



Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

January 30, 2024 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton CO

Virtual Option:

When: Jan 30, 2024, 6:00PM Mountain Time (US and Canada)

Topic: Foothills Park & Recreation District Board Meeting 01/30/2024

Register in advance for this webinar:

<https://events.teams.microsoft.com/event/3a6e9757-5472-4d6c-8048-6e32e1f5dcae@e0c4bd9d-9b50-4d79-937d-213d59e132e8>

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

- I. CALL TO ORDER (Maple Room)
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF JANUARY 9, 2024 MINUTES
- VI. COMMUNITY COMMENTS
For virtual attendees, please click the Raise Your Hand icon and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.
- VII. DECISION ITEMS
 - A. Dutch Creek Regional Trail Bridge Proposal - Colin Insley
 - B. Easton Regional Park Contract Award Recommendation - Colin Insley
 - C. Board Policy Manual Review/Update - Ronald Hopp
- VIII. EXECUTIVE DIRECTOR'S REPORT

- IX. DISCUSSION ITEMS
- A. Finance Update - Dennis Weiner
 - B. 2024 Planned Capital Improvements and Equipment - Ronald Hopp
 - C. Year-end Quarterly Reports
 - Administration - Dennis Weiner
 - Recreation - Becky Richmond
 - Golf - Randy Meyers
 - Parks, Planning & Construction - Colin Insley
 - Marketing & Community Outreach - Ronald Hopp
- X. EXECUTIVE SESSION
- A. Matters required to be kept confidential by federal or state law or rules or regulations, specifically the Privacy Rule to implement the requirement of the Health Insurance Portability and Accountability Act of 1996 ("HIPPA") per 24-6-402(4)(c), C.R.S.
- XI. ADJOURNMENT

Individuals who require special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior to the meeting.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

December 12, 2023

Virtual Option

You are invited to a Teams webinar.

When: Dec 12, 2023, 6:00PM Mountain Time (US and Canada)

Topic: Foothills Park & Recreation District Board Meeting 12/12/2023 Register in advance for this webinar:
<https://events.teams.microsoft.com/event/fafa6f17-cfe7-4dba-9a94-4c484ce0f143@e0c4bd9d-9b50-4d79-937d-213d59e132e8>

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Trimble called the regular meeting to order at 6:00pm.
- II. PLEDGE OF ALLEGIANCE: Director Trimble led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:

Director Hanson:	Present
Director Lodice:	Present
Director Daughtrey:	Present
Director Writz:	Present
Director Trimble:	Present

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Becky Richmond, Director of Recreation; Derek Eberhardt, Assistant Director of Recreation; Dennis Weiner, Director of Finance and Administrative Services; Colin Insley, Director of Parks, Planning and Construction; Randy Meyers, Director of Golf; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Lodice moved that the Foothills Board of Directors approve the December 12, 2023 agenda as submitted. Director Writz seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

V. APPROVAL OF NOVEMBER 14, 2023 MINUTES:

MOTION: Director Daughtrey moved that the Foothills Board of Directors approve the minutes of the November 14, 2023 board meeting as submitted. Director Lodice seconded the motion. Poll of the

RECORD OF PROCEEDINGS

Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

VI. COMMUNITY COMMENTS:

Colin Insley introduced representatives from Highlands Ranch Metro District; Stephanie Stanley, Renee Anderson, and Dirk Ambrose. They came before the Board to make a presentation to the District's Parks department. On June 22, 2023, the tornado that hit their community did a lot of devastation, creating a lot of challenges for their residents and the Highlands Ranch Metro District, Ms. Stanley discussed. They were grateful for the Tornado Team that got created that included staff from Foothills Park & Recreation District. Ms. Stanley presented a plaque thanking Foothills and the Parks staff for their hard work and participation in helping them get their community back in good order. Mr. Insley accepted the plaque and staff were acknowledged by the Board.

Kerry Schaper, from the Church of Jesus Christ of Latter-day Saints, wished the Board a happy holiday season. She said they were privileged to work with Sean Kitners and Sarah McAfee this September at Eagle Meadows Park to build a playground and do some park clean-up. Ms. Schaper recognized this is the eighth playground that their church members have built with Foothills, and they enjoy being part of Foothills' volunteer core.

Director Trimble announced that the final budget hearing for the 2024 Budget that was scheduled for tonight has been postponed until January 9, 2024. The failure of the amendment during the election and the special session of the State Legislature passed some changes that affected our budget, and it will be presented at the January 9th meeting.

VII. DECISION ITEMS

A. Board Meeting Schedule/Posting Locations

Referring to the memo provided, Ronald Hopp discussed the board meeting schedule and posting locations. Board meetings are typically held on the fourth Tuesday of the month with the exception of November and December when they are held on the second Tuesday. Mr. Hopp pointed out that added for 2024 is the extra meeting for January 9th which will be the budget hearing date because of the State Legislature that Director Trimble had referenced. There will be 13 meetings in 2024 unless there are any other special meetings that need to be called. Mr. Hopp confirmed the District's posting location is the website.

MOTION: Director Writz moved that the Foothills Board of Directors approve the recommended meeting dates for 2024, and approve Resolution No. 23-004 to establish posting locations for the year 2024 as discussed. Director Hanson seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

RECORD OF PROCEEDINGS

B. Board Policy Manual Review/Update

Mr. Hopp recognized that in the process of reviewing the Board Policy Manual, the Board up until now has reviewed and approved policies at the September, October and November board meetings. There are three policies for December which would complete the Administration policies.

Referring to the memo provided, Mr. Hopp pointed out the Colorado Open Records Act (CORA). Per the redlined policy attached, staff recommends changes that comply with current state statute. He explained the amount the District can charge for retrieval of records goes up in accordance with CPI so the language in the new, revised resolution adheres to what the state statute says which allows the District to change it on a regular basis. The District's policy has said it was \$30 an hour and .25 cents per page, and now it says pursuant to CORA which is a state law.

Mr. Hopp discussed that the Park Credit Land policy has to do with developments that happen within Jefferson County, the District is entitled to get either land dedication or park credits. He talked about a situation in 2017 when there was a developer that was requesting a different formula for providing park credits which Jefferson County honored. Mr. Hopp said this policy was something that the Board had stated, if there are any changes to any of the land development regulation park credits that the Board needs to approve that.

The Open Carry of Firearms policy was enacted in 2021 and staff does not recommend any changes to that policy, Mr. Hopp said.

MOTION: Director Lodice moved that in the effort to update the Board Policy Manual, the Foothills Board of Directors approve the attached policy recommendations as discussed, and approve Resolution No. 23-005 revising the Colorado Open Records Act (CORA) Policy as discussed. Director Hanson seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

VIII. EXECUTIVE DIRECTOR'S REPORT

Highlighting the report provided in the packet, Mr. Hopp discussed that there was a special session called by the Governor that did affect the District's tax revenue, and he provided the details. He explained there was a change in the timeline for budget approvals. As a result, the District's budget hearing will be on January 9, 2024. We believe it will result in a reduction in property tax revenue from what we originally thought, versus the first draft of the budget. Mr. Hopp said staff will make those adjustments accordingly and will present the final numbers at the January 9th meeting.

Following the passage of SB23B-001, Mr. Hopp made the Board aware that the Governor has requested that local governments consider reducing their mill levies for the budget year 2024, and cited the letter. Referring to the report provided, Mr. Hopp gave detailed information to the Board and recommended we do not consider a mill levy decrease. He observed the costs that we are experiencing in operations are outpacing the additional revenues that we are collecting, and discussed. Mr. Hopp

RECORD OF PROCEEDINGS

explained there is a backfill provision as part of SB23B-001 that states there could be some districts that would be eligible for a backfill provision if they do lose revenues, by the time prioritized districts get backfilled we believe there would be zero backfill funds for our District. Mr. Hopp reiterated the Governor did make that request and wanted the Board to be aware of that, staff are recommending we do not reduce our mill levy.

Mr. Hopp noted the District Staff Holiday Brunch was last week and employees who had increments of five years were honored with service awards, one employee was honored for 40 years. Mr. Hopp recognized that Colin Insley and Derek Eberhardt received 35-year service awards. Mr. Hopp expressed thanks to Director Hanson for attending that function.

Mr. Hopp pointed out that the Golf department is in the process of changing over from GolfNow Point of Sale and Tee-time booking to a new platform called Member Sports.

IX. DISCUSSION ITEMS:

A. Capital Equipment – Golf Cart Replacement

Mr. Hopp informed that in January or February, staff will provide a recommended capital list for the 2024 capital projects which would be capital improvements to facilities, parks, etc., as well as equipment purchases.

Mr. Hopp explained one of the things staff would like to accomplish in 2024 is to replace all of the golf carts at both golf courses. The lead times for ordering them is fairly substantial and staff would like to get started. Referring to the memo in the packet, Mr. Hopp provided background information. It would be 108 carts at Foothills Golf Course and 77 carts at Meadows. With trade-ins, etc., staff believe it would be less than \$700,000. In an effort to start the process and get the golf carts as quickly as possible, Mr. Hopp wanted to gain concurrence from the Board on moving forward with those purchases. There was discussion and questions were answered. There were no objections to moving forward with that.

X. EXECUTIVE SESSION

Director Trimble announced the Board will go into Executive Session and come back after Executive Session to close the meeting, there will be no order of business to take place.

A. Legal Matters per 24-6-402(4)(b), C.R.S.

MOTION: Director Daughtrey moved that the Foothills Board of Directors move into Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(b). Director Hanson seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

RECORD OF PROCEEDINGS

The regular meeting adjourned at 6:29pm. Executive Session started at 6:30pm and ended at 6:52pm. The regular meeting reconvened at 6:52pm.

XI. ADJOURNMENT:

The regular meeting adjourned at 6:53pm. The next regular board meeting will be held at 6pm on Tuesday, January 9, 2024.

Submitted by: Richelle Riley, Recording Secretary

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks Planning and Construction

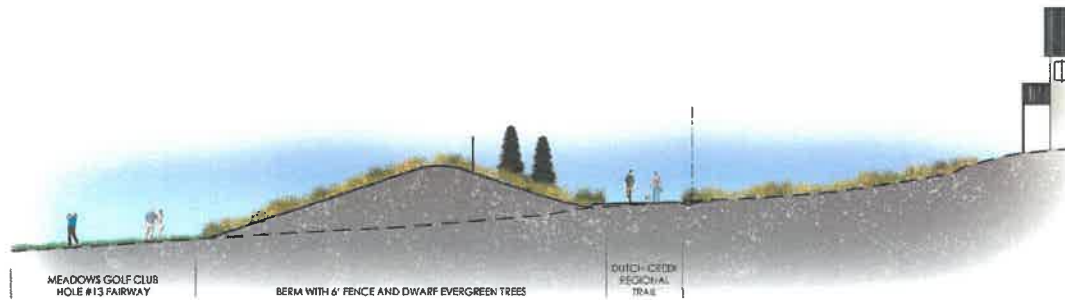
SUBJECT: Dutch Creek Regional Trail – Bridge Proposal

As part of the Dutch Creek Trail Project, the District will be purchasing two pedestrian bridges to help save on contractor markup in the project. Last month, we received two proposals sent to three prequalified bridge manufacturers that were sent the plans for the bridges.

Out of the two proposals received, staff is recommending Contech Engineered Solutions in the amount of \$326,200. Contech Engineered Solutions is the only company that filled out all the bid information correctly and came in less than Excel Bridge Manufacturing. Our consultants, the Architerra Group, has worked with this company before and highly recommends them.

I have enclosed a copy of the concept plans and quotation for your review.

MOTION: I move that the Foothills Board of Directors approve the Dutch Creek Regional Trail pedestrian bridge proposal awarded to Contech Engineered Solutions in the amount of \$326, 200 to include two pedestrian bridges for the Dutch Creek Regional Trail Project, and further authorize the Executive Director to execute the proposal and documents subject to review by staff and legal counsel.



Wayfinding:

- Foothills is planning on doing wayfinding signage as part of final design

Cross Sections:

- Would like to see some cross sections at pedestrian bridges, golf course
 - Cross sections are shown on the boards (example below)



Dutch Creek Regional Trail – Public Input Summary



Quote # QUO-607037-Z4Z6P1					
Date	1/17/2024	Account Name	Foothills Park & Recreation District	Reply-To	
Quote #	QUO-607037-Z4Z6P1	Contact Name	Foothills Park & Recreation District	Contech Rep.	Pete Niemann
Revision #	1	Phone	(303) 409-2300	Address	19060 County Road 66, Greeley, CO, 80631
Project Name	Dutch Creek Trail Bridges	Fax		Phone	970-301-2064
Project #	781733	Email		Fax	
Project City/State	Littleton, CO			Email	Pete.Niemann@conteches.com

Contech's offer to sell the products described in this quotation is expressly conditioned upon Buyer's assent to the Contech Conditions of Sale ("Contech COS") included herewith and/or viewable at www.conteches.com/cos. A valid tax exemption certificate must be issued to Contech or sales tax will be added.

Item #	Description	Pieces	Quantity	Extended Unit Price	Unit	Unit Total
	<p>Bridge # 1 (West Bridge) - Notes for Quote : Prefabricated steel truss pedestrian bridge superstructure with features as described below:</p> <p>BRIDGE #1 – WEST BRIDGE Bridge Model: Pedestrian Truss Bridge – Connector – Half Through H Section – Parallel Chords – Pratt Diagonals Length: 100.00 ft. (out to out dimension) Width: 12.00 ft. (clear between inside face of top chords) Design Code: AASHTO LRFD Guide Specifications for Design of Pedestrian Bridges Design Vehicle: H10 Live Load: 90 psf. Number of Pieces: 2 (field bolting by others) Finish: A847 & A588 (Weathering), SP-6 Commercial Blast Bridge Decking: Galvanized deck forms are shop-installed ready to receive a field-poured reinforced concrete deck by others (except at splice). Railing Type: Horizontal angle with 4" maximum openings. Installed to inside face of each truss. Railing Height: 42" Included Options: 2x6 IPE Rub Rail, Steel Channel Toe Rail, Plumb End Vertical, End Cover Angle Bearings: Contech Designed Bearings are included. Preliminary Superstructure Weight: 31,200 lbs.</p> <p>Shop drawings will be provided, signed and sealed by a Professional Engineer registered in the State of Colorado</p> <p>Special Considerations: - Top of deck to low steel dimension is 24" - Contech has been experiencing scarcity, fluctuating raw material production schedules and delays in procurement of structural steel and bridge decking. Fabrication and delivery lead times stated herein are subject to material availability at the time we receive approval to fabricate. - Bridge grade differential is included. - Skewed ends are excluded. - The 5% grade is at the limit for ADA and does not allow for any fabrication tolerances in the abutments or bridge. Contech recommends a 4.5% elevation difference between abutments to allow for fabrication. The Owner and General contractor will hold harmless Contech is any portion of the deck that exceeds 5%. - Bridge will be built with dead load camber only.</p>	1.00	1.00	\$163,100.00	EA	\$163,100.00

Quote # QUO-607037-Z4Z6P1

<p>Bridge # 2 (East Bridge) - Notes for Quote : Prefabricated steel truss pedestrian bridge superstructure with features as described below:</p> <p>BRIDGE #2 – EAST BRIDGE Bridge Model: Pedestrian Truss Bridge – Connector – Half Through H Section – Parallel Chords – Pratt Diagonals Length: 100.00 ft. (out to out dimension) Width: 12.00 ft. (clear between inside face of top chords) Design Code: AASHTO LRFD Guide Specifications for Design of Pedestrian Bridges Design Vehicle: H10 Live Load: 90 psf. Number of Pieces: 2 (field bolting by others) Finish: A847 & A588 (Weathering), SP-6 Commercial Blast Bridge Decking: Galvanized deck forms are shop-installed ready to receive a field-poured reinforced concrete deck by others (except at splice). Railing Type: Horizontal angle with 4" maximum openings. Installed to inside face of each truss. Railing Height: 42" Included Options: 2x6 IPE Rub Rail, Steel Channel Toe Rail, Plumb End Vertical, End Cover Angle Bearings: Contech Designed Bearings are included. Preliminary Superstructure Weight: 31,200 lbs.</p> <p>Shop drawings will be provided, signed and sealed by a Professional Engineer registered in the State of Colorado</p> <p>Special Considerations: - Top of deck to low steel dimension is 24" - Contech has been experiencing scarcity, fluctuating raw material production schedules and delays in procurement of structural steel and bridge decking. Fabrication and delivery lead times stated herein are subject to material availability at the time we receive approval to fabricate. - Bridge grade differential is included. - Skewed ends are excluded. - Bridge will be built with dead load camber only.</p>	1.00	1.00	\$163,100.00	EA	\$163,100.00
				Total	\$326,200.00
			(Tax not included)	Net Total	\$326,200.00

Standard Notes

- Allowable unloading time for delivery trucks is two (2) hours. Demurrage charges of \$100.00 per hour thereafter will be added.
- Design submittal drawings will be provided, signed and sealed by a Professional Engineer licensed to practice in the State where the project is located.
- In addition to any other procedures outlined or remedies provided, at the time of order, Contech will request a desired delivery date for the quoted materials from the purchasing customer. After drawing approval and prior to manufacturing Contech may again confirm the requested delivery date with the purchasing customer. If purchasing customer cannot take delivery of finished materials within 30 days of requested date, and after Contech has manufactured the product(s), Contech will invoice for the total amount of the order with payment due within 30 days. Additionally, Contech may also assess fees in the amount of 5% per month of the selling price of the stored materials that are not shipped within 30 days after the requested delivery date for storage and handling.
- Lead time for submittal drawings and calculations is 12-14 weeks from formal notice to proceed and receipt of all necessary project information. Due to fluctuations in backlog which occur between the date of this quotation and approval of submittals, material availability, and other supply chain issues, fabrication lead time will be communicated upon receipt of approved submittals.
- LRFD Guide Specification for the Design of Pedestrian Bridges - Item 4.2 - Fracture: Fracture Critical Member designation shall be in accordance with Provision 12.3.2 of AASHTO/AWS D1.5M/D1.5:2015 which requires each Fracture Critical Member (FCM) to be individually designated by the Engineer prior to bidding. In the absence of such designation, the Fracture requirements of Item 4.2 shall be deemed to have been waived.
- Preliminary Assembled ship weight: Approximately +/- (See Above) lbs. subject to final design. Contech will not be liable for any additional construction or installation costs incurred related to a change from a preliminary bid design weight to a final design, regardless of the reason for the change.
- Prices are f.o.b. origin with freight allowed to the jobsite with unloading by others at a truck accessible location.
- State, County and or local Sales taxes are not included. Sales Tax must be collected unless a valid and signed sales tax exemption certificate has been provided to us. Refer to Article 15 Contech CONDITIONS OF SALE.
- StormGate pricing is valid only if all products shown are Ordered. Contact Contech directly for standalone StormGate pricing.
- This quotation expires 30 days from the date shown.

Quote # QUO-607037-Z4Z6P1

Standard Notes

11. This quote is based on live off loading ONLY and is the responsibility of others. The loads will be delivered as close to the project location as trucks can reasonably access and be driven under their own power without specialized equipment. Oversized loads warrant additional consideration and providing suitable access shall be the responsibility of the contractor/customer. The driver(s) will leave hard surface public roads only at their discretion but is not obligated to do so. If driver agrees to access a site under any other conditions, customer may be subject to additional costs. Due to curfews and other travel time restrictions on over dimensional loads, the customer shall be responsible for additional costs associated with weekend, holiday or Monday delivery requests. Cancellation of scheduled delivery loads requiring permits within 48hrs may result in additional permits and will be the responsibility of the purchaser. Specialized haulers and or equipment are utilized in the shipping of bridge components (ie "trailer rental"), costs incurred by CONTECH due to cancellation and or postponement of the delivery of bridge components will be the responsibility of the purchaser. Staging/Jockeying of trailers can be provided upon request for an additional fee.

Scope Of Work

Continental Pedestrian

Truss bridge pricing includes the steel truss bridge manufactured in sections sized at the discretion of Contech to facilitate optimum shipments. Sections may require final assembly at the jobsite by others using fasteners supplied by Contech.

The following work is not a part of this offer and is to be performed by others at no cost to Contech:

1. All construction surveying, including field measurement and verification of abutments and anchor bolt placement.
2. Design of the bridge foundations unless otherwise stated herein.
3. Excavation and construction of the bridge foundations.
4. Anchor bolt design, supply, installation or templates.
5. Erection and installation of the bridge structure(s).
6. Touch up painting of any and all surfaces damaged during handling, loading, transport, unloading, rigging, fit up or installation. Touch up paint guidelines are available from Contech.
7. Supply and installation of any expansion joint materials required by the contract.
8. Supply and installation of concrete and reinforcing for bridge deck slab or abutments.
9. Any and all costs associated with special inspection or testing by an independent agency.
10. Bridge approach railing or wing wall rails unless specifically included elsewhere on this proposal.
11. All other associated or appurtenant items not specifically referenced and included elsewhere in this proposal.

