



Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

July 25, 2023 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton CO

Virtual Option:

You are invited to a Teams webinar.

When: July 25, 2023, 6:00PM Mountain Time (US and Canada)

Topic: Foothills Park & Recreation District Board Meeting 7/25/2023. Register in advance for this webinar:
<https://events.teams.microsoft.com/event/92f7b43f-3771-4a0e-ae5a-f2ca8b417f24@e0c4bd9d-9b50-4d79-937d-213d59e132e8>

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

- I. CALL TO ORDER (Maple Room)
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF JUNE 27, 2023 MINUTES
- VI. COMMUNITY COMMENTS

A. Part-time Employee Scholarship Award Recipients

- Dennis Weiner

For virtual attendees, please click the Raise Your Hand icon and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

- VII. DECISION ITEMS

A. Vacation of Temporary Trail Easement

- Colin Insley

VIII. DISCUSSION ITEMS

A. Finance Update

- Dennis Weiner

B. 2024 Budget Guidelines

- Dennis Weiner

IX. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

May 23, 2023

Zoom Option

You are invited to a Zoom webinar.

When: May 23, 2023 06:00 PM Mountain Time (US and Canada)

Topic: Board Meeting 5/23/2023 Register in advance for this webinar:

https://us02web.zoom.us/webinar/register/WN_WmX5h7EzQV6ondLI1CnE4Q

After registering, you will receive a confirmation email containing information about joining the webinar.

Before the start of the meeting, Ronald Hopp took an opportunity to thank Director Meyer and Director Bielkiewicz for their outstanding service to the District. Director Meyer served from 2016 to 2023 and Director Bielkiewicz served from 2020 to 2023 and previously served from 2014 to 2016. During his tenure, Director Meyer served as secretary for four years, treasurer for one year, and chair for two years. In his second term, Director Bielkiewicz served as second vice chair for one year and first vice chair for two years.

Mr. Hopp noted that prior to serving on the Foothills Board of Directors, Director Meyer was active with the Mesa View Estates HOA and instrumental with helping forge a more positive relationship between Mesa View Estates Neighborhood and the District. Director Meyer also played a pivotal role in the creation of a unique and successful management agreement for Estates Park in that neighborhood. Mr. Hopp noted that Director Bielkiewicz has been active with the Foothills Theatre Company, and expressed appreciation for his contributions to that. Mr. Hopp outlined all the accomplishments and facility improvements the District has had during their tenures.

Mr. Hopp expressed that in addition to the myriad of capital projects, the District's financial condition has improved significantly during both Director Meyer's and Director Bielkiewicz's tenures. Through solid financial management over their time on the Board, the District has been successful in reducing its outstanding debt balance, growing reserve funds and increasing the amount of capital funds to address infrastructure and equipment needs.

Over the many board meetings in which Directors Meyer and Bielkiewicz have participated, there have been dozens of memorial benches approved, eagle scouts and volunteers recognized, intergovernmental agreements, easements, other agreements, budgets approved, audits reviewed, grants accepted, policies created and updated. Mr. Hopp recognized they helped shepherd the District through the global pandemic that had a major impact on the District's revenue streams, program and facility offerings, and staff members.

Directors Meyer and Bielkiewicz have both been great advocates of programs and services that the District provides the community, and have been advocates of the District's employees. They have helped create a pathway for future improvements and continued success.

On behalf of all District staff members, Mr. Hopp thanked Director Meyer and Director Bielkiewicz, and presented them a plaque and gift.

RECORD OF PROCEEDINGS

Director Meyer expressed thanks and honor to be part of the Board. He expressed pride with what the District does, it offers a great product, and is proud of his time with the Foothills Board.

Director Bielkiewicz agreed and expressed thanks to the employees of the District. He has seen first-hand how much effort the employees, a small team for what is a huge area that the District serves, do in making this area a better place to live. Director Bielkiewicz expressed appreciation for his time on the Foothills Board.

Directors Meyer and Bielkiewicz departed and new directors, Michael Hanson and Cynthia Daughtrey, were welcomed to the Board and took seats at the meeting table.

- I. CALL TO ORDER: Director Lodice called the regular meeting to order at 6:08pm.
- II. PLEDGE OF ALLEGIANCE: Director Lodice led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:
- | | |
|---------------------|---------|
| Director Daughtrey: | Present |
| Director Lodice: | Present |
| Director Trimble: | Present |
| Director Writz: | Present |
| Director Hanson: | Present |

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Dennis Weiner, Director of Finance and Administrative Services; Derek Eberhardt, Director of Operations; Barb Butler, Director of Recreation Programs; Colin Insley, Director of Parks, Planning and Construction; Randy Meyers, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Writz moved that the Foothills Board of Directors approve the May 23, 2023 agenda as submitted. Director Trimble seconded the motion. Poll of the Board: Director Daughtrey, yes; Director Lodice, yes; Director Trimble, yes; Director Writz, yes; Director Hanson, yes. The motion was approved.

V. APPROVAL OF APRIL 25, 2023 MINUTES:

MOTION: Director Daughtrey moved that the Foothills Board of Directors approve the minutes of the April 25, 2023 board meeting as submitted. Director Writz seconded the motion. Poll of the Board: Director Daughtrey, yes; Director Lodice, yes; Director Trimble, yes; Director Writz, yes; Director Hanson, yes. The motion was approved.

RECORD OF PROCEEDINGS

VI. COMMUNITY COMMENTS:

VII. DECISION ITEMS

A. May 2, 2023 Election Results/Election of Officers

Mr. Hopp provided an overview of the election. There were three Wards open; One, Two and Five. The Ward One candidate, Michael Hanson, and Ward Two candidate, Cynthia Daughtrey, were unopposed. Ward Five was a contested election and Phillip Trimble was the prevailing candidate. The Oaths of Office for the newly elected board members were administered on Friday, May 12th during the board orientation.

Mr. Hopp indicated at this point in time is the election of officers. As current Second Vice Chair of the Board, since the Chair and First Vice Chair just left the Board, Director Lodice asked for a motion for an election of officers. Board discussion ensued.

MOTION: Director Daughtrey moved that the Foothills Board of Directors approve the following slate of officers: Chair, Phillip Trimble; First Vice Chair, Michael Hanson; Second Vice Chair, Ali Lodice; Treasurer, Cynthia Daughtrey; Secretary, Gina Writz. Director Trimble seconded the motion. Poll of the Board: Director Daughtrey, yes; Director Lodice, yes; Director Trimble, yes; Director Writz, yes; Director Hanson, yes. The motion was approved.

The Board took their places at the table according to their elected office.

B. Bank Account Signature Authorizations

Dennis Weiner recognized with the election of new officers tonight, the resolution for designation of individuals for signature authorities as it relates to the District's financial activities needs to be updated, along with the applicable signature cards. The designated signature authorities are that of the Board Chair, Board Treasurer, Executive Director, and Director of Finance and Administrative Services. Mr. Weiner pointed out the resolution provided in the packet.

MOTION: Director Daughtrey moved that the Foothills Board of Directors approve Resolution No. 23-002 to designate the current Board Chair, Board Treasurer, Executive Director, and Director of Finance and Administrative Services as the official signors as it relates to the financial activities for the District. Director Lodice seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT:

Highlighting the report provided, Mr. Hopp made the Board aware we are partnering with the West Metro Chamber to host the Taste of the West event.

RECORD OF PROCEEDINGS

The 401k Committee meets quarterly, Mr. Hopp explained. The 401k Plan Document requires that a board member serve on the committee. Director Lodice volunteered to serve on the 401k Committee. Mr. Hopp reported Hops in the Park was a great event with a little over 700 patrons, even with all the rain. The event moved from the amphitheater grass area into the parking lot and it worked out well. A lot of staff members were involved with that including Regina Smith, Tim Sanchez, Alison Shields, Jared Giammanco. Mr. Hopp pointed out that Tim James, former board member, volunteered and helped secure a lot of breweries for the event.

The Colorado State Legislature passed what is called SB23-303 on the last day of the 2023 legislative session, Mr. Hopp discussed. He said it puts a ballot measure on the docket for this fall to reduce property taxes. It is billed as a property tax relief measure and it must be approved by voters. If it is approved by voters, it could have a significant impact on property taxes, not only for our District, but for a lot of local governments throughout the state.

Mr. Hopp reported we have had almost five inches of rain over 48 – 72 hours. He explained because of all the rain, we have been able to fill Blue Heron reservoir, and all of our reservoirs are in good shape. The rain does have significant impacts on our construction projects, Mr. Hopp discussed.

Mr. Hopp pointed out the Clement Park Concert Series starts on June 1st.

Mr. Hopp discussed part of the Dutch Creek Trail requires an at-grade crossing across Simms. Jefferson County approached the District and said they are willing to install that crossing because they are getting ready to do the resurfacing of Simms. Their estimated price for that was cheaper than what staff thought a general contractor would do, they were going to be able to do it right then. Staff felt it was in the best interest of the District, and the county, to have them do that.

Mr. Hopp said we know for sure that Sixth Avenue West Pool is not going to be open in the summer of 2023. As a result, a letter was sent to every household there informing them of that and providing them an opportunity to utilize the facilities here, Mr. Hopp discussed.

Mr. Hopp pointed out the chainsaw art that has been done at Clement Park. It is utilizing some of the District's SCFD funds.

IX. DISCUSSION ITEMS:

A. 2022 Audit Report

Between January and May of this year, internal staff prepared the 2022 financial statements and worked with the District's audit firm, FORVIS, to finalize the audit process, Dennis Weiner discussed. He introduced Marcie Ardan who was in attendance to speak with the Board about the audit process and answer any questions the Board might have concerning the audit and financial statements.

RECORD OF PROCEEDINGS

Using PowerPoint, Ms. Ardan presented the 2022 audit report. Referring to the report provided to the Board, Ms. Ardan said they did issue an unmodified, or clean, opinion on the financial statements; that is the best kind of opinion the District can get. She called attention to a couple of items, and went over a couple of highlights in the Management Discussion. Ms. Ardan went through what they found during the audit, discussing items and recommendations. She went over Other Matters, or Best Practices.

Ms. Ardan and Mr. Weiner answered questions from the Board.

B. Finance Update

Mr. Weiner presented the District's finance update through April 30th, as provided in the report in the packet. He highlighted total operating revenue, total year-to-date operating expenditures, net operating loss, non-operating expenditures and revenues.

Mr. Weiner concluded net expenditures year-to-date are favorable to the plan.

X. EXECUTIVE SESSION

Director Trimble let everyone know there will be no business transactions when the Board comes back from Executive Session. When they come back from Executive Session, they will close the meeting.

A. Legal Matters per 24-6-402(4)(b), C.R.S.

MOTION: Director Writz moved that the Foothills Board of Directors move into Executive Session for Legal Matters per Colorado Revised Statute 24-6-402(4)(b). Director Lodice seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

The regular meeting adjourned at 6:55pm. Executive Session started at 6:57pm and ended at 7:13pm. The regular meeting reconvened at 7:13pm.

XI. ADJOURNMENT:

The regular meeting adjourned at 7:14pm. The next regular board meeting will be held at 6pm on Tuesday, June 27, 2023.

Submitted by: Richelle Riley, Recording Secretary

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: Part-time Employee Scholarship Award Recipients

The Foothills Scholarship was made possible by the Board of Directors who created the opportunity to financially help part-time staff pursue their goals towards higher education.

The Scholarship Committee would like to thank the nine part-time staff who took the time and effort to apply for the scholarship. We applaud those employees who balance work, school, and community involvement. Each applicant submitted essays to share with us their contributions to their community, achievements in school, and future goals.

The Scholarship Committee is pleased to announce the recipients of the \$500 Scholarship offered by Foothills.

The first recipient is **Rosemary Puc-Hall** who works in the Pro-Shop at Foothills Golf Course. Rosemary will be attending Colorado School of Mines this fall and is planning to study Architectural Engineering. She was on the Varsity Golf Team at Dakota Ridge High School as well as a part of their National Honors Society and National Technical Honors Society. Rosemary plans to use her education and profession to battle climate change. She plans to utilize her knowledge in the subject to design structures that help communities protect the planet.

The second recipient is **Blake Kinney**. Blake works at Clement Park in Park Maintenance. He is a student at Colorado State University studying Electrical Engineering. Blake attended Dakota ridge High School where he participated in both Golf and Track as well as being on the Honor Roll and the Athletics Leadership Committee. Blake plans to use his education and creativity to help identify problems within a community and use his skills to make life better for his community.

The third recipient is **Luke Johnson**. Luke is in Park Maintenance for Urban Parks. He is a student at University of Montana studying Forestry and Fire Science. Luke is on the University of Montana Woodsmen Team where he competes in logging sports, among other clubs and activities. The last three summers he has worked for Foothills, this experience has given him interest in Urban Forestry and related fields. He plans to use his education and experience for timber production and harvesting as well as finding a way to use timber removed from urban spaces and converting that wood into usable timber.

The fourth recipient is **Jakob Bauer**. Jakob works in Golf Maintenance at the Meadows Golf Course. He attends University of Colorado at Colorado Springs and is studying Physical Therapy. Jakob was a member of HOSA (Health Occupation Students of America) in High School and helped organize blood drives in the community with lifesaving donations. He then went on to join "Pre Health-Society" where he was exposed to the medical field through guest speakers and learning what day to day in the medical industry will look like. After receiving physical therapy when he was younger for a knee injury and meeting therapists in the field, he decided he wanted to make that his area of study. He plans on helping people recover from surgeries and injuries. Jakob plans to continue donating blood whenever he can, as he believes this is an invaluable piece of community service.

The fifth recipient is **Alex Rodriguez**. Alex has two positions in Foothills. He is with Park Maintenance for Regional Parks as well as a Center Associate. Alex will be attending Missouri Valley College in the fall where he will be playing Basketball and studying Business. Alex plans to own his own business in the future. He feels that his time with Foothills Park & Recreation District has prepared him to do so along with participating in many clubs, sports and activities throughout High School. He hopes to continue working and helping his community throughout college and after.

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Vacation of Temporary Trail Easement

We have a permanent trail easement on S. Alkire St, north of W. Bowles Ave. that runs from Alkire to the C-470 Trail. In 2007, the District was approached by the landowner/developer, who asked the District to issue a temporary trail easement in case they needed temporary access to our original easement during construction. The construction project did not happen.

The Board accepted the temporary easement with the request that in the future they would improve the original Alkire Trail easement on "Tract B" when the property was developed. Staff learned that the landowner is selling the property and requested approval to vacate the temporary easement to sell the property.

As a part of the request, the vacation agreement notes MWBC, LLLP (Mountain West Business Center, LLP) will work with the District to design a concrete trail and obtain a license from CDOT to connect to the C-470 Trail. The landowner will be required to construct the new 10 ft. wide concrete trail from S. Alkire St. to C-470.

You will find the attached documents:

- Vicinity Map – Showing location of permanent trail easement
- Aerial Map – Showing permanent trail easement and temporary trail easement to be vacated
- Vacation of Temporary Trail Easement Agreement
- Temporary Easement Agreement from 2007

The property will be closing in early August and the developer is seeking a vacation of the temporary easement from the District. Staff is recommending approval of the Vacation Easement Agreement with the requirement that the District's legal counsel have the opportunity to comment and approve the agreement.

MOTION: I move that the Foothills Board of Directors approve the Vacation of Temporary Trail Easement with MWBC, LLLCP and further authorize the Executive Director to execute the agreement subject to final approval by the District's legal counsel and staff.

Vicinity Map

Alkire Trail "Tract B"

Legend

 Alkire Trail "Tract B"





DEVELOPER TO BUILD 10' WIDE CONCRETE TRAIL IN Foothills EASEMENT ACROSS TRACT B IN PLACE OF EXISTING SOFT TRAIL

DEVELOPER AND FOOTHILLS TO VACATE EXISTING UNUSED Foothills EASEMENT ACROSS LOT 1

NORTH

ALKIRE STREET

VACATION OF TEMPORARY TRAIL EASEMENT GRANT

WHEREAS A TEMPORARY TRAIL EASEMENT agreement, herein attached as "Exhibit A", was made between the MWBC, LLLP, the owners of a tract of land located in the northeast ¼ of Section 18, Township 5 south Range 69 west of the 6th Principal Meridian, County of Jefferson, State of Colorado, and herein referred to as "the Property" and the Foothills Park & Recreation District; and

WHEREAS MWBC, LLLP and the Foothills Park & Recreation District wish to vacate the Temporary Trail Easement now that a permanent Trail Easement Grant has been dedicated to the Foothills Parks & Recreation District by MWBC, LLLP across the south 15 feet of the Tract B of the Mountain West Business Park subdivision plat recorded at Jefferson County, Colorado on August 15, 2007 under Reception No. 2007095243; and

WHEREAS per the conditions of the permanent Trail Easement Grant, recorded at Jefferson County, Colorado on September 17, 2007 under Reception No. 2007106762, MWBC, LLLP, more particularly described in the attached "Exhibit B" (the Trail Easement Grant); the owners of Tract B, have constructed a soft trail within the 15' wide easement in conformance with the specifications illustrated in the document; and

WHEREAS in place of the existing soft trail, the owners of Tract B have now agreed to construct a permanent 10' wide concrete trail in conformance with the specifications illustrated on the attached "Exhibit C", within the 15' wide easement; and

WHEREAS the owners of Tract B agree to construct the concrete trail in conjunction with the construction of the Lot 3 or Lot 4 buildings (whichever lot development comes first), and

WHEREAS the owners of Tract B agree to construct the concrete trail or prior to the sale of the undeveloped Lot 3 or Lot 4, should there ever be a pending sale on either Lot 3 or Lot 4; and

WHEREAS in conjunction with the construction of the concrete trail, the owners of Tract B will endeavor to secure a two year warranty for the concrete trail construction; and

WHEREAS per the conditions of the permanent Trail Easement Grant, both MWBC, LLLP and Foothills Parks & Recreation District will join in designing the C470 segment of the trail, and will obtain a permit from the Colorado Department of Transportation (CDOT) to extend the trail approximately 50 feet across the C470 right-of-way to connect with the existing C470 bike/hike trail; and

WHEREAS per the conditions of the permanent Trail Easement Grant, upon receipt of the permit from CDOT, MWBC, LLLP will construct a concrete segment of the pedestrian trail across the C470 right-of-way to connect the existing trail to the C470 bike-hike trail; and

WHEREAS to the extent permitted by law, Foothills Park & Recreation District has agreed and continues to agree to indemnify MWBC, LLLP, to hold MWBC, LLLP harmless, and to defend MWBC, LLLP against any and all liability for personal injury or property damage when such injury or damage shall result from, rise out of, or be attributable to the use of the Permanent Trail Easement by any person or persons; and

WHEREAS MWBC, LLLP agrees to indemnify and hold Foothills Park & Recreation District harmless against any claim, loss, damage or liability that may result from MWBC, LLLP's construction of the trail segment across the C470 right-of-way;

THEREFORE: MWBC, LLLP and Foothills Park & Recreation District hereby agree that in consideration of the above conditions, both parties hereby agree to vacate the Temporary Trail Easement Grant upon the recording of this document.

FOOTHILLS PARK & RECREATION DISTRICT
A quasi-municipal corporation formed
Under Title 32, C.R.S.

By: _____

Title: _____

STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)

The within and foregoing instrument was acknowledged before me by

On this _____ day of _____, 2023

Witness my hand and official seal. My commission expires: _____

Notary Public _____

MWBC, LLLP

By Its General Partner: A.O. MWBC, LLC

Manager

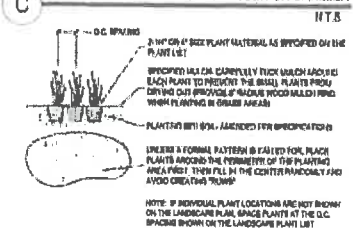
STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)

The within and foregoing instrument was acknowledged before me by

On this _____ day of _____, 2023

Witness my hand and official seal. My commission expires: _____

Notary Public



SITE DEVELOPMENT PLAN
MOUNTAIN WEST BUSINESS CENTER

0 346.00
0 30 00
0114
09-23-24 AM 9 10:15
Jefferson County, Colorado

TEMPORARY TRAIL EASEMENT GRANT

ms 09
46
This TEMPORARY TRAIL EASEMENT GRANT is made between MWBC, LLLP, HAMPDEN VILLA CENTER, LLC, AND THE MARK AND KATHY TRUST DATED 06-10-03 (Grantor) and FOOTHILLS PARK AND RECREATION DISTRICT, a quasi-municipal corporation formed under Title 32, C.R.S. (Grantee). 1-9

RECITALS

WHEREAS, MWBC, LLLP, HAMPDEN VILLA CENTER, LLC, and THE MARK AND KATHY TRUST DATED 06-10-03 are the owners of a tract of land located in the northeast ¼ of Section 18, Township 5 south, Range 69 west of the 6th Principal Meridian, County of Jefferson, State of Colorado, more particularly described on "Exhibit A", and herein referred to as "the Property"; and

WHEREAS, MWBC, LLLP, HAMPDEN VILLA CENTER, LLC, and THE MARK AND KATHY TRUST DATED 06-10-03 shall herein be referred to as "the Owners", and

WHEREAS, in conjunction with the proposed development of the Property, a Revocable Easement Grant originally conveyed to Foothills Park and Recreation District over and across a portion of the Property for trail purposes has now been vacated by a separate document; and

WHEREAS, the Owners wish to grant and Foothills Park and Recreation District wishes to receive, a Temporary Trail Easement, which will allow the use of the existing trail located within the Temporary Trail Easement, until such time as the Temporary Trail Easement portion of the Property is developed; and

WHEREAS, the Owners and Foothills Park and Recreation District wish to establish the terms and conditions under which the existing trail will be used, and the terms and conditions under which the Temporary Trail Easement will be vacated. X

NOW THEREFORE, in consideration of TEN DOLLARS and OTHER VALUABLE CONSIDERATION the receipt and sufficiency of which are hereby acknowledged, the following grants, agreements, covenants and restrictions are made:

RESCANNED DATE 9-18-2007

all wrong can be on label

GRANT OF TEMPORARY TRAIL EASEMENT: MWBC, LLLP, HAMPDEN VILLA CENTER, LLC, and THE MARK AND KATHY TRUST DATED 06-10-03 hereby grants to the Foothills Park and Recreation District, its successors and assigns, a 25' wide, non-exclusive revocable Temporary Trail Easement for the temporary use of the existing trail as a public pedestrian and bike trail connection from South Alkire Street to the C-470 corridor over and across a portion of the Property as more particularly described on the attached "Exhibit B" (said portion being hereinafter referred to as "The Temporary Trail Easement"; and X 2

IMPROVEMENTS AND MAINTENANCE WITHIN THE TEMPORARY EASEMENT: As a condition to the grant of this Temporary Trail Easement, Foothills Park and Recreation District agrees that it will not make any improvements to the existing trail within the Temporary Trail Easement, other than routine maintenance and repair, without the express written permission of MWBC, LLLP, HAMPDEN VILLA CENTER, LLC, and THE MARK AND KATHY TRUST DATED 06-10-03 (the Owners). *

INDEMNITY: To the extent permitted by law, Foothills Park and Recreation District agrees to indemnify the Owners, to hold the Owners harmless, and to defend the Owners against any and all liability for personal injury or property damage when such injury or damage shall result from, arise out of, or be attributable to the use of the Easement by any person or persons.

