
 - The District received, reviewed, and approved the Design Development drawings
 - Planning and Zoning review is complete
 - The driving range bathroom building renovation is complete
 - The temporary clubhouse doublewide trailer was delivered May 18th

- Staff has completed the process of vacating the old clubhouse
- All golf operations are conducted out of the temporary clubhouse
- The abatement process of the existing clubhouse is complete
- The GMP was submitted and approved by the Foothills Board of Directors on June 28th
- VE process is ongoing
- Xcel removed the transformer
- Demolition of the old clubhouse is complete
- Grading Permit has been approved
- Building Permit has been approved
- Xcel has mobilized and is in the process of moving the switchbox.
- Construction is scheduled to start in early December of 2022
- New Clubhouse is scheduled for completion in October of 2023

Special Projects

Foothills Parks & Recreation District/McKinstry Energy Performance Contract Phase 2 November 2022 Update

1. Financial Information:

Budget: \$7,980,073

Funding: \$5,984,983 – COP, \$1,995,090 – 2020 Capital Budget

Expenses to Date: \$6,894,211.43

Budget Remaining: \$1,088,861.57

Scheduled Completion: January 2023

2. Safety

- a. No open items

3. Key Dates/Schedule

- Lighting:

- The lighting team is awaiting direction from an expert witness to return to the previously completed buildings to finish punch list items and quality checks. A report is almost complete that will be sent to McBride's bonding company.
- The EIA rink patterned fixtures are installed. There are 5 faulty fixtures that are due to ship any day and will be scheduled to be replaced as soon as they arrive.
- The alternative Cree lobby lights for EIA, RRC, and Peak will arrive 12/9 and install will be scheduled once arrived.

- Mechanical:

- Glycol training for Lilley Gulch occurred last month.
- McKinstry and FHPRD are actively scheduling the install of the domestic water boiler, RTU-1 and HVAC-1 at Lilley Gulch Recreation Center for Saturday 12/10 – Monday 12/12.
- Commissioning is complete for Lilley Gulch and Ridge Rec Center and addressing of punch items from commissioning is nearly complete.
- Controls graphics for all buildings is complete. Graphics review meetings and owner trainings occurred in the last month. This Facility Improvement Measure has been signed off as substantially complete.

- Remaining closeout activities: Punch list items, final inspections and owner training will continue through January.
- a. Controls Optimization & Continuous Commissioning: A method to extract Building Automation System trend data to McKinstry is being discussed. This work will not begin in earnest until construction is complete.
- 4. Submittals
 - a. No submittals were reviewed in the last month.
- 5. Lighting
 - a. Proposals to add an additional EIA hallway pendent fixture or move an existing EIA hallway pendent fixture have been provided to FHPRD for review.
 - b. McKinstry and FHPRD are actively discussing office dimming. FHPRD provided the desired dimming and McKinstry is evaluating.
- 6. Mechanical
 - a. McKinstry installed splash shields over the UV cabinets. A gutter for the shields is being explored.
 - b. Additional repairs to the Edge Heat Recovery System have been completed by FHPRD to bring the system back online. New controls are still being quality controlled to fine tune the operation and control of the system.
 - c. Ridge Rec Center mechanical final inspection was passed.
 - d. The existing bad actuator for the Lilley Pad Daycare was replaced.
- 7. Future Milestone Project Activities
 - a. November – January: Lighting Continuation and Controls Upgrades



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: December 13, 2022
TO: Foothills Board of Directors
FROM: Dennis Weiner, Director of Finance and Administrative Services
SUBJECT: OCTOBER FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through October 31, 2022 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 10/31/2022**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$15,407,755 versus budget of \$14,595,752 or \$812,003 higher than planned due to the following:

- Admission Fee Revenues were \$11,004,462, which was \$2,549 favorable to plan.
 - Leisure Services admission fees were \$1,147,995 lower than planned mainly driven by lower admission fees in Children's programs, which were lower than planned by \$1,215,783 due to lower overall program capacity than planned related to staffing challenges and \$470,890 in fee reduction account credits provided to participating families funded by Colorado Childcare Stabilization Grants received this year, partially offset by higher admission fees at the Edge Ice Arena related to figure skating and group skating lessons.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were \$4,814,335, which was better than plan by \$1,270,941 because of a higher number of rounds played at the District's golf courses related to increased public participation in golf and favorable weather conditions experienced most of the year.
- Rentals were \$3,249,951, which was higher than plan by \$536,558 mainly resulting from higher rental revenue from carts at both District Golf courses.
- Merchandise sales were better than plan by \$167,742, because of higher than planned levels of sales at both District golf course pro shops.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$19,479,504 versus budget of \$20,136,992 or \$657,488 less than planned due to the following:

- Salaries and Wages expenditures were better than plan by \$501,628 mainly because of the timing of hiring during the year for full-time positions in Parks, Aquatics and Children's Programs, lower than planned part-time hours in Golf due to weather related facility closures during the first quarter and lower part-time hours in Children's Programs, Parks and Aquatics related to challenges in recruiting for open part-time positions.
- Personnel expenditures were \$179,838 lower than planned resulting from lower health insurance and payroll tax expenditures related to lower staff levels and a favorable mix of health benefit elections and lower than planned discretionary 401(k) contributions.
- Supplies expenditures were \$92,804 higher than budget driven by higher than planned cost of goods sold in Golf driven by higher pro shop merchandise sales, higher expenditures for janitorial supplies

and gas, oil and fuels, partially offset by lower expenditures for landscape maintenance and irrigation system supplies in Parks and lower expenditures for facility maintenance supplies in Leisure Services.