PAYMENT TERMS ARE 1/2%-10, NET 30 DAYS FROM DATE OF INVOICE UNLESS MATERIAL IS OTHERWISE NOTED AS NON-STANDARD ABOVE. IF NON-STANDARD, PAYMENT TERMS ARE 1/3 AT ORDER ACCEPTANCE AND PRIOR TO START OF PRODUCTION, 2/3 NET 30 DAYS FROM DATE OF INVOICE. THIS OFFER IS SUBJECT TO CREDIT APPROVAL. PRICES QUOTED APPLY ONLY TO THE REFERENCED PROJECT AND ARE IN EFFECT FOR 30 DAYS FROM THE DATE OF QUOTATION. SELLER RESERVES THE RIGHT TO ADJUST PRICES AFTER 30 DAYS FROM THE DATE OF QUOTATION BUT THE CONTECH COS REMAIN APPLICABLE. PRICES ARE BASED ON ESTIMATED QUANTITIES SHOWN. IF A DIFFERENT QUANTITY IS PURCHASED, CONTECH RESERVES THE RIGHT TO ADJUST THE PRICES. THIS QUOTATION CONTAINS THE ENTIRE AGREEMENT WITH RESPECT TO PURCHASE AND SALE OF PRODUCTS DESCRIBED AND SUPERSEDES ALL PREVIOUS COMMUNICATIONS, BUYER'S SIGNATURE BELOW, DIRECTION TO MANUFACTURE, OR ACCEPTANCE OF DELIVERY OF GOODS DESCRIBED ABOVE, SHALL BE DEEMED AN ACCEPTANCE OF THE CONTECH COS. SELLER EXPRESSLY REJECTS ANY OTHER TERMS AND CONDITIONS. PRICES ARE F.O.B. ORIGIN WITH FREIGHT ALLOWED TO THE JOBSITE WITH UNLOADING BY OTHERS AT A TRUCK ACCESSIBLE LOCATION. THIS QUOTATION IS ISSUED BY CONTECH ENGINEERED SOLUTIONS LLC FOR ITSELF AND/OR ON BEHALF OF ONE OR MORE OF ITS SUBSIDIARIES, INCLUDING BUT NOT LIMITED TO KEYSTONE RETAINING WALL SYSTEMS LLC.

<u>Acceptance</u>		<u>Contech Engineered Solutions LLC.</u>	
WE HEREBY ORDER THE DESCRIBED MATERIAL SUBJECT TO ALL TERMS AND CONDITIONS OF THIS QUOTATION AND IN THE Contech COS INCLUDED HERewith AND VIEWABLE AT www.conteches.com/cos		By	Pete Niemann
Company		(O)	970-301-2064
By		(F)	
Title		(Cell)	
Date		Title	

Quote # QUO-607037-Z4Z6P1

Contech - CONDITIONS OF SALE

1. **ACCEPTANCE.** This quotation is an offer to sell to potential customer(s). BUYER'S RIGHT TO ACCEPT THIS OFFER IS LIMITED TO BUYER'S ASSENT TO THE TERMS AND CONDITIONS PRINTED HEREON AND THE ATTACHED OR ACCOMPANYING QUOTE, AND NO TERMS ADDITIONAL TO OR DIFFERENT FROM THOSE IN THIS OFFER ARE BINDING ON SELLER. THERE ARE NO UNDERSTANDINGS, TERMS, CONDITIONS OR WARRANTIES NOT FULLY EXPRESSED HEREIN.

2. **LIMITED WARRANTIES.** Seller warrants that it can convey good title to the products sold under this contract and that they are free of liens and encumbrances. Seller also warrants that the products sold under this contract are substantially free from defects in material and workmanship for a period of one year after the date of delivery. There are no express or implied warranties with respect to products sold hereunder which are misused, abused or used in conjunction with mechanical equipment improperly designed, used or maintained, or which are used, supplied for use or made available for use in any nuclear application of which Seller has not been notified in writing by Buyer at the time of order for the products sold hereunder. SELLER MAKES NO OTHER WARRANTY WHATSOEVER, EXPRESS OR IMPLIED. ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND ALL IMPLIED WARRANTIES OF FITNESS FOR ANY PARTICULAR PURPOSE ARE DISCLAIMED BY SELLER AND EXCLUDED FROM THIS CONTRACT.

3. **LIMITATION OF BUYER'S REMEDIES AND SELLER'S LIABILITY.** Seller's liability hereunder shall be limited to the obligation to repair or replace only those products proven to have been defective in material or workmanship at the time of delivery, or allow credit, at its option. Seller's total cumulative liability in any way arising from or pertaining to any product or service sold or required to be sold under this contract shall NOT in any case exceed the purchase price paid by Buyer for such products or services. IN NO EVENT SHALL SELLER HAVE ANY LIABILITY FOR COMMERCIAL LOSS, LOST PROFITS, CLAIMS FOR LABOR, OR CONSEQUENTIAL, SPECIAL, PUNITIVE OR INCIDENTAL DAMAGES OF ANY TYPE, WHETHER BUYER'S CLAIM BE BASED IN CONTRACT, TORT, WARRANTY, STRICT LIABILITY, NEGLIGENCE, OR OTHERWISE. IT IS EXPRESSLY AGREED THAT BUYER'S REMEDIES EXPRESSED IN THIS PARAGRAPH ARE BUYER'S SOLE AND EXCLUSIVE REMEDIES.

4. **LIMITATION OF BUYER'S REMEDIES AND SELLER'S LIABILITY FOR FAILURE OR DELAY IN DELIVERY.** NO DELIVERY DATES ARE GUARANTEED. BUYER'S SOLE AND EXCLUSIVE REMEDIES AND SELLER'S ONLY LIABILITY FOR ANY DELAY IN DELIVERY SHALL BE LIMITED AS SET FORTH IN PARAGRAPH 3 OF THIS CONTRACT.

5. **FORCE MAJEURE.** In any event and in addition to all other limitations stated herein, Seller shall not be liable for any act, omission, result or consequence, including but not limited to any delay in delivery or performance, which is (i) due to any act of God, the performance of any government order, any order bearing priority rating or order placed under any allocation program (mandatory or voluntary) established pursuant to law, local labor shortage, fire, flood or other casualty, governmental regulation or requirement, shortage or failure of raw material, supply, fuel, power or transportation, breakdown of equipment, or any cause beyond Seller's reasonable control whether of similar or dissimilar nature to those above enumerated, or (ii) due to any strike, labor dispute, or difference with workers, regardless of whether or not Seller is capable of settling any such labor problem.

6. **BUYER'S OBLIGATION TO PASS ON LIMITATION OR WARRANTIES AND REMEDIES.** In order to protect Seller against claims by Buyer's buyer, if Buyer resells any of the products purchased under this agreement, Buyer shall include the language contained in paragraphs 2 and 3 of this agreement, dealing with Seller's limitations of warranties and remedies, in an enforceable agreement with Buyer's buyer, or otherwise include language in an enforceable agreement with its buyer that makes Seller's limitation of warranties and remedies binding on its buyer. Buyer shall also include a provision in its agreement with its buyer applying Ohio law to any claims its buyer might assert against Seller with respect to products manufactured by Seller, and requiring its buyer to bring any such action against Seller either in federal district court in Cincinnati, Ohio or the common pleas court for Butler County, Ohio. Buyer shall defend, indemnify and hold Seller harmless from any and all claims, causes of action, damages, losses or expenses (including reasonable attorneys' fees) that Seller incurs by reason of Buyer's failure to comply with this paragraph.

7. **PASSAGE OF TITLE.** Title to the products sold hereunder shall pass upon delivery to the carrier at the point of shipment. Neither

Buyer nor the consignee shall have the right to divert or reassign such shipment to any destination other than specified in the bill of lading without permission of the Seller. Unless otherwise agreed Seller reserves the right to select the mode of transportation.

8. **PAYMENTS AND LATE CHARGES ON PAST DUE ACCOUNTS.** Buyer represents that Buyer is solvent and can and will pay for the products sold to Buyer in accordance with the terms hereof. If Buyer shall fail to comply with any provision or to make payments in accordance with the terms of this contract or any other contract between Buyer and Seller, Seller may at its option defer shipments or, without waiving any other rights it may have, terminate this contract. All deliveries shall be subject to the approval of Seller's Credit Department. Seller reserves the right, before making any delivery, to require payment in cash or security for payment, and if Buyer fails to comply with such requirement, Seller may terminate this contract. A late charge of 1-1/2% monthly (18% annual rate) or the maximum allowed by state law, if less, will be imposed on all past due accounts, and Buyer is responsible for all costs of collection including without limitation reasonable attorneys' fees and court costs.

9. **TRANSPORTATION CHARGES.** Delivered prices or prices involving competitive transportation adjustments shall be subject to appropriate adjustment to reflect changes in transportation charges.

10. **CLAIMS BY BUYER.** Buyer shall thoroughly inspect products sold under this contract immediately upon receipt to verify conformance with the specifications of the contract. Buyer must notify Seller of claims for failure or delay in delivery within 30 days after the scheduled delivery date. Buyer must notify Seller of any claims for nonconforming or defective products within 30 days after the nonconformity or defect was or should have been discovered. In addition, Seller must be given an opportunity to investigate the claim before Buyer disposes of the material, or else Buyer's claim will be barred. Seller shall incur no liability for damage, shortages, or other cause alleged to have occurred or existed at or prior to delivery to the carrier unless the Buyer shall have entered full details thereof on its receipt to the carrier.

11. **MECHANICAL PROPERTIES; CHEMICAL ANALYSES.** Data referring to mechanical properties or chemical analyses are the result of tests performed on specimens obtained from specific locations of the product(s) in accordance with prescribed sampling procedures; any warranty thereof is limited to the values obtained at such locations and by such procedures. There is no warranty with respect to values of the materials at other locations.

12. **PATENTS.** Seller shall indemnify Buyer against attorneys' fees and any damages or costs awarded against Buyer in the event any legal proceeding is brought against Buyer by a third person claiming the material delivered hereunder in itself constitutes an infringement of any U.S. patent, provided Buyer gives Seller prompt notice of any such suit being brought, gives Seller the opportunity to defend any such suit, and cooperates with Seller with respect to any such defense; unless the material is made in accordance with material designs, or specifications required by Buyer, in which case Buyer shall similarly indemnify Seller.

13. **PERMISSIBLE VARIATIONS.** The products sold hereunder shall be subject to Seller's standard manufacturing variations, tolerances and classifications.

14. **TECHNICAL ADVICE.** Buyer represents that it has made its own independent determination that the products it is purchasing under this contract meet the design requirements of Buyer's project and are suitable for Buyer's intended application. Buyer further represents that it has not relied in any respect on any written or oral statements or advice from Seller, other than the standard product specifications set forth in the most recent addition of Seller's published product brochures, in making that determination.

15. **TAXES.** No taxes imposed with respect of the sale of the products or services sold hereunder are included in any quotation by Seller. All applicable taxes shall be added and paid by Buyer in addition to the purchase price.

16. **BUYER'S RIGHT OF TERMINATION.** Buyer may terminate this contract in whole or in part upon notice in writing to Seller. Seller shall thereupon cease work and transfer to Buyer title to all completed and partially completed products and to any raw materials or supplies acquired by Seller especially for the purpose of performing this contract, and Buyer shall pay Seller the sum of the following:
(1) the contract price for all products which have been completed prior to termination;
(2) the cost to Seller of the material or work in process as shown on the books of Seller in accordance with the accounting practice

consistently maintained by Seller plus a reasonable profit thereon, but in no event more than the contract price;
(3) the cost f.o.b. Seller's plant of materials and supplies acquired especially for the purpose of performing this contract; and
(4) reasonable cancellation charges, if any, paid by Seller on account of any commitment(s) made hereunder.

17. **SELLER'S RIGHT OF TERMINATION.** In addition to the other rights of termination provided for in this contract, and if this contract is made pursuant to any governmental rule or regulation, plan, order or other directive, upon the directive, effected or impaired termination thereof, Seller shall have the option of canceling this contract in whole or in part.

18. **WAIVER.** Failure or inability of either party to enforce any right hereunder shall not waive any right in respect to any other or future rights or occurrences.

19. **DELIVERY.** Unless otherwise agreed to in writing by the Seller, the Buyer hereby agrees to take delivery of the materials on this order within the later of thirty (30) days after the wanted date shown on the face of the order or within thirty (30) days after notification, oral or written, that the materials are ready for shipment. In the event that the Buyer does not arrange to take delivery of the materials in accordance with this Contract, Seller, at Seller's option, may:
(a) invoice the Buyer for the materials less freight if applicable; store the material in Seller's yard for a period not to exceed sixty (60) days from the date of invoice; charge a storage fee not to exceed 5% per month or fraction thereof of the selling price of the stored materials; add any applicable price increases listed on the face of the order; charge for any repair work to protective coatings harmed by weathering while such material is being stored; and charge applicable freight when shipment to the Buyer is made. Materials remaining in storage after sixty (60) days from the invoice date shall become the property of the Seller for disposition at the Seller's discretion. In that event, Buyer shall not be liable for the invoice price of the materials, but shall be liable for the storage fee and any repair work to protective coatings; or
(b) cancel the order and invoice the Buyer for cancellation charges, which shall be 25% of the selling price of the materials if the materials are standard, in-stock material, or the full selling price if the materials are special or nonstandard in nature and were especially fabricated for the Buyer.

20. **PERIOD OF LIMITATIONS.** Buyer and Seller agree that any action by Buyer against Seller relating to this contract or the products sold hereunder, including, without limitation, any action for breach of contract or warranty, or otherwise in connection with the products sold under this contract, must be commenced by Buyer against Seller within one year after the cause of action therefore accrues or one year of delivery of the products sold hereunder, if less.

21. **CONFLICTING PROVISIONS OFFERED BY BUYER.** Any terms and conditions of any purchase order or other instrument issued by the Buyer, in connection with the subject matter of this document, which are in addition to or inconsistent with the terms and conditions expressed herein, will not be binding on Seller in any matter whatsoever unless accepted by Seller in writing.

22. **SEVERABILITY.** In case any provision of this contract shall be declared invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired.

23. **APPLICABLE LAW.** This contract shall be governed by, and construed and enforced in accordance with, the laws of Ohio. Buyer and Seller specifically agree that any legal action brought relating to this contract shall be brought and tried exclusively in the federal district court in Cincinnati, Ohio, or, in the absence of jurisdiction, the Butler County Court of Common Pleas in Hamilton, Ohio.

REV. 03/15

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Easton Regional Park - Contract Award Recommendation

The Easton Regional Park Ballfield Improvement Project consists of the construction of a new baseball field and backstop, new concrete bleachers, new bleacher shelters, new crusher fines plaza, new irrigation, new landscaping, and drainage improvements.

Bids were solicited in November of 2023 and publicly opened on December 7, 2023 with seven firms submitting bids. Pricing came in within the anticipated engineer's estimate range. Bids were analyzed and staff determined Richdell Construction to have provided the best and lowest bid. Richdell Construction has done quality work for Foothills Park & Recreation District in the past and staff would feel comfortable working with them again.

Richdell Construction Base Bid - \$1,070,395.00

Adjusted to remove electrical service (to be completed by owner) – \$1,008,395.00

Add Alternate #1 bid – Installation of 5 shade canopies - \$87,500.00

Richdell Construction Total Bid - \$1,095,895.00

Other bid totals (accepting same scope as listed above):

A.D. Miller - \$ 1,199,270.59

Designscapes - \$ 1,228,292.00

Elite Industries - \$ 1,231,186.25

Mark Young Construction - \$1,232,099.52

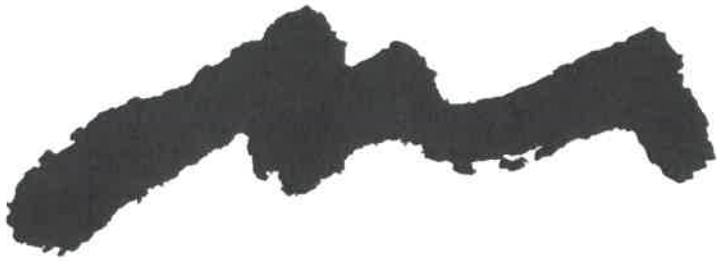
Construction Consulting Solutions - \$ 1,462,479.70

FNF Construction - \$1,503,320.00

A copy of the bid tab, vicinity map and concept plan are attached to this memo for your reference.

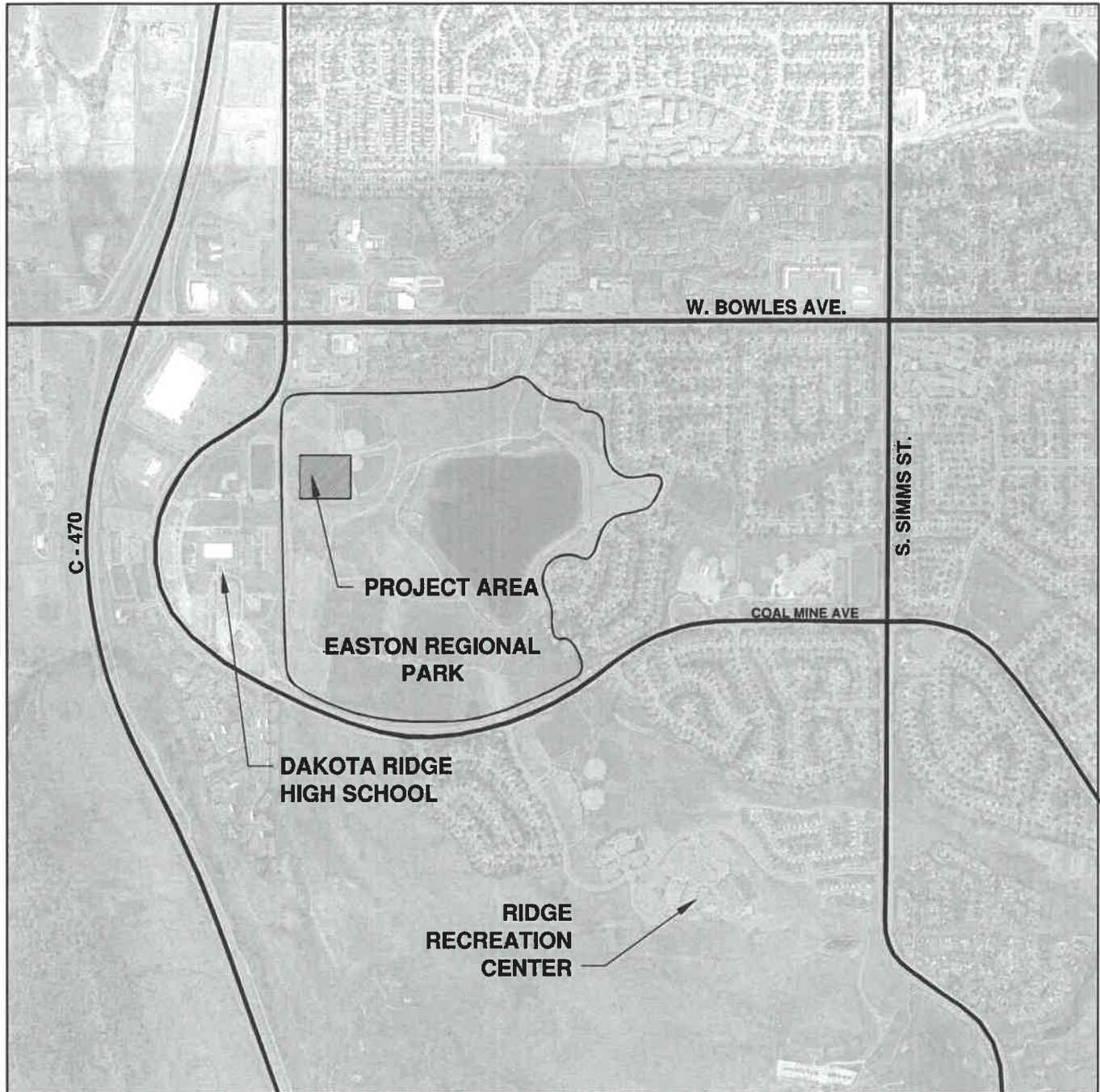
MOTION: I move that the Foothills Board of Directors award the Easton Regional Park Ballfield Improvement Project contract in the amount of \$1,095,895.00 to Richdell Construction, and further authorize the Executive Director to execute the contract as discussed and reviewed by staff and legal counsel.