TERMINATION: MWBC, LLLP, HAMPDEN VILLA CENTER, LLC, and THE MARK AND KATHY TRUST DATED 06-10-03 (the Owners) may terminate the Temporary Easement at the time of completion of the construction of the new Trail as specified in the Trail Easement Grant, recorded on _____, _____ at Jefferson County, Colorado, under Reception No. _____. *

PARTIES BOUND: This Agreement is binding upon and shall inure to the benefit of both of the parties hereto, and also each of their respective successors and assigns.

EXECUTED this 26 day of June, 2007.

FOOTHILLS PARK AND RECREATION DISTRICT

A quasi-municipal corporation formed

Under Title 32, C.R.S.

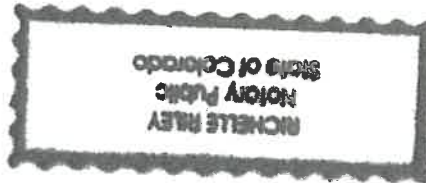
By: [Signature]

Title: Board Chairman

STATE OF COLORADO)

) ss.

COUNTY OF JEFFERSON)



The within and foregoing instrument was acknowledged before me by

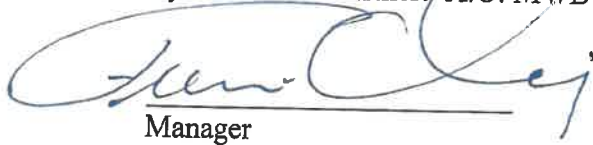
Lori Hoffner

On this 26 day of June, 2007

Witness my hand and official seal. My commission expires: 1-31-09

[Signature]
Notary Public

Grantor No. 1, (as to a 62.98% interest):
MWBC, LLLP
By Its General Partner: A.O. MWBC, LLC


Manager

4

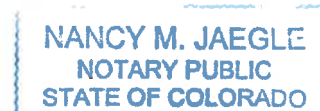
STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)

The within and foregoing instrument was acknowledged before me by
Francis A. Mojo, Manager

On this 19th day of June, 2007

Witness my hand and official seal. My commission expires: 7-17-09


Notary Public



My Commission Expires 7-17-09

Hampden Villa Center, LLC

By: Basil Demiana
Manager

STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)



My Comm. Expires 6-8-09

The within and foregoing instrument was acknowledged before me by _____

On this 18th day of June, 2007

Witness my hand and official seal. My commission expires: 6-28-09

Notary Public

Grantor No. 3 (as to a 4.52% interest)
The Mark and Kathy Family Trust Dated 06-10-03

By: Mark Carder, Trustee
Mark Metzger Carder, Trustee

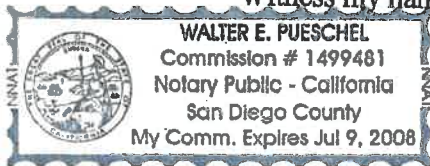
By: K.O. Carder, Trustee
Kathleen O'Hanlon Carder, Trustee

STATE OF California)
) ss.
COUNTY OF San Diego)

The within and foregoing instrument was acknowledged before me by
MARK METZGER CARDER, TRUSTEE

On this 26TH day of JUNE, 2007

Witness my hand and official seal. My commission expires: JULY 9, 2008



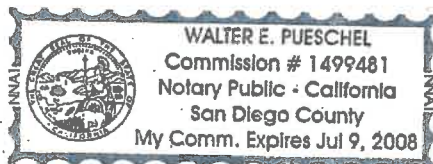
[Signature]
Notary Public

STATE OF California)
) ss.
COUNTY OF San Diego)

The within and foregoing instrument was acknowledged before me by
KATHLEEN D'HANLON CARDER, TRUSTEE

On this 26TH day of JUNE, 2007

Witness my hand and official seal. My commission expires: JULY 9, 2008



[Signature]
Notary Public

EXHIBIT A

A PARCEL OF LAND LOCATED IN THE NORTHEAST 1/4 OF SECTION 18, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO, DESCRIBED AS FOLLOWS: 7

COMMENCING AT THE NORTHEAST 1/4 OF SAID SECTION 18;
THENCE, SOUTH 00 DEGREES 15 MINUTES 31 SECONDS EAST ALONG THE EAST LINE OF SAID NORTHEAST 1/4; A DISTANCE OF 672.21 FEET TO THE TRUE POINT OF BEGINNING;
THENCE SOUTH 00 DEGREES 15 MINUTES 31 SECONDS EAST CONTINUING ALONG SAID EAST LINE, A DISTANCE OF 1970.77 FEET TO THE EAST 1/4 CORNER SECTION 18;
THENCE NORTH 89 DEGREES 56 MINUTES 35 SECONDS WEST ALONG THE SOUTH LINE OF SAID NORTHEAST 1/4 A DISTANCE OF 474.94 FEET TO THE EAST RIGHT OF WAY LINE OF STATE HIGHWAY C-470 AS RECORDED UNDER RECEPTION NO. 89068286 AT JEFFERSON COUNTY CLERK AND RECORDERS OFFICE;
THENCE THE FOLLOWING FIVE (5) COURSES ALONG SAID EAST RIGHT OF WAY LINE:

- 1) ON A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 3969.72 FEET, A DISTANCE OF 821.95 FEET (THE CHORD OF THIS ARC BEARS NORTH 05 DEGREES 46 MINUTES 30 SECONDS WEST, A DISTANCE OF 820.48 FEET);
- 2) NORTH 25 DEGREES 22 MINUTES 01 SECONDS EAST, A DISTANCE OF 65.78 FEET;
- 3) ON A NON-TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 4009.72 FEET, A DISTANCE OF 734.82 FEET (THE CHORD OF THIS ARC BEARS NORTH 17 DEGREES 42 MINUTES 24 SECONDS WEST, A DISTANCE OF 733.79 FEET);
- 4) NORTH 19 DEGREES 24 MINUTES 32 SECONDS WEST, A DISTANCE OF 264.39 FEET;
- 5) NORTH 25 DEGREES 40 MINUTES 23 SECONDS WEST, A DISTANCE OF 139.42 FEET;

THENCE, THE FOLLOWING FIVE (5) COURSES ALONG A PARCEL CONVEYED TO JEFFERSON COUNTY (AKA PARCEL 7P) UNDER RECEPTION NO. 2005006491:

- 1) SOUTH 70 DEGREES 05 MINUTES 35 SECONDS EAST, A DISTANCE OF 221.53 FEET;
- 2) SOUTH 54 DEGREES 40 MINUTES 41 SECONDS EAST, A DISTANCE OF 126.55 FEET;
- 3) NORTH 69 DEGREES 54 MINUTES 16 SECONDS EAST, A DISTANCE OF 34.52 FEET;
- 4) NORTH 19 DEGREES 44 MINUTES 50 SECONDS EAST, A DISTANCE OF 84.05 FEET;
- 5) NORTH 12 DEGREES 23 MINUTES 39 SECONDS WEST, A DISTANCE OF 77.34 FEET;

THENCE, NORTH 89 DEGREES 43 MINUTES 34 SECONDS EAST, A DISTANCE OF 536.10 FEET;

BASIS OF BEARINGS: THE NORTH LINE OF THE NORTHEAST 1/4 OF SECTION 18, TOWNSHIP 5 SOUTH, RANGE 68 WEST OF THE 6TH PRINCIPAL MERIDIAN, BEARING SOUTH 89 DEGREES 52 MINUTES 55 SECONDS WEST.

NOTE: LEGAL DESCRIPTION PREPARED BY:

JEFFREY J. MACKENNA, PLS 34183

FOR AND ON BEHALF OF:

FALCON SURVEYING INC.

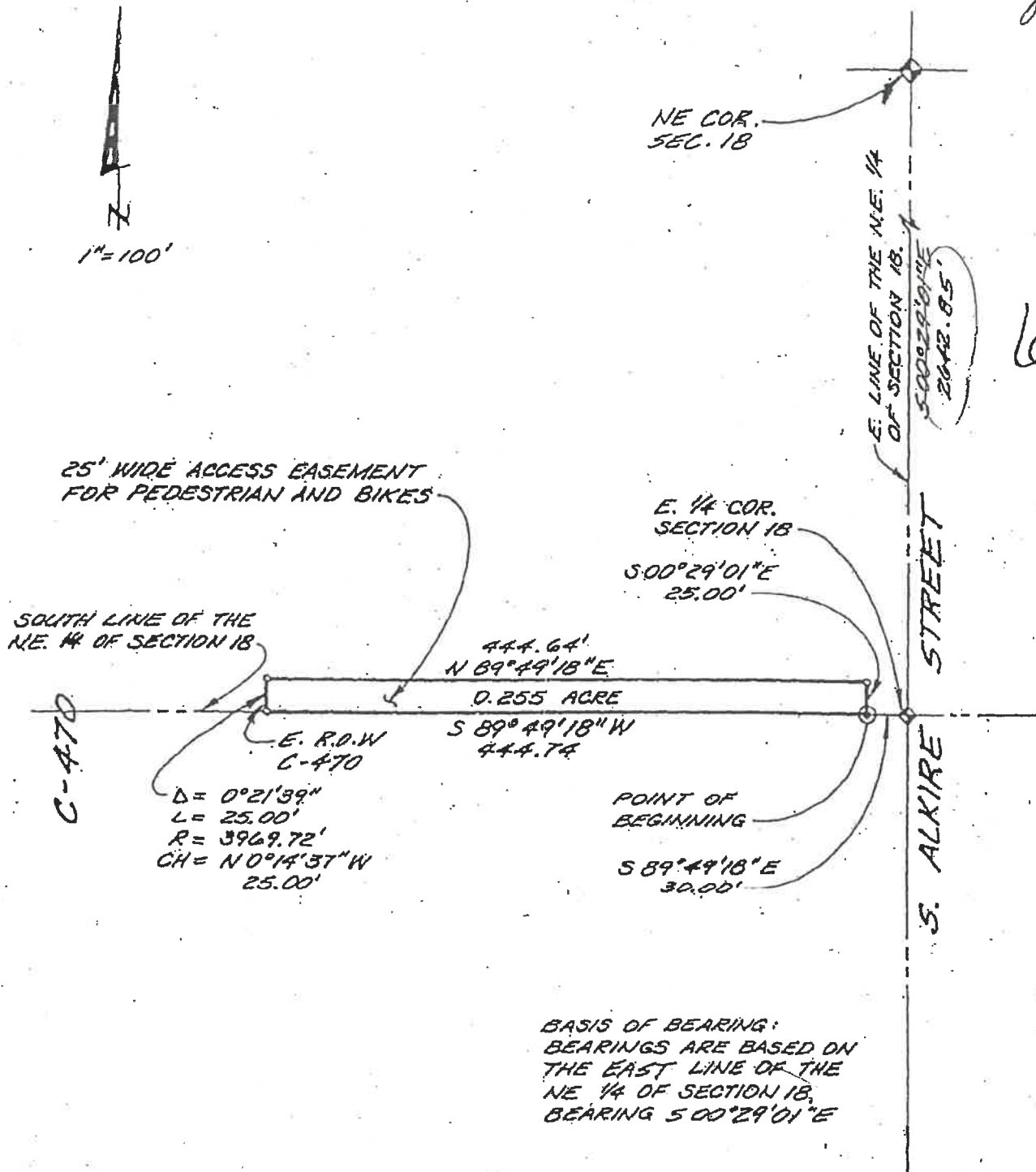
9937 WEST 25TH AVENUE

LAKEWOOD, CO 80215

303-202-1560

EXHIBIT B

1"=100'



RECEPTION NO. 92060183

YORK ENGINEERING & SURVEYING SERVICES INC.
CONSULTING ENGINEERS

750 W. ALGONQUIN RD., ARLINGTON HEIGHTS, IL 60005 (708)438-2411
1827 FEDERAL BLVD., DENVER, COLORADO 80204 (303)465-3467
CIVIL • STRUCTURAL • MECHANICAL • ELECTRICAL

9

LEGAL DESCRIPTION

A 25 FOOT WIDE ACCESS EASEMENT FOR PEDESTRIAN AND BICYCLES, LOCATED IN THE NORTHEAST ONE-QUARTER OF SECTION 18, TOWNSHIP 5 SOUTH, RANGE 69 WEST, OF THE SIXTH PRINCIPAL MERIDIAN, IN JEFFERSON COUNTY, COLORADO, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST ONE-QUARTER CORNER OF SAID SECTION 18; THENCE S89°49'18"W ALONG THE SOUTH LINE OF THE NORTHEAST ONE-QUARTER OF SAID SECTION 18, 30.00 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SOUTH ALKIRE STREET, ALSO BEING THE POINT OF BEGINNING; THENCE CONTINUING S89°49'18"W ALONG SAID SOUTH LINE OF SAID SECTION 18, 444.74 FEET TO A POINT ON A CURVE BEING ON THE EAST RIGHT-OF-WAY LINE OF C-470; THENCE ALONG A CURVE TO THE LEFT AND ALONG SAID RIGHT-OF-WAY LINE OF C-470 HAVING A CENTRAL ANGLE OF 00°21'29" (THE CHORD OF WHICH BEARS N00°14'37"W, 25.00 FEET) AND A RADIUS OF 3969.72 FEET, 25.00 FEET; THENCE N89°49'18"E ALONG A LINE PARALLEL WITH AND 25.00 FEET NORTH OF THE SOUTH LINE OF THE NORTHEAST ONE-QUARTER OF SAID SECTION 18, 444.64 FEET TO A POINT ON THE WEST RIGHT-OF-WAY LINE OF SOUTH ALKIRE STREET; THENCE S00°29'01"E ALONG SAID RIGHT-OF-WAY LINE BEING PARALLEL WITH AND 30.00 FEET WEST OF THE EAST LINE OF THE NORTHEAST ONE-QUARTER OF SAID SECTION 18, 25.00 FEET TO THE POINT OF BEGINNING. CONTAINING 11,117 SQUARE FEET OR 0.255 ACRES MORE OR LESS.

BASIS OF BEARING: THE EAST LINE OF THE NORTHEAST ONE-QUARTER OF SECTION 18, TOWNSHIP 5 SOUTH, RANGE 69 WEST, BEARING S00°29'01"E.

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023
TO: Foothills Board of Directors
FROM: Dennis Weiner, Director of Finance and Administrative Services
SUBJECT: JUNE FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through June 30, 2023 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 6/30/2023**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$9,321,968 versus a budget of \$8,841,057 or \$480,911 higher than planned due to the following:

- Admission Fee Revenues were \$6,897,711, which was \$302,914 better than planned.
 - Leisure Services admission fees were \$251,284 lower than planned driven by lower admission fees in Children's programs for Before and After Care and All Day Care programs and lower admission fees collected in adult Athletic programs, partially offset by higher than planned fee revenue in youth sports, Fitness and at the Edge Ice Arena for Hockey, Group Lessons and Figure Skating.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were \$2,454,001, which was better than plan by \$554,199 because of a higher number of rounds than planned at both District golf courses.
- Rentals were \$1,806,008, which was higher than plan by \$134,907 resulting from higher than planned rental revenue from carts at both District golf courses.
- Concessions and Other Contracts were higher than budget by \$31,122 due to higher than planned food and beverage sales at the Foothills Fieldhouse and the Penalty Box.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$11,863,830 versus budget of \$12,616,992 or \$753,161 better than planned due to the following:

- Salaries and Wages expenditures were \$6,345,749, which was better than plan by \$310,284, or roughly 4.7%. Full-Time Salaries were better than budget by \$122,364 mainly because of a staffing change in fitness which resulted in a reduction in full-time staff headcount and the timing of hiring for open full-time positions in Parks, Facility Maintenance and Children's Programs. Part-time wages were lower than planned by \$190,611 due to the delay in opening Columbine West and Sixth Avenue West pool locations, a first quarter conversion to full-time of a budgeted part-time position in the Arts department and lower part-time hours in Urban Parks, at the Edge and in Children's Programs related to unfilled part-time positions.
- Personnel expenditures were \$97,368 lower than planned, resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels.

- Supplies expenditures were \$11,729 lower than budgeted due to the timing of expenditures for program, operating and facility repair supplies in Parks, Leisure Services and Golf.
- Utilities were \$811,285, which was lower than planned by \$155,339. Electric, natural gas and water expenditures were better than planned by \$34,076, \$20,568 and \$100,695, respectively due to lower than planned usage.

Net Operating Loss:

Net Operating Loss was \$2,541,862 compared to a planned Net Operating Loss of \$3,775,935, or \$1,234,072 better than plan, driven by higher than planned revenue from Golf, Athletics and rentals and lower than budgeted Salaries, Personnel and Utility expenditures throughout the District.

Non-Operating Revenue and Expenditures:

Net Non-Operating Revenue was \$3,713,148, which was \$1,205,647 better than plan primarily due to the following:

- Investment income was better than planned by \$682,506 driven by higher than planned invested balances due to the timing of spending on the 2021 COP projects and higher than planned yields on invested balances.
- Specific Ownership taxes were better than plan by \$60,384 because of higher than planned taxes collected from vehicle registrations within Jefferson County.
- Conservation Trust Fund revenues from lottery sales were \$59,456 better than planned.
- Contributions and Grants were better than planned by \$36,197 driven by the timing of Red, White & You sponsorships versus when budgeted.
- Insurance Proceeds were better than plan by \$373,236 mainly due to reimbursements received from insurance under a claim for the roof replacement over the east rink at the Edge Ice Arena.
- Property Tax Revenue was \$14,791 lower than planned because of slower collection of property taxes by the County than anticipated.

Net Revenue/Expenditures:

As a result, through June 30, 2023, Net Revenue was \$1,171,285, which was \$2,439,719 favorable to plan because of better than expected Net Operating Loss, investment income, Conservation Trust Fund revenues and unplanned insurance proceeds.

Foothills Park & Recreation District
Summary of All Units
Friday, June 30, 2023

	June			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
Admission Fees	\$1,820,878	\$2,144,934	(\$324,057)	\$6,897,711	\$6,594,796	\$302,914	\$12,889,585	\$5,991,874	53.51%	\$5,284,383
Rentals	398,265	388,466	9,800	1,806,008	1,671,101	134,907	3,452,548	1,646,540	52.31%	1,657,789
Merchandise Sales	64,305	51,210	13,095	199,717	191,514	8,203	408,001	208,284	48.95%	196,775
Concessions and Other Contracts	74,323	76,796	(2,473)	378,348	347,226	31,122	713,758	335,410	53.01%	330,807
Other Revenue	7,107	12,474	(5,367)	40,184	36,419	3,765	76,608	36,424	52.45%	52,594
TOTAL OPERATING REVENUES	2,364,877	2,673,879	(309,002)	9,321,968	8,841,057	480,911	17,540,500	8,218,532	53.15%	7,522,348
OPERATING EXPENDITURES										
Salaries and Wages	1,429,715	1,489,320	59,604	6,345,749	6,656,033	310,284	13,540,724	7,194,975	46.86%	5,893,718
Personnel	207,606	225,509	17,902	1,339,821	1,437,188	97,368	2,599,220	1,259,399	51.55%	1,312,131
Supplies	382,959	333,414	(49,545)	1,560,072	1,571,801	11,729	2,820,099	1,260,027	55.32%	1,239,314
Purchased Services	282,019	343,754	61,735	1,629,213	1,831,882	202,669	3,351,203	1,721,990	48.62%	1,539,873
Utilities	170,280	274,481	104,201	811,285	966,624	155,339	2,200,132	1,388,847	36.87%	967,919
Insurance	28,759	25,497	(3,262)	172,529	153,463	(19,066)	306,944	134,415	56.21%	148,212
Other Expenditures	2,733	-	(2,733)	5,162	-	(5,162)	-	(5,162)	0.00%	(443)
TOTAL OPERATING EXPENDITURES	2,504,071	2,691,974	187,903	11,863,830	12,616,992	753,161	24,818,322	12,954,492	47.80%	11,100,724
NET OPERATING REVENUE/(EXPENDITURES)	(139,193)	(18,095)	(121,099)	(2,541,862)	(3,775,935)	1,234,072	(7,277,822)	(4,735,960)	34.93%	(3,578,376)
NON-OPERATING REVENUE										
Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	108,964
Property Taxes Collected for Operations	4,039,891	4,163,431	(123,541)	13,804,710	13,819,501	(14,791)	14,091,268	286,558	97.97%	13,881,083
Specific Ownership Taxes	80,353	58,853	21,500	505,799	445,416	60,384	994,350	488,551	50.87%	481,168
Conservation Trust	146,814	137,202	9,612	333,860	274,405	59,456	548,809	214,949	60.83%	295,478
Contributions and Grants	31,481	20,757	10,724	373,217	337,020	36,197	365,055	(8,162)	102.24%	607,124
Investment Income	140,573	14,375	126,198	809,991	127,484	682,506	205,207	(604,783)	394.72%	119,992
Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	13,491
Proceeds from Insurance	54,540	-	54,540	373,236	-	373,236	-	(373,236)	0.00%	9,171
Other Income	345	-	345	1,577	-	1,577	-	(1,577)	0.00%	-
TOTAL NON-OPERATING REVENUE	4,493,997	4,394,619	99,378	16,243,675	15,042,373	1,201,301	46,017,155	29,773,481	35.30%	15,553,564
NON-OPERATING EXPENDITURES										
Grant Expenditures	5,368	16,787	11,418	46,297	42,037	(4,260)	123,432	77,135	37.51%	36,524
Facilities & Equipment Repairs and Replacements	2,325,518	2,325,518	-	11,468,862	11,469,362	500	34,826,820	23,357,958	32.93%	7,832,260
Debt Payments	-	-	-	-	-	-	1,945,000	1,945,000	0.00%	53,300
Interest Expense	-	-	-	813,331	813,331	-	1,626,663	813,331	50.00%	847,664
Other Expenditures	62,990	63,101	112	202,037	210,143	8,105	217,419	15,382	92.93%	278,561
TOTAL NON-OPERATING EXPENDITURES	2,393,876	2,405,406	11,530	12,530,527	12,534,872	4,345	38,739,334	26,208,807	32.35%	9,048,309
NET REVENUE/(EXPENDITURES)	1,960,928	1,971,119	(10,191)	1,171,285	(1,268,434)	2,439,719	0	(1,171,285)		2,926,880
TOTAL REVENUE	6,858,875	7,068,499	(209,624)	25,565,643	23,883,430	1,682,212	63,557,655	37,992,013	40.22%	23,075,913
TOTAL EXPENDITURES	4,897,947	5,097,380	199,433	24,394,357	25,151,864	757,507	63,557,655	39,163,298	38.38%	20,149,033
NET REVENUE/(EXPENDITURES)	1,960,928	1,971,119	(10,191)	1,171,285	(1,268,434)	2,439,719	0	(1,171,285)		2,926,880

