



Foothills

Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

April 25, 2023 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton

Zoom Option:

You are invited to a Zoom webinar.

When: Apr 25, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 4/25/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_48PkjuiXTsuHUahcidyL3g

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

I. CALL TO ORDER (Maple Room)

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF AGENDA

V. APPROVAL OF MARCH 28, 2023 MINUTES

VI. COMMUNITY COMMENTS

A. Eagle Scout Recognition

- Sarah McAfee

For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

VII. DECISION ITEMS

A. Tribute Bench Application

- Colin Insley

VIII. EXECUTIVE DIRECTOR'S REPORT

IX. DISCUSSION ITEMS

A. Finance Update

- Dennis Weiner

B. Departmental Quarterly Reports

• Administration

- Dennis Weiner

• Leisure Services

- Barb Butler/Derek Eberhardt

• Golf

- Randy Meyers

• Parks, Planning & Construction

- Colin Insley

• Marketing & Community Outreach

- Ronald Hopp

X. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

February 28, 2023

Zoom Option

You are invited to a Zoom webinar.

When: Feb 28, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 2/28/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_WKfYnYBGRKCIG4L_ift3LA

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Meyer called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Meyer led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|---------|
| Director Bielkiewicz: | Present |
| Director Lodice: | Present |
| Director Trimble: | Absent |
| Director Writz: | Present |
| Director Meyer: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the February 28, 2023 agenda as submitted. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

V. APPROVAL OF JANUARY 24, 2023 MINUTES:

MOTION: Director Lodice moved that the Foothills Board of Directors approve the minutes of the January 24, 2023 board meeting as submitted. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

A. Foothills Foundation Check Presentation

Foothills Foundation board members in attendance were Scott Lamer, Denny Brehm, Justin Phillips, Lucy Arnold, Gary Pokorn, Gary Fuller.

RECORD OF PROCEEDINGS

Mr. Lamer presented a check from the Foothills Foundation for \$30,000. He said for golf, \$17,370 was from the last Foothills Golf Tournament that the Foundation did; \$5,000 is for Red, White and You; and \$7,630 is to be used for public art improvements for the coming year. Kate Dragoo, Communications & Marketing Supervisor, was in attendance and took a photo.

Gary Fuller, explained the Foundation is committed to the community. A couple of aspects that they lean into, one is providing events that people can come and feel like a community. Secondly, to be able to contribute to different projects such as fireworks, improvement of golf play, and sponsor some park projects.

B. Part-time Employee Scholarship Award Recipients

Ronald Hopp discussed this is a Foothills scholarship for part-time employees that was made possible by the Board of Directors, creating an opportunity to financially help the District's part-time staff pursue goals towards higher education. Adam Rodriguez, Kaitlyn Wilks, and Ben Johnson were recipients of the award and recognized by the Board.

Director Meyer opened the floor for community comments from anyone in the room or participating on-line. There were none.

VII. DECISION ITEMS:

A. Edge Ice Arena East Roof Replacement/Repair

Referring to the memo in the packet, Derek Eberhardt discussed the east roof replacement project at Edge Ice Arena, as reported in the January Executive Director's report. Staff prepared a Request for Proposal that was published on February 2, 2023 in the Jeffco Transcript. Mr. Eberhardt talked about three bids that were received. The apparent low bid was Tecta Colorado. Staff met with the District's insurance adjuster and claims representative and they gave permission to proceed with the roof repair. This will be funded out of insurance proceeds, less the deductible, Mr. Eberhardt explained. He discussed that Tecta America (Colorado) was the original installer of the roof. They have been the provider for any repairs the roof has had.

MOTION: Director Lodice moved that the Foothills Board of Directors authorize to proceed with the Edge Roof Replacement as discussed, and further, authorize the Executive Director to execute all required documents to facilitate the Edge Roof Replacement project. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

B. Mesa View Estates Maintenance Agreement Addendum

As talked about at the last board meeting, Mr. Hopp said staff have had conversations over the last couple of years with Mesa View Estates HOA. Referring to information in the packet, Mr. Hopp discussed the agreement entered into with Mesa View Estates HOA to maintain Estates Park back in December, 2012. Staff have been having conversations with them about expediting some capital improvements at the park. In an effort to try and expedite those capital improvements, we have collectively worked through developing an addendum to the Amended and Restated Maintenance Agreement that will provide additional funds, Mr. Hopp explained and outlined the addendum. Staff have been working with them to develop some concepts and once they know this funding is secured, they will be able to finalize what they will do, with the District's support. We will then move forward with plans and specifications and issue a contract to move forward with that capital project. Mr. Hopp recognized that all the assets that will be put into the park will be the District's ownership, as is the park. He pointed out an addendum in the Tuesday folder with a red-lined suggestion to add paragraph 12, and discussed.

RECORD OF PROCEEDINGS

Brian Dale and Stephen Parsons, Mesa View HOA, were on the call to answer questions and expressed appreciation.

Director Meyer expressed support for the addendum and recalled he helped negotiate this agreement several years ago on behalf of Mesa View. He encouraged to be open minded if unforeseen things come up there would still be an opportunity, for both sides, to contribute additional funds and not necessarily be tethered to this.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the Mesa View Estates Maintenance Agreement Addendum as discussed, and further, authorize the Executive Director to execute the Addendum subject to staff and legal counsel review. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp said staff received a notification letter from Colorado Parks & Wildlife regarding the non-motorized trails grant application for the Dutch Creek Trail, we just barely missed out on getting funding for that.

Mr. Hopp pointed out an official announcement of Tom Woodard's retirement.

Mr. Hopp added that we had a Call for Nominations for board members in Wards 1, 2 and 5. In Ward 1, one person submitted so declared elected, Michael Hanson. In Ward 2, one person submitted so declared elected, Cynthia Daughtrey. In Ward 5, Phil Trimble and George B. Mumma Jr submitted. There will be an election in Ward 5, Mr. Hopp discussed. Mr. Hopp noted the new board members will be sworn in at some point after the election date of May 2nd. An orientation will be done with the new board members sometime between May 2nd and May 23rd. The first meeting for those new board candidates will be Tuesday, May 23rd. Ms. Daughtrey and Mr. Mumma were in attendance and were thanked for coming to the board meeting.

Mr. Hopp reported the District had a job fair this past Sunday.

Staff are going to put up fencing in Clement Park in the amphitheater area, Mr. Hopp discussed. It's been challenging getting grass to grow there since the destination playground project, he explained.

In answer to Director Writz, Mr. Hopp elaborated on the meeting he attended with Jefferson County Public Library representatives.

In answer to Director Meyer, Mr. Hopp gave an update on Feeding Many.

IX. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner reported the District's finance update year-to-date through January 31, 2023, as provided in the packet. He spoke about the highlights for operating revenues, operating expenditures, net operating loss, non-operating revenue and expenditures.

Looking at the bottom line, Mr. Weiner reported net expenditures were better than planned for the month.

RECORD OF PROCEEDINGS

X. ADJOURNMENT:

The regular meeting adjourned at 6:37pm. The next regular board meeting will be held at 6pm on Tuesday, March 28, 2023.

Submitted by: Richelle Riley, Recording Secretary



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

THROUGH: Colin Insley, Director of Parks, Planning and Construction

FROM: Sarah McAfee, Park Operations Coordinator

SUBJECT: Eagle Scout Project at Easton Regional Park

Jacob Bielkiewicz, with BSA Troop 640, completed his Eagle Scout Service Project on September 24, 2022 at Easton Regional Park. Jacob designed, planned, fundraised, built and installed 10 helmet boxes for all the fields at Easton Regional Park. Jacob was able to raise \$2,707 and contributed the additional funds for his project. He also got creative in receiving donations and discounts from family, friends, community organizations, Lowe's and Home Depot. Jacob and his volunteers put in a total of 180 volunteer hours. On April 22nd Jacob held his Eagle Scout Court of Honor and attained Scouting's highest rank, Eagle Scout. Congratulations Jacob!

In appreciation for his Eagle Scout project, a certificate of appreciation will be presented to Jacob.



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Tribute Bench

Staff received a memorial bench application from the Colorado Credit Union. The organization would like to place a “tribute” bench at Robert Easton Regional Park to honor the founding members of its organization in conjunction with their 50th anniversary this year. The credit union has offices in our District and support District events with sponsorships, as well as advertise in our District catalog.

The new bench will replace an old existing wooden bench in the park near Hine Lake. The tribute bench application and location map is attached to this memo for the Board’s review.

MOTION: I move that the Foothills Board of Directors approve the tribute bench request from Colorado Credit Union, for the purpose of placing a park bench with plaque next to Hine Lake at Robert A. Easton Regional Park.



Memorial Bench Program

Date: 4/18/23

Donor's Name: Colorado Credit Union

Mailing Address: [REDACTED]

City [REDACTED]

Email: [REDACTED]

Reason for Memorial Bench:

Tribute bench to credit union founders

Are you a District resident? Yes



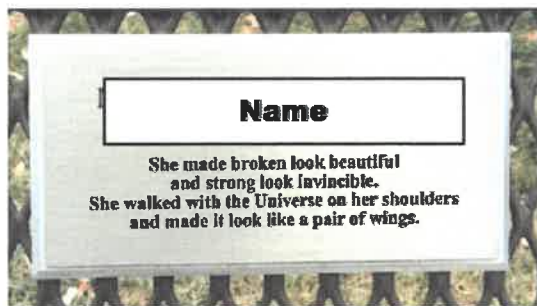
Benches will be 6' long park bench and are made of expanded metal PVC coated. Please allow 12 weeks for bench delivery. The bench pad is 4'6" deep x 8' long x 4' thick concrete and pad must cure 2-4 weeks before bench can be installed.

Location Preference* (Specific Park): Easton Regional Park

*Donors and staff will determine park and location

A 3.5"x7.5" zinc etched plaque in brushed silver and black text will be permanently mounted to the bench back as a record of the benches' significance. Benches and plaques must be approved by Foothills Board of Directors. Depending on the location the bench installation may also require HOA approval. Please note that graphics on plaques will not be approved.

(Sample Plaque below)



Wording on the plaque will read:

In honor of the founding members of
Colorado Credit Union.

Thank you for your vision and
commitment to the financial health
of our members and our community.

Cost: \$1,300-\$1,450 with a \$700 deposit needed after approval by Foothills Board of Directors. The remaining balance will be billed to donor after installation is complete.

All costs related to bench fabrication, installation and inscription/plaque shall be the responsibility of the donor. Foothills Park & Recreation District will not be responsible for damaged or vandalized benches. Memorial bench will be replaced at cost of the donor if they wish to replace.

Checks can be made payable to Foothills Park & Recreation District.


For more information or questions, please contact Sarah McAfee at (303) 409-2317 or smcafee@fhprd.org

Tribute Bench Location

Legend

 Feature

 Robert A. Easton Regional Park

 Tribute Bench Location

Google Earth

1000 ft





Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Executive Director's Report

Please welcome the new staff who have started working for the District, and also please welcome back our rehired staff. We are excited to have them as part of our team!

| <u>Name</u> | <u>Department</u> |
|-----------------------|---------------------------------|
| Peter Bambini | Clement Park Turf Maintenance |
| Kalvin Bowles | Regional Park Maintenance |
| Anson Bryant | Foothills Driving Range |
| Matthew Cagle | Children's Programs Admin |
| Judy Campbell | Ridge Pool |
| Martin Cesario | Foothills Fieldhouse |
| Melissa Dai | Edge Ice Arena |
| John Dehner | Foothills Pro Shop & Operations |
| Xander Fisher | Foothills Fieldhouse |
| Stephen Ford | Foothills Driving Range |
| Richard Hayes | B/A Ridge |
| Jason Hendrickson | Foothills Course Maintenance |
| Sean Henkel | Lilley Gulch Recreation Center |
| Matai Ilaoa-hightower | Penalty Box |
| Craig Leisge | Foothills Pro Shop & Operations |
| Isabelle Mejia | Sports Specialty Programming |
| Randal Mitchell | Foothills Driving Range |
| Sergio Pena | SAC Batting Cages |
| Tyler Quick | Sports Specialty Programming |
| Robert Roberts | Regional Park Maintenance |
| Martha Scherer | Foothills Pro Shop & Operations |
| Hannah Svenkerud | Children's Programs Admin |
| Anthony Vasta | Foothills Driving Range |
| Nancy Werkmeister | Foothills Pro Shop & Operations |
| Allie Wren | Clement Park Turf Maintenance |
| Ricardo Andrade | Meadows Course Maintenance |

| | |
|-------------------|---------------------------------|
| Eric Brindisi | Foothills Driving Range |
| James Brunk | Meadows Course Maintenance |
| Alycia Catt | SAC Batting Cages |
| Thomas Chatfield | Meadows Course Maintenance |
| Olivia Chekal | SAC Batting Cages |
| James DesLauriers | Meadows Course Maintenance |
| Jacob Dobrowski | Meadows Course Maintenance |
| Ryann Fouts | Ridge Pool |
| Carl Iannucci | Meadows Course Maintenance |
| Brian Jolly | Meadows Course Maintenance |
| Michael Jones | Meadows Course Maintenance |
| James McCall | Meadows Pro Shop & Operations |
| Taryn McGraw | Ridge Pool |
| Daniel Phelps | Meadows Course Maintenance |
| Nathan Ruiz | Meadows Course Maintenance |
| Mark Smith | Meadows Course Maintenance |
| Jayden Stibley | SAC Batting Cages |
| Richard Bayless | Foothills Pro Shop & Operations |
| Grant Bazinet | SAC Batting Cages |
| Kalvin Bowles | Regional Park Maintenance |
| Cassidy Ellis | Peak Recreation Center |
| Robert Flynn | Youth and Middle School Sports |
| Brandon Gonzales | Urban Park Maintenance |
| Jesse Hand | Meadows Driving Range |
| Randal Mitchell | Foothills Driving Range |
| Vance Nguyen | Ridge Recreation Center |
| Sierra Nordwald | Ridge Pool |
| Sergio Pena | SAC Batting Cages |
| Gavin Petruzzi | Ridge Recreation Center |
| Robert Roberts | Regional Park Maintenance |
| Catherine Spale | Edge Ice Arena |
| Jeffrey Speer | Meadows Driving Range |
| Bianca Thurman | B/A Ridge |
| Beatrice Tolle | Wellness |

The Management Team, Human Resources and Marketing have continued to meet for in-person meetings once per week.

Since February 11, 2022, there continues to be no mask mandate in Jefferson County. As a result, we have no mask requirements or restrictions in our facilities and program areas.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-

resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for 2023.

Foothills Masters Swim Team (FMST) had a repeat 1st place finish this year at the Colorado Masters Swim Association (COMSA) State Swimming Meet at VMAC in Thornton March 31, 2023 – April 2, 2023. It was a record year all-around! Not only did the team win 1st place overall, but both the FMST men and women won also! Thanks to our amazing coaching staff (Stephanie Bunevich, Mark Collings, Alexis Berra and Susan Williams) for their leadership! A total of 56 FMST swimmers attended. It was the first Masters State Meet for 16 of those swimmers. This is the most FMST swimmers that have ever attended the State Meet!

Men: 1st Place FMST: 1948 points, 32 men

Women: 1st Place FMST: 1155 points, 24 women

STATE MEET TEAM POINTS

1st place FMST: 3325 points. 56 swimmers total

2nd place JAM (Jeffco Aquatics Masters): 2033.5 points, 31 swimmers total

3rd place: Bee Gees, 1673.5 points, 27 swimmers

4th place: Pikes Peak Masters Swimming, 1250 points, 27 swimmers

5th place: FAST Masters, 1185.5 points, 26 swimmers

6th place: CAC/Inverness, 699 points, 14 swimmers

FMST High Point State Meet Winners (listed by age groups)

Men

85-89: Gordon Greve 44 points

75-79: Reynold Kalstrom 102 points

60-64: Mark Collings 104 points

55-59: Tim Lenneman 94 points

40-45: Jimmy Castor 78 points

30-34: Bill Senese 143 points (Overall Men's High Point Winner)

25-29: Scott Bergstrom 124 points

Women

65-69: Elaine Achterberg 96 points

55-59: Julie Lee 76 points

50-54: Michele Bierstedt 106 points

Individual State Meet Records:

Men's 55-59 200 Fly: Mark Wachendorf 2:14.10

Men's 200 Back 35-39: Bill Senese 1:56.98 (he broke his own record of 1:58.10 back on 3/5/23 at the COMSA/FMST Inaugural Spring Splash Meet)

State Meet Relay Records:

Men's 800 Free Relay 25+ 8:02.06: Bill Senese, Felipe Porras, Scott Bergstrom, Ben Herring

Women's 400 Medley Relay 35+
5:02.64

Bk :Lauren Meyer

Br: Hannah Person

Fly: Susan Williams

Fr: Rachel Romero

Men's 400 Medley Relay 35+

4:24.74

Bk: Bill Senese

Br: Joshua Menez

Fly: Andy McDaniel

Fr: Ben Herring

A special thanks to Mike Wise, FMST Member & COMSA Treasurer, who helped with many behind-the-scenes efforts! This is a volunteer position and his hard work is much appreciated! A huge shout out to our timers who timed for 101 volunteer timer hours over the 3-day meet! The team's next endeavor is USMS Short Course Nationals in Irvine, CA: April 27, 2023 – April 30, 2023. There are 72 Colorado Masters Swimming (CMS) swimmers attending and 9 of those are FMST Members! FMST Head Coach Stephanie Bunevich was selected as one of the Nationals Coaches for Colorado Masters Swimming.



The Colorado PGA informed us that Randy Meyers is a nominee for the Colorado PGA's PGA Player Development Award! This nomination represents Randy's dedication, accomplishments and service to the game as recognized by his peers. Congratulations to Randy on this nomination!

The District entered into three (3) agreements with Lakehurst Water and Sanitation District related to the clubhouse project and the provision of water service to the project. The three agreements include an Application and Agreement for Extension of Water Mains, and Encroachment Agreement and an Easement Agreement. As a reminder, the Board authorized the Executive Director with a resolution to enter into agreements, easements, exhibits and Inter-governmental agreements as related to the clubhouse project, the pool projects and the Dutch Creek Trail extension. Legal Counsel reviewed these agreements prior to execution.

As part of the process with getting permits and approvals for the water main extension for the new clubhouse, Denver Water has informed us that their standards have changed and they will require some additional service taps and meters for ancillary buildings at Foothills Golf Course. Previously, there was one water meter and water service line from a water main that serviced the clubhouse, and then

additional service lines from the clubhouse fed the range building and the maintenance buildings. Moving forward, Denver Water is requiring that each building have its own water tap, water meter and service line. We have requested that we be allowed to move forward with upgrading our existing water meter and tap for the new clubhouse and address the additional requirements this coming winter. Complying with Denver Water's standards and requirements will not be an inexpensive implementation, and funds for these improvements may need to be identified as part of the 2024 capital expenditures.

On April 4, Colin Insley and I met with Kristina Welch, who is the Director of a non-profit organization called Jovial Concepts. The group focuses on providing vegetable gardens and education to grow and prepare foods for the community. This organization was suggested to us to replace Feeding Many as the new caretaker of the orchard and community gardens at Weaver Creek Park in the Friendly Hills neighborhood at West Quincy and South Simms Street. Feeding Many will be stepping down later this year as Dr. Shirl Smith will be retiring from the organization. We will invite Jovial Concepts to a future board meeting to be introduced and share their vision and mission with the Board.

Dennis Weiner and I met with Jeff Rodell, the Hockey Director for the Foothills Hockey Association (FHA) and Steve Travers, an FHA supporter and a local realtor. They were inquiring about the feasibility of building a new ice arena somewhere in the District as they see the demand for ice time continuing to increase in future years. We discussed a variety of things including our 2030 Master Plan, the fact that we conducted a feasibility study of a third sheet of ice at the Edge Ice Arena and the master plan for Fehringer Ranch. We discussed the fact that we are currently focused on maintaining, improving and replacing our existing facilities and services, and that any discussion of anything new probably wouldn't happen until after a successful mill levy extension election of the mill levy that sunsets in 2026. We also informed them that, ultimately, these priorities would be determined by the Board of Directors but that in our opinion, a facility that would probably cost upwards of \$40 million or more would likely not be a priority project.