- Purchased Services were \$2,579,441, which was better than planned by \$223,794 because of lower expenditures in Children's Programs due to reduced program scope for summer camps, lower than planned contractual facility repairs and maintenance and lower than planned expenditures on professional services in Administration for publicity, advertising and public relations, partially offset by higher expenditures in golf for facility repairs and credit card payment processing fees.
- Utilities were unfavorable to budget by \$173,062 mainly due to higher Electric and natural gas expenditures, which were higher than plan by \$97,478 and \$87,781, respectively, due to higher than budgeted rates.

Net Operating Revenue/Loss:

Net Operating Loss was \$4,071,749 compared to a planned Net Operating Loss of \$5,541,240, or \$1,469,491 better than budget, driven by higher rental revenue, lower salaries and personnel costs and lower purchased services expenditures throughout the District.

Non-Operating Revenue and Expenditures:

Net Non-Operating Expenditures were \$1,441,231, which was \$1,836,934 favorable to plan primarily due to the following:

- Contributions and Grants were better than budget by \$1,476,911 resulting from funds received for Children's Programs under the Childcare Stabilization and Workforce Retention Grant and the Colorado Early Childhood Stimulus Grant for health and mental health purposes of \$985,335 and \$143,000, respectively and SB-35 funds received in the amount of \$313,011, which will be used to fund expenditures on the Sixth Avenue West pool project and the Lakehurst West and Willow Creek Park improvement projects.
- Investment income was \$445,369 higher than budgeted due to higher than planned yields on invested balances.
- Conservation Trust Fund Revenues from lottery sales were \$45,117 better than planned.
- Property Tax Revenue was \$91,888 lower than planned because of slower collection of property taxes by the County than anticipated.
- Other expenditures were unfavorable to the plan by \$99,837 due to a temporary decline in the District's bond and CD portfolio market value associated with rising interest rates and the effect on current market value of the investments.

Net Revenue/Expenditures:

As a result, through October 31, 2022, Net Expenditures were \$5,512,980, and this was better than plan by \$3,306,425 primarily driven by higher than planned revenue from Grants and Investment Income and lower than expected Net Operating Loss, partially offset by lower Property Tax revenue.

Foothills Park & Recreation District
 Summary of All Units
 Monday, October 31, 2022

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
OPERATING REVENUES										
Admission Fees	\$1,070,322	\$991,812	\$78,511	\$11,004,462	\$11,001,912	\$2,549	\$12,130,828	\$1,126,367	90.71%	\$9,724,772
Rentals	330,040	255,101	74,939	3,249,951	2,713,393	536,558	3,175,445	(74,506)	102.35%	3,066,388
Merchandise Sales	79,366	43,583	35,784	491,841	324,099	167,742	374,428	(117,412)	131.36%	494,742
Concessions and Other Contracts	70,952	51,827	19,125	570,786	498,187	72,599	602,635	31,849	94.72%	464,363
Other Revenue	4,291	4,071	220	90,716	58,161	32,555	70,505	(20,211)	128.67%	95,975
TOTAL OPERATING REVENUES	1,554,973	1,346,393	208,579	15,407,755	14,595,752	812,003	16,353,841	946,087	94.21%	13,846,241
OPERATING EXPENDITURES										
Salaries and Wages	1,018,995	980,741	(38,254)	10,352,170	10,853,798	501,628	12,665,539	2,313,369	81.73%	9,348,171
Personnel	185,162	182,712	(2,449)	2,054,843	2,234,681	179,838	2,585,713	530,869	79.47%	2,101,166
Supplies	235,498	181,330	(54,168)	2,356,058	2,263,254	(92,804)	2,503,186	147,128	94.12%	2,160,869
Purchased Services	240,929	236,447	(4,483)	2,579,441	2,803,234	223,794	3,177,201	597,760	81.19%	2,079,176
Utilities	157,373	159,952	2,579	1,898,948	1,725,886	(173,062)	1,910,393	11,445	99.40%	1,741,347
Insurance	23,354	25,614	2,260	242,125	256,138	14,013	307,366	65,241	78.77%	226,064
Other Expenditures	489	-	(489)	(4,081)	-	4,081	-	4,081	0.00%	5,424
TOTAL OPERATING EXPENDITURES	1,861,800	1,766,796	(95,004)	19,479,504	20,136,992	657,488	23,149,397	3,669,894	84.15%	17,662,217
NET OPERATING REVENUE/(EXPENDITURES)	(306,828)	(420,403)	113,575	(4,071,749)	(5,541,240)	1,469,491	(6,795,556)	(2,723,807)	59.92%	(3,815,976)
NON-OPERATING REVENUE										
Fund Balance	-	-	-	37,093	37,093	-	41,198,709	41,161,616	0.09%	38,742
Property Taxes Collected to Pay GO Bonds	237	237	-	110,686	110,686	-	110,764	78	99.93%	112,065
Property Taxes Collected for Operations	9,576	30,455	(20,879)	14,134,687	14,226,574	(91,888)	14,236,612	101,925	99.28%	12,864,475
Specific Ownership Taxes	88,312	103,042	(14,730)	840,216	845,326	(5,110)	1,020,665	180,449	82.32%	854,439
Conservation Trust	-	-	-	429,933	384,816	45,117	513,088	83,155	83.79%	442,328
Contributions and Grants	273,063	100	272,963	1,567,677	90,766	1,476,911	90,966	(1,476,711)	1723.36%	646,831
Investment Income	109,820	2,843	106,977	477,543	32,174	445,369	37,361	(440,182)	1278.17%	22,889
QEBC Interest Expense Subsidy	-	-	-	4,459	11,068	(6,609)	11,068	6,609	40.29%	18,215
Gain/(Loss) on Investments in Bergen	-	-	-	-	-	-	-	-	0.00%	(7,881)
Gain/(Loss) on Sale of Capital Assets	-	-	-	13,491	-	13,491	-	(13,491)	0.00%	23,800
Proceeds from Insurance	36,146	-	36,146	45,317	-	45,317	-	(45,317)	0.00%	4,804
Financing Proceeds	-	-	-	-	-	-	-	-	0.00%	35,261,068
Other Income	-	-	-	3,584	-	3,584	-	(3,584)	0.00%	304,983
TOTAL NON-OPERATING REVENUE	517,153	136,677	380,476	17,664,687	15,738,503	1,926,183	57,219,235	39,554,548	30.87%	50,586,759
NON-OPERATING EXPENDITURES										
Grant Expenditures	4,079	2,412	(1,667)	101,417	104,098	2,681	151,654	50,238	66.87%	37,934
Facilities & Equipment Repairs and Replacements	1,218,379	1,218,379	-	14,724,250	14,724,250	-	46,083,053	31,358,802	31.95%	4,089,592
Debt Payments	1,902,100	1,902,100	-	2,257,300	2,257,300	-	2,257,300	-	100.00%	344,000
Interest Expense	846,566	846,566	0	1,702,505	1,710,412	7,906	1,710,412	7,906	99.54%	304,125
Bond Issuance Cost/Amortization	-	-	-	-	-	-	-	-	0.00%	261,068
Other Expenditures	7,213	460	(6,752)	320,446	220,609	(99,837)	221,261	(99,185)	144.83%	222,403
TOTAL NON-OPERATING EXPENDITURES	3,978,337	3,969,917	(8,420)	19,105,918	19,016,668	(89,250)	50,423,679	31,317,761	37.89%	5,259,121
NET REVENUE/(EXPENDITURES)	(3,768,011)	(4,253,643)	485,632	(5,512,980)	(8,819,405)	3,306,425	-	5,512,980	0.00%	41,511,661
TOTAL REVENUE	2,072,126	1,483,070	589,056	33,072,442	30,334,255	2,738,186	73,573,076	40,500,635	44.95%	64,432,999
TOTAL EXPENDITURES	5,840,137	5,736,713	(103,424)	38,585,422	39,153,660	568,238	73,573,076	34,987,655	52.45%	22,921,338
NET REVENUE/(EXPENDITURES)	(3,768,011)	(4,253,643)	485,632	(5,512,980)	(8,819,405)	3,306,425	-	5,512,980	0.00%	41,511,661

