



Foothills

Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

May 23, 2023 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton

Zoom Option:

You are invited to a Zoom webinar.

When: May 23, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 5/23/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_WmX5h7EzQV6ondL11CnE4Q

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

RECOGNITION OF OUTGOING DIRECTORS MIKE BIELKIEWICZ AND BILL MEYER. WELCOME NEW DIRECTORS CYNTHIA DAUGHTREY AND MIKE HANSON.

- I. CALL TO ORDER (Maple Room)
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF APRIL 25, 2023 MINUTES
- VI. COMMUNITY COMMENTS
For Zoom attendees, please click 'Raise Your Hand' at the bottom of the screen, and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.
- VII. DECISION ITEMS
 - A. May 2, 2023 Election Results/Election of Officers - Ronald Hopp
 - B. Bank Account Signature Authorizations - Dennis Weiner
- VIII. EXECUTIVE DIRECTOR'S REPORT
- IX. DISCUSSION ITEMS
 - A. 2022 Audit Report - Dennis Weiner
 - B. Finance Update - Dennis Weiner
- X. EXECUTIVE SESSION
 - A. Legal Matters per 24-6-402(4)(b), C.R.S.
- XI. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

March 28, 2023

Zoom Option

You are invited to a Zoom webinar.

When: Mar 28, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 3/28/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_7CWB6b2vQNSNCzIL7nGi9w

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Meyer called the regular meeting to order at 6pm.
- II. PLEDGE OF ALLEGIANCE: Director Meyer led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|-----------------------|---------|
| Director Bielkiewicz: | Present |
| Director Lodice: | Present |
| Director Trimble: | Present |
| Director Writz: | Present |
| Director Meyer: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Tom Woodard, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Trimble moved that the Foothills Board of Directors approve the March 28, 2023 agenda as submitted. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

V. APPROVAL OF FEBRUARY 28, 2023 MINUTES:

MOTION: Director Writz moved that the Foothills Board of Directors approve the minutes of the February 28, 2023 board meeting as submitted. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

VI. COMMUNITY COMMENTS:

Director Meyer opened the floor for community comments from anyone in the room or participating on-line. There were none.

VII. DECISION ITEMS

RECORD OF PROCEEDINGS

A. Jeffco Ballot Box use Agreement for Clement Park/Amendments

Referring to the memo in the packet, Ronald Hopp provided background information about House Bill 19-1278. The desire of that house bill was to increase the number of ballot boxes in various counties. Since that time, the District has approved agreements for Jefferson County ballot boxes at Ridge Recreation Center, Lilley Gulch Recreation Center, and Foothills Fieldhouse. Jefferson County would like to expand their ballot boxes again and have one at Clement Park, Mr. Hopp explained. He noted it would be designed where people could drive through and drop their ballot. Mr. Hopp made clear this would not be for any Foothills elections, it would only be for county elections or national elections that the county is coordinating. He pointed out an agreement to install a ballot box at Clement Park.

In addition, Mr. Hopp discussed amendments to the agreements for the three existing sites. The county would like to create more video surveillance at their cost, he explained.

MOTION: Director Lodice moved that the Foothills Board of Directors approve the Use Agreement with Jefferson County for installation of a ballot box at Clement Park and the Amended Use Agreements for ballot boxes at Ridge, Lilley Gulch and Foothills Fieldhouse as discussed, and reviewed and approved by staff and legal counsel. Director Bielkiewicz seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

B. Foothills Irrigation Line Relocation Project

As reported in the packet, Mr. Hopp explained the footprint of the new clubhouse with all the patio areas, cart paths and improvements that extend to the west are considered, there is an existing irrigation main line that needs to be relocated. Mr. Hopp said the District chose to work with Larry Rodgers Design Group, they are the company the District has worked with for irrigation systems at both golf courses, to come up with a relocation schematic and design, and the project went out for bid. He discussed two bids were received, as outlined in the packet information. Mr. Hopp indicated for the Board's consideration is approval of this agreement to relocate this main line irrigation at Foothills Golf Course.

MOTION: Director Trimble moved that the Foothills Board of Directors approve a contract with Elite Industries for the Foothills Irrigation Line Relocation Project as discussed, and further, authorize the Executive Director to execute the agreement subject to staff and legal counsel review. Director Lodice seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

C. Memorial Bench Application

Referring to the memo provided, Colin Insley said staff received an application from John and Suzanne Payne. They would like a bench for both sets of their parents at Harriman Lake Park. Mr. Insley pointed out a location map and plaque information. The bench would replace an old bench at the park.

MOTION: Director Bielkiewicz moved that the Foothills Board of Directors approve the memorial bench request from John and Suzanne Payne for the purpose of placing a park bench with plaque next to the lake trail at Harriman Lake Park. Director Trimble seconded the motion. Poll of the Board: Director Bielkiewicz, aye; Director Lodice, aye; Director Trimble, aye; Director Writz, aye; Director Meyer, aye. The motion was approved.

RECORD OF PROCEEDINGS

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp said the new Zamboni finally arrived; supply chain issues had delayed that delivery.

Mr. Hopp pointed out there was a beam signing ceremony at Columbine West Pool. He reminded if any board members would want to visit any of the construction sites, arrangements would be made to do that.

Mr. Hopp recognized this is Tom Woodard's last board meeting. It has been a pleasure working with Tom for the last 17 years. He has been a great contributor to the District. Mr. Woodard was thanked for his years of service and devotion to the District.

Mr. Hopp provided an update on the new Foothills clubhouse project.

Mr. Hopp introduced Randy Meyers. Randy has been named the new Director of Golf/Head Professional effective April 1st.

IX. DISCUSSION ITEMS:

A. Finance Update

Dennis Weiner summarized the District's larger financial themes over the last two months, as provided in the report in the packet. He summarized total operating revenue, total operating expenditures, net non-operating expenditure. He concluded net revenue for the first two months is favorable to the budget.

Director Meyer opened the floor again for community comments. There were none.

X. ADJOURNMENT:

The regular meeting adjourned at 6:18pm. The next regular board meeting will be held at 6pm on Tuesday, April 25, 2023.

Submitted by: Richelle Riley, Recording Secretary



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: May 23, 2023
MEMO TO: Foothills Board of Directors
FROM: Ronald Hopp, Executive Director
SUBJECT: May 2, 2023 Election Results/Board Election of Officers

Election Results

The Judges' Certificate of Election Returns and Statement of Ballots is as follows:

Ward 5

George B. Mumma Jr, 628 votes
Phillip Trimble, 650 votes

The Canvass Board's Certificate of Results is as follows:

Ward 5 – Phillip Trimble (4-year term expiring May, 2027)

Oaths of Office for Elected Board Members

Oaths of Office were administered to the newly elected board members during their board orientation Friday, May 12, 2023 and filed with the Jefferson County Clerk and Recorder.

Election of Officers

As current Second Vice Chair of the Board, Director Lodice will ask for a motion for Election of Officers: Chair, First Vice Chair, Second Vice Chair, Treasurer, Secretary.

**JUDGES' CERTIFICATE OF ELECTION RETURNS and
STATEMENT OF BALLOTS**

INDEPENDENT MAIL BALLOT ELECTION

§1-13.5-613, C.R.S.

JUDGES' CERTIFICATE OF RETURNS:

IT IS HEREBY CERTIFIED by the undersigned, who conducted the election held in the Foothills Park & Recreation District Ward 5, Jefferson County, Colorado, on the 2nd day of May, 2023, that after qualifying by swearing and subscribing to their Oaths of Office, they opened the polls at 7:00 a.m., and that they kept the polls open continuously until the hour of 7:00 p.m. on said date, after which they counted the ballots cast for Directors of said District and for any ballot questions duly submitted,

That the votes cast for Director of the District for a 4-year term were as follows:

CANDIDATE FOR DIRECTOR	VOTES CAST AT POLLING PLACE	ABSENTEE/ UOCAVA VOTES CAST	TOTAL VOTES CAST
George B. Mumma, Jr.	626 Six Hundred Twenty Eight	2 Two	628 Six Hundred Twenty Eight
Phillip Trimble	648 Six Hundred Forty Eight	2 Two	650 Six Hundred Fifty

It is hereby identified and specified that:

Number of Ballots Delivered to Electors:

Absentee: 0 Zero

UOCAVA: 91 Ninety-One

Official: 14,564 Fourteen Thousand Five Hundred Sixty Four

Total number of ballots delivered to electors:

Number of Ballots Returned (Voted):

Absentee: 0 Zero

UOCAVA: 4 Four

Official: 1,274 One Thousand Two Hundred Seventy Four

Total Number of Ballots Returned (Voted): 1,278 One Thousand Two Hundred Seventy Eight

Number of Ballots not Delivered to Electors: 433 Four Hundred Thirty Three

Number of Spoiled Ballots: 0 Zero


Number of Challenged Ballots: 0 Zero

Number of Defective Ballots: 0 Zero

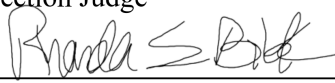
Number of Rejected Absentee and UOCAVA Ballots: 0 Zero

Number of Ballots Returned "Undeliverable": 233 Two Hundred Thirty-Three


Certified this 2nd day of May, 2023.