We have created an internal Digital Accessibility Steering Committee to help guide the process towards ensuring that the District becomes compliant with the new state law. The Committee consists of Dennis Weiner, Frannie Masters, Kate Dragoo, Eric Moore, Preston Malcom and myself. As a reminder, the Colorado State Legislature passed a new law, HB 21-1110 which expands the unlawful discrimination against an individual with a disability as it relates the use of technology. Under the Colorado Anti-discrimination Act (CADA), it is unlawful for any person to discriminate against an individual with a disability. The new law, House Bill 21-1110, going into effect on July 1, 2024 expands this prohibition by defining and adding new language specifically applied to accessibility of government information technology and expands the state's accessibility standards to include all individuals with disabilities, as defined by the ADA, instead of just people with vision problems. Essentially, ADA applied to the digital space. HB 21-1110, relates to all technology, hardware, and software that is both public-facing and internal-facing. This includes any technology provided by or procured by a government entity that is used by the public, or used by a government entity employee. This technology includes but is not limited to websites, applications, kiosks, digital signage, documents, video, audio, and third-party tools. As a result, beginning July 1, 2024, the District will need to be fully compliant to this law or face penalties and potential lawsuits by individuals who cannot digitally access our information and services. In an effort to get a full picture of the various digital tools, software, hardware and vendors the District utilizes, we have asked all departments to report the technology, hardware, and software that is both public-facing and internal-facing.

Colin Insley and Gary Ramos attended an HOA board meeting with the Westbury Homeowners Association. The HOA board and some members were not happy that the old playground was being removed before the new playground was in place. Staff recognized and apologized that the timing of taking the old playground down was not communicated with the community. As a result, Staff agreed to leave parts of the old playground and install some swings until the new playground is installed. The new playground will be a separate project from the irrigation replacement to expedite installation of the new playground.

Colin Insley, Kevin Wilks, Andy Scinski and I met with Shane Meyer who is the new president of Mile High BMX. Mr. Meyer shared current and future plans for the BMX track including enhanced maintenance and greater utilization. The BMX group has had a recent change in their board and indicated their goal and hope to get a national event in the future.

Thank you to the Board members who attended the Sixth Avenue West Pool topping out event and luncheon on April 18th!



On Tuesday, April 18, I attended the Bergen Ditch and Reservoir meeting with Colin Insley, Andrew Coors, Bob Easton (Bergen manager) and our consultants. Officers of the Board were approved, the service contract for the manager was approved and the water allocation for 2023 was approved at 1.5 acre feet per share. This allows for ample water to serve Easton Regional Park and the Meadows Golf Club.

Several staff members and I met to begin some preliminary discussion related to implementing an art installation utilizing the additional \$25,000 SCFD grant the District received, as well as the funds provided by the Foothills Foundation for this project.

Staff intended to have the Board consider a contract at tonight's board meeting with a contractor for the 2023 Neighborhood Park Rehabilitation projects. However, the District did not receive any bids for the project. This seems indicative of the current construction climate at this time. As a result, we will adjust our schedules for the project timeline and go back out to bid within the next few weeks and anticipate an agenda item for consideration at a future board meeting.

During the second week of April, our new audit firm, FORVIS, had their audit team onsite at the Peak to perform the annual financial statement. The team is currently working through wrapping up their field work and we are anticipating that the final audited financial statements for 2022 will be available for the May 23, 2023 board meeting.

On April 10th, the District opened registration for summer programs utilizing our Community Pass system. The program catalog, available to the public online and in facilities, included thousands of offerings, excluding summer children's programs camps, which uses a different online platform. Because of the overwhelming interest in our offerings, the system was bogged down and some patrons experienced slow or inability to register, with some duplicate transactions and other issues. This bog down lasted for about 45 minutes and then the system stabilized. We have received some criticism from some patrons both in person and by email. As a result, we requested a review of the issue by the company that provides our online registration system and we met with them on April 19th. We will have at least three additional meetings prior to our fall catalog roll out on July 10th. The company's preliminary assessment is that we had as many as 1,500 individuals trying to register simultaneously. Their goal is to develop resources within their system to accommodate up to 5,000 simultaneous transactions. The company has apologized for the issue and seems committed to preventing this from happening again.

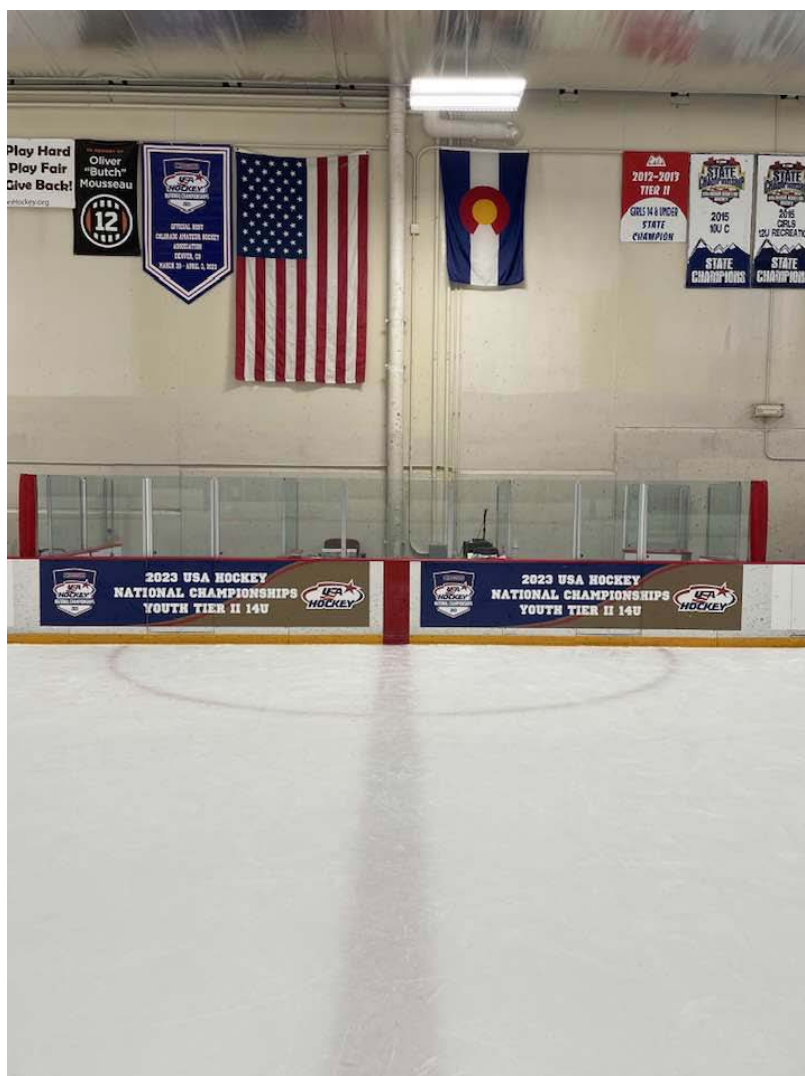
Children's Programs summer camp registration took place during the first two weeks of April. Eleven different camps are offered for youth between the ages of 5 and 15. Camps take place in our recreation centers, parks, and nearby elementary schools and offer a wide variety for families to choose from. Over 830 children enrolled over the registration period and camps filled up quickly with returning families. All camps are completely full with the exception of Teen Camp and Middle School Sports Camp at this time. The demand for camps continues to be higher than the department is able to staff and accommodate. Camps are prepared to host 486 students per day which is 138 students fewer per day than in pre-pandemic summers, but 42 more spots than offered last summer. Camps will operate June 1st -August 11th.

Annual Sexual Harassment Prevention Training for Supervisors was held on March 30th. With only a few exceptions, all 62 supervisors attended. The training was presented by Charles T. Passaglia, Esq., founder and manager of Employment Law Solutions, Inc. It is a human resources consulting firm that specializes in conducting workplace investigations and training the entire workforce in critical employment law compliance matters. Charles always presents the important subject matter using a very engaging approach, making the training both extremely informative and entertaining.

Students from Columbine High School participated in the Columbine Day of Service led by Sarah McAfee, Park Operations Coordinator, at Clement Park. Projects were repainting structures in the park, trash cleanup around the lake and fluffing up the engineered wood fiber in the playground areas.

The Edge Ice Arena hosted the USA Hockey 14U Tier II National tournament March 30th-April 3rd. USA Hockey has a stringent application process for hosting such high-level national events and the Edge was one of 15 sites selected from across the country to host for various age groups. This tournament included 44 of the best 14U Tier II programs in the country and all but two were out of

state. The building was packed for the entire tournament, patrons were enjoying themselves, and giving us amazing feedback. The Penalty Box was a huge hit and netted us the highest amount of revenue, \$27,000 plus, of any previous tournament. The most exciting part of this tournament was that our very own Littleton Hawks 14U Tier II team won the National Championship in over-time on their home ice. We will be installing a new National Championship banner on the east rink to celebrate their amazing accomplishment. I am extremely proud of my staff as it was five long, grueling days of work. The event ran so well that accolades were not only being given by teams and visitors, but also by USA Hockey upper management who asked if we would host again in 2025.



On April 1, a new Preferred Reservations policy was implemented at both of our golf courses, and these policies have been effective. The new prepaid tee-times instituted at Foothills and Meadows for 2023 has resulted in 231 pre-paid tee-times at the Meadows through April 20, 2023 and 122 prepaid tee-times at Foothills through April 20, 2023. This is currently \$3,530 of additional revenue in the first 20 days of its institution. All of these reservations are \$10.00 above the normal rack rate at each golf course. Also on April 1, a new policy regarding Cancellations and No Shows was implemented. This policy states that for Regular Reservations, \$25 will be charged on the two 18-hole golf courses, and \$5 will be charged on the Executive 9 and Par 3 golf courses for each player not cancelled 24 hours or more in advance. To date, the District has received approximately \$3,000 in the first 20 days of its institution. More importantly, golfers are beginning to understand the importance of cancelling their reservations so that the tee time can be filled because an unfilled tee time is lost

inventory and revenue to the District. In the golf department, we are hopeful and expect that Preferred Reservations will continue to rise during the upcoming holiday season and with the expected great Colorado weather. Additionally, we aim to decrease No Show revenue, as this will allow other guests who are ready to pay full price for greens fees throughout the year to take advantage of the available tee times that were previously cancelled by golfers.

The Columbine West Pool project was featured in an article in the Colorado Construction & Design 2023 Winter Spring eMagazine. The article was submitted by Perkins&Will, the design firm.



Foothills Park and Recreation District Celebrates Major Milestone

Perkins&Will and FCI Constructors Inc. reached a major milestone in the construction of the Foothills Park and Recreation District in March 2023, with a beam signing and topping out ceremony at the Columbine West Outdoor Pool.

The new facility will have a brand-new pool house that contains a lifeguard area, locker rooms, family changing rooms, concessions, storage, and other support spaces. A new zero-depth recreation pool

will be connected to the existing lap pool, it will include all new spray features and a themed aquatic play structure. Play features will be added to the lap pool to increase aquatic activity while leaving space for lap swimming. The existing dive pool will be getting a new drop slide and jumping platform. Other site upgrades include a pool deck, a new parking lot, and improved drainage.

This project is one of two similar outdoor pool renovation projects

that Perkins&Will partnered with Foothills Park and Recreation District. The new facilities are being designed with classic and durable materials to ensure longevity over the next 50 years. The material palettes have been locally adapted to tie into the basalt and cedar tones of the mountains, adding a touch of natural beauty inspired by the surrounding neighborhood and community.

Both pool renovation projects are set to be completed this summer.

48 | Colorado Construction & Design

www.ccdmag.com | news@ccdmag.com

With the many major capital projects being either currently constructed or going through the planning processes, many staff members, including myself, are involved with a myriad of meetings related to these projects.

Just a reminder, if any of the Board members would like to visit any of the project sites, I would be happy to make arrangements to meet you at any of the sites to view the progress of the projects.

As a reminder, an updated Capital Projects report is included in the packet.

[illegible]



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023
TO: Foothills Board of Directors
FROM: Dennis Weiner, Director of Finance and Administrative Services
SUBJECT: MARCH FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures, as well as non-operating revenues and expenditures, through March 31, 2023 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 3/31/2023**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$3,119,362 versus budget of \$3,010,018 or \$109,345 higher than planned due to the following:

- Admission Fee Revenues were \$2,099,428, which was \$1,265 unfavorable to plan.
 - Leisure Services admission fees were \$6,898 lower than planned driven by lower admission fees in Children's programs for Before and After Care and All Day Care programs, partially offset by higher than planned fee revenue in Aquatics, Fitness and at the Edge Ice Arena for Hockey, Group Lessons and Figure Skating.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were betterer than plan by \$5,633 because of a higher number of rounds than planned at Meadows Golf Club.
- Rentals were \$773,318, which was higher than plan by \$88,501 resulting from higher than planned facility rentals at the Ridge, Lilley Gulch, the Edge and the Foothills Fieldhouse, and higher than planned rental revenue from carts at the Meadows Golf Club.
- Concessions and Other Contracts was higher than budget by \$13,824 due to higher than planned food and beverage sales at the Foothills Fieldhouse and the Penalty Box.
- Other Revenue was higher than planned by \$12,623 mainly because of higher than planned advertising and sponsorship sales.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$5,104,639 versus budget of \$5,277,383 or \$172,744 better than planned due to the following:

- Salaries and Wages expenditures were \$2,802,538, which was better than plan by \$125,457 mainly because of the timing of hiring for open full-time positions in Parks, Facility Maintenance and Children's Programs, and lower than planned part-time hours in Children's Programs and Parks related to unfilled part-time positions.
- Personnel expenditures were \$45,139 lower than planned, resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels.
- Supplies expenditures were \$31,310 higher than budgeted due to the timing of expenditures for program, operating and facility repair supplies in Parks, Leisure Services and Golf.

- Utilities were \$363,282, which was higher than planned by \$25,554 mainly due to higher than budgeted expenditures on natural gas and water, which were higher by \$15,420 and \$10,933, respectively.

Net Operating Loss:

Net Operating Loss was \$1,985,277 compared to a planned Net Operating Loss of \$2,267,365, or \$172,744 better than plan, driven by lower than budgeted Salaries and Personnel expenditures in Children's Programs, Parks and Facility Maintenance and higher than planned revenue from facility rentals.

Non-Operating Revenue and Expenditures:

Net Non-Operating Expenditures were \$1,343,780, which was \$353,250 better than plan primarily due to the following:

- Property Tax Revenue was \$92,633 lower than planned because of slower collection of property taxes by the County than anticipated.
- Investment income was better than planned by \$314,192 driven by higher than planned invested balances due to the timing of spending on the 2021 COP projects and higher than planned yields on invested balances.
- Specific Ownership taxes were better than plan by \$22,570 because of higher than planned taxes collected from vehicle registrations within Jefferson County.
- Conservation Trust Fund revenues from lottery sales were \$49,844 better than planned.
- Contributions and Grants were better than planned by \$36,142 driven by the timing of Red, White & You sponsorships versus when budgeted.

Net Revenue/Expenditures:

As a result, through March 31, 2023, Net Expenditures were \$641,496, which was \$635,339 favorable to plan because of better than expected Net Operating Loss, investment income and Conservation Trust Fund revenues, partially offset by lower than planned property tax revenue due to the timing of collections.

Foothills Park & Recreation District
Summary of All Units
Friday, March 31, 2023

| | March | | | YTD | | | 2023 | | | |
|---|-------------|-------------|-------------|-------------|-------------|-------------|--------------|--------------|-----------|-------------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| OPERATING REVENUES | | | | | | | | | | |
| Admission Fees | \$826,350 | \$737,788 | \$88,562 | \$2,099,428 | \$2,100,693 | (\$1,265) | \$12,889,585 | \$10,790,157 | 16.29% | \$1,654,889 |
| Rentals | 272,994 | 239,826 | 33,167 | 773,318 | 684,816 | 88,501 | 3,452,548 | 2,679,231 | 22.40% | 614,938 |
| Merchandise Sales | 26,089 | 22,364 | 3,725 | 42,163 | 46,502 | (4,339) | 408,001 | 365,838 | 10.33% | 46,398 |
| Concessions and Other Contracts | 62,459 | 50,743 | 11,716 | 177,800 | 163,976 | 13,824 | 713,758 | 535,958 | 24.91% | 158,301 |
| Other Revenue | 4,484 | 2,420 | 2,064 | 26,654 | 14,030 | 12,623 | 76,608 | 49,954 | 34.79% | 26,300 |
| TOTAL OPERATING REVENUES | 1,192,376 | 1,053,141 | 139,235 | 3,119,362 | 3,010,018 | 109,345 | 17,540,500 | 14,421,138 | 17.78% | 2,500,826 |
| OPERATING EXPENDITURES | | | | | | | | | | |
| Salaries and Wages | 1,012,699 | 1,027,932 | 15,234 | 2,802,538 | 2,927,995 | 125,457 | 13,537,724 | 10,735,186 | 20.70% | 2,580,531 |
| Personnel | 169,439 | 185,804 | 16,366 | 484,128 | 529,267 | 45,139 | 2,598,910 | 2,114,782 | 18.63% | 759,853 |
| Supplies | 320,597 | 281,930 | (38,667) | 606,386 | 575,077 | (31,310) | 2,725,676 | 2,119,290 | 22.25% | 460,187 |
| Purchased Services | 223,061 | 238,734 | 15,673 | 757,466 | 830,344 | 72,878 | 3,310,936 | 2,553,470 | 22.88% | 741,833 |
| Utilities | 115,364 | 112,293 | (3,072) | 363,282 | 337,728 | (25,554) | 2,200,132 | 1,836,850 | 16.51% | 336,591 |
| Insurance | 28,759 | 25,497 | (3,262) | 86,276 | 76,972 | (9,304) | 306,944 | 220,667 | 28.11% | 69,864 |
| Other Expenditures | 3,695 | - | (3,695) | 4,563 | - | (4,563) | - | (4,563) | 0.00% | (3,534) |
| TOTAL OPERATING EXPENDITURES | 1,873,612 | 1,872,190 | (1,422) | 5,104,639 | 5,277,383 | 172,744 | 24,680,322 | 19,575,683 | 20.68% | 4,945,324 |
| NET OPERATING REVENUE/(EXPENDITURES) | (681,236) | (819,049) | 137,813 | (1,985,277) | (2,267,365) | 282,088 | (7,139,822) | (5,154,545) | 27.81% | (2,444,498) |
| NON-OPERATING REVENUE | | | | | | | | | | |
| Fund Balance | - | - | - | 41,284 | 38,548 | 2,736 | 29,812,465 | 29,771,181 | 0.14% | 37,093 |
| Property Taxes Collected to Pay GO Bonds | - | - | - | - | - | - | - | - | 0.00% | 50,575 |
| Property Taxes Collected for Operations | 650,523 | 1,868,978 | (1,218,454) | 6,271,056 | 6,363,689 | (92,633) | 14,091,268 | 7,820,212 | 44.50% | 6,352,782 |
| Specific Ownership Taxes | 88,507 | 73,129 | 15,379 | 262,421 | 239,851 | 22,570 | 994,350 | 731,930 | 26.39% | 257,687 |
| Conservation Trust | 187,046 | 137,202 | 49,844 | 187,046 | 137,202 | 49,844 | 548,809 | 361,763 | 34.08% | 158,768 |
| Contributions and Grants | 48,814 | 10,866 | 37,948 | 334,630 | 298,488 | 36,142 | 365,055 | 30,425 | 91.67% | 226,795 |
| Investment Income | 133,497 | 20,163 | 113,335 | 392,934 | 78,742 | 314,192 | 205,207 | (187,727) | 191.48% | 20,795 |
| Proceeds from Insurance | 12,794 | - | 12,794 | 12,794 | - | 12,794 | - | (12,794) | 0.00% | - |
| TOTAL NON-OPERATING REVENUE | 1,121,182 | 2,110,337 | (989,155) | 7,502,165 | 7,156,520 | 345,645 | 46,017,155 | 38,514,990 | 16.30% | 7,104,496 |
| NON-OPERATING EXPENDITURES | | | | | | | | | | |
| Grant Expenditures | 8,200 | 2,980 | (5,220) | 9,780 | 6,540 | (3,240) | 261,432 | 251,652 | 3.74% | 2,790 |
| Facilities & Equipment Repairs and Replacements | 2,457,095 | 2,457,594 | 499 | 6,063,494 | 6,063,994 | 500 | 34,826,820 | 28,763,326 | 17.41% | 3,287,106 |
| Debt Payments | - | - | - | - | - | - | 1,945,000 | 1,945,000 | 0.00% | 26,600 |
| Interest Expense | - | - | - | - | - | - | 1,626,663 | 1,626,663 | 0.00% | 732 |
| Other Expenditures | (909) | 28,035 | 28,943 | 85,111 | 95,455 | 10,345 | 217,419 | 132,308 | 39.15% | 137,406 |
| TOTAL NON-OPERATING EXPENDITURES | 2,464,387 | 2,488,609 | 24,222 | 6,158,385 | 6,165,990 | 7,605 | 38,877,334 | 32,718,949 | 15.84% | 3,454,635 |
| NET REVENUE/(EXPENDITURES) | (2,024,440) | (1,197,321) | (827,120) | (641,496) | (1,276,834) | 635,339 | - | 641,496 | 0.00% | 1,205,364 |
| TOTAL REVENUE | 2,313,559 | 3,163,478 | (849,920) | 10,621,528 | 10,166,538 | 454,990 | 63,557,655 | 52,936,128 | 16.71% | 9,605,322 |
| TOTAL EXPENDITURES | 4,337,999 | 4,360,799 | 22,800 | 11,263,023 | 11,443,372 | 180,349 | 63,557,655 | 52,294,632 | 17.72% | 8,399,959 |
| NET REVENUE/(EXPENDITURES) | (2,024,440) | (1,197,321) | (827,120) | (641,496) | (1,276,834) | 635,339 | - | 641,496 | 0.00% | 1,205,364 |