Foothills Park & Recreation District
Summary of All Units
Monday, October 31, 2022

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	43,911	-	43,911	162,681	283,077	(120,396)	283,077	120,396	57.47%	182,806
Leisure Services Summary - Admission Fees	562,561	720,133	(157,572)	6,027,446	7,175,441	(1,147,995)	8,111,124	2,083,678	74.31%	4,849,658
Golf Summary - Admission Fees	431,605	254,579	177,026	4,510,719	3,317,557	1,193,162	3,500,620	(1,010,099)	128.85%	4,381,118
Other Funds - Admission Fees	32,246	17,100	15,146	303,616	225,837	77,779	236,007	(67,609)	128.65%	311,190
Total Admission Fees	1,070,322	991,812	78,511	11,004,462	11,001,912	2,549	12,130,828	1,126,367	90.71%	9,724,772
Rentals:										
Total Parks and Clement Park - Rentals	12,922	1,475	11,447	198,683	231,640	(32,957)	231,640	32,957	85.77%	216,751
Leisure Services Summary - Rentals	171,245	180,695	(9,451)	1,632,126	1,602,890	29,235	2,019,426	387,300	80.82%	1,562,209
Golf Summary - Rentals	145,873	72,931	72,943	1,419,142	878,863	540,279	924,379	(494,763)	153.52%	1,287,427
Total Rentals	330,040	255,101	74,939	3,249,951	2,713,393	536,558	3,175,445	(74,506)	102.35%	3,066,388
Merchandise Sales:										
Leisure Services Summary - Merchandise Sales	5,835	7,326	(1,490)	56,670	84,850	(28,180)	104,366	47,697	54.30%	49,156
Golf Summary - Merchandise Sales	73,531	36,257	37,274	435,171	239,249	195,922	270,062	(165,109)	161.14%	445,586
Total Merchandise Sales	79,366	43,583	35,784	491,841	324,099	167,742	374,428	(117,412)	131.36%	494,742
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	10,000	10,000	-	10,000	-	100.00%	10,286
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
Leisure Services Summary - Concessions and Other Contracts	63,012	45,827	17,185	502,505	452,795	49,710	544,311	41,806	92.32%	387,684
Golf Summary - Concessions and Other Contracts	7,940	6,000	1,940	53,889	31,000	22,889	43,932	(9,957)	122.66%	62,001
Total Concessions and Other Contracts	70,952	51,827	19,125	570,786	498,187	72,599	602,635	31,849	94.72%	464,363
Other Revenue:										
Administration - Other Revenue	179	250	(71)	11,385	8,500	2,885	8,500	(2,885)	133.94%	8,399
Total Parks and Clement Park - Other Revenue	415	900	(485)	6,410	16,800	(10,390)	18,600	12,190	34.46%	41,497
Leisure Services Summary - Other Revenue	3,633	2,651	982	69,577	27,701	41,876	37,705	(31,872)	184.53%	40,572
Golf Summary - Other Revenue	65	270	(205)	3,344	5,160	(1,816)	5,700	2,356	58.66%	5,508
Total Other Revenue	4,291	4,071	220	90,716	58,161	32,555	70,505	(20,211)	128.67%	95,975
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	179	250	(71)	21,385	18,500	2,885	18,500	(2,885)	115.59%	18,686
Total Parks and Clement Park - TOTAL OPERATING REVENUES	57,248	2,375	54,873	372,166	535,909	(163,743)	537,709	165,543	69.21%	445,446
Leisure Services Summary - TOTAL OPERATING REVENUES	806,286	956,631	(150,346)	8,288,323	9,343,677	(1,055,354)	10,816,932	2,528,609	76.62%	6,889,279
Golf Summary - TOTAL OPERATING REVENUES	659,015	370,037	288,978	6,422,265	4,471,829	1,950,436	4,744,693	(1,677,571)	135.36%	6,181,640
Other Funds - TOTAL OPERATING REVENUES	32,246	17,100	15,146	303,616	225,837	77,779	236,007	(67,609)	128.65%	311,190