Foothills Park & Recreation District
Summary of All Units
Friday, June 30, 2023

	June			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	-	-	-	-	-	-	-	-	0.00%	1,110
Leisure Services Summary - Admission Fees	986,999	1,483,735	(496,736)	4,443,709	4,694,994	(251,284)	8,926,169	4,482,459	49.78%	3,217,032
Golf Summary - Admission Fees	786,300	612,546	173,754	2,315,205	1,734,534	580,672	3,687,080	1,371,875	62.79%	1,938,801
Other Funds - Admission Fees	47,579	48,653	(1,074)	138,796	165,269	(26,473)	276,336	137,540	50.23%	127,440
Total Admission Fees	1,820,878	2,144,934	(324,057)	6,897,711	6,594,796	302,914	12,889,585	5,991,874	53.51%	5,284,383
Rentals:										
Total Parks and Clement Park - Rentals	26,991	22,342	4,649	60,887	53,148	7,739	116,813	55,926	52.12%	91,026
Leisure Services Summary - Rentals	157,183	188,619	(31,436)	1,146,216	1,171,279	(25,063)	2,346,791	1,200,575	48.84%	993,509
Golf Summary - Rentals	214,091	177,505	36,587	598,905	446,674	152,231	988,944	390,039	60.56%	573,254
Total Rentals	398,265	388,466	9,800	1,806,008	1,671,101	134,907	3,452,548	1,646,540	52.31%	1,657,789
Merchandise Sales:										
Leisure Services Summary - Merchandise Sales	11,092	9,584	1,508	38,232	37,702	530	79,296	41,064	48.21%	35,705
Golf Summary - Merchandise Sales	53,213	41,626	11,587	161,485	153,812	7,673	328,705	167,220	49.13%	161,070
Total Merchandise Sales	64,305	51,210	13,095	199,717	191,514	8,203	408,001	208,284	48.95%	196,775
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	10,000	10,000	-	10,000	-	100.00%	10,000
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
Leisure Services Summary - Concessions and Other Contracts	64,947	76,196	(11,249)	341,482	329,234	12,249	637,747	296,265	53.55%	300,280
Golf Summary - Concessions and Other Contracts	9,376	600	8,776	22,473	3,600	18,873	61,619	39,146	36.47%	16,135
Total Concessions and Other Contracts	74,323	76,796	(2,473)	378,348	347,226	31,122	713,758	335,410	53.01%	330,807
Other Revenue:										
Administration - Other Revenue	4,376	2,500	1,876	13,254	8,100	5,154	9,050	(4,204)	146.45%	8,953
Total Parks and Clement Park - Other Revenue	453	2,700	(2,247)	4,223	8,100	(3,877)	18,000	13,777	23.46%	4,482
Leisure Services Summary - Other Revenue	2,278	5,764	(3,486)	22,013	16,889	5,124	42,450	20,437	51.86%	36,749
Golf Summary - Other Revenue	-	1,510	(1,510)	694	3,330	(2,636)	7,108	6,414	9.77%	2,411
Total Other Revenue	7,107	12,474	(5,367)	40,184	36,419	3,765	76,608	36,424	52.45%	52,594
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	4,376	2,500	1,876	23,254	18,100	5,154	19,050	(4,204)	122.07%	18,953
Total Parks and Clement Park - TOTAL OPERATING REVENUES	27,444	25,042	2,402	69,502	65,640	3,862	139,205	69,703	49.93%	101,010
Leisure Services Summary - TOTAL OPERATING REVENUES	1,222,499	1,763,898	(541,399)	5,991,653	6,250,099	(258,445)	12,032,453	6,040,800	49.80%	4,583,276
Golf Summary - TOTAL OPERATING REVENUES	1,062,980	833,786	229,194	3,098,763	2,341,949	756,814	5,073,456	1,974,693	61.08%	2,691,670
Other Funds - TOTAL OPERATING REVENUES	47,579	48,653	(1,074)	138,796	165,269	(26,473)	276,336	137,540	50.23%	127,440

	June			YTD			2023			2022 YTD
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	
Total TOTAL OPERATING REVENUES	2,364,877	2,673,879	(309,002)	9,321,968	8,841,057	480,911	17,540,500	8,218,532	53.15%	7,522,348
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	103,432	104,861	1,428	624,984	632,242	7,258	1,273,727	648,743	49.07%	612,067
Total Parks and Clement Park - Salaries and Wages	234,818	228,701	(6,116)	1,130,808	1,186,441	55,634	2,428,875	1,298,067	46.56%	981,096
Leisure Services Summary - Salaries and Wages	811,506	908,558	97,052	3,541,602	3,783,278	241,676	7,622,841	4,081,239	46.46%	3,325,858
Golf Summary - Salaries and Wages	279,472	246,200	(33,272)	1,047,621	1,052,071	4,450	2,212,281	1,164,661	47.35%	974,697
Other Funds - Salaries and Wages	488	1,000	512	735	2,000	1,265	3,000	2,265	24.49%	-
Total Salaries and Wages	1,429,715	1,489,320	59,604	6,345,749	6,656,033	310,284	13,540,724	7,194,975	46.86%	5,893,718
Personnel:										
Administration - Personnel	15,686	18,909	3,224	146,882	150,531	3,648	251,599	104,716	58.38%	146,074
Total Parks and Clement Park - Personnel	43,214	43,954	740	316,403	321,405	5,002	577,883	261,481	54.75%	299,309
Leisure Services Summary - Personnel	112,404	127,099	14,695	667,844	739,879	72,035	1,358,684	690,840	49.15%	655,880
Golf Summary - Personnel	36,296	35,443	(853)	208,666	225,167	16,501	410,745	202,079	50.80%	210,867
Other Funds - Personnel	7	103	96	26	207	181	310	284	8.35%	-
Total Personnel	207,606	225,509	17,902	1,339,821	1,437,188	97,368	2,599,220	1,259,399	51.55%	1,312,131
Supplies:										
Administration - Supplies	4,142	770	(3,372)	11,466	9,555	(1,911)	30,788	19,322	37.24%	3,054
Total Parks and Clement Park - Supplies	91,196	97,168	5,972	392,679	433,350	40,671	679,165	286,486	57.82%	305,070
Leisure Services Summary - Supplies	148,477	106,273	(42,203)	610,890	583,976	(26,914)	1,069,074	458,184	57.14%	492,007
Golf Summary - Supplies	131,558	118,816	(12,742)	493,624	482,604	(11,020)	946,649	453,025	52.14%	439,183
Other Funds - Supplies	7,586	10,386	2,800	51,413	62,316	10,903	94,423	43,011	54.45%	-
Total Supplies	382,959	333,414	(49,545)	1,560,072	1,571,801	11,729	2,820,099	1,260,027	55.32%	1,239,314
Purchased Services:										
Administration - Purchased Services	41,534	78,779	37,245	384,266	492,622	108,356	818,332	434,066	46.96%	405,930
Total Parks and Clement Park - Purchased Services	56,417	57,765	1,349	291,674	302,307	10,633	519,693	228,019	56.12%	253,328
Leisure Services Summary - Purchased Services	137,160	155,934	18,774	733,665	790,009	56,343	1,568,006	834,341	46.79%	651,382
Golf Summary - Purchased Services	44,635	43,855	(780)	209,949	224,032	14,084	404,906	194,957	51.85%	229,233
Other Funds - Purchased Services	2,274	7,421	5,147	9,660	22,913	13,254	40,267	30,608	23.99%	-
Total Purchased Services	282,019	343,754	61,735	1,629,213	1,831,882	202,669	3,351,203	1,721,990	48.62%	1,539,873
Utilities:										
Administration - Utilities	(184)	(5,668)	(5,484)	(32,645)	(11,408)	21,237	(27,654)	4,992	118.05%	8,788
Total Parks and Clement Park - Utilities	43,651	119,039	75,388	206,233	283,606	77,373	820,139	613,906	25.15%	274,389
Leisure Services Summary - Utilities	80,359	112,761	32,403	470,922	518,617	47,695	984,752	513,830	47.82%	504,021
Golf Summary - Utilities	46,454	48,348	1,893	166,776	175,810	9,034	422,895	256,119	39.44%	180,721
Total Utilities	170,280	274,481	104,201	811,285	966,624	155,339	2,200,132	1,388,847	36.87%	967,919

	June			YTD			2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Insurance:										
Administration - Insurance	9,224	10,377	1,152	55,323	62,261	6,938	124,522	69,199	44.43%	55,579
Total Parks and Clement Park - Insurance	6,058	5,612	(446)	36,348	33,674	(2,675)	67,347	30,999	53.97%	28,739
Leisure Services Summary - Insurance	11,976	8,449	(3,527)	71,853	51,176	(20,677)	102,370	30,516	70.19%	57,736
Golf Summary - Insurance	1,501	1,059	(442)	9,004	6,353	(2,652)	12,705	3,701	70.87%	6,159
Total Insurance	28,759	25,497	(3,262)	172,529	153,463	(19,066)	306,944	134,415	56.21%	148,212
Other Expenditures:										
Leisure Services Summary - Other Expenditures	1,048	-	(1,048)	1,443	-	(1,443)	-	(1,443)	0.00%	479
Golf Summary - Other Expenditures	1,684	-	(1,684)	3,720	-	(3,720)	-	(3,720)	0.00%	(922)
Total Other Expenditures	2,733	-	(2,733)	5,162	-	(5,162)	-	(5,162)	0.00%	(443)
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	173,834	208,029	34,194	1,190,275	1,335,802	145,527	2,471,313	1,281,038	48.16%	1,231,492
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	475,352	552,240	76,888	2,374,145	2,560,782	186,637	5,093,102	2,718,957	46.61%	2,141,930
Leisure Services Summary - TOTAL OPERATING EXPENDITURES	1,302,929	1,419,075	116,145	6,098,219	6,466,935	368,716	12,705,726	6,607,508	48.00%	5,687,364
Golf Summary - TOTAL OPERATING EXPENDITURES	541,600	493,720	(47,880)	2,139,359	2,166,037	26,679	4,410,181	2,270,822	48.51%	2,039,938
Other Funds - TOTAL OPERATING EXPENDITURES	10,355	18,910	8,556	61,833	87,436	25,603	138,000	76,167	44.81%	-
Total TOTAL OPERATING EXPENDITURES	2,504,071	2,691,974	187,903	11,863,830	12,616,992	753,161	24,818,322	12,954,492	47.80%	11,100,724
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(169,459)	(205,529)	36,070	(1,167,022)	(1,317,702)	150,681	(2,452,263)	(1,285,241)	47.59%	(1,212,539)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(447,908)	(527,198)	79,290	(2,304,643)	(2,495,142)	190,499	(4,953,897)	(2,649,254)	46.52%	(2,040,920)
Leisure Services Summary - NET OPERATING REVENUE/(EXPENDITURES)	(80,431)	344,823	(425,254)	(106,565)	(216,836)	110,270	(673,273)	(566,708)	15.83%	(1,104,088)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	521,380	340,066	181,314	959,404	175,912	783,492	663,275	(296,129)	144.65%	651,732
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	37,224	29,743	7,482	76,963	77,833	(870)	138,336	61,373	55.63%	127,440
Total NET OPERATING REVENUE/(EXPENDITURES)	(139,193)	(18,095)	(121,099)	(2,541,862)	(3,775,935)	1,234,072	(7,277,822)	(4,735,960)	34.93%	(3,578,376)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Total Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	108,964
Total Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	108,964
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	3,373,039	3,496,579	(123,541)	10,133,689	10,148,480	(14,791)	5,723,845	(4,409,844)	177.04%	10,687,803
Total Parks and Clement Park - Property Taxes Collected for Operations	528,179	528,179	0	2,518,397	2,518,399	(2)	4,977,218	2,458,821	50.60%	2,104,687

	June			YTD			2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Leisure Services Summary - Property Taxes Collected for Operations	135,406	135,406	0	577,822	577,821	1	1,147,604	569,782	50.35%	562,637
Other Funds - Property Taxes Collected for Operations	3,267	3,267	0	574,802	574,801	1	2,242,601	1,667,799	25.63%	525,955
Total Property Taxes Collected for Operations	4,039,891	4,163,431	(123,541)	13,804,710	13,819,501	(14,791)	14,091,268	286,558	97.97%	13,881,083
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	80,353	58,853	21,500	505,799	445,416	60,384	994,350	488,551	50.87%	481,168
Total Specific Ownership Taxes	80,353	58,853	21,500	505,799	445,416	60,384	994,350	488,551	50.87%	481,168
Conservation Trust:										
Other Funds - Conservation Trust	146,814	137,202	9,612	333,860	274,405	59,456	548,809	214,949	60.83%	295,478
Total Conservation Trust	146,814	137,202	9,612	333,860	274,405	59,456	548,809	214,949	60.83%	295,478
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	(390)	-	(390)	3,046	-	3,046	-	(3,046)	0.00%	1,991
Leisure Services Summary - Contributions and Grants	32,757	11,732	21,025	77,359	96,081	(18,722)	122,616	45,257	63.09%	506,196
Other Funds - Contributions and Grants	(887)	9,025	(9,912)	292,812	240,939	51,873	242,439	(50,373)	120.78%	98,937
Total Contributions and Grants	31,481	20,757	10,724	373,217	337,020	36,197	365,055	(8,162)	102.24%	607,124
Investment Income:										
Administration - Investment Income	140,573	14,375	126,198	809,991	127,484	682,506	205,207	(604,783)	394.72%	119,992
Total Investment Income	140,573	14,375	126,198	809,991	127,484	682,506	205,207	(604,783)	394.72%	119,992
Gain/(Loss) on Sale of Capital Assets:										
Other Funds - Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	13,491
Total Gain/(Loss) on Sale of Capital Assets	-	-	-	-	-	-	-	-	0.00%	13,491
Proceeds from Insurance :										
Administration - Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	5,000
Total Parks and Clement Park - Proceeds from Insurance	-	-	-	36,072	-	36,072	-	(36,072)	0.00%	-
Leisure Services Summary - Proceeds from Insurance	54,540	-	54,540	337,164	-	337,164	-	(337,164)	0.00%	4,171
Total Proceeds from Insurance	54,540	-	54,540	373,236	-	373,236	-	(373,236)	0.00%	9,171
Other Income:										
Other Funds - Other Income	345	-	345	1,577	-	1,577	-	(1,577)	0.00%	-
Total Other Income	345	-	345	1,577	-	1,577	-	(1,577)	0.00%	-
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	3,513,612	3,510,955	2,657	10,943,680	10,275,964	667,716	5,929,053	(5,014,627)	184.58%	10,812,795
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	527,789	528,179	(390)	2,557,515	2,518,399	39,116	4,977,218	2,419,703	51.38%	2,106,678
Leisure Services Summary - TOTAL NON-OPERATING REVENUE	222,704	147,138	75,566	992,345	673,902	318,443	1,270,220	277,875	78.12%	1,073,004

	June			YTD			2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Other Funds - TOTAL NON-OPERATING REVENUE	229,893	208,348	21,545	1,750,135	1,574,108	176,027	33,840,665	32,090,530	5.17%	1,561,087
Total TOTAL NON-OPERATING REVENUE	4,493,997	4,394,619	99,378	16,243,675	15,042,373	1,201,301	46,017,155	29,773,481	35.30%	15,553,564
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Other Funds - Grant Expenditures	5,368	16,787	11,418	46,297	42,037	(4,260)	123,432	77,135	37.51%	36,524
Total Grant Expenditures	5,368	16,787	11,418	46,297	42,037	(4,260)	123,432	77,135	37.51%	36,524
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
Golf Summary - Facilities & Equipment Repairs and Replacements	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - Facilities & Equipment Repairs and Replacements	2,325,518	2,325,518	-	11,448,862	11,448,862	-	34,806,320	23,357,458	32.89%	7,812,260
Total Facilities & Equipment Repairs and Replacements	2,325,518	2,325,518	-	11,468,862	11,469,362	500	34,826,820	23,357,958	32.93%	7,832,260
Debt Payments:										
Other Funds - Debt Payments	-	-	-	-	-	-	1,945,000	1,945,000	0.00%	53,300
Total Debt Payments	-	-	-	-	-	-	1,945,000	1,945,000	0.00%	53,300
Interest Expense:										
Other Funds - Interest Expense	-	-	-	813,331	813,331	-	1,626,663	813,331	50.00%	847,664
Total Interest Expense	-	-	-	813,331	813,331	-	1,626,663	813,331	50.00%	847,664
Other Expenditures:										
Administration - Other Expenditures	2,392	-	(2,392)	(7,070)	-	7,070	-	7,070	0.00%	66,710
Total Parks and Clement Park - Other Expenditures	981	981	0	3,256	3,257	1	3,321	65	98.05%	1,712
Other Funds - Other Expenditures	59,617	62,120	2,503	205,852	206,886	1,034	214,098	8,247	96.15%	210,139
Total Other Expenditures	62,990	63,101	112	202,037	210,143	8,105	217,419	15,382	92.93%	278,561
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	2,392	-	(2,392)	(7,070)	-	7,070	-	7,070	0.00%	66,710
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	981	981	0	23,256	23,257	1	23,321	65	99.72%	21,712
Golf Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - TOTAL NON-OPERATING EXPENDITURES	2,390,503	2,404,424	13,921	12,514,341	12,511,116	(3,226)	38,715,513	26,201,171	32.32%	8,959,887
Total TOTAL NON-OPERATING EXPENDITURES	2,393,876	2,405,406	11,530	12,530,527	12,534,872	4,345	38,739,334	26,208,807	32.35%	9,048,309
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	3,341,762	3,305,426	36,336	9,783,728	8,958,262	825,467	3,476,790	(6,306,938)	281.40%	9,533,546
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	78,900	-	78,900	229,616	-	229,616	-	(229,616)	0.00%	44,046
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	142,273	491,961	(349,688)	885,779	457,066	428,713	596,946	(288,833)	148.39%	(31,084)
Golf Summary - NET REVENUE/(EXPENDITURES)	521,380	340,066	181,314	959,404	175,412	783,992	662,775	(296,629)	144.76%	651,732

	June			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
Other Funds - NET REVENUE/(EXPENDITURES)	(2,123,386)	(2,166,334)	42,948	(10,687,243)	(10,859,174)	171,931	(4,736,512)	5,950,732	225.64%	(7,271,360)
Total NET REVENUE/(EXPENDITURES)	1,960,928	1,971,119	(10,191)	1,171,285	(1,268,434)	2,439,719	0	(1,171,285)		2,926,880
TOTAL REVENUE:										
Administration - TOTAL REVENUE	3,517,988	3,513,455	4,533	10,966,933	10,294,064	672,869	5,948,103	(5,018,830)	184.38%	10,831,748
Total Parks and Clement Park - TOTAL REVENUE	555,233	553,221	2,012	2,627,017	2,584,039	42,979	5,116,423	2,489,405	51.34%	2,207,688
Leisure Services Summary - TOTAL REVENUE	1,445,202	1,911,036	(465,833)	6,983,998	6,924,001	59,997	13,302,673	6,318,675	52.50%	5,656,280
Golf Summary - TOTAL REVENUE	1,062,980	833,786	229,194	3,098,763	2,341,949	756,814	5,073,456	1,974,693	61.08%	2,691,670
Other Funds - TOTAL REVENUE	277,472	257,001	20,471	1,888,931	1,739,377	149,554	34,117,001	32,228,070	5.54%	1,688,527
Total TOTAL REVENUE	6,858,875	7,068,499	(209,624)	25,565,643	23,883,430	1,682,212	63,557,655	37,992,013	40.22%	23,075,913
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	176,226	208,029	31,803	1,183,205	1,335,802	152,597	2,471,313	1,288,108	47.88%	1,298,202
Total Parks and Clement Park - TOTAL EXPENDITURES	476,333	553,221	76,888	2,397,401	2,584,039	186,638	5,116,423	2,719,022	46.86%	2,163,642
Leisure Services Summary - TOTAL EXPENDITURES	1,302,929	1,419,075	116,145	6,098,219	6,466,935	368,716	12,705,726	6,607,508	48.00%	5,687,364
Golf Summary - TOTAL EXPENDITURES	541,600	493,720	(47,880)	2,139,359	2,166,537	27,179	4,410,681	2,271,322	48.50%	2,039,938
Other Funds - TOTAL EXPENDITURES	2,400,858	2,423,335	22,477	12,576,174	12,598,551	22,377	38,853,513	26,277,339	32.37%	8,959,887
Total TOTAL EXPENDITURES	4,897,947	5,097,380	199,433	24,394,357	25,151,864	757,507	63,557,655	39,163,298	38.38%	20,149,033
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	3,341,762	3,305,426	36,336	9,783,728	8,958,262	825,467	3,476,790	(6,306,938)	281.40%	9,533,546
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	78,900	-	78,900	229,616	-	229,616	-	(229,616)	0.00%	44,046
Leisure Services Summary - NET REVENUE/(EXPENDITURES)	142,273	491,961	(349,688)	885,779	457,066	428,713	596,946	(288,833)	148.39%	(31,084)
Golf Summary - NET REVENUE/(EXPENDITURES)	521,380	340,066	181,314	959,404	175,412	783,992	662,775	(296,629)	144.76%	651,732
Other Funds - NET REVENUE/(EXPENDITURES)	(2,123,386)	(2,166,334)	42,948	(10,687,243)	(10,859,174)	171,931	(4,736,512)	5,950,732	225.64%	(7,271,360)
Total NET REVENUE/(EXPENDITURES)	1,960,928	1,971,119	(10,191)	1,171,285	(1,268,434)	2,439,719	0	(1,171,285)		2,926,880