	BID TAB - Easton Regional Park									
	Bid Opening: December 7, 2023									
		Engineers Estimate	AVERAGE BIDS	A.D. Miller	Consulting Solutions	Designscapes	Elite Industries	FNF Construction	Mark Young Construction	Riehdell Construction
ITEM	DESCRIPTION	Total Cost	Avg. Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost	Total Cost
	Easton Regional Park - Base Bid									
	TOTAL FOR EASTON REGIONAL PARK BASE BID	\$ 1,235,375.00	\$ 1,282,498.73	\$ 1,181,990.59	\$ 1,378,891.78	\$ 1,147,800.00	\$ 1,160,771.25	\$ 1,417,720.00	\$ 1,154,208.56	\$ 1,008,365.00
	Add Alternate #1									
	TOTAL FOR ADD ALTERNATE #1	\$ 75,000.00	\$ 75,437.99	\$ 47,280.00	\$ 85,588.00	\$ 80,792.00	\$ 70,418.00	\$ 85,600.00	\$ 77,890.00	\$ 67,500.00
	Add Alternate #2									
	TOTAL FOR ADD ALTERNATE #2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL FOR BASE BID (SCHEDULE A) AND ADD ALTERNATE	\$ 1,311,375.00	\$ 1,278,934.72	\$ 1,199,270.59	\$ 1,462,479.70	\$ 1,228,292.00	\$ 1,231,189.25	\$ 1,503,320.00	\$ 1,232,098.52	\$ 1,095,895.00



Foothills

Park & Recreation District



VICINITY MAP

NTS N ↑

EASTON REGIONAL PARK CONCEPT PLAN



EASTON REGIONAL PARK
BASEBALL FIELD AND PARKING CONCEPT



- Complete 3rd ballfield
- New irrigation
- New core area with ADA improvements and shaded spectator seating
- New site furnishings
- Plant trees
- Summer 2024 Construction



FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Board Policy Manual Review/Update

The District maintains a Board Policy Manual containing policies that the Board has approved over the years. A thorough review was done by staff and the Board in 2017 to bring the manual up to date. Beginning with the September board meeting, we started a systematic process of reviewing these board policies so that we can, again, bring this manual up to date.

The manual is categorized by Administration, Programs/Facilities/Golf, Finance, Parks/Planning. The Board has reviewed and approved policies at the September, October, and November board meetings, and has completed the Administration section. We will now move into the Programs/Facilities/Golf section of the manual.

We will again start at the top of the list with a few policies at a time for staff to review, make recommendations for any changes, then bring them to the Board for review.

The first policy in the Programs/Facilities/Golf section is Fees and Charges Guidelines. Staff are in the process of evaluating that policy, so it will not be included at this time.

We welcome thoughts from members of the Board if there are any changes desired and/or required.

The policies provided for your review and staff's recommendations include the following:

- Senior Age Discount Policy
 - Staff recommends no change to this policy.
- Policy for District Resident Identification Card
 - Staff recommends no change to this policy.
- Alcohol Policy
 - Staff recommends no change to this policy.

MOTION: I move that, in the effort to update the Board Policy Manual, the Foothills Board of Directors approve the attached policy recommendations as discussed.

Senior Age Discount Policy
Presented for Board approval September 22, 2009

Fees will be discounted for seniors at all facilities and programs, becoming effective at age 62.



6612 South Ward Street Littleton, Colorado 80127

**Policy for district resident identification card
October 27, 2009**

It is a mandatory requirement for District residents, ages nine and up, to obtain a District ID card in order to use District facilities at a reduced rate. The District ID card must be presented to receive reduced rates at any Foothills facility.

Alcohol Policy

Presented for approval February 27, 2007

The District has multiple requests and opportunities for facility rentals that may include the serving and consumption of alcohol. Typical requests include wedding receptions, family reunions, retirement parties, etc. In order to provide the services requested by our customers the District policy on alcohol shall be as follows:

Alcohol Policy

The District shall allow the serving and consumption of alcohol at designated facilities and park areas in conjunction with rental use pursuant to an approved application. For the purpose of this policy alcohol is defined as beer, wine and mixed drinks. Alcohol will be allowed at rental events subject to the District's permitting and rental contract requirements, which shall include indemnification and hold harmless language placing all associated liability with the applicant/renter. All rentals involving alcohol are subject to review and approval by staff and permitting policies will at a minimum require that rental patrons provide the necessary insurance, supervision, and indemnification required to protect the District. The District reserves the right to deny any request for use of alcohol with or without cause for denial. The consumption and serving of alcohol by rental users shall comply with all County and State regulations, including special liquor licensing and/or permitting when necessary.

District staff shall maintain guidelines and permitting requirements for alcohol use and shall enforce those guidelines according to the adopted policy.

Additionally, the District may serve alcohol as part of facilities, parks, and/or programmatic offerings. The provision of alcohol can either be administered by the District or by contracting with a concessionaire and must conform to all local and state regulations.

Revised 11/14/2017

FOOTHILLS PARK & RECREATION DISTRICT
Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Executive Director's Report

Please welcome the new and rehired staff who have started working for the District. We are excited to have them as part of our team!

Name	Department
Joseph Bechina	Climbing Wall
Travis Brackpool	Ridge Pool
Isabella Brides	Penalty Box
Ava Cunningham	Gymnastics
Marcela Gonzalez	Gymnastics
Jaiden Johnston	Gymnastics
Roman Prokop	Youth and Middle School Sports
Avry Thomas	Ridge Pool
Rodriguez, Alex	Lilley Gulch Recreation Center
Hawkins, Caitlin	Penalty Box
Kendal Flynn	Ridge Pool
Gabriel Kindrick	Ridge Pool
Christian Orizaba	Edge Ice Arena
Matuszynski, Kathryn	Ridge Pool
Hornor, Camden	Lilley Gulch Camp KOTM
Wilks, Kaitlyn	Lilley Gulch Camp KOTM
Zwarg, Kai	Ridge Pool
Dobrowski, Kristen	Ridge Recreation Center
Friedrichs, Madison	Lilley Gulch Camp KOTM
Aplanalp, Zane	Ridge Pool
Condon, Evan	Lilley Gulch Camp KOTM
Morton, Lily	Lilley Gulch Camp KOTM
McGee, Hattie	Lilley Gulch Camp KOTM
Condon, Elizabeth	Lilley Gulch Camp KOTM
Montanio, Raeann	Lilley Gulch Camp KOTM

Gamble, Jacalyn	Lilley Gulch Camp KOTM
Ramming, Molly	Lilley Gulch Camp KOTM
Pierson, Hayley	Lilley Gulch Camp KOTM
Holsopple, Matthew	Lilley Gulch Camp KOTM
Rodriguez, Adam	Lilley Gulch Recreation Center
Anderson, Kenna	Lilley Gulch Camp KOTM
Mossbrucker, Owen	Ridge Recreation Center
Gilmore, Amber	Ridge Pool
Daniel Riegel	Ridge Pool
Brittany Rohrer	B/A Ridge
Jazmine Zahller	Edge Ice Arena
Christensen, Zoey M.	Peak Recreation Center
Gan, Jean G.	Fitness

Please congratulate the following staff who have received a promotion or transfer within the District!

PROMOTIONS AND TRANSFERS

Name	Previous Job Title	Current Job Title
Bos, Hendrik J.	Lifeguard	Head Guard
Cioffi, Lisa C.	Shop Assistant	Manager on Duty-Golf
Condon, Evan M.	Program Aid	Program Leader
Hartsoe, Greg J.	Lifeguard	Head Guard
Hawkins, Caitlin M.	Splash Park Attendant	Concessions/Cook
Hiserote, Kim C.	Golf Mechanic	Equipment Manager
Kulow, Ezekiel M.	Lifeguard	Head Guard
Maestas, Sage I.	MSSP Coach	Youth Sports Coach/Official
Malcolm, Preston D.	Technical Support Analyst II	Systems Administrator
Montanio, Rae M.	Program Aid	Program Leader
Reed, Mia A.	Lifeguard	Head Guard
Werkmeister, Nancy L.	Course Assistant	Manager on Duty-Golf
Wilks, Kaitlyn K.	Program Aid	Program Leader

The Management Team, Human Resources and Marketing have continued to meet for in-person meetings once per week.

The Digital Accessibility Steering Committee continues to meet twice per month.

We have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for the year 2023. As a comparison, I have included the last five years of IGA revenues. As you can see, 2023 has been the most successful year.

Last month, Colin Insley and I attended a Bergen Land LLC meeting to discuss a sewer easement requested by Willowbrook Water & Sanitation District crossing the eastern edge of the 9-acre property owned by the LLC. A meeting was also called for the Bergen Ditch and Reservoir Company to discuss and pass revised by-laws and approval of minutes from past meetings.

In December, Children's Programs received grants for our preschool programs from the TRIAD Early Childhood Council in support of pursuing our upcoming Colorado Shines rating. The preschool Programs at Lilley Gulch and Ridge have received \$2,070 each to support the purchase of materials for the classrooms as well as 9 coaching hours per location with a certified early childhood coach to support the teachers. Colorado Shines rates the quality of Colorado's early learning programs. Each location is rated on a scale of 1-5 based on how well a program:

- Supports children's health and safety
- Ensures staff are well-trained and effective
- Provides a supportive learning environment that teaches children new skills
- Helps parents become partners in their child's learning
- Demonstrates good leadership and business practices

Currently, both of our preschool locations are rated a 4 for Colorado Shines Quality based on our success in the following areas:

- Workforce Qualifications and Professional Development
 - Staff credentials and ongoing training opportunities
- Family Partnerships
 - Cultural sensitivity, family, and community engagement
- Leadership, Management and Administration
 - Program evaluation, business administration, personnel, and benefits
- Learning Environment
 - Curriculum, ratio and group size, program, and child assessments
- Child Health
 - Health promotion, added staff and programming, Classroom Assessment Scoring System

Our parks staff were successful in applying for, and receiving, a grant from Great Outdoors Colorado in the amount of \$33,300 through the Colorado Youth Corps program. The Colorado Youth Corps will be irrigating noxious weeds along the eastern section of the Dutch Creek Trail, primarily from S. Wadsworth Blvd. to S. Pierce St. Work will begin early this summer. This grant was also received in 2019 and 2021 and has been invaluable towards helping eradicate noxious weeds and trees in our greenways and parks.

2019- GOCO/CYCA Youth Corps Grant- \$27,000

Russian Olive Removal along Dutch Creel Greenbelt and Meadows Greenbelt

2021- GOCO/CYCA Youth Corps Grant- \$31,350

Russian Olive Removal at Wayside Meadows Park and Meadows Golf Club

2024- GOCO/CYCA Youth Corps Grant- \$33,300

Invasive weed removal and spraying along the Dutch Creek Regional Trail

Children's Programs is excited to announce that we have received a capacity building grant from the Colorado Department of Early Childhood for the Ridge Recreation Center preschool program in the amount of \$18,250. The funding will be used for site infrastructure improvement, specifically placing turf over the grass area on the playground, furniture, technology enhancements and implementation of quality standards.

Congratulations again to our Foothills Golf Maintenance staff and Driving Range Staff for their exceptional efforts. We are proud to announce that Foothills Driving Range has once again secured its place among the Top 50 Public Ranges in the U.S. In the past year (2023), the range achieved remarkable success by generating \$350,507.00 in range ball sales, marking an impressive increase of almost \$60,000 compared to the previous year (2022). To put this into perspective, this translates to nearly 60,000 visitors to our range, excluding those participating in lessons. This outstanding accomplishment reflects the team's commitment to excellence and their contribution to the success of Foothills Golf Course. Kudos to all involved in making Foothills Driving Range a thriving and top-performing facility.

West Metro Fire has offered any one of their stations as a drop-off site for any sharps that staff may come across, especially with the relatively small quantities we encounter. The Ranger program will be able to deliver any of those encountered at our parks and facilities to a West Metro station.

Randy Meyers, Dennis Weiner and I met with Mike Morris, with Premier Restaurant Management, to continue finalizing details related to their restaurant contract to provide food and beverage services to both the Meadows and Foothills Golf Courses. As you can imagine, there are many details related to the new clubhouse as it relates to equipment, operations, etc.

We started the holiday apparel store in 2020 in lieu of having a holiday party due to COVID related restrictions. Based on positive employee feedback, we have continued to offer it every year since. In 2023, 574 items were ordered. Fleece vests, the ¾ zip long-sleeved pullover and the gym bag were among the most popular items ordered. Many employees expressed their desire to purchase additional items. Thus, the apparel store is back open for two weeks for employees to make purchases if they so choose. A couple of additional items have also been added to give employees more options.

During the second week of January, representatives from the District's audit firm, FORVIS, were onsite to work through their planning process for the audit of the District's 2023 financial statements. In addition, the auditors completed interim testing and their internal control process walkthroughs. They will return in late March to work through the remainder of the audit.

As we have discussed over the past couple of years, the Colorado State Legislature passed a new law, HB 21-1110, which expands the unlawful discrimination against an individual with a disability as it relates the use of technology. Currently, under the Colorado Anti-discrimination Act (CADA), it is unlawful for any person to discriminate against an individual with a disability. This new law, going into effect on July 1, 2024, expands this prohibition by defining and adding new language specifically applied to accessibility of government information technology and expands the state's accessibility standards to include all individuals with disabilities, as defined by the ADA, instead of people with vision problems only. HB 21-1110 relates to all technology, hardware, and software that is both public-facing and internal-facing. As a result, the District has been working with all of our third-party software providers in an effort to determine their commitment timelines and dedication towards becoming compliant with the new law. One of the most significant third-party software providers the District utilizes is the provider of our recreation management platform, Community Pass by Capturepoint. In early January, we finalized an addendum to our agreement with Capturepoint to address the accessibility of the public site that they provide. Under the addendum, Capturepoint will execute a project to bring the site into compliance with the most current version of the Web Content Accessibility Guidelines (WCAG) as required by State law by July 1, 2024. Capturepoint estimates that the overall cost of the project will be approximately \$70,000 and under the addendum, the District agreed to provide \$20,000 to help fund the effort.

In December of 2021, the Board approved a three-year lease agreement from 2022-2024 with Premier Restaurant Group, Inc. to continue to provide food and beverage services at both Meadows Golf Club and Foothills Golf Course. The agreement anticipated that the new Foothills Golf Course Clubhouse would open in 2023 and the lease payments were structured in anticipation of that opening. The statement in the agreement is as follows:

Upon opening of clubhouse in 2023, PRG will pay monthly rent of \$4,160 to Foothills payable in a one-time payment in full at the end of December. Monthly rent shall not commence until the opening of the new clubhouse. Example: If July is the opening month = six months of operation, \$24,960 would be the sum payment to FHPRD for the six months.

With the Excel Energy delays, significant rains in the spring of 2023 and other factors, the clubhouse is not opening until the spring of 2024. As a result, staff met with representatives to discuss the agreement and believe that the spirit of the agreement was to allow PRG to operate post opening for the remainder of the year of opening at the \$4,160 per month rate. We will proceed in this manner for the duration of 2024 unless there are objections from the Board. The agreement also anticipated a normal operating year during 2024 with a rate of 10% of all gross revenues less sales tax to be paid monthly. We will continue to dialogue with the concessionaire during 2024 about future years. A copy of this agreement is attached.

Dennis Weiner, Frannie Masters and I participated in a demo to learn more about the possibility of implementing a cloud-based performance management system. We have also been discussing the implementation of an employee survey to assess the progress the District has made in a variety of areas.

With the many major capital projects being either currently constructed or going through the planning processes, many staff members, including myself, are involved with a myriad of meetings related to these projects.

Just a reminder, if any of the Board members would like to visit any of the project sites, I would be happy to make arrangements to meet you at any of the sites to view the progress of the projects.

The November finance update is included as information in the packet.

As a reminder, an updated Capital Projects report is included in the packet.

2023													2023
NAME	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	TOTALS
BOWLES METRO	782.42	538.76	600.67	1,203.17	604.32	512.67	1,488.67	588.92	319.42	1,058.52	860.57	1,027.29	9,585.40
NORMANDY ESTATES	170.66	150.31	83.66	314.96	157.31	119.16	285.84	289.16	106.16	397.76	240.17	197.66	2,512.81
PLAINS METRO	51.00	3.50	-	30.00	-	-	28.50	44.00	25.00	30.00	-	29.50	241.50
ROXBOROUGH VILLAGE	2,033.76	1,161.67	1,414.21	3,349.49	1,519.40	1,650.40	3,255.67	1,486.89	776.64	2,264.14	1,563.59	1,787.34	22,263.20
TRAILMARK	1,058.50	665.00	543.75	2,073.90	824.31	931.25	1,942.39	1,078.15	329.42	2,129.30	1,064.10	765.25	13,405.32
VINTAGE RESERVE	139.34	293.10	16.99	611.50	112.50	177.75	820.80	330.00	127.75	778.00	297.08	130.00	3,834.81
MONTHLY TOTALS	4,235.68	2812.34	2,659.28	7,583.02	3,217.84	3,391.23	7,821.87	3,817.12	1,684.39	6,657.72	4,025.51	3,937.04	51,843.04

IGA YEARLY FACILITY USAGE 2018 - 2023

AGENCY	2018	2019	2020	2021	2022	2023
Bowles Metro	10,455.22	13,375.87	4,448.83	8,353.05	9,045.91	9,585.40
Normandy Estates	1,300.50	2,548.35	1,057.86	1,899.47	1,900.43	2,512.81
Plains Metro	0.00	377.75	204.50	191.00	353.25	241.50
Roxborough Village	16,566.70	20,464.71	8,403.15	18,443.47	20,375.96	22,263.20
TrailMark	9,770.48	11,757.85	5,900.24	12,334.75	11,366.59	13,405.32
Vintage Reserve	2,479.00	2,728.75	1,166.65	3,061.75	4,343.55	3,834.81
Totals	40,571.90	51,253.28	21,181.23	44,283.49	47,385.69	51,843.04

February 23, 2022

Premier Restaurant Group, Inc.

DBA – The Meadows Grill Inc. and The Foothills Grill Inc.

Per section 2.1 of the original lease agreement between the Foothills Park & Recreation District and Premier Restaurant Group, Inc. Both parties have agreed to extend the term of the lease agreement.

The terms of the agreement for each golf course are as follows:

Lease Proposal Meadows Golf Course:

- 1) For 2022, 2023 and 2024 PRG pays Foothills 10% of gross revenue less sales taxes paid monthly.

Lease Proposal Foothills Golf Course:

- 1) When the current clubhouse has to be vacated for construction (Anticipated in Q1 2022) through the completion of the new clubhouse, Foothills will provide a trailer equipped for temporary concession and clubhouse services. Premier Restaurant Group (PRG) will furnish and operate the concession portion of the temporary trailer while clubhouse is being constructed. PRG will continue to carry the State Liquor License. PRG will pay \$600/month in rent to Foothills for the concession portion of the temporary trailer through the completion of construction and the opening of the new clubhouse.
- 2) Upon opening of clubhouse in 2023, PRG will pay monthly rent of \$4,160 to Foothills payable in a one-time payment in full at the end of December.

Monthly rent shall not commence until the opening of the new clubhouse. Example: If July is the opening month = six months of operation, \$24,960 would be the sum payment to FHPRD for the six months.

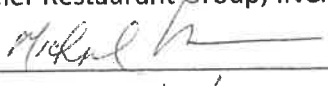
- 3) 2024 – PRG pays Foothills 10% of all gross revenues less sales taxes paid monthly.

FOOTHILLS PARK & RECREATION DISTRICT

By: 

Ronald Hopp, Executive Director

Premier Restaurant Group, INC.

By: 

Title: President



Creating Community, Enhancing Health, Inspiring Play

DATE: January 30, 2024

TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: DECEMBER FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through December 31, 2023 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 12/31/2023**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$20,169,304 versus a budget of \$17,540,500 or \$2,628,804 higher than planned due to the following:

- Admission Fee Revenues were \$14,606,926, which was \$1,717,341 better than planned.
 - Recreation admission fees were \$237,552 lower than planned driven by lower admission fees in Children's programs for Before and After Care and All Day Care programs and lower admission fees collected in Athletics and Aquatics, partially offset by higher than planned fee revenue in Fitness, Facility Operations and at the Edge Ice Arena for Hockey, Group Lessons and Figure Skating.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were \$5,917,210, which was better than plan by \$1,953,794 because of a higher number of rounds played than planned at both District golf courses.
- Rentals were \$4,096,699, which was higher than plan by \$644,151 resulting from higher than planned rental revenue from carts at both District golf courses.
- Merchandise sales were better than plan by \$158,984, because of higher than planned levels of sales at the District's golf pro shops.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$24,060,415 versus budget of \$24,818,322 or \$757,907 better than planned due to the following:

- Salaries and Wages expenditures were \$13,030,145, which was better than plan by \$510,579, or roughly 3.8%. Full-Time Salaries were better than budget by \$221,770 mainly because of the timing of hiring for open full-time positions in Parks, Facility Maintenance, Golf and Children's Programs. Part-time wages were lower than planned by \$288,809 due to the delay in opening Columbine West and Sixth Avenue West pool locations, a first quarter conversion to full-time of a budgeted part-time position in the Arts department and lower part-time hours in Parks, Children's Programs and Athletics related to unfilled part-time positions.
- Personnel expenditures were \$187,754 lower than planned, resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels.