Election Judge



Election Judge



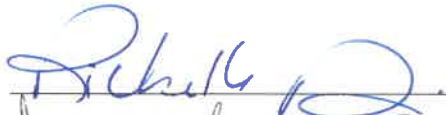


Election Judge

**CANVASS BOARD'S CERTIFICATE OF DETERMINATION
(CERTIFICATE OF RESULTS)
FOOTHILLS PARK & RECREATION DISTRICT WARD 5
JEFFERSON COUNTY, COLORADO
MAIL BALLOT ELECTION
HELD MAY 2, 2023**

Each of the undersigned members of the Canvass Board of the Foothills Park & Recreation District Ward 5 certifies that the following is a true and correct abstract of the votes cast at the regular election of the Foothills Park & Recreation District, at which time the eligible electors of the District voted as indicated on the attached Judges' Certificate of Election Returns, and as a result of which the eligible elector elected to office for Ward 5 is:

Phillip Trimble
8279 W. Fairview Avenue
Littleton, Colorado 80128
4-Year Term Expiring May 2027

CERTIFIED THIS 14th DAY OF MAY, 2023:

_____, Designated Election Official or Designee
_____, Canvasser
_____, Canvasser

Contact Person for District:

Richelle Riley, DEO
Foothills Park & Recreation District
6612 S Ward Street
Littleton, CO 80127
303.409.2108



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: May 23, 2023

MEMO TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: Bank Account Signature Authorizations

The Board holds an election of officers annually for the titles of Chair, First Vice-Chair, Second Vice-Chair, Treasurer, and Secretary.

Designated signature authorities are that of the Board Chair, Board Treasurer, Executive Director, and Director of Finance and Administrative Services.

To reflect any possible changes in officers, our resolution for designation of individuals for signature authorities as it relates to the District's financial activities needs to be updated, along with the applicable signature cards.

Motion: I move that the Foothills Board of Directors approve Resolution No. 23-002 to designate the current Board Chair, Board Treasurer, Executive Director, and Director of Finance and Administrative Services as the official signors as it relates to the financial activities for the District.

Board of Directors

William Meyer
Chair

Michael Bielkiewicz
First Vice Chair

Ali Lodice
Second Vice Chair

Phillip Trimble
Treasurer

Gina M. Writz
Secretary

Ronald Hopp
Executive Director

No. 23-002

RESOLUTION
by the Board of Directors of the
Foothills Park & Recreation District
May 23, 2023

WHEREAS, the Foothills Park & Recreation District has the following agreements with the listed financial institutions; and

WHEREAS, the District desires to change said signers of each agreement to reflect the current Board members and staff who are in authorized positions to represent the District by signing appropriate and required financial documents from each financial institution; and


WHEREAS, each financial institution requires the completion of certain forms; and

WHEREAS, the effective date for the signature authority change is May 23, 2023; and


NOW, THEREFORE, BE IT RESOLVED that the Foothills Park & Recreation District hereby authorizes the following access as outlined below:

<u>Institution</u>	<u>Authorized Signors</u>
Firstbank Checking Account	<div></div> <div>Phillip Trimble</div> <div>Ronald Hopp</div> <div>Dennis Weiner</div>
Firstbank Investment Accounts	<div></div> <div>Phillip Trimble</div> <div>Ronald Hopp</div> <div>Dennis Weiner</div>
COLOTRUST Investment Accounts	<div></div> <div>Phillip Trimble</div> <div>Ronald Hopp</div> <div>Dennis Weiner</div>
LPL Financial Investment Accounts	<div></div> <div>Phillip Trimble</div> <div>Ronald Hopp</div> <div>Dennis Weiner</div>
UMB Bank Investment Accounts	<div></div> <div>Phillip Trimble</div> <div>Ronald Hopp</div> <div>Dennis Weiner</div>


Wells Fargo Bank
Investment Accounts


Phillip Trimble
Ronald Hopp
Dennis Weiner

Approved this 23rd day of May, 2023 by the Foothills Board of Directors.

, Chair
Foothills Board of Directors

Attest:

, Secretary
Foothills Board of Directors



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: May 23, 2023

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Executive Director's Report

Please welcome the new staff who have started working for the District, and also please welcome back our rehired staff. We are excited to have them as part of our team!

<u>Name</u>	<u>Department</u>
Daniel Aguilar	Regional Park Maintenance
Addyson Buffkin-Simonds	Ridge Pool
William Claiborne	Clement Park Turf Maintenance
Bailey Frank	Ridge Recreation Center
Luke Friedman	Ridge Pool
Jeffrey Gore	Meadows Course Maintenance
Jonathan Hoffer	Meadows Course Maintenance
Nora Johnson	Ridge Pool
Amy Keyser	Clement Park Turf Maintenance
Randy Ryan	Regional Park Maintenance
Mason Wallace	SAC Batting Cages
Nathan Weiss	Edge Ice Arena
Sean Nielsen	Meadows Course Maintenance
Rick Stookey	Clement Park Turf Maintenance
Jake Klepper	Ridge Recreation Center
Molly Ramming	B/A Ridge
Stephen Byrne	Meadows Course Maintenance
Kaitlin Cassell	Ridge Pool
Brayden Spencer	Ridge Pool
Stephen Vitry	Clement Park Turf Maintenance
Catherine Cook	Foothills Course Maintenance
Seth Hickman	Ridge Recreation Center
Cynthia Cannon	Meadows Driving Range

Gregory Burns	Meadows Driving Range
Mason Friedrichs	Edge Ice Arena
Luke Glass	Ridge Pool
Patrik Holmes	Meadows Driving Range
Ethan Mueller	Foothills Course Maintenance
Maximus Zakem	Clement Park Turf Maintenance
James McDonald	Meadows Course Maintenance
Michael Vigil	Meadows Course Maintenance
Gary Anderson	Regional Park Maintenance
Janet Rossi	Ridge Recreation Center
Marley Somers	Lilley Gulch Recreation Center
Samantha Scott	Day Camp Normandy
Rocco Delauro	Foothills Driving Range

The Management Team, Human Resources and Marketing have continued to meet for in-person meetings once per week.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for 2023.

Foothills is again working in partnership with the West Metro Chamber to be the host site of the Taste of the West event. We are excited to showcase the Foothills Fieldhouse for the second year in a row to hundreds of Jefferson County residents who will be attending this event. It is our hope that we expose some first-time visitors to our unique facility and create awareness of the types of activities and facilities we offer. From this partnership, we will be receiving a number of marketing deliverables, name and logo recognition, and rental income. Details on the event are as follows (flyer also attached):

Wednesday, June 7, 2023, 5:00 – 8:00 pm at the Foothills Fieldhouse
 Brought to you by West Metro Chamber in partnership with Foothills Park & Recreation District
 Taste of the West is Jefferson County's premier culinary event. Come taste Jeffco's BEST! This fun event with over 800+ attendees will give you the opportunity to taste food, beer, wine and spirits from local restaurants, breweries, and wineries. General Admission is only \$45 and you get access to West Metro Chamber's annual Taste of the West food and drink festival AND business expo to get a taste of what your business community is all about. Find out more and buy your tickets here: www.westmetrochamber.org.

The 401k Committee met with our financial advisor group to review the District's Salary Deferral Plan for the first quarter, 2023.

The 401k Committee meets with our financial adviser group quarterly to review the District's Salary Deferral Plan. Per the 401k plan document, a board member is required on the committee and Director Bielkiewicz has most recently been fulfilling this requirement. We would like to request that a board

member serve on the 401k Committee. The next scheduled meeting is Wednesday, August 2, 3pm at the Peak.