	Operating Revenue			Operating Expenditures			Net Operating Revenue (Loss)		
	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)	Actual	Budget	Variance Fav/(Unfav)
Administration									
Executive Director	10,513	10,000	513	376,570	503,281	126,711	(366,057)	(493,281)	127,224
Marketing	11,600	8,100	3,500	178,004	195,161	17,157	(166,404)	(187,061)	20,657
Finance	1,073		1,073	328,904	311,929	(16,975)	(327,831)	(311,929)	(15,902)
Human Resources	8		8	116,971	123,786	6,815	(116,963)	(123,786)	6,823
Information Technology	60		60	189,827	201,645	11,818	(189,767)	(201,645)	11,878
Total Admiinstration	23,254	18,100	5,154	1,190,276	1,335,802	145,526	(1,167,022)	(1,317,702)	150,680
Parks									
Parks Administration	2,500		2,500	231,220	226,739	(4,481)	(228,720)	(226,739)	(1,981)
Fleet Maintenance				279,504	291,128	11,624	(279,504)	(291,128)	11,624
Urban Parks	1,582	4,597	(3,015)	795,282	924,894	129,612	(793,700)	(920,297)	126,597
Regional Parks	1,390	11,202	(9,812)	486,301	501,514	15,213	(484,911)	(490,312)	5,401
Kipling Villas				69,181	102,009	32,828	(69,181)	(102,009)	32,828
Park Rangers Urban and Regional				28,860	29,523	663	(28,860)	(29,523)	663
Clement Park	64,030	49,841	14,189	483,796	484,976	1,180	(419,766)	(435,135)	15,369
Total Parks	69,502	65,640	3,862	2,374,144	2,560,783	186,639	(2,304,642)	(2,495,143)	190,501
Leisure Service									
LS Adminstration				239,363	242,913	3,550	(239,363)	(242,913)	3,550
Esports	4,398	16,011	(11,613)	19,049	26,448	7,399	(14,651)	(10,437)	(4,214)
Lilley Gulch Rec Center	73,171	66,528	6,643	183,812	190,079	6,267	(110,641)	(123,551)	12,910
Peak Wellness Center	144,693	131,714	12,979	191,802	193,053	1,251	(47,109)	(61,339)	14,230
Ridge Rec Center	280,727	245,840	34,887	296,536	288,786	(7,750)	(15,809)	(42,946)	27,137
Climbing Wall	3,135	2,900	235	4,730	5,864	1,134	(1,595)	(2,964)	1,369
Total Facility Operations	506,124	462,993	43,131	695,929	704,230	8,301	(189,805)	(241,237)	51,432
Facility Maintenance	818		818	230,234	265,391	35,157	(229,416)	(265,391)	35,975
Fitness Programs	303,898	257,602	46,296	212,613	265,229	52,616	91,285	(7,627)	98,912
Cultural Arts	170,370	198,719	(28,349)	195,849	178,555	(17,294)	(25,479)	20,164	(45,643)
Active Adult Programs	12,131	11,873	258	14,517	34,053	19,536	(2,386)	(22,180)	19,794
Total Arts & Events	182,501	210,592	(28,091)	210,366	212,608	2,242	(27,865)	(2,016)	(25,849)
Children's Program Administratior	72,954	78,415	(5,461)	784,864	862,019	77,155	(711,910)	(783,604)	71,694
Children's Program Teen Program				-		-	-	-	-
Children's Program Preschool, AD	261,537	313,039	(51,502)	198,137	188,720	(9,417)	63,400	124,319	(60,919)
Children's Program B&A	666,771	756,989	(90,218)	185,388	219,774	34,386	481,383	537,215	(55,832)
Children's Program Camp	508,863	645,389	(136,526)	242,491	314,149	71,658	266,372	331,240	(64,868)
Total Children's Programs	1,510,125	1,793,832	(283,707)	1,410,880	1,584,662	173,782	99,245	209,170	(109,925)
Aquatics Administration	775		775	192,469	203,878	11,409	(191,694)	(203,878)	12,184
Deer Creek Pool	39,952	41,895	(1,943)	85,969	77,540	(8,429)	(46,017)	(35,645)	(10,372)
Columbine West Pool	1,298	31,420	(30,122)	26,047	65,329	39,282	(24,749)	(33,909)	9,160
Sixth Avenue West Pool	266	53,057	(52,791)	19,057	90,782	71,725	(18,791)	(37,725)	18,934
Lilley Gulch Pool	32,301	35,172	(2,871)	66,000	77,894	11,894	(33,699)	(42,722)	9,023
Ridge Pool	417,519	340,329	77,190	564,006	534,480	(29,526)	(146,487)	(194,151)	47,664
Weaver Hollow Pool	43,633	40,671	2,962	79,801	70,462	(9,339)	(36,168)	(29,791)	(6,377)
Total Aquatics	535,744	542,544	(6,800)	1,033,349	1,120,365	87,016	(497,605)	(577,821)	80,216
Edge	1,310,328	1,252,925	57,403	1,017,043	987,188	(29,855)	293,285	265,737	27,548
District Athletics Adult Sports	343,590	470,051	(126,461)	121,934	135,997	14,063	221,656	334,054	(112,398)
District Athletics Concessions/Mis	20,016	21,241	(1,225)	1,299	1,230	(69)	18,717	20,011	(1,294)
Schaefer Batting Cage	12,010	21,840	(9,830)	16,398	18,761	2,363	(4,388)	3,079	(7,467)
District Athletics Administration	29,257	26,564	2,693	86,909	87,755	846	(57,652)	(61,191)	3,539
Clement Park Batting Cage				(151)		151	151	-	151
Clement Park Concessions	1,708	3,300	(1,592)	1,593	1,380	(213)	115	1,920	(1,805)
Clement Splash Park	6,815	5,850	965	7,341	7,157	(184)	(526)	(1,307)	781
Youth & Middle School Sports	372,172	317,771	54,401	158,558	175,187	16,629	213,614	142,584	71,030
Gymnastics	174,209	193,567	(19,358)	120,168	118,531	(1,637)	54,041	75,036	(20,995)
Sports Specialty Programming	116,588	131,350	(14,762)	166,016	157,761	(8,255)	(49,428)	(26,411)	(23,017)
Racket Sports	27,549	41,475	(13,926)	15,039	28,989	13,950	12,510	12,486	24
Total District Athletics	1,103,914	1,233,009	(129,095)	695,104	732,748	37,644	408,810	500,261	(91,451)
Foothills Fieldhouse	262,755	229,295	33,460	174,400	159,476	(14,924)	88,355	69,819	18,536
Foothills Sports Arena	275,446	267,307	8,139	178,935	192,127	13,192	96,511	75,180	21,331
Total Indoor Athletics	538,201	496,602	41,599	353,335	351,603	(1,732)	184,866	144,999	39,867
Total Leisure Service	5,991,653	6,250,099	(258,446)	6,098,216	6,466,937	368,721	(106,563)	(216,838)	110,275
Golf									
Foothills Golf Course	1,807,322	1,379,369	427,953	1,085,701	1,163,518	77,817	721,621	215,851	505,770
Meadows Golf Course	1,291,441	962,580	328,861	1,053,658	1,002,519	(51,139)	237,783	(39,939)	277,722
Total Golf	3,098,763	2,341,949	756,814	2,139,359	2,166,037	26,678	959,404	175,912	783,492
Other Funds (Golf Developmer	138,796	165,269	(26,473)	61,835	87,433	25,598	76,961	77,836	(875)
Total District	9,321,968	8,841,057	480,911	11,863,830	12,616,992	753,162	(2,541,862)	(3,775,935)	1,234,073

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: 2024 Budget Guidelines

The annual budget preparation process will begin in early August and culminate with the Board's consideration of a budget at the December 12th meeting. To assist with the budgeting process, staff developed a fifteen-year financial forecast model, which is continually updated to project our financial position over the next fifteen years. To accomplish this, we use our best estimate of changes in our revenues and expenditures over that period based on known and projected parameters considering the impact of the economy, inflation and program changes.

In 2020 and 2021, the District faced significant operating and financial challenges resulting from facility closures and program restrictions mandated due to the Coronavirus pandemic. In 2022 and the first half of 2023, there were no restrictions on our operations and based on that, we are planning to prepare the budget assuming that 2024 will be a normal, full capacity year.

We are anticipating significant property tax revenue growth in 2024 resulting from increased assessed property values throughout the District. However, in November this year voters will consider Proposition HH, which would lower assessment rates of multiple property types for 10 years, reduce actual value for primary residences, restrict local property tax growth for certain local government types, and approve retention of state TABOR surplus to backfill certain local governments affected by reduced assessment rates. If passed, we believe that Proposition HH would reduce our tax revenue increase by as much as 50% and as a result, for the first draft of the 2024 budget we will include only half of the increase based on preliminary assessed values. Our final budget will then be adjusted based on the results of the election and when final assessed values are known in December.

Operating revenues have grown in recent years because of new programming, facility additions, price increases and higher patron participation in fee generating activities, but the District is bumping up against having available space to continue this growth in revenue. We will be conducting a market analysis to evaluate our fee structure and we anticipate that there may be moderate fee increases in certain areas. Our limited ability to produce significant increases to our revenue stream, compounded by increasing operational costs, will continue to make it challenging to balance our budget in the coming years. We expect to be able to include significant funding in the 2024 budget to address capital projects and increased services as identified during our 2017 mill levy increase campaign.

The attached document outlines some guidelines that we will be directing staff to use as we develop the 2024 budget. I would encourage the Board members to provide feedback to staff regarding this proposed direction.

The following summarizes our 2024 guidelines:

- Golf revenues are typically forecasted using a three-year average, using the three most recent completed years, which are 2020 – 2022. Given the spike in golf revenue related to COVID-19 in 2020, 2021 and 2022, we are proposing a more conservative approach and we plan to use a six-year average at both District golf courses.
- Recreation department admission fees are expected to increase minimally in 2024 as staff is recommending limited increases in fees for the coming year since many fees have been increased in the last several years.
- As part of the budget process, we will be proposing to include pay increases for full-time staff consistent with Employers Council salary increase estimates for the Denver metro area. We also must address an expected State mandated minimum wage increase, which for 2024 will be based on the Consumer Price Index. For 2024, we are proposing to increase the hourly rate for the District's entry level positions to a level that we anticipate to be higher than the 2024 minimum wage in an effort to remain as competitive as possible in the local labor market.
- We are also proposing the continued funding of the District's discretionary 401k contribution at 5% of the full-time employee's annual salary if they are contributing an average of 4% of their pay to their 401k account and a 2.5% contribution if they are contributing less than 4%.
- Our medical insurance carrier has notified us that we may see a 15-25% increase in premiums. We are scheduled to meet with the carrier in early August and we will include the actual increase in the first draft of the budget. Dental insurance premiums are not expected to increase for 2024. We are proposing to split the increase in medical insurance cost 50/50 between the District and the full-time employees who participate in the District insurance benefit.
- Gas, Electricity and Water are anticipated to increase no more than the general rate of inflation in 2024.
- Most all other expenditure categories include a 2.5% growth factor, which is below the rate of local inflation as measured by the Denver/Aurora/Lakewood Consumer Price index for 2023 and 2022, but close to the 2021 inflation rate.
- The Capital Equipment Repair and Replacement expenditures are currently projected to be approximately \$6.0 million, assuming an 18% increase in assessed values. We would expect to increase this amount if Proposition HH is unsuccessful in November.

The budget guidelines that will be distributed to staff as part of the budget process, as well as the budget schedule, are attached for your information.

2024 BUDGET GUIDELINES

The annual budget is a plan to determine the revenue and expenditures anticipated for the many services and programs the District provides. The budget is an important tool to help the District balance its revenue and expenditures. It also provides a process for input by the general public, Board of Directors and staff on the revenue earned and expended by the District.

For the most part the budget should be prepared using a “zero-based” approach which means staff should not simply apply a percentage increase to the 2023 budget or projected 2023 actual revenues and expenses. Programs and services that will be provided in the coming year should be taken in to consideration when preparing a “zero-based” budget. Considerations should include the level of service we will be able to provide i.e., maintaining current service levels or increasing or decreasing service levels based on anticipated District revenues. Also, consideration should include rates charged for our services based on market analysis and anticipated participation in the coming year for our various program and services.

As you are all aware, during 2020 and 2021 the District faced significant operating and financial challenges resulting from facility closures and program restrictions mandated due to the Coronavirus pandemic. In 2022 and the first half of 2023, there were no restrictions on our operations and based on that, **we are planning to prepare the budget assuming that 2024 will be a normal, full capacity year.**

The District is and will continue to operate in an efficient manner and continue to identify revenue streams. The more efficient our operations are, the more funds can be made available to acquire needed equipment and make repairs and capital improvements to our aging infrastructure.

Each department will be responsible for budgeting controllable expenditures and amounts budgeted should be developed using the “zero-based” approach.

The Finance department will update your 2024 budget for several non-controllable expenditures to make the budget process more streamlined and include the following expenditures:

Salaries – full-time head count cannot be increased without prior approval. Positions that are in the process of being replaced will be included in the budget. Full Time wages will be updated to reflect a 3.0% - 5.0% increase in annual salaries for merit increases. In addition to this, to account for continuing high levels of inflation we are evaluating a potential additional cost of living increase for Full Time staff. **The estimated increases are preliminary and are subject to the availability of funds and Board approval as part of the budget process.**

Unemployment – is being budgeted in Human Resources but will be allocated to the departments as incurred in 2024.

Worker's Compensation – is expected to increase in 2024. We are estimating a 10% increase at this time. The budget will be adjusted at a later date once the final number is available. Department budgets are based on the appropriate workers compensation classification rate multiplied by total department payroll.

Health and Dental - is budgeted at current participation. Any positions in the process of being replaced will be budgeted at the highest family rate. Our medical insurance carrier has notified us that we may see a 15-25% increase in premiums. We are scheduled to meet with the carrier in early August and we will include the actual increase in the first draft of the budget. For Dental premiums there will not be an increase for 2024. The District is proposing to the Board, to split the dollar amount of the medical increase 50/50 between the District and staff.

Life Insurance – is budgeted at 3 times salary up to a maximum coverage of \$150,000 at \$0.0018 per dollar of coverage.

Social Security/Medicare – is budgeted at 7.65% of total payroll reduced by medical/dental employee payroll withholdings. For your department back up just use the 7.65%.

401(k) Discretionary Contribution – is budgeted at 5.0% of 2023 full-time wages for those who will have contributed on average 4% in 2023. For those who contributed less than 4% or who did not participate in the 401(k) Plan in 2023 the discretionary contribution will only be budgeted at 2.5%. Lastly, those hired after June 30, 2023, or who leave employment with the District before December 31, 2023, will not be eligible for a contribution.

Electricity - 2024 budget is based on actual bills for the first 7 months of 2023 plus an additional 2.5% and the last 5 months of 2022 plus an additional 5% for estimated 2023 and 2024 increase in rates.

Gas – 2024 budget is based on actual bills for the first 7 months of 2023 plus an additional 2.5% and the last 5 months of 2022 plus an additional 5% for estimated 2023 and 2024 increase in rates.

Water – 2024 budget is based on actual bills for the first 7 months of 2023 plus an additional 5% and the last 5 months of 2022 plus an additional 10% for estimated 2023 and 2024 increase in rates.

Irrigation – is budgeted based on 2024 assessments.

Property & Liability Insurance – is budgeted at 8.0% higher than the 2023 budget due to an anticipated increase in premiums by the SDA Pool and the final budget will be adjusted when the actual premium is known.

Debt/Interest Expense –the budget includes actual principal and interest payments for debt, which will be charged to a Debt Fund.

Please contact Dennis Weiner if you have any questions or concerns with budget parameters for the above non-controllable expenditures.

Revenue considerations should include rates charged for our services based on market analysis and anticipated participation in the coming year for our various programs and services.

Part-time and temporary hours should be based on the staffing needs to support the programs and services planned for the coming year. The Colorado minimum wage is adjusted on an annual basis based on the change in the Consumer Price Index (CPI). We anticipate that the CPI could increase by as much as 5.0% and as a result, State minimum wage could increase to \$14.33/HR from \$13.65/HR. In an effort to remain as competitive as possible in the local labor market, the District is proposing to increase the lowest end of the pay structure from \$15.00/HR to \$15.75/HR, or 5.0% which is projected to exceed the 2024 minimum wage by \$1.42/HR. **Please keep in mind that the new projected minimum rates are estimates at this point in time and they may be adjusted, if necessary during the budget process.** Part-time staff below the proposed minimums of each pay grade for their position will be brought up to that minimum. Part Time staff over the new minimum are currently expected to receive a 2% increase. If you need any assistance on pay rates, please contact Frannie Masters. The following table contains the updated projected minimum for each hourly pay grade:

Pay Grade	Projected Minimum
H-1	\$15.75
H-2	\$16.25
H-3	\$16.75
H-4	\$17.50
H-5	\$18.25
H-6	\$20.00
H-7	\$22.00
H-8	\$25.50
H-9	\$27.50

Overtime should be very minimal especially with the capability of spreading the hours over the number of part-time staff that the District employs each year, plus hourly employee's hours are not permitted to exceed a yearly average of 28 hrs per week.

Supplies and purchased services should be based on expected cost. Please work with your vendors to determine if there will be price increases or cuts in 2024 and adjust your budgets as needed. Please do not increase supplies and purchased services expenses unless truly needed. This will help in balancing our budget if costs are not increased when not needed. We would expect to see increases in supplies and purchased services that are in line with the growth of program participation/revenues.

Finance will email Excel budget spreadsheets to each Supervisor/Director. Attached is the 2024 Budget Schedule that needs to be followed to meet required deadlines. Please

contact your supervisor, manager or director if you will have difficulty meeting this schedule.

The first worksheet in the spreadsheet that will be emailed is the input worksheet for your 2024 budget (referred to as the yellow sheets by some). The yellow highlighted rows will be updated by Finance and should not be changed except by Finance. Again, if you have any concern on any of the budgets created by Finance please contact Dennis Weiner. The blank rows are the controllable expenditures that you should consider creating a budget for. Please insert rows for any revenues or expenses missing in the worksheet.

The second worksheet that will be provided is a very rough projection of 2023 actual revenues and expenditures compared to the 2023 budget. This spreadsheet reflects 2023 actual numbers for January through July 2023 and uses 2023 budgeted numbers for August through December to roughly project the estimated revenues and expenditures for 2023. Because most programs are very seasonal this historical spreadsheet should be a helpful tool for spreading your revenues and expenditures by month in your 2024 budget.

Please do not just spread your budget evenly over the year, but estimate when the goods or service will be purchased and budget that expense in the appropriate month if possible. Reviewing how your 2024 budget changed from the 2023 budget and 2023 projections may help you gauge how accurate your 2024 budget is.

Finance will provide details of the supply and purchased service accounts expenses purchased or charged to your department between August 2022 and July 2023. This detail may help you in developing your 2024 supplies and purchased services budget.

All budgets are due to Finance by no later than September 5th. If you have them prepared prior to that date, we would very much appreciate receiving them earlier. Your supervisor, manager or director will ask for your budgets prior to September 5th so that they have time for review. Please work with them to determine when your budgets are due to them.

If you need any help or additional information, please do not hesitate to contact Dennis Weiner or any of the Finance staff. You all do an outstanding job preparing and tracking your budgets and your efforts as always are very much appreciated!

2024 PROPOSED BUDGET SCHEDULE

7/25	Executive Director/Director of Finance and Administrative Services presents 2024 proposed budget parameters to the Board of Directors
7/26	Budget Guidelines will be emailed to Supervisors
8/18	2024 Excel budget worksheets will be forwarded to supervisors with instructions
8/25	<i>Deadline for County Assessor to certify total new assessed valuation to the District</i>
8/23-9/1	Management team will meet with departments to review budget worksheets and discuss budget concerns
9/5	2024 Excel budget worksheets are completed with backup information and forwarded to Director of Finance and Administrative Services <i>no later than September 5th</i>
9/5-9/11	Director of Finance and Administrative Services uploads Excel budget worksheets to Microsoft Dynamics GP
9/11	Preliminary budget ready for review
9/12-9/15	Management team will work to balance the 2023 Proposed Budget
9/21	<i>Publish Legal Notice of Proposed Budget Hearing</i>
9/26	<i>Executive Director presents a "2024 Proposed Budget" to the Board of Directors as per Statute. (The budget will be estimated revenue and expenditures by fund in accordance with state statutes).</i>
9/27-10/6	Director of Finance and Administrative Services will update the budget PowerPoint presentation.
10/10	Management team will prepare narratives to include in the final budget document. <i>Narratives must be sent back to Director of Finance and Administrative Services no later than October 10th</i>
10/12-10/18	Director of Finance and Administrative Services and Executive Assistant will copy, collate and create final budget binders
10/24	Administrative Services and Golf Staff Presentations of the 2024 Proposed Budget to the Board/Public
11/14	Recreation and Parks Staff Presentations of the 2024 Proposed Budget to the Board/Public
12/12	Public Hearing on the Budget Adoption of Budget Appropriation of Funds Certification of Mill Levy
12/15	<i>Statutory Deadline for Certification of Mill Levy to Jefferson County**</i>

*****For the 2023 tax year (collected in 2024) the deadline to officially certify the mill levy to the County is postponed from December 15, 2023 to January 5, 2024 by Senate Bill 23-303. Depending on the results of the Proposition HH vote, the District may need to delay the mill levy certification.***

FOOTHILLS PARK & RECREATION DISTRICT
Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Executive Director's Report

Please welcome the new staff who have started working for the District, and also please welcome back our rehired staff. We are excited to have them as part of our team!

Name	Department
Burke, Dillon J.	Ridge Pool
Fox, Cristian M.	Ridge Pool
Gemperline, Brady C.	Ridge Pool
Gray, Michael A.	Ridge Pool
Heister, Tyler D.	Meadows Pro Shop & Operations
Malone, Mason T.	Ridge Camp KOTM
Morales, Anthony	Day Camp Devinny
Pachl, Haley S.	Ridge Pool
Paugh, Kensington T.	Ridge Pool
Pradhan, Bishesh M.	Ridge Pool
Webb, Autumn K.	Ridge Pool
Brannan, Maribel E.	Weaver Hollow Pool
Zaba, Joseph E.	Sports Specialty Programming
Schuster, Nicholas J.	Meadows Driving Range
Torres, Jason A.	Youth and Middle School Sports

The Management Team, Human Resources and Marketing have continued to meet for in-person meetings once per week.

We currently have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for 2023.

33 employees participated in the District's Bike to Work/All Staff meeting event at Clement Park. A bike ride through the Lilley Gulch and Dutch Creek trails followed an All Staff meeting that included breakfast burritos. This was a very fun event and we hope it grows every year.

Colin Insley, Sean Kitners, Sarah McAfee and I met with staff from Jefferson County Open Space to discuss the Jeffco Trails Master Plan. They are planning to update their Trails plan in 2023 and wanted to get some preliminary feedback on trails in our District, an update on the Dutch Creek Trail Extension and any other updates we would like to see on the Jeffco Trails Master Plan.

The following is an email from Kate Dragoo regarding Red, White & You:

Red, White & You 2023 was a huge success! It takes A LOT of people to put on an event this size, and we reached a record number of volunteers this year who rolled up their sleeves and worked hard to throw an awesome, community party! The new logistical layout implemented in 2022 continued to pay off BIG! The intersecting aisle in the main amphitheater area helped with traffic flow, and received tons of positive feedback from attendees! We had a generous and fantastic group of sponsors, lots of vendor booths, a fun kids zone, food booths, beer & wine gardens and entertainment. Red, White & You is an extremely successful event because of the team effort from everyone involved.

First, I would like to acknowledge all the Clement Park staff members – their jobs are physically demanding and without them, we could not pull this event off successfully. Their hard work and assistance leading into the event, during the event – and the worst part of cleaning up trash the day after – was outstanding!!! They all did it with smiles on their faces, full willingness to help, and their prompt preparations leading into the event made it incredibly easy to run! THANK YOU CLEMENT PARK STAFF!

- Tim Sanchez
- Cody Ahrens
- Scott Dietz
- Bryce Fassel
- Jackson Manely
- Bob Claiborne
- Mark Williams
- Steve Vitry
- Max Zakhem
- Neil McCallum
- Jerikah Mosley
- Jeff Messerschmidt
- Blake Kinney

Next, I would like to say THANK YOU TO MY TWO PARTNERS whose year-round efforts focus to produce the critical details, funding and logistics needed to form the event and all its workings!

- Lora Knowlton with Current Events

- Tory Pearson

THANK YOU so much to the Arts Department for putting together the concert portion of the event, negotiating and working with both the band members and sound engineers, serving as emcee for the evening and countless other tasks to support both the stage and other needs that arise during the event! Special thank you to Regina Smith for her continued support and wealth of knowledge over the years she coordinated the event to assist with event management, questions and event history information.

- Regina Smith

- Jared Giammanco

- Jen Anderson

- Will Benson

- Aurora McDaniel

There are some individuals I'd like to give a big THANK YOU to and acknowledge their exceptional day-of-event support and can-do-it attitude. From volunteer management, vendor customer service, event logistics set up, and generally supporting the event team with last minute details and needs.

- Janet Gradowski

- Jodi Joyce

- Brooke LeTourneau

- Sarah McAfee

Thank you to the many Foothills Employees and Community Members who contributed in a variety of ways. The time you lent with helpful hands, dedication and team spirit is extremely appreciated – we couldn't have done it without each and every one of you! From behind the scenes help, moving heavy supplies, marketing, onsite volunteering and day-after trash cleanup – THANK YOU VOLUNTEERS!