- Supplies expenditures were \$297,541 higher than budgeted due to higher expenditures on seed and sod, facility repair and maintenance supplies and higher cost of sales than planned driven by higher levels of merchandise sales in golf.
- Purchased Services expenditures were \$142,384 lower than budgeted due to lower election and public relations expenditures and lower facility rental and field trip expenditures in Children's programs.
- Utilities were \$1,934,864, which was lower than planned by \$265,267. Electric, natural gas and water expenditures were better than planned by \$53,060, \$46,148 and \$166,059, respectively due to lower than planned usage.

Net Operating Loss:

Net Operating Loss was \$3,891,111 compared to a planned Net Operating Loss of \$7,277,822, or \$3,386,711 better than plan, driven by higher than planned revenue from Golf and lower than budgeted Salaries, Personnel and Utility expenditures throughout the District.

Non-Operating Revenue and Expenditures:

Net Non-Operating Expenditures were \$11,708,328, which was \$18,986,149 unfavorable to plan primarily due to the following:

- Fund Balance is unfavorable by \$29,771,181 because the budget included funding from reserves for ongoing capital projects and equipment, which were carried over from 2022. This is a budget entry only, as the funds budgeted will not be received in 2023 but were expected to be funded from the District's cash reserves.
- Capital expenditures were lower than planned by \$8,432,394 primarily due to funds that were allocated within the capital budget to the 2021 COP construction projects and the 2022 neighborhood park mill levy projects. These funds have been carried forward and the projects are expected to be completed in the 2024 budget year.
- Investment income was better than planned by \$1,389,723 driven by higher than planned invested balances due to the timing of spending on the 2021 COP projects and higher than planned yields on invested balances.
- Specific Ownership taxes were better than plan by \$14,066 because of higher than planned taxes collected from vehicle registrations within Jefferson County.
- Conservation Trust Fund revenues from lottery sales were \$88,205 better than planned.
- Contributions and Grants were better than planned by \$314,337 driven by funds received for Children's Programs under the Childcare Stabilization and Workforce Retention Grant.
- Insurance Proceeds were better than plan by \$484,997 mainly due to reimbursements received from insurance under a claim for the roof replacement over the east rink at the Edge Ice Arena.

- Property Tax Revenue was \$3,275 lower than planned because of slower collection of property taxes by the County than anticipated.

Net Revenue/Expenditures:

Net Expenditures for the year ended December 31, 2023 were \$15,599,439. The 2023 budget included funding from reserves for capital projects of \$29,771,181 and planned expenditures for 2021 COP projects and other capital projects of \$8,432,394, which are being carried forward to 2024.

Excluding these amounts, Net Revenue for the year was \$5,739,348, of which, \$484,997 was related to insurance proceeds received in 2024 for roof replacements at the Edge and Weaver Hollow Pool. The remaining \$5,254,351 is attributable to higher than planned revenue from Grants, conservation trust fund and Investment Income and lower than expected Net Operating Loss.

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
Admission Fees	\$492,446	\$459,156	\$33,290	\$14,606,926	\$12,889,585	\$1,717,341	\$12,889,585	(\$1,717,341)	113.32%	\$12,075,394
Rentals	201,418	186,184	15,234	4,096,699	3,452,548	644,151	3,452,548	(644,151)	118.66%	3,854,105
Merchandise Sales	18,858	14,645	4,214	566,985	408,001	158,984	408,001	(158,984)	138.97%	572,743
Concessions and Other Contracts	59,847	101,472	(41,625)	776,111	713,758	62,353	713,758	(62,353)	108.74%	664,189
Other Revenue	3,387	3,274	113	122,584	76,608	45,976	76,608	(45,976)	160.01%	28,999
TOTAL OPERATING REVENUES	775,958	764,730	11,227	20,169,304	17,540,500	2,628,804	17,540,500	(2,628,804)	114.99%	17,195,431
OPERATING EXPENDITURES										
Salaries and Wages	955,873	969,863	13,990	13,030,145	13,540,724	510,579	13,540,724	510,579	96.23%	12,234,849
Personnel	162,370	179,903	17,533	2,411,466	2,599,220	187,754	2,599,220	187,754	92.78%	2,374,635
Supplies	162,125	138,378	(23,747)	3,117,640	2,820,099	(297,541)	2,820,099	(297,541)	110.55%	2,747,822
Purchased Services	200,574	211,024	10,450	3,208,820	3,351,203	142,384	3,351,203	142,384	95.75%	2,893,522
Utilities	105,502	116,827	11,325	1,934,864	2,200,132	265,267	2,200,132	265,267	87.94%	2,246,031
Insurance	28,759	25,497	(3,262)	349,988	306,944	(43,044)	306,944	(43,044)	114.02%	292,778
Depreciation	-	-	-	-	-	-	-	-	0.00%	3,530,280
Other Expenditures	74	-	(74)	7,492	-	(7,492)	-	(7,492)	0.00%	14,099
TOTAL OPERATING EXPENDITURES	1,615,277	1,641,491	26,214	24,060,415	24,818,322	757,907	24,818,322	757,907	96.95%	26,334,016
NET OPERATING REVENUE/(EXPENDITURES)	(839,319)	(876,761)	37,441	(3,891,111)	(7,277,822)	3,386,711	(7,277,822)	(3,386,711)	53.47%	(9,138,585)
NON-OPERATING REVENUE										
Fund Balance	-	29,773,918	(29,773,918)	41,284	29,812,465	(29,771,181)	29,812,465	29,771,181	0.14%	(4,191)
Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	110,764
Property Taxes Collected for Operations	(30)	(2,027)	1,997	14,087,993	14,091,268	(3,275)	14,091,268	3,275	99.98%	14,157,543
Specific Ownership Taxes	62,497	78,708	(16,212)	1,008,416	994,350	14,066	994,350	(14,066)	101.41%	984,905
Conservation Trust	185,485	137,202	48,283	637,014	548,809	88,205	548,809	(88,205)	116.07%	586,730
Contributions and Grants	(570)	(100)	(470)	679,392	365,055	314,337	365,055	(314,337)	186.11%	1,597,293
Investment Income	106,153	9,546	96,607	1,594,930	205,207	1,389,723	205,207	(1,389,723)	777.23%	740,244
QEBC Interest Expense Subsidy	-	-	-	-	-	-	-	-	0.00%	7,877
Gain/(Loss) on Sale of Capital Assets	9,000	-	9,000	25,349	-	25,349	-	(25,349)	0.00%	18,891
Proceeds from Insurance	70,228	-	70,228	484,997	-	484,997	-	(484,997)	0.00%	17,631
Other Income	-	-	-	3,468	-	3,468	-	(3,468)	0.00%	3,584
TOTAL NON-OPERATING REVENUE	432,763	29,997,247	(29,564,484)	18,562,842	46,017,155	(27,454,313)	46,017,155	27,454,313	40.34%	18,221,272
NON-OPERATING EXPENDITURES										
Grant Expenditures	940	3,853	2,913	116,745	123,432	6,687	123,432	6,687	94.58%	105,251
Facilities & Equipment Repairs and Replacements	3,058,983	11,490,877	8,431,894	26,394,426	34,826,820	8,432,394	34,826,820	8,432,394	75.79%	510,940
Debt Payments	-	-	-	1,945,000	1,945,000	-	1,945,000	-	100.00%	-
Interest Expense	-	-	-	1,626,663	1,626,663	-	1,626,663	-	100.00%	1,378,591
Other Expenditures	(9,830)	470	10,299	188,337	217,419	29,082	217,419	29,082	86.62%	311,192
TOTAL NON-OPERATING EXPENDITURES	3,050,094	11,495,200	8,445,107	30,271,170	38,739,334	8,468,163	38,739,334	8,468,163	78.14%	2,305,974
NET REVENUE/(EXPENDITURES)	(3,456,650)	17,625,286	(21,081,936)	(15,599,439)	0	(15,599,439)	0	15,599,439		6,776,713
TOTAL REVENUE	1,208,721	30,761,978	(29,553,257)	38,732,146	63,557,655	(24,825,509)	63,557,655	24,825,509	60.94%	35,416,703
TOTAL EXPENDITURES	4,665,370	13,136,692	8,471,321	54,331,585	63,557,655	9,226,070	63,557,655	9,226,070	85.48%	28,639,990
NET REVENUE/(EXPENDITURES)	(3,456,650)	17,625,286	(21,081,936)	(15,599,439)	0	(15,599,439)	0	15,599,439		6,776,713

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	-	-	-	1,100	-	1,100	-	(1,100)	0.00%	216,503
Recreation Summary - Admission Fees	420,804	416,229	4,575	8,688,616	8,926,169	(237,552)	8,926,169	237,552	97.34%	6,843,524
Golf Summary - Admission Fees	67,333	40,173	27,160	5,571,476	3,687,080	1,884,396	3,687,080	(1,884,396)	151.11%	4,697,607
Other Funds - Admission Fees	4,309	2,754	1,555	345,734	276,336	69,398	276,336	(69,398)	125.11%	317,760
Total Admission Fees	492,446	459,156	33,290	14,606,926	12,889,585	1,717,341	12,889,585	(1,717,341)	113.32%	12,075,394
Rentals:										
Total Parks and Clement Park - Rentals	-	-	-	145,680	116,813	28,867	116,813	(28,867)	124.71%	232,853
Recreation Summary - Rentals	187,096	178,083	9,013	2,340,867	2,346,791	(5,925)	2,346,791	5,925	99.75%	2,145,121
Golf Summary - Rentals	14,323	8,101	6,222	1,610,152	988,944	621,208	988,944	(621,208)	162.82%	1,476,132
Total Rentals	201,418	186,184	15,234	4,096,699	3,452,548	644,151	3,452,548	(644,151)	118.66%	3,854,105
Merchandise Sales:										
Recreation Summary - Merchandise Sales	10,848	8,645	2,203	81,225	79,296	1,929	79,296	(1,929)	102.43%	71,780
Golf Summary - Merchandise Sales	8,010	6,000	2,010	485,759	328,705	157,054	328,705	(157,054)	147.78%	500,963
Total Merchandise Sales	18,858	14,645	4,214	566,985	408,001	158,984	408,001	(158,984)	138.97%	572,743
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	10,000	10,000	-	10,000	-	100.00%	9,892
Total Parks and Clement Park - Concessions and Other Contracts	2,000	-	2,000	6,392	4,392	2,000	4,392	(2,000)	145.54%	0
Recreation Summary - Concessions and Other Contracts	54,104	45,253	8,851	681,913	637,747	44,166	637,747	(44,166)	106.93%	593,286
Golf Summary - Concessions and Other Contracts	3,743	56,219	(52,476)	77,806	61,619	16,187	61,619	(16,187)	126.27%	61,011
Total Concessions and Other Contracts	59,847	101,472	(41,625)	776,111	713,758	62,353	713,758	(62,353)	108.74%	664,189
Other Revenue:										
Administration - Other Revenue	830	-	830	19,924	9,050	10,874	9,050	(10,874)	220.15%	24,264
Total Parks and Clement Park - Other Revenue	700	900	(200)	6,991	18,000	(11,009)	18,000	11,009	38.84%	7,248
Recreation Summary - Other Revenue	1,857	2,104	(247)	78,329	42,450	35,879	42,450	(35,879)	184.52%	(6,032)
Golf Summary - Other Revenue	-	270	(270)	17,340	7,108	10,232	7,108	(10,232)	243.96%	3,520
Total Other Revenue	3,387	3,274	113	122,584	76,608	45,976	76,608	(45,976)	160.01%	28,999
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	830	-	830	29,924	19,050	10,874	19,050	(10,874)	157.08%	34,156

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Total Parks and Clement Park - TOTAL OPERATING REVENUES	2,700	900	1,800	160,164	139,205	20,959	139,205	(20,959)	115.06%	456,604
Recreation Summary - TOTAL OPERATING REVENUES	674,710	650,314	24,396	11,870,950	12,032,453	(161,503)	12,032,453	161,503	98.66%	9,647,679
Golf Summary - TOTAL OPERATING REVENUES	93,409	110,763	(17,354)	7,762,533	5,073,456	2,689,077	5,073,456	(2,689,077)	153.00%	6,739,233
Other Funds - TOTAL OPERATING REVENUES	4,309	2,754	1,555	345,734	276,336	69,398	276,336	(69,398)	125.11%	317,760
Total TOTAL OPERATING REVENUES	775,958	764,730	11,227	20,169,304	17,540,500	2,628,804	17,540,500	(2,628,804)	114.99%	17,195,431
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	115,919	107,940	(7,979)	1,268,067	1,273,727	5,659	1,273,727	5,659	99.56%	1,231,025
Total Parks and Clement Park - Salaries and Wages	177,067	183,632	6,565	2,295,471	2,428,875	133,404	2,428,875	133,404	94.51%	2,072,778
Recreation Summary - Salaries and Wages	561,901	553,879	(8,022)	7,256,084	7,622,841	366,758	7,622,841	366,758	95.19%	6,759,817
Golf Summary - Salaries and Wages	100,987	124,413	23,425	2,209,554	2,212,281	2,727	2,212,281	2,727	99.88%	2,171,228
Other Funds - Salaries and Wages	-	-	-	969	3,000	2,031	3,000	2,031	32.30%	-
Total Salaries and Wages	955,873	969,863	13,990	13,030,145	13,540,724	510,579	13,540,724	510,579	96.23%	12,234,849
Personnel:										
Administration - Personnel	15,149	18,457	3,307	239,696	251,599	11,902	251,599	11,902	95.27%	237,959
Total Parks and Clement Park - Personnel	39,177	40,658	1,482	562,935	577,883	14,948	577,883	14,948	97.41%	525,858
Recreation Summary - Personnel	87,898	95,937	8,039	1,224,158	1,358,684	134,526	1,358,684	134,526	90.10%	1,215,957
Golf Summary - Personnel	20,146	24,851	4,704	384,633	410,745	26,111	410,745	26,111	93.64%	394,861
Other Funds - Personnel	-	-	-	44	310	266	310	266	14.14%	-
Total Personnel	162,370	179,903	17,533	2,411,466	2,599,220	187,754	2,599,220	187,754	92.78%	2,374,635
Supplies:										
Administration - Supplies	20,642	15,657	(4,984)	61,676	30,788	(30,888)	30,788	(30,888)	200.32%	41,553
Total Parks and Clement Park - Supplies	27,421	13,492	(13,929)	659,311	679,165	19,854	679,165	19,854	97.08%	634,152
Recreation Summary - Supplies	94,468	66,120	(28,348)	1,222,819	1,069,074	(153,745)	1,069,074	(153,745)	114.38%	1,024,307
Golf Summary - Supplies	19,594	43,109	23,515	1,071,470	946,649	(124,822)	946,649	(124,822)	113.19%	1,040,539
Other Funds - Supplies	-	-	-	102,363	94,423	(7,940)	94,423	(7,940)	108.41%	7,271
Total Supplies	162,125	138,378	(23,747)	3,117,640	2,820,099	(297,541)	2,820,099	(297,541)	110.55%	2,747,822
Purchased Services:										
Administration - Purchased Services	46,333	46,400	68	691,361	818,332	126,971	818,332	126,971	84.48%	683,844
Total Parks and Clement Park - Purchased Services	13,896	9,143	(4,753)	523,160	519,693	(3,468)	519,693	(3,468)	100.67%	417,930
Recreation Summary - Purchased Services	111,496	131,817	20,322	1,478,010	1,568,006	89,996	1,568,006	89,996	94.26%	1,338,701
Golf Summary - Purchased Services	28,850	23,663	(5,186)	480,615	404,906	(75,709)	404,906	(75,709)	118.70%	453,046
Other Funds - Purchased Services	-	-	-	35,673	40,267	4,594	40,267	4,594	88.59%	-

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Total Purchased Services	200,574	211,024	10,450	3,208,820	3,351,203	142,384	3,351,203	142,384	95.75%	2,893,522
Utilities:										
Administration - Utilities	(4,612)	(632)	3,980	(19,079)	(27,654)	(8,575)	(27,654)	(8,575)	68.99%	11,680
Total Parks and Clement Park - Utilities	16,682	17,616	934	635,528	820,139	184,610	820,139	184,610	77.49%	771,579
Recreation Summary - Utilities	68,705	81,289	12,585	910,025	984,752	74,726	984,752	74,726	92.41%	998,293
Golf Summary - Utilities	24,728	18,554	(6,174)	408,389	422,895	14,506	422,895	14,506	96.57%	464,479
Total Utilities	105,502	116,827	11,325	1,934,864	2,200,132	265,267	2,200,132	265,267	87.94%	2,246,031
Insurance:										
Administration - Insurance	9,224	10,377	1,152	110,670	124,522	13,852	124,522	13,852	88.88%	114,101
Total Parks and Clement Park - Insurance	6,058	5,612	(446)	77,585	67,347	(10,238)	67,347	(10,238)	115.20%	60,998
Recreation Summary - Insurance	11,976	8,449	(3,527)	143,725	102,370	(41,356)	102,370	(41,356)	140.40%	105,362
Golf Summary - Insurance	1,501	1,059	(442)	18,008	12,705	(5,303)	12,705	(5,303)	141.74%	12,317
Total Insurance	28,759	25,497	(3,262)	349,988	306,944	(43,044)	306,944	(43,044)	114.02%	292,778
Depreciation:										
Administration - Depreciation	-	-	-	-	-	-	-	-	0.00%	85,964
Total Parks and Clement Park - Depreciation	-	-	-	-	-	-	-	-	0.00%	1,816,570
Recreation Summary - Depreciation	-	-	-	-	-	-	-	-	0.00%	1,354,221
Golf Summary - Depreciation	-	-	-	-	-	-	-	-	0.00%	273,525
Total Depreciation	-	-	-	-	-	-	-	-	0.00%	3,530,280
Other Expenditures:										
Administration - Other Expenditures	-	-	-	-	-	-	-	-	0.00%	840
Recreation Summary - Other Expenditures	(617)	-	617	(1,600)	-	1,600	-	1,600	0.00%	(513)
Golf Summary - Other Expenditures	691	-	(691)	9,092	-	(9,092)	-	(9,092)	0.00%	13,772
Total Other Expenditures	74	-	(74)	7,492	-	(7,492)	-	(7,492)	0.00%	14,099
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	202,655	198,199	(4,456)	2,352,391	2,471,313	118,922	2,471,313	118,922	95.19%	2,406,967
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	280,300	270,154	(10,147)	4,753,990	5,093,102	339,111	5,093,102	339,111	93.34%	6,299,865
Recreation Summary - TOTAL OPERATING EXPENDITURES	935,826	937,491	1,665	12,233,221	12,705,726	472,505	12,705,726	472,505	96.28%	12,796,145
Golf Summary - TOTAL OPERATING EXPENDITURES	196,496	235,648	39,152	4,581,763	4,410,181	(171,582)	4,410,181	(171,582)	103.89%	4,823,768
Other Funds - TOTAL OPERATING EXPENDITURES	-	-	-	139,049	138,000	(1,049)	138,000	(1,049)	100.76%	7,271

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Total TOTAL OPERATING EXPENDITURES	1,615,277	1,641,491	26,214	24,060,415	24,818,322	757,907	24,818,322	757,907	96.95%	26,334,016
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(201,825)	(198,199)	(3,626)	(2,322,467)	(2,452,263)	129,796	(2,452,263)	(129,796)	94.71%	(2,372,811)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(277,600)	(269,254)	(8,347)	(4,593,827)	(4,953,897)	360,070	(4,953,897)	(360,070)	92.73%	(5,843,261)
Recreation Summary - NET OPERATING REVENUE/(EXPENDITURES)	(261,116)	(287,177)	26,061	(362,272)	(673,273)	311,002	(673,273)	(311,002)	53.81%	(3,148,466)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	(103,087)	(124,885)	21,798	3,180,770	663,275	2,517,495	663,275	(2,517,495)	479.56%	1,915,464
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	4,309	2,754	1,555	206,684	138,336	68,348	138,336	(68,348)	149.41%	310,489
Total NET OPERATING REVENUE/(EXPENDITURES)	(839,319)	(876,761)	37,441	(3,891,111)	(7,277,822)	3,386,711	(7,277,822)	(3,386,711)	53.47%	(9,138,585)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	29,773,918	(29,773,918)	41,284	29,812,465	(29,771,181)	29,812,465	29,771,181	0.14%	(4,191)
Total Fund Balance	-	29,773,918	(29,773,918)	41,284	29,812,465	(29,771,181)	29,812,465	29,771,181	0.14%	(4,191)
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	110,764
Total Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	110,764
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	(277,017)	(279,014)	1,997	5,720,571	5,723,845	(3,274)	5,723,845	3,274	99.94%	6,288,048
Total Parks and Clement Park - Property Taxes Collected for Operations	269,253	269,253	0	4,977,216	4,977,218	(2)	4,977,218	2	100.00%	4,219,020
Recreation Summary - Property Taxes Collected for Operations	85,972	85,972	0	1,147,605	1,147,604	1	1,147,604	(1)	100.00%	1,118,828
Other Funds - Property Taxes Collected for Operations	(78,238)	(78,238)	0	2,242,601	2,242,601	0	2,242,601	0	100.00%	2,531,647
Total Property Taxes Collected for Operations	(30)	(2,027)	1,997	14,087,993	14,091,268	(3,275)	14,091,268	3,275	99.98%	14,157,543
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	62,497	78,708	(16,212)	1,008,416	994,350	14,066	994,350	(14,066)	101.41%	984,905
Total Specific Ownership Taxes	62,497	78,708	(16,212)	1,008,416	994,350	14,066	994,350	(14,066)	101.41%	984,905
Conservation Trust:										
Other Funds - Conservation Trust	185,485	137,202	48,283	637,014	548,809	88,205	548,809	(88,205)	116.07%	586,730
Total Conservation Trust	185,485	137,202	48,283	637,014	548,809	88,205	548,809	(88,205)	116.07%	586,730