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total TOTAL OPERATING REVENUES	1,554,973	1,346,393	208,579	15,407,755	14,595,752	812,003	16,353,841	946,087	94.21%	13,846,241
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	105,273	100,461	(4,811)	1,018,150	986,815	(31,335)	1,184,773	166,623	85.94%	918,667
Total Parks and Clement Park - Salaries and Wages	174,065	187,156	13,091	1,723,156	1,957,620	234,464	2,295,245	572,088	75.08%	1,711,463
Leisure Services Summary - Salaries and Wages	532,629	521,617	(11,012)	5,716,007	6,017,231	301,224	7,039,472	1,323,465	81.20%	5,001,754
Golf Summary - Salaries and Wages	207,028	171,507	(35,521)	1,894,856	1,892,131	(2,725)	2,146,049	251,193	88.30%	1,716,287
Total Salaries and Wages	1,018,995	980,741	(38,254)	10,352,170	10,853,798	501,628	12,665,539	2,313,369	81.73%	9,348,171
Personnel:										
Administration - Personnel	16,399	16,643	244	211,020	220,314	9,294	256,083	45,064	82.40%	218,409
Total Parks and Clement Park - Personnel	40,092	43,290	3,198	453,880	519,150	65,270	601,333	147,453	75.48%	483,050
Leisure Services Summary - Personnel	96,801	92,433	(4,368)	1,044,789	1,124,307	79,518	1,305,805	261,015	80.01%	1,025,223
Golf Summary - Personnel	31,869	30,346	(1,523)	345,155	370,910	25,756	422,492	77,337	81.69%	374,485
Total Personnel	185,162	182,712	(2,449)	2,054,843	2,234,681	179,838	2,585,713	530,869	79.47%	2,101,166
Supplies:										
Administration - Supplies	331	40	(291)	23,354	19,589	(3,766)	28,730	5,376	81.29%	31,508
Total Parks and Clement Park - Supplies	55,527	31,419	(24,108)	554,517	572,894	18,378	602,712	48,195	92.00%	493,550
Leisure Services Summary - Supplies	61,726	75,564	13,838	882,148	915,867	33,719	1,041,244	159,096	84.72%	811,555
Golf Summary - Supplies	117,914	74,307	(43,607)	896,039	754,904	(141,135)	830,500	(65,539)	107.89%	824,256
Total Supplies	235,498	181,330	(54,168)	2,356,058	2,263,254	(92,804)	2,503,186	147,128	94.12%	2,160,869
Purchased Services:										
Administration - Purchased Services	46,265	43,328	(2,936)	649,409	721,597	72,188	807,401	157,992	80.43%	475,407
Total Parks and Clement Park - Purchased Services	26,005	37,954	11,949	388,234	443,229	54,995	467,172	78,938	83.10%	364,346
Leisure Services Summary - Purchased Services	134,850	135,793	943	1,139,103	1,336,855	197,751	1,567,665	428,562	72.66%	915,713
Golf Summary - Purchased Services	33,809	19,371	(14,438)	402,695	301,554	(101,141)	334,963	(67,732)	120.22%	323,710
Total Purchased Services	240,929	236,447	(4,483)	2,579,441	2,803,234	223,794	3,177,201	597,760	81.19%	2,079,176
Utilities:										
Administration - Utilities	(861)	(767)	95	11,287	(23,361)	(34,648)	(24,925)	(36,212)	(45.28%)	(19,517)
Total Parks and Clement Park - Utilities	51,006	54,004	2,998	698,806	674,344	(24,462)	706,930	8,124	98.85%	696,278
Leisure Services Summary - Utilities	69,047	59,690	(9,357)	818,570	702,313	(116,257)	825,196	6,626	99.20%	687,350
Golf Summary - Utilities	38,182	47,026	8,843	370,285	372,590	2,305	403,191	32,907	91.84%	377,236
Total Utilities	157,373	159,952	2,579	1,898,948	1,725,886	(173,062)	1,910,393	11,445	99.40%	1,741,347
Insurance:										
Administration - Insurance	9,263	11,011	1,748	92,631	110,111	17,480	132,133	39,502	70.10%	86,427
Total Parks and Clement Park - Insurance	4,881	5,133	252	50,236	51,331	1,094	61,597	11,360	81.56%	49,250
Leisure Services Summary - Insurance	8,184	8,412	228	88,994	84,121	(4,872)	100,945	11,952	88.16%	80,314