- James Albin

- Christopher Applegate

- Marcia Arnold

- Brian Black

- Emma Boser

- Eric Brindisi

- Kevin Brown

- Jacqueline Bush

- Nancy Cassell

- Richard Chainhalt

- Mary Clouse

- Josephine Corridori

- Scott Day

- Cherie Day

- Peggy Dinkel

- Cami Distel
- Kurt Dyck
- Alexander Dyck
- Derek Eberhardt
- Jamie Fox
- Heather Freeman
- Andee Grooms
- Josh Harris
- Colin Insley
- Lois Kim
- Thy Le
- Nancy Lehto
- Preston Malcolm
- Frannie Masters
- Jesse Masters
- Jeff Messerschmidt
- Randy Meyer
- Linda Meyer
- Eric Moore
- Brendan Murphy
- Samantha Murphy
- Ella Paul
- Tyler Quick
- Lisa Quick
- Kylee Quick
- Caleb Quick
- Lexi Quick
- Jace Quick
- Brayden Quick
- Josh Qunit
- Shelley Rhea
- Kelly Rodriguez
- Linda Schmale
- Ann Schul
- Andy Scinski

- Tina Scinski
- Colby Sheppelman
- Collin Sheppelman
- Allison Shields
- Barb Starkey
- Emerson Sudar
- Lou Ann Sullivan
- Hermine Toomer
- Jacquelyn Weaver
- Dennis Weiner
- Mike Wier
- Dennis Wojcicki

Lastly, I want to give a special shout out to the following agencies and groups whose support is critical and essential: Jefferson County Sheriff's Office, South Metro Fire District, All Season Events & Security, Stadium Medical, Western Enterprises, Foothills Foundation and Ronald Hopp and the Foothills Directors Team! It has been fun and rewarding to see the hard work and efforts everyone puts in to making Red, White & You such a fun, positive event for the entire community. Thank you again to everyone who helped make the event outstanding in 2023!!

Shakespeare in Clement Park, *As You Like It*, opened Friday, July 21 and runs July 21 – 22 and 28 - 29 at 7 p.m. Shows are family friendly. Bring a chair or blanket, picnic dinner, and possibly an umbrella (based on our weather this summer) and join us in the park for this free show! Scoops Ice Cream will be onsite for all shows.

After an internal discussion with departmental leadership, Human Resources and Marketing, it was decided to begin referring to the Leisure Services Department as the Recreation Department. We believe that this is more representative of the departmental offerings and a much more recognizable description of those offerings. Leisure Services is somewhat of an outdated reference. As a result, reports and other documentation will reference Recreation Department and not Leisure Services.

The end of summer employee barbeque event will be held on Wednesday, August 9th, starting at 4:00 p.m. at the Peak Community and Wellness Center. We hope all of our Board members and families are able to attend!

With the many major capital projects being either currently constructed or going through the planning processes, many staff members, including myself, are involved with a myriad of meetings related to these projects.

Just a reminder, if any of the Board members would like to visit any of the project sites, I would be happy to make arrangements to meet you at any of the sites to view the progress of the projects.

As a reminder, an updated Capital Projects report is included in the packet.

The quarterly reports have been included in the packet and there will be no presentations by the various departments. There is a lot of excellent information in the reports. If you have any questions on any of the information, please let us know.

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Capital Projects Report through June 30, 2023

Parks, Planning and Construction

2022 Mill Levy Improvement Projects

Budget: \$2,550,019

Funding: \$2,550,019 – 2022 Mill Levy, SB 35, Capital Funds

Expenses to Date: \$276,850

Budget Remaining: \$ 2,273,169

Scheduled Completion: Spring of 2024

Lakehurst Park (Moved to 2022 Mill Levy Park Projects)

- Construction Plans 100% complete
- Application for Grading Permit into County
- Playground is ordered

West Laurel Park

- Project awarded to SaBell's Civil and Landscape

Jim Hoida Memorial Park

- Project awarded to SaBell's Civil and Landscape

Willow Creek Park

- Project awarded to SaBell's Civil and Landscape

Westbury Park

- Project awarded to SaBell's Civil and Landscape
- Under contract for new playground installation

Columbine West Park

- Included in Columbine West Pool Project
- Concrete poured for park walk and shelter pad

Lakehurst West Park

- Concept plans for playground survey completed
- Community selected playground
- Project into County for permits process

Easton Regional Park

Budget: \$1,150,000

Expenses to Date: \$167,393

Budget Remaining: \$982,607

Scheduled Completion 2024

- Additional Pump installed at Hine Lake completed
- Plans at 75% completion in staff review
- County permit process started

Dutch Creek Trail Extension

Overall Budget: \$3,721,224

Funding: \$1,860,612 – District Capital Budget/\$1,860,612 Jeffco Trails Grant

Expenses to Date: \$250,564

Budget Remaining \$3,470,660

Phase 1 Design Completion: March 2022

- Jefferson County constructing Simms crossing completed
- Met with Fairway Vistas HOA for grading approval.
- Met with Jefferson County to determine permitting requirements
- Construction plans back from Jefferson County. Architerra reviewing and addressing comments

Eagle Meadows Playground

Budget: \$175,000

Expenses to Date: \$0

Budget Remaining: \$175,000

Completion: Fall 2023 (Community Build)

- Playground equipment on order
- Community build in September

Leisure Services

Ice Resurfacer for Edge

Budget: \$155,000

Funding: District Capital Project Budget

Expenses to Date: \$140,355.65

Budget Remaining: \$14,644.35

Scheduled Completion: Completed

- The 2nd Ice Resurfacer has been identified as and approved as part of our 2022 Capital Budget. A quote of \$142,584.60 was received from Zamboni for the replacement of the 2nd Zamboni for the Edge Ice Arena. This quote includes the trade-in of the existing ice resurfacer.
- We accepted delivery of the Ice Resurfacer on March 6. It has been commissioned and is currently in use. The Colorado 14ers are paying \$2,000 in advertising money to have the Zamboni wrapped with their logo. We are waiting on communication from Zamboni on two additional parts that were promised and not delivered and are holding payment until this has been resolved.

Lilley Gulch Daycare Playground Project

Budget: \$50,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$50,000

Scheduled Completion: 2023

- Meeting with the planning department and are in the design phase

Outdoor Pool Reconstruction

Columbine and 6th West Pool Combined Estimate: \$14,931,748.00

Funding: District Capital Project Budget

Expenses to Date: \$ 10,152,935

Budget Remaining: \$ 4,778,813

Scheduled Completion: Fall 2023

- Roof topping off milestones: Columbine West Pool – March 14 and 6th Avenue West – April 18
- Slab over grade pour for new addition pool at Columbine West Pools
- Interior masonry at both sites
- Pool equipment and pumps beginning to be set at Columbine West
- Pool addition at 6th Avenue West excavated
- Additional weather delay days added for rains creating muddy conditions
- Columbine West and 6th Avenue building finishes in process
- New pool addition at 6th concrete pour delayed due to weather
- Pool equipment and pumps being set at both locations
- Siding installed for lifeguard building at Columbine West
- Waiting for sites to dry out to grade pool deck and install trench drains

Golf

New Foothills Golf Course Clubhouse

Budget: Estimation \$17,000,000 - \$19,000,000

Funding: District Capital Project Budget

Scheduled Completion: October of 2023

Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
 - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
 - Design Fees \$449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
 - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
 - Fees - .25% of construction cost
- Todd Goulding / Goulding Development Advisors – Owners Representative

- Will assist the District in managing the budget/overall cost of the project
- Fees - estimated at \$118,400

Project Update:

- Weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding
 - The District received, reviewed, and approved the Design Development drawings
 - Planning and Zoning review is complete
 - The driving range bathroom building renovation is complete
 - The temporary clubhouse doublewide trailer was delivered May 18th
 - All golf operations are conducted out of the temporary clubhouse
 - The abatement process of the existing clubhouse is complete
 - The GMP was submitted and approved by the Foothills Board of Directors on June 28th
 - VE process is ongoing
 - Xcel removed the transformer
 - Demolition of the old clubhouse is complete
 - Grading Permit has been approved
 - Building Permit has been approved
 - Xcel has removed the switchbox from old clubhouse site and new switch cabinet has been installed in the parking lot area
 - Construction started in early January of 2023
 - Drilling for caissons is complete
 - Grade Beams and Pier Caps are complete
 - Form and pour lower level foundation walls completed
 - Structural steel has begun
 - Underground electrical and plumbing for building complete and inspected.
 - Lower level slab on grade prepped and ready for concrete 5/18
 - Grading and underground electrical complete for the overflow parking lot is underway 5-18
 - Expectation to pave overflow parking lot 3rd week of June
 - 2nd level decking began 6-5
 - Structural steel and decking 95% complete
 - Cast in place slab on deck MEP 95% complete
 - Tracking to complete structural steel and metal deck for main level 6/16
 - First pour for main level slab on deck to begin week of 6/19
 - Overflow parking lot completed and open June 30th
 - Water loop tracking began July 19 (Denver Water) Cutting of asphalt with the plan of digging and replacing water line to be completed in the 1st week of August.
 - Majority of perimeter drain complete and backfilled as of 7-19

- Main floor structure going in at this time 7-19
- 50% complete on rough-in on cart barn or lower level 7-19
- Start of steel stud framing on the last week of July in the lower level
- New Clubhouse is scheduled for completion in Mid-January 2024

Additional Golf Projects

- Entrance Fence – Foothills Golf Course \$30,000
 - Old fence removed and new post installation began week of 5/15
- Retaining wall for Ex9 lake – Foothills Golf Course \$90,000
 - Pending as of May 15, 2023.
- Rebuild 6,000sqft. Putting green – Meadows Golf Course \$107,000
 - Pending as of May 15, 2023.

Special Projects

1. Financial Information:
 - Budget: \$7,980,073
 - Funding: \$5,984,983 – COP, \$1,995,090 – 2020 Capital Budget
 - Expenses to Date: \$7,276,113.34
 - Budget Remaining: \$703,959.66
 - Scheduled Completion: July 2023
2. Safety
 - a. No open items
3. Key Dates/Schedule
 - a. Lighting:
 - i. The referee's locker room lighting that failed on 6/19 at Edge Ice Arena has been repaired.
 - ii. The loose fixture and crooked fixtures at Foothills Sports Arena were repaired on 7/3.
 - b. Mechanical:
 - i. Ridge RTU-4 has been repaired and is back up and running as of 7/14.
 - c. Controls Optimization & Continuous Commissioning:
 - i. Optimization and M&V Kick Off meeting is scheduled for 7/20 at 10AM.
 - ii. McKinstry is assisting with optimizing the Edge Ice Arena heat exchange system. Haynes made some adjustments to the system on 7/17. McKinstry is continuing to assist with troubleshooting.
4. Submittals
 - a. No submittals were provided in the last month.
5. Mechanical
 - a. Ridge Recreation Center HRU-1 VFD cover was replaced under warranty.
 - b. Lilley Gulch RTU-1 has been occasionally going into emergency stop mode. We have Trane scheduled for August 3 to diagnose.
6. Future Milestone Project Activities
 - a. July: Close Out Items

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: Administration Second Quarter 2023 Update

Administration Financial Performance through June 30, 2023

Total Operating Revenues are \$23,254, which was \$5,154 higher than plan because of higher than anticipated levels of advertisement sales:

Total Operating Expenditures are \$1,190,275 or \$145,527 better than planned mainly due to the timing of Purchased Services expenditures and slightly lower than planned Utilities expenditures over the first half of the year.

Total Net Non-Operating Revenues are \$10,950,750 or \$674,786 favorable to plan mainly because of higher than planned investment income due to higher yields and higher invested balances than planned, partially offset by lower property tax collections due to slower collections by Jefferson County.

Net Operating Revenue / Expenditure

As a result, net revenue for Administration through June 30, 2023 was \$9,783,728, which was higher than planned by \$825,467.

HR Department Updates

- Parks Maintenance & Golf Maintenance are both staffed for the summer for the first time in 5+ years.
- 214 new hires and rehires started in Q2.
- Participated in 3 job fairs including the Jeffco Youth Opportunity Job Fair and the state's virtual statewide Outdoor Recreation Job Fair.
- Planned and organized Mammoth game employee event including tailgate party at the Fieldhouse.
- Meditation Wellness Challenge for Mental Health Awareness Month (May).
- Participating in Digital Accessibility Steering Committee.
- Held annual employee "Bike to Work" day wellness event.
- Attended First Western Fiduciary Retirement Summit (virtually).
- Monthly Safety Meetings held.

Training

<u>Type of Training</u>	<u>Number of Times Training was Conducted</u>	<u>Training Conducted By</u>
CPR/AED/First Aid Training	1	West Metro
Weather Spotter Training	1	NOAA
Workplace Harassment Prevention Training - Supervisors	1	Charles T. Passaglia/Employment Law Solutions

Unemployment Claims: 10 new claims (8 of which are fraudulent)

Insurance Claims:

Automobile Claims: 1 new claim (hail damage to Clement Park vehicle)

General Liability/Property Claims:

- Various weather related claims:
 - Flooding of batting cages (Schaefer)
 - Flooding at Meadows Golf Club
 - Hail/rood damage at Weaver Hollow Pool
 - Infield dirt at Easton & Schaefer lost due to wind (claim denied)
 - Wind damage at the Ridge
- Patron allegedly injured during hockey game at the Edge
- Patron tripped on fan cord near therapy pool.
- District employee in a maintenance cart hit a restaurant's employee's car causing damage (MGC).

Workers Compensation Claims: 6 new claims, 4 open claims (3 from Q2 2023, 1 from a previous quarter), and \$2,930.99 paid for Q2 claim deductibles.

District Turnover

2nd Quarter District Turnover							
Status	#of Employees	Total Terminations	Voluntary Term	Involuntary Terms	Exempt	Non Exempt	Turnover Rate**
Full Time	114	2	2	0	0	2	1.8%
Part Time	680	42	37	5	0	42	6.2%
Totals	794	44	39	5	0	44	5.5%

Employment

		FT	Part Time	Seasonal	Total	Subs	Total Employees
2023	June	114	680	195	989	10	999
2022	June	111	644	185	940	8	948

IT Department Updates

- Installed Starlink Satellite internet source at Deer Creek Pool.
- Started process of replacing portion of laptop fleet.
- Started process of replacing portion of Desktop computer fleet.
- Implementing additional IT Security for IT Department users.
- Worked to refine the design of the Foothills Golf Course clubhouse security camera system, wireless access points, and cable drops with architect and contractor.
- Converted some systems to SAML (Security Assertion Markup Language) Single sign-on between multiple web applications using one set of login credentials.
- Wireless Access Point upgrades/replacements throughout the district.

Foothills Park & Recreation District
Administration
Friday, June 30, 2023

	June			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
Concessions and Other Contracts	-	-	-	\$10,000	\$10,000	-	\$10,000	-	100.00%	\$10,000
Other Revenue	4,376	2,500	1,876	13,254	8,100	5,154	9,050	(4,204)	146.45%	8,953
TOTAL OPERATING REVENUES	4,376	2,500	1,876	23,254	18,100	5,154	19,050	(4,204)	122.07%	18,953
OPERATING EXPENDITURES										
Salaries and Wages	103,432	104,861	1,428	624,984	632,242	7,258	1,273,727	648,743	49.07%	612,067
Personnel	15,686	18,909	3,224	146,882	150,531	3,648	251,599	104,716	58.38%	146,074
Supplies	4,142	770	(3,372)	11,466	9,555	(1,911)	30,788	19,322	37.24%	3,054
Purchased Services	41,534	78,779	37,245	384,266	492,622	108,356	818,332	434,066	46.96%	405,930
Utilities	(184)	(5,668)	(5,484)	(32,645)	(11,408)	21,237	(27,654)	4,992	118.05%	8,788
Insurance	9,224	10,377	1,152	55,323	62,261	6,938	124,522	69,199	44.43%	55,579
TOTAL OPERATING EXPENDITURES	173,834	208,029	34,194	1,190,275	1,335,802	145,527	2,471,313	1,281,038	48.16%	1,231,492
NET OPERATING REVENUE/(EXPENDITURES)	(169,459)	(205,529)	36,070	(1,167,022)	(1,317,702)	150,681	(2,452,263)	(1,285,241)	47.59%	(1,212,539)
NON-OPERATING REVENUE										
Property Taxes Collected for Operations	3,373,039	3,496,579	(123,541)	10,133,689	10,148,480	(14,791)	5,723,845	(4,409,844)	177.04%	10,687,803
Investment Income	140,573	14,375	126,198	809,991	127,484	682,506	205,207	(604,783)	394.72%	119,992
Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	5,000
TOTAL NON-OPERATING REVENUE	3,513,612	3,510,955	2,657	10,943,680	10,275,964	667,716	5,929,053	(5,014,627)	184.58%	10,812,795
NON-OPERATING EXPENDITURES										
Other Expenditures	2,392	-	(2,392)	(7,070)	-	7,070	-	7,070	0.00%	66,710
TOTAL NON-OPERATING EXPENDITURES	2,392	-	(2,392)	(7,070)	-	7,070	-	7,070	0.00%	66,710
NET REVENUE/(EXPENDITURES)	3,341,762	3,305,426	36,336	9,783,728	8,958,262	825,467	3,476,790	(6,306,938)	281.40%	9,533,546
TOTAL REVENUE	3,517,988	3,513,455	4,533	10,966,933	10,294,064	672,869	5,948,103	(5,018,830)	184.38%	10,831,748
TOTAL EXPENDITURES	176,226	208,029	31,803	1,183,205	1,335,802	152,597	2,471,313	1,288,108	47.88%	1,298,202
NET REVENUE/(EXPENDITURES)	3,341,762	3,305,426	36,336	9,783,728	8,958,262	825,467	3,476,790	(6,306,938)	281.40%	9,533,546

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Derek Eberhardt, Director of Recreation Facilities Operations
Barb Butler, Director of Recreation Programs

SUBJECT: Recreation Department Quarterly Report – April – June 2023

Recreation Department Financial/Budget

Revenue: Recreation revenues through the 2nd quarter of 2022 are \$6,983,998, which is \$59,997 higher than the YTD projected revenue of \$6,924,001

Admission fees are \$4,443,709, which is \$251,284 lower than planned.

Rentals are \$1,171,279, which is \$25,063 lower than planned.

Concessions and other contracts is \$12,249 better than planned.

Other Revenue is better than plan by \$5,124

Non-Operating Revenue is better than planned by \$318,443 due to proceeds from Insurance on the Edge roof damages.

Expenses: Recreation expenses through the 2nd quarter of 2022 are \$6,098,219, which is \$368,716 lower than YTD projected expense of \$6,466,935.

Salaries and Wages are tracking \$241,676 better than planned with savings from some unfilled positions.

Supplies are \$26,914 higher than planned due to timing.

Purchased Services are better than plan by \$56,343 with less school building usage fees and contracted services.

Bottom line: Recreation is \$428,713 better than planned.

Facility Operations:

Aquatics Highlights

Through the 2nd quarter of 2023, the Aquatics Department net is \$81,359 better than planned primarily due to reduced staffing needs and supplies due to Columbine West and Sixth Ave West Pools not opening for the summer.

- Foothills Masters Swim Team won at state for a second year in a row and then went on to lead Colorado to another 1st Place win at the US Masters Swimming Nationals Meet for a second time in a row as well!!! The Colorado Masters Swim Team was led to victory by Foothills Masters Swim Coach Stephanie Bunevich and has seen a 28% increase in revenue to \$20.7k compared to this time last summer.
- In May, Ridge Recreation Center hosted an American Red Cross Instructor Academy in which one staff members became an American Red Cross Lifeguard Instructor-Trainer.
- Summer Swim Days for the Special Needs community was hosted at Weaver Hollow on 6/25 and Deer Creek on 7/16, allowing the special needs community to swim at our outdoor pools before the crowd comes in for the day and the sun gets too hot. The events were sponsored by CANOE and DDRC allowed the families to swim at no charge.
- During the 2nd quarter, we completed four Lifeguarding classes, four Lifeguard and Lifeguard Instructor Reviews, and one Lifeguard Instructor class. As a result, we certified 114 lifeguards with 94 working for Foothills through the end of Q2. We have been successful with recruitment of summer staff, and are fully staffed.
- Through June, we trained 13 Water Safety Instructors that are continuing to build and improve the quality and consistency of our swim lessons program.
- Group and private swim lessons strive to keep the community safe and has seen over 2k participants this year generating \$142.7k combined across four facilities, up 28.1% from Q2 2022 across all six facilities.
- Concessions at outdoor pools continued to be sold in-house and has seen a 5% increase in sales at Deer Creek and Weaver Hollow Pools when compared to last summer, despite the abnormally cool and rainy June this year.
- We continue to conduct random Guard Audits at each of the pools. Management staff does a brief evaluation of a lifeguard's scanning, rotation, posture, rule enforcement, uniform adherence, and customer service. Once the lifeguard is "down", the manager reviews the audit with them, providing both positive and corrective feedback.
- The Fast Fins (CARA) Summer Swim Team continues to be a successful program to introduce young athletes to competitive swimming. Through the second quarter, we earned 3.1% more in revenue than last year at this time.
- In May, we completed our aquatics management preparations, which included 12 hours of Management Training for our 17 managers; and 8 hours of All Staff Orientation for each pool.
- By the end of Q2 we had 174 applicants with 133 of them new or rehires and 27 were internal promotions to leadership positions such as headguards, assistant managers, and pool managers.

Facility Operations Highlights

Through the 2nd quarter of 2023, Recreation Facilities and Climbing Wall combined net is \$50,062 better than planned. We continue to have increased daily usage and rentals at recreation facilities resulting in higher than planned admissions and rental revenues. Patron volume seems to have returned and exceeded usage prior to pandemic. We again had our annual multi visit card sale in April, which is always a popular sale for our patrons, and helps increase our revenues.

Lilley Gulch Recreation Center

- Lilley Gulch net is \$12,910 better than planned due to admission fees and pass sales.

- Rentals are currently down due to loss of gym rental previous year. Basketball program that rented moved locations. Dart parties are still going well, but will begin to slow down as internal programming takes more gym time.
- Lots of hiring and training done in May to get ready to staff and open outdoor pools. Still responsible for the center associates for outdoor pools, also starting to ramp up for staff change in August, as we lose many staff going back to college.

Peak Community & Wellness Center

- Peak net is \$14,229 better than planned due to increased revenue in multi visit card sales, rentals and online pass sales.
- The capital project of district side carpeting replacement was completed over several weeks, giving a nice, fresh feel to that part of building. .
- Esports still a struggle to get word out for usage. Have been able to collaborate and be the home location for DRHS Esports program. Have several summer sessions running and hosted the LHA hockey camp. Esports coordinator working with some additional high schools, and adding some additional classes for fall.
- Esports also collaborated with the West Metro chamber and hosted a meeting/event for the group of young professionals.
- Continue to see the number of insurance based program eligible patrons come in, keeping the front desk very busy with signups.
- Have hosted several events working Ellis Family Services helping to increase our rental revenues, as well as, still hosting the Christadelphians church.

Ridge Recreation Center

- Ridge net is \$27,137 better than planned as we continue to see more normal attendance than prior 2 years. Admission fees, passes and rentals are all running better than planned.
- Rentals have been booked every weekend, multiple per room, per day.
- Ridge only hosted after prom for D'Evelyn High School this year, Dakota Ridge and Platte Canyon moved to different venues. As usual, they decorated the building incredibly and put on a great event for the community. It is still unclear at this time if we will continue with their event going forward. Unfortunately, we always occur building damage and very hard on staff.
- Climbing wall is running \$1,369 higher than planned. Currently have 2 staff on wall that do a great job but have very limited availability. Host open climbs and rentals only on the wall, they are always full programs and very much enjoyed, staffing limits adding more.

Fitness Highlights

For the 2nd quarter of 2023, the Fitness Department net is \$98,912 higher than planned. Revenues this quarter are \$44,972 better than planned and restricting of department lends for large savings payroll.

- Chronic Conditions programming was revamped in January and falls under personal training. This program and our overall personal training are doing very well and currently \$15,289 better than planned
- Massages services are running a little better than planned. We have added a new type of therapy call Zero Balancing, so far the sessions that been attended have been great reviews. Hoping to see that service continue to grow. We are still only running with

one massage therapist that is consistently booked solid, a posting is up for additional massage therapists but have not received any interest.