Hops in the Park beer festival was held on May 13, 2023. This was our third event in our third location. We moved the event to the parking lot in Clement Park from the grass area in front of the amphitheater. This move was made the day before the event because of turf saturation due to the rainfall in our area the week leading into the event. This move was very positive for preserving the turf and was well received by the breweries, vendors and patrons. 21 breweries participated including a meadery and two NA breweries. Food vendors, community businesses, artist booths, and yard games rounded out this 21+ event. We had a total of 721 patrons attend the event which is slightly down from last year, but was a great turn out based on the weather. The feedback from the event has been overwhelmingly positive. The lines were shorter with more booths and the layout worked very well in the parking lot. All of the breweries commented that it was the most organized and well run event they attend. A huge thank you to Bevy's who sponsored the event and assisted with recruiting breweries. This event was not possible without the hard work and hustle of the Hops in the Park Team made up of Allison Shields, Tim Sanchez, Jared Giammanco, and Regina Smith. We would also like to thank former board member, Tim James, for his hard work and help with securing breweries. As always, we could not pull off an event of this size and scope without the incredible Clement Park staff.

The Colorado State Legislature passed SB23-303 on the last day of the 2023 legislative session in early May. The bill contains a variety of measures aimed at reducing property tax burden on homeowners and businesses in light of the expected significant increases in property assessed values for the 2023 tax year (collected in 2024) throughout the State. The measures include a 10-year reduction of a variety of assessment rates and an exemption on the first \$50,000 of a home's value for the 2023 tax year and the first \$40,000 of a home's value for the 2024 to 2032 tax years.

The bill does offer the opportunity for local governments to receive backfill payments from the State to compensate for the reductions, **however**, if a Special District has a 20% increase in assessed values from the 2022 property tax year to the 2023 property tax year, they will be ineligible for any backfill under SB23-303.

Before this bill can be fully enacted into law, portions of the bill must go to the voters and the matter will be included in the November 2023 election as Proposition HH. If it fails, then the property tax reductions and local government backfill cash fund set forth in SB23-303 will be repealed and will not go into effect. Here is the link to an article which provides a summary:

<https://www.bhfs.com/insights/alerts-articles/2023/major-property-tax-relief-passed-by-the-colorado-legislature-now-it-s-up-to-the-voters>

The large rainstorm we had over a week ago, produced enough rain in the metro area to allow us to use our junior storage rights to fill the small reservoir at Blue Heron Park! We were concerned that it was going to go dry this year. As a result of the significant rains, all of the District reservoirs look to be in great shape for the irrigation season!

Dennis Weiner, Randy Meyers and I met with the owner of the company that provides the restaurant services for both the Meadows and Foothills Golf Courses to review some proposed menu ideas as well as review some of the equipment that has been purchased for the new clubhouse.

In June, Governor Polis signed into law Colorado House Bill 22-1358: Clean Water in Schools and Child Care Centers. This bill requires all licensed child care programs and public schools to test their drinking water for lead and take action when results show levels of lead at or above 5 parts per billion

(ppb). The goal of this law is to lower children's exposure to lead. To meet these requirements, Foothills Park & Recreation District - Children's Programs has tested for lead at all water fixtures used for drinking and cooking by our licensed childcare programs.

Results Summary:

- Fixtures were tested at Ridge Recreation Center, Lilley Gulch Recreation Center and Foothills Fieldhouse.
- All Fixtures tested had lead results that tested below 5 ppb - no further action is required.

Randy Meyers, John Kinney, Sean Kitners, Colin Insley, Dean Pearson, our consultant, and I met with members of the Fairway Vistas II Board of Directors on site two times this past month to seek a letter of approval from the HOA. We will need to do some light grading on their side of the property line for the Dutch Creek Trail segment on the north side of the Meadows Golf Course. A surveyor had staked the trail and property line so the HOA Board could see where the trail was going to be installed. Once we get the letter of approval for the grading, we can continue with the County process for approval of our permits.

Thursday, June 1 kicks off the 2023 Summer Concert Series at Clement Park. Concerts are Thursdays at 7 p.m. This year's line-up includes:

June 1 • The Williams Brothers Band

June 8 • Cindy and the Protractors

June 15 • Cass Clayton Band

June 22 • Groove 'N Motion

June 29 • The Grass Project

July 13 • Michael C Experience

July 20 • Roka Hueka

July 27 • Lookin Back

August 3 • Michael Friedman Band

August 10 • Lucky Catch

Colin Insley and Dean Pearson, our consultant, met with Jefferson County officials to discuss the at-grade or street crosswalk north of the intersection of South Simms Street and South Ward Street for the Dutch Creek Trail. The County wants to resurface South Simms Street beginning this June and wanted to get the at-grade crossing installed prior to the resurfacing project. In an effort to work cooperatively, the County agreed to install the crossing, including securing all necessary permits, and the District will reimburse the County for the work. Work has begun and should be completed in May.

Dennis Weiner and I met with representatives from Stifel Financial Corp. to review the current market conditions and their financial services.

The District held an All Staff meeting on Wednesday, May 17th. Topics covered included Capital Projects Updates, Wellness Program Overview, Digital Accessibility, District Updates and Departmental Updates. We typically hold All Staff meetings twice a year.

The rainstorm that provided over four inches of rain in a short period of time has caused some issues throughout the District. The main impacts include a sinkhole caused by a failed culvert and two lake bank destabilizations, all at the Meadows Golf Club, and there are also many leaks in the roofs of various buildings throughout the District. We have opened a claim with our insurance company and are in the process of scheduling site inspections with the adjuster in the near future.

Due to some continued challenges with unknown site and infrastructure conditions, weather delays and other factors during the construction of the 6th Avenue West Pool, it has been officially determined that this pool will not be able to be opened this Summer, 2023. As a result, a letter has been sent to every District resident household in the 6th Avenue West area informing them that it will not be open. Additionally, due to the fact that there has been four years of the pool either not being open or only partially open, we are providing an opportunity for those residents to utilize our other facilities for the summer of 2023. In regard to Columbine West Pool, it will not open when our other outdoor pools open, but we are still hopeful that it may be able to be opened for a part of the summer, albeit, likely a short duration.

Thank you to newly elected Directors Daughtrey and Hanson for attending a Board Orientation on Friday, May 12th! Welcome aboard!

We continue to add more installations through the Arts in the Park program. After a few rain delays, artist Bongo Love (www.bongolove.com) finished this amazing carving of a Blue Heron, located near shelter N at Clement Park. Thanks to support from Scientific & Cultural Facilities District - SCFD and ColoradoGives.org more carvings will be coming soon!



With the many major capital projects being either currently constructed or going through the planning processes, many staff members, including myself, are involved with a myriad of meetings related to these projects.

Just a reminder, if any of the Board members would like to visit any of the project sites, I would be happy to make arrangements to meet you at any of the sites to view the progress of the projects.

As a reminder, an updated Capital Projects report is included in the packet.

[illegible]

WINE - BEER - SPIRITS - FOOD - FUN



COME TASTE THE BEST OF THE WEST

CATERERS, RESTAURANTS, BREWERIES, WINERIES & DISTILLERIES



Brought to you in partnership with



Wednesday, June 7, 2023
5 PM - 8 PM | VIP Entry 4:30 PM

Foothills Fieldhouse
3606 S. Independence St., Denver 80235



General Admission = \$45

\$40 Advance Sale Price before June 1!
Includes unlimited food and beverage tastings



VIP TICKET = \$100 (limited availability)

Includes VIP parking, early entrance, access to exclusive VIP lounge
and two free full-size alcoholic beverages during the event



TICKETS AVAILABLE NOW
VIA EVENTBRITE

VISIT [WESTMETROCHAMBER.ORG](https://westmetrochamber.org)
FOR VENDORS & MORE INFO

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Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: May 23, 2023

MEMO TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: 2022 Audited Financial Statements

The 2022 Audited Financial Statements are finalized and will be provided to the Board via email before the May meeting. The statements have been reviewed by our auditor and Ronald Hopp. I am happy to address any questions you may have concerning the information contained in the report during our board meeting on May 23, 2023. The 2022 Audited Financial Statements will be posted on our website and distributed as required by law or agreement.

Representatives from the FORVIS audit team will be attending the board meeting to speak about the audit process and answer any questions you may have concerning the audit and our 2022 Financial Statements.