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Golf Summary - Insurance	1,026	1,058	31	10,264	10,576	312	12,691	2,427	80.87%	10,073
Total Insurance	23,354	25,614	2,260	242,125	256,138	14,013	307,366	65,241	78.77%	226,064
Other Expenditures:										
Leisure Services Summary - Other Expenditures	2,025	-	(2,025)	1,121	-	(1,121)	-	(1,121)	0.00%	(42)
Golf Summary - Other Expenditures	(1,536)	-	1,536	(5,202)	-	5,202	-	5,202	0.00%	5,466
Total Other Expenditures	489	-	(489)	(4,081)	-	4,081	-	4,081	0.00%	5,424
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	176,669	170,717	(5,952)	2,005,851	2,035,065	29,214	2,384,195	378,344	84.13%	1,710,901
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	351,575	358,956	7,380	3,868,829	4,218,567	349,738	4,734,988	866,159	81.71%	3,797,937
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	905,263	893,509	(11,754)	9,690,732	10,180,694	489,962	11,880,327	2,189,595	81.57%	8,521,867
Golf Summary - TOTAL OPERATING EXPENDITURES	428,293	343,614	(84,678)	3,914,092	3,702,666	(211,426)	4,149,887	235,795	94.32%	3,631,513
Total TOTAL OPERATING EXPENDITURES	1,861,800	1,766,796	(95,004)	19,479,504	20,136,992	657,488	23,149,397	3,669,894	84.15%	17,662,217
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(176,490)	(170,467)	(6,024)	(1,984,466)	(2,016,565)	32,098	(2,365,695)	(381,229)	83.89%	(1,692,215)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(294,328)	(356,581)	62,253	(3,496,663)	(3,682,658)	185,995	(4,197,279)	(700,617)	83.31%	(3,352,490)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	(98,977)	63,122	(162,099)	(1,402,409)	(837,017)	(565,392)	(1,063,395)	339,014	131.88%	(1,632,588)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	230,722	26,422	204,300	2,508,173	769,163	1,739,010	594,807	(1,913,366)	421.68%	2,550,127
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	32,246	17,100	15,146	303,616	225,837	77,779	236,007	(67,609)	128.65%	311,190
Total NET OPERATING REVENUE/(EXPENDITURES)	(306,828)	(420,403)	113,575	(4,071,749)	(5,541,240)	1,469,491	(6,795,556)	(2,723,807)	59.92%	(3,815,976)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	-	-	37,093	37,093	-	41,198,709	41,161,616	0.09%	38,742
Total Fund Balance	-	-	-	37,093	37,093	-	41,198,709	41,161,616	0.09%	38,742
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	237	237	-	110,686	110,686	-	110,764	78	99.93%	112,065
Total Property Taxes Collected to Pay GO Bonds	237	237	-	110,686	110,686	-	110,764	78	99.93%	112,065
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	(322,616)	(301,737)	(20,879)	8,971,165	9,063,052	(91,888)	6,367,117	(2,604,047)	140.90%	8,478,478
Total Parks and Clement Park - Property Taxes Collected for Operations	356,585	356,585	-	3,704,397	3,704,397	-	4,219,020	514,622	87.80%	3,615,312
Leisure Services Summary - Property Taxes Collected for Operations	78,430	78,430	-	988,289	988,289	-	1,118,828	130,539	88.33%	837,661
Other Funds - Property Taxes Collected for Operations	(102,822)	(102,822)	-	470,836	470,836	-	2,531,647	2,060,811	18.60%	(66,976)
Total Property Taxes Collected for Operations	9,576	30,455	(20,879)	14,134,687	14,226,574	(91,888)	14,236,612	101,925	99.28%	12,864,475

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	88,312	103,042	(14,730)	840,216	845,326	(5,110)	1,020,665	180,449	82.32%	854,439
Total Specific Ownership Taxes	88,312	103,042	(14,730)	840,216	845,326	(5,110)	1,020,665	180,449	82.32%	854,439
Conservation Trust:										
Other Funds - Conservation Trust	-	-	-	429,933	384,816	45,117	513,088	83,155	83.79%	442,328
Total Conservation Trust	-	-	-	429,933	384,816	45,117	513,088	83,155	83.79%	442,328
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	-	-	-	3,302	-	3,302	-	(3,302)	0.00%	4,934
Leisure Services Summary - Contributions and Grants	124,630	-	124,630	993,657	-	993,657	-	(993,657)	0.00%	250
Other Funds - Contributions and Grants	148,433	100	148,333	570,718	90,766	479,952	90,966	(479,752)	627.39%	641,647
Total Contributions and Grants	273,063	100	272,963	1,567,677	90,766	1,476,911	90,966	(1,476,711)	1723.36%	646,831
Investment Income:										
Administration - Investment Income	109,820	2,843	106,977	477,543	32,174	445,369	37,361	(440,182)	1278.17%	22,889
Total Investment Income	109,820	2,843	106,977	477,543	32,174	445,369	37,361	(440,182)	1278.17%	22,889
QEBC Interest Expense Subsidy:										
Other Funds - QEBC Interest Expense Subsidy	-	-	-	4,459	11,068	(6,609)	11,068	6,609	40.29%	18,215
Total QEBC Interest Expense Subsidy	-	-	-	4,459	11,068	(6,609)	11,068	6,609	40.29%	18,215
Gain/(Loss) on Investments in Bergen:										
Administration - Gain/(Loss) on Investments in Bergen	-	-	-	-	-	-	-	-	0.00%	(7,881)
Total Gain/(Loss) on Investments in Bergen	-	-	-	-	-	-	-	-	0.00%	(7,881)
Gain/(Loss) on Sale of Capital Assets:										
Other Funds - Gain/(Loss) on Sale of Capital Assets	-	-	-	13,491	-	13,491	-	(13,491)	0.00%	23,800
Total Gain/(Loss) on Sale of Capital Assets	-	-	-	13,491	-	13,491	-	(13,491)	0.00%	23,800
Proceeds from Insurance :										
Administration - Proceeds from Insurance	-	-	-	5,000	-	5,000	-	(5,000)	0.00%	-
Total Parks and Clement Park - Proceeds from Insurance	36,146	-	36,146	36,146	-	36,146	-	(36,146)	0.00%	-
Leisure Services Summary - Proceeds from Insurance	-	-	-	4,171	-	4,171	-	(4,171)	0.00%	4,804
Total Proceeds from Insurance	36,146	-	36,146	45,317	-	45,317	-	(45,317)	0.00%	4,804
Financing Proceeds:										
Other Funds - Financing Proceeds	-	-	-	-	-	-	-	-	0.00%	35,261,068
Total Financing Proceeds	-	-	-	-	-	-	-	-	0.00%	35,261,068