Staff Updates

- The fitness department created a new core position, Fitness Assistant, promoting Michelle Baum, a current personal trainer into this role. This position will be managing the personal trainers and department to help build the training and chronic conditions programs.

Fitness Programs

Specialty classes provided:

- Yoga, Zumba & POP Pilates classes for Dakota Ridge High School PE classes.
- Yoga & Dryland for LHA Hockey Camp June 26-29.
- Yoga & Strength & Conditioning for Children's program camps through their Health Grant.
- Rescheduled Summer Solstice Yoga in the Parks twice due to weather & hope to host in July.
- Staffing: hired instructors to help with subbing needs & class assignments: Bea Tolle, Aqua Lisa Moore, Group Exercise, Alyson Holgard, Zumba & Group Exercise and Caitlin Reagin, Pilates Reformer.

Drop-in fitness classes:

- Splash Aerobics moved to Weaver Hollow outdoor pool 2x/week.

Registration-based classes:

- Registration favorable in April & May & less than budget for June due to timing but overall favorable \$1,634 for the quarter.
- Pilates Reformer staff recruitment continues to be a challenge. CPRA Fitness Section resulted in Pilates Reformer instructor training offerings in the Fall since we're all struggling to find staff. We are hoping to offer partial reimbursement for this class to encourage current staff to advance their training and commit to Friday morning classes.
- Hosted Elements of Yoga Workshop in April in the evenings.
- Outdoor classes had minimal participation – Tai Chi in June had 6 and the Yoga cancelled due to low enrollment. Patrons do not want to register for these classes at the parks when they can take them at the rec center as part of insurance-based and Premier passes. Next year it is recommended we do not offer them or offer as part of passes with a pre-payment drop-in reservation requirement which we've not done initially because not possible with the system and now due to confusion and extra admin. Requirements.

Recreation Programs:

Arts Highlights

For the 2nd quarter of 2023 the Arts, Events and Programs Department net is lower than planned by \$24,789. This is due to a full time staff promotion in the Arts Department and the restructure of the department in moving the senior programs from fitness into the new combined Arts & Events department.

Active Adult Programs (formerly Senior Programs)

Active Adult Programs include events and programs geared towards adults 55+, and are available for all adults in the community.

- **Excursions & Ride and Lunch**
 - **Excursions:** We offered 7 excursions with an almost full van (14 seats) for each: Denver Mob Tour, DCPA “Les Miserable,” Cheyenne Mountain Zoo, History of Colfax Tour (hosted by Treasure Box Tours), 2 Colorado Rockies Baseball games, and a trip to Voodoo Donuts.
 - **Ride & Lunch:** Full (14 people) excursion for these popular lunches: Sassafras American Eatery (Denver), A Perfect Landing (Centennial Airport), Blackbird Café (Evergreen).
 - **Lunch & Learns:** There was no April event; hosted 33 people in May & June. Topics were: How You Can Prevent Fraud by Colorado Credit Union and Wish of a Lifetime.
 - After many requests from previous Hiking Club members, returned Hikes to the schedule, led by Trip Leader, Erik Kerzee. Obtained a permit from Jeffco Open Space for a group to hike Alderfer/Three Sisters, 6/29. Registration numbers are lower than expected at 6 patrons for this trip, but decision was made to continue and hope to build this program.
- **Clubs:**
 - Bridge Club was removed from the schedule in January due to lack of interest, but returned in June with 24 patrons registered. The club has been added to the facility calendar for remainder of 2023.
 - Hand, Knee & Foot Club is a new club that was added in June. Currently trying to build interest.
 - Scheduled two, “Learn to Play Mahjongg” classes in July and August.
 - Walking Club, weekly Friday morning walks, began in April
 - Staff:
 - Hired Brady Stambough as a second Trip Leader.
 - Hired Jeanne Lomba as instructor for Learn to Play Mahjongg classes.

Arts & Events Programs

The Arts & Events department includes visual and performing arts classes and events offered for youth and adults.

- **Visual & Performing Arts Classes**

During the second quarter, we ran adult and youth clay, dance, guitar and special interest classes. Numbers are slightly lower than planned.

Special Events

- **Hops in the Park, Craft Brews in Clement Park Festival**

Hops in the Park beer festival was held on May 13, 2023. This was our third event in our third location. We moved the event to the parking lot in Clement Park from the grass area in front of the amphitheater due to the turf saturation due to the rainfall in our area the week leading into the event. This move was very positive for preserving the turf and was well received by the breweries, vendors and patrons. 21 breweries participated including a meadery and two NA breweries. Food vendors, community businesses, artist booths, and yard games rounded out this 21+ event. A total of 721 patrons attend the event which is slightly down from last year, but was a great turn out based on the weather. The feedback from the event has been overwhelmingly positive. The lines were shorter with more booths and the layout worked very well in the parking lot. All of the breweries commented that it was the most organized and well-run event they attend. A huge thank

you to Bevy's who sponsored the event and assisted with recruiting breweries. This event was not possible without the hard work and hustle of the Hops in the Park Team made up of Allison Shields, Tim Sanchez, Jared Giammanco, and Regina Smith and we'd also like to thank former Board member Tim James for his hard work and help with securing breweries. As always, we could not pull off an event of this size and scope without the incredible Clement Park staff.

- **Concerts in Clement Park Series**

The community and arts staff are so excited to be back in the park for another year of free concerts. We have competed with severe weather and a Nuggets playoff game, but all of our shows have still had excellent attendance, great music and multiple sponsor booths at each show. This series is very diverse musically and brings in many local bands to the Grant Family Amphitheater. Funding for the series includes grant funding from SCFD and community business sponsorships

- **Foothills Youth Theatre- The Enchanted Bookshop**

Youth Theatre Production of *The Enchanted Bookshop* was performed on Friday, June 16 in front of a crowd of 150 made up of family, friends and fans. 25 actors participated in a 2-week theatre intensive at the amphitheater that ended in the performance. Due to the intense weather and heavy rain, we experienced the week of the camp and the day of the performance, the staff made the decision to move the event from the Amphitheater to the Peak. This kind of last minute move took a lot of coordination from arts & events and facility staff. The parents, performers, and staff were all happy with the decision and the show was a huge success. Thank you to the theatre staff, Emy McGuire, Kennedy Barth, Reece Newman, Aurora McDaniel, Regina Smith and lead by Jared Giammanco.

- **Summer Pottery Sale**

Summer Pottery Sale was held at the amphitheater on Saturday, June 17. This was the third year of offering this event outdoors. We had great weather and lots of foot traffic. 15 artists participated in this one day, seven hour sale bringing in \$4,018 in total revenue, which is \$1,000 up from last year, and our new highest grossing spring/summer sale. The participating artists are instructors and adult students from our pottery program at the Ridge. One of the benefits to holding this sale at Clement Park is expanding our audience of customers and the exposure to the pottery program at Foothills.

Children's Programs Highlights

Children's Programs Administration

For the 2nd quarter of 2023, the Children's Programs Department net is \$130,849 unfavorable. Operating revenue is \$283,706 unfavorable due to timing issues and lower than planned attendance across some program areas. Non-operating revenue is \$20,925 lower than planned due to timing of receiving additional expected grant funding. Expenditures are favorable by \$173,782 due to lower than planned salaries, wages and personnel costs across the entire department and lower purchased services primarily in before and after school and summer camp programs where facility fees are lower due to lower participation levels.

- Summer Camp enrollment opened on April 6th for Year Round families, and April 10th for returning families. Most camps were filled by end of business on April 10th with a demand from the community that was higher than we were able to accommodate for a second year in a row due to staffing limitations. Registration went live to new families on April 14th and we were still able to accommodate some new families into

the programs this year, in spite of some camps being full early into the registration process. Summer Camp started June 1st.

- Before and After Care programs were built in SchoolCare Works for upcoming enrollment for 2023-2024. JeffCo School district bell times are changing this year with all elementary schools starting at approximately 7:45 am and ending at 2:45 pm. In years past, some schools where we operated before and after school care would start as late as 9:30 am and dismiss as late as 3:30 pm. We anticipate seeing some change to our before and after school attendance numbers as well as staff availability as we rely heavily on high school students to staff programs and they will now get out of school later than the elementary school children in the afternoon. Enrollment opened on July 6, 2023.
- In December of 2022, Children's Programs was awarded over \$140k for Health and Mental Health within our programs. All programs have utilized funding to enhance program offerings and materials for our youth. Program enhancements have included guest presenters for children from Excel Taekwondo, Goat Yoga, Break Dancing, Science Matters and bounce castles, as well as off-site field trips to locations for rock climbing, ropes courses and other locations we have not been able to accommodate in the past. Program supply enhancements include new basketball hoops, a ping-pong table, pickleball equipment, reading materials, etc. We have also used funding for staff professional development and parenting classes.

Early Childhood Education

- The Ridge All Day Preschool completed the renovation project that removed the built in desk in the classroom. The construction opened up the area to include usable space for the children and has been transformed into a Cozy Corner/Ready Nook. The classroom was also painted.
- Lilley Gulch All Day Preschool hosted their annual art show in April inviting the children and their families to come see all of the work they have accomplished. Each student studied several different artists in their small groups and then created artwork inspired by each artist.
- We celebrated Teacher appreciation week by spoiling the teachers each day! Parents participated in daily activities to show the teachers how much they mean to the kiddos. These activities included handmade cards, flowers, taco lunch, a box of treats, and more.
- Lilley Gulch All Day Preschool, Lilley Gulch Part Time Preschool, and The Ridge All Day Preschool ended the school year strong. Each class hosted a Graduation/Continuation program for parents to come enjoy songs performed by the children, followed by cake and cookies!
- On June 3rd we had the RULER team visit both our Lilley Gulch and Ridge locations. RULER, an acronym for the five skills of emotional intelligence (recognizing, understanding, labeling, expressing, and regulating) is the evidence-based approach to social and emotional learning developed at our Center. The RULER team that came to see our classroom and speak with our classroom leaders regarding successful RULER Planning and implementation into our classrooms, consisted of Rashida Banarjee a DU Professor at the Morgridge College of Education, Craig Bailey the Director Of Early Childhood at The Yale Center of Emotional Intelligence, and Mariam Koringay the Director of Strategic School Partnerships at The Yale Center of Emotional Intelligence.

- LG and Ridge All Day Preschool programs were able to successfully implement the Universal Preschool Program (UPK) funding into their programs. Our current families that were able to take advantage of this statewide program will benefit from funding provided from the state for 15 hours a week of preschool. UPK is also implemented in our Part-Time Program. Across all preschool programs, we have 36 UPK Seats where children will be provided funding.
- Lilley Gulch All Day Preschool and Part Time Preschool received an additional Grant from the Universal Preschool (UPK) of \$21,000 to apply towards their playground renovation, classroom supplies and furniture, health and safety supplies, etc.

Teen Programming

- Teen Camp is supervised by Site Director this year, Jim Cobb. This is Jim's third year as Site Director for Teen Camp. Teen Camp started the summer off with a few exciting field trips including, Touring Coors Field and attending a game, Mile High Trapeze and Top Golf was a big hit! Enrollment is lower than expected in the camp this year. The staff have been great and have built quality relationships with the teens.

Before & After School Programs

- Before & After School Programs culminated on May 25th. Some programs ended the year exceeding expectations in attendance and revenue while others were lower than planned.
- Parent surveys were collected at the end of the year. Parent quotes are included in highlights:
- Hutchinson Before & After Care: Hutchinson ended the year strong with increased enrollment numbers and is run by Site Director, Brooke Sandoval. We hope this trend continues into next school year. Our Hutchinson families are very pleased with the program as one parent commented when asked what is your child's favorite thing about B&A program, "The people, our daughter ADORES Brooke. Brooke and Brenna have been outstanding caregivers for our kids at Hutchinson."
- Ridge Before & After Care: Mount Carbon's enrollment numbers remain low but Powderhorn's numbers continue to be higher than expected. Alex Estes was recently hired as Site Director and although he was only at the Ridge for a short time, he made a positive impact on the children and parents. "I enjoyed the program. I think Alex is a great coordinator and the kids loved when he was there and engaged and played with them!", "I am really impressed. Everyone is attentive and Alex really cares about the kids."
- Devinny Before & After Care: Brooke Armbrust is Site Director and has made many improvements to her program utilizing the Health & Mental Grant funds. It's so great to see how much the children enjoy all the improvements, specifically the new cozy corner/library. Since the addition of the library, I have witnessed more children reading all the new books! Here a couple comments from parents expressing their gratitude: "Brooke is amazing. I am so glad she is the one running it now. Thank you Brooke. You rock!", "Staff is super friendly and communicative. Brooke especially does a great job!"
- Stony Creek Before & After Care: Site Director, David Miller continues to build quality relationships with his students. One particular child who just graduated 5th grade has been in our programs since kindergarten. She has been at Stony Creek the past few years and has looked up to David as a mentor. She cares for David so much she asked

if he could go to her graduation ceremony. After the ceremony, she gave him a big hug and cried because she is going to miss Mr. David. "My daughter feels heard in at her aftercare program. They listen to her and seem to care about her well-being. As a parent, you worry less when you know your child is thriving. Thank you." "I cannot thank Mr. David and his team enough for being a friend to my child. He always has fun at aftercare and never complains. They are really doing a fantastic job and we will miss them as we transition into middle school."

- Peiffer Elementary School was permanently closed by JeffCo schools at the end of the school year. Staff redistributed all materials from this before and after school location to other sites.

Summer Camp Programs

- All Staff - Summer Camp Training was held on May 30th and 31st with approximately 85 staff in attendance. Staff enjoyed guest speakers from the Flourish Lab who shared best practices and the importance of building relationships with young people. Camp staff were also inundated with a variety of training tools in the areas of Parent Communication, Policies and Procedures and Positive Behavior Management Strategies.
- Summer Camp programs opened June 1st. Camps are built to accommodate a variety of needs for families. Camps vary between 30-45 total children per day. Youth have enjoyed activities such as swimming at Foothills indoor and outdoor pools, field trips to Top Golf, Ninja Nation, Putt Putt Golf, The Oasis, Bowling, Littleton Performing Arts Center and Archery.
- A few camp highlights:
- Outdoor Adventures Camp has a new Site Director, Matthew Gossom. He was hired in May, 2023 as a seasonal Site Director. This camp is full for almost all weeks of summer.
- Sports Camp remained divided into two camps again for 2023. The younger camp, All-Star Sports Camp is full almost the entire summer. Summer Sports Camp has run the last 3 summers for older campers. The camp hours were extended this summer to try and draw more participants but enrollment is not filling.
- All Kids on the Move Camps have been running at full capacity this summer. Due to high demand we added a 6th location this year. This is up from 5 locations last year. The children are busy with arts & crafts, active games, swimming and going on field trips. The children loved going to Top Golf and Ninja Nation. One parent commented to me, "We are so pleased with the start of camp this year and all the staff are engaging and talk to all the parents."
- Camp Hoppers Summer Programs at The Ridge and Lilley Gulch have been off to a great start this summer. They are enjoying their weekly field trips, once a week indoor swim at their camp locations, swimming outdoors at Deer Creek and Weaver Hollow Pools, as well as wheels day, Taekwondo, cup stacking, Yoga, arts and crafts, etc.

District Athletics Highlights

Through the 2nd quarter of 2023, the Athletics Department revenue is lower than planned by \$129,097. Expenditures for the 2nd quarter of 2023 are \$37,642 better than planned. Bottom line the Athletics Department is \$91,455 lower than planned. Admission Fees are down in adult sports, batting cages, gymnastics, specialty sports and fields used by our sports association for practice and games. Rentals are lower mainly due to the wet

conditions that we have experienced this spring and summer. On the expenditure side we are better in salaries/wages and personnel to help the shortfall in revenue.

District Athletics

- The adult summer softball leagues have completed half the regular season.
- This has been a very challenging summer season due to all the rain we have experienced this summer softball season. We have 110 softball teams playing with Foothills this summer compared to 98 at South Suburban and 95 at Highlands Ranch.
- Adult summer basketball leagues just started we have 12 teams this summer, the same number as last year. Our spring basketball season saw a significant increase in past spring seasons with 18 teams participating compared to 12 teams in the past – I believe it is due to the success of the Nuggets.
- Adult summer outdoor volleyball leagues are underway and we have 14 teams playing on Monday night in the Co-Rec 6's league and 18 teams playing in the Thursday night Co-Rec 4's and Women's 4's league out at Clement Park an increase of four team's from last year.
- The four Over 50 senior softball leagues are finishing their season with a tournament in August at the Schaefer Athletic Complex.

District Athletics Administration –

- Opened the Clement Park Splash Park on May 26th. Concessions are down slightly from 2022 by \$100.25 for May & June. I believe this is due to the cooler weather that we had in May and June.
- The Unicorn Festival hosted their event June 10th & 11th, 2023. It was a success with over 11,000 attendees (new attendance record) over the 2-day event at Clement Park. They have confirmed June 8th & 9th, 2024
- Shelters reservations for Clement Park and the Clement Park Splash Park are still going strong with them booked 90% of the time. We had very few cancellations due to the weather in May and June.
- Weekend tournaments have been a challenge in the 2nd quarter due to the rainy spring that we had had. We had a total of 7 weekend tournaments cancelled due to extremely wet field conditions.

Batting Cages - Schaefer Athletic Complex

- The batting cages are currently operational Sunday thru Saturday at Schaefer Athletic Complex. Again with all the wet weather and mechanical issues that we have experienced this spring/summer it has been a challenge to keep the cages opened on a consistent basis.

Gymnastics/Cheerleading -

- Revenue for gymnastics parties is down, from the winter/spring, but we are already booking out for the fall.
- We are currently in the process of building the drop-in gymnastics program in community pass, so come the fall patrons can register online, versus standing in line hoping to get a spot.
- We have hired eight new staff members, to help replace those leaving in the fall.

Youth, Middle School and Racquet Sports -

- MSSP Track & Field had a great season. We had 169 participants which was hands down our biggest season of Track, and we had a team at all 4 schools. Summit Ridge took 2nd place at the JeffCo League Championships.

- MSSP Soccer had teams at 3 of the 4 schools, and had 50 total participants.
- 182 kids participated in our CARA Volleyball, comprising of 17 teams.
- Pickleball continues to be a booming program. We had 124 Court Reservations (minimum of 2 hours), 27 Private/Group Lessons, and 244 participated in Classes at Clement Park.
- Foothills continued our partnership with the Ryan Freeman Tennis Academy for the Tennis program. We had 127 participants in the spring, which was nearly 35% the participation from 2022.
- Fencing (12), Judo (6), Horseback (44), and Karate (22) each had solid turnouts for the 2nd Quarter of classes.
- Specialty Athletics utilizes volunteers to help with programming.
 - 2nd Quarter volunteer hours:
 - Coaches 13 total coaches:
 - Hours per coach 32 hours
 - Total 2nd Q Volunteer Coach Hours 416
 - Cost saved (at \$15.50/hour for staff cost) = \$6,448.00
 - YTD Volunteer Hours
 - People 19
 - Total Hours 596
 - Cost Savings \$9,238.00
- In the 2nd quarter, youth sports finished spring flag football, completed spring soccer, and baseball seasons.
- Between soccer and baseball, we had 1787 kids during the spring season, which is the most participants ever in this season. This is up 275 kids and totals \$168,691, which is up \$20,635.35 from 2022.
 - We had significant weather and rainfall causing games to be canceled/displaced on 4 out of 7 weekends. Many teams ended up missing 1-2 games and around 800 participants received a \$10 credit to their Foothills account for future use because of this.
- Youth Sports utilizes volunteers to help with programming. Baseball and soccer volunteer coach numbers:
 - 2nd qtr. volunteer hours

• Coaches =	218 total coaches
▪ Hours per coach =	24 hours
▪ Total 2 nd Q Volunteer Hours	5,232
▪ Cost saved (\$15.50 an hour for a staff cost) =	\$81,096
 - YTD Volunteer Hours

• Coaches =	334 total coaches
• Hours per coach =	24 hours
• Total Volunteer Hours	8,016
Cost Savings	\$124,248

Edge Ice Arena Highlights

Through the 2nd quarter of 2023, the Edge Ice Arena's net is \$364,711 better than planned. This is due to insurance proceeds from fixing the East roof from damage that totaled \$337,164. Without the insurance proceeds the Edge Ice Arena's net is performing

at \$27,548 better than planned. This is due to outstanding participation in our Adult league, Figure skating and Learn to Skate programs.

- The Figure skating program is thriving and doing really well and is \$14,695 better than planned. This trend will continue into the 3rd quarter.
- Our Learn to Skate program is thriving and is currently the largest in the state of Colorado, we are hitting record numbers and revenue is \$16,954 better than planned.
- Quest for the Crown, and Firefighter adult hockey tournaments were a huge success.
- The Dawg Bowl this year was the biggest Adult tournament ever done in Colorado with a grand total of 65 teams, which lasted over 5 days.
- The Penalty Box, has had a record year to date, with revenues over \$247,110 through the 2nd quarter.
- Adult league has had the largest turnaround from this time last year with revenues of \$164,029 through the 2nd Quarter.
- Both Littleton Hockey Association and CO 14'ers have booked spring and summer camps and programming which has kept our building extremely busy.
- Littleton Hockey Association held their Swim, Golf, and Hockey camp that utilized the Edge, Ridge and Meadows Golf Club. It was such a popular camp last year they did it for 2 weeks this year.
- We continue to be the industry leader in the state of Colorado and will strive to continue this moving forward. We are completely booked for 2023 and into the first quarter of 2024.
- In May, we successfully did our annual ice allocation for the upcoming 2023-2024 season, making all user groups extremely satisfied, and contracts fulfilled. Littleton Hockey Association were allocated 1,807 hours, Colorado 14'ers were allocated 712 hours and both organizations agreed to these hours, and both asked for more hours. Foothills Hockey Association was allocated 210 hours.
- Also in May, we completed two major capital projects, we painted the entire interior of the Edge Ice Arena, and replaced the sound system for both rinks.
- Ice Allocation and Usage 2nd quarter:

Littleton Hockey Association

	Allocated Hours	Used Hours
April	75 hours	80 hours
May	60 hours	68 hours
June	75 hours	91 hours

Colorado 14's

	Allocated Hours	Used Hours
April	20 hours	20 hours
May	20 hours	13 hours
June	20 hours	20 hours

Foothills Hockey Association allocated hours

	Allocated Hours	Used Hours
April	0 hours	0 hours
May	0 hours	0 hours
June	0 hours	0 hours

Indoor Field/Arena Highlights

For the 2nd quarter of 2023, the indoor athletic facilities net is \$184,865, which is favorable to plan by \$39,867. Revenue is \$538,201, which is higher than plan by \$41,599. This is due to higher than planned league participation in soccer and lacrosse. Leagues have been full so far for 2023 and do not expect them to slow down. Fee increases and pay structure changes has also helped the increases.

Fieldhouse Highlights

The 2nd quarter 2023, the Fieldhouse net is \$88,355, which is \$18,537 better than planned for the first time in two years due to all activities and teams coming in larger than expected.