Creating Community, Enhancing Health, Inspiring Play

DATE: May 23, 2023
TO: Foothills Board of Directors
FROM: Dennis Weiner, Director of Finance and Administrative Services
SUBJECT: APRIL FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through April 30, 2023 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 4/30/2023**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$5,034,162 versus budget of \$4,595,482 or \$438,680 higher than planned due to the following:

- Admission Fee Revenues were \$3,610,064, which was \$302,991 better than plan.
 - Leisure Services admission fees were \$135,204 higher than planned driven by higher than planned fee revenue in youth and adult Athletics, Aquatics, Fitness and at the Edge Ice Arena for Hockey, Group Lessons and Figure Skating, partially offset by lower admission fees in Children's programs for Before and After Care and All Day Care programs.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were \$855,892, which was betterer than plan by \$167,787 because of a higher number of rounds than planned at both District golf courses.
- Rentals were \$1,069,839, which was higher than plan by \$106,310 resulting from higher than planned facility rentals at the Ridge, the Edge and the Foothills Fieldhouse, and higher than planned rental revenue from carts at both District golf courses.
- Concessions and Other Contracts was higher than budget by \$33,830 due to higher than planned food and beverage sales at the Foothills Fieldhouse and the Penalty Box.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$7,286,172 versus budget of \$7,633,645 or \$347,473 better than planned due to the following:

- Salaries and Wages expenditures were \$3,826,041, which was better than plan by \$183,913, or roughly 4.6%. Full-Time Salaries were better than budget by \$84,505 mainly because of a staffing change in fitness which resulted in a reduction in full-time staff headcount and the timing of hiring for open full-time positions in Parks, Facility Maintenance and Children's Programs. Part-time wages were lower than planned by \$99,408 due to a first quarter conversion to full-time of a budgeted part-time position in the Arts department and lower part-time hours in Parks, Children's Programs and Golf related to unfilled part-time positions.
- Personnel expenditures were \$106,310 lower than planned, resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels.
- Supplies expenditures were \$31,740 higher than budgeted due to the timing of expenditures for program, operating and facility repair supplies in Parks, Leisure Services and Golf.

- Utilities were \$468,140, which was lower than planned by \$20,908 mainly due to lower than budgeted expenditures for irrigation water.

Net Operating Loss:

Net Operating Loss was \$2,252,010 compared to a planned Net Operating Loss of \$3,038,163, or \$786,152 better than plan, driven by higher than planned revenue from facility rentals and golf and lower than budgeted Salaries and Personnel expenditures in Children's Programs, Parks and Facility Maintenance.

Non-Operating Revenue and Expenditures:

Net Non-Operating Expenditures were \$2,116,808, which was \$406,752 better than plan primarily due to the following:

- Investment income was better than planned by \$428,443 driven by higher than planned invested balances due to the timing of spending on the 2021 COP projects and higher than planned yields on invested balances.
- Specific Ownership taxes were better than plan by \$24,397 because of higher than planned taxes collected from vehicle registrations within Jefferson County.
- Conservation Trust Fund revenues from lottery sales were \$49,844 better than planned.
- Contributions and Grants were better than planned by \$20,574 driven by the timing of Red, White & You sponsorships versus when budgeted.
- Property Tax Revenue was \$170,634 lower than planned because of slower collection of property taxes by the County than anticipated.

Net Revenue/Expenditures:

As a result, through April 30, 2023, Net Expenditures were \$135,202, which was \$1,192,905 favorable to plan because of better than expected Net Operating Loss, investment income and Conservation Trust Fund revenues, partially offset by lower than planned property tax revenue due to the timing of collections.

Foothills Park & Recreation District
Summary of All Units
Sunday, April 30, 2023

	April			YTD			2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
Admission Fees	\$1,510,636	\$1,206,380	\$304,256	\$3,610,064	\$3,307,073	\$302,991	\$12,889,585	\$9,279,521	28.01%	\$2,923,413
Rentals	296,521	278,713	17,808	1,069,839	963,529	106,310	3,452,548	2,382,709	30.99%	927,695
Merchandise Sales	33,445	44,317	(10,872)	75,608	90,819	(15,211)	408,001	332,393	18.53%	93,494
Concessions and Other Contracts	71,597	51,590	20,007	249,396	215,566	33,830	713,758	464,362	34.94%	214,396
Other Revenue	2,601	4,465	(1,864)	29,255	18,495	10,760	76,608	47,353	38.19%	34,621
TOTAL OPERATING REVENUES	1,914,800	1,585,465	329,335	5,034,162	4,595,482	438,680	17,540,500	12,506,338	28.70%	4,193,618
OPERATING EXPENDITURES										
Salaries and Wages	1,023,503	1,081,960	58,456	3,826,041	4,009,954	183,913	13,537,724	9,711,683	28.26%	3,558,086
Personnel	472,147	488,827	16,681	956,274	1,018,094	61,820	2,598,910	1,642,636	36.80%	933,525
Supplies	267,603	284,674	17,071	891,491	859,751	(31,740)	2,725,676	1,834,185	32.71%	726,891
Purchased Services	264,736	323,984	59,248	1,024,680	1,154,328	129,649	3,310,936	2,286,257	30.95%	977,721
Utilities	104,858	151,320	46,462	468,140	489,048	20,908	2,200,132	1,731,991	21.28%	466,050
Insurance	28,759	25,497	(3,262)	115,035	102,469	(12,566)	306,944	191,909	37.48%	98,436
Other Expenditures	(52)	-	52	4,511	-	(4,511)	-	(4,511)	0.00%	(3,378)
TOTAL OPERATING EXPENDITURES	2,161,555	2,356,262	194,708	7,286,172	7,633,645	347,473	24,680,322	17,394,150	29.52%	6,757,332
NET OPERATING REVENUE/(EXPENDITURES)	(246,755)	(770,798)	524,043	(2,252,010)	(3,038,163)	786,152	(7,139,822)	(4,887,812)	31.54%	(2,563,713)
NON-OPERATING REVENUE										
Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	67,336
Property Taxes Collected for Operations	2,080,726	2,158,727	(78,001)	8,351,782	8,522,415	(170,634)	14,091,268	5,739,486	59.27%	8,441,286
Specific Ownership Taxes	73,001	71,174	1,827	335,422	311,025	24,397	994,350	658,928	33.73%	331,635
Conservation Trust	-	-	-	187,046	137,202	49,844	548,809	361,763	34.08%	158,768
Contributions and Grants	(118)	15,450	(15,568)	334,512	313,938	20,574	365,055	30,543	91.63%	367,459
Investment Income	133,763	19,512	114,251	526,697	98,255	428,443	205,207	(321,490)	256.67%	43,969
Proceeds from Insurance	23,278	-	23,278	36,072	-	36,072	-	(36,072)	0.00%	4,171
TOTAL NON-OPERATING REVENUE	2,310,650	2,264,863	45,787	9,812,815	9,421,383	391,433	46,017,155	36,204,340	21.32%	9,451,717
NON-OPERATING EXPENDITURES										
Grant Expenditures	790	2,780	1,990	10,570	9,320	(1,250)	261,432	250,862	4.04%	3,741
Facilities & Equipment Repairs and Replacements	1,510,177	1,510,177	-	7,573,671	7,574,171	500	34,826,820	27,253,149	21.75%	4,406,776
Debt Payments	-	-	-	-	-	-	1,945,000	1,945,000	0.00%	53,300
Interest Expense	-	-	-	-	-	-	1,626,663	1,626,663	0.00%	847,664
Other Expenditures	26,656	32,381	5,725	111,766	127,836	16,070	217,419	105,653	51.41%	182,922
TOTAL NON-OPERATING EXPENDITURES	1,537,623	1,545,338	7,715	7,696,007	7,711,327	15,320	38,877,334	31,181,326	19.80%	5,494,403
NET REVENUE/(EXPENDITURES)	526,273	(51,273)	577,546	(135,202)	(1,328,107)	1,192,905	-	135,202	0.00%	1,393,600
TOTAL REVENUE	4,225,450	3,850,327	375,123	14,846,978	14,016,865	830,113	63,557,655	48,710,678	23.36%	13,645,335
TOTAL EXPENDITURES	3,699,177	3,901,600	202,423	14,982,180	15,344,972	362,793	63,557,655	48,575,476	23.57%	12,251,735
NET REVENUE/(EXPENDITURES)	526,273	(51,273)	577,546	(135,202)	(1,328,107)	1,192,905	-	135,202	0.00%	1,393,600