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Other Income:										
Administration - Other Income	-	-	-	-	-	-	-	-	0.00%	102,942
Leisure Services Summary - Other Income	-	-	-	-	-	-	-	-	0.00%	174,225
Other Funds - Other Income	-	-	-	3,584	-	3,584	-	(3,584)	0.00%	27,816
Total Other Income	-	-	-	3,584	-	3,584	-	(3,584)	0.00%	304,983
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(212,797)	(298,894)	86,097	9,453,708	9,095,226	358,482	6,404,479	(3,049,229)	147.61%	8,596,428
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	392,731	356,585	36,146	3,743,846	3,704,397	39,448	4,219,020	475,174	88.74%	3,620,246
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	203,060	78,430	124,630	1,986,117	988,289	997,828	1,118,828	(867,288)	177.52%	1,016,940
Other Funds - TOTAL NON-OPERATING REVENUE	134,159	557	133,603	2,481,016	1,950,591	530,426	45,476,908	42,995,892	5.46%	37,353,145
Total TOTAL NON-OPERATING REVENUE	517,153	136,677	380,476	17,664,687	15,738,503	1,926,183	57,219,235	39,554,548	30.87%	50,586,759
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Leisure Services Summary - Grant Expenditures	-	-	-	1,707	-	(1,707)	-	(1,707)	0.00%	-
Other Funds - Grant Expenditures	4,079	2,412	(1,667)	99,710	104,098	4,388	151,654	51,945	65.75%	37,934
Total Grant Expenditures	4,079	2,412	(1,667)	101,417	104,098	2,681	151,654	50,238	66.87%	37,934
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
Other Funds - Facilities & Equipment Repairs and Replacements	1,218,379	1,218,379	-	14,704,250	14,704,250	-	46,063,053	31,358,802	31.92%	4,069,592
Total Facilities & Equipment Repairs and Replacements	1,218,379	1,218,379	-	14,724,250	14,724,250	-	46,083,053	31,358,802	31.95%	4,089,592
Debt Payments:										
Other Funds - Debt Payments	1,902,100	1,902,100	-	2,257,300	2,257,300	-	2,257,300	-	100.00%	344,000
Total Debt Payments	1,902,100	1,902,100	-	2,257,300	2,257,300	-	2,257,300	-	100.00%	344,000
Interest Expense:										
Other Funds - Interest Expense	846,566	846,566	0	1,702,505	1,710,412	7,906	1,710,412	7,906	99.54%	304,125
Total Interest Expense	846,566	846,566	0	1,702,505	1,710,412	7,906	1,710,412	7,906	99.54%	304,125
Bond Issuance Cost/Amortization:										
Other Funds - Bond Issuance Cost/Amortization	-	-	-	-	-	-	-	-	0.00%	261,068
Total Bond Issuance Cost/Amortization	-	-	-	-	-	-	-	-	0.00%	261,068
Other Expenditures:										
Administration - Other Expenditures	7,065	-	(7,065)	100,065	-	(100,065)	-	(100,065)	0.00%	23,554
Total Parks and Clement Park - Other Expenditures	4	4	-	1,739	1,739	-	1,740	1	99.93%	1,540
Other Funds - Other Expenditures	143	457	313	218,641	218,870	228	219,520	879	99.60%	197,308