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	-	-	-	6,373	-	6,373	-	(6,373)	0.00%	4,502
Recreation Summary - Contributions and Grants	(575)	-	(575)	364,741	122,616	242,125	122,616	(242,125)	297.47%	1,160,605
Golf Summary - Contributions and Grants	-	-	-	6,500	-	6,500	-	(6,500)	0.00%	-
Other Funds - Contributions and Grants	5	(100)	105	301,778	242,439	59,339	242,439	(59,339)	124.48%	432,186
Total Contributions and Grants	(570)	(100)	(470)	679,392	365,055	314,337	365,055	(314,337)	186.11%	1,597,293
Investment Income:										
Administration - Investment Income	106,153	9,546	96,607	1,594,930	205,207	1,389,723	205,207	(1,389,723)	777.23%	740,244
Total Investment Income	106,153	9,546	96,607	1,594,930	205,207	1,389,723	205,207	(1,389,723)	777.23%	740,244
QEBC Interest Expense Subsidy:										
Other Funds - QEBC Interest Expense Subsidy	-	-	-	-	-	-	-	-	0.00%	7,877
Total QEBC Interest Expense Subsidy	-	-	-	-	-	-	-	-	0.00%	7,877
Gain/(Loss) on Sale of Capital Assets:										
Other Funds - Gain/(Loss) on Sale of Capital Assets	9,000	-	9,000	25,349	-	25,349	-	(25,349)	0.00%	18,891
Total Gain/(Loss) on Sale of Capital Assets	9,000	-	9,000	25,349	-	25,349	-	(25,349)	0.00%	18,891
Proceeds from Insurance :										
Administration - Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	5,000
Total Parks and Clement Park - Proceeds from Insurance	-	-	-	42,144	-	42,144	-	(42,144)	0.00%	8,460
Recreation Summary - Proceeds from Insurance	70,228	-	70,228	442,853	-	442,853	-	(442,853)	0.00%	4,171
Total Proceeds from Insurance	70,228	-	70,228	484,997	-	484,997	-	(484,997)	0.00%	17,631
Other Income:										
Other Funds - Other Income	-	-	-	3,468	-	3,468	-	(3,468)	0.00%	3,584
Total Other Income	-	-	-	3,468	-	3,468	-	(3,468)	0.00%	3,584
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(170,864)	(269,468)	98,603	7,315,501	5,929,053	1,386,448	5,929,053	(1,386,448)	123.38%	7,033,292
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	269,253	269,253	0	5,025,732	4,977,218	48,515	4,977,218	(48,515)	100.97%	4,231,982
Recreation Summary - TOTAL NON-OPERATING REVENUE	155,625	85,972	69,654	1,955,199	1,270,220	684,979	1,270,220	(684,979)	153.93%	2,283,604
Golf Summary - TOTAL NON-OPERATING REVENUE	-	-	-	6,500	-	6,500	-	(6,500)	0.00%	-

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Other Funds - TOTAL NON-OPERATING REVENUE	178,749	29,911,490	(29,732,741)	4,259,910	33,840,665	(29,580,755)	33,840,665	29,580,755	12.59%	4,672,393
Total TOTAL NON-OPERATING REVENUE	432,763	29,997,247	(29,564,484)	18,562,842	46,017,155	(27,454,313)	46,017,155	27,454,313	40.34%	18,221,272
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Recreation Summary - Grant Expenditures	-	-	-	-	-	-	-	-	0.00%	1,707
Other Funds - Grant Expenditures	940	3,853	2,913	116,745	123,432	6,687	123,432	6,687	94.58%	103,544
Total Grant Expenditures	940	3,853	2,913	116,745	123,432	6,687	123,432	6,687	94.58%	105,251
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacemer	417	-	(417)	20,417	20,000	(417)	20,000	(417)	102.09%	20,000
Golf Summary - Facilities & Equipment Repairs and Replacements	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - Facilities & Equipment Repairs and Replacements	3,058,566	11,490,877	8,432,311	26,374,009	34,806,320	8,432,311	34,806,320	8,432,311	75.77%	490,940
Total Facilities & Equipment Repairs and Replacements	3,058,983	11,490,877	8,431,894	26,394,426	34,826,820	8,432,394	34,826,820	8,432,394	75.79%	510,940
Debt Payments:										
Other Funds - Debt Payments	-	-	-	1,945,000	1,945,000	-	1,945,000	-	100.00%	-
Total Debt Payments	-	-	-	1,945,000	1,945,000	-	1,945,000	-	100.00%	-
Interest Expense:										
Other Funds - Interest Expense	-	-	-	1,626,663	1,626,663	-	1,626,663	-	100.00%	1,378,591
Total Interest Expense	-	-	-	1,626,663	1,626,663	-	1,626,663	-	100.00%	1,378,591
Other Expenditures:										
Administration - Other Expenditures	(12,300)	-	12,300	(29,990)	-	29,990	-	29,990	0.00%	87,967
Total Parks and Clement Park - Other Expenditures	(30)	0	30	3,292	3,321	29	3,321	29	99.14%	1,740
Other Funds - Other Expenditures	2,500	470	(2,030)	215,035	214,098	(937)	214,098	(937)	100.44%	221,484
Total Other Expenditures	(9,830)	470	10,299	188,337	217,419	29,082	217,419	29,082	86.62%	311,192
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	(12,300)	-	12,300	(29,990)	-	29,990	-	29,990	0.00%	87,967
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	387	0	(388)	23,709	23,321	(388)	23,321	(388)	101.67%	21,740
Recreation Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	-	-	-	0.00%	1,707
Golf Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - TOTAL NON-OPERATING EXPENDITURES	3,062,006	11,495,201	8,433,195	30,277,452	38,715,513	8,438,061	38,715,513	8,438,061	78.20%	2,194,559

Foothills Park & Recreation District
Summary of All Units
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Total TOTAL NON-OPERATING EXPENDITURES	3,050,094	11,495,200	8,445,107	30,271,170	38,739,334	8,468,163	38,739,334	8,468,163	78.14%	2,305,974
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(360,389)	(467,667)	107,277	5,023,024	3,476,790	1,546,235	3,476,790	(1,546,235)	144.47%	4,572,514
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	(8,735)	-	(8,735)	408,197	-	408,197	-	(408,197)	0.00%	(1,633,019)
Recreation Summary - NET REVENUE/(EXPENDITURES)	(105,490)	(201,205)	95,715	1,592,927	596,946	995,981	596,946	(995,981)	266.85%	(866,569)
Golf Summary - NET REVENUE/(EXPENDITURES)	(103,087)	(124,885)	21,798	3,187,270	662,775	2,524,495	662,775	(2,524,495)	480.90%	1,915,464
Other Funds - NET REVENUE/(EXPENDITURES)	(2,878,949)	18,419,043	(21,297,992)	(25,810,857)	(4,736,512)	(21,074,346)	(4,736,512)	21,074,346	544.93%	2,788,323
Total NET REVENUE/(EXPENDITURES)	(3,456,650)	17,625,286	(21,081,936)	(15,599,439)	0	(15,599,439)	0	15,599,439		6,776,713
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(170,034)	(269,468)	99,434	7,345,425	5,948,103	1,397,322	5,948,103	(1,397,322)	123.49%	7,067,448
Total Parks and Clement Park - TOTAL REVENUE	271,953	270,153	1,800	5,185,896	5,116,423	69,474	5,116,423	(69,474)	101.36%	4,688,586
Recreation Summary - TOTAL REVENUE	830,335	736,286	94,050	13,826,148	13,302,673	523,476	13,302,673	(523,476)	103.94%	11,931,283
Golf Summary - TOTAL REVENUE	93,409	110,763	(17,354)	7,769,033	5,073,456	2,695,577	5,073,456	(2,695,577)	153.13%	6,739,233
Other Funds - TOTAL REVENUE	183,057	29,914,244	(29,731,187)	4,605,644	34,117,001	(29,511,358)	34,117,001	29,511,358	13.50%	4,990,153
Total TOTAL REVENUE	1,208,721	30,761,978	(29,553,257)	38,732,146	63,557,655	(24,825,509)	63,557,655	24,825,509	60.94%	35,416,703
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	190,356	198,199	7,844	2,322,400	2,471,313	148,913	2,471,313	148,913	93.97%	2,494,934
Total Parks and Clement Park - TOTAL EXPENDITURES	280,688	270,153	(10,534)	4,777,700	5,116,423	338,723	5,116,423	338,723	93.38%	6,321,605
Recreation Summary - TOTAL EXPENDITURES	935,826	937,491	1,665	12,233,221	12,705,726	472,505	12,705,726	472,505	96.28%	12,797,852
Golf Summary - TOTAL EXPENDITURES	196,496	235,648	39,152	4,581,763	4,410,681	(171,082)	4,410,681	(171,082)	103.88%	4,823,768
Other Funds - TOTAL EXPENDITURES	3,062,006	11,495,201	8,433,195	30,416,501	38,853,513	8,437,012	38,853,513	8,437,012	78.29%	2,201,830
Total TOTAL EXPENDITURES	4,665,370	13,136,692	8,471,321	54,331,585	63,557,655	9,226,070	63,557,655	9,226,070	85.48%	28,639,990
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(360,389)	(467,667)	107,277	5,023,024	3,476,790	1,546,235	3,476,790	(1,546,235)	144.47%	4,572,514
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	(8,735)	-	(8,735)	408,197	-	408,197	-	(408,197)	0.00%	(1,633,019)
Recreation Summary - NET REVENUE/(EXPENDITURES)	(105,490)	(201,205)	95,715	1,592,927	596,946	995,981	596,946	(995,981)	266.85%	(866,569)
Golf Summary - NET REVENUE/(EXPENDITURES)	(103,087)	(124,885)	21,798	3,187,270	662,775	2,524,495	662,775	(2,524,495)	480.90%	1,915,464
Other Funds - NET REVENUE/(EXPENDITURES)	(2,878,949)	18,419,043	(21,297,992)	(25,810,857)	(4,736,512)	(21,074,346)	(4,736,512)	21,074,346	544.93%	2,788,323
Total NET REVENUE/(EXPENDITURES)	(3,456,650)	17,625,286	(21,081,936)	(15,599,439)	0	(15,599,439)	0	15,599,439		6,776,713

Foothills Park & Recreation District as of December 31, 2023

	Actual Operating Revenue	Budget Operating Revenue	Revenue Variance Fav/(Unfav)	Actual Operating Expenditures	Budget Operating Expenditures	Expenditure Variance Fav/(Unfav)	Actual Net Operating Revenue (Loss)	Budget Net Operating Revenue (Loss)	Net Variance Fav/(Unfav)
Administration									
Executive Director	10,573	10,000	573	734,659	860,947	126,288	(724,086)	(850,947)	126,861
Marketing	14,000	9,050	4,950	342,066	381,210	39,144	(328,066)	(372,160)	44,094
Finance	2,270		2,270	596,381	573,051	(23,330)	(594,111)	(573,051)	(21,060)
Human Resources	1,651		1,651	252,166	264,480	12,314	(250,515)	(264,480)	13,965
Information Technology	1,430		1,430	427,119	391,625	(35,494)	(425,689)	(391,625)	(34,064)
Total Administration	29,924	19,050	10,874	2,352,391	2,471,313	118,922	(2,322,467)	(2,452,263)	129,796
Parks									
Parks Administration	2,500		2,500	451,843	443,694	(8,149)	(449,343)	(443,694)	(5,649)
Fleet Maintenance	335		335	548,652	563,413	14,761	(548,317)	(563,413)	15,096
Urban Parks	3,835	9,194	(5,359)	1,707,325	1,947,753	240,428	(1,703,490)	(1,938,559)	235,069
Regional Parks	4,530	23,687	(19,157)	962,285	968,236	5,951	(957,755)	(944,549)	(13,206)
Kipling Villas				157,070	218,061	60,991	(157,070)	(218,061)	60,991
Park Rangers Urban and Regional				63,890	57,601	(6,289)	(63,890)	(57,601)	(6,289)
Clement Park	148,964	106,324	42,640	862,925	894,343	31,418	(713,961)	(788,019)	74,058
Total Parks	160,164	139,205	20,959	4,753,990	5,093,101	339,111	(4,593,826)	(4,953,896)	360,070
Recreation									
Recreation Administration				494,638	484,497	(10,141)	(494,638)	(484,497)	(10,141)
Esports	8,263	30,388	(22,125)	37,111	52,589	15,478	(28,848)	(22,201)	(6,647)
Lilley Gulch Rec Center	146,027	127,375	18,652	362,263	379,532	17,269	(216,236)	(252,157)	35,921
Peak Wellness Center	275,228	253,812	21,416	385,188	367,524	(17,664)	(109,960)	(113,712)	3,752
Ridge Rec Center	561,402	478,585	82,817	600,239	558,865	(41,374)	(38,837)	(80,280)	41,443
Climbing Wall	4,818	5,150	(332)	8,618	12,421	3,803	(3,800)	(7,271)	3,471
Total Facility Operations	995,738	895,310	100,428	1,393,419	1,370,931	(22,488)	(397,681)	(475,621)	77,940
Facility Maintenance	818		818	528,596	558,049	29,453	(527,778)	(558,049)	30,271
Fitness Programs	592,930	504,628	88,302	413,246	501,794	88,548	179,684	2,834	176,850
Cultural Arts	311,890	333,778	(21,888)	371,618	338,753	(32,865)	(59,728)	(4,975)	(54,753)
Active Adult Programs	38,561	27,158	11,403	40,801	66,772	25,971	(2,240)	(39,614)	37,374
Total Arts & Events	350,451	360,936	(10,485)	412,419	405,525	(6,894)	(61,968)	(44,589)	(17,379)
Children's Program Administration	115,426	119,725	(4,299)	1,605,254	1,669,004	63,750	(1,489,828)	(1,549,279)	59,451
Children's Program Teen Program							-	-	-
Children's Program Preschool, ADCAP&Tots	568,746	620,227	(51,481)	389,139	373,049	(16,090)	179,607	247,178	(67,571)
Children's Program B&A	1,362,119	1,425,591	(63,472)	345,732	408,654	62,922	1,016,387	1,016,937	(550)
Children's Program Camp	1,167,015	1,339,559	(172,544)	516,391	654,841	138,450	650,624	684,718	(34,094)
Total Children's Programs	3,213,306	3,505,102	(291,796)	2,856,516	3,105,548	249,032	356,790	399,554	(42,764)
Aquatics Administration	775		775	359,600	408,858	49,258	(358,825)	(408,858)	50,033
Deer Creek Pool	91,543	88,426	3,117	190,223	161,332	(28,891)	(98,680)	(72,906)	(25,774)
Columbine West Pool	3,758	104,657	(100,899)	35,898	178,652	142,754	(32,140)	(73,995)	41,855
Sixth Avenue West Pool	266	115,799	(115,533)	26,519	174,736	148,217	(26,253)	(58,937)	32,684
Lilley Gulch Pool	64,368	65,367	(999)	139,973	169,941	29,968	(75,605)	(104,574)	28,969
Ridge Pool	742,168	617,685	124,483	1,123,864	996,662	(127,202)	(381,696)	(378,977)	(2,719)
Weaver Hollow Pool	107,277	108,284	(1,007)	172,260	157,640	(14,620)	(64,983)	(49,356)	(15,627)
Total Aquatics	1,010,155	1,100,218	(90,063)	2,048,337	2,247,821	199,484	(1,038,182)	(1,147,603)	109,421
Edge	2,761,645	2,649,275	112,370	2,036,071	1,933,199	(102,872)	725,574	716,076	9,498
District Athletics Adult Sports	643,237	771,659	(128,422)	257,697	270,250	12,553	385,540	501,409	(115,869)
District Athletics Concessions/Misc Contracts	40,608	44,280	(3,672)	2,729	2,460	(269)	37,879	41,820	(3,941)
Schaefer Batting Cage	26,874	48,700	(21,826)	30,945	33,405	2,460	(4,071)	15,295	(19,366)
District Athletics Administration	65,187	52,722	12,465	169,266	170,005	739	(104,079)	(117,283)	13,204
Clement Park Batting Cage				(151)	151		151	-	151
Clement Park Concessions	5,640	6,890	(1,250)	3,186	2,760	(426)	2,454	4,130	(1,676)
Clement Splash Park	19,336	15,742	3,594	16,755	16,401	(354)	2,581	(659)	3,240
Youth & Middle School Sports	596,899	490,354	106,545	334,815	313,668	(21,147)	262,084	176,686	85,398
Gymnastics	293,984	350,157	(56,173)	226,887	233,578	6,691	67,097	116,579	(49,482)
Sports Specialty Programming	239,182	221,033	18,149	317,525	317,181	(344)	(78,343)	(96,148)	17,805
Racket Sports	61,880	93,621	(31,741)	25,575	58,443	32,868	36,305	35,178	1,127
Total District Athletics	1,992,827	2,095,158	(102,331)	1,385,229	1,418,151	32,922	607,598	677,007	(69,409)
Foothills Fieldhouse	488,286	463,975	24,311	338,624	310,521	(28,103)	149,662	153,454	(3,792)
Foothills Sports Arena	464,794	457,850	6,944	326,127	369,690	43,563	138,667	88,160	50,507
Total Indoor Athletics	953,080	921,825	31,255	664,751	680,211	15,460	288,329	241,614	46,715
Total Recreation	11,870,950	12,032,452	(161,502)	12,233,222	12,705,726	472,504	(362,272)	(673,274)	311,002
Golf									
Foothills Golf Course	4,543,631	2,966,904	1,576,727	2,341,240	2,434,173	92,933	2,202,391	532,731	1,669,660
Meadows Golf Course	3,218,901	2,106,553	1,112,348	2,240,523	1,976,009	(264,514)	978,378	130,544	847,834
Total Golf	7,762,532	5,073,457	2,689,075	4,581,763	4,410,182	(171,581)	3,180,769	663,275	2,517,494
Other Funds (Golf Development Fund)	345,734	276,336	69,398	139,049	138,000	(1,049)	206,685	138,336	68,349
Total District	20,169,304	17,540,500	2,628,804	24,060,415	24,818,322	757,907	(3,891,111)	(7,277,822)	3,386,711

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: 2024 Planned Capital Improvements and Equipment

In the 2024 budget, \$23,871,198 has been budgeted for Capital Improvements and Equipment. The budgeted amount represents a significant decrease compared to 2023 mainly driven by progress made during 2023 on several projects which are being funded by the proceeds from the 2021 Certificates of Participation (“COPs”). The budgeted amount is sufficient to address our known and proposed capital projects and to assist us with our continuing efforts to address safety issues and replace some key pieces of equipment to enhance our operational efficiencies.

As a reminder, \$7,186,601 of the approved budget for 2024 is from unspent proceeds from the 2021 COPs, \$8,012,435 is from unspent and carried-over 2023 capital and operational funds; \$304,945 is funded from the Golf Development and Improvement fund; and the balance of \$8,367,217 is funded from the general budget. The Management Team has discussed needed capital items and has developed a list of projects and equipment that we will be pursuing during 2024, including projects that have been carried over from 2023. A spreadsheet is attached for your review. For 2024, we have included \$500,000 in unallocated funds. This will be used to fund any necessary additional spending on the Foothills Golf Course clubhouse and other capital projects in process. If the funds are not needed for capital projects in process, we will identify additional capital projects for these funds in 2024.