- Admission fees are \$23,960, which is lower than plan by \$11,185, and this is offset by rentals at \$184,851, which is up \$27,351.
- Rentals are higher than plan due to the increased hours from Rocky Mountain Roller Hockey, NLL, CCBLL college lacrosse, and Men's soccer. The Fieldhouse continues to increase in popularity of Box (indoor) Lacrosse, with the Men's lacrosse league rental running year round. The league has added a novice division and will expand to a second night due to the popularity of the new division.
- The Fieldhouse has been the practice field for the Colorado Mammoth for several years and we are now hosting all of the teams that the Mammoth play at home. This spring Foothills had a game night where we bused employees to a home game. The Mammoth are also participating in our kid's summer camp program by instructing the kids on lacrosse week at the Fieldhouse.
- Little Rookies' classes have been a mixed bag on Saturdays since the weather warmed up. The Fieldhouse has added some weekday drop in Little Tots programs on Thursday and Fridays. They have started slow but the word is getting out and we expect to be full before the end of the year.
- Concessions for 2023 has started very busy at \$53,950 with an increase to plan of \$18,295 for the 2nd quarter which is 77.51% of the full year's total budget. Tournaments are the biggest days however, the day in and day out rental groups are starting to build our sales. For a 2 day tournament the concession made the month's budget of \$5,000.

Foothills Sports Arena Highlights

Through the 2nd quarter of 2023 year to date, the Foothills Sports Arena net is \$96,510, which is better than plan by \$21,331. Revenue is better than plan by \$8,139 while expenses are also better by \$13,192.

- Participation for the spring programs (April – June) was very good for our adult leagues.
- We were full or over in almost all leagues...Sunday Co-Rec – 10 teams, Monday Men's Competitive – 9 teams, Tuesday Men's Recreational – 10 teams, Wednesday Women's 30 & Over 6v6 – 9 teams, Friday Co-Rec – NO teams, will be permanently canceling Friday's for the future. We plan for eight teams for each league.
- We do not run any youth or high school programs. All of those groups go outside March – Oct.

- We hosted many different types of rentals April through the first weekend of June. Our new groups were
 - Japanese School of the Rockies (School Field Day)
 - National Girls Lacrosse League
 - Prime Time Lacrosse Club
 - Our returning Spring rentals were
 - Blue/Grey Football Combine for High School players
 - Many area high school lacrosse & soccer teams for regular season & play-offs practices
 - Colorado Christian University Athletics
 - Various Adult Soccer Club practices
 - Remote Control Airplanes
 - Prep RedZone Football Combine
 - Various Lacrosse & Soccer club team practices
 - Mile High Dog Agility Team
 - Keeshond Agility Club of America
 - Cairn Terrier Club of Denver
 - Skyhawk's kick-off camp
 - Front Range Agility Team
 - Z-Pro Soccer Goalies camp.
- The FSA was able to help the District's Youth Sports program with indoor practices and games saving them make-up dates and times. The time used for April – June was close to 56 hours. Most cases Youth Sports using time during the week takes the possibility of renting to metro area youth soccer & lacrosse clubs. If those hours were billed to renters, at Resident Rates of \$205/hr, the total would be close to \$11,480.
- The FSA hosted Foothills Children's Programs All-Star Sports Camp when they are not able to use the Fieldhouse or wish to use a bigger field. We were able to help for one full day as well as every Friday afternoon in June.
- On June 22nd a major weather event occurred. We had a few other minor weather events prior, but this storm produced the most water we have seen. The drainage coming from the Federal Prison completely flooded the access road. We had to cancel rentals that day because staff & patrons were unable to get to the FSA safely. A positive thing from that event was the sand and sediment, which ran-off and settled at the entrance was relocated into our potholes in front of the building by Parks Staff

Foothills Park & Recreation District
Leisure Services Summary
Friday, June 30, 2023

				June			YTD			2023			
				2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
				Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES													
44112 + 442 Admission Fees				\$986,999	\$1,483,735	(\$496,736)	\$4,443,709	\$4,694,994	(\$251,284)	\$8,926,169	\$4,482,459	49.78%	\$3,217,032
44100:4416 Rentals				157,183	188,619	(31,436)	1,146,216	1,171,279	(25,063)	2,346,791	1,200,575	48.84%	993,509
44640 + 446 Merchandise Sales				11,092	9,584	1,508	38,232	37,702	530	79,296	41,064	48.21%	35,705
44600:4463 Concessions and Other Contracts				64,947	76,196	(11,249)	341,482	329,234	12,249	637,747	296,265	53.55%	300,280
44910 + 481 Other Revenue				2,278	5,764	(3,486)	22,013	16,889	5,124	42,450	20,437	51.86%	36,749
TOTAL OPERATING REVENUES				1,222,499	1,763,898	(541,399)	5,991,653	6,250,099	(258,445)	12,032,453	6,040,800	49.80%	4,583,276
OPERATING EXPENDITURES													
50100:5090 Salaries and Wages				811,506	908,558	97,052	3,541,602	3,783,278	241,676	7,622,841	4,081,239	46.46%	3,325,858
51100:5130 Personnel				112,404	127,099	14,695	667,844	739,879	72,035	1,358,684	690,840	49.15%	655,880
52100:5275 Supplies				148,477	106,273	(42,203)	610,890	583,976	(26,914)	1,069,074	458,184	57.14%	492,007
53100:5356 Purchased Services				137,160	155,934	18,774	733,665	790,009	56,343	1,568,006	834,341	46.79%	651,382
54110:5421 Utilities				80,359	112,761	32,403	470,922	518,617	47,695	984,752	513,830	47.82%	504,021
55100:5560 Insurance				11,976	8,449	(3,527)	71,853	51,176	(20,677)	102,370	30,516	70.19%	57,736
57986:5798 Other Expenditures				1,048	-	(1,048)	1,443	-	(1,443)	-	(1,443)	0.00%	479
TOTAL OPERATING EXPENDITURES				1,302,929	1,419,075	116,145	6,098,219	6,466,935	368,716	12,705,726	6,607,508	48.00%	5,687,364
NET OPERATING REVENUE/(EXPENDITURES)				(80,431)	344,823	(425,254)	(106,565)	(216,836)	110,270	(673,273)	(566,708)	15.83%	(1,104,088)
NON-OPERATING REVENUE													
41100 + 411 Property Taxes Collected for Operations				135,406	135,406	0	577,822	577,821	1	1,147,604	569,782	50.35%	562,637
42355 + 423 Contributions and Grants				32,757	11,732	21,025	77,359	96,081	(18,722)	122,616	45,257	63.09%	506,196
48142 Proceeds from Insurance				54,540	-	54,540	337,164	-	337,164	-	(337,164)	0.00%	4,171
TOTAL NON-OPERATING REVENUE				222,704	147,138	75,566	992,345	673,902	318,443	1,270,220	277,875	78.12%	1,073,004
NON-OPERATING EXPENDITURES													
NET REVENUE/(EXPENDITURES)				142,273	491,961	(349,688)	885,779	457,066	428,713	596,946	(288,833)	148.39%	(31,084)
TOTAL REVENUE				1,445,202	1,911,036	(465,833)	6,983,998	6,924,001	59,997	13,302,673	6,318,675	52.50%	5,656,280
TOTAL EXPENDITURES				1,302,929	1,419,075	116,145	6,098,219	6,466,935	368,716	12,705,726	6,607,508	48.00%	5,687,364
NET REVENUE/(EXPENDITURES)				142,273	491,961	(349,688)	885,779	457,066	428,713	596,946	(288,833)	148.39%	(31,084)

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Randy Meyers, Director of Golf

SUBJECT: Golf Division Quarterly Report/2nd Quarter 2023

The following is an update of the major activities in the Golf Division for the 2nd quarter of 2023. This report will cover activities through June 30th, 2023.

Golf Rounds:

The 79,590 rounds of golf played during 2nd quarter of 2023 is an increase of 6,767 rounds from the 72,823 rounds played during the 2nd quarter of 2022 and 4,834 rounds above the previous three-year 2nd quarter average of 74,756 rounds. Historically, 40% of the yearly total rounds of golf are played during the 2nd quarter of the year.

Revenue / Expenditures Summary: (see attachment)

Total Operating Revenues:

The 2nd quarter 2023 YTD Total Operating Revenue of \$3,098,763 is \$756,814 favorable to the projected 2nd quarter budget of \$2,341,949 and \$616,561 favorable to the previous three years YTD 2nd quarter Total Operating Revenue average of \$2,586,350. Increases of \$580,672 in Admission Fees and \$152,231 in Rentals are the direct result of our golf courses' slight changes in our tee sheet configurations, no shows numbers dramatically dropping, and our preferred tee-time implementation. Merchandise sales were slightly up during the 2nd quarter with an increase of \$7,673.

Total Operating Expenditures:

Total Operating Expenditures of \$2,139,359 for the 2nd quarter are \$26,679 favorable to budget. The favorable increase was mostly due to a decrease of Purchased Services. The Purchased Services decrease was timing related.

Net Revenue / Expenditures:

The Golf Department was \$783,992 favorable to the budgeted Net Revenue (Expenditures) through the 2nd Quarter. An increase in net Revenue (Expenditures) due to slight changes in our tee sheet configurations, no shows numbers dramatically dropping and our preferred tee-time implementation were the main contributing factors for the increase in numbers.

Golf Development and Improvement Fund (GDIF)

The 2023 Budget included \$508,500 in GDIF expenditures. All expenditures are capital related and address the most critical capital needs of the Golf Department.

2023 Projects

• Entrance Fence **	– Foothills Golf Course	\$30,000
• Retaining wall for Ex9 lake	– Foothills Golf Course	\$90,000
• 1 Groundmaster 3500 mower	– Foothills Golf Course	\$55,000
• Toro Workman HDX+Spreader	– Foothills Golf Course	\$55,000
• True Service Star Slitter**	– Meadows Golf Course	\$22,000
• Toro Workman HDX UV**	– Meadows Golf Course	\$45,000
• Club Car Carryall 502	– Meadows Golf Course	\$13,000
• Toro Multi Pro 5800G +spry	– Meadows Golf Course	\$91,000
• Rebuild 6,000sqft. Putting green	– Meadows Golf Course	\$107,000

All of these expenditures are pending or in process as of June 30, 2023.

**Project completed

Premier Restaurant Group:

The Premier Restaurant Group operates the food and beverage concession at both golf courses. The 2nd quarter total gross revenue is \$485,893 compared to \$475,341 in 2022, an increase of \$10,522. Management attributes the increase in revenue to the additional rounds of golf in 2023 versus 2022.

Department Achievements in the 1st Quarter:

Meadows Golf Course

- Newly updated Golf Shop.
- New upgraded sets of Callaway rental clubs for visiting guests.
- Revenue up in most areas despite unusual weather and heavy rains.
- Major improvements in course conditions and grow-in from rough winter thanks to golf maintenance.
- Meadows Restaurant permanently extended hours to 9pm each evening regardless of weather.

Foothills Golf Course

- New Foothills golf course clubhouse is taking shape.
- Overflow parking lot completed and open June 30th.
- Revenue up in most areas despite unusual weather and heavy rains.
- Major improvements in course conditions and grow-in from rough winter thanks to golf maintenance.
- Record number played at Foothills on good weather days, despite being operated from a trailer.

Other Achievements

- First time in several years, maintenance crews at both courses became fully staffed.

Challenges in the 2nd Quarter:

- Numerous days closed or limited to walking only in 2nd quarter because of heavy storms, rain and damage.
- Aged bulkhead and culverts damaged due to heavy rains and flooding at the Meadows.

Foothills Park & Recreation District
Golf Summary
Friday, June 30, 2023

	June			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
44112 + 441 Admission Fees	\$786,300	\$612,546	\$173,754	\$2,315,205	\$1,734,534	\$580,672	\$3,687,080	\$1,371,875	62.79%	\$1,938,801
44100:4416 Rentals	214,091	177,505	36,587	598,905	446,674	152,231	988,944	390,039	60.56%	573,254
44640 + 446 Merchandise Sales	53,213	41,626	11,587	161,485	153,812	7,673	328,705	167,220	49.13%	161,070
44600:4463 Concessions and Other Contracts	9,376	600	8,776	22,473	3,600	18,873	61,619	39,146	36.47%	16,135
44910 + 481 Other Revenue	-	1,510	(1,510)	694	3,330	(2,636)	7,108	6,414	9.77%	2,411
TOTAL OPERATING REVENUES	1,062,980	833,786	229,194	3,098,763	2,341,949	756,814	5,073,456	1,974,693	61.08%	2,691,670
OPERATING EXPENDITURES										
50100:5090 Salaries and Wages	279,472	246,200	(33,272)	1,047,621	1,052,071	4,450	2,212,281	1,164,661	47.35%	974,697
51100:5130 Personnel	36,296	35,443	(853)	208,666	225,167	16,501	410,745	202,079	50.80%	210,867
52100:5275 Supplies	131,558	118,816	(12,742)	493,624	482,604	(11,020)	946,649	453,025	52.14%	439,183
53100:5356 Purchased Services	44,635	43,855	(780)	209,949	224,032	14,084	404,906	194,957	51.85%	229,233
54110:5421 Utilities	46,454	48,348	1,893	166,776	175,810	9,034	422,895	256,119	39.44%	180,721
55100:5560 Insurance	1,501	1,059	(442)	9,004	6,353	(2,652)	12,705	3,701	70.87%	6,159
57986:5798 Other Expenditures	1,684	-	(1,684)	3,720	-	(3,720)	-	(3,720)	0.00%	(922)
TOTAL OPERATING EXPENDITURES	541,600	493,720	(47,880)	2,139,359	2,166,037	26,679	4,410,181	2,270,822	48.51%	2,039,938
NET OPERATING REVENUE/(EXPENDITURES)	521,380	340,066	181,314	959,404	175,912	783,492	663,275	(296,129)	144.65%	651,732
NON-OPERATING REVENUE										
NON-OPERATING EXPENDITURES										
57100 + 581 Facilities & Equipment Repairs and Replacements	-	-	-	-	500	500	500	500	0.00%	-
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	500	500	500	500	0.00%	-
NET REVENUE/(EXPENDITURES)	521,380	340,066	181,314	959,404	175,412	783,992	662,775	(296,629)	144.76%	651,732
TOTAL REVENUE	1,062,980	833,786	229,194	3,098,763	2,341,949	756,814	5,073,456	1,974,693	61.08%	2,691,670
TOTAL EXPENDITURES	541,600	493,720	(47,880)	2,139,359	2,166,537	27,179	4,410,681	2,271,322	48.50%	2,039,938
NET REVENUE/(EXPENDITURES)	521,380	340,066	181,314	959,404	175,412	783,992	662,775	(296,629)	144.76%	651,732

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: July 25, 2023

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Parks 2nd Quarter Report – 2023

Overall Revenues

Overall Revenues: Were favorable by \$3,862 due early shelter rentals.

Overall Expenses

Operating Expenses: Tracking favorable to plan by \$186,637 of the total budget spent. This was due largely to savings in hiring fulltime staff and savings on irrigation water from a wet spring and early summer.

Non-Operating Expenses: Favorable to plan by \$39,116, due to insurance reimbursements for stolen equipment at Easton Regional Park facility.

Net Revenue(Expenditures) ended at \$229,616 favorable to plan for the quarter.

Parks Administration

Expenditures are tracking unfavorable to plan by \$4,482 of the total budget due to timing of spending early for supplies.

Highlights

- Collaboration:
 - Conducted community surveys to vote on a new playground for Eagle Meadows Park and Lakehurst West Park. Posted winning playgrounds on improvement page on website.

Projects:

- Eagle Meadows Playground Replacement
 - Conducted a My Dream Playground event with Ute Meadows Elementary School to generate initial design concepts
 - Community selected a playground through a community survey and in school voting at Ute Meadows Elementary School
 - Community playground build scheduled September 9, 2023
- 2021 Easton Regional Park Improvements
 - Under contract with Architerra for construction documents.
 - Design development and construction documents in process
 - Permit process started

- 2022 Mill Levy Improvement Projects
 - Design Contract Awarded to Architerra
 - West Laurel Park
 - Project awarded to SaBell's Civil and Landscape LLC (SCL)
 - Project start October 2023
 - Jim Hoida Memorial park
 - Project awarded to SaBell's Civil and Landscape LLC (SCL)
 - Project start October 2023
 - Willow Creek Park
 - Project awarded to SaBell's Civil and Landscape LLC (SCL)
 - Project start October 2023
 - Westbury Park
 - Play area construction 90% complete
 - Playground ordered, scheduled installation end of July 2023
 - Irrigation and non-playground work project awarded to SaBell's Civil and Landscape LLC (SCL)
 - Project start October 2023
 - Columbine West Park
 - Work included in Columbine West Pool Project
 - Lakehurst West Park
 - Community selected a playground through a community survey
 - Location and Extents permitting process underway with Jefferson County
 - Lakehurst Park
 - Concepts developed and posted on website
 - CD in process
 - Permitting in process
 - Community selected a playground through a community survey
- Dutch Creek Regional Trail
 - Informed we did not receive the grant funding through CPW
 - Designs in progress
 - Permitting in progress with Jefferson County
 - Simms street crossing for trail use constructed by Jefferson County

Pride in our Parks:

- Arts in the Parks committee had 3 trees carved by world renown carving artist Bongo Love
- Assisting with seasonal hiring
- Installed two new memorial benches at Christensen Meadows Park and Harriman Lake Park

Volunteer Review:

- Church of Jesus Christ of Latter-Day Saints missionaries
 - Seeding at Easton 4/12/23
 - Painting Clement Park Pillars 4/27, 5/2, 5/24
 - Weeding along ballfields at Schaefer Athletic Complex 6/22
 - Landscape bed weeding at Schaefer Athletic Complex 6/28
 - Total for 2nd quarter: 66 volunteers and 93 hours
- Colorado Academy 8th grade Service Project
- Teasel clean up, seeding, trash, Water's Edge clean up
 - 4/6/23
 - 80 Volunteers, 200 hours
- Inspirato
- Limb clean up at Harriman Lake Park
 - 4/19/23
 - 15 volunteers, 45 hours
- Columbine Day of Service
- Skate Park clean up, shelter and table painting at Shelter I
 - 4/20/23
 - 65 volunteer, 130 hours
- Community Service volunteers
- Trash clean up around Lake at Easton Regional Park
 - 4/21/23
 - 4 volunteers, 4 hours
- Calibre Engineering
- Planted and mulched trees at Blue Heron Park and willow clean up
 - 5/19/23
 - 18 Volunteers, 36 hours
- Cub Scout Service Project
- Trash Clean up around Clement Park
 - 5/22/23
 - 6 volunteers, 6 hours
- Swedish Medical Staff
- Mulching and clean up at Columbine Memorial
 - 6/6/23
 - 25 volunteers, 50 hours
- CKS/E HOA cleanup Day
- Playground and trash clean up
 - 6/17/23
 - 25 volunteers, 37.5 hours
- Church of Jesus Christ of Latter-Day Saints missionaries Moms group
- Clement Park trash clean up

Total Parks Volunteer Hours for 2023 Second Quarter: 352 Volunteers and 654.5 volunteer hours.

Fleet

The Fleet Services Budget is tracking at \$11,623 favorable to plan largely due to savings in purchased services for repairs.

Highlights

- Fleet Mechanics were busy with mower service and repairs with the startup of mowing season. The mechanics also commissioned a new Toro 5900D mower and a Kubota F2690 tractor/mower with cab and snowplow.
- Fleet staff repaired one of our vehicle lifts when our lift repair company did not want to work on it. They wanted to sell us a new vehicle lift, which would have cost about \$20,000. Fleet staff managed the repairs for \$600.00 and two hours of their time.
- Another in house repair was performed on our Foley Rotary Blade Grinder. Fleet Staff replaced the worn out linear bearings saving us at least a \$1,500 service/repair call.
- The school busses were transported to Brighton and Firestone for Emissions Tests, DOT Annual Inspections and repairs to get ready for summer camps.
- Fleet Mechanics completed over 102 work orders for vehicles, equipment and service calls for the period.
- Fleet Mechanics completed Cyber Security and Sexual Harassment Training in the second quarter.

Urban Parks

Overall revenue tracked at \$3,015 unfavorable to plan due to fees and rentals going to Youth Sports budget. Overall expenditures are tracking favorable to plan by \$129.612 due savings on fulltime salaries and irrigation from wet spring and early summer.

Irrigation

- Staff completed the yearly testing and recertified 42 irrigation backflows.
- Charged, and head checked all irrigation systems.
- Staff took water meter readings on all irrigated parks for tracking purposes.
- Diagnosed and repaired rain shut off switches at Christensen Meadows and Chaucer Park.
- Repaired valve box lids and irrigation heads at Valley View Park.

- Staff worked with contractor on Columbine West pool on the removal of the old back flow device and the backflow enclosure.
- Staff is working on repairing Ethernet and modem Wi-Fi access on the Calsense controller at Columbine Hills Park
- Staff worked with pool contractor on the irrigation mainline location at Columbine West Park.
- Staff installed a new Rainbird controller at Powderhorn Park.
- Staff installed a new Rainbird clock at Coronado Park.
- Tested backflow device for Feeding Many organization, at Weaver Creek Park.
- Repaired lateral on zone 11 in front of Lilley Gulch Rec Center Park.
- Repaired laterals at Weaver Hollow and Lilley Gulch Rec Center.
- Renewed Smartlink and Rainbird subscriptions for cell cartridges.
- Repaired broken heads Lakehurst Park.
- Diagnosed a seeping valve in 6th Ave West open space.
- Cut and capped 2 lateral lines in construction area of new playground pit at Westbury Park.

Baseball Fields

- Sprayed for weeds around backstops and bleachers at all our 12 baseball fields
- Inspected and prepared all 12-baseball fields on a weekly basis during the baseball season.
- Setup, lined and dragged the Trappers Glen, Lilley Gulch and Wayside Meadows fields for the Foothills Leagues on a weekly basis's.
- All baseball fields are in good condition going into the summer/fall baseball season.
- Rebuilt granite sand grades around backstops and bleachers at Dante Bichette field that washed out due to heavy rains.
- Staff assembled and installed 12 bleachers in the southeast parks.
- Staff repaired backstop fence at Wayside Meadows Park.
- Staff repaired wash out at Wayside Meadows ballfield.
- Staff repaired and painted foul poles at Columbine Hills Park.
- Rebuilt right hand batter's box at Dante Bichette field.

- Staff reset base distances at Columbine Hill and Columbine Sports Park.
- Removed weeds on infields at upper LG and Weaver Hollow and Hoida Park.

Multi-use fields/ Irrigated Parks

- Flagged, aerated, and fertilized all Multi-use fields.
- Edged sidewalks and trimmed around trees at Westbury, Alpers Farm, and Mossbrucker parks.
- Aerated Weaver Hollow, Lilley Gulch, and Mossbrucker athletic fields.
- Over-seeded Weaver Hollow, Lilley Gulch, and Mossbrucker athletic fields.
- Laid out and painted soccer fields weekly for Foothills Youth Sports.
- Painted weekly for Foothills Youth Flag Football.
- Renovated turf at Westfield Park by aerating, top-dressing, and seeding.
- Aerated and top dressed and seeded Chaucer Park and Columbine Sports Park.
- Staff renovate field number one at Woodmar. They sprayed and removed weeds, then aerated and top dressed and seeded.

Mowing

- Weekly and monthly mowing and trimming are on schedule in the 65 parks, trails and greenbelts.
- Started edging all sidewalks and concrete trails and curbs in various parks.

Playgrounds/Play-courts

- Completed playground checks and inspections on our 39 playgrounds.
- Staff removed and replaced S-Hooks at Trappers Glen playground swing.
- Power washed and painted over multiple graffiti incidents on the Alper's Farm Park playground.
- Pulled weeds at Westbury, Westfield, Chief Colorow, and Lakehurst playgrounds
- Tightened loose bolt on swing set at Dancing Willows
- Staff replaced swing saddles at Blue Heron Park.
- Blew mulch back into playgrounds at Westfield and Mossbrucker
- Staff reinstalled barriers and slides on the Westbury the playground
- Staff replenished with new mulch for the old playground at Westbury Park

Native Areas/Noxious Weeds

- We started our noxious weed control for 2023. Our primary focus is the spraying of the Hairy Willow Herb, thistle, teasel, myrtle spurge and hemlock in our native areas.
- Repaired mower ruts by adding soil and seed to native area south of Sunrise Creek.

