

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

March 28, 2023

Zoom Option

You are invited to a Zoom webinar.

When: Mar 28, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 3/28/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_7CWB6b2vQNSNCzIL7nGi9w

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Meyer called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Meyer led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|---------|
| Director Bielkiewicz: | Present |
| Director Lodice: | Present |
| Director Trimble: | Present |
| Director Writz: | Present |
| Director Meyer: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Trimble moved that the Foothills Board of Directors approve the March 28, 2023 agenda as submitted. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

V. APPROVAL OF FEBRUARY 28, 2023 MINUTES:

MOTION: Director Writz moved that the Foothills Board of Directors approve the minutes of the February 28, 2023 board meeting as submitted. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Director Meyer opened the floor for community comments from anyone in the room or participating on-line. There were none.

VII. DECISION ITEMS

RECORD OF PROCEEDINGS

A. Jeffco Ballot Box use Agreement for Clement Park/Amendments

Referring to the memo in the packet, Ronald Hopp provided background information about House Bill 19-1278. The desire of that house bill was to increase the number of ballot boxes in various counties. Since that time, the District has approved agreements for Jefferson County ballot boxes at Ridge Recreation Center, Lilley Gulch Recreation Center, and Foothills Fieldhouse. Jefferson County would like to expand their ballot boxes again and have one at Clement Park, Mr. Hopp explained. He noted it would be designed where people could drive through and drop their ballot. Mr. Hopp made clear this would not be for any Foothills elections, it would only be for county elections or national elections that the county is coordinating. He pointed out an agreement to install a ballot box at Clement Park.

In addition, Mr. Hopp discussed amendments to the agreements for the three existing sites. The county would like to create more video surveillance at their cost, he explained.

MOTION: Director Lodice moved that the Foothills Board of Directors approve the Use Agreement with Jefferson County for installation of a ballot box at Clement Park and the Amended Use Agreements for ballot boxes at Ridge, Lilley Gulch and Foothills Fieldhouse as discussed, and reviewed and approved by staff and legal counsel. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

B. Foothills Irrigation Line Relocation Project

As reported in the packet, Mr. Hopp explained the footprint of the new clubhouse with all the patio areas, cart paths and improvements that extend to the west are considered, there is an existing irrigation main line that needs to be relocated. Mr. Hopp said the District chose to work with Larry Rodgers Design Group, they are the company the District has worked with for irrigation systems at both golf courses, to come up with a relocation schematic and design, and the project went out for bid. He discussed two bids were received, as outlined in the packet information. Mr. Hopp indicated for the Board's consideration is approval of this agreement to relocate this main line irrigation at Foothills Golf Course.

MOTION: Director Trimble moved that the Foothills Board of Directors approve a contract with Elite Industries for the Foothills Irrigation Line Relocation Project as discussed, and further, authorize the Executive Director to execute the agreement subject to staff and legal counsel review. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

C. Memorial Bench Application

Referring to the memo provided, Colin Insley said staff received an application from John and Suzanne Payne. They would like a bench for both sets of their parents at Harriman Lake Park. Mr. Insley pointed out a location map and plaque information. The bench would replace an old bench at the park.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the memorial bench request from John and Suzanne Payne for the purpose of placing a park bench with plaque next to the lake trail at Harriman Lake Park. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

RECORD OF PROCEEDINGS

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp said the new Zamboni finally arrived; supply chain issues had delayed that delivery.

Mr. Hopp pointed out there was a beam signing ceremony at Columbine West Pool. He reminded if any board members would want to visit any of the construction sites, arrangements would be made to do that.

Mr. Hopp recognized this is Tom Woodard's last board meeting. It has been a pleasure working with Tom for the last 17 years. He has been a great contributor to the District. Mr. Woodard was thanked for his years of service and devotion to the District.

Mr. Hopp provided an update on the new Foothills clubhouse project.

Mr. Hopp introduced Randy Meyers. Randy has been named the new Director of Golf/Head Professional effective April 1st.

IX. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner summarized the District's larger financial themes over the last two months, as provided in the report in the packet. He summarized total operating revenue, total operating expenditures, net non-operating expenditure. He concluded net revenue for the first two months is favorable to the budget.

Director Meyer opened the floor again for community comments. There were none.

X. ADJOURNMENT:

The regular meeting adjourned at 6:18pm. The next regular board meeting will be held at 6pm on Tuesday, April 25, 2023.

Submitted by: Richelle Riley, Recording Secretary