2024 CAPITAL IMPROVEMENT PROJECTS AND EQUIPMENT FUNDED BY DISTRICT

Description	Equipment/ Improvement	Category	Location	Budget / Estimated Cost
-------------	------------------------	----------	----------	-------------------------

Recreation Capital Improvement Projects and Equipment

Capital Repairs/Improvements - Recreation

Parking Lot camera's	Improvement	Safety	FSA	10,000
Sixth Avenue West Pool Fence	Improvement		6th Ave West Pool	42,443
Ridge Curtain Wall Repairs	Improvement	Safety	Ridge	115,000
Roof Replacement net of Grant	Improvement	Efficiency	Weaver Hollow Pool	7,875
Remodel the upstairs information desk and add a party room	Improvement	Service	Ridge	50,000
Paint Lower lobby and bathrooms	Improvement	Maintenance	Edge Ice Arena	15,000
Ridge Carpet	New	Service	Ridge	16,000
Current Channel Stanchions	Improvement	Safety	Ridge Activity Pool	15,000
Painting of locker rooms and cabanas	Improvement	Service	Ridge	17,100
Weaver Hollow splash pad surface - LifeFloor	Replace	Maintenance	Weaver Hollow	32,000
Replace Deer Creek domestic boiler	Replace	Maintenance	Deer Creek	47,000
Peak Patio	Improvement	Maintenance	Peak	41,000
				<hr/>
				408,418

Capital Equipment - Recreation

New utility cart for youth sports	Equipment	Service	Athletics	18,000
Upgrade PLC monitoring Ice Plant	Improvement	Safety	Edge Ice Arena	14,000
Floor Scrubber	Equipment	Service	Foothills Field House	17,000
Sand Filters- Media Replacement	Equipment	Maintenance	Deer & Weaver under eval	50,000
Fitness Equipment	Equipment	Service	Peak	100,000
Bleacher Replacements	Improvement	Service	Foothills Field House	55,000
				<hr/>
				254,000
				<hr/>
Total Recreation				662,418

Parks Capital Improvement Projects and Equipment

2.75 Mill Levy Funded Neighborhood Park Improvements

2022 Mill Levy Park Improvement Projects	Mill Levy/Improvement	Service	1,665,519
Estates Park Improvements	Mill Levy/Improvement	Service	200,000
			<hr/>
			1,865,519

G.O. Mill Levy Continuation Park Improvements

Easton Ball Diamond	Mill Levy/Improvement	Service	1,506,434
			<hr/>
			1,506,434

2024 CAPITAL IMPROVEMENT PROJECTS AND EQUIPMENT FUNDED BY DISTRICT

Description	Equipment/ Improvement	Category	Location	Budget / Estimated Cost
Capital Repairs/Improvements - Parks				
Basketball Court Resurfacing	Improvement	Safety	Waters Edge Park	22,000
Bergen Pump Station Pipe Replacement	Improvement	Efficiency		25,000
Bergen No. 2 Pipe Over Spillway Replacement	Improvement	Efficiency		67,075
Resurface Coronado Tennis & B-Ball Cts	Improvement	Safety	Urban Parks	81,000
Trail Repair and Replace (Regional Trails)	Improvement	Safety	Urban Parks	95,000
Remove and Replace Parking at Weaver Hollow and Deer Creek Pool Parking Lots	Improvement	Safety	Urban Parks	50,000
Renovate V-Ball area to turf at LG	Improvement	Service	Urban Parks	40,000
Interior Trail Repair	Improvement	Safety	Clement Park	100,000
Wash Bay	Improvement	Service	Clement Park	70,000
Office and Breakroom upgades	Improvement	Efficiency	Clement Park	15,000
Paint Picnic Shelters	Improvement	Service	Clement Park	35,000
Resurface Water's Edge Basketball Court	Improvement	Safety	Regional Parks	22,000
Ballfield Fencing on #10 Soccer SAC	Improvement	Safety	Regional Parks	30,000
Paint roofs and dugouts/ shelter SAC	Improvement	Service	Regional Parks	30,000
Pump station - SAC (30 years old)	Improvement	Efficiency	Regional Parks	250,000
Ashalt RR - Edge/Ridge	Improvement	Safety	Regional Parks	40,000
Pour inplace playground (Under zipline)	Improvement	Safety	Regional Parks	50,000
Kipling Villas 2023 Favorable Operating Variance	Improvement		Kipling Villas	61,000
				1,083,075
Capital Equipment - Parks				
Ranger truck - Maverick	Equipment	Service	Urban Parks	32,000
F350 Reg Cab, 4x4, Utility Body and V-Plow	Equipment	Service	Urban Parks	53,000
F350 Reg Cab, 4x4, Tool Box/Boxes	Equipment	Service	Regional Parks	42,000
50' towable lift	Equipment	Service	Urban/Regional Parks	65,000
Jackson Sand Pro	Equipment	Service	Urban/Regional Parks	40,000
Mini excavator	Equipment	Service	Urban/Regional Parks	80,000
Tractor Replacement	Equipment	Service	Urban/Regional Parks	80,000
Skid steer replacment	Equipment	Service	Urban/Regional Parks	72,000
Skid steer replacment	Equipment	Service	Urban/Regional Parks	72,000
Water Truck Replace	Equipment	Service	Urban/Regional Parks	52,000
Spray Truck modify	Equipment	Service	Urban/Regional Parks	25,000
Replace 5th Wheel Trailer	Equipment	Service	Urban/Regional Parks	20,000
Shop Compressor	Equipment	Service	Clement Park	16,000
Replace Dump	Equipment	Service	Clement Park	70,000
Toro Slicer/Seeder	Equipment	Service	Clement Park	30,000
Trash Truck/Stakebed	Equipment	Service	Clement Park	35,000
Maintenance Carts	Equipment	Service	Clement Park	30,000
Skid Steer Broom Attach	Equipment	Service	Clement Park	15,000
				829,000
Total Parks				5,284,028

2024 CAPITAL IMPROVEMENT PROJECTS AND EQUIPMENT FUNDED BY DISTRICT

Description	Equipment/ Improvement	Category	Location	Budget / Estimated Cost
<u>Information Technology Capital Equipment</u>				
Capital Equipment - IT				
Video Surveillance Software Licensing and Cameras	Equipment	Safety	District	133,750
Server Room HVAC replacement	Improvement	Efficiency	Peak	42,000
Meraki Network Switches	Equipment	Efficiency	Peak	24,700
Desktop/Laptop replacements	Equipment	Efficiency	District	44,300
				<u>244,750</u>
			Total Information Technology	<u>244,750</u>

Golf Capital Improvement Projects and Equipment

Capital Repairs/Improvements/Equipment - Golf - \$304,945 funded by GDIF, the remainder funded by the District capital budget

1 Groundsmaster 3500 Rough Mower - Maybe not available until 2025	Equipment	Efficiency	Foothills Golf Course	55,000
Toro Workman HDX with Spreader (Workman Q1 2024, Seeder Q4)	Equipment	Efficiency	Foothills Golf Course	55,000
Toro Dingo Compact Utility Loader With Attachments	Equipment	Efficiency	Foothills Golf Course	55,000
6 Yamaha Umax Utility Carts	Equipment	Efficiency	Foothills Golf Course	72,000
1 Toro 4700D Rough Mower	Equipment	Efficiency	Foothills Golf Course	117,000
Additional water tap fees and construction related to FHGC Clubhouse	Improvement	Service	Foothills Golf Course	400,000
Cart Path Renovations – 18 Green, 17 tee to 18 tee, 13 tee to 14 tee	Improvement	Safety	Foothills Golf Course	230,760
Course Restroom Replacement - Hole #14	Improvement	Service	Foothills Golf Course	80,000
Club Car Carryall 502	Equipment	Efficiency	Meadows Golf Club	13,000
5410-D fairway mower	Equipment	Efficiency	Meadows Golf Club	96,488
5 Kawasaki Mules	Equipment	Efficiency	Meadows Golf Club	70,000
8 Greensmaster 1021 greens mowers	Equipment	Efficiency	Meadows Golf Club	160,494
Evaluation of new 9-holes	Improvement	Revenue	Meadows Golf Club	50,000
Meadows Access Drive Repairs	Improvement	Safety	Meadows Golf Club	11,287
Flood Damage Repairs - Bulkheads and slumping tee box	Improvement	Revenue	Meadows Golf Club	179,880
Cart Path Replacement #7 Green area	Improvement	Revenue	Meadows Golf Club	81,048
Drainage projects - #14 green area and #17 fairway	Improvement	Revenue	Meadows Golf Club	109,250
Rebuild Tee Box Ares, # 2 Blue and Gold, all Tees on #3	Improvement	Revenue	Meadows Golf Club	35,000
Golf Cart Fleet Replacement	Equipment	Revenue	Both Courses	662,530
			Total Golf	<u>2,533,737</u>

2024 CAPITAL IMPROVEMENT PROJECTS AND EQUIPMENT FUNDED BY DISTRICT

Description	Equipment/ Improvement	Category	Location	Budget / Estimated Cost
Misc Capital Improvement Projects and Equipment				
Unallocated - 2024 Capital Budget Earmarked for Clubhouse				500,000
Parking lot Replacements				1,747,255
ESCO Phase III HVAC Projects				2,603,000
2024 Facility Repairs				750,000
				5,600,255
				14,325,189
		Total 035-58101-1008 Capital Fund		

2021 COP Projects

Foothills Golf Course Clubhouse	5,424,131
ESCO Phase II	326,976
Dutch Creek Trail	3,794,902
Total 2021 COP Projects	9,546,009
Grand Total Capital	23,871,198

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play

DATE: January 30, 2024

MEMO TO: Board of Directors and Ronald Hopp

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: Administration Fourth Quarter 2023 Update

Administration Financial Performance through December 31, 2023

Total Operating Revenues are \$29,924, which was \$10,874 higher than plan because of higher than anticipated levels of advertisement sales:

Total Operating Expenditures are \$2,352,391 or \$118,922 better than planned mainly due to lower election expenditures for the year.

Total Net Non-Operating Revenues are \$7,285,511 or \$1,356,458 favorable to plan mainly because of higher than planned investment income due to higher yields and higher invested balances than planned.

Net Operating Revenue / Expenditure

As a result, net revenue for Administration through December 31, 2023 was \$5,023,024, which was higher than planned by \$1,546,235.

HR Department Updates

- Digital Accessibility training (Rocky Mountain ADA Web Content Accessibility Guidelines - WCAG) - tracked completion by DMS staff.
- Began process for online I-9 completion through Paylocity (District wide).
- Prepared for compliance with updated CO pay transparency laws to include announcement of new hires/promotions/transfers that fill any vacancy.
- Coordination of de-escalation training to occur in early 2024 based on grant from the Jeffco Workforce Center through their Employer Talent Development program (50% of training cost will be reimbursed).
- Completed annual insurance renewals and Open Enrollment.
- Held OE/Benefits Kick-Off event.
- Completed Property & Liability and Worker's Compensation Renewals.
- Planned and coordinated annual toy & food drive.
- Holiday breakfast, service awards and apparel store planning and coordination.
- Assisted with Employee Golf Tournament.

- Completed annual evaluation process.
- Updated Pay Structure for 2024.
- Annual merit increase process.
- Held monthly safety committee meetings.

Training

<u>Type of Training</u>	<u>Number of Times Training was Conducted</u>	<u>Training Conducted By</u>
CPR/AED/First Aid Training	1	West Metro

Unemployment Claims

2 new claims

Insurance Claims

Automobile Claims: no new claims

General Liability Claims: no new claims

Property Claims: no new claims

Workers Compensation Claims: 1 new claims, 1 open claims (open claim from previous quarter)

District Turnover

4th Quarter District Turnover							
Status	#of Employees	Total Terminations	Voluntary Term	Involuntary Terms	Exempt	Non Exempt	Turnover Rate**
Full Time	113	1	1	0	0	1	0.9%
Part Time	617	34	33	1	0	34	5.5%
Totals	730	35	34	1	0	35	4.8%

Employment

		FT	Part Time	Seasonal	Total	Subs	Total Employees
2023	December	111	554	114	779	12	791
2024	December	113	617	66	796	8	804

IT Department Updates

- Added iPad at LG for music in Gymnastics.
- Added iPad for Edge ice arena for music.
- Upgraded Childrens programs phones and other end of life smartphones to iPhones SE.
- Added video server and PC at 6th Ave West pool.
- Setup up a new OPEN VPN Server for access with Security Assertion Markup Language (SAML). Allows users to access multiple applications with one set of login credentials.
- Added New Projector to Maple room for board meetings and Patron use.
- Implemented new operating system image and CDE for point-of-sale (POS) machines for PCI compliance purposes.
- Configured additional software restriction policies for POS devices.
- Work with golf staff and Member sports for transition to golf POS and booking engine software.
- Setup New POS Stations at Foothills Golf Course and Meadows for Member sports
- Setup Solar power at Quonset hut to support new surveillance cameras.
- Continued fleet replacement/upgrade of desktop and laptop computers.
- Configured and deployed the Cisco Security Connector for Umbrella on District laptops to provide DNS level protection while disconnected from the District network.
- Added additional PowerShell scripts for user management.
- Disabled legacy authentication in our O365 environment.
- Adapted multi-factor authentication (MFA) policies to eliminate less secure forms of MFA.

Foothills Park & Recreation District
Administration
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
Concessions and Other Contracts	-	-	-	\$10,000	\$10,000	-	\$10,000	-	100.00%	\$9,892
Other Revenue	830	-	830	19,924	9,050	10,874	9,050	(10,874)	220.15%	24,264
TOTAL OPERATING REVENUES	830	-	830	29,924	19,050	10,874	19,050	(10,874)	157.08%	34,156
OPERATING EXPENDITURES										
Salaries and Wages	115,919	107,940	(7,979)	1,268,067	1,273,727	5,659	1,273,727	5,659	99.56%	1,231,025
Personnel	15,149	18,457	3,307	239,696	251,599	11,902	251,599	11,902	95.27%	237,959
Supplies	20,642	15,657	(4,984)	61,676	30,788	(30,888)	30,788	(30,888)	200.32%	41,553
Purchased Services	46,333	46,400	68	691,361	818,332	126,971	818,332	126,971	84.48%	683,844
Utilities	(4,612)	(632)	3,980	(19,079)	(27,654)	(8,575)	(27,654)	(8,575)	68.99%	11,680
Insurance	9,224	10,377	1,152	110,670	124,522	13,852	124,522	13,852	88.88%	114,101
Depreciation	-	-	-	-	-	-	-	-	0.00%	85,964
Other Expenditures	-	-	-	-	-	-	-	-	0.00%	840
TOTAL OPERATING EXPENDITURES	202,655	198,199	(4,456)	2,352,391	2,471,313	118,922	2,471,313	118,922	95.19%	2,406,967
NET OPERATING REVENUE/(EXPENDITURES)	(201,825)	(198,199)	(3,626)	(2,322,467)	(2,452,263)	129,796	(2,452,263)	(129,796)	94.71%	(2,372,811)
NON-OPERATING REVENUE										
Property Taxes Collected for Operations	(277,017)	(279,014)	1,997	5,720,571	5,723,845	(3,274)	5,723,845	3,274	99.94%	6,288,048
Investment Income	106,153	9,546	96,607	1,594,930	205,207	1,389,723	205,207	(1,389,723)	777.23%	740,244
Proceeds from Insurance	-	-	-	-	-	-	-	-	0.00%	5,000
TOTAL NON-OPERATING REVENUE	(170,864)	(269,468)	98,603	7,315,501	5,929,053	1,386,448	5,929,053	(1,386,448)	123.38%	7,033,292
NON-OPERATING EXPENDITURES										
Other Expenditures	(12,300)	-	12,300	(29,990)	-	29,990	-	29,990	0.00%	87,967
TOTAL NON-OPERATING EXPENDITURES	(12,300)	-	12,300	(29,990)	-	29,990	-	29,990	0.00%	87,967
NET REVENUE/(EXPENDITURES)	(360,389)	(467,667)	107,277	5,023,024	3,476,790	1,546,235	3,476,790	(1,546,235)	144.47%	4,572,514
TOTAL REVENUE	(170,034)	(269,468)	99,434	7,345,425	5,948,103	1,397,322	5,948,103	(1,397,322)	123.49%	7,067,448
TOTAL EXPENDITURES	190,356	198,199	7,844	2,322,400	2,471,313	148,913	2,471,313	148,913	93.97%	2,494,934
NET REVENUE/(EXPENDITURES)	(360,389)	(467,667)	107,277	5,023,024	3,476,790	1,546,235	3,476,790	(1,546,235)	144.47%	4,572,514

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Becky Richmond, Recreation Director

SUBJECT: Recreation Quarterly Report – October – December 2023

Recreation Financial/Budget

Revenue: Recreation revenues through the 4th quarter were \$13,826,148, which is \$523,476 higher than the budgeted revenue of \$13,302,673. Revenue is \$1.86M higher than 2022 with fee increases and increased participation levels in Aquatics, Children's Programs and Fitness.

Admission fees were \$8,688,616, which is \$237,552 lower than budget due primarily to lower participation levels in Athletics, and Indoor Sports Arenas/Fieldhouse. Admissions at the Recreation Centers remains strong and above budget.

Rentals were \$2,340,867, which was slightly less than planned.

Merchandise and concession sales were a combined \$46,095 better than planned largely due to increased sales at the Edge & the Foothills Fieldhouse.

Expenses: Recreation expenses through the 4th quarter were \$12,233,221, which was \$472,505 less than YTD projected expense of \$12,705,726. This is due to lower expenses across multiple areas, most notably Children's Programs that have been heavily impacted by Jeffco bell schedule changes.

Salaries and Wages were better than planned by \$366,758 due to unfilled positions and challenges recruiting to fill positions.

Supplies are \$153,745 more than planned with higher supply costs across most program areas, repairs of equipment, and increased cost of goods sold.

Purchased Services were better than planned by \$89,996 due primarily due to awarded grant dollars covering the cost of field trips and supplies in Children's Programs.

Utilities were \$74,726 higher than planned with a colder than normal first quarter, and higher rates.

Bottom line: Recreation was \$995,981 better than planned with net revenues of \$1,592,927.

2023 Department Highlights

- Outdoor pool renovation projects at Columbine West and 6th Avenue West reached substantial completion. Columbine West pool hosted an Open House where 465 community members came to the pool to swim. There is plenty of excitement for both of the renovated pools to open in 2024.
- Recreation Facility improvements included carpet replacements, interior painting projects, and window replacements.
- Replaced the sound system on both rinks at the Edge Ice Arena
- Navigated Jeffco Public Schools bell schedule changes that heavily impacted facility and program schedules across all aspects of Recreation
- Concessions operations at the Edge and Foothills Fieldhouse continues to grow sales
- Pickleball programming and court rentals were tremendously successful in the first full year of the new court complex at Clement Park. This success included hosting the Rocky Mountain Pickleball Championships, which brought a lot of exposure to the courts and is planning a return in 2024.
- Began the Childcare playground improvements at Lilley Gulch with the installation of a new play structure, poured-in-place safety surface, and additional raised garden beds. Final improvements will be completed in 2024.
- Awarded \$45,129.24 through the Scientific and Cultural Facilities District (SCFD) Grant.
- Awarded Governor's Pool Initiative grant for staff recruitment and training expenses
- Continued the popular Arts in the Park program with tree carvings at Clement and Dancing Willows Parks as well as the installation of the giant Adirondack chair and the ongoing concert series at Clement Park.

Aquatics Highlights

Through the 4th quarter of 2023, the Aquatics Department's net was favorable by \$114,477 than planned. This is primarily due to the Ridge collecting more than planned in admission fees by \$14k, private and group swim lessons by \$56k, and Fast Fins and Masters Swim Team memberships by \$26k.

- Judy Campbell was nominated by her peers as the Lifeguard of the year for 2023! Judy retired and decided to start working for us at the beginning of the year and has been a huge asset to the team. She consistently picks up shifts, has a great attitude, and helps anytime she can.
- Conducted 18 Lifeguarding courses and reviews training 115 new lifeguards and recertifying 26 employees, a total increase of 9% from the previous year.
- We recruited and hired 107 new staff this year and rehired 30 former staff members, reaching a peak staffing level of 210 employees this year.
- Foothills Masters Swim Team saw a 41% growth with 33 new members since winning its second consecutive 1st place at State. The team was also awarded the USMS Certified Gold Club designation, the only team in the Denver area and one of only three in the state of Colorado.
- Fast Fins team membership has been at maximum capacity all year with 310 total swimmers and 121 unique swimmers waitlisted this year. Pool space at the indoor pools is the limiting factor in any growth of the program.

- Swim Lesson registration jumped 10% from 2022 with a total of 3028 children and adults learning how to swim and the importance of water safety.
- Renovations completed at 6th and Columbine West Pools, set to open for summer 2024; 6th Ave Pool will have an open house for the community, Columbine had one in September.
- Awarded the Lifeguard Initiative grant of \$5,793 for the cost of training lifeguards, reviews and instructors.

Facility Operations Highlights

Through the 4th quarter of 2023, Recreation Facilities net was \$74,468 better than planned. Revenues were \$100,759 better than planned and expenses were \$26,292 over planned. Admissions fees were the largest contributor to higher than planned revenues with better than planned by \$75,360. Expenditure overage came primarily from higher than planned supplies, purchased services and insurance.

- Offered our Multi-visit card special in November as we normally do, overall higher than planned sales between all recreation locations.
- Rentals were operating above planned at Ridge and Lilley Gulch.
- Esports continues to struggle, looking for a possible repurposing of this amenity in 2024
- Online pass sales and insurance-based programs continue to see increase growth for recreation facilities.