Park Amenities

- Staff repaired bench supports and broken seat board on picnic table at Belleview Acres.
- Reset post and fishing line holder at Harriman Lake.
- Staff repaired another two sections of the sound barrier walls along Ken Caryl which is part of Williamsburg 1 Park.
- Installed memorial bench on south side of Harriman Lake.
- Repaired Fence latches on the Eagle Meadows tennis court fences. Placed the new sand-let at Dakota Station Park for the Pickleball courts patrons.
- Poured new pad and installed memorial bench at Christensen meadows

Urban Forestry/ Landscape beds

- Staff planted 36 new trees at various park sites in the Urban Parks, Easton Regional Park and the Schafer Athletic Complex
- Urban Park staff removed 30 medium and small trees in Clement Park.
- Urban Park staff removed 30 medium and small trees in Clement Park that were died or dying.
- Urban Park staff assisted with the removals of 23 medium to small trees at Easton Regional Park.
- Five trees were removed at Columbine Knolls Greenbelt
- Major clean up and debris in the eastern portions of Columbine West Park.
- Removed and cleaned up numerous juniper bushes in the Stoney Creek Greenbelt. Added topsoil and reseeded the areas.
- Staff sprayed all rock bed at the Deer Creek Pool.
- Removed and cleaned up numerous juniper bushes in the Wayside Meadows Park. Added topsoil and reseeded the areas.
- Removed tree leaning on fence in Westbury Greenbelt and cleared broken limbs on ground.

- Cut fallen tree on fence at Westbury Greenbelt.
- Cut stumps and removed shrub bed in middle diamond at Lakehurst.
- Sprayed tree rings, mulched trees, and edged sidewalks and planted 2 replacement trees at Belleview Acres.
- Sprayed tree rings at Weaver Hollow, LG athletic fields, Alper's Farm, Blue Heron Park, and Sunrise Creek.

Drainage/Lakes

- Working with Mile Hi Flood Control and Jefferson County Storm water on the improvement of a section of North Tributary of the Lily Gulch Drainage Corridor. Major washout of the drainage in this section.
- Pumped out detention pond at Belleview Acres and replaced faulty sump pump in vault
- Opened and closed gate valve at Beer Sisters Reservoir in accordance with water level accounting and water right. Scraped and removed mud and debris out of tunnel under Simms St. from heavy rain and washouts
- Cleared blockage on the Lilley Gulch drainage at the Peakview underpass, which is part of Lilley Pad Park to Woodmar Park on the Regional trail.
- Staff removed a small beaver dams on the main spillway from the upper pond to the lower pond at Sanctuary Park.
- We had a remarkable amount of rain with multiple downpours and hail. Staff removed a considerable amount of mud and debris in all 7-trail underpasses.

Trails/ Parking Lots

- Placed 3 Tons of granite sand at Sanctuary trail due to heavy rains and washouts.
- Added material and repaired washouts on the trail at Harriman Lake.
- Staff regrade sections of the Harriman Lake, and the Fehringer Ranch's parking lots due to a large amount of rain.
- Painted over multiple graffiti incidents in the tunnel under Simms near Quincy and the Dutch Creek tunnels.
- Power washed and used graffiti removals on major multiple graffiti incidents on the Weaver Creek Trail.
- Trimmed and cleaned up upper most walkway into Westfield Park

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- Trimmed and cleaned up upper most walkway into Westfield Park
- Added material and repaired washouts on the trail at Harriman Lake and Fehringer Ranch.

Community/Organization Projects

- Assisted Highlands Ranch Metro District with tornado storm damage by working in one of their parks for three days and cutting and chipping downed branches and trees.
- Continued working with Richdell Construction on 2021 Park improvement projects with warranty issues. The parks are Columbine Hills, Columbine Sports, and Westfield Park.
- Continued working with Sabell's on 2020 Park Improvement projects on warranty issues. The parks are Eagle Meadows, Alper's Farm, and Woodmar Square.
- Urban parks staff assisted Facility Maintenance on pool startups at Weaver Hollow, Deer Creek pools.
- Worked with Children's programs on touch a truck.
- Staff attended CPRA Spring Workshop

Volunteer and Outreach Projects

- Staff assisted Volunteer Coordinator with art carving project at Dancing Willows Park.
- Staff coordinated and assisted with volunteers on an Arbor Day tree planting project at Mossbrucker Park.
- Staff assisted in a volunteer project, Staff chipped and removed 20 loads of limbs from a volunteer project at Harriman Lake Park.
- Staff assisted with Columbine day of service, cleaning up East Woodmar Park.

Kipling Villas Sub-District

Operating Expenses were \$32,828 favorable to plan, due to timing of purchasing supplies and some savings on irrigation from wet spring and early summer.

Highlights

- Removed old benches and trash cans and installed all new amenities including dog waste stations throughout the greenbelt
- Contracted structural tree pruning inward from both entry signs
- Rebuilt swing joint on quick coupler for leak on mainline at Garrison St. backflow
- Charged, tested backflows, head checked, and repaired broken heads and clogged nozzles
- Contracted edging removal and replacement in landscape beds and new rock mulch
- Contracted irrigation repairs including raising valve boxes, replacing seeping valve, and mainline break
- Removed 23 dead trees along the greenbelt

Regional Parks

Expenditures finished at \$15,213 favorable to plan largely due to timing of purchasing supplies.

Highlights

- Fulltime staff attended the CPRA Conference and Trade Show in Greeley
- Heavy rains cut Regional Parks water use by more than half for the quarter
- Josh Qunit earned his Certified Pesticide Applicators license
- Hired Calvin Bowles to replace our former Ballfield Maintenance Specialist
- Held seasonal employee orientation to line out expectations, safety guidelines, policies and procedures
- Staff assisted with a Touch-A -Truck event for Foothills Summer Camps

Easton Regional Park

- Charged irrigation system
- Sodded the outfield lip on field E13
- Planted 12 trees at Water's Edge Park
- Repaired parking lot potholes at the Ridge and Edge Ice Arena
- Aerated all 40 acres of bluegrass turf
- Cut in 2,000 pounds of rye grass seed on the nine multi-use fields
- Fertilized all 40 acres of bluegrass turf

- Lined out 15 youth sports fields for Foothills Youth sports and maintained the lines weekly
- Box scraped and leveled dirt parking lots and trails several time to recover from the heavy rain storms
- Performed quarterly bleacher inspections on all 8 sets of bleachers
- Performed weekly playground inspections on all 3 playgrounds
- Applied Acelepryn on fields 10 & 11 for grub control
- Performed fire mitigation mowing in native areas behind homes
- Placed noxious weed insects in several locations to assist with noxious weed control of Canada thistle, yellow toadflax, and diffuse knapweed
- Hosted a large la cross tournament on all 9 multi-use fields
- Installed 200 tons of infield mix after significant wind storm on March 31

Schaefer Athletic Complex

- Charged irrigation system
- Renovated field 15 by heavy core aeration, drill seeding with 70/30 bluegrass/rye mix and closing the field for the spring season
- Repaired parking lot and road potholes throughout
- Aerated all 40 acres of bluegrass turf
- Cut in 2,000 pounds of 70/30 bluegrass/rye seed
- Fertilized all 40 acres of bluegrass turf
- Hosted Sparkler fast-pitch softball tournament Tuesday through midnight on Friday on all 6 fields
- Installed 400 tons of infield mix after significant wind storm on March 31
- Heavy rain washed that mix away two times—one of which was right before the sparkler tournament—staff had to completely regrade infields on fields 2, 5 & 6 as well as replace the warning track mix on field 6
- Leveled FSA parking lot and chalked parking stalls for events
- Performed quarterly bleacher inspections on all 14 sets of bleachers
- Performed weekly playground inspections on all 3 playground

Park Rangers Highlights

The Park Ranger budget is running favorable by \$663.

Highlights

- Hired a Seasonal Park Ranger with over 12 years of experience to assist with setting up the program
- Met with Jeff Streeter, Executive Director of Jefferson County Communication Authority to explore radio communication possibilities for the Park Ranger Program
- Created a uniform policy for the Ranger Program
- Developed a training curriculum for incoming Park Rangers

Customer Service & Welfare Contacts

- Worked with Jefferson County Road & Bridge to have No Motorized Vehicle signage added to Jeffco property at the request of adjacent homeowners
- Received a call from a resident from Bellevue Acres Park requesting assistance with horseback riders through the park leaving piles of manure—placed temporary signage and contacted nearby horse stables.
- Assisted with motor vehicle accident investigation on park property at Easton Regional Park—information was provided to Colorado State Patrol
- Made contact with several park users throughout the system to thank them for having their dog on a leash, throwing their trash away, picking up after their animals, how their visit is going, etc.
- Conducted welfare check on one young female at Hine Lake dam sitting alone in the native grasses—subject checked out fine.

Graffiti & Vandalism

- Documented and removed graffiti from several locations including: Donkey Hill/Weaver Gulch trail tunnel, Deer Creek Pool, Powderhorn Park playground, Alper's Farm playground (3 instances), Columbine Trail, Columbine Hills concession stand, Estates Park shelter, Lakehurst Park, Chief Colorow Park, Woodmar Square Park, just to name a few.

Unhoused/Overnight Camping Contacts

- Received one complaint of a homeless individual at Sunrise Creek Park—subject was contacted and found to not be in violation of any park rules. Individual was informed of the park hours and wished well.
- Rangers contacted one RV camper at Clement Park—individual was contacted and informed of the park hours but also found to not be in violation of park rules.

- Rangers contacted one homeless individual on the Lilley Gulch Regional Trail—individual was waiting out the rain under her tarp—Rangers provided an emergency poncho and small care package of essentials as she departed the premises.

Dogs off Leash

- Rangers made 40 contacts for dogs off leash—only two owners would not comply with request and two owners were provided with a leash for their dogs—all others voluntarily complied

Wildlife

- Replaced faded Coyote warning signs at Harriman Lake and Easton Regional Parks
- Provided field assistance to CPW at the Dutch Creek Trail for reports of aggressive coyotes in the area—additional signage was added and in-person notifications to trail users was provided
- Removed a deceased badger from Wingate South pond

Land/Field Use/Parking Violations

- Contacted contractors utilizing park land to access several homes adjacent to parks throughout the system including: Lakehurst Park, Easton Regional Park, Wingate South, Stony Creek Greenbelt
- Made contact with several home owners that had discarded fencing and other materials onto park property in various portions of the district
- Made contact with several vehicle owners regarding long-term parking, restricted area parking, or occupying multiple parking stalls at Easton Regional Park, Clement Park, Schaefer Athletic Complex, and Edge Ice Arena

Safety

- Managed all 7 drainage tunnels during unprecedented rain fall in May and June—placed cones, caution tape, and barricades as necessary to warn of complete flood or wash out conditions (two separate instances)
- Stopped two small, unsupervised kids from entering the flood waters along Lilley Gulch Trail at Lilley Pad Park and convinced them to return home
- Provided scene assistance to West Metro Fire by directing traffic and helping to obtain witness statements for three separate incidents (Schaefer Athletic, Foothills Sports Arena, Deer Creek Pool)
- Assisted Jeffco Sheriff's Office and West Metro Fire with a search for an individual reportedly in serious alcohol related distress on the soccer fields east of Dakota Ridge High School (Easton Regional Park)—subject was not found on the scene. Parks

contacted one individual that was open carrying a .45 pistol—Rangers made safe approach and informed them we do not allow open carry at our parks and facilities—subject apologized and complied with request to leave

Maintenance

- Assisted with wind storm recovery—collected branches, reset signage, cleared debris from trails
- Removed several large items of debris and trash (discarded grocery carts, trash barrels, wheel barrows, couch, and shelving units) within several drainages including: Dutch Creek, Lilley Gulch, Weaver Creek, and Massey Draw

Program Observations

- Fewer dog off leash contacts this quarter and a noticeable change in behavior when the Ranger truck arrives on site
- Park users are more frequently approaching Rangers in the field with questions and notifications
- CPW and Jeffco Animal Control have begun utilizing the program for assistance and/or providing assistance to the Rangers when available
- Graffiti and vandalism appears to have increased during the warmer months, especially at Alper's Farm and Powderhorn Parks

Clement Park

Total operating revenues through the 2nd quarter of 2023 finished favorable at \$14,189 due to early rentals.

Total operating expenditures are at \$1,180 favorable to plan due savings on timing of purchased services.

Highlights

- Rain and snow continued through most of the 2nd quarter causing many sports, events and shelter permits to cancel, reschedule or change venues
- Staff attended the annual CPRA Parks Spring Workshop in Greeley
- Replaced approximately 300 linear feet of cracked and failing concrete trails around the lake walk and SE of the park
- Completed synthetic turf installation on the hill west of the large playground. The newly constructed hill was severely sloped and heavily used, making it nearly impossible to grow grass

- Filled 80 potholes in the parking lots with infrared patch
- Hollow-tine aerated all turgrass throughout the park
- Seeded and applied starter fertilizer to the amphitheater seating area (twice) and all bare spots and goal mouths on the multi-use fields
- Rented and installed 550 linear feet or 13,000 ft² of temporary fencing in the amphitheater seating area to protect it from foot traffic and further compaction, in hopes of restoring the area. The plan was not a complete success but we made very good progress in growing new grass. The fence will move to the next worst spot to the east from Mid-July to end of August.
- Fertilized the entire park at a rate of 1.5 lbs of N/1000 ft²
- Applied two preventative fungicide applications to approximately 3 acres of Fairy Ring on the multi-use fields
- De-winterized the Splash Park; filled tank and treated water, reinstalled and adjusted all nozzles, adjusted all feature valves and got restrooms cleaned and stocked
- Planted 4 Mugo Pines and 3 Sensation Maples at the Pickleball and Tennis complex
- Installed irrigation drip lines to the Mugo Pines in the rocks
- Continued to hire and train seasonal and part time staff
- The Clement Park Field Foreman resigned to take a job in another industry. We posted for the job, interviewed two internal candidates and promoted Cody Ahrens to the Foreman's position.
- Events in Clement Park included:
 - Hops in the Park
 - High School Graduation Weekend (The start of regular shelter reservations for the summer)
 - Daily Shelter, Splash Park and Pickleball reservations
 - Concerts in the Park
 - Shakespeare in the Park rehearsals
 - Unicorn Fest
 - Triple Crown Sparklers Girls Fastpitch Tournament
 - Sports practices, leagues, camps and tournaments include: S. Jeffco baseball and softball, Rush soccer, WASA kickball, Columbine HS Tues/Thur softball camps, Spectrum (Special Olympics) Tues/Thur sports camps

Foothills Park & Recreation District
Total Parks and Clement Park
Friday, June 30, 2023

	June			YTD			2023			2022
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
44112 + 44: Admission Fees	-	-	-	-	-	-	-	-	0.00%	\$1,110
44100:4416 Rentals	26,991	22,342	4,649	60,887	53,148	7,739	116,813	55,926	52.12%	91,026
44600:4463 Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
44910 + 48: Other Revenue	453	2,700	(2,247)	4,223	8,100	(3,877)	18,000	13,777	23.46%	4,482
TOTAL OPERATING REVENUES	27,444	25,042	2,402	69,502	65,640	3,862	139,205	69,703	49.93%	101,010
OPERATING EXPENDITURES										
50100:5090 Salaries and Wages	234,818	228,701	(6,116)	1,130,808	1,186,441	55,634	2,428,875	1,298,067	46.56%	981,096
51100:5130 Personnel	43,214	43,954	740	316,403	321,405	5,002	577,883	261,481	54.75%	299,309
52100:5275 Supplies	91,196	97,168	5,972	392,679	433,350	40,671	679,165	286,486	57.82%	305,070
53100:5356 Purchased Services	56,417	57,765	1,349	291,674	302,307	10,633	519,693	228,019	56.12%	253,328
54110:5421 Utilities	43,651	119,039	75,388	206,233	283,606	77,373	820,139	613,906	25.15%	274,389
55100:5560 Insurance	6,058	5,612	(446)	36,348	33,674	(2,675)	67,347	30,999	53.97%	28,739
TOTAL OPERATING EXPENDITURES	475,352	552,240	76,888	2,374,145	2,560,782	186,637	5,093,102	2,718,957	46.61%	2,141,930
NET OPERATING REVENUE/(EXPENDITURES)	(447,908)	(527,198)	79,290	(2,304,643)	(2,495,142)	190,499	(4,953,897)	(2,649,254)	46.52%	(2,040,920)
NON-OPERATING REVENUE										
41100 + 41: Property Taxes Collected for Operations	528,179	528,179	0	2,518,397	2,518,399	(2)	4,977,218	2,458,821	50.60%	2,104,687
42355 + 42: Contributions and Grants	(390)	-	(390)	3,046	-	3,046	-	(3,046)	0.00%	1,991
48142 Proceeds from Insurance	-	-	-	36,072	-	36,072	-	(36,072)	0.00%	-
TOTAL NON-OPERATING REVENUE	527,789	528,179	(390)	2,557,515	2,518,399	39,116	4,977,218	2,419,703	51.38%	2,106,678
NON-OPERATING EXPENDITURES										
57100 + 58: Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
53190 + 53: Other Expenditures	981	981	0	3,256	3,257	1	3,321	65	98.05%	1,712
TOTAL NON-OPERATING EXPENDITURES	981	981	0	23,256	23,257	1	23,321	65	99.72%	21,712
NET REVENUE/(EXPENDITURES)	78,900	-	78,900	229,616	-	229,616	-	(229,616)	0.00%	44,046
TOTAL REVENUE	555,233	553,221	2,012	2,627,017	2,584,039	42,979	5,116,423	2,489,405	51.34%	2,207,688
TOTAL EXPENDITURES	476,333	553,221	76,888	2,397,401	2,584,039	186,638	5,116,423	2,719,022	46.86%	2,163,642
NET REVENUE/(EXPENDITURES)	78,900	-	78,900	229,616	-	229,616	-	(229,616)	0.00%	44,046

Design and Printing

- Revised Fitness schedules for JUNE - AUG 2023 and submitted pdf for posting on website.
- Prepared schedules for SUMMER 2023 for Active Adults (previously Senior Adult Programs, Excursions, Events) and submitted pdfs for posting on website.
- Prepared Hockey & Public Skate calendars for MAY, JUN, JUL 2023. Submitted pdfs for posting on website.
- Prepared Figure Skating calendars for MAY, JUN, JUL 2023. Submitted pdfs for posting on website.
- Prepared Pool schedules for MAY - AUG 2023. Submitted separate pdfs for posting on website.
- Prepared flyers, signs, banners, and social media files for Red, White & You 2023.
- Designed and printed flyers, tickets, signs, banners for Active Adult Open House event.
- Printed more flyers, signs, banners for Concerts in Clement Park.
- Began work on SEP 2023 – FEB 2024 District Magazine.
- Designed, printed and laminated flyers and signs for Shakespeare in Clement Park event.
- Designed banners for Shakespeare in Clement Park, sent files to IMS Printing and delivered to Arts & Events Department at Ridge.
- Designed t-shirt image for Shakespeare in Clement Park – “As You Like It” 2023.
- Designed flyers/signs for Foothills Foundation Golf Tournament at Meadows Golf Club.
- Designed other flyers, banners, bulletin boards and signs for departments as requested in Marketing tickets.

Website, Digital Marketing, Social Media, Events and other

- Regular status updates, photo posts, event creation, social media engagement, answering patron inquiries, answering private messages, public interactions and regular review of our Facebook, Twitter and Instagram accounts. Important community messages and meetings posted on Nextdoor.com.
- Regular maintenance of website and events listings with timely updates as needed. Completed requests for website content changes, deletions and updates from marketing tickets.
- Continued regular meetings with our website company to review and mediate digital accessibility issues on both ifoothills.org and foothillsgolf.org in regards to HB 21-1110 which expands the unlawful discrimination against an individual with a disability as it relates the use of technology.
- Red, White & You: managed vendor payments, continued recruitment for volunteers, website updates for event details, continued monthly check-in meetings for logistics plans, met with Foothills Foundation on beer/wine booths, met with Columbine Library regarding logistics of the event and their needs, met with Foothills' Park Rangers to review event and work on incorporating them into the event, met with Jeffco Sheriff's Office for logistics, traffic and safety plan.
- Heavily promoted Foothills Hiring Needs for several departments; April Multi-Visit Card sale; Little Tots Drop-In at Foothills Fieldhouse; Lifeguard Classes; summer class registration; Esports; spring golf sale; new Arts in the Parks chainsaw art; Summer Fun Pass; special events, including: Hops in the Park, Concerts in Clement Park, Red, White & You, Summer Pottery Sale.
- Review and respond to info email account inquiries.
- Raised a total of \$47,650 in sponsorships for Red, White & You.
- Raised a total of \$1,750 in sponsorships for Concerts in Clement Park.
- Managed all aspects of sponsor fulfillment for Red, White & You and Concerts in Clement Park.
- Major prep work, organization and meetings for logistics and marketing of Red, White & You.
- Sold \$6,100 in ads for Fall/Winter edition of Foothills Magazine
- Held 7 in-person and Zoom style meetings with new potential sponsors and advertisers.
- Continued hosting in-person meetings of South Jeffco Business Alliance (SJBA). Topics included Jeffco Open Space, Service Clubs - Kiwanis & Rotary, and a special outdoor networking event in Clement Park.
- Submitted monthly content to Colorado Parent Magazine and Engage Jeffco e-newsletter.
- Continued to meet with Leisure Services supervisory staff monthly.
- Attended webinars on Generation Wild's summer marketing campaign.
- Attended sponsorship planning meeting with Senior Programs.
- Helped create sponsorship guide for Senior Programs and Fitness.
- Attended monthly Strategic Advisory Committee meetings of West Metro Chamber, as well as strategic planning retreat
- Hosted Taste of the West event for West Metro Chamber at Foothills Fieldhouse. Developed marketing pieces,

managed logistics and worked FHPRD table at the event.

- Attended 3 business networking events
- Attended all Concerts in Clement Park to manage sponsor set up.
- Worked with sponsors and advertisers to obtain contract deliverables, including advertising files, banners and event logistic information.
- Met with team and created messaging for public related to 6th Avenue West and Columbine West pools construction delays.
- Attended regional meetings with Colorado Municipal Event Planners and CPRA Marketing Group.
- Continued working jobs promotion campaign through Dakota Ridge High School as well as utilizing creative content for a-frame postings in our parks, social media campaigns, and e-newsletter inclusions.
- Updated Board of Directors changes on lobby postings, website and upcoming magazine.

E-mail Creation & Communication

- Multi-Visit Card Special – 4/1/23
- Summer 2022 Registration – 4/8/23
- E-Newsletter – 4/26/23
- Golf E-newsletter: Golf Pro Shop Sale – 4/30/23
- Golf Pro Shop Sale & FHPRD Events – 5/1/23
- SJBA – 5/2/23
- SJBA – Spotlight Your Business at Community Events – 5/18/23
- Golf E-newsletter: Foothills Foundation Golf Tournament – 5/18/23
- Summer Fun Pass Sale – 5/21/23
- E-Newsletter – 5/24/23
- Summer Events – 5/31/23
- SJBA – 6/6/23
- E-Newsletter – 6/28//23