Foothills Park & Recreation District
Summary of All Units
Friday, March 31, 2023

| | March | | | YTD | | | 2023 | | | |
|--|---------|---------|-------------|-----------|-----------|-------------|------------|------------|-----------|-----------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| OPERATING REVENUES | | | | | | | | | | |
| Admission Fees: | | | | | | | | | | |
| Total Parks and Clement Park - Admission Fees | - | - | - | - | - | - | - | - | 0.00% | 1,100 |
| Leisure Services Summary - Admission Fees | 561,961 | 570,845 | (8,885) | 1,820,605 | 1,827,504 | (6,898) | 8,926,169 | 7,105,563 | 20.40% | 1,504,552 |
| Golf Summary - Admission Fees | 250,002 | 142,202 | 107,800 | 264,039 | 230,059 | 33,979 | 3,687,080 | 3,423,041 | 7.16% | 140,013 |
| Other Funds - Admission Fees | 14,387 | 24,740 | (10,353) | 14,784 | 43,130 | (28,346) | 276,336 | 261,552 | 5.35% | 9,224 |
| Total Admission Fees | 826,350 | 737,788 | 88,562 | 2,099,428 | 2,100,693 | (1,265) | 12,889,585 | 10,790,157 | 16.29% | 1,654,889 |
| Rentals: | | | | | | | | | | |
| Total Parks and Clement Park - Rentals | 2,149 | 4,996 | (2,847) | 6,908 | 4,996 | 1,912 | 116,813 | 109,905 | 5.91% | 4,051 |
| Leisure Services Summary - Rentals | 206,034 | 200,336 | 5,699 | 701,490 | 627,353 | 74,137 | 2,346,791 | 1,645,301 | 29.89% | 584,580 |
| Golf Summary - Rentals | 64,810 | 34,495 | 30,316 | 64,919 | 52,468 | 12,452 | 988,944 | 924,025 | 6.56% | 26,308 |
| Total Rentals | 272,994 | 239,826 | 33,167 | 773,318 | 684,816 | 88,501 | 3,452,548 | 2,679,231 | 22.40% | 614,938 |
| Merchandise Sales: | | | | | | | | | | |
| Leisure Services Summary - Merchandise Sales | 5,680 | 5,365 | 315 | 16,976 | 17,397 | (421) | 79,296 | 62,320 | 21.41% | 16,122 |
| Golf Summary - Merchandise Sales | 20,409 | 16,999 | 3,410 | 25,187 | 29,105 | (3,918) | 328,705 | 303,518 | 7.66% | 30,276 |
| Total Merchandise Sales | 26,089 | 22,364 | 3,725 | 42,163 | 46,502 | (4,339) | 408,001 | 365,838 | 10.33% | 46,398 |
| Concessions and Other Contracts: | | | | | | | | | | |
| Administration - Concessions and Other Contracts | - | - | - | - | - | - | 10,000 | 10,000 | 0.00% | - |
| Total Parks and Clement Park - Concessions and Other Contracts | 4,392 | 4,392 | 0 | 4,392 | 4,392 | 0 | 4,392 | 0 | 100.01% | 4,392 |
| Leisure Services Summary - Concessions and Other Contracts | 57,384 | 45,751 | 11,633 | 172,124 | 157,784 | 14,340 | 637,747 | 465,623 | 26.99% | 153,620 |
| Golf Summary - Concessions and Other Contracts | 683 | 600 | 83 | 1,283 | 1,800 | (517) | 61,619 | 60,336 | 2.08% | 289 |
| Total Concessions and Other Contracts | 62,459 | 50,743 | 11,716 | 177,800 | 163,976 | 13,824 | 713,758 | 535,958 | 24.91% | 158,301 |
| Other Revenue: | | | | | | | | | | |
| Administration - Other Revenue | 858 | - | 858 | 8,701 | 5,000 | 3,701 | 9,050 | 349 | 96.14% | 5,146 |
| Total Parks and Clement Park - Other Revenue | 226 | 900 | (674) | 3,039 | 2,700 | 339 | 18,000 | 14,961 | 16.89% | 3,177 |
| Leisure Services Summary - Other Revenue | 1,492 | 1,250 | 242 | 12,772 | 5,520 | 7,252 | 42,450 | 29,678 | 30.09% | 16,392 |
| Golf Summary - Other Revenue | 1,908 | 270 | 1,638 | 2,142 | 810 | 1,332 | 7,108 | 4,966 | 30.13% | 1,585 |
| Total Other Revenue | 4,484 | 2,420 | 2,064 | 26,654 | 14,030 | 12,623 | 76,608 | 49,954 | 34.79% | 26,300 |
| TOTAL OPERATING REVENUES: | | | | | | | | | | |
| Administration - TOTAL OPERATING REVENUES | 858 | - | 858 | 8,701 | 5,000 | 3,701 | 19,050 | 10,349 | 45.67% | 5,146 |
| Total Parks and Clement Park - TOTAL OPERATING REVENUES | 6,767 | 10,288 | (3,521) | 14,340 | 12,088 | 2,252 | 139,205 | 124,865 | 10.30% | 12,720 |
| Leisure Services Summary - TOTAL OPERATING REVENUES | 832,551 | 823,547 | 9,004 | 2,723,967 | 2,635,558 | 88,410 | 12,032,453 | 9,308,486 | 22.64% | 2,275,266 |
| Golf Summary - TOTAL OPERATING REVENUES | 337,813 | 194,566 | 143,247 | 357,570 | 314,242 | 43,328 | 5,073,456 | 4,715,886 | 7.05% | 198,470 |
| Other Funds - TOTAL OPERATING REVENUES | 14,387 | 24,740 | (10,353) | 14,784 | 43,130 | (28,346) | 276,336 | 261,552 | 5.35% | 9,224 |

| | March | | | YTD | | | 2023 | | | |
|---|-----------|-----------|-------------|-----------|-----------|-------------|------------|------------|-----------|-----------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| Total TOTAL OPERATING REVENUES | 1,192,376 | 1,053,141 | 139,235 | 3,119,362 | 3,010,018 | 109,345 | 17,540,500 | 14,421,138 | 17.78% | 2,500,826 |
| OPERATING EXPENDITURES | | | | | | | | | | |
| Salaries and Wages: | | | | | | | | | | |
| Administration - Salaries and Wages | 107,395 | 107,939 | 545 | 310,698 | 314,582 | 3,884 | 1,273,727 | 963,029 | 24.39% | 302,469 |
| Total Parks and Clement Park - Salaries and Wages | 180,481 | 190,305 | 9,824 | 502,420 | 537,814 | 35,394 | 2,428,875 | 1,926,455 | 20.69% | 464,950 |
| Leisure Services Summary - Salaries and Wages | 556,247 | 581,687 | 25,440 | 1,612,855 | 1,694,760 | 81,905 | 7,622,841 | 6,009,986 | 21.16% | 1,485,005 |
| Golf Summary - Salaries and Wages | 168,500 | 148,001 | (20,499) | 376,376 | 380,839 | 4,463 | 2,212,281 | 1,835,905 | 17.01% | 328,108 |
| Other Funds - Salaries and Wages | 76 | - | (76) | 189 | - | (189) | - | (189) | 0.00% | - |
| Total Salaries and Wages | 1,012,699 | 1,027,932 | 15,234 | 2,802,538 | 2,927,995 | 125,457 | 13,537,724 | 10,735,186 | 20.70% | 2,580,531 |
| Personnel: | | | | | | | | | | |
| Administration - Personnel | 16,529 | 19,410 | 2,881 | 47,382 | 50,728 | 3,346 | 251,599 | 204,217 | 18.83% | 96,412 |
| Total Parks and Clement Park - Personnel | 40,124 | 40,998 | 874 | 113,027 | 118,195 | 5,168 | 577,883 | 464,857 | 19.56% | 183,587 |
| Leisure Services Summary - Personnel | 84,385 | 98,412 | 14,027 | 251,287 | 286,485 | 35,198 | 1,358,684 | 1,107,397 | 18.49% | 366,051 |
| Golf Summary - Personnel | 28,395 | 26,984 | (1,411) | 72,418 | 73,858 | 1,441 | 410,745 | 338,327 | 17.63% | 113,803 |
| Other Funds - Personnel | 6 | - | (6) | 14 | - | (14) | - | (14) | 0.00% | - |
| Total Personnel | 169,439 | 185,804 | 16,366 | 484,128 | 529,267 | 45,139 | 2,598,910 | 2,114,782 | 18.63% | 759,853 |
| Supplies: | | | | | | | | | | |
| Administration - Supplies | 3,221 | 1,206 | (2,015) | 5,490 | 8,493 | 3,003 | 30,788 | 25,298 | 17.83% | 3,580 |
| Total Parks and Clement Park - Supplies | 102,203 | 101,733 | (470) | 176,220 | 195,680 | 19,460 | 679,165 | 502,945 | 25.95% | 138,497 |
| Leisure Services Summary - Supplies | 97,385 | 79,053 | (18,332) | 236,898 | 222,956 | (13,943) | 1,069,074 | 832,176 | 22.16% | 171,613 |
| Golf Summary - Supplies | 110,283 | 99,938 | (10,345) | 162,955 | 147,948 | (15,007) | 946,649 | 783,693 | 17.21% | 146,496 |
| Other Funds - Supplies | 7,505 | - | (7,505) | 24,822 | - | (24,822) | - | (24,822) | 0.00% | - |
| Total Supplies | 320,597 | 281,930 | (38,667) | 606,386 | 575,077 | (31,310) | 2,725,676 | 2,119,290 | 22.25% | 460,187 |
| Purchased Services: | | | | | | | | | | |
| Administration - Purchased Services | 64,868 | 46,506 | (18,363) | 179,004 | 191,638 | 12,634 | 818,332 | 639,328 | 21.87% | 173,621 |
| Total Parks and Clement Park - Purchased Services | 18,977 | 32,749 | 13,773 | 158,483 | 155,989 | (2,495) | 519,693 | 361,210 | 30.50% | 152,903 |
| Leisure Services Summary - Purchased Services | 109,863 | 128,478 | 18,616 | 353,157 | 375,794 | 22,637 | 1,568,006 | 1,214,849 | 22.52% | 326,408 |
| Golf Summary - Purchased Services | 27,833 | 31,000 | 3,167 | 65,233 | 106,923 | 41,690 | 404,906 | 339,673 | 16.11% | 88,901 |
| Other Funds - Purchased Services | 1,520 | - | (1,520) | 1,589 | - | (1,589) | - | (1,589) | 0.00% | - |
| Total Purchased Services | 223,061 | 238,734 | 15,673 | 757,466 | 830,344 | 72,878 | 3,310,936 | 2,553,470 | 22.88% | 741,833 |
| Utilities: | | | | | | | | | | |
| Administration - Utilities | (3,244) | (705) | 2,539 | 1,125 | (1,448) | (2,574) | (27,654) | (28,779) | (4.07%) | 5,424 |
| Total Parks and Clement Park - Utilities | 28,918 | 15,484 | (13,434) | 71,751 | 51,274 | (20,477) | 820,139 | 748,387 | 8.75% | 44,217 |
| Leisure Services Summary - Utilities | 78,068 | 82,713 | 4,646 | 258,547 | 246,965 | (11,582) | 984,752 | 726,204 | 26.26% | 241,547 |
| Golf Summary - Utilities | 11,623 | 14,800 | 3,178 | 31,858 | 40,937 | 9,079 | 422,895 | 391,037 | 7.53% | 45,403 |
| Total Utilities | 115,364 | 112,293 | (3,072) | 363,282 | 337,728 | (25,554) | 2,200,132 | 1,836,850 | 16.51% | 336,591 |

| | March | | | YTD | | | 2023 | | | 2022 YTD |
|--|-----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-----------|-------------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | |
| Insurance: | | | | | | | | | | |
| Administration - Insurance | 9,224 | 10,377 | 1,152 | 27,673 | 31,130 | 3,457 | 124,522 | 96,848 | 22.22% | 27,789 |
| Total Parks and Clement Park - Insurance | 6,058 | 5,612 | (446) | 18,174 | 16,837 | (1,337) | 67,347 | 49,173 | 26.99% | 14,049 |
| Leisure Services Summary - Insurance | 11,976 | 8,449 | (3,527) | 35,927 | 25,829 | (10,098) | 102,370 | 66,443 | 35.09% | 24,946 |
| Golf Summary - Insurance | 1,501 | 1,059 | (442) | 4,502 | 3,176 | (1,326) | 12,705 | 8,203 | 35.43% | 3,079 |
| Total Insurance | 28,759 | 25,497 | (3,262) | 86,276 | 76,972 | (9,304) | 306,944 | 220,667 | 28.11% | 69,864 |
| Other Expenditures: | | | | | | | | | | |
| Leisure Services Summary - Other Expenditures | 589 | - | (589) | 1,752 | - | (1,752) | - | (1,752) | 0.00% | (878) |
| Golf Summary - Other Expenditures | 3,105 | - | (3,105) | 2,811 | - | (2,811) | - | (2,811) | 0.00% | (2,656) |
| Total Other Expenditures | 3,695 | - | (3,695) | 4,563 | - | (4,563) | - | (4,563) | 0.00% | (3,534) |
| TOTAL OPERATING EXPENDITURES: | | | | | | | | | | |
| Administration - TOTAL OPERATING EXPENDITURES | 197,994 | 184,734 | (13,260) | 571,372 | 595,124 | 23,751 | 2,471,313 | 1,899,941 | 23.12% | 609,296 |
| Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES | 376,760 | 386,881 | 10,121 | 1,040,076 | 1,075,789 | 35,713 | 5,093,102 | 4,053,026 | 20.42% | 998,203 |
| Leisure Services Summary - TOTAL OPERATING EXPENDITURES | 938,513 | 978,793 | 40,280 | 2,750,422 | 2,852,789 | 102,366 | 12,705,726 | 9,955,304 | 21.65% | 2,614,692 |
| Golf Summary - TOTAL OPERATING EXPENDITURES | 351,239 | 321,782 | (29,457) | 716,154 | 753,681 | 37,528 | 4,410,181 | 3,694,027 | 16.24% | 723,134 |
| Other Funds - TOTAL OPERATING EXPENDITURES | 9,106 | - | (9,106) | 26,614 | - | (26,614) | - | (26,614) | 0.00% | - |
| Total TOTAL OPERATING EXPENDITURES | 1,873,612 | 1,872,190 | (1,422) | 5,104,639 | 5,277,383 | 172,744 | 24,680,322 | 19,575,683 | 20.68% | 4,945,324 |
| NET OPERATING REVENUE/(EXPENDITURES): | | | | | | | | | | |
| Administration - NET OPERATING REVENUE/(EXPENDITURES) | (197,136) | (184,734) | (12,402) | (562,672) | (590,124) | 27,452 | (2,452,263) | (1,889,591) | 22.94% | (604,150) |
| Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES) | (369,993) | (376,593) | 6,601 | (1,025,736) | (1,063,701) | 37,965 | (4,953,897) | (3,928,161) | 20.71% | (985,483) |
| Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES) | (105,962) | (155,246) | 49,284 | (26,455) | (217,231) | 190,776 | (673,273) | (646,818) | 3.93% | (339,426) |
| Golf Summary - NET OPERATING REVENUE/(EXPENDITURES) | (13,426) | (127,216) | 113,790 | (358,583) | (439,439) | 80,856 | 663,275 | 1,021,859 | (54.06%) | (524,663) |
| Other Funds - NET OPERATING REVENUE/(EXPENDITURES) | 5,281 | 24,740 | (19,459) | (11,830) | 43,130 | (54,960) | 276,336 | 288,166 | (4.28%) | 9,224 |
| Total NET OPERATING REVENUE/(EXPENDITURES) | (681,236) | (819,049) | 137,813 | (1,985,277) | (2,267,365) | 282,088 | (7,139,822) | (5,154,545) | 27.81% | (2,444,498) |
| NON-OPERATING REVENUE | | | | | | | | | | |
| Fund Balance: | | | | | | | | | | |
| Other Funds - Fund Balance | - | - | - | 41,284 | 38,548 | 2,736 | 29,812,465 | 29,771,181 | 0.14% | 37,093 |
| Total Fund Balance | - | - | - | 41,284 | 38,548 | 2,736 | 29,812,465 | 29,771,181 | 0.14% | 37,093 |
| Property Taxes Collected to Pay GO Bonds: | | | | | | | | | | |
| Other Funds - Property Taxes Collected to Pay GO Bonds | - | - | - | - | - | - | - | - | 0.00% | 50,575 |
| Total Property Taxes Collected to Pay GO Bonds | - | - | - | - | - | - | - | - | 0.00% | 50,575 |
| Property Taxes Collected for Operations: | | | | | | | | | | |
| Administration - Property Taxes Collected for Operations | 229,755 | 1,448,210 | (1,218,455) | 5,105,368 | 5,198,000 | (92,632) | 5,723,845 | 618,477 | 89.19% | 5,271,167 |
| Total Parks and Clement Park - Property Taxes Collected for Operations | 377,034 | 377,034 | 0 | 1,085,200 | 1,085,201 | (1) | 4,977,218 | 3,892,018 | 21.80% | 1,026,878 |