	October			YTD			2022			2021 YTD
	2022	2022	Fav/(Unfav)	2022	2022	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total Other Expenditures	7,213	460	(6,752)	320,446	220,609	(99,837)	221,261	(99,185)	144.83%	222,403
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	7,065	-	(7,065)	100,065	-	(100,065)	-	(100,065)	0.00%	23,554
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	4	4	-	21,739	21,739	-	21,740	1	99.99%	21,540
Leisure Services Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	1,707	-	(1,707)	-	(1,707)	0.00%	-
Other Funds - TOTAL NON-OPERATING EXPENDITURES	3,971,268	3,969,914	(1,354)	18,982,406	18,994,929	12,523	50,401,939	31,419,532	37.66%	5,214,027
Total TOTAL NON-OPERATING EXPENDITURES	3,978,337	3,969,917	(8,420)	19,105,918	19,016,668	(89,250)	50,423,679	31,317,761	37.89%	5,259,121
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(396,353)	(469,361)	73,008	7,369,176	7,078,661	290,515	4,038,784	(3,330,392)	182.46%	6,880,658
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	98,399	-	98,399	225,444	-	225,444	-	(225,444)	0.00%	246,215
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	104,083	141,552	(37,469)	582,001	151,272	430,729	55,434	(526,568)	1049.91%	(615,648)
Golf Summary - NET REVENUE/(EXPENDITURES)	230,722	26,422	204,300	2,508,173	769,163	1,739,010	594,807	(1,913,366)	421.68%	2,550,127
Other Funds - NET REVENUE/(EXPENDITURES)	(3,804,863)	(3,952,257)	147,394	(16,197,774)	(16,818,501)	620,727	(4,689,024)	11,508,750	345.44%	32,450,309
Total NET REVENUE/(EXPENDITURES)	(3,768,011)	(4,253,643)	485,632	(5,512,980)	(8,819,405)	3,306,425	-	5,512,980	0.00%	41,511,661
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(212,618)	(298,644)	86,026	9,475,092	9,113,726	361,366	6,422,979	(3,052,114)	147.52%	8,615,114
Total Parks and Clement Park - TOTAL REVENUE	449,978	358,960	91,019	4,116,012	4,240,306	(124,295)	4,756,729	640,717	86.53%	4,065,692
Leisure Services Summary - TOTAL REVENUE	1,009,346	1,035,061	(25,716)	10,274,440	10,331,966	(57,526)	11,935,761	1,661,321	86.08%	7,906,218
Golf Summary - TOTAL REVENUE	659,015	370,037	288,978	6,422,265	4,471,829	1,950,436	4,744,693	(1,677,571)	135.36%	6,181,640
Other Funds - TOTAL REVENUE	166,405	17,657	148,748	2,784,633	2,176,428	608,205	45,712,915	42,928,282	6.09%	37,664,335
Total TOTAL REVENUE	2,072,126	1,483,070	589,056	33,072,442	30,334,255	2,738,186	73,573,076	40,500,635	44.95%	64,432,999
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	183,735	170,717	(13,018)	2,105,916	2,035,065	(70,852)	2,384,195	278,279	88.33%	1,734,456
Total Parks and Clement Park - TOTAL EXPENDITURES	351,579	358,960	7,380	3,890,568	4,240,306	349,738	4,756,729	866,161	81.79%	3,819,477
Leisure Services Summary - TOTAL EXPENDITURES	905,263	893,509	(11,754)	9,692,439	10,180,694	488,255	11,880,327	2,187,888	81.58%	8,521,867
Golf Summary - TOTAL EXPENDITURES	428,293	343,614	(84,678)	3,914,092	3,702,666	(211,426)	4,149,887	235,795	94.32%	3,631,513
Other Funds - TOTAL EXPENDITURES	3,971,268	3,969,914	(1,354)	18,982,406	18,994,929	12,523	50,401,939	31,419,532	37.66%	5,214,027
Total TOTAL EXPENDITURES	5,840,137	5,736,713	(103,424)	38,585,422	39,153,660	568,238	73,573,076	34,987,655	52.45%	22,921,338
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(396,353)	(469,361)	73,008	7,369,176	7,078,661	290,515	4,038,784	(3,330,392)	182.46%	6,880,658
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	98,399	-	98,399	225,444	-	225,444	-	(225,444)	0.00%	246,215
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	104,083	141,552	(37,469)	582,001	151,272	430,729	55,434	(526,568)	1049.91%	(615,648)
Golf Summary - NET REVENUE/(EXPENDITURES)	230,722	26,422	204,300	2,508,173	769,163	1,739,010	594,807	(1,913,366)	421.68%	2,550,127
Other Funds - NET REVENUE/(EXPENDITURES)	(3,804,863)	(3,952,257)	147,394	(16,197,774)	(16,818,501)	620,727	(4,689,024)	11,508,750	345.44%	32,450,309
Total NET REVENUE/(EXPENDITURES)	(3,768,011)	(4,253,643)	485,632	(5,512,980)	(8,819,405)	3,306,425	-	5,512,980	0.00%	41,511,661