Foothills Park & Recreation District
Summary of All Units
Sunday, April 30, 2023

	April			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	-	-	-	-	-	-	-	-	0.00%	1,110
Leisure Services Summary - Admission Fees	933,567	791,465	142,102	2,754,172	2,618,969	135,204	8,926,169	6,171,997	30.86%	2,251,007
Golf Summary - Admission Fees	532,643	383,368	149,276	796,682	613,427	183,255	3,687,080	2,890,398	21.61%	630,124
Other Funds - Admission Fees	44,426	31,547	12,879	59,210	74,677	(15,468)	276,336	217,127	21.43%	41,172
Total Admission Fees	1,510,636	1,206,380	304,256	3,610,064	3,307,073	302,991	12,889,585	9,279,521	28.01%	2,923,413
Rentals:										
Total Parks and Clement Park - Rentals	5,912	5,761	151	12,820	10,757	2,063	116,813	103,993	10.98%	25,700
Leisure Services Summary - Rentals	160,064	187,415	(27,352)	861,554	814,768	46,785	2,346,791	1,485,238	36.71%	732,634
Golf Summary - Rentals	130,546	85,537	45,009	195,465	138,004	57,461	988,944	793,479	19.77%	169,361
Total Rentals	296,521	278,713	17,808	1,069,839	963,529	106,310	3,452,548	2,382,709	30.99%	927,695
Merchandise Sales:										
Leisure Services Summary - Merchandise Sales	4,743	4,950	(207)	21,719	22,347	(628)	79,296	57,577	27.39%	20,582
Golf Summary - Merchandise Sales	28,701	39,367	(10,666)	53,889	68,472	(14,583)	328,705	274,816	16.39%	72,912
Total Merchandise Sales	33,445	44,317	(10,872)	75,608	90,819	(15,211)	408,001	332,393	18.53%	93,494
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	10,000	-	10,000	10,000	-	10,000	10,000	-	100.00%	10,000
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
Leisure Services Summary - Concessions and Other Contracts	57,968	50,990	6,978	230,092	208,774	21,318	637,747	407,655	36.08%	198,475
Golf Summary - Concessions and Other Contracts	3,629	600	3,029	4,912	2,400	2,512	61,619	56,707	7.97%	1,529
Total Concessions and Other Contracts	71,597	51,590	20,007	249,396	215,566	33,830	713,758	464,362	34.94%	214,396
Other Revenue:										
Administration - Other Revenue	54	300	(246)	8,755	5,300	3,455	9,050	295	96.74%	6,384
Total Parks and Clement Park - Other Revenue	629	900	(271)	3,669	3,600	69	18,000	14,331	20.38%	4,103
Leisure Services Summary - Other Revenue	3,769	2,995	774	16,541	8,515	8,025	42,450	25,909	38.97%	22,023
Golf Summary - Other Revenue	(1,851)	270	(2,121)	291	1,080	(789)	7,108	6,817	4.10%	2,110
Total Other Revenue	2,601	4,465	(1,864)	29,255	18,495	10,760	76,608	47,353	38.19%	34,621
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	10,054	300	9,754	18,755	5,300	13,455	19,050	295	98.45%	16,384
Total Parks and Clement Park - TOTAL OPERATING REVENUES	6,541	6,661	(120)	20,881	18,749	2,132	139,205	118,324	15.00%	35,306
Leisure Services Summary - TOTAL OPERATING REVENUES	1,160,110	1,037,815	122,295	3,884,078	3,673,373	210,705	12,032,453	8,148,375	32.28%	3,224,721
Golf Summary - TOTAL OPERATING REVENUES	693,668	509,141	184,527	1,051,239	823,383	227,855	5,073,456	4,022,217	20.72%	876,035
Other Funds - TOTAL OPERATING REVENUES	44,426	31,547	12,879	59,210	74,677	(15,468)	276,336	217,127	21.43%	41,172

	April			YTD			2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Total TOTAL OPERATING REVENUES	1,914,800	1,585,465	329,335	5,034,162	4,595,482	438,680	17,540,500	12,506,338	28.70%	4,193,618
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	103,839	104,861	1,022	414,537	419,443	4,906	1,273,727	859,190	32.55%	412,316
Total Parks and Clement Park - Salaries and Wages	186,641	200,360	13,719	689,061	738,174	49,113	2,428,875	1,739,814	28.37%	624,597
Leisure Services Summary - Salaries and Wages	542,877	576,631	33,754	2,155,731	2,271,390	115,659	7,622,841	5,467,110	28.28%	2,002,931
Golf Summary - Salaries and Wages	190,126	200,108	9,982	566,502	580,947	14,445	2,212,281	1,645,779	25.61%	518,242
Other Funds - Salaries and Wages	20	-	(20)	209	-	(209)	-	(209)	0.00%	-
Total Salaries and Wages	1,023,503	1,081,960	58,456	3,826,041	4,009,954	183,913	13,537,724	9,711,683	28.26%	3,558,086
Personnel:										
Administration - Personnel	67,592	64,587	(3,004)	114,974	115,316	342	251,599	136,625	45.70%	114,264
Total Parks and Clement Park - Personnel	118,129	115,608	(2,520)	231,155	233,804	2,648	577,883	346,728	40.00%	221,125
Leisure Services Summary - Personnel	215,516	226,583	11,067	466,803	513,068	46,265	1,358,684	891,881	34.36%	454,638
Golf Summary - Personnel	70,909	82,049	11,139	143,327	155,907	12,580	410,745	267,418	34.89%	143,498
Other Funds - Personnel	2	-	(2)	16	-	(16)	-	(16)	0.00%	-
Total Personnel	472,147	488,827	16,681	956,274	1,018,094	61,820	2,598,910	1,642,636	36.80%	933,525
Supplies:										
Administration - Supplies	914	504	(410)	6,404	8,997	2,593	30,788	24,384	20.80%	3,474
Total Parks and Clement Park - Supplies	67,202	76,235	9,033	244,560	271,915	27,355	679,165	434,605	36.01%	209,761
Leisure Services Summary - Supplies	123,011	105,915	(17,096)	371,211	328,870	(42,341)	1,069,074	697,864	34.72%	270,030
Golf Summary - Supplies	70,410	102,020	31,610	238,427	249,968	11,541	946,649	708,222	25.19%	243,627
Other Funds - Supplies	6,067	-	(6,067)	30,889	-	(30,889)	-	(30,889)	0.00%	-
Total Supplies	267,603	284,674	17,071	891,491	859,751	(31,740)	2,725,676	1,834,185	32.71%	726,891
Purchased Services:										
Administration - Purchased Services	61,171	122,751	61,580	240,175	314,390	74,215	818,332	578,157	29.35%	238,793
Total Parks and Clement Park - Purchased Services	51,929	43,430	(8,499)	210,412	199,418	(10,994)	519,693	309,281	40.49%	177,938
Leisure Services Summary - Purchased Services	109,526	122,692	13,166	465,072	498,486	33,414	1,568,006	1,102,934	29.66%	411,253
Golf Summary - Purchased Services	38,704	35,111	(3,592)	104,025	142,034	38,009	404,906	300,881	25.69%	149,737
Other Funds - Purchased Services	3,407	-	(3,407)	4,995	-	(4,995)	-	(4,995)	0.00%	-
Total Purchased Services	264,736	323,984	59,248	1,024,680	1,154,328	129,649	3,310,936	2,286,257	30.95%	977,721
Utilities:										
Administration - Utilities	(5,666)	(880)	4,786	(4,541)	(2,328)	2,212	(27,654)	(23,113)	16.42%	6,824
Total Parks and Clement Park - Utilities	29,743	35,451	5,708	101,494	86,725	(14,769)	820,139	718,645	12.38%	76,065
Leisure Services Summary - Utilities	66,072	76,702	10,630	324,619	323,667	(952)	984,752	660,133	32.96%	312,599
Golf Summary - Utilities	14,710	40,048	25,338	46,568	80,985	34,416	422,895	376,327	11.01%	70,562
Total Utilities	104,858	151,320	46,462	468,140	489,048	20,908	2,200,132	1,731,991	21.28%	466,050