| | March | | | YTD | | | 2023 | | | |
|--|-----------|-----------|-------------|-----------|-----------|-------------|------------|------------|-----------|-----------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| Leisure Services Summary - Property Taxes Collected for Operations | 89,268 | 89,268 | 0 | 226,383 | 226,383 | 0 | 1,147,604 | 921,221 | 19.73% | 219,804 |
| Other Funds - Property Taxes Collected for Operations | (45,534) | (45,534) | 0 | (145,895) | (145,895) | 0 | 2,242,601 | 2,388,496 | (6.51%) | (165,068) |
| Total Property Taxes Collected for Operations | 650,523 | 1,868,978 | (1,218,454) | 6,271,056 | 6,363,689 | (92,633) | 14,091,268 | 7,820,212 | 44.50% | 6,352,782 |
| Specific Ownership Taxes: | | | | | | | | | | |
| Other Funds - Specific Ownership Taxes | 88,507 | 73,129 | 15,379 | 262,421 | 239,851 | 22,570 | 994,350 | 731,930 | 26.39% | 257,687 |
| Total Specific Ownership Taxes | 88,507 | 73,129 | 15,379 | 262,421 | 239,851 | 22,570 | 994,350 | 731,930 | 26.39% | 257,687 |
| Conservation Trust: | | | | | | | | | | |
| Other Funds - Conservation Trust | 187,046 | 137,202 | 49,844 | 187,046 | 137,202 | 49,844 | 548,809 | 361,763 | 34.08% | 158,768 |
| Total Conservation Trust | 187,046 | 137,202 | 49,844 | 187,046 | 137,202 | 49,844 | 548,809 | 361,763 | 34.08% | 158,768 |
| Contributions and Grants: | | | | | | | | | | |
| Total Parks and Clement Park - Contributions and Grants | 1,457 | - | 1,457 | 2,157 | - | 2,157 | - | (2,157) | 0.00% | 838 |
| Leisure Services Summary - Contributions and Grants | 4,472 | 5,866 | (1,394) | 46,422 | 84,349 | (37,927) | 122,616 | 76,194 | 37.86% | 139,212 |
| Other Funds - Contributions and Grants | 42,884 | 5,000 | 37,884 | 286,051 | 214,139 | 71,912 | 242,439 | (43,612) | 117.99% | 86,745 |
| Total Contributions and Grants | 48,814 | 10,866 | 37,948 | 334,630 | 298,488 | 36,142 | 365,055 | 30,425 | 91.67% | 226,795 |
| Investment Income: | | | | | | | | | | |
| Administration - Investment Income | 133,497 | 20,163 | 113,335 | 392,934 | 78,742 | 314,192 | 205,207 | (187,727) | 191.48% | 20,795 |
| Total Investment Income | 133,497 | 20,163 | 113,335 | 392,934 | 78,742 | 314,192 | 205,207 | (187,727) | 191.48% | 20,795 |
| Proceeds from Insurance : | | | | | | | | | | |
| Total Parks and Clement Park - Proceeds from Insurance | 12,794 | - | 12,794 | 12,794 | - | 12,794 | - | (12,794) | 0.00% | - |
| Total Proceeds from Insurance | 12,794 | - | 12,794 | 12,794 | - | 12,794 | - | (12,794) | 0.00% | - |
| TOTAL NON-OPERATING REVENUE: | | | | | | | | | | |
| Administration - TOTAL NON-OPERATING REVENUE | 363,253 | 1,468,373 | (1,105,120) | 5,498,302 | 5,276,743 | 221,560 | 5,929,053 | 430,751 | 92.73% | 5,291,962 |
| Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE | 391,285 | 377,034 | 14,251 | 1,100,151 | 1,085,201 | 14,950 | 4,977,218 | 3,877,067 | 22.10% | 1,027,716 |
| Leisure Services Summary - TOTAL NON-OPERATING REVENUE | 93,740 | 95,134 | (1,394) | 272,805 | 310,732 | (37,927) | 1,270,220 | 997,414 | 21.48% | 359,016 |
| Other Funds - TOTAL NON-OPERATING REVENUE | 272,904 | 169,797 | 103,107 | 630,907 | 483,845 | 147,062 | 33,840,665 | 33,209,759 | 1.86% | 425,801 |
| Total TOTAL NON-OPERATING REVENUE | 1,121,182 | 2,110,337 | (989,155) | 7,502,165 | 7,156,520 | 345,645 | 46,017,155 | 38,514,990 | 16.30% | 7,104,496 |
| NON-OPERATING EXPENDITURES | | | | | | | | | | |
| Grant Expenditures: | | | | | | | | | | |
| Other Funds - Grant Expenditures | 8,200 | 2,980 | (5,220) | 9,780 | 6,540 | (3,240) | 261,432 | 251,652 | 3.74% | 2,790 |
| Total Grant Expenditures | 8,200 | 2,980 | (5,220) | 9,780 | 6,540 | (3,240) | 261,432 | 251,652 | 3.74% | 2,790 |
| Facilities & Equipment Repairs and Replacements: | | | | | | | | | | |
| Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements | - | - | - | 20,000 | 20,000 | - | 20,000 | - | 100.00% | 20,000 |

| | March | | | YTD | | | 2023 | | | 2022 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------|-------------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| Golf Summary - Facilities & Equipment Repairs and Replacements | - | 500 | 500 | - | 500 | 500 | 500 | 500 | 0.00% | - |
| Other Funds - Facilities & Equipment Repairs and Replacements | 2,457,095 | 2,457,094 | (1) | 6,043,494 | 6,043,494 | - | 34,806,320 | 28,762,826 | 17.36% | 3,267,106 |
| Total Facilities & Equipment Repairs and Replacements | 2,457,095 | 2,457,594 | 499 | 6,063,494 | 6,063,994 | 500 | 34,826,820 | 28,763,326 | 17.41% | 3,287,106 |
| Debt Payments: | | | | | | | | | | |
| Other Funds - Debt Payments | - | - | - | - | - | - | 1,945,000 | 1,945,000 | 0.00% | 26,600 |
| Total Debt Payments | - | - | - | - | - | - | 1,945,000 | 1,945,000 | 0.00% | 26,600 |
| Interest Expense: | | | | | | | | | | |
| Other Funds - Interest Expense | - | - | - | - | - | - | 1,626,663 | 1,626,663 | 0.00% | 732 |
| Total Interest Expense | - | - | - | - | - | - | 1,626,663 | 1,626,663 | 0.00% | 732 |
| Other Expenditures: | | | | | | | | | | |
| Administration - Other Expenditures | (10,667) | - | 10,667 | (8,955) | - | 8,955 | - | 8,955 | 0.00% | 41,356 |
| Total Parks and Clement Park - Other Expenditures | 440 | 440 | 0 | 1,499 | 1,500 | 1 | 3,321 | 1,822 | 45.14% | 795 |
| Other Funds - Other Expenditures | 9,318 | 27,594 | 18,276 | 92,567 | 93,956 | 1,389 | 214,098 | 121,531 | 43.24% | 95,256 |
| Total Other Expenditures | (909) | 28,035 | 28,943 | 85,111 | 95,455 | 10,345 | 217,419 | 132,308 | 39.15% | 137,406 |
| TOTAL NON-OPERATING EXPENDITURES: | | | | | | | | | | |
| Administration - TOTAL NON-OPERATING EXPENDITURES | (10,667) | - | 10,667 | (8,955) | - | 8,955 | - | 8,955 | 0.00% | 41,356 |
| Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES | 440 | 440 | 0 | 21,499 | 21,500 | 1 | 23,321 | 1,822 | 92.19% | 20,795 |
| Golf Summary - TOTAL NON-OPERATING EXPENDITURES | - | 500 | 500 | - | 500 | 500 | 500 | 500 | 0.00% | - |
| Other Funds - TOTAL NON-OPERATING EXPENDITURES | 2,474,613 | 2,487,668 | 13,055 | 6,145,841 | 6,143,990 | (1,851) | 38,853,513 | 32,707,672 | 15.82% | 3,392,484 |
| Total TOTAL NON-OPERATING EXPENDITURES | 2,464,387 | 2,488,609 | 24,222 | 6,158,385 | 6,165,990 | 7,605 | 38,877,334 | 32,718,949 | 15.84% | 3,454,635 |
| NET REVENUE/(EXPENDITURES): | | | | | | | | | | |
| Administration - NET REVENUE/(EXPENDITURES) | 176,784 | 1,283,639 | (1,106,856) | 4,944,586 | 4,686,619 | 257,967 | 3,476,790 | (1,467,796) | 142.22% | 4,646,457 |
| Total Parks and Clement Park - NET REVENUE/(EXPENDITURES) | 20,852 | - | 20,852 | 52,916 | - | 52,916 | - | (52,916) | 0.00% | 21,438 |
| Leisure Services Summary - NET REVENUE/(EXPENDITURES) | (12,222) | (60,112) | 47,890 | 246,350 | 93,501 | 152,849 | 596,946 | 350,596 | 41.27% | 19,591 |
| Golf Summary - NET REVENUE/(EXPENDITURES) | (13,426) | (127,716) | 114,290 | (358,583) | (439,939) | 81,356 | 662,775 | 1,021,359 | (54.10%) | (524,663) |
| Other Funds - NET REVENUE/(EXPENDITURES) | (2,196,428) | (2,293,132) | 96,704 | (5,526,765) | (5,617,015) | 90,251 | (4,736,512) | 790,253 | 116.68% | (2,957,459) |
| Total NET REVENUE/(EXPENDITURES) | (2,024,440) | (1,197,321) | (827,120) | (641,496) | (1,276,834) | 635,339 | - | 641,496 | 0.00% | 1,205,364 |
| TOTAL REVENUE: | | | | | | | | | | |
| Administration - TOTAL REVENUE | 364,111 | 1,468,373 | (1,104,262) | 5,507,003 | 5,281,743 | 225,260 | 5,948,103 | 441,100 | 92.58% | 5,297,109 |
| Total Parks and Clement Park - TOTAL REVENUE | 398,052 | 387,322 | 10,731 | 1,114,491 | 1,097,289 | 17,202 | 5,116,423 | 4,001,932 | 21.78% | 1,040,436 |
| Leisure Services Summary - TOTAL REVENUE | 926,291 | 918,681 | 7,610 | 2,996,773 | 2,946,290 | 50,483 | 13,302,673 | 10,305,900 | 22.53% | 2,634,282 |
| Golf Summary - TOTAL REVENUE | 337,813 | 194,566 | 143,247 | 357,570 | 314,242 | 43,328 | 5,073,456 | 4,715,886 | 7.05% | 198,470 |
| Other Funds - TOTAL REVENUE | 287,291 | 194,537 | 92,754 | 645,691 | 526,975 | 118,716 | 34,117,001 | 33,471,311 | 1.89% | 435,025 |

| | March | | | YTD | | | 2023 | | | |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-----------|-------------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| Total TOTAL REVENUE | 2,313,559 | 3,163,478 | (849,920) | 10,621,528 | 10,166,538 | 454,990 | 63,557,655 | 52,936,128 | 16.71% | 9,605,322 |
| TOTAL EXPENDITURES: | | | | | | | | | | |
| Administration - TOTAL EXPENDITURES | 187,328 | 184,734 | (2,594) | 562,417 | 595,124 | 32,707 | 2,471,313 | 1,908,896 | 22.76% | 650,652 |
| Total Parks and Clement Park - TOTAL EXPENDITURES | 377,200 | 387,322 | 10,122 | 1,061,575 | 1,097,289 | 35,713 | 5,116,423 | 4,054,848 | 20.75% | 1,018,997 |
| Leisure Services Summary - TOTAL EXPENDITURES | 938,513 | 978,793 | 40,280 | 2,750,422 | 2,852,789 | 102,366 | 12,705,726 | 9,955,304 | 21.65% | 2,614,692 |
| Golf Summary - TOTAL EXPENDITURES | 351,239 | 322,282 | (28,957) | 716,154 | 754,181 | 38,028 | 4,410,681 | 3,694,527 | 16.24% | 723,134 |
| Other Funds - TOTAL EXPENDITURES | 2,483,719 | 2,487,668 | 3,949 | 6,172,455 | 6,143,990 | (28,465) | 38,853,513 | 32,681,057 | 15.89% | 3,392,484 |
| Total TOTAL EXPENDITURES | 4,337,999 | 4,360,799 | 22,800 | 11,263,023 | 11,443,372 | 180,349 | 63,557,655 | 52,294,632 | 17.72% | 8,399,959 |
| NET REVENUE/(EXPENDITURES): | | | | | | | | | | |
| Administration - NET REVENUE/(EXPENDITURES) | 176,784 | 1,283,639 | (1,106,856) | 4,944,586 | 4,686,619 | 257,967 | 3,476,790 | (1,467,796) | 142.22% | 4,646,457 |
| Total Parks and Clement Park - NET REVENUE/(EXPENDITURES) | 20,852 | - | 20,852 | 52,916 | - | 52,916 | - | (52,916) | 0.00% | 21,438 |
| Leisure Services Summary - NET REVENUE/(EXPENDITURES) | (12,222) | (60,112) | 47,890 | 246,350 | 93,501 | 152,849 | 596,946 | 350,596 | 41.27% | 19,591 |
| Golf Summary - NET REVENUE/(EXPENDITURES) | (13,426) | (127,716) | 114,290 | (358,583) | (439,939) | 81,356 | 662,775 | 1,021,359 | (54.10%) | (524,663) |
| Other Funds - NET REVENUE/(EXPENDITURES) | (2,196,428) | (2,293,132) | 96,704 | (5,526,765) | (5,617,015) | 90,251 | (4,736,512) | 790,253 | 116.68% | (2,957,459) |
| Total NET REVENUE/(EXPENDITURES) | (2,024,440) | (1,197,321) | (827,120) | (641,496) | (1,276,834) | 635,339 | - | 641,496 | 0.00% | 1,205,364 |

| | Operating Revenue | | | Operating Expenditures | | | Net Operating Revenue (Loss) | | |
|-----------------------------------|-------------------|-----------|----------------------|------------------------|-----------|----------------------|------------------------------|-------------|----------------------|
| | Actual | Budget | Variance Fav/(Unfav) | Actual | Budget | Variance Fav/(Unfav) | Actual | Budget | Variance Fav/(Unfav) |
| Administration | | | | | | | | | |
| Executive Director | 483 | | 483 | 182,055 | 184,479 | 2,424 | (181,572) | (184,479) | 2,907 |
| Marketing | 7,300 | 5,000 | 2,300 | 94,404 | 108,606 | 14,202 | (87,104) | (103,606) | 16,502 |
| Finance | 850 | | 850 | 146,351 | 143,957 | (2,394) | (145,501) | (143,957) | (1,544) |
| Human Resources | 8 | | 8 | 55,666 | 60,804 | 5,138 | (55,658) | (60,804) | 5,146 |
| Information Technology | 60 | | 60 | 92,896 | 97,278 | 4,382 | (92,836) | (97,278) | 4,442 |
| Total Adminstration | 8,701 | 5,000 | 3,701 | 571,372 | 595,124 | 23,752 | (562,671) | (590,124) | 27,453 |
| Parks | | | | | | | | | |
| Parks Administration | 2,500 | | 2,500 | 110,883 | 106,183 | (4,700) | (108,383) | (106,183) | (2,200) |
| Fleet Maintenance | | | | 141,953 | 137,884 | (4,069) | (141,953) | (137,884) | (4,069) |
| Urban Parks | 400 | 4,597 | (4,197) | 369,620 | 389,950 | 20,330 | (369,220) | (385,353) | 16,133 |
| Regional Parks | (27) | 2,700 | (2,727) | 177,209 | 201,172 | 23,963 | (177,236) | (198,472) | 21,236 |
| Kipling Villas | | | | 23,845 | 9,547 | (14,298) | (23,845) | (9,547) | (14,298) |
| Park Rangers Urban and Regional | | | | 12,990 | 14,490 | 1,500 | (12,990) | (14,490) | 1,500 |
| Clement Park | 11,467 | 4,791 | 6,676 | 203,576 | 216,563 | 12,987 | (192,109) | (211,772) | 19,663 |
| Total Parks | 14,340 | 12,088 | 2,252 | 1,040,076 | 1,075,789 | 35,713 | (1,025,736) | (1,063,701) | 37,965 |
| Leisure Service | | | | | | | | | |
| LS Adminstration | | | | 113,721 | 111,017 | (2,704) | (113,721) | (111,017) | (2,704) |
| Esports | 2,323 | 8,897 | (6,574) | 9,463 | 13,395 | 3,932 | (7,140) | (4,498) | (2,642) |
| Lilley Gulch Rec Center | 38,559 | 31,952 | 6,607 | 91,947 | 95,751 | 3,804 | (53,388) | (63,799) | 10,411 |
| Peak Wellness Center | 61,614 | 58,365 | 3,249 | 93,135 | 94,067 | 932 | (31,521) | (35,702) | 4,181 |
| Ridge Rec Center | 146,725 | 115,345 | 31,380 | 152,238 | 137,643 | (14,595) | (5,513) | (22,298) | 16,785 |
| Climbing Wall | 2,097 | 1,250 | 847 | 2,534 | 2,119 | (415) | (437) | (869) | 432 |
| Total Facility Operations | 251,318 | 215,809 | 35,509 | 349,317 | 342,975 | (6,342) | (97,999) | (127,166) | 29,167 |
| Facility Maintenance | | | | 98,557 | 114,977 | 16,420 | (98,557) | (114,977) | 16,420 |
| Fitness Programs | 165,550 | 131,894 | 33,656 | 101,651 | 124,844 | 23,193 | 63,899 | 7,050 | 56,849 |
| Cultural Arts | 69,742 | 74,422 | (4,680) | 84,530 | 68,106 | (16,424) | (14,788) | 6,316 | (21,104) |
| Active Adult Programs | 6,367 | 6,241 | 126 | 5,188 | 15,558 | 10,370 | 1,179 | (9,317) | 10,496 |
| Total Arts & Events | 76,109 | 80,663 | (4,554) | 89,718 | 83,664 | (6,054) | (13,609) | (3,001) | (10,608) |
| Children's Program Administratic | 11,223 | 10,395 | 828 | 355,701 | 393,590 | 37,889 | (344,478) | (383,195) | 38,717 |
| Children's Program Teen Prograr | | | | - | - | - | - | - | - |
| Children's Program Preschool, A | 137,974 | 163,569 | (25,595) | 94,572 | 90,501 | (4,071) | 43,402 | 73,068 | (29,666) |
| Children's Program B&A | 395,112 | 460,130 | (65,018) | 97,803 | 135,241 | 37,438 | 297,309 | 324,889 | (27,580) |
| Children's Program Camp | 56,066 | 69,115 | (13,049) | 41,704 | 48,052 | 6,348 | 14,362 | 21,063 | (6,701) |
| Total Children's Programs | 600,375 | 703,209 | (102,834) | 589,780 | 667,384 | 77,604 | 10,595 | 35,825 | (25,230) |
| Aquatics Administration | 400 | | 400 | 98,168 | 97,663 | (505) | (97,768) | (97,663) | (105) |
| Deer Creek Pool | (4) | | (4) | 4,188 | 3,159 | (1,029) | (4,192) | (3,159) | (1,033) |
| Columbine West Pool | | | | 4,011 | 1,737 | (2,274) | (4,011) | (1,737) | (2,274) |
| Sixth Avenue West Pool | | | | 2,319 | 1,332 | (987) | (2,319) | (1,332) | (987) |
| Lilley Gulch Pool | 9,111 | 7,958 | 1,153 | 28,379 | 32,518 | 4,139 | (19,268) | (24,560) | 5,292 |
| Ridge Pool | 209,097 | 160,097 | 49,000 | 272,750 | 254,919 | (17,831) | (63,653) | (94,822) | 31,169 |
| Weaver Hollow Pool | (35) | | (35) | 7,009 | 3,111 | (3,898) | (7,044) | (3,111) | (3,933) |
| Total Aquatics | 218,569 | 168,055 | 50,514 | 416,824 | 394,439 | (22,385) | (198,255) | (226,384) | 28,129 |
| Edge | 716,140 | 638,225 | 77,915 | 490,681 | 488,619 | (2,062) | 225,459 | 149,606 | 75,853 |
| District Athletics Adult Sports | 77,688 | 87,189 | (9,501) | 52,133 | 51,660 | (473) | 25,555 | 35,529 | (9,974) |
| District Athletics Concessions/Mi | 6,000 | 8,813 | (2,813) | 584 | 615 | 31 | 5,416 | 8,198 | (2,782) |
| Schaefer Batting Cage | | 400 | (400) | 1,825 | 4,392 | 2,567 | (1,825) | (3,992) | 2,167 |
| District Athletics Administration | 4,993 | 1,371 | 3,622 | 40,118 | 40,356 | 238 | (35,125) | (38,985) | 3,860 |
| Clement Park Batting Cage | | | | - | - | - | - | - | - |
| Clement Park Concessions | | | | 797 | 690 | (107) | (797) | (690) | (107) |
| Clement Splash Park | 320 | | 320 | 320 | | | 320 | - | 320 |
| Youth & Middle School Sports | 87,691 | 85,341 | 2,350 | 67,686 | 91,788 | 24,102 | 20,005 | (6,447) | 26,452 |
| Gymnastics | 77,255 | 97,602 | (20,347) | 57,057 | 54,240 | (2,817) | 20,198 | 43,362 | (23,164) |
| Sports Specialty Programming | 86,860 | 82,371 | 4,489 | 84,861 | 74,893 | (9,968) | 1,999 | 7,478 | (5,479) |
| Racket Sports | 7,383 | 6,380 | 1,003 | 1,812 | 5,318 | 3,506 | 5,571 | 1,062 | 4,509 |
| Total District Athletics | 348,190 | 369,467 | (21,277) | 306,873 | 323,952 | 17,079 | 41,317 | 45,515 | (4,198) |
| Foothills Fieldhouse | 155,346 | 133,489 | 21,857 | 92,306 | 80,992 | (11,314) | 63,040 | 52,497 | 10,543 |
| Foothills Sports Arena | 192,372 | 194,747 | (2,375) | 100,994 | 119,929 | 18,935 | 91,378 | 74,818 | 16,560 |
| Total Indoor Athletics | 347,718 | 328,236 | 19,482 | 193,300 | 200,921 | 7,621 | 154,418 | 127,315 | 27,103 |
| Total Leisure Service | 2,723,969 | 2,635,558 | 88,411 | 2,750,422 | 2,852,792 | 102,370 | (26,453) | (217,234) | 190,781 |
| Golf | | | | | | | | | |
| Foothills Golf Course | 217,368 | 262,196 | (44,828) | 376,732 | 412,131 | 35,399 | (159,364) | (149,935) | (9,429) |
| Meadows Golf Course | 140,202 | 52,046 | 88,156 | 339,421 | 341,547 | 2,126 | (199,219) | (289,501) | 90,282 |
| Total Golf | 357,570 | 314,242 | 43,328 | 716,153 | 753,678 | 37,525 | (358,583) | (439,436) | 80,853 |
| Other Funds (Golf Developme | 14,782 | 43,130 | (28,348) | 26,616 | | (26,616) | (11,834) | 43,130 | (54,964) |
| Total District | 3,119,362 | 3,010,018 | 109,344 | 5,104,639 | 5,277,383 | 172,744 | (1,985,277) | (2,267,365) | 282,088 |

DATE: April 25, 2023

MEMO TO: Board of Directors and Ronald Hopp

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: Administration First Quarter 2023 Update

Administration Financial Performance through March 31, 2023

Total Operating Revenues are \$8,701, which was \$3,701 higher than plan because of higher than anticipated levels of advertisement sales:

Total Operating Expenditures are \$571,372 or \$23,751 better than planned mainly due to the timing of Purchased Services and Supplies expenditures, partially offset by slightly higher than planned Utilities expenditures to start the year.