Lilley Gulch:

- Through the 4th quarter of 2023, Lilley Gulch was overall \$35,921 better than planned. Primarily due to better than planned admission fees and lower than planned part time salaries.
- Salaries and Wages were slightly than planned due to some restructuring of shifts and building hours.
- Expenditures were \$17,269 lower than planned primarily with lower PT salaries and wages and utility costs.
- 4th quarter was again gymnasium booked M-F with youth organization gym rentals for practices and games.
- Dart Parties continue to be popular with several booked again when there is gym availability.
- Pickleball continues to grow at Lilley Gulch, an additional program day was added, and numbers are consistently growing.

Peak Community & Wellness Center:

- Through the 4th quarter, the Peak was overall \$3,752 better than planned primarily due to higher than planned admissions fees but offset by higher than planned part time salaries and custodial expenses and purchased services.
- While pass revenues were lower than planned, we continued to see high volumes of insurance- based program sign ups and multi visit card purchases.
- All equipment from 2022 capital project of cardio equipment replacement was finally delivered in the beginning of 2023. Peak lobby still set with machine from movement during Covid.
- Esports located in Peak lobby, has some recurring classes and groups, overall, not growing as anticipated.

- Rentals are still under planned due to the lack of large wedding/reception events.

Ridge and Climbing Wall:

- Through the 4th quarter of 2023, the Ridge and climbing wall were up \$38k compared to plan. In person pass sales were under planned by \$11k with a \$37k better than planned in online pass sales.
- Climbing wall revenues were down \$3k to planned. Continue to run open climbs, programs for DRHS gym class and occasional rental. Open climbs are usually busy and enjoyed, but not high revenue producing.
- Ridge continues to be busy with every weekend booked solid with room rentals. Changing from birthday party packages to rentals has allowed for more rentals and more revenues. Rooms, specifically downstairs, are being booked for 2 and 3 rentals per day.
- Expenditures were \$41k higher than planned due to higher costs in PT salaries and wages, professional services, janitorial and property insurance.
- Ridge pickleball drop-in program is extremely popular. Beginning in October we had to begin limited number of participants. We added additional time onto sessions and have added many classes and leagues, that are always full.

Fitness Highlights

For the 4th quarter of 2023, the fitness department net is \$179,684 which is \$176,851 better than planned. Revenues are up \$87,457 over projections with increases in insurance-based programs and personal training. Expenses are \$88,548 lower than projected primarily due to restructuring of department.

Fitness Programs

- Fitness department restructured in Jan. 2023.
 - Fitness Supervisor Tami Schlieman retired leading to elimination of Fitness Supervisor position and moving Fitness Specialist to the Recreation Facility team.
 - Created core position to handle personal training and sports performance programs.
 - Fitness assistant position retitled and moved to Arts and Events department.
- **Staff Training:**
 - Used staff training and education funds to pay “scholarships” for 2 current staff to certify in Pilates teaching and become instructors
- **Personal Training/Sports Performance**
 - Personal Training continues to grow. Fitness assistant position created to manage requests and client load. Revenues for Personal training was \$38k higher than planned
 - Sport performance and group training continue to be the focus for growth in the fitness department. Brought on new staff in this specialty and running many new classes.
 - Created and moved Tri Swim training to the Fitness department from aquatics. We currently have 3 highly qualified and experienced trainers on staff to offer this training in fitness.

- Chronic Conditions, formerly Defer the Disease, continues to be very popular. Many new patrons are looking to get into classes. 3 certified staff in this department, doing a great job implementing this group training.
- Starting to hold sport performance classes back at the Cage at the Foothills Fieldhouse.
- **Drop in & Registration Based Fitness Classes**
 - Offered **Land and Aqua** Splash classes indoors and outside (summer)
 - Pilates Reformer – these classes are always full with patrons always trying to get in. Revenues are \$12k higher than planned. Trained 2 new instructors, current employees, to enable us to add more classes.
 - The elimination of Mind/Body programming, adding those programs to drop-in, has seen a significant increase in participation. Yoga classes are regularly full and Tai Chi continues to grow.
 - Senior drop-in fitness classes continue to be very popular. With several regularly full daily. Increased insurance-based program participation also adds to the high use of these classes.

Through a collaborative agreement with Dakota Ridge HS, we have offered yoga classes for their PE classes, as well as held yoga classes for LHA hockey summer camp.

Recreation Programs:

Arts Highlights

For the 4th quarter of 2023, the Arts Department net revenue was lower than planned by \$19,240. This variance is due to ticket sales for Hops in The Park. The poor weather in May affected the overall event attendance. Revenue was up in clay programs and down in performances, dance classes, and community events. For the September – December session of classes and events, the net revenue was higher than planned by \$3,068.

Expenses were better than planned in salaries, program supplies, and purchased services.

- In 2023, the department held a variety of community events such as, the Daddy Daughter Dance, Hops in the Park, Summer Pottery Sale, Concerts in Clement Park Series, Breakfast with Santa, and Holiday Pottery Sale.
- In performing arts, the dance program produced the Nutcracker Ballet. The Youth Theatre Program held a summer and holiday production, and the Foothills Theatre Company, presented a production of Shakespeare's Comedy, *As You Like It*. Classes and programs are growing as well as adjusting to the new school schedule Jefferson County Public Schools implemented this year.
- Overall, the department created a balance of revitalizing programs and events and continuing to offer performing and visual art classes for students despite their shifting schedules.

Events:

- Holiday Pottery Sale, December 1 & 2: The clay arts program held its annual Holiday Pottery Sale at the Ridge Recreation Center. This event gives the adult students and staff of the Foothills Pottery program the opportunity to sell their work. The sale generated \$5,884.50 over the two days.
- Breakfast with Santa, December 2: This community staple took place at Peak Community & Wellness Center. Kids and families joined Santa for breakfast and

pictures. We hosted 113 patrons over two sessions. The feedback was very positive, and patrons were appreciative of us hosting fun and engaging events for the kids during the holidays.

- Nutcracker Ballet, December 8 & 9: The Foothills Ballet Program performed the Nutcracker Ballet, live at Columbine High School Auditorium. We had 83 dancers perform two shows and 650 in the audience over two performances. This production would not have been possible if it were not for the hard work and dedication of the dance instructors and Jared Giammanco, Arts & Events Specialist, Regina Smith, Arts, Events & Programs Supervisor, and our parent volunteer.

Arts in the Parks:

- Our latest Arts in the Parks installation was in October at Clement Park. The oversized adirondack chair placed along the trail surrounding Johnson Reservoir provides a playful photo opportunity and additional visual interest at one of the overlooks. The Arts in the Parks program started in 2020 as a way to continue to bring the arts to our community when we were under restrictions that prevented us from offering our community events and concerts. Arts in the Parks is funded through SCFD grant dollars.

Grants:

- **Community First Foundation Grant:** The Arts & Events Department was selected as one of 18 Jeffco SCFD funded organizations to receive a grant through the Community First Foundation. Community First Foundation awarded grants to Jefferson County (Jeffco) nonprofits and government agencies that are using the power of art, science, and culture to create and nurture inclusive civic engagement. In 2023 Foothills was awarded \$25,000 to continue our community engagement in the arts through the Arts in the Parks program. Clement Park and Dancing Willows Park had three trees carved by the artist Bongo Love. This funding also went to the installation of a giant adirondack chair in Clement Park and to support local and diverse musicians for the Concerts in Clement Park.

Programs/Events

- Excursions – We offered 8 excursions with an almost full van (14 patrons) for each:
- the Denver Mob Tour,
- Keenesburg Wild Animal Sanctuary,
- 2 shows at the DCPA: “Tina” and “Mamma Mia,”
- An Evening with Edgar Allen Poe and a Holiday Tea at the Cherokee Ranch & Castle,
- FACE Vocal Band at the Boulder Dinner Theater.
- The big finish to 2023 was when we took 3 vans of patrons to view Christmas light displays on local, Littleton homes. In 2022, we took 2 vans, but this excursion was so popular, with so many on the waitlist, that a 3rd van was added this year.

Ride & Lunch – Completely full registrations for each of these popular excursions:

- o Hungry Goat Scratch Kitchen (Morrison),
- o The Yard House (Colorado Mills),
- o Maggiano’s Little Italy (Denver Tech Center).

Lunch & Learns: Attendance at Lunch & Learns continues to grow, due to careful consideration of presentation topics. Full registration is 30 people.

- October: Social media 101 (27 patrons)
- November: Women's Health After Menopause (26 patrons).

Clubs:

- Bridge Club: 55 total registrations for October – December.
- Hand, Knee & Foot Club is a new club that was added in June. Continuing to build interest and grow this club.
- Helpful Hands Knitting Club: 77 registrations for October – December.
- Mahjong Club: 55 total registrations for October – December.
- Walking Club ended for the year at the end of September.
- Registration was full, 12 patrons, for the "Learn to Play Mahjongg" class in December. These Mahjongg neophytes funneled into the Mahjongg club.

Active Adult Open House on 10/6, 9am – 1:00pm.

- New in 2023: Sponsor registration was done through the Formsite program and sponsor payments were made through Community Pass. This process was far easier than tracking paper registrations and payments. Many thanks to Regina Smith for introducing Formsite!
- 140 patrons registered, but there were more who attended without registering.
- 26 total sponsors and sponsorship levels were:
- Gold: \$300 (11)
- Devoted and HealthONE Swedish were comp'd their Gold sponsorships
- Silver: \$100 (5)
- Purple: \$35 (12)
- Which Wich catered 225 lunches: a turkey sandwich, chips and cookie in a brown, lunch bag, which made serving patrons and sponsors quick and simple.
- Home Depot in Morrison donated flowers and pumpkins for decorations. Patrons took these home after the event, which is why Home Depot continues to donate. Their products are not thrown away after the event.

Line Dance & Dinner Social

- 70+ people attended.
- Catered by Best in the West BBQ.
- Line Dance instruction provided by Regina Smith and volunteer, line dance instructor & FHPRD patron, Addalee Michael.
- Devoted Health and HealthONE Swedish Medical Center had agreed to sponsor other events during 2023 that were ultimately not held. Their sponsorship dollars were put toward this event.
- Devoted Health's representative hosted an information table during the event and enjoyed dancing with his wife.
- Medicare Monday on 11/6 hosted by Colorado Gerontological Society and free to patrons. 19 registrations.
- Making Holiday Gift Tags craft class to make gift tags for personal use and for the Gift-Wrapping event sponsored by Kaiser Permanente. FHPRD patron, Nancy Cassell, volunteered at this event with how-to instructions and she also donated materials. 6 registrations.
- Ovation West Performing Arts on 11/30 performed part of their Christmas show, "The Christmas Spider" as well as songs from other popular operas. This was free to patrons; 36 registrations.

- Gift Wrapping event on 12/11 sponsored by Kaiser Permanente. Patrons and FHPRD employees brought their ready-to-wrap Christmas gifts to the Peak for Kaiser volunteers to wrap. Cookies, cider, and hot chocolate were available for people to enjoy while their gifts were wrapped. Kaiser Permanente provided all wrapping paper, ribbons, tape and snacks. This event was FREE. 18 registrations.

Children's Programs Highlights

For the 4th quarter of 2023, the Children's Programs Department net was \$714,817 which was \$196,167 better than planned. Operating Revenues were \$3,204,240 and Non-Operating Revenues were \$358,026 due to grant contributions for total Revenues of \$3,571,333, which is \$52,865 lower than planned. Lower than planned enrollment in some program areas is the primary reason for the difference. Expenditures were \$2,856,516, which is \$249,032 lower than planned due to reduced staff salaries, personnel costs, supply purchases and purchased services. Grant funding supported a large amount of supply and field trip costs over the year.

Children's Programs Administration

- The Specialist team experienced staff turnover when Hannah Svenkerud joined the team in March filling the position of Early Childhood Specialist that had been vacated the prior December. Additionally, Laura Rocchio retired in September from her Administrative Specialist role and Michelle Kyner joined the team to fill the position.
- There are 957 children enrolled in the Before & After Program for the 2023-2024 School Year, compared to 920 children this time last year; 43 children in All Day Preschool Programs, compared to 42 this time last year; and 42 children enrolled in Part-time Preschool program, compared to 41 this time last year.
- The department managed the following grants throughout the year:
 - Received Capacity Building Grant for \$21,025 from the Colorado Early Childhood Stimulus Grants in June for Lilley Gulch Preschool.
 - Received Colorado Shines Grants for \$5,200 for Ridge and Lilley Gulch Preschool program supplies.
 - Received Health and Wellness Grant, \$142,000 for all programs.
 - Received the Stabilization and New Provider Success Grants 10th Payment for every site in June, added over \$109K in July to department revenue.
 - Received UPK grant awarded for Lilley Gulch Preschool for \$16K in August as well as a bonus payment of \$5,025.42 for a total of \$21,025.42. We also received a \$1,600 Bonus payment in the month of December.
- The department made the decision to term long time nurse consultant contract and initiated a new contract with Child Health Connection.
- The department entered into a contract with the Flourish Lab with support of the Mental Health grant to provide professional development to all school age staff through 2024.

Early Childhood Education

- All programs Continued implementation of our RULER Social Emotional Intelligence curriculum in our classrooms. All rooms were provided with full curriculum kits to aid in the ease of implementation.

- An ECE Fall staff training was held in August focused on implementing RULER curriculum into our programs, starting staff off on the right note in preparation for our Quality Rating in 2024, and a presentation by Rebecca Armentrout on Resilience.
- In November, we hosted Miners Alley Playhouse to put on a “Schools to Stage” production of Robin Hood at Lilley Gulch. All district preschool children and their families were invited to attend.
- In December, each program hosted a Holiday event to include singing songs, exchanging cookies, and classroom visits by Santa.
- LG Preschool playground began a makeover. The existing equipment was removed, and a new climbing structure was installed in addition to two new garden beds, and a new pour n play surface. The update will continue into 2024.
- Submitted for Quality Rating for both Lilley Gulch and The Ridge on December 1st, 2023. (3 months before our current rating is due).

School Age Programs

- Over the course of the 2024-2025 school year the team has navigated transition and impacts of JeffCo bell times changes within the before and after care programs. The two schools served by the Ridge Recreation Center, Powderhorn and Mount Carbon, are now on the same bell schedule requiring additional drivers in the morning and afternoon to manage the minibus shuttling. Before care programs across almost all schools have decreased in participation and aftercare participation numbers have increased. Four schools required waitlists at the beginning of the school year until staffing levels could be managed to accommodate the demands. Unfortunately, Devinny Elementary School continues to hold a waitlist of over 50 students which will not be accommodated due to space capacity within the school.
- Five of the twelve school age programs are under the direction of a new Site Director this fall due to Site Director turnover; sites include Devinny, Ute Meadows, Dutch Creek, Columbine Hills and the Ridge.
- Winter Break Camp camps were held in late December through early January at the Ridge Recreation Center, Lilley Gulch Recreation Center and Foothills Fieldhouse. All Children went on daily excursions as well as daily winter and holiday themed activities. We ended with 557 registrations, with daily attendance of 50 students per day at all three Kids on the Move locations and 30 students per day at Camp Hoppers. Almost all of the participants were internal families who participated in our before and after school programs. Camps offered a wide variety of crafts and activities including s’mores on a stick and a design your own bowling pin activity. Field trips included destinations such as AMC Movie Theater and Bricks and MiniFigs, where the students were able to design, build, and race a LEGO racecar.

District Athletics Highlights

Through the 4th quarter of 2023, the Athletics Department revenue is lower than planned by \$102,332. Expenditures for the 4th quarter of 2023 are \$32,923 lower than planned. Bottom line the Athletics Department is \$69,410 lower than planned. The main contributor to the short fall was in admission fees: Adult Sports \$35.1k, Athletic Facility Fee \$34.4k, SAC Batting Cage \$21.5k and Gymnastics \$52.6k were all lower than projected. Due to the extremely wet spring and summer, field rentals were down \$55.8k for the year. Expenses were lower in salaries \$22.7k and personnel by \$47.2k.

District Athletics:

- Extremely wet weather in the spring and summer had a significant effect on our field rental revenue for 2023. Numerous large tournament had to be cancelled due to poor field conditions.
- Contracted with a new concessionaire (M&M and Things) to provide concession services for Clement Park, Schaefer Athletic Complex, Easton Regional Park and Columbine Sports Park for 2024.

Adult Sports:

- In 2023 we had a total of 60 adult basketball teams participating in our adult basketball leagues, up 13 teams from the previous year.
- Foothills once again had more adult softball teams (270) than local competition (South Suburban 247 total teams and Highlands Ranch 252 total teams).
- We had 10 more volleyball teams in 2023 than what we had in 2022.
- Adult sports was able to retain their staff from the previous year while adding two more field supervisors.
- Senior softball had three men's teams as well as a Women's Over 50 league use Schaefer Park for their league games in 2023 (in which two teams were from Foothills)

District Athletics Administration

- Hosted the Lumberjack Festival, a 2-day event that brought in \$12,500 in revenue.
- The Gobble Wobble was back again for 2023. They had 1,800 runners/walkers that participated; this event was a very low impact on the park.
- The Unicorn Festival hosted their event on June 10th & 11th, 2023. It was a success with over 11,000 attendees over two days at Clement Park.
- Both picnic shelters and splash park shelters continue to be extremely popular at Clement Park. We had a great year, surpassing our 2023 budget projection.
- REMAX held their annual Halloween event at Clement Park in October; they had approximately 1,500 people attend.
- Started to confirm dates for larger events taking place in 2024 at Clement Park.

Schaefer Athletic Complex Batting Cage:

- Schaefer Athletic Batting Cage closed for the season on October 22, 2023.
- We had a challenging season with mechanical breakdowns as well as a wet batting cage season (the cages flooded a couple of times during the year due to the heavy rain showers).
- Installed a new protective netting system to protect the pitching machines
- We were able to retain most of our part-time staff from the previous batting cage season, which cut down on training and provided a positive customer experience for the season.

Gymnastics/Cheerleading:

- Our drop-in gymnastics and 4 and under classes did really well this year and surpassed the budget expectation. _
- Our 5 and up classes were down, roughly \$6,000 for the year. However, with utilizing waitlists more, as well as being able to have higher class numbers with more staff, I am hopeful this number will go up in 2024.
- We have had several new compulsories join our team this year. We now have 57 total team members. _

- We have hired many new staff. Almost all classes have 2 instructors, so we can run classes with slightly higher numbers. _
- We utilized the waitlist tool in community pass a lot more this year. In doing so we were able to help keep classes full, even if someone had withdrawn. _

Youth, Middle School and Specialty Sports:

- MSSP Cross Country finished with 46 participants at 3 schools. MSSP Flag Football finished with 64 participants on 5 teams at 3 different schools, with Ken Caryl going undefeated and winning their 2nd straight League Championship. This was a significant decrease in numbers from 2022, due largely to the time change for middle schools and getting acclimated to the new schedule in conjunction with other activities during the outdoor season.
- MSSP Volleyball had a strong season with 170 total kids playing on 15 teams at our 4 schools. Falcon Bluffs 6/7th grade team captured the JeffCo League Championship.
- CARA Volleyball had our largest Fall season on record with 151 total kids playing on 17 teams. We had 2 teams capture the CARA State Championship for their division!
- CARA Cross Country finished strong with 16 runners and a couple Top 5 finishers at the State Meet in October.
- The Fall Tennis program continued to thrive. We had 41 kids participate.
- Our other contracted programs: Fencing, Karate, Judo all remained pretty status quo.
- Pickleball was a massive addition to the Specialty Athletics Department in 2023. We offered classes, ladder leagues, private instruction with 280 total registrations.
- We also offered Court Reservations for Pickleball at Clement Park, resulting in 177 individual court reservations, up from 74 in 2022.
- 4th Quarter volunteer hours

▪ Coaches	10 total
▪ Hours per coach	32 hours
▪ Total 4 th Q Volunteer Coach Hours	320
▪ Cost saved (at \$15.50/hour for a staff to run practice) =	\$4,960
▪ 2023 Total Volunteer Hours	
▪ People	56
▪ Total Hours	1,270
▪ Cost saved for year	\$19,685

Youth Sports

It was a very productive year youth sports as we had all-time high participation in almost every sport. We have also added a girls division in several sports, and grown our basketball camps.

