

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

April 25, 2023

Zoom Option

You are invited to a Zoom webinar.

When: Apr 25, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 4/25/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_48PkjuiXTsuHUahcidyL3g

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Meyer called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Meyer led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|------------------------|
| Director Bielkiewicz: | Present |
| Director Lodice: | Present |
| Director Trimble: | Present arrived 6:09pm |
| Director Writz: | Present |
| Director Meyer: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Randy Meyers, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the April 25, 2023 agenda as submitted. Director Writz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

V. APPROVAL OF MARCH 28, 2023 MINUTES:

MOTION: Director Writz moved that the Foothills Board of Directors approve the minutes of the March 28, 2023 board meeting as submitted. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

A. Eagle Scout Recognition

Sarah McAfee, Parks Operations Coordinator, explained she works with scouts on their Eagle Scout service projects. She said Jacob Bielkiewicz went above and beyond for this project. Jacob identified a need and designed and built ten helmet boxes for all the fields at Easton Regional Park, and has installed eight of them.

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Using PowerPoint, Ms. McAfee highlighted Jacob's project. Jacob was recognized by the Board and presented with an award.

Director Meyer opened the floor for community comments in person or virtually. There were none.

VII. DECISION ITEMS

A. Tribute Bench Application

Unlike memorial benches that have been presented to the Board, this is a tribute bench requested by the Colorado Credit Union, Colin Insley discussed. He pointed out their application and location map included in the packet. The bench would be replacing an old bench at Easton Regional Park.

Director Meyer questioned if there is a concern about it seeming like advertisement. He recognized there isn't a policy on that and suggested staff might want to consider it.

Director Trimble questioned how many more of these benches are available in the District. He observed most of these are memorials for loved ones, is this going to use up one of our few remaining potential benches to honor loved ones. Mr. Insley indicated there are quite a few bench opportunities in the neighborhood parks. Sarah McAfee discussed the process of working with Park's staff to place memorial bench requests. Director Lodice agreed with advertising concerns. Discussion ensued. Mr. Hopp discussed the District's marketing opportunities for advertising. Discussion continued. Director Bielkiewicz expressed agreement with the bench request.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the tribute bench request from Colorado Credit Union for the purpose of placing a park bench with plaque next to Hine Lake at Robert A. Easton Regional Park. Director Writz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp recognized the Foothills Masters Swim Team.

Mr. Hopp congratulated Randy Meyers for being nominated for the Colorado PGAs PGA Player Development Award.

Mr. Hopp discussed three agreements entered into with Lakehurst Water and Sanitation District to move forward with the provision of water to the new clubhouse.

Mr. Hopp discussed he and Mr. Insley met with Kristina Welch, who is the director of a non-profit organization called Jovial Concepts. He explained the District had entered into an agreement with Feeding Many which is the community gardens and community orchard at Weaver Creek Park. The main person behind Feeding Many, Dr. Shirl Smith, informed staff that she is retiring and in the process of trying to find a replacement organization that will fulfill and continue the mission of Feeding Many. Mr. Hopp explained the District's agreement with Feeding Many says the District needs to approve and make sure whatever organization is going to take over needs to fulfill the obligations of the agreement. The Board would probably consider a new agreement with Jovial Concepts, Mr. Hopp discussed.

Mr. Hopp thanked board members who were able to attend the beam signing topping off event at Sixth Avenue West Pool.

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Staff intended to have the Board consider a neighborhood park rehabilitation project construction contract, but no bids were received, Mr. Hopp discussed. It will go back out for bid within the next few weeks, and it is anticipated to be an agenda item for consideration at a future board meeting.

Mr. Hopp elaborated on the meeting Jeff Rodell and Steve Travers had with him and Dennis Weiner regarding building a new ice arena in the District. Mr. Hopp referred to the District's 2030 Master Plan, a feasibility study that was conducted for a third sheet of ice at Edge Ice Arena, and master plan for Fehringer Ranch and discussed. He explained that currently, the District is focused on fixing the existing facilities and/or replacing aging facilities before building something like that would be considered.

Mr. Hopp provided an update on Mile High BMX. Staff met with the gentleman who is the new track operator and the president. Staff feels like they are focused on enhancing their maintenance and greater utilization. Mr. Hopp talked about improvements Mile High BMX has made to the track.

Mr. Hopp talked about Community Pass registration for summer programs getting bogged down. The next catalog roll out is July 10 and Community Pass is confident they can ramp up so we don't have that issue again.

IX. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner summarized the District's financial update through March 31st, as provided in the report in the packet. He highlighted total operating revenue, total year-to-date operating expenditures, net operating loss, non-operating expenditures and revenues. Mr. Weiner concluded net expenditures year-to-date are better than planned.

There was discussion about staffing for programs.

B. Year-end Quarterly Reports

Dennis Weiner provided the first quarter update for 2023 for Administrative Services as provided in the packet. He explained that Administration, from a financial perspective, includes Marketing, Finance and Accounting, Human Resources, Information Technology, and Executive Director Department. Mr. Weiner touched on the financial performance for those areas, and went through highlights from the first quarter, 2023.

There was discussion about staffing in Children's Programs.

Barb Butler reported financials for Leisure Services, quarter one, 2023, as provided in the packet. She explained staff continue to navigate the challenges of hiring staff. Ms. Butler gave highlights for Arts and Events, Children's Programs, District Athletics, Edge Ice Arena, Indoor Fields. Derek Eberhardt gave highlights for Facility Operations including the Aquatics Department, Lilley Gulch Recreation Center, Peak Community & Wellness Center, Ridge Recreation Center, Fitness Programs.

Randy Meyers summarized the first quarter of 2023 for the Golf Department, as provided in the packet. He talked about the three-year average for rounds played at both Foothills and Meadows golf courses. Mr. Meyers summarized financials for the Golf department. He talked about department achievements and challenges in the first quarter.

Mr. Meyers provided an update on the Foothills Golf Course Clubhouse project.

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Colin Insley went through the first quarter, 2023, overall financials for Parks, Planning and Construction as provided in the packet. He discussed highlights for Parks Administration, Fleet Services, Urban Parks, Kipling Villas, Regional Parks, Park Rangers, Clement Park.

Mr. Hopp provided highlights for Marketing and Community Outreach for the first quarter, 2023, as provided in the packet.

X. ADJOURNMENT:

The regular meeting adjourned at 7:37pm. The next regular board meeting will be held at 6pm on Tuesday, May 23, 2023.

Submitted by: Richelle Riley, Recording Secretary