Total Net Non-Operating Revenues are \$5,507,257 or \$230,514 favorable to plan mainly because of higher than planned investment income due to higher yields and higher invested balances than planned, partially offset by lower property tax collections due to slower collections by Jefferson County.

Net Operating Revenue / Expenditure

As a result, net revenue for Administration through March 31, 2023 was \$4,944,586, which was lower than planned by \$257,967.

HR Department Updates

- Held two trainings for new supervisors/high potential full-time staff (50% funded by Jeffco Employer Talent Development Program grant)
- Implemented new background check vendor (ChoiceScreening)
 - Issues with previous vendor began after system upgrade in September 2022; dissatisfied with problem resolution and support.
- Held successful job fair in February- 75+ attendees.
- Reviewed Part-time Scholarship applications (along with Scholarship committee) and selected winners announced at February Board Meeting
- Sponsoring Dakota Ridge After Prom for employment advertising purposes (social media posts and newsletter)
- Assisted with EEOC charge response.
- Led monthly Safety Committee Meetings.

Training

| <u>Type of Training</u> | <u>Number of Times Training was Conducted</u> | <u>Training Conducted By</u> |
|--|--|--|
| CPR/AED/First Aid Training | 2 | West Metro |
| Critical Skills for Leaders | 1 | Employment Law Solutions/Chuck Passaglia |
| Legal Issues in the Workplace | 1 | Employment Law Solutions/Chuck Passaglia |
| Sexual Harassment Training (Supervisors) | 1 | Employment Law Solutions/Chuck Passaglia |

Unemployment Claims

3 new claims: 1 with favorable outcome, 1 still pending

Insurance Claims

Automobile Claims: 1 new claim

General Liability Claims: 2 new claims

Property Claims: 1 new claim (from late Q4 2022, wind damage at the Ridge)

Workers Compensation Claims:

5 new claims, 6 open claims (2 from Q1 2023, the other 4 are from previous quarters), \$4,330 paid out this quarter.

District Turnover

| 1st Quarter District Turnover | | | | | | | |
|---|--------------------------|-------------------------------|---------------------------|------------------------------|---------------|-----------------------|----------------------------|
| Status | #of Employees | Total Terminations | Voluntary Term | Involuntary Terms | Exempt | Non Exempt | Turnover Rate** |
| Full Time | 111 | 8 | 8 | 0 | 5 | 3 | 7.2% |
| Part Time | 575 | 37 | 36 | 1 | 0 | 37 | 6.3% |
| Totals | 686 | 45 | 44 | 1 | 5 | 40 | 6.4% |

Employment

| | | Full-Time | Part Time | Seasonal | Total | Subs | Total Employees |
|-------------|-------|------------------|------------------|-----------------|--------------|-------------|------------------------|
| 2023 | March | 111 | 575 | 116 | 802 | 10 | 812 |
| 2022 | March | 106 | 534 | 95 | 735 | 6 | 741 |

IT Department Updates

- Added surveillance Cameras, Server & Software at the Maintenance and Service Center.

- Met with the Management team to work through File Structure using new Microsoft 365 tools.
- New Backup Server installed at the Peak.
- Upgraded Veeam Backup Software to the latest available version.
- Completed Migration of “V:” drive to Cloud using Microsoft 365
- Start migration and testing of the Aquatics department move files to the cloud.
- Installed Starlink at Foothills Golf Course to improve internet connectivity.
- Upgrade server cluster to 10GB.
- Presented a Demo of the new Avigilon camera system being used at the MSC to the management team. Evaluating the tool as a replacement for the District’s existing software.
- Assisted in the installation of new POS Spot-on software at Golf course restaurants.
- Instituted Immutable backups for the district (i.e. additional safeguards for further protection of backups from ransomware or unauthorized change).
- Installed bridges at Quonset Hut for network connectivity so that surveillance cameras can be installed to safeguard equipment stored in the hut.

Foothills Park & Recreation District
Administration
Friday, March 31, 2023

| | March | | | YTD | | | 2023 | | | 2022 |
|---|-----------|-----------|-------------|-----------|-----------|-------------|-------------|-------------|-----------|-----------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| OPERATING REVENUES | | | | | | | | | | |
| Concessions and Other Contracts | - | - | - | - | - | - | \$10,000 | \$10,000 | 0.00% | - |
| Other Revenue | 858 | - | 858 | 8,701 | 5,000 | 3,701 | 9,050 | 349 | 96.14% | 5,146 |
| TOTAL OPERATING REVENUES | 858 | - | 858 | 8,701 | 5,000 | 3,701 | 19,050 | 10,349 | 45.67% | 5,146 |
| OPERATING EXPENDITURES | | | | | | | | | | |
| Salaries and Wages | 107,395 | 107,939 | 545 | 310,698 | 314,582 | 3,884 | 1,273,727 | 963,029 | 24.39% | 302,469 |
| Personnel | 16,529 | 19,410 | 2,881 | 47,382 | 50,728 | 3,346 | 251,599 | 204,217 | 18.83% | 96,412 |
| Supplies | 3,221 | 1,206 | (2,015) | 5,490 | 8,493 | 3,003 | 30,788 | 25,298 | 17.83% | 3,580 |
| Purchased Services | 64,868 | 46,506 | (18,363) | 179,004 | 191,638 | 12,634 | 818,332 | 639,328 | 21.87% | 173,621 |
| Utilities | (3,244) | (705) | 2,539 | 1,125 | (1,448) | (2,574) | (27,654) | (28,779) | (4.07%) | 5,424 |
| Insurance | 9,224 | 10,377 | 1,152 | 27,673 | 31,130 | 3,457 | 124,522 | 96,848 | 22.22% | 27,789 |
| TOTAL OPERATING EXPENDITURES | 197,994 | 184,734 | (13,260) | 571,372 | 595,124 | 23,751 | 2,471,313 | 1,899,941 | 23.12% | 609,296 |
| NET OPERATING REVENUE/(EXPENDITURES) | (197,136) | (184,734) | (12,402) | (562,672) | (590,124) | 27,452 | (2,452,263) | (1,889,591) | 22.94% | (604,150) |
| NON-OPERATING REVENUE | | | | | | | | | | |
| Property Taxes Collected for Operations | 229,755 | 1,448,210 | (1,218,455) | 5,105,368 | 5,198,000 | (92,632) | 5,723,845 | 618,477 | 89.19% | 5,271,167 |
| Investment Income | 133,497 | 20,163 | 113,335 | 392,934 | 78,742 | 314,192 | 205,207 | (187,727) | 191.48% | 20,795 |
| TOTAL NON-OPERATING REVENUE | 363,253 | 1,468,373 | (1,105,120) | 5,498,302 | 5,276,743 | 221,560 | 5,929,053 | 430,751 | 92.73% | 5,291,962 |
| NON-OPERATING EXPENDITURES | | | | | | | | | | |
| Other Expenditures | (10,667) | - | 10,667 | (8,955) | - | 8,955 | - | 8,955 | 0.00% | 41,356 |
| TOTAL NON-OPERATING EXPENDITURES | (10,667) | - | 10,667 | (8,955) | - | 8,955 | - | 8,955 | 0.00% | 41,356 |
| NET REVENUE/(EXPENDITURES) | 176,784 | 1,283,639 | (1,106,856) | 4,944,586 | 4,686,619 | 257,967 | 3,476,790 | (1,467,796) | 142.22% | 4,646,457 |
| TOTAL REVENUE | 364,111 | 1,468,373 | (1,104,262) | 5,507,003 | 5,281,743 | 225,260 | 5,948,103 | 441,100 | 92.58% | 5,297,109 |
| TOTAL EXPENDITURES | 187,328 | 184,734 | (2,594) | 562,417 | 595,124 | 32,707 | 2,471,313 | 1,908,896 | 22.76% | 650,652 |
| NET REVENUE/(EXPENDITURES) | 176,784 | 1,283,639 | (1,106,856) | 4,944,586 | 4,686,619 | 257,967 | 3,476,790 | (1,467,796) | 142.22% | 4,646,457 |



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

THROUGH: Ronald Hopp, Executive Director

FROM: Barb Butler, Director of Recreation Programs
Derek Eberhardt, Recreation Facility Operations Director

SUBJECT: Leisure Services Quarterly Report – January – March 2023

Leisure Services Financial/Budget

Revenue: Leisure Services revenues through the 1st quarter of 2023 are \$2,996,773, which is \$50,483 better than the YTD projected revenue of \$2,946,290.

Admission fees are \$1,820,605, which is \$6,898 lower than planned.

Rentals are \$701,490, which is \$74,137 better than planned due to increased rentals in facilities, aquatics and Edge.

Concessions and other contracts is \$14,430 better than planned primarily in food sales at the Edge Ice Arena and Fieldhouse.

Expenses: Leisure Services expenses through the 1st quarter of 2023 are \$2,705,422, which is \$102,366 lower than YTD projected expense of \$2,852,789.

Salaries and Wages are tracking \$81,905 better than planned with savings from some unfilled positions.

Supplies are \$35,198 lower than planned due to timing of purchases.

Utilities are \$11,562 higher than planned due to increased costs and the cold winter months.

Purchased Services are \$22,637 lower than planned primarily due to smaller programs and reduced school rental fees for Children's Programs due to lower participation.

Bottom line: Leisure Services is \$152,849 better than planned.

Leisure Services Highlights

Staff continues to navigate the challenges of hiring staff.

Recreation Programs:

Arts, Events & Programs Highlights

For the 1st quarter of 2023, the Arts, Events & Programs Department net is lower than planned by \$9,546. This is due to a full time staff promotion in the Arts department and the restructure of the Active Adults Programs (formerly Senior Programs) and Arts & Events department area merge.

Active Adult Programs

Active Adult Programs include events and programs geared towards adults 55+, and are available for all adults in the community.

- Excursions & Ride and Lunch

This quarter we offered Excursions and Ride and Lunches with a full bus for each event. We offered 6 excursions with locations including the Denver Stock Show, Colorado Capital Tour, DCPA productions, Newman Center for the Performing Arts production, Chocolate Therapist, and Colorado School of Mines Earth Science Museum. We offer Ride and Lunches once a month.

- Lunch and Learns

We offered 3 lunch and learns for 75 participants. Information included Crime & Punishment in Denver hosted by Treasurebox Tours, Heart Health hosted by St. Anthony's Hospital, and Technology 101 hosted by Humana.

Arts & Events Programs

- Visual & Performing Arts Classes

During the first quarter, all adult and youth Pottery classes were full capacity and most had a wait list. Dance class numbers increased in January and are lower than planned due to timing in March/April. Guitar class numbers have increased.

- Auditions for Shakespeare in Clement Park

Foothills Theatre Company held auditions for As You Like It, our 8th Shakespeare in Clement Park production. We had 27 audition and cast 15. The show runs July 21-29 and begins rehearsals in late April.

Special Events

- Vino & Valentines- Boot Scoot Boogie- February 10

This year's event was a huge success! We had 80 participants line dancing enjoying BBQ from Best in the West BBQ and wine donated from Ken Caryl Wine & Liquor. This event has typically been a small couples event, but this year the line dancing opened it up to a larger audience with rave reviews. A huge thank you to Terri Gillian for her planning and to Jared Giammanco and the Arts & Events team for running the event.

- Daddy Daughter Dance- February 11

We hosted another sold out Daddy Daughter Valentine's Ball at the Peak. This event has become a staple in the community and is well loved by Daddy's and their Valentines. Meredith Sleight Photography was on hand to capture the adorable moments during the dance, the Edge Catering provided food, and Jackman Brothers Entertainment provided music. A big thank you to the facility staff at the Peak and Arts Department staff that worked so hard on the event.

Fundraising

- Grants

Scientific and Cultural Facilities District (SCFD) grant was completed and submitted in March. We are asking for \$55,000 for General Operating Support for the Arts Department classes and events including the Foothills Theatre Company productions, Concerts in Clement Park, dance performances, youth theatre performances, and Arts in the Parks program.

Children's Programs Highlights

For the 1st quarter of 2023, the Children's Programs Department net is \$67,180 unfavorable to plan. Total operating revenue is \$102,834 unfavorable due timing issues in planning as well as lower than planned attendance across some programs. Staffing challenges also continue to impact revenue to a small extent. Non-Operating Revenue was \$41,950 compared to a budget of \$83,900 for the first quarter, driven by the timing of grant payments under the Childcare Stabilization and

Workforce Retention Grants. Expenditures are \$77,604 better than planned due to salaries, wages and personnel costs across the entire department and lower purchased services primarily in before and after school programs where facility fees are lower due to lower participation levels.

Children's Programs Administration

- For the 2023-2024 school year Foothills is participating in the Universal Preschool (UPK) program in our Part –Time Preschool program.
- Part-time Preschool for the 2023-2024 school year was built in SchoolCare Works and registration started in January. To date we have 25 spots filled through our registration process and an additional 17 spots filled through UPK (Universal Preschool) for a total of 42 out of available 64 spots. Last year at this time (prior to the UPK impact), we had 40 spots filled.
- In March, enrollment started for All Day Preschool for the 2023-2024 school year. We had 50 families register at this time. We are currently contacting families that are on the waitlists to get them registered. Classrooms will be completely full and will not be able to accommodate all waitlist families.
- March 21st-25th, Spring Break Camp took place at the Ridge Recreation Center, Lilley Gulch Recreation Center and Foothills Fieldhouse. All children went on a field trip each day at each location. We filled available camp slots within an hour of opening registration. We then expanded camps to accommodate waitlist families to the greatest extent possible. We accommodated 150 students each day, compared to 135 spots per day last year. Again, staffing limitation continue to be a factor in our ability to expand.
- In March, Summer Camp Books were developed and posted online. Summer camps are planned similar to years prior to the pandemic, but at a limited capacity. Camps are prepared to host 470 students per day, which is 30 more students than last summer, and still 150 students fewer per day than in pre-pandemic summers.
- We hired two new Site Directors, Alex Estes & Matt Cagle; two new Specialist, Taylor Weber & Hannah Svenkerud and one new Administrative Assistant, Rachel Eagle. Currently we still have two full time Site Director Positions open and a variety of part-time positions.

Early Childhood Education

- Lilley Gulch All Day Preschool held their annual Trike-A-Thon benefitting St Jude's Children's Hospitals. There were 18 participants. Together the children rode 221 laps, raising money for St. Judes hospitals. They also challenged their students with a Book-a-thon. The goal was for each child to read 30 books in the month of March and they received a certificate, free book, and bookmark once they completed the challenge.
- Lilley Gulch Part Day Preschool hosted a fun Valentine's Day celebration. The children invited their parents and made them a special dessert. They also have had fun learning about the letter Q, compared Quail eggs to Chicken eggs and learned how quails protect themselves. They created a kindness quilt to use daily helping remind students how to be kind to friends at school.
- The Ridge All Day Preschool has been busy celebrating! They focused on including the many Holidays that have passed, such as the Chinese New Year by making lanterns, Passover with Matzah Bread, and Easter with an egg hunt! They also had a fun valentines party and treat exchange.
- All Early Childhood Licensed Programs held an all-day training event for staff on March 27. Amber Stowe presented on the RULER program that provided insight into children, their emotions, and how to help them effectively manage them. Liz Jackson also came in as a guest speaker and presented on attachment styles and how they relate to children's behaviors in the classroom. All Early Childhood teachers and aides who attended earned 6 hours of annual training for this day.
- All Early Childhood programs received Quality Improvement grants through Colorado Shines to support the classrooms with coaching hours and materials to prepare for our upcoming Colorado shines rating. Grant funding totals \$5,300 in classroom materials.

School Age Programs

- Before & After School participation levels continue to increase, however staffing challenges continue to cap our capacities and revenue at some locations.
- Spring Break Camp was a success across all three locations, Ridge Recreation Center, Lilley Gulch and Foothills Fieldhouse. Field trips included Ninja Nation, Hammonds Candy Factory Denver Museum, Wings or the Rockies, Butterfly Pavilion, Chuck E. Cheese and The Denver Aquarium. During Spring Break we brought HawkQuest that educated the kids about birds of prey and how they play an important role in our ecosystem. Additionally, utilizing the Health Grant funds, Sticky Fingers came to do a lesson with the children and we brought in a bouncy house obstacle course.
- In March, Normandy, Devinny, Governor's Ranch and Westridge Elementary Schools were secured as offsite locations to hold summer camps and facility requests were submitted for the upcoming 2023-2024 school year with JeffCo School District at all current before and after school off site locations.

Some special before and after school program highlights include:

- Site Directors are using Health and Wellness Grant funds to bring in amazing program ideas to all locations. New programs have included yoga, Zumba, Mad Science, local fire departments and dentists, Staff have purchased new materials for their programs with the funding including yoga mats, books, manipulatives and fidget toys.
- Devinny Before & After Care still maintains a waitlist for the second year in a row. Many families have been on it since September and will not likely get a spot with us this school year. Morning numbers in the mid-20's whereas aftercare often exceeds 30 requiring a 3rd staff member. Staffing remains a challenge to open the waitlist. Prior to the pandemic we would accommodate 50 students a day at this location which requires 4-5 staff members.
- Site Director Matt Cagle is a welcomed new presence at Peiffer Elementary School. He started in March and helped during Spring Break Camp. He is quickly developing strong relationships with the school staff and his families. Matt is excited to bring new programs into Peiffer with his grant money including some fitness classes. Matt will be taking over the Governor's Ranch KOTM summer camp for 2023. Peiffer will be closing at the end of this school year.

District Athletics Highlights

For the 1st quarter of 2023, the Sports & Athletics Department's revenue is lower than plan by \$21,278. Revenue is slightly down in adult sports (\$5,190) and gymnastics (\$15,528) while revenue is up in sports specialty programming (\$8,314) to help offset the shortfall.

Expenditures for the 1st quarter of 2023 are \$17,077 higher than planned. This is mainly a timing issue when supplies are ordered and the expenditures will even out throughout the year. Overall District Athletics is \$4,201 lower than planned for the first quarter of 2023.

District Athletics

The 2023 adult athletic year started out on a positive note:

- The winter basketball season just concluded with 18 teams returning to the courts this past winter season, up five teams from 2022.
- The spring basketball season will get started in April and we will have 19 teams competing this spring, up seven teams from 2022.
- We have a total of 19 teams participating in our current adult winter volleyball leagues, up five teams from 2022 (7 women's teams on Sundays & 12 teams for the Monday night Co-Rec 6's league),
- The spring softball season started the week of March 19 and we were able to get 68 teams to brave the elements this spring, up four teams from 2022.
- The Community Pass registration system has been embraced by our customers and our patrons are taking full advantage of the benefits of registering for our adult leagues online.
- The Over 50 softball league will get started in May; we will once again have four teams participating in the league with Foothills.

District Athletics Administration

- Negotiated the Lumberjack Festival, which will take place at Clement Park on September 30 – Oct 1, 2023. This is a new event to the park.
- The Unicorn Festival is coming back again for the 4th year. This year it is happening June 10th-11th instead of June 24-25.
- Negotiated Graffiti on the Green, which is a car show that will take place on June 17th from 4-8pm with approximately 150- 200 cars.
- Shelters rental reservations opened on January 3rd. Registrations were slow in January but picked up in February and March. We expect this is due to the cold weather and people not thinking about shelters.

Schaefer Athletic Complex Batting Cage

- The Schaefer Athletic Complex Batting Cages are currently closed due to safety repairs on netting surrounding the pitching machines, we hope to be open mid-April once that project has been completed.
- We are staffed and ready to open, we currently have three new employees and six returning employees ready to go to work once we get the cages operational.