	April			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Insurance:										
Administration - Insurance	9,224	10,377	1,152	36,898	41,507	4,609	124,522	87,624	29.63%	37,052
Total Parks and Clement Park - Insurance	6,058	5,612	(446)	24,232	22,449	(1,783)	67,347	43,115	35.98%	18,978
Leisure Services Summary - Insurance	11,976	8,449	(3,527)	47,902	34,278	(13,624)	102,370	54,467	46.79%	38,301
Golf Summary - Insurance	1,501	1,059	(442)	6,003	4,235	(1,768)	12,705	6,702	47.25%	4,106
Total Insurance	28,759	25,497	(3,262)	115,035	102,469	(12,566)	306,944	191,909	37.48%	98,436
Other Expenditures:										
Leisure Services Summary - Other Expenditures	472	-	(472)	2,224	-	(2,224)	-	(2,224)	0.00%	(1,462)
Golf Summary - Other Expenditures	(524)	-	524	2,287	-	(2,287)	-	(2,287)	0.00%	(1,916)
Total Other Expenditures	(52)	-	52	4,511	-	(4,511)	-	(4,511)	0.00%	(3,378)
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	237,075	302,201	65,126	808,447	897,324	88,877	2,471,313	1,662,866	32.71%	812,723
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	459,702	476,696	16,995	1,500,915	1,552,485	51,570	5,093,102	3,592,187	29.47%	1,328,463
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	1,069,448	1,116,971	47,523	3,833,562	3,969,760	136,198	12,705,726	8,872,165	30.17%	3,488,290
Golf Summary - TOTAL OPERATING EXPENDITURES	385,835	460,394	74,559	1,107,139	1,214,076	106,936	4,410,181	3,303,042	25.10%	1,127,856
Other Funds - TOTAL OPERATING EXPENDITURES	9,495	-	(9,495)	36,109	-	(36,109)	-	(36,109)	0.00%	-
Total TOTAL OPERATING EXPENDITURES	2,161,555	2,356,262	194,708	7,286,172	7,633,645	347,473	24,680,322	17,394,150	29.52%	6,757,332
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(227,020)	(301,901)	74,880	(789,692)	(892,024)	102,332	(2,452,263)	(1,662,571)	32.20%	(796,339)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(453,160)	(470,035)	16,875	(1,480,034)	(1,533,736)	53,703	(4,953,897)	(3,473,863)	29.88%	(1,293,157)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	90,662	(79,155)	169,818	50,516	(296,386)	346,903	(673,273)	(723,789)	(7.50%)	(263,569)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	307,833	48,747	259,087	(55,901)	(390,693)	334,792	663,275	719,176	(8.43%)	(251,821)
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	34,930	31,547	3,383	23,100	74,677	(51,577)	276,336	253,236	8.36%	41,172
Total NET OPERATING REVENUE/(EXPENDITURES)	(246,755)	(770,798)	524,043	(2,252,010)	(3,038,163)	786,152	(7,139,822)	(4,887,812)	31.54%	(2,563,713)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Total Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	67,336
Total Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	67,336
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	1,537,257	1,615,258	(78,001)	6,642,625	6,813,258	(170,633)	5,723,845	(918,780)	116.05%	6,863,082
Total Parks and Clement Park - Property Taxes Collected for Operations	470,544	470,544	0	1,555,744	1,555,745	(1)	4,977,218	3,421,474	31.26%	1,476,667

	April			YTD			2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Leisure Services Summary - Property Taxes Collected for Operations	112,227	112,227	0	338,610	338,610	0	1,147,604	808,994	29.51%	321,324
Other Funds - Property Taxes Collected for Operations	(39,302)	(39,302)	0	(185,197)	(185,197)	0	2,242,601	2,427,798	(8.26%)	(219,788)
Total Property Taxes Collected for Operations	2,080,726	2,158,727	(78,001)	8,351,782	8,522,415	(170,634)	14,091,268	5,739,486	59.27%	8,441,286
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	73,001	71,174	1,827	335,422	311,025	24,397	994,350	658,928	33.73%	331,635
Total Specific Ownership Taxes	73,001	71,174	1,827	335,422	311,025	24,397	994,350	658,928	33.73%	331,635
Conservation Trust:										
Other Funds - Conservation Trust	-	-	-	187,046	137,202	49,844	548,809	361,763	34.08%	158,768
Total Conservation Trust	-	-	-	187,046	137,202	49,844	548,809	361,763	34.08%	158,768
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	700	-	700	2,857	-	2,857	-	(2,857)	0.00%	838
Leisure Services Summary - Contributions and Grants	(2,387)	-	(2,387)	44,035	84,349	(40,314)	122,616	78,581	35.91%	275,424
Other Funds - Contributions and Grants	1,569	15,450	(13,881)	287,620	229,589	58,031	242,439	(45,181)	118.64%	91,197
Total Contributions and Grants	(118)	15,450	(15,568)	334,512	313,938	20,574	365,055	30,543	91.63%	367,459
Investment Income:										
Administration - Investment Income	133,763	19,512	114,251	526,697	98,255	428,443	205,207	(321,490)	256.67%	43,969
Total Investment Income	133,763	19,512	114,251	526,697	98,255	428,443	205,207	(321,490)	256.67%	43,969
Proceeds from Insurance :										
Total Parks and Clement Park - Proceeds from Insurance	23,278	-	23,278	36,072	-	36,072	-	(36,072)	0.00%	-
Leisure Services Summary - Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	4,171
Total Proceeds from Insurance	23,278	-	23,278	36,072	-	36,072	-	(36,072)	0.00%	4,171
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	1,671,020	1,634,770	36,250	7,169,322	6,911,513	257,810	5,929,053	(1,240,270)	120.92%	6,907,052
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	494,522	470,544	23,978	1,594,673	1,555,745	38,928	4,977,218	3,382,544	32.04%	1,477,506
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	109,840	112,227	(2,387)	382,645	422,959	(40,314)	1,270,220	887,575	30.12%	600,918
Other Funds - TOTAL NON-OPERATING REVENUE	35,268	47,322	(12,054)	666,175	531,167	135,008	33,840,665	33,174,490	1.97%	466,242
Total TOTAL NON-OPERATING REVENUE	2,310,650	2,264,863	45,787	9,812,815	9,421,383	391,433	46,017,155	36,204,340	21.32%	9,451,717
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Other Funds - Grant Expenditures	790	2,780	1,990	10,570	9,320	(1,250)	261,432	250,862	4.04%	3,741
Total Grant Expenditures	790	2,780	1,990	10,570	9,320	(1,250)	261,432	250,862	4.04%	3,741
Facilities & Equipment Repairs and Replacements:										

	April			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
Golf Summary - Facilities & Equipment Repairs and Replacements	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - Facilities & Equipment Repairs and Replacements	1,510,177	1,510,177	-	7,553,671	7,553,671	-	34,806,320	27,252,649	21.70%	4,386,776
Total Facilities & Equipment Repairs and Replacements	1,510,177	1,510,177	-	7,573,671	7,574,171	500	34,826,820	27,253,149	21.75%	4,406,776
Debt Payments:										
Other Funds - Debt Payments	-	-	-	-	-	-	1,945,000	1,945,000	0.00%	53,300
Total Debt Payments	-	-	-	-	-	-	1,945,000	1,945,000	0.00%	53,300
Interest Expense:										
Other Funds - Interest Expense	-	-	-	-	-	-	1,626,663	1,626,663	0.00%	847,664
Total Interest Expense	-	-	-	-	-	-	1,626,663	1,626,663	0.00%	847,664
Other Expenditures:										
Administration - Other Expenditures	(4,555)	-	4,555	(13,510)	-	13,510	-	13,510	0.00%	55,293
Total Parks and Clement Park - Other Expenditures	509	509	0	2,008	2,008	0	3,321	1,313	60.47%	1,058
Other Funds - Other Expenditures	30,702	31,872	1,170	123,269	125,828	2,559	214,098	90,830	57.58%	126,571
Total Other Expenditures	26,656	32,381	5,725	111,766	127,836	16,070	217,419	105,653	51.41%	182,922
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	(4,555)	-	4,555	(13,510)	-	13,510	-	13,510	0.00%	55,293
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	509	509	0	22,008	22,008	0	23,321	1,313	94.37%	21,058
Golf Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - TOTAL NON-OPERATING EXPENDITURES	1,541,669	1,544,829	3,160	7,687,510	7,688,819	1,309	38,853,513	31,166,003	19.79%	5,418,053
Total TOTAL NON-OPERATING EXPENDITURES	1,537,623	1,545,338	7,715	7,696,007	7,711,327	15,320	38,877,334	31,181,326	19.80%	5,494,403
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	1,448,555	1,332,869	115,686	6,393,141	6,019,488	373,652	3,476,790	(2,916,351)	183.88%	6,055,420
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	40,853	-	40,853	92,632	-	92,632	-	(92,632)	0.00%	163,290
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	200,502	33,071	167,431	433,161	126,572	306,589	596,946	163,785	72.56%	337,349
Golf Summary - NET REVENUE/(EXPENDITURES)	307,833	48,747	259,087	(55,901)	(391,193)	335,292	662,775	718,676	(8.43%)	(251,821)
Other Funds - NET REVENUE/(EXPENDITURES)	(1,471,470)	(1,465,960)	(5,510)	(6,998,235)	(7,082,975)	84,740	(4,736,512)	2,261,723	147.75%	(4,910,639)
Total NET REVENUE/(EXPENDITURES)	526,273	(51,273)	577,546	(135,202)	(1,328,107)	1,192,905	-	135,202	0.00%	1,393,600
TOTAL REVENUE:										
Administration - TOTAL REVENUE	1,681,074	1,635,070	46,004	7,188,077	6,916,813	271,265	5,948,103	(1,239,974)	120.85%	6,923,436
Total Parks and Clement Park - TOTAL REVENUE	501,064	477,205	23,858	1,615,555	1,574,494	41,061	5,116,423	3,500,868	31.58%	1,512,811
Leisure Services Summary - TOTAL REVENUE	1,269,950	1,150,042	119,908	4,266,723	4,096,332	170,391	13,302,673	9,035,950	32.07%	3,825,639
Golf Summary - TOTAL REVENUE	693,668	509,141	184,527	1,051,239	823,383	227,855	5,073,456	4,022,217	20.72%	876,035
Other Funds - TOTAL REVENUE	79,694	78,869	825	725,385	605,844	119,541	34,117,001	33,391,617	2.13%	507,414