Foothills Park & Recreation District as of October 31, 2022

	Operating Revenue			Operating Expenditures			Net Operating Revenue (Loss)		
	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)
Administration									
Executive Director	10,040	10,000	40	757,790	747,742	(10,048)	(747,750)	(737,742)	(10,008)
Marketing	10,825	8,501	2,324	283,665	323,563	39,898	(272,840)	(315,062)	42,222
Finance	326		326	450,064	454,374	4,310	(449,738)	(454,374)	4,636
Human Resources				221,960	216,393	(5,567)	(221,960)	(216,393)	(5,567)
Information Technology	193		193	292,372	292,989	617	(292,179)	(292,989)	810
Total Administration	<u>21,384</u>	<u>18,501</u>	<u>2,883</u>	<u>2,005,851</u>	<u>2,035,061</u>	<u>29,210</u>	<u>(1,984,467)</u>	<u>(2,016,560)</u>	<u>32,093</u>
Parks									
Parks Administration				351,544	349,716	(1,828)	(351,544)	(349,716)	(1,828)
Fleet Maintenance	543		543	454,767	428,525	(26,242)	(454,224)	(428,525)	(25,699)
Urban Parks	71,069	139,630	(68,561)	1,432,071	1,601,776	169,705	(1,361,002)	(1,462,146)	101,144
Regional Parks	117,731	222,311	(104,580)	805,699	869,420	63,721	(687,968)	(647,109)	(40,859)
Kipling Villas				86,921	110,291	23,370	(86,921)	(110,291)	23,370
Clement Park	182,824	173,968	8,856	737,827	858,840	121,013	(555,003)	(684,872)	129,869
Total Parks	<u>372,167</u>	<u>535,909</u>	<u>(163,742)</u>	<u>3,868,829</u>	<u>4,218,568</u>	<u>349,739</u>	<u>(3,496,662)</u>	<u>(3,682,659)</u>	<u>185,997</u>
Leisure Service									
LS Administration				375,673	374,766	(907)	(375,673)	(374,766)	(907)
Baby Sitting							-	-	-
Esports	3,831	29,286	(25,455)	24,913	30,182	5,269	(21,082)	(896)	(20,186)
Lilley Gulch Rec Center	103,682	82,046	21,636	282,071	289,239	7,168	(178,389)	(207,193)	28,804
Peak Wellness Center	187,677	179,181	8,496	329,384	289,075	(40,309)	(141,707)	(109,894)	(31,813)
Ridge Rec Center	327,056	314,451	12,605	469,295	474,250	4,955	(142,239)	(159,799)	17,560
Climbing Wall	5,048	8,894	(3,846)	9,578	10,807	1,229	(4,530)	(1,913)	(2,617)
Total Facility Operations	<u>627,294</u>	<u>613,858</u>	<u>13,436</u>	<u>1,115,241</u>	<u>1,093,553</u>	<u>(21,688)</u>	<u>(487,947)</u>	<u>(479,695)</u>	<u>(8,252)</u>
Facility Maintenance	1,670		1,670	413,059	542,898	129,839	(411,389)	(542,898)	131,509
Fitness Programs	477,563	450,207	27,356	438,406	416,421	(21,985)	39,157	33,786	5,371
Cultural Arts	247,927	283,482	(35,555)	253,474	274,032	20,558	(5,547)	9,450	(14,997)
Children's Program Administration	101,899	102,715	(816)	1,245,903	1,329,662	83,759	(1,144,004)	(1,226,947)	82,943
Children's Program Teen Program	170		170				170	-	170
Children's Program Preschool, AD	283,358	447,119	(163,761)	238,246	282,028	43,782	45,112	165,091	(119,979)
Children's Program B&A	454,849	1,009,269	(554,420)	248,734	292,422	43,688	206,115	716,847	(510,732)
Children's Program Camp	881,250	1,356,838	(475,588)	392,376	712,615	320,239	488,874	644,223	(155,349)
Total Children's Programs	<u>1,721,526</u>	<u>2,915,941</u>	<u>(1,194,415)</u>	<u>2,125,259</u>	<u>2,616,727</u>	<u>491,468</u>	<u>(403,733)</u>	<u>299,214</u>	<u>(702,947)</u>
Aquatics Administration		(300)	300	303,358	363,279	59,921	(303,358)	(363,579)	60,221
Deer Creek Pool	82,088	97,210	(15,122)	152,522	151,360	(1,162)	(70,434)	(54,150)	(16,284)
Columbine West Pool	27,799	33,560	(5,761)	78,985	100,104	21,119	(51,186)	(66,544)	15,358
Sixth Avenue West Pool	39,523	37,025	2,498	76,207	83,410	7,203	(36,684)	(46,385)	9,701
Lilley Gulch Pool	50,498	69,994	(19,496)	123,423	147,195	23,772	(72,925)	(77,201)	4,276
Ridge Pool	547,892	446,106	101,786	831,308	774,155	(57,153)	(283,416)	(328,049)	44,633
Weaver Hollow Pool	108,762	116,634	(7,872)	145,794	169,016	23,222	(37,032)	(52,382)	15,350
Total Aquatics	<u>856,562</u>	<u>800,229</u>	<u>56,333</u>	<u>1,711,597</u>	<u>1,788,519</u>	<u>76,922</u>	<u>(855,035)</u>	<u>(988,290)</u>	<u>133,255</u>
Edge	2,158,512	2,070,866	87,646	1,592,077	1,449,871	(142,206)	566,435	620,995	(54,560)
District Athletics Adult Sports	252,614	318,247	(65,633)	223,532	230,632	7,100	29,082	87,615	(58,533)
District Athletics Concessions/Mis	34,097	36,719	(2,622)	2,220	2,050	(170)	31,877	34,669	(2,792)
Schaefer Batting Cage	38,588	67,395	(28,807)	27,679	38,874	11,195	10,909	28,521	(17,612)
District Athletics Administration	68,676	47,509	21,167	130,299	132,805	2,506	(61,623)	(85,296)	23,673
Clement Park Batting Cage				631		(631)	(631)	-	(631)
Clement Park Concessions	5,701	6,890	(1,189)	2,482	2,300	(182)	3,219	4,590	(1,371)
Clement Splash Park	31,542	23,090	8,452	15,106	14,898	(208)	16,436	8,192	8,244
Youth & Middle School Sports	512,768	455,803	56,965	304,956	224,285	(80,671)	207,812	231,518	(23,706)
Gymnastics	251,898	295,464	(43,566)	189,534	204,926	15,392	62,364	90,538	(28,174)
Sports Specialty Programming	250,387	222,833	27,554	258,490	252,199	(6,291)	(8,103)	(29,366)	21,263
Total District Athletics	<u>1,446,271</u>	<u>1,473,950</u>	<u>(27,679)</u>	<u>1,154,929</u>	<u>1,102,969</u>	<u>(51,960)</u>	<u>291,342</u>	<u>370,981</u>	<u>(79,639)</u>
Foothills Fieldhouse	339,597	358,120	(18,523)	248,589	236,729	(11,860)	91,008	121,391	(30,383)
Foothills Sports Arena	411,402	377,024	34,378	262,428	284,212	21,784	148,974	92,812	56,162
Total Indoor Athletics	<u>750,999</u>	<u>735,144</u>	<u>15,855</u>	<u>511,017</u>	<u>520,941</u>	<u>9,924</u>	<u>239,982</u>	<u>214,203</u>	<u>25,779</u>
Total Leisure Service	<u>8,288,324</u>	<u>9,343,677</u>	<u>(1,055,353)</u>	<u>9,690,732</u>	<u>10,180,697</u>	<u>489,965</u>	<u>(1,402,408)</u>	<u>(837,020)</u>	<u>(565,388)</u>
Golf									
Foothills Golf Course	3,748,458	2,586,676	1,161,782	2,013,763	1,928,424	(85,339)	1,734,695	658,252	1,076,443
Meadows Golf Course	2,673,806	1,885,152	788,654	1,900,329	1,774,242	(126,087)	773,477	110,910	662,567
Total Golf	<u>6,422,264</u>	<u>4,471,828</u>	<u>1,950,436</u>	<u>3,914,092</u>	<u>3,702,666</u>	<u>(211,426)</u>	<u>2,508,172</u>	<u>769,162</u>	<u>1,739,010</u>
Other Funds (Golf Developer)	303,616	225,837	77,779				303,616	225,837	77,779
Total District	<u>15,407,755</u>	<u>14,595,752</u>	<u>812,003</u>	<u>19,479,504</u>	<u>20,136,992</u>	<u>657,488</u>	<u>(4,071,749)</u>	<u>(5,541,240)</u>	<u>1,469,491</u>