Gymnastics/Cheerleading

- We are short on staff, but are able to run all of our classes, we are hoping to hire more people come summer/fall as we are losing some of the current staff come the fall for college.
- All of our teams have their first meet of the season this month, and we have a total of 47 girls competing for the season.
- We are in the process of finishing planning for our home gymnastics meet next month, the kids and parents are excited to have a meet at home again.
- We have added a new intermediate boy's class to our program, in hopes of creating a better boy's program for the future.
- We implemented a new closing checklist procedure. This has helped keep the gymnastics center clean for the start of everyday.
- For the summer sessions we have raised the classes numbers in hopes of being able to get more kiddos in the program, and keep patrons satisfied with the ability to enroll their children in the gymnastics program

Youth, Middle School and Adaptive Programming

- Middle School basketball returned full scale this year. We had 2 boys and 2 girls teams at all 4 of our schools. We had 169 total kids participate, which is the most we have ever had for MSSP Basketball. The Deer Creek Girls 8th grade team won and the Falcon Bluffs Boys 6/7th Grade team each won their division of the JeffCo League Tournament Championship held at the Ridge.
- 46 kids participated in our CARA Volleyball Skills clinic, up from 38 last year.
- Judo went from 13 to 14 participants, and Fencing went from 7 to 2 participants. Both are off site programs.
- Horseback Riding is a growing program and had 8 participants in its only 1Q class
- Kenpo Karate continues to be strong; we had 27 participants in 1Q, up from 25 last year.
- 2023 1st quarter volunteer hours
 - Coaches = 6 total coaches
 - Hours per coach = 30 hours
 - 1st qtr Volunteer Hours for 2023 = 180
 - Cost saved (\$15.50 an hour for a staff to run practice) = \$2,790
- 2023 YTD volunteer hours
 - Coaches = 6 total coaches
 - Hours per coach = 30 hours
 - YTD Volunteer Hours for 2023 = 180
 - Cost saved (\$15.50 an hour for a staff to run practice) = \$2,790

- In youth sports, we completed our season of winter basketball practices and games. We had 595 kids, which is up 36 kids from 2022. This is the highest amount of kids ever in our youth basketball league. This resulted in revenue of \$60,976.50, which is up \$6,502.20. We also began flag football with 278 kids, which is up 1 participant from 2022 and revenue of \$36,257.50 which is up \$8,514.00 from 2022. We also ran our first ever girls only division in flag football which is growing overall in Colorado as it is now a sanctioned high school sport.
- 2023 1st quarter volunteer hours
 Coaches = 116 total coaches
 Hours per coach = 24 hours
 1st qtr Volunteer Hours for 2023 = 2784
 Cost saved (\$15.50 an hour for a staff to run practice) = \$43,152
- 2023 YTD volunteer hours
 Coaches = 116 total coaches
 Hours per coach = 24 hours
 YTD Volunteer Hours for 2023 = 2784
 Cost saved (\$15.50 an hour for a staff to run practice) = \$43,152

Edge Ice Arena Highlights

Through the 1st quarter of 2023, the Edge Ice Arena's net is \$75,854 better than planned. This is due to figure skating and Learn to skate programs being full, as well as hosting USA Hockey Nationals. Our net revenue for the quarter is \$225,460.

- We had another successful CHSAA season, unfortunately none of our home teams made the playoffs.
- LHA ran four tournaments this quarter.
- CGHL ran two tournaments this year, one for Tier II and the other for Rec level, which is the girls' hockey playoffs for the league. The tournament ran smoothly; the Penalty Box was busy the entire weekend.
- We hosted 14U Tier II USA Hockey Nationals, where the Littleton Hawks, won the national title on home ice, we were completely packed and it was an amazing event.
- CAHA ran their Tier II state tournament at the Edge this year, all three Littleton Hawks teams won the state title this year and two of them won the National Championships!
- Our Learn to Skate program has been incredibly successful, which is amazing, as we have had staffing shortages from the beginning of the year. We have run 3 sessions with over 300 participants in each session making this quarter the largest we have ever run.
- The Penalty box is having its best year ever, due to all of the tournaments and foot traffic this quarter.
- This past season the Edge Training Center was better utilized and had Colorado 14'ers and Team Colorado teams use every week.
- Overall, we have had an extremely busy quarter. Spring and summer programs are scheduled and full. We are fully staffed and ready for another great 2nd quarter.

-Littleton Hockey Association used 654.25 hours in the first quarter equaling \$183,190 in revenue
 -Colorado 14'ers used 256. 5 hours in the first quarter equaling \$71,810 in revenue
 -Foothills Hockey Association used 49 hours in the first quarter equaling \$13,720

Indoor Field/Arena Highlights

For the 1st quarter of 2023, the indoor athletic facilities net is \$154,418, which is favorable to plan net of \$27,103. Revenue is \$347,718, which is higher than plan by \$19,482. This is due to higher than planned league participation in all leagues and rentals. Expenses are \$7,621 better than the planned expenses due to less utility costs and purchased services at the Sports Arena.

Fieldhouse Highlights

The 1st quarter 2023, the Fieldhouse net is \$10,543 better than planned due to all activities and teams coming in larger than expected. League & admission fees are \$3,000 lower than budget however, rink rental and concessions are better than plan, by a total of \$25k.

- High School girl's lacrosse started in January, which was the largest in-house league that the Fieldhouse has ever had with 12 teams and over one hundred competitors participating, each paying an individual fee. The teams are compiled of local high school students from all over Jefferson and Douglas counties, and Englewood, which are preparing for the CHSAA league at the end of February.
- The Fieldhouse hosted a four-day Muay Thai USA team tryouts and 2 Jujitsu events. These events not only brought in over \$12k in rink rental it also boosted revenue in concessions by \$8k. These events are growing in popularity each year and they are getting adding extra days to accommodate.
- Rentals for the 1st quarter are higher than plan by \$13k due to the increased hours from several new vendors for the Fieldhouse during unpopular times. The Fieldhouse continues to increase in popularity of Box (indoor) Lacrosse, with the Men's lacrosse league rental running year round. The Fieldhouse host over 30 different lacrosse groups from around the state some include Mammoth and its competitors, High school girls and boys teams, LXTC, 3D, JM3, and True Lacrosse just to name some.
- Concessions for 2023 has started very busy with an increase to plan of \$12k for the 1st quarter. The Fieldhouse has learned what works and what doesn't and continues to grow in sales each month because of this knowledge and change.

Foothills Sports Arena

Through the 1st quarter of 2023, the year to date revenue at the Foothills Sports Arena is lower than plan by \$2,375. Admission revenue is down approximately \$4,000 while Rental revenue is up by nearly \$500, and Other Revenue is up by almost \$1,100. Expenditures through the 1st quarter of 2023 the year to date are \$19,000 better than plan. All Operating Expenses total \$18,935 lower than plan. Overall The Foothills Sports Arena net is \$16,500 better than planned through the 1st quarter of 2023.

- All Leagues were very strong. Our adult leagues were full in all but one; Sunday Co-Rec – 10 teams, Monday Men's Competitive – 9 teams, Tuesday Men's Recreational – 9 teams, Wednesday Women's 30 & Over 6v6 – 9 teams. We canceled our Friday Co-Rec league and do not anticipate it running again. We will try to move it to Thursday night in the future.
- Our High School Girls Soccer groups were overflowing with teams on the wait list again. We had 28 teams total: Tues-10 teams, Wed-9 teams & Thurs-9 teams. We planned for 8 teams for each league. We had four teams more than planned. Games started at 4p and finished between 7:30p and 8:20p. The Fall '23 and Winter '24 seasons will be a challenge for timing since JeffCo Schools will be changing their start/end times for school for the next school year.
- The Boys High School Lacrosse leagues were up 10 teams. We planned for three separate leagues for 20 total teams. We ended up with two leagues of nine teams each and one league with 12 teams. We hope this trend stays on track, but we anticipate a drop when South Suburban reopens their remodeled Sports Dome in the fall of 2023.
- Our Rentals Jan – Feb were full for our weekly rentals, mainly 3p – 4p/5:30p, Mon – Fri & Sundays 7a to 5p.
- We closed the facility the week of Feb 27th – Mar 3rd to assist area High Schools with their Spring Season Try-Outs. Each team rents one-hour full field and 30 min half field. We are able to host five teams each day from 3p – 10:30p. We rotate teams and time slots if they are renting more than one day so one team does not get all prime-time slots.
- Area colleges used the facilities during times we would normally not have people here, 6a-10a.
- We were able to bring in an Ultimate Frisbee group Wednesday evenings while our Women's half field league was playing. They liked it so much; we have them on the schedule for Fall '23/Winter '24 and want more field space.
- We started a new rental agreement with the area Seniors Softball players. They rented Wednesdays, Jan 25th – March 16th. There were a few snow day cancelations, which we were able to accommodate on a Tues/Thurs to help them finish their season.

- We assisted the JeffCo Sheriff's & Metro area K-9 units train throughout the winter. Officers are very appreciative. They love being able to bring their K-9's & officers inside staying dry. They are awesome to watch, too!
- March weather turned to favor outdoor usage for most of the month. This affected our overall rental budget for rentals for March affecting the anticipated First Quarter revenue.

Facility Operations:

Aquatics Highlights

Through the 1st quarter of 2023, the Aquatics Department net is \$31,089 higher than projected. Revenue is \$53,476 higher than plan due to increased pool admission fees rentals. Expenses are \$22,387 higher than planned.

- The Foothills Masters Swim Team had 56 swimmers compete in the state swim meet and placed first overall with their performance for a second year in a row! FMST also took first place in the men and women's category, and set new state records in five different events. FMST Head Coach Stephanie Bunevich was selected as one of the Nationals Coaches for Colorado Masters Swimming and will be leading the team at Nationals in California later this spring.
- FMST also hosted their inaugural swim meet at the Ridge, which hosted 100 swimmers, the largest COMSA swim meet to date with the only exception being the State Meet, and generated over \$3k in revenues.
- We currently need approximately 31 lifeguards for our optimal summer staffing level to operate both indoor and outdoor pools, with four more lifeguard classes scheduled by the start of summer. Our next class starts April 28th with 18 candidates enrolled in the class, 14 of them have already applied to work with us.
- The summer part-time pool management team and head guards are selected, and training has begun.
- This staff conducted two lifeguard classes, three lifeguard reviews, and one lifeguard instructor review, which produced nine new lifeguards and recertified eleven current staff members for the summer.
- One Water Safety Instructor class was taught that resulted in an additional three Water Safety Instructors to increase the quality of our swim lessons program.
- One full-time staff was selected and approved to attend the American Red Cross Instructor Trainer Academy in May, helping to bolster our training capabilities.

Recreation Facility Operations Highlights

Through the 1st quarter of 2023, Recreation Facilities net is \$28,773 better than planned due to higher than planned admission and rental revenues. All buildings are running as normal and seeing increased usage.

Lilley Gulch:

- Through the 1st quarter of 2023, Lilley Gulch net is \$10,411 better than planned due to higher pass sales, MV card sales and cardio admissions.
- Pickleball continues to be a popular amenity, LG added additional days and hours during the week to each session to help accommodate the need.
- Gym rentals booked regularly Jan- Feb. accommodating the local sports associations and their programming needs, as we have for last several years. Also saw an increase of rentals for birthday party use on weekends when available.
- Dart Parties slowed down during the 1st quarter due to limited availability from youth sports, specialty sports and private pickleball lesson usage.

Peak Community & Wellness Center:

- Through the 1st quarter of 2023, the Peak net is better than planned by \$4,180 primarily due to higher than planned multi visit card sales.

- The Peak had a 3-day shutdown week of March 22-24t. Thorough cleaning and high dusting was completed during this time by facility staff.
- Final pieces of cardio equipment replacement from 2022 capital arrived in February.
- Departments were restructured in January, Fitness department moved under facilities department.
- Esports is slowly growing. We have had Dakota Ridge high school esports team committed this past year as their practice/comp facility. They have just recommitted for 23-24 school year.
- Several classes have been running regularly and several birthday parties have booked. Still working on marketing to get word out, having a hard time with this area.

Ridge and Climbing Wall:

- Through the 1st quarter of 2023, the Ridge net was \$16,785 better than planned due to higher than planned pass sales and rental revenues.
- Climbing wall is still open for supervised climbs and a couple youth learn to climb clinics during the week only. These are regularly filled but still limited with offerings due to staffing, but currently running \$432 better than planned.
- Pickleball at Ridge continues to run at a very high volume. We added some additional time to our current sessions and had to limit attendance to our Sunday session.
- Our pickleball associate had a change in her schedule so has been able to run more classes and programs. We collaborated with Edge catering to offer pickleball classes with lunch. All classes and events have filled and have waitlists for each one. Programming will begin to move outdoors with nicer weather so we expect to see slowdown in usage. For 1st quarter, gym admissions were \$4k better than planned from addition of programming.
- Weekends are booked consistently with room rentals and programs. Eliminated set b-day party packages after covid and this has allowed us to bring in more rentals each weekend specifically. Rentals revenues are currently \$15k better than planned through 1st quarter.

Fitness Programs

- We hosted the annual Health & Wellness Open House (formerly, “Mind Body Open House”) January 12, 5:30-8:30pm. Approximately 80 participants attended and enjoyed the variety of sponsors and vendors, class introductory sessions for Pilates Reformer, Fascial Fitness, Tai Chi, willPower & Grace, Gentle Yoga and Exercise for Chronic Health and fitness testing.
- Added an Independent Contractor and hosted the first Intro to the Fascianator Method class in February.
- Provided Yoga, Zumba & POP Pilates classes for Dakota Ridge High School PE classes.
- Staffing: hired Logan Zeman, Yoga Instructor, and Lisa Jones, Pilates Reformer Instructor.

Drop-in fitness classes:

- Incorporating Yoga, Tai Chi & willPower & Grace classes into the drop-in fitness classes for inclusion with Premium and Insurance-Based Passes has been well-received by patrons; class attendance remains high.
- Updates to fitness schedules are now monthly instead of seasonally so class changes can occur more frequently based on demand and staffing.
- Removed Quick Burn and SilverSneakers Boom classes from schedules due to a history of low attendance.
- Added two Gentle Yoga classes and the new format, POP Pilates– all have had high attendance.

Registration-based classes:

- Pilates Reformer classes continue to be close to capacity each session with only a handful of open spots. We added two Wednesday evening classes; however, staff recruitment is challenging, especially for Friday morning classes so we had to remove three Friday morning classes. We continue to recruit and hope to add classes when possible.
- Youth Sport Performance classes had low enrollment and several offerings were cancelled.

Personal Training Programs

- Small group Personal Training classes, Ladies Strength Training & Senior Adult Strength Training increased in participation and we added an additional Senior Strength class.
- With the departure of Tami Schlieman, we were unable to offer the Defer the Disease 3-month fitness program; however, our trainers specializing in chronic conditions were able to replace those classes with small group private training classes for patrons with Chronic Conditions – these classes are currently by invite-only based on Fitness Specialist and trainer recommendations.
- Individual Personal Training continues to thrive, with the usual increase in participation in January.

Foothills Park & Recreation District
Leisure Services Summary
Friday, March 31, 2023

| | March | | | YTD | | | 2023 | | | |
|---|-----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-----------|-------------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| OPERATING REVENUES | | | | | | | | | | |
| 44112 + 44: Admission Fees | \$561,961 | \$570,845 | (\$8,885) | \$1,820,605 | \$1,827,504 | (\$6,898) | \$8,926,169 | \$7,105,563 | 20.40% | \$1,504,552 |
| 44100:4416 Rentals | 206,034 | 200,336 | 5,699 | 701,490 | 627,353 | 74,137 | 2,346,791 | 1,645,301 | 29.89% | 584,580 |
| 44640 + 44: Merchandise Sales | 5,680 | 5,365 | 315 | 16,976 | 17,397 | (421) | 79,296 | 62,320 | 21.41% | 16,122 |
| 44600:4463 Concessions and Other Contracts | 57,384 | 45,751 | 11,633 | 172,124 | 157,784 | 14,340 | 637,747 | 465,623 | 26.99% | 153,620 |
| 44910 + 48: Other Revenue | 1,492 | 1,250 | 242 | 12,772 | 5,520 | 7,252 | 42,450 | 29,678 | 30.09% | 16,392 |
| TOTAL OPERATING REVENUES | 832,551 | 823,547 | 9,004 | 2,723,967 | 2,635,558 | 88,410 | 12,032,453 | 9,308,486 | 22.64% | 2,275,266 |
| OPERATING EXPENDITURES | | | | | | | | | | |
| 50100:5090 Salaries and Wages | 556,247 | 581,687 | 25,440 | 1,612,855 | 1,694,760 | 81,905 | 7,622,841 | 6,009,986 | 21.16% | 1,485,005 |
| 51100:5130 Personnel | 84,385 | 98,412 | 14,027 | 251,287 | 286,485 | 35,198 | 1,358,684 | 1,107,397 | 18.49% | 366,051 |
| 52100:5275 Supplies | 97,385 | 79,053 | (18,332) | 236,898 | 222,956 | (13,943) | 1,069,074 | 832,176 | 22.16% | 171,613 |
| 53100:5356 Purchased Services | 109,863 | 128,478 | 18,616 | 353,157 | 375,794 | 22,637 | 1,568,006 | 1,214,849 | 22.52% | 326,408 |
| 54110:5421 Utilities | 78,068 | 82,713 | 4,646 | 258,547 | 246,965 | (11,582) | 984,752 | 726,204 | 26.26% | 241,547 |
| 55100:5560 Insurance | 11,976 | 8,449 | (3,527) | 35,927 | 25,829 | (10,098) | 102,370 | 66,443 | 35.09% | 24,946 |
| 57986:5798 Other Expenditures | 589 | - | (589) | 1,752 | - | (1,752) | - | (1,752) | 0.00% | (878) |
| TOTAL OPERATING EXPENDITURES | 938,513 | 978,793 | 40,280 | 2,750,422 | 2,852,789 | 102,366 | 12,705,726 | 9,955,304 | 21.65% | 2,614,692 |
| NET OPERATING REVENUE/(EXPENDITURES) | (105,962) | (155,246) | 49,284 | (26,455) | (217,231) | 190,776 | (673,273) | (646,818) | 3.93% | (339,426) |
| NON-OPERATING REVENUE | | | | | | | | | | |
| 41100 + 41: Property Taxes Collected for Operations | 89,268 | 89,268 | 0 | 226,383 | 226,383 | 0 | 1,147,604 | 921,221 | 19.73% | 219,804 |
| 42355 + 42: Contributions and Grants | 4,472 | 5,866 | (1,394) | 46,422 | 84,349 | (37,927) | 122,616 | 76,194 | 37.86% | 139,212 |
| TOTAL NON-OPERATING REVENUE | 93,740 | 95,134 | (1,394) | 272,805 | 310,732 | (37,927) | 1,270,220 | 997,414 | 21.48% | 359,016 |
| NON-OPERATING EXPENDITURES | | | | | | | | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| NET REVENUE/(EXPENDITURES) | (12,222) | (60,112) | 47,890 | 246,350 | 93,501 | 152,849 | 596,946 | 350,596 | 41.27% | 19,591 |
| TOTAL REVENUE | 926,291 | 918,681 | 7,610 | 2,996,773 | 2,946,290 | 50,483 | 13,302,673 | 10,305,900 | 22.53% | 2,634,282 |
| TOTAL EXPENDITURES | 938,513 | 978,793 | 40,280 | 2,750,422 | 2,852,789 | 102,366 | 12,705,726 | 9,955,304 | 21.65% | 2,614,692 |
| NET REVENUE/(EXPENDITURES) | (12,222) | (60,112) | 47,890 | 246,350 | 93,501 | 152,849 | 596,946 | 350,596 | 41.27% | 19,591 |



Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Randy Meyers, Director of Golf

SUBJECT: Golf Division Quarterly Report/1st Quarter 2023

The following is an update of the major activities in the Golf Division for the 1st quarter of 2023. This report will cover activities through March 31, 2023.

Golf Rounds:

The 9,574 rounds of golf played during 1st quarter of 2023 is an increase of 4,308 rounds from the 5,276 rounds played during the 1st quarter of 2022 and 1,052 rounds below the previous three-year 1st quarter average of 10,636 rounds. Historically, 9% of the yearly total rounds of golf are played during the 1st quarter of the year.

Revenue / Expenditures Summary: (see attachment)

Total Operating Revenues:

The 1st quarter 2023 YTD Total Operating Revenue of \$357,570 is \$43,328 favorable to the projected 1st quarter budget of \$314,242 and \$15,830 favorable to the previous three years YTD 1st quarter Total Operating Revenue average of \$341,740. Increases of \$33,979 in Admission Fees and \$12,452 in Rentals are the direct result of golf courses getting a little bit of favorable weather allowing us to open in March during the 1st quarter. Merchandise sales were flat during the 1st quarter with a slight decrease of \$3,918.