	April			YTD			2023			2022 YTD
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total TOTAL REVENUE	4,225,450	3,850,327	375,123	14,846,978	14,016,865	830,113	63,557,655	48,710,678	23.36%	13,645,335
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	232,520	302,201	69,681	794,936	897,324	102,388	2,471,313	1,676,376	32.17%	868,016
Total Parks and Clement Park - TOTAL EXPENDITURES	460,211	477,205	16,994	1,522,923	1,574,494	51,571	5,116,423	3,593,500	29.77%	1,349,521
Leisure Services Summary - TOTAL EXPENDITURES	1,069,448	1,116,971	47,523	3,833,562	3,969,760	136,198	12,705,726	8,872,165	30.17%	3,488,290
Golf Summary - TOTAL EXPENDITURES	385,835	460,394	74,559	1,107,139	1,214,576	107,436	4,410,681	3,303,542	25.10%	1,127,856
Other Funds - TOTAL EXPENDITURES	1,551,164	1,544,829	(6,335)	7,723,619	7,688,819	(34,800)	38,853,513	31,129,894	19.88%	5,418,053
Total TOTAL EXPENDITURES	3,699,177	3,901,600	202,423	14,982,180	15,344,972	362,793	63,557,655	48,575,476	23.57%	12,251,735
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	1,448,555	1,332,869	115,686	6,393,141	6,019,488	373,652	3,476,790	(2,916,351)	183.88%	6,055,420
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	40,853	-	40,853	92,632	-	92,632	-	(92,632)	0.00%	163,290
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	200,502	33,071	167,431	433,161	126,572	306,589	596,946	163,785	72.56%	337,349
Golf Summary - NET REVENUE/(EXPENDITURES)	307,833	48,747	259,087	(55,901)	(391,193)	335,292	662,775	718,676	(8.43%)	(251,821)
Other Funds - NET REVENUE/(EXPENDITURES)	(1,471,470)	(1,465,960)	(5,510)	(6,998,235)	(7,082,975)	84,740	(4,736,512)	2,261,723	147.75%	(4,910,639)
Total NET REVENUE/(EXPENDITURES)	526,273	(51,273)	577,546	(135,202)	(1,328,107)	1,192,905	-	135,202	0.00%	1,393,600

Foothills Park & Recreation District as of April 30, 2023

	Operating Revenue			Operating Expenditures			Net Operating Revenue (Loss)		
	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)
Administration									
Executive Director	10,483		10,483	248,079	308,735	60,656	(237,596)	(308,735)	71,139
Marketing	7,300	5,300	2,000	126,940	143,466	16,526	(119,640)	(138,166)	18,526
Finance	904		904	226,633	224,168	(2,465)	(225,729)	(224,168)	(1,561)
Human Resources	8		8	80,160	84,256	4,096	(80,152)	(84,256)	4,104
Information Technology	60		60	126,636	136,699	10,063	(126,576)	(136,699)	10,123
Total Adminstration	18,755	5,300	13,455	808,448	897,324	88,876	(789,693)	(892,024)	102,331
Parks									
Parks Administration	2,500		2,500	160,997	153,711	(7,286)	(158,497)	(153,711)	(4,786)
Fleet Maintenance				195,115	187,718	(7,397)	(195,115)	(187,718)	(7,397)
Urban Parks	1,029	4,597	(3,568)	516,051	548,531	32,480	(515,022)	(543,934)	28,912
Regional Parks	243	3,815	(3,572)	257,899	314,389	56,490	(257,656)	(310,574)	52,918
Kipling Villas				39,971	23,695	(16,276)	(39,971)	(23,695)	(16,276)
Park Rangers Urban and Regional				17,665	19,203	1,538	(17,665)	(19,203)	1,538
Clement Park	17,109	10,337	6,772	313,217	305,238	(7,979)	(296,108)	(294,901)	(1,207)
Total Parks	20,881	18,749	2,132	1,500,915	1,552,485	51,570	(1,480,034)	(1,533,736)	53,702
Leisure Service									
LS Adminstration				165,616	162,635	(2,981)	(165,616)	(162,635)	(2,981)
Esports	3,535	11,963	(8,428)	12,914	17,740	4,826	(9,379)	(5,777)	(3,602)
Lilley Gulch Rec Center	52,683	46,506	6,177	123,152	127,157	4,005	(70,469)	(80,651)	10,182
Peak Wellness Center	104,018	91,844	12,174	126,547	129,499	2,952	(22,529)	(37,655)	15,126
Ridge Rec Center	209,367	170,185	39,182	198,271	185,309	(12,962)	11,096	(15,124)	26,220
Climbing Wall	2,324	2,100	224	3,355	3,262	(93)	(1,031)	(1,162)	131
Total Facility Operations	371,927	322,598	49,329	464,239	462,967	(1,272)	(92,312)	(140,369)	48,057
Facility Maintenance	818		818	146,790	170,152	23,362	(145,972)	(170,152)	24,180
Fitness Programs	218,838	180,184	38,654	145,587	175,877	30,290	73,251	4,307	68,944
Cultural Arts	108,508	106,572	1,936	118,931	100,441	(18,490)	(10,423)	6,131	(16,554)
Active Adult Programs	6,387	8,160	(1,773)	8,748	20,223	11,475	(2,361)	(12,063)	9,702
Total Arts & Events	114,895	114,732	163	127,679	120,664	(7,015)	(12,784)	(5,932)	(6,852)
Children's Program Administratio	62,226	50,815	11,411	501,817	577,574	75,757	(439,591)	(526,759)	87,168
Children's Program Teen Program							-	-	-
Children's Program Preschool, AI	184,288	218,992	(34,704)	137,513	131,619	(5,894)	46,775	87,373	(40,598)
Children's Program B&A	536,178	638,245	(102,067)	142,432	186,202	43,770	393,746	452,043	(58,297)
Children's Program Camp	56,066	69,115	(13,049)	45,078	55,339	10,261	10,988	13,776	(2,788)
Total Children's Programs	838,758	977,167	(138,409)	826,840	950,734	123,894	11,918	26,433	(14,515)
Aquatics Administration	400		400	134,407	136,325	1,918	(134,007)	(136,325)	2,318
Deer Creek Pool	506	314	192	5,538	4,539	(999)	(5,032)	(4,225)	(807)
Columbine West Pool				15,733	13,394	(2,339)	(15,733)	(13,394)	(2,339)
Sixth Avenue West Pool				13,384	12,826	(558)	(13,384)	(12,826)	(558)
Lilley Gulch Pool	10,900	11,347	(447)	37,364	42,197	4,833	(26,464)	(30,850)	4,386
Ridge Pool	273,336	204,494	68,842	361,970	341,124	(20,846)	(88,634)	(136,630)	47,996
Weaver Hollow Pool	85		85	10,045	4,360	(5,685)	(9,960)	(4,360)	(5,600)
Total Aquatics	285,227	216,155	69,072	578,441	554,765	(23,676)	(293,214)	(338,610)	45,396
Edge	898,949	849,400	49,549	687,815	657,388	(30,427)	211,134	192,012	19,122
District Athletics Adult Sports	165,122	111,772	53,350	75,774	80,926	5,152	89,348	30,846	58,502
District Athletics Concessions/Mi:	11,345	14,341	(2,996)	823	820	(3)	10,522	13,521	(2,999)
Schaefer Batting Cage	444	4,065	(3,621)	6,296	7,181	885	(5,852)	(3,116)	(2,736)
District Athletics Administration	8,788	4,003	4,785	59,795	60,096	301	(51,007)	(56,093)	5,086
Clement Park Batting Cage				(151)		151	151	-	151
Clement Park Concessions	806	400	406	1,062	920	(142)	(256)	(520)	264
Clement Splash Park	338		338	605		(605)	(267)	-	(267)
Youth & Middle School Sports	263,213	237,644	25,569	100,765	120,658	19,893	162,448	116,986	45,462
Gymnastics	149,617	151,720	(2,103)	81,306	73,244	(8,062)	68,311	78,476	(10,165)
Sports Specialty Programming	92,519	88,000	4,519	109,413	102,787	(6,626)	(16,894)	(14,787)	(2,107)
Racket Sports	16,029	14,811	1,218	6,474	11,981	5,507	9,555	2,830	6,725
Total District Athletics	708,221	626,756	81,465	442,162	458,613	16,451	266,059	168,143	97,916
Foothills Fieldhouse	195,200	164,738	30,462	121,049	108,756	(12,293)	74,151	55,982	18,169
Foothills Sports Arena	251,243	221,644	29,599	127,344	147,211	19,867	123,899	74,433	49,466
Total Indoor Athletics	446,443	386,382	60,061	248,393	255,967	7,574	198,050	130,415	67,635
Total Leisure Service	3,884,076	3,673,374	210,702	3,833,562	3,969,762	136,200	50,514	(296,388)	346,902
Golf									
Foothills Golf Course	609,016	531,887	77,129	579,702	658,501	78,799	29,314	(126,614)	155,928
Meadows Golf Course	442,222	291,496	150,726	527,437	555,573	28,136	(85,215)	(264,077)	178,862
Total Golf	1,051,238	823,383	227,855	1,107,139	1,214,074	106,935	(55,901)	(390,691)	334,790
Other Funds (Golf Developme	59,212	74,676	(15,464)	36,108		(36,108)	23,104	74,676	(51,572)
Total District	5,034,162	4,595,482	438,680	7,286,172	7,633,645	347,473	(2,252,010)	(3,038,163)	786,153



Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: May 23, 2023

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Capital Projects Report through April 30, 2023

Parks, Planning and Construction

2022 Mill Levy Improvement Projects

Budget: \$2,550,019

Funding: \$2,550,019 – 2022 Mill Levy, SB 35, Capital Funds

Expenses to Date: \$210,260

Budget Remaining: \$ 2,339,759

Scheduled Completion: Pending contractor's schedule submitted with rebid

Lakehurst Park (Moved to 2022 Mill Levy Park Projects)

- Construction Plans 50%/ In staff review
- Playground is ordered

West Laurel Park

- Rebid – Bids due June 12, 2023

Jim Hoida Memorial Park

- Rebid – Bids due June 12, 2023

Willow Creek Park

- Rebid – Bids due June 12, 2023
- Playground design with elementary school completed. Playground survey out to the community.

Westbury Park

- Rebid – Bids due June 12, 2023
- Under contract for playground installation

Columbine West Park

- Included in Columbine West Pool Project
- Just had pre-construction meeting for landscaping and park.

Lakehurst West Park

- Concept plans for playground survey completed.

Easton Regional Park

Budget: \$1,150,000

Expenses to Date: \$149,514

Budget Remaining: \$1,000,486

- Additional Pump installed at Hine Lake completed

- Plans at 50% completion in staff review

Dutch Creek Trail Extension

Overall Budget: \$3,721,224

Funding: \$1,860,612 – District Capital Budget/\$1,860,612 Jeffco Trails Grant

Expenses to Date: \$225,688

Budget Remaining \$3,495,536

Phase 1 Design Completion: March 2022

- Jefferson County constructing Simms crossing
- Met with Fairway Vistas HOA for grading approval.
- Met with Jefferson County to determine permitting requirements
- Construction plans back from Jefferson County. Architerra reviewing and addressing comments

Eagle Meadows Playground

Budget: \$175,000

Expenses to Date: \$0

Budget Remaining: \$175,000

Completion: Fall 2023 (Community Build)

- Playground concept sent out for survey
- Community build in September

Leisure Services

Ice Resurfacer for Edge

Budget: \$155,000

Funding: District Capital Project Budget

Expenses to Date: \$140,355.65

Budget Remaining: \$14,644.35

Scheduled Completion: Completed

- The 2nd Ice Resurfacer has been identified as and approved as part of our 2022 Capital Budget. A quote of \$142,584.60 was received from Zamboni for the replacement of the 2nd Zamboni for the Edge Ice Arena. This quote includes the trade-in of the existing ice resurfacer.
- We accepted delivery of the Ice Resurfacer on March 6. It has been commissioned and is currently in use. The Colorado 14ers are paying \$2,000 in advertising money to have the Zamboni wrapped with their logo. We are waiting on communication from Zamboni on two additional parts that were promised and not delivered and are holding payment until this has been resolved.

Lilley Gulch Daycare Playground Project

Budget: \$50,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$50,000

Scheduled Completion: 2023

- Meeting with the planning department and are in the design phase

Outdoor Pool Reconstruction

Columbine and 6th West Pool Combined Estimate: \$14,931,748.00

Funding: District Capital Project Budget

Expenses to Date: \$9,520,591.39

Budget Remaining: \$5,411,156.61

Scheduled Completion: Summer 2023

- Roof topping off milestones: Columbine West Pool – March 14 and 6th Avenue West – April 18
- Slab over grade pour for new addition pool at Columbine West Pools
- Interior masonry at both sites
- Pool equipment and pumps beginning to be set at Columbine West
- Pool addition at 6th Avenue West excavated
- Additional weather delay days added for rains creating muddy conditions

Golf

New Foothills Golf Course Clubhouse

Budget: Estimation \$17,000,000 - \$19,000,000

Funding: District Capital Project Budget

Scheduled Completion: October of 2023

Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
 - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
 - Design Fees \$449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
 - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
 - Fees - .25% of construction cost
- Todd Goulding / Goulding Development Advisors – Owners Representative
 - Will assist the District in managing the budget/overall cost of the project
 - Fees - estimated at \$118,400

Project Update:

- Weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding
 - The District received, reviewed, and approved the Design Development drawings
 - Planning and Zoning review is complete
 - The driving range bathroom building renovation is complete
 - The temporary clubhouse doublewide trailer was delivered May 18th
 - All golf operations are conducted out of the temporary clubhouse
 - The abatement process of the existing clubhouse is complete

- The GMP was submitted and approved by the Foothills Board of Directors on June 28th
- VE process is ongoing
- Xcel removed the transformer
- Demolition of the old clubhouse is complete
- Grading Permit has been approved
- Building Permit has been approved
- Xcel has removed the switchbox from old clubhouse site and new switch cabinet has been installed in the parking lot area
- Construction started in early January of 2023
- Drilling for caissons is complete
- Grade Beams and Pier Caps are complete
- Form and pour lower level foundation walls completed
- Structural steel has begun
- Underground electrical and plumbing for building complete and inspected.
- Lower level slab on grade prepped and ready for concrete 5/18
- Grading and underground electrical complete for the overflow parking lot is underway 5-18
- Expectation to pave overflow parking lot 1st week of June
- New Clubhouse is scheduled for completion in Late-December of 2023 or Early-January 2024

Additional golf projects

- Entrance Fence – Foothills Golf Course \$30,000
 - Old fence removed and new post installation began week of 5/15
- Retaining wall for Ex9 lake – Foothills Golf Course \$90,000
 - Pending as of May 15, 2023.
- Rebuild 6,000sqft. Putting green – Meadows Golf Course \$107,000
 - Pending as of May 15, 2023.

Special Projects

1. Financial Information:
 - Budget: \$7,980,073
 - Funding: \$5,984,983 – COP, \$1,995,090 – 2020 Capital Budget
 - Expenses to Date: \$7,253,700.19
 - Budget Remaining: \$726,372.81
 - Scheduled Completion: May 2023
2. Safety
 - a. No open items
3. Key Dates/Schedule
 - a. Lighting:
 - i. The office dimming was complete 4/21/23.
 - ii. Lighting owner's training was complete on 5/10/23.

- iii. McKinstry will be installing cording on the Peak fixtures on 5/18/23 to see if this will resolve the observed noise.
 - iv. McKinstry is tracking that 6 of the Ridge Recreational Center atrium lights are out. A lift will be brought out 5/19/23 to troubleshoot.
 - b. Mechanical:
 - i. The Lilley Gulch RTUs are all visible and controllable via the graphics.
 - ii. The new controllers were added to select VAVs at Ridge Recreation Center the week of 4/17/23. We are performing test and balance in certain areas to further dial in these spaces.
 - iii. The replacement bearings and shafts for RTU-3 were installed 4/21/23. The unit is now functioning as intended.
 - a. Controls Optimization & Continuous Commissioning:
 - i. Is assisting with dialing in the Edge Ice Arena heat exchange. The team will be onsite Fri 5/19 with Long to implement some programming changes.
- 4. Submittals
 - a. No submittals were provided in the last month.
- 5. Lighting
 - a. The warranty items below were complete in the last month:
 - i. Can lights at Ridge Recreation Center are now operational.
 - ii. The Peak lobby sconces have been replaced.
- 6. Mechanical
 - a. The Lilley Gulch HRU flue was modified, and the outside of the unit was painted.
 - b. The Lilley Gulch building pump is now modulating. McKinstry is working to understand pressure oscillation that is happening on the pump during morning warm up.
- 7. Future Milestone Project Activities
 - a. May: Close Out Items