Total Operating Expenditures:

Total Operating Expenditures of \$716,154 for the 1st quarter are \$37,528 favorable to budget. The favorable increase was mostly due to a decrease of Purchased Services. The Purchased Services decrease was timing related.

Net Revenue / Expenditures:

The Golf Department was \$81,356 favorable to the budgeted Net Revenue (Expenditures) through the 1st Quarter. An increase in rounds of golf played because of nicer weather in March was the main contributing factor for the increase in numbers.

Golf Development and Improvement Fund (GDIF)

The 2023 Budget included \$508,500 in GDIF expenditures. All expenditures are capital related and address the most critical capital needs of the Golf Department.

2023 Projects

| | | |
|------------------------------------|-------------------------|-----------|
| • Entrance Fence | – Foothills Golf Course | \$30,000 |
| • Retaining wall for Ex9 lake | – Foothills Golf Course | \$90,000 |
| • 1 Groundmaster 3500 mower | – Foothills Golf Course | \$55,000 |
| • Toro Workman HDX+Spreader | – Foothills Golf Course | \$55,000 |
| • True Service Star Slitter | – Meadows Golf Course | \$22,000 |
| • Toro Workman HDX UV | – Meadows Golf Course | \$45,000 |
| • Club Car Carryall 502 | – Meadows Golf Course | \$13,000 |
| • Toro Multi Pro 5800G +spry | – Meadows Golf Course | \$91,000 |
| • Rebuild 6,000sqft. Putting green | – Meadows Golf Course | \$107,000 |

All of these expenditures are pending as of March 31, 2023.

Premier Restaurant Group:

The Premier Restaurant Group operates the food and beverage concession at both golf courses. The 1st quarter total gross revenue is \$59,718 compared to \$42,608 in 2022, an increase of \$17,110. Management attributes the increase in revenue to the additional rounds of golf in 2023 versus 2022.

Department Achievements in the 1st Quarter:

Meadows Golf Course

- Newly updated Golf Shop.
- Successful transition for the Meadows Golf Operations with 2 key long-term managers retiring.
- Play is showing positivity for the start of the season with limited open days.

Foothills Golf Course

- New Foothills golf course clubhouse is taking shape. Caissons, grade beams, lower level walls have been poured and the forms have been removed.
- Trench completed running new electrical line from maintenance transformer to electrical panel behind 9 green (servicing temporary pro-shop and driving range).
- Play is showing positively for the start of the season with limited open days.

Other Achievements

- Tom Woodard, Brendan Murphy, and Matt Lodwick attended the 2023 PGA Merchandising Show in Orlando, Florida.
- All 108 golf carts serviced at Foothills.
- Tom Woodard retired after 17 years of service.
- Tree pruning and cleaning up after winter months of snow coverage.
- Todd Canyock, Billy Doak, Joe Ashley, and Andy Rains attended the Rocky Mountain superintendents training.

Challenges in the 1st Quarter:

- Numerous days closed in 1st quarter.
- Several seasonal maintenance positions remain vacant at both courses.
- Rough winter on all of FHPRD golf courses. Many golf courses in the metro area are suffering with winterkill and most are slow to turn green this year because of cold temperatures influencing our spring conditions. Both Foothills and Meadows courses have plans for over-seeding in the coming months.

Foothills Park & Recreation District
Golf Summary
Friday, March 31, 2023

| | March | | | YTD | | | 2023 | | | |
|---|-----------|-----------|-------------|-----------|-----------|-------------|-------------|-------------|-----------|-----------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| OPERATING REVENUES | | | | | | | | | | |
| 44112 + 441 Admission Fees | \$250,002 | \$142,202 | \$107,800 | \$264,039 | \$230,059 | \$33,979 | \$3,687,080 | \$3,423,041 | 7.16% | \$140,013 |
| 44100:4416 Rentals | 64,810 | 34,495 | 30,316 | 64,919 | 52,468 | 12,452 | 988,944 | 924,025 | 6.56% | 26,308 |
| 44640 + 446 Merchandise Sales | 20,409 | 16,999 | 3,410 | 25,187 | 29,105 | (3,918) | 328,705 | 303,518 | 7.66% | 30,276 |
| 44600:4463 Concessions and Other Contracts | 683 | 600 | 83 | 1,283 | 1,800 | (517) | 61,619 | 60,336 | 2.08% | 289 |
| 44910 + 481 Other Revenue | 1,908 | 270 | 1,638 | 2,142 | 810 | 1,332 | 7,108 | 4,966 | 30.13% | 1,585 |
| TOTAL OPERATING REVENUES | 337,813 | 194,566 | 143,247 | 357,570 | 314,242 | 43,328 | 5,073,456 | 4,715,886 | 7.05% | 198,470 |
| OPERATING EXPENDITURES | | | | | | | | | | |
| 50100:5090 Salaries and Wages | 168,500 | 148,001 | (20,499) | 376,376 | 380,839 | 4,463 | 2,212,281 | 1,835,905 | 17.01% | 328,108 |
| 51100:5130 Personnel | 28,395 | 26,984 | (1,411) | 72,418 | 73,858 | 1,441 | 410,745 | 338,327 | 17.63% | 113,803 |
| 52100:5275 Supplies | 110,283 | 99,938 | (10,345) | 162,955 | 147,948 | (15,007) | 946,649 | 783,693 | 17.21% | 146,496 |
| 53100:5356 Purchased Services | 27,833 | 31,000 | 3,167 | 65,233 | 106,923 | 41,690 | 404,906 | 339,673 | 16.11% | 88,901 |
| 54110:5421 Utilities | 11,623 | 14,800 | 3,178 | 31,858 | 40,937 | 9,079 | 422,895 | 391,037 | 7.53% | 45,403 |
| 55100:5560 Insurance | 1,501 | 1,059 | (442) | 4,502 | 3,176 | (1,326) | 12,705 | 8,203 | 35.43% | 3,079 |
| 57986:5798 Other Expenditures | 3,105 | - | (3,105) | 2,811 | - | (2,811) | - | (2,811) | 0.00% | (2,656) |
| TOTAL OPERATING EXPENDITURES | 351,239 | 321,782 | (29,457) | 716,154 | 753,681 | 37,528 | 4,410,181 | 3,694,027 | 16.24% | 723,134 |
| NET OPERATING REVENUE/(EXPENDITURES) | (13,426) | (127,216) | 113,790 | (358,583) | (439,439) | 80,856 | 663,275 | 1,021,859 | (54.06%) | (524,663) |
| NON-OPERATING REVENUE | | | | | | | | | | |
| NON-OPERATING EXPENDITURES | | | | | | | | | | |
| 57100 + 581 Facilities & Equipment Repairs and Replacements | - | 500 | 500 | - | 500 | 500 | 500 | 500 | 0.00% | - |
| TOTAL NON-OPERATING EXPENDITURES | - | 500 | 500 | - | 500 | 500 | 500 | 500 | 0.00% | - |
| NET REVENUE/(EXPENDITURES) | (13,426) | (127,716) | 114,290 | (358,583) | (439,939) | 81,356 | 662,775 | 1,021,359 | (54.10%) | (524,663) |
| TOTAL REVENUE | 337,813 | 194,566 | 143,247 | 357,570 | 314,242 | 43,328 | 5,073,456 | 4,715,886 | 7.05% | 198,470 |
| TOTAL EXPENDITURES | 351,239 | 322,282 | (28,957) | 716,154 | 754,181 | 38,028 | 4,410,681 | 3,694,527 | 16.24% | 723,134 |
| NET REVENUE/(EXPENDITURES) | (13,426) | (127,716) | 114,290 | (358,583) | (439,939) | 81,356 | 662,775 | 1,021,359 | (54.10%) | (524,663) |



Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Parks 1st Quarter Report – 2023

Overall Revenues

Overall Revenues: Were favorable by \$2,252 due early shelter rentals.

Overall Expenses

Operating Expenses: Tracking favorable to plan by \$35,713 of the total budget spent. This was due largely to savings in hiring fulltime staff and timing for supply purchases.

Non-Operating Expenses: Favorable to plan by \$14,950, due to insurance reimbursements for stolen equipment at Easton Regional Park facility.

Net Revenue(Expenditures) ended at \$52,916 favorable to plan for the quarter.

Parks Administration

Expenditures are tracking unfavorable to plan by \$4,700 of the total budget due to timing of spending early for supplies and increase in utilities.

Staff Highlights:

- Collaboration:
 - My Dream Playground at Ute Meadows Elementary with 2nd and 3rd Grade students for Eagle Meadows Park playground
 - Presentation to CPW for Dutch Creek Regional Trail grant
 - Worked with IT staff to help with Office 365 & Teams conversion

Projects:

- 2021 Easton Regional Park Improvements
 - Under contract with Architerra for construction documents.
 - Design development and construction documents in process
 - Permit process started
- 2022 Mill Levy Improvement Projects
 - Design Contract Awarded to Architerra
 - West Laurel Park
 - Designs complete
 - Construction bids solicited with no bids returned, will be re-bid within the month

- Jim Hoida Memorial park
 - Designs complete
 - Construction bids solicited with no bids returned, will be re-bid within the month
- Willow Creek Park
 - Designs complete
 - Construction bids solicited with no bids returned, will be re-bid within the month
- Westbury Park
 - Designs complete
 - Construction bids solicited with no bids returned, will be re-bid within the month
 - Playground survey shared with community for desired concept
- Columbine West Park
 - Work included in Columbine West Pool Project
- Lakehurst West Park
 - Playground survey shared with community for desired concept
- Lakehurst Park
 - Concepts developed and posted on website
 - CD in process
 - Permitting in process
 - Playground survey shared with community for desired concept
- Dutch Creek Regional Trail
 - Informed we did not receive the grant funding through CPW
 - Designs in progress
 - Permitting in progress with Jefferson County

Pride in our Parks:

- Assisted with park tour for Colorado Hospital
- Began planning for Pride in our Park events
- Attended Pro Green Expo
- Assisting with seasonal hiring

Volunteer Review:

- Church of Jesus Christ of Latter Day Saints missionaries
 - Edge Ice Arena
 - Spring cleanup- 3/23/23
 - Columbine West Park
 - Limb clean up- 3/28/23
- Totals for the quarter:
 - Total volunteers: 8
 - Total volunteer hours: 14

Weaver Hollow Park- New memorial bench installation

Total Volunteer Hours for 2023 First Quarter: 8 Volunteers and 14 volunteer hours.

Fleet

The Fleet Services Budget is tracking at 25 % expended. Budget is unfavorable to plan by \$4,070. Mostly due to unexpected equipment repairs.

Highlights

- Fleet Mechanics were busy during the period completing winter service on mowers and trailers. Snowplow repairs, service calls and routine maintenance on vehicles and equipment were also performed.
- Fleet Mechanic Chuck Jansen replaced an engine on a broken Toro Z-Turn due to the new replacement mower is not expected until June.
- Fleet Mechanics completed over 73 work orders for vehicles, equipment and service calls for the period.
- Fleet Staff viewed a 1-hour ASE Training Webinar in the first quarter.
- Engine Performance Diagnostic Strategies Training
- Fleet Services spec'd and ordered the following new Equipment for the District in 2023. The equipment was ordered in the 1st quarter but has not yet been delivered due to supply chain and other issues:
 - Toro 5900D Turf Mower for Urban Parks replaces a 2016 Toro 5900D that is in poor condition.
 - Toro 5000 Z-Turn Mowers to replace a like mower with a bad engine
 - Kubota 3060 Traction unit with cab and plow
 - Bullseye Accuraseed Overseeder
 - Ventrac Ballfield groomer and Renovator package
 - SPX refrigerated compressed air dryer for the Fleet Department

Ford vehicle orders closed early in January for 2023 models so we were unable to place an order. Ordering for the four approved 2024 trucks should be available starting on July, 17th.

Fleet Services sold surplus equipment that included a Hotsy pressure washer, a 1998 Bluebird bus, Sodcutter and a 2002 Warn truck winch for \$1,432.00.

Urban Parks

Overall revenue tracked at \$4,197 unfavorable to plan due to fees and rentals going to Youth Sports budget. Overall expenditures are tracking favorable to plan by \$20,330 due savings on fulltime salaries and part-time wages hiring staff.

Highlights

Irrigation

- Due to all the cold temperatures and late snow storms, we are starting to charge up the 41 irrigation systems.

- Staff is working with the Richdell Construction on irrigation startups at Columbine Hills, Columbine Sports, Victory and Westbury Greenbelt. Warranty verification.
- Repair mainline freeze break at west Laurel Park.
- Baseball spring season field preparation
- Checked and replaced as needed all home plates and sleeves on baseball fields in preparation for the spring season.
- Back dragged infield mix, ripped and dragged all ball fields for the start of the spring season.
- Set schedule and dragged ballfields weekly.
- Installed rebar and chains for all baseball san-o-lets for spring athletic seasons.
- Repaired Ball field lips on 3 fields at Columbine Hills and 2 fields at Columbine Sports.
- Placed ballfield mix and repaired the lip on the Woodmar baseball field.
- Added infield mix to Dante Bichette field and leveled infield.
- Inspected all bleachers for NW ballfields.
- Multi-use fields/ irrigated parks
- Flagged, aerated, and fertilized irrigated parks.
- Laid out and painted for the Foothills Youth Flag Football at Weaver Hollow Park.
- Installed rebar and chains for all san-o-lets for lacrosse, soccer flag football and spring athletic season.

Playgrounds

- Inspected playgrounds weekly.
- Blew playground mulch back into playgrounds at Weaver Hollow, Lakehurst, and Mossbrucker Park.
- Removed retaining wall brick border around playground at Westbury Park in preparation of the playground removal.
- Repair slide at Williamsburg Greenbelt.

Snow Removal

- We again for the second year in a row had a remarkable amount of snow removal in January, February and March, approximately 26 days of snow and ice removals.
- Staff removed a considerable amount of ice on all 7-trail underpasses.
- Chipped ice and removed ice dams at Mossbrucker, Trappers Glen, Eagle Meadows and Ship Park.

Native areas/Noxious weeds

- Repaired a section of sound barrier fence at Williamsburg II native area.
- Repaired fence posts at Bobby Hyatt Park and painted fence.

Park Amenities

- Repair gutters on the concession building at Columbine Hills.
- Poured new concrete pad and installed memorial bench at Weaver Hollow.
- Poured new concrete pad for memorial bench at Harriman Lake.
- Removed graffiti on parking blocks at Weaver Hollow Park.
- Removed graffiti on Lilley Gulch Regional Trail between Kipling & S. Holland Way
- Picked up trash at all parks and trails twice weekly

- Repair gutters on the concession building at Columbine Hills.
- Repaired and replaced park signs at Powderhorn Park and Coronado Park.

Urban Forestry/ Landscape beds

- Major debris and limb clean up at Columbine West Tri- West area. Cut and trimmed branches.
- Major limb clean up at Woodmar Square in Columbine Hills.
- Removed tree stakes for spruce trees at Mossbrucker.
- Watered new trees at Mossbrucker Park.
- Staff chipped up fallen tree at Weaver Hollow east of backflow.
- Staff removed the tree wraps on all the newly planted 2021 and 2022 trees in preparation for spring. This product protects them from winter damage.
- Cleaned up debris and removed suckers on Flora in 6th Ave.
- Drainage/Lakes
- Monitored gate valve on Beer Sisters Lake and released water as directed by the water commissioner.
- Trenched and installed 325' drain pipe between lower and upper ball fields at Lilley Gulch.
- Checked underdrains from the streets into Sanctuary Park.
- Removed beaver dam in the Meadows Sanctuary drainage.
- Troubleshoot and repaired faulty copper connection for lake aeration system at Dancing Willows.

Trails/ Parking Lots

- Worked with Mile Hi Flood Control and Jefferson County on a trail realignment and replacement on a large section of the Dutch Creek Trails east of Pierce Street.
- Major repair on the Sanctuary trail, reconfigured the drainage culverts to eliminate washouts and sections that were unpassable due to standing water.
- Staff added road-base, plus regrade sections of the Harriman Lake parking lots and trail due to a large amount of visitors.
- Added road base and repaired ruts around round-a-bout at Lilley Gulch Athletic Field Parking Lot.
- Staff replaced a small section of trail on the stamped concrete that was a tripping hazard.
- Installed new 4x4 post and repaired fence at Harriman Lake parking lot.
- Painted fences in cul-de-sacs near Donkey Hill.
- Installed new gate hinge and repaired gate for SW most gate along Quincy at Fehringer Ranch.

Community/Organization Projects

- Organized the shop at MSC and a Major shop cleanup. We Rearranged offices to make room for the new Ranger program.
- Staff completed IT security and Sexual Harassment training sessions.
- Staff attended Pro-Green and CPS Spring Fling training and conferences.

Kipling Villas Sub-District

Operating Expenses were \$14,296 unfavorable to plan, due to timing of early park supplies and amenities that were installed in the first quarter.

Highlights

- Working with Schultz Landscapes on the upkeep of the Kipling Villas Greenbelt.
- Started to turn on all three irrigation water taps in the Kipling Villas Greenbelt.
- Met with HOA about upcoming projects.
- Contracted 850' of new steel edging for landscape beds to replace rusty worn edging.
- Staff is working on cost estimates and repairs on dilapidated benches.
- Contracted landscape bed cleanup for entry beds on Bowles & Holland.
- Installed new site amenities including 13 benches, 10 trashcans, and 8 dog waste stations.
- Rented bucket lift and trimmed broken branches in trees.
- Removed and replaced edging around landscape beds.
- Removed dead shrubs and added mulch to landscape beds.

Regional Parks

Expenditures finished at \$23,693 favorable to plan largely due to timing of purchasing supplies.

Highlights

- 24 days of snow and ice removal in the first quarter
- 4 Regional Parks staff re-certified in First Aid/CPR
- Re-designed and rebuilt the Peak Circle bed to reduce the required maintenance

Schaefer Athletic Complex

- Cleaned pump station and painted the skid to prevent rusting
- Took down football goal posts and installed soccer goals
- Worked to remove ballfield mix from the outfield lip on all 6 fields
- Patched several potholes on Independence Street
- Strung cable and safety markers near detention pond at the Foothills Sports Arena to keep people from parking and driving in the area
- Applied pre-emergent to all warning tracks and cobble beds throughout to minimize weed growth
- Performed quarterly bleacher inspections on all 14 sets of bleachers
- Performed weekly playground inspections on all three playgrounds
- Raised the protective netting at the ballfield playground for the season
- Hosted 1st baseball tournament of the season on March 18 & 19
- Box scraped the FSA parking lot
- Raised the batting cage net

Easton Regional Park

- Cleaned pump station and painted the skid to prevent rusting
- Patched several potholes at the Ridge Rec. and Edge Ice Arena
- Box scraped granite sand trails and dirt parking lots
- Continued renovation of baseball field 13
- Stained all kiosk sign posts and painted hardware jet black
- Painted all picnic tables and benches at Water's Edge Park
- Applied pre-emergent to all warning tracks and cobble beds throughout the Peak, Ridge, Edge, and Easton Regional Park
- Performed quarterly bleacher inspections on all 8 sets of bleachers
- Performed weekly playground inspections on all 3 playgrounds
- Worked with contractor to install solar power at the Quonset hut for staff and equipment safety
- Worked to remove ballfield mix from the outfield lip on field 1
- Assisted Edge Ice Arena with National Hockey Tournament providing trash collection in and around the parking lot all weekend

Park Rangers Highlights

The Park Ranger budget is running favorable by \$1,500.

Highlights

- Hired first fulltime Park Ranger
- Setup new Park Ranger office at MSC
- Had Park Ranger graphics installed on Ranger patrol vehicle for easy identification by patrons
- Began demo of communication equipment for the Ranger Program
- Met with Commander Todd Bliss of the Jefferson County Sheriff's Office to introduce the program and see how the two agencies can assist one another.

Customer Service & Welfare Contacts

- Made twenty customer service contacts answering questions that ranged from fish stocking at our lakes, where to purchase RC Airplane permits, why water levels were so low at Beers Sisters, relaying information to Bear Creek Lake Park regarding large amounts of debris a resident found there, to answering wildlife questions
- Notified Xcel Energy of downed street light at Woodmar Square Park due to high winds toppling adjacent spruce tree—secured the scene until Xcel arrived
- Conducted static posts at several park sites to ensure visibility and presence of the Ranger Program to deter unfavorable behavior and provide an immediate contact point for concerned patrons
- Made a welfare contact at Clement Park where an individual was sitting in the parking lot against a vehicle—individual checked fine
- Returned 5 grocery carts abandoned in several parks to their various stores

Graffiti and Vandalism

- Removed graffiti in several locations including the Dutch Creek Trail corridor, Lilley Gulch Trail, Weaver Hollow Park & Pool, 6th Ave. Estates Park, Wayside Meadows Park
- Various forms of vandalism were discovered at Clement Park (san-o-let burned), Valley View Park (picnic table destroyed), Lilley Gulch Rec. Center (sign theft),
- Unhoused/Overnight Camping Contacts
- One unsubstantiated report of homeless encampment at the Schaefer BMX track was investigated and turned out to be a pile of astro turf left by BMX group

Dogs of Leash Contacts

- Ranger Program made a concerted effort to increase awareness of dog off leash issues and educate the public throughout the District in the first quarter of 2023
- 152 contacts were made in the first quarter with dog owners having dogs off leash at various park sites
- Of the 152 contacts only two were repeat offenders, and only one refused to comply.

Wildlife

- Assisted Jeffco Animal Control with dead goose removal at Schaefer Athletic Complex (Avian Influenza)
- Investigated a report of mountain lion activity at Jim Hoida Park that turned out to be a large breed dog

Land/Field Use Violations

- A contractor working at a home along the Millbrook Greenbelt was asked to submit Temporary Access Permit—contractor chose to leave Foothills property—no damage caused.

Safety Contacts

- Removed one individual from ice at Hine Lake with verbal commands from shore
- Made contact with several vehicle owners at the Edge Ice Arena and Ridge Rec. Center to move their vehicle from the fire lanes

Maintenance

- Installed Park rules signage at Schaefer Athletic Complex
- Re-installed Development Notice signs for Dutch Creek Regional Trail following

Clement Park

Total operating revenues through the 1st quarter of 2022 finished at \$6.676 due to early rentals.

Total operating expenditures are at \$12,987 favorable to plan due savings on timing of supply purchases.

Highlights:

- Tim And Mike attended two-part Manager Training Workshop with other managers in the District.
- Tim obtained his Qualified Supervisor Pesticide Applicators License from CO Dept. of Ag.
- Scott attended annual Toro Service School hosted by LL Johnson Distributing and Toro
- Maintenance staff built and installed a kiosk at the pickleball courts to post daily reservation schedules and other notices.
- Charged up the irrigation system and started going through all stations to ensure proper operation such as turn on/off, correct arc and trajectory, proper operating pressure, etc.
- Installed a temporary fence around approximately 15,000 ft² at the amphitheater seating area in order to help grow-in the turfgrass. The fence will ensure that major traffic stays off the seedbed and staff can safely water the area in the middle of the day, without disturbing patrons and promoting water play
- Deep-tine aerated and deep sliced, two directions, the seating area at Grant Amphitheater and C7 to a depth of 8” each. Spread pre-germinated fescue and ryegrass seed mix and starter fertilizer in phase 1 area of amphitheater. Overseed entire area of amphitheater and C7 with fescue and ryegrass mix. Watering both areas regularly to keep seedbed moist, promote quicker seed germination and produce deeper roots.
- Started hiring and training seasonal staff to cover shifts from 5:00 AM – 10:00 PM seven nights a week including Park Operations Attendants for nights and weekends, Park Janitors, Ballfield Maintenance staff and General Park Maintenance.
- Staff attended Office 365 in-person training hosted by Foothills’ IT Dept.
- Took delivery of two Kawasaki Mule UTV’s
- Contracted a tree service company to remove 19 dead or dying trees throughout the park.
- Weekend shelter reservations have started
- Sports leagues and tournaments that started in the first quarter include Foothills Adult Softball, Rush Soccer, South Jeffco Baseball and Softball.

Foothills Park & Recreation District
Total Parks and Clement Park
Friday, March 31, 2023

| | March | | | YTD | | | 2023 | | | 2022 |
|---|-----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-----------|-----------|
| | 2023 | 2023 | Fav/(Unfav) | 2023 | 2023 | Fav/(Unfav) | Original | Remaining | % | 2022 |
| | Actual | Budget | Variance | Actual | Budget | Variance | Budget | Budget | Completed | YTD |
| OPERATING REVENUES | | | | | | | | | | |
| 44112 + 44: Admission Fees | - | - | - | - | - | - | - | - | 0.00% | \$1,100 |
| 44100:4416 Rentals | 2,149 | 4,996 | (2,847) | 6,908 | 4,996 | 1,912 | 116,813 | 109,905 | 5.91% | 4,051 |
| 44600:4463 Concessions and Other Contracts | 4,392 | 4,392 | 0 | 4,392 | 4,392 | 0 | 4,392 | 0 | 100.01% | 4,392 |
| 44910 + 48: Other Revenue | 226 | 900 | (674) | 3,039 | 2,700 | 339 | 18,000 | 14,961 | 16.89% | 3,177 |
| TOTAL OPERATING REVENUES | 6,767 | 10,288 | (3,521) | 14,340 | 12,088 | 2,252 | 139,205 | 124,865 | 10.30% | 12,720 |
| OPERATING EXPENDITURES | | | | | | | | | | |
| 50100:5090 Salaries and Wages | 180,481 | 190,305 | 9,824 | 502,420 | 537,814 | 35,394 | 2,428,875 | 1,926,455 | 20.69% | 464,950 |
| 51100:5130 Personnel | 40,124 | 40,998 | 874 | 113,027 | 118,195 | 5,168 | 577,883 | 464,857 | 19.56% | 183,587 |
| 52100:5275 Supplies | 102,203 | 101,733 | (470) | 176,220 | 195,680 | 19,460 | 679,165 | 502,945 | 25.95% | 138,497 |
| 53100:5356 Purchased Services | 18,977 | 32,749 | 13,773 | 158,483 | 155,989 | (2,495) | 519,693 | 361,210 | 30.50% | 152,903 |
| 54110:5421 Utilities | 28,918 | 15,484 | (13,434) | 71,751 | 51,274 | (20,477) | 820,139 | 748,387 | 8.75% | 44,217 |
| 55100:5560 Insurance | 6,058 | 5,612 | (446) | 18,174 | 16,837 | (1,337) | 67,347 | 49,173 | 26.99% | 14,049 |
| TOTAL OPERATING EXPENDITURES | 376,760 | 386,881 | 10,121 | 1,040,076 | 1,075,789 | 35,713 | 5,093,102 | 4,053,026 | 20.42% | 998,203 |
| NET OPERATING REVENUE/(EXPENDITURES) | (369,993) | (376,593) | 6,601 | (1,025,736) | (1,063,701) | 37,965 | (4,953,897) | (3,928,161) | 20.71% | (985,483) |
| NON-OPERATING REVENUE | | | | | | | | | | |
| 41100 + 41: Property Taxes Collected for Operations | 377,034 | 377,034 | 0 | 1,085,200 | 1,085,201 | (1) | 4,977,218 | 3,892,018 | 21.80% | 1,026,878 |
| 42355 + 42: Contributions and Grants | 1,457 | - | 1,457 | 2,157 | - | 2,157 | - | (2,157) | 0.00% | 838 |
| 48142 Proceeds from Insurance | 12,794 | - | 12,794 | 12,794 | - | 12,794 | - | (12,794) | 0.00% | - |
| TOTAL NON-OPERATING REVENUE | 391,285 | 377,034 | 14,251 | 1,100,151 | 1,085,201 | 14,950 | 4,977,218 | 3,877,067 | 22.10% | 1,027,716 |
| NON-OPERATING EXPENDITURES | | | | | | | | | | |
| 57100 + 58: Facilities & Equipment Repairs and Replacements | - | - | - | 20,000 | 20,000 | - | 20,000 | - | 100.00% | 20,000 |
| 53190 + 53: Other Expenditures | 440 | 440 | 0 | 1,499 | 1,500 | 1 | 3,321 | 1,822 | 45.14% | 795 |
| TOTAL NON-OPERATING EXPENDITURES | 440 | 440 | 0 | 21,499 | 21,500 | 1 | 23,321 | 1,822 | 92.19% | 20,795 |
| NET REVENUE/(EXPENDITURES) | 20,852 | - | 20,852 | 52,916 | - | 52,916 | - | (52,916) | 0.00% | 21,438 |
| TOTAL REVENUE | 398,052 | 387,322 | 10,731 | 1,114,491 | 1,097,289 | 17,202 | 5,116,423 | 4,001,932 | 21.78% | 1,040,436 |
| TOTAL EXPENDITURES | 377,200 | 387,322 | 10,122 | 1,061,575 | 1,097,289 | 35,713 | 5,116,423 | 4,054,848 | 20.75% | 1,018,997 |
| NET REVENUE/(EXPENDITURES) | 20,852 | - | 20,852 | 52,916 | - | 52,916 | - | (52,916) | 0.00% | 21,438 |

Design and Printing

- Revised Fitness schedules for JAN – MAY 2023 and submitted pdf for posting on website.
- Revised schedules for Active Adults (previously Senior Adult Programs, Excursions, Events) and submitted pdfs for posting on website.
- Prepared Hockey & Public Skate calendars for FEB, MAR, APR 2023. Submitted pdfs for posting on website.
- Prepared Figure Skating calendars for FEB, MAR, APR 2023. Submitted pdfs for posting on website.
- Prepared Pool schedules for JAN, FEB, MAR, APR 2023. Submitted separate pdfs for posting on website.
- Designed and printed flyers, tickets, signs, banners for Senior Adult Boot Scoot event.
- Printed more flyers, signs for Daddy Daughter Valentine Ball.
- Completed work on MAR – AUG 2023 District Magazine and delivered files to printing company.
- Designed, printed and laminated flyers and signs for Hops in the Park event.
- Designed banners for Hops in the Park, sent files to IMS Printing, picked up completed banners and delivered to Arts & Events Department.
- Designed and printed materials for Spring Break Camps.
- Designed booklet for Summer Camps 2023. Prepared booklet for publication online.
- Designed t-shirt image for Summer Camps 2023.
- Updated Children's Programs Parent Handbook 2023-24. Prepared handbook for publication online.
- Designed other flyers, banners, bulletin boards and signs for departments as requested in Marketing tickets.

Website, Digital Marketing, Social Media, Events and other

- Regular status updates, photo posts, event creation, social media engagement, answering patron inquiries, answering private messages, public interactions and regular review of our Facebook, Twitter and Instagram accounts. Important community messages and meetings posted on Nextdoor.com.
- Regular maintenance of website and events listings with timely updates as needed. Completed requests for website content changes, deletions and updates from marketing tickets.
- Began regular meetings with our website company to review and mediate any digital accessibility issues on both ifoothills.org and foothillsgolf.org in regards to HB 21-1110 which expands the unlawful discrimination against an individual with a disability as it relates the use of technology.
- Review and respond to info email account inquiries.
- Heavily promoted Foothills Job Fair; hiring needs for several departments; park shelter rentals; park safety in winter; special events, including Health & Wellness Open House, Hops in the Park, Vino & Valentines and Daddy Daughter Dance; and many programs and classes.
- Raised \$41,050 in sponsorships for Red, White & You.
- Sold \$1,250 in dasher board ads for Edge Ice Arena.
- Sold \$2,000 in banner advertising for Ridge Recreation Center, Foothills Fieldhouse and outdoor pools.
- Began promoting ticket sales and brewery applications for Hops in the Park, and band submissions for Concerts in Clement Park.
- Held several in-person and virtual meetings with new potential sponsors and advertisers.
- Hosted monthly meetings of South Jeffco Business Alliance (SJBA). Topics included LinkedIn to Grow Your Business, Jeffco Schools CareerLinks student panel and catered breakfast, and the Hornbuckle Foundation.
- Submitted monthly content to Colorado Parent Magazine and Engage Jeffco e-newsletter.
- Attended Business After Hours networking event and West Metro Chamber of Commerce Board meetings.
- Attended regional meetings with Colorado Municipal Event Planners and CPRA Marketing Group.
- Attended future of social media trends training.
- Attended supervisory training regarding harassment in the workplace.
- Continued to meet with Leisure Services supervisory staff monthly.
- Assisted HR with campaign design for an 8-week promotion of job opportunities – utilized through a marketing opportunity with Dakota Ridge High School, as well as through our print and digital marketing channels.
- Created website content for May 2, 2023 election.
- Red, White & You: launched webpage with vendor applications for food service and community vendors, tracking and managing vendor payments, began recruitment for volunteers, continued monthly check-in meetings for logistics plans.
- Created jobs campaign to promote employment opportunities to students at Dakota Ridge High School – deliverables also being utilized in a variety of manners to ramp up awareness of hiring needs for summer.

**Marketing & Community Outreach Department
First Quarter Report, January 1 – March 31, 2023**

- Supported Golf's new policy changes regarding no-show/cancellations and preferred reservations by grooming the content for the magazine and posting to the website.
- Altered fitness and active adults web content, separated the categories out based on recent changes to those departments and reconfigured layout in menu.

E-mail Creation & Communication

- New Goals for the New Year – 1/9/23
- SJBA Reminder – 1/10/23
- Winter Information About Parks – 1/12/23
- Weather Alert Delayed Opening – 1/17/23 (also sent to senior list)
- Golf: New Reservation & Cancellation Policies – 1/24/23
- Active Adults: Vino & Valentines – 1/25/23
- E-Newsletter – 1/31/23
- SJBA – 2/6/23
- Special Edition E-Newsletter (job fair, heart health month, election information, community events) – 2/14/23
- Job Fair – 2/23/23
- SJBA – 2/27/23
- E-Newsletter – 2/28/23
- Site Director Hiring – 3/7/23
- SJBA – 3/28/23
- E-Newsletter – 3/28/23



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: April 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Capital Projects Report through March 31, 2023

Parks, Planning and Construction

2022 Mill Levy Improvement Projects

Budget: \$2,550,019
Funding: \$2,550,019 – 2022 Mill Levy, SB 35, Capital Funds
Expenses to Date: \$209,965
Budget Remaining: \$ 2,340,053
Scheduled Completion: Fall 2023(Under Review)

Lakehurst Park (Moved to 2022 Mill Levy Park Projects)

- Construction Plans 50%
- Preliminary plans into County for review.

West Laurel Park

- No bids were received. Have to Rebid.
- Posted for construction bids. Bids due in April.

Jim Hoida Memorial Park

- No bids were received. Have to Rebid.
- Posted for construction bids. Bids due in April.

Willow Creek Park

- No bids were received. Have to Rebid.
- Playground design with elementary school completed
- Posted for construction bids. Bids due in April.

Westbury Park

- No bids were received. Have to Rebid. Will proceed with playground.
- Posted for construction bids. Bids due in April.

Columbine West Park

- Included in Columbine West Pool Project
- Just had precon meeting for landscaping and park.

Lakehurst West Park

- Concept plans for playground survey to send out this month

Easton Regional Park

Budget: \$1,164,347

Expenses to Date: \$130,918

Budget Remaining: \$1,033,429

- Additional Pump installed at Hine Lake completed
- Under contract with Architerra for construction documents.
- Construction documents at 50%

Dutch Creek Trail Extension

Overall Budget: \$3,721,224

Funding: \$1,860,612 – District Capital Budget/\$1,860,612 Jeffco Trails Grant

Expenses to Date: \$161,841

Budget Remaining \$3,559,383

Phase 1 Design Completion: March 2022

- Met with Jefferson County to determine permitting requirements
- Construction plans back from Jefferson County. Architerra reviewing and addressing comments

Eagle Meadows Playground

Budget: \$175,000

Expenses to Date: \$0

Budget Remaining: \$175,000

Completion: Fall 2023 (Community Build)

- Finalizing the playground concept
- Community build in September

Leisure Services

Ice Resurfacer for Edge

Budget: \$155,000

Funding: District Capital Project Budget

Expenses to Date: \$140,355.65

Budget Remaining: \$14,644.35

Scheduled Completion: Completed

- The 2nd Ice Resurfacer has been identified as and approved as part of our 2022 Capital Budget. A quote of \$142,584.60 was received from Zamboni for the replacement of the 2nd Zamboni for the Edge Ice Arena. This quote includes the trade-in of the existing ice resurfacer.
- We accepted delivery of the Ice Resurfacer on March 6. It has been commissioned and is currently in use. The Colorado 14ers are paying \$2,000 in advertising money to have the Zamboni wrapped with their logo. We are waiting on communication from Zamboni on two additional parts that were promised and not delivered and are holding payment until this has been resolved.

Lilley Gulch Daycare Playground Project

Budget: \$50,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$50,000

Scheduled Completion: 2023

- Meeting with the planning department and are in the design phase

Outdoor Pool Reconstruction

Columbine and 6th West Pool Combined Estimate: \$13,302,603.00

Funding: District Capital Project Budget

Expenses to Date: \$8,832,007.19

Budget Remaining: \$4,470,595.81

Scheduled Completion: Summer 2023

- Roof topping off milestones: Columbine West Pool – March 14 and 6th Avenue West – April 18
- Slab over grade pour for new addition pool at Columbine West Pools
- Interior masonry at both sites
- Pool equipment and pumps beginning to be set at Columbine West

Golf

New Foothills Golf Course Clubhouse

Budget: Estimation \$17,000,000 - \$19,000,000

Funding: District Capital Project Budget

Scheduled Completion: October of 2023

Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
 - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
 - Design Fees \$449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
 - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
 - Fees - .25% of construction cost
- Todd Goulding / Goulding Development Advisors – Owners Representative
 - Will assist the District in managing the budget/overall cost of the project
 - Fees - estimated at \$118,400

Project Update:

- Weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding
 - The District received, reviewed, and approved the Design Development drawings
 - Planning and Zoning review is complete

- The driving range bathroom building renovation is complete
- The temporary clubhouse doublewide trailer was delivered May 18th
- All golf operations are conducted out of the temporary clubhouse
- The abatement process of the existing clubhouse is complete
- The GMP was submitted and approved by the Foothills Board of Directors on June 28th
- VE process is ongoing
- Xcel removed the transformer
- Demolition of the old clubhouse is complete
- Grading Permit has been approved
- Building Permit has been approved
- Xcel has removed the switchbox from old clubhouse site and new switch cabinet has been installed in the parking lot area
- Construction started in early January of 2023
- Drilling for caissons is complete
- Grade Beams and Pier Caps are complete
- Lower level foundation and basement walls have been poured and the forms have been removed.
- Lower level plumbing and electrical rough-ins have commenced.
- New Clubhouse is scheduled for completion in Mid-December of 2023.

Additional golf projects

| | | |
|------------------------------------|-------------------------|-----------|
| • Entrance Fence | – Foothills Golf Course | \$30,000 |
| • Retaining wall for Ex9 lake | – Foothills Golf Course | \$90,000 |
| • Rebuild 6,000sqft. Putting green | – Meadows Golf Course | \$107,000 |

All of these golf expenditures are pending as of March 31, 2023.

Special Projects

1. Financial Information:

Budget: \$7,980,073

Funding: \$5,984,983 – COP, \$1,995,090 – 2020 Capital Budget

Expenses to Date: \$7,104,247.23

Budget Remaining: \$875,825.77

Scheduled Completion: May 2023

2. Safety

- a. No open items

3. Key Dates/Schedule

a. Lighting:

- i. The lighting quality checks are complete. The office dimming is scheduled to be complete by 4/21/23.

b. Mechanical:

- i. The BACnet cards for Lilley Gulch have been installed. Programming is complete except for a few punch list items that should be resolved by 4/30/23.
- ii. Adding new controllers to select VAVs at Ridge Recreation Center is scheduled to be complete the week of 4/17/23.

- iii. The replacement bearings and shafts for RTU-3 will be installed 4/21/23.
- a. Controls Optimization & Continuous Commissioning:
 - i. Is currently on hold while final construction activities are complete.
- 4. Submittals
 - a. No submittals were provided in the last month.
- 5. Lighting
 - a. McKinstry is continuing to evaluate the Peak fixture noise.
 - b. McKinstry is tracking a few warranty items:
 - i. Can lights at Ridge Recreation Center that are out. These should be replaced by 4/21/23.
 - ii. There is also a light in the daycare storage closet at Ridge Recreation Center that is on constantly that should be addressed 4/21/23.
 - iii. The Peak lobby sconces are out. These will be addressed shortly.
- 6. Mechanical
 - a. The Lilley Gulch HRU flue needs to be modified and the outside of the unit needs to be painted as soot has accumulated on the unit. This work should be complete by 4/30/23.
 - b. The BCI-R card for Ridge Recreation Center RTU-4 was replaced and now the heating capacity is reading correctly.
- 7. Future Milestone Project Activities
 - a. May: Close Out Items