- Soccer participation numbers have reached record highs in all three seasons respectively
 - Spring – 1,337 (increase from 1,124 in 2022) 19%
 - Summer – 655 (increase from 499 in 2022) 31%
 - Fall – 896 (increase from 822 in 2022) 9%
- Both 2023 basketball seasons have record high participation (595 and 574 in each season)

- Basketball contracted camps were added in July, August and December. Summer camps had 117 participants which is up from 22 in 2022. The winter camps were brand new and had a total of 31 kids. The contractor is with Hoops Academy Denver.
- Baseball numbers increased from 2022 and are doing well:
 - Spring – 451 (increase from 388 in 2022) 16%
 - Summer – 272 (increase from 140 in 2022) 94%
 - Fall – 196 (increase from 185 in 2022) 6%
- In flag football, we had increases each season and added a summer modified program based on public interest:
 - Spring – 359 (record high in spring, increase from 283 in 2022) 27%
 - Summer – 104 (Brand new 5-week league)
 - Fall – 256 (up from 251 in 2022) 2%
- We added girls' divisions in soccer, flag football, and basketball which have been growing.
- Youth sports were hampered by spring snow and rain that gave us several hundred postponed games and practices.
- 4th Quarter volunteer hours

▪ Coaches	77 total
▪ Hours per coach	24 hours
▪ Total 4 th Q Volunteer Coach Hours	1,848
▪ Cost saved (at \$15.50/hour for a staff to run practice) =	\$28,644
▪ 2023 Total Volunteer Hours	
▪ People	838
▪ Total Hours	20,112
▪ Cost saved for year	\$311,736

Edge Ice Arena Highlights

Through the 4th quarter of 2023, the Edge Ice Arena's net revenues were \$1,062,738, which is \$9,498 better than plan. Revenues were \$3,098,809 which is \$449,534 better than planned, \$337,164 of that was insurance money from the roof repair. Expenses were \$2,036,071, which is \$102,872 higher than planned; this is due to higher cost raw materials and services.

- The Winter Adult League is back to form and full, bringing in a total of \$429,186 which is \$9,186 better than planned
- Our Learn to Skate program hit records in the 4th quarter and once again remains at the top, being the largest Learn to Skate program in the state of Colorado. With a revenue of \$179,152 which is \$23,152 better than planned.
- Our Learn to Play Hockey program is better than ever, bringing in \$8,630 better than planned.
- Our Freestyle programs were \$25,867 better than planned with a revenue of \$200,867.
- CHASSA season got off to a great start; we currently have three high school teams using our facility as their home arena.
- Salaries and wages were \$16,306 better than planned.
- In 2023, the Edge ran 13 youth hockey tournaments and 8 adult hockey tournaments which resulted in over 1000 games being played.

- Our Dasher Ads and Sponsorships this year were \$7,000 better than planned at \$12,400 in revenue.
- The Edge internal programming continues to grow with events, class sizes, and demand we are struggling to keep up with lack of staff but have fought hard to keep things moving in the right direction. We have maximized every aspect our business and running extremely smooth and efficient. Other than the unexpected rise in costs for just about everything the Edge had an amazing year and to make our revenue budget of \$2,649,275 and on the Net side of \$716,076 is a huge accomplishment, one of which our group is proud.
- Ice hours used in 2023 by the contracted hockey associations:
 - Foothills Hockey Association contracted for 350 hours
 - Used 225 hours
 - \$62,859 in revenue
 - Colorado 14'ers contracted for 700 hours
 - Used 422 hours
 - \$118,020 in revenue
 - Littleton Hockey Association contracted for 1750 hours
 - Used 2,330 hours
 - \$652,510 in revenue

Indoor Athletics Highlights

Through the 4th quarter, Indoor athletics net revenue is \$288,000, which is \$47,000 better than the planned net of \$ 241,000. Total expenses are \$ 665,000, which is \$15,500 better than the plan of \$680,000. Rentals were up in both buildings due to many new vendors coming in for 2023.

Foothills Fieldhouse Highlights

Through the 4th quarter of 2023, the Fieldhouse net revenue was \$150,000, which was \$3,500 lower than planned net of \$153,500. Total Revenues were \$488,000, which is \$24,000 higher than plan with decreased participation in leagues with no soccer for the year and less High School leagues than planned and higher rink rental fee's and concession.

- Rink rental for the Fieldhouse was \$336,000 budgeted at \$304,000 with an increase of \$32,000. There have been several new lacrosse and soccer vendors that have created an upward trend helping the Fieldhouse to exceed the rental goal for 2023. RMRHL inline hockey continues to grow and utilize more time. RMRHL is presently running 67 teams 4 seasons a year creating a \$14,000 a month average in rental fees.
- Soccer leagues continue to be non-existent in 2023. The Fieldhouse is now focused on lacrosse leagues and should see some growth in 2024 from these leagues. The Little Rookies program continues to remain a strong program and the Fieldhouse has created a Little Tots program spin off that is a parent child drop in during the week in the morning. This has solved trying to find coaches for Little Rookies as it is a parent-coached class.
- Salaries and Wages are unfavorable to plan by \$17,000 due to higher than expected concession sales that have increased staffing needs.

- Concessions revenue is over \$109,000 with a planned budget of \$69,000. This is an increase of \$39,500 to budget. The concession stand continues to increase revenue every month due to proper product management and increased building usage.

Foothills Sports Arena:

Through the 4th quarter of 2023, the net revenue for the Sports Arena was \$139,000 which was an increase of \$50,000 more than the planned net of \$88,000. Total Revenues are \$465,000 which is \$7,000 higher than plan. FSA estimated there would be decreases in Fall due to the re-opening of the South Suburban Sports Dome.

- The FSA had a \$44,000 savings in expenditures due to much lower utility cost and purchased services
- The FSA was up \$15,000 in rentals, that offset the \$11,000 down in league fees.
- The FSA combined the Fall Girls High School Soccer Leagues. Tuesday High School Girls had three teams, planned for six teams for the Fall. Wednesday had five teams, also planned for six teams for the Fall.
- The fall girls U13/U14 soccer leagues had six teams, while the boys had four teams. We also could max those leagues at eight. · Fall high school lacrosse had five teams in the varsity and six teams in the sub-varsity registered. We backfilled with rentals throughout the fall on Saturdays.
- Fall adult full field soccer had 10 Sunday Co-Rec teams, nine Monday Men's Competitive teams, nine Tuesday Men's Recreational Teams. Fall women's 30 & over soccer, which is a 6 v 6 league, ran with eight teams.

Foothills Park & Recreation District
Recreation Summary
Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
44112 + 44: Admission Fees	\$420,804	\$416,229	\$4,575	\$8,688,616	\$8,926,169	(\$237,552)	\$8,926,169	\$237,552	97.34%	\$6,843,524
44100:4416 Rentals	187,096	178,083	9,013	2,340,867	2,346,791	(5,925)	2,346,791	5,925	99.75%	2,145,121
44640 + 44: Merchandise Sales	10,848	8,645	2,203	81,225	79,296	1,929	79,296	(1,929)	102.43%	71,780
44600:4463 Concessions and Other Contracts	54,104	45,253	8,851	681,913	637,747	44,166	637,747	(44,166)	106.93%	593,286
44910 + 48: Other Revenue	1,857	2,104	(247)	78,329	42,450	35,879	42,450	(35,879)	184.52%	(6,032)
TOTAL OPERATING REVENUES	674,710	650,314	24,396	11,870,950	12,032,453	(161,503)	12,032,453	161,503	98.66%	9,647,679
OPERATING EXPENDITURES										
50100:5090 Salaries and Wages	561,901	553,879	(8,022)	7,256,084	7,622,841	366,758	7,622,841	366,758	95.19%	6,759,817
51100:5130 Personnel	87,898	95,937	8,039	1,224,158	1,358,684	134,526	1,358,684	134,526	90.10%	1,215,957
52100:5275 Supplies	94,468	66,120	(28,348)	1,222,819	1,069,074	(153,745)	1,069,074	(153,745)	114.38%	1,024,307
53100:5356 Purchased Services	111,496	131,817	20,322	1,478,010	1,568,006	89,996	1,568,006	89,996	94.26%	1,338,701
54110:5421 Utilities	68,705	81,289	12,585	910,025	984,752	74,726	984,752	74,726	92.41%	998,293
55100:5560 Insurance	11,976	8,449	(3,527)	143,725	102,370	(41,356)	102,370	(41,356)	140.40%	105,362
59300 + 59: Depreciation	-	-	-	-	-	-	-	-	0.00%	1,354,221
57986:5798 Other Expenditures	(617)	-	617	(1,600)	-	1,600	-	1,600	0.00%	(513)
TOTAL OPERATING EXPENDITURES	935,826	937,491	1,665	12,233,221	12,705,726	472,505	12,705,726	472,505	96.28%	12,796,145
NET OPERATING REVENUE/(EXPENDITURES)	(261,116)	(287,177)	26,061	(362,272)	(673,273)	311,002	(673,273)	(311,002)	53.81%	(3,148,466)
NON-OPERATING REVENUE										
41100 + 41: Property Taxes Collected for Operations	85,972	85,972	0	1,147,605	1,147,604	1	1,147,604	(1)	100.00%	1,118,828
42355 + 42: Contributions and Grants	(575)	-	(575)	364,741	122,616	242,125	122,616	(242,125)	297.47%	1,160,605
48142 Proceeds from Insurance	70,228	-	70,228	442,853	-	442,853	-	(442,853)	0.00%	4,171
TOTAL NON-OPERATING REVENUE	155,625	85,972	69,654	1,955,199	1,270,220	684,979	1,270,220	(684,979)	153.93%	2,283,604
NON-OPERATING EXPENDITURES										
56200:5629 Grant Expenditures	-	-	-	-	-	-	-	-	0.00%	1,707
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	-	-	-	0.00%	1,707
NET REVENUE/(EXPENDITURES)	(105,490)	(201,205)	95,715	1,592,927	596,946	995,981	596,946	(995,981)	266.85%	(866,569)
TOTAL REVENUE	830,335	736,286	94,050	13,826,148	13,302,673	523,476	13,302,673	(523,476)	103.94%	11,931,283
TOTAL EXPENDITURES	935,826	937,491	1,665	12,233,221	12,705,726	472,505	12,705,726	472,505	96.28%	12,797,852
NET REVENUE/(EXPENDITURES)	(105,490)	(201,205)	95,715	1,592,927	596,946	995,981	596,946	(995,981)	266.85%	(866,569)

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2023

MEMO TO: Foothills Board of Directors

FROM: Randy Meyers, Director of Golf

SUBJECT: Golf Division Quarterly Report / 4th Quarter 2023

The following is an update of the major activities in the Golf Division for the 4th quarter of 2023. This report will cover activities through December 31, 2023.

Golf Rounds:

The 206,513 rounds of golf played in 2023 is an increase of 24,936 rounds from the 181,577 rounds played in 2022, and 11,557 rounds above the previous three-year annual average of 194,956 rounds.

Revenue / Expenditures Summary: (see attachment)

Total Operating Revenues:

The 2023 Total Operating Revenues of \$7,762,533 is \$2,689,077 favorable to the projected 2022 budget of \$5,073,456 and \$636,771 favorable to the previous three-year end of the year Total Operating Revenues average of 7,125,762. Increases of \$1,887,396 in Admission Fees, \$621,208 in Rentals, and \$157,054 in Merchandise Sales are the direct result of rounds of golf surpassing projections for the year.

Total Operating Expenditures:

Total Operating Expenditures of \$4,581,763 is \$171,582 unfavorable to budget. The unfavorable increase in Supplies of \$52,000 was the need for seed, sod, turf supplies and irrigation supplies and was largely for revitalizing the golf courses after a rough 2022 winter, and repair of aging irrigation systems. Purchased Services exceeded budget by \$59,528, mainly the result of having a higher volume of credit card charges at both Foothills and Meadows Golf Courses. The \$62,736 increase in Salaries and Wages was primarily the result of a retirement benefit payout to a long-term employee, and additional part-time hours needed for the increased customer volume in 2023.

Net Revenue / Expenditures:

The Golf Department Net Revenue / (Expenditures) is \$3,187,270 and \$2,524,495 favorable over the budgeted Net Revenue (Expenditures) for 2023. An increase in the visits to both Foothills and Meadows Golf Courses was the main driving factor.

Premier Restaurant Group:

The Premier Restaurant Group operates the food and beverage concession at both golf courses. The 2023 total gross revenues were \$1,390,221 compared to \$1,186,806 in 2022, an increase of \$203,415. The increase in revenue is the result of changes to the menu and the extension of hours at the Meadows golf club. Foothills Restaurant numbers were fairly light because of having to operate out of a temporary snackbar during the construction of the new clubhouse.

Department Achievements during the 4th Quarter:

Meadows Golf Course

- New Putting Green construction complete and winterized to open in 2024
- New Nursery Green construction complete and winterized to open in 2024
- Record golfer visits, rounds and revenue
- Signed contract for new golf carts
- Converted to a New Point of Sale / Booking engine system
- Building repairs. Fixed patio fascia, resurfaced patio floor & replaced gutters on back of clubhouse.
- Despite the substantial influx of golfers and the challenges posed by the harsh winter of 2022, the Meadows Golf Course successfully wrapped up the 2023 season in outstanding condition, a credit to the diligent efforts of our golf course maintenance department.
- **Andy Rains**, Assistant Superintendent, attended the Rocky Mountain Regional Turf Grass Conference
- Late fall fertilizer was applied to tees fairways and roughs
- Snow mold control applied to all greens

Foothills Golf Course

- Despite the challenging conditions of ongoing construction and working from a temporary trailer and office space, the golfer's visits, rounds, and revenue achieved record levels.
- Signed contract for new golf carts
- Golf Course conditions ended the 2023 season in fantastic shape
- Converted to a New Point of Sale / Booking engine system

- Completed the restoration of the south shoreline of the lake at Executive 9, #2, addressing erosion issues that were critically encroaching into play.
- **Bill Mobley**, long term Equipment Manager, retired from Foothills Golf Course
- **Kim Hiserote** was promoted to Equipment Manager position
- **Billy Doak and Joe Ashley**, attended the Rocky Mountain Regional Turf Grass Conference
- Late fall fertilizer was applied to tees fairways and roughs
- Snow mold control applied to all greens
- Clubhouse weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding.

Foothills Park & Recreation District

Golf Summary

Sunday, December 31, 2023

	December	December	Month	YTD	YTD	YTD	2023			
	2023	2023	Fav/(Unfav)	2023	2023	Fav/(Unfav)	Original	Remaining	%	2022
	Actual	Budget	Variance	Actual	Budget	Variance	Budget	Budget	Completed	YTD
OPERATING REVENUES										
Admission Fees	\$67,333	\$40,173	\$27,160	\$5,571,476	\$3,687,080	\$1,884,396	\$3,687,080	(\$1,884,396)	151.11%	\$4,697,607
Rentals	14,323	8,101	6,222	1,610,152	988,944	621,208	988,944	(621,208)	162.82%	1,476,132
Merchandise Sales	8,010	6,000	2,010	485,759	328,705	157,054	328,705	(157,054)	147.78%	500,963
Concessions and Other Contracts	3,743	56,219	(52,476)	77,806	61,619	16,187	61,619	(16,187)	126.27%	61,011
Other Revenue	-	270	(270)	17,340	7,108	10,232	7,108	(10,232)	243.96%	3,520
TOTAL OPERATING REVENUES	93,409	110,763	(17,354)	7,762,533	5,073,456	2,689,077	5,073,456	(2,689,077)	153.00%	6,739,233
OPERATING EXPENDITURES										
Salaries and Wages	100,987	124,413	23,425	2,209,554	2,212,281	2,727	2,212,281	2,727	99.88%	2,171,228
Personnel	20,146	24,851	4,704	384,633	410,745	26,111	410,745	26,111	93.64%	394,861
Supplies	19,594	43,109	23,515	1,071,470	946,649	(124,822)	946,649	(124,822)	113.19%	1,040,539
Purchased Services	28,850	23,663	(5,186)	480,615	404,906	(75,709)	404,906	(75,709)	118.70%	453,046
Utilities	24,728	18,554	(6,174)	408,389	422,895	14,506	422,895	14,506	96.57%	464,479
Insurance	1,501	1,059	(442)	18,008	12,705	(5,303)	12,705	(5,303)	141.74%	12,317
Depreciation	-	-	-	-	-	-	-	-	0.00%	273,525
Other Expenditures	691	-	(691)	9,092	-	(9,092)	-	(9,092)	0.00%	13,772
TOTAL OPERATING EXPENDITURES	196,496	235,648	39,152	4,581,763	4,410,181	(171,582)	4,410,181	(171,582)	103.89%	4,823,768
NET OPERATING REVENUE/(EXPENDITURES)	(103,087)	(124,885)	21,798	3,180,770	663,275	2,517,495	663,275	(2,517,495)	479.56%	1,915,464
NON-OPERATING REVENUE										
Contributions and Grants	-	-	-	6,500	-	6,500	-	(6,500)	0.00%	-
TOTAL NON-OPERATING REVENUE	-	-	-	6,500	-	6,500	-	(6,500)	0.00%	-
NON-OPERATING EXPENDITURES										
Facilities & Equipment Repairs and Replacements	-	-	-	-	500	500	500	500	0.00%	-
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	500	500	500	500	0.00%	-
NET REVENUE/(EXPENDITURES)	(103,087)	(124,885)	21,798	3,187,270	662,775	2,524,495	662,775	(2,524,495)	480.90%	1,915,464
TOTAL REVENUE	93,409	110,763	(17,354)	7,769,033	5,073,456	2,695,577	5,073,456	(2,695,577)	153.13%	6,739,233
TOTAL EXPENDITURES	196,496	235,648	39,152	4,581,763	4,410,681	(171,082)	4,410,681	(171,082)	103.88%	4,823,768
NET REVENUE/(EXPENDITURES)	(103,087)	(124,885)	21,798	3,187,270	662,775	2,524,495	662,775	(2,524,495)	480.90%	1,915,464

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Parks 4th Quarter Year End Report - 2023

Overall Revenues

Operating Revenues: Were favorable by \$20,959 due to more shelter rentals than budgeted for.
Non-Operating Revenues: Were favorable by \$48,515 largely due to proceeds from insurance claims from stolen equipment at Easton Regional Park.

Overall Expenses

Operating Expenses: Tracking favorable to plan by \$339,111 of the total budget spent. This was due largely to savings in hiring fulltime staff and savings on irrigation water from a wet spring and early summer.

Net Revenue(Expenditures) ended at \$408,197 favorable to plan for the year.

Parks Administration

Expenditures are tracking unfavorable to plan by \$8,148 of the total budget largely due to a increase in property insurance over what was budgeted. Non-Operating Revenue was favorable to plan by \$6,372 from contributions for memorial benches. Net Revenue (Expenditures) is tracking favorable to plan by \$723.

Highlights:

Collaboration:

- Applied for and received \$33,300 from GOCO Youth Corps grant for invasive weed removal along the Dutch Creek Regional Trail
- Applied for Jefferson County Open Space Trails Partnership Program for Regional Trail wayfinding signage. Approved by Jeffco Open Space and County Commissioners and waiting on final approval the end of January.
- Staff attended Rocky Mountain ADA Training on Web Content Accessibility guidelines

- Working through GO Play bench and picnic table replacement project

Projects:

2021 Easton Regional Park Improvements

- Bids received and staff to award with Board approval
- Additional pump installed at Hine Lake
- County Permit Process started
- Promenade completed from restroom building to Ward St. parking lot

2022 Mill Levy Improvement Projects

West Laurel Park

- Shade Structures installed over playground
- Site work 100% complete
- Irrigation 50% complete

Jim Hoida Memorial Park

- Project 95% complete
- Restoration and trees will be planted in the spring

Willow Creek Park

- Construction underway and 50% complete
- Playground installation will be February 2024

Westbury Park

- Construction at 95% complete
- Restoration and tree planting in the spring

Lakehurst West Park

- Concept plans for playground survey completed
- Community selected playground
- Project into County for permit process for Location and Extent

Lakehurst Park

- Construction Plans 100% complete
- Grading Permit Approved by the County
- Playground has been ordered and in Vendor's Lot
- Project ready to bid

Dutch Creek Regional Trail

- Grading permit nearly complete
- Jefferson County constructing Simms crossing completed
- Received extension for Jeffco Open Space grant
- Construction to start early 2024

Pride in our Parks:

- Assisted with the Employee Golf tournament
- Assisted with Holiday staff breakfast
- Attended GOCO coffee meeting to learn more about GOCO and grant opportunities
- Park Tour with Becky Richmond, Director of Recreation
- Received hay donation from Putters Pride mini golf for Sledding Hill Park
- Picked up and delivered Food and Toys from the Foothills Toy and Food Drive
- Working with fiber companies on fiber install projects happening around the District on park sites.

Park Volunteer Review:

Colorado Academy

Easton Regional Park

- Painting, lake clean up, trash clean up, Water's Edge cleaning
- 10/4/23
- 80 volunteers, 160 hours

The Church of Jesus Christ of Latter-day Saints – Missionaries

- 10/4/23- limb clean up at Easton Regional Park
- 10/26/23- Landscape bed clean up
- 16 volunteers, 16 hours

Total Parks Volunteer Hours for 2023 fourth Quarter: 96 Volunteers and 176 volunteer hours.

2023 Volunteer Totals: 813 Volunteers and 1,845 Volunteer hours

Fleet

The Fleet Services Budget is tracking at \$14,761 favorable to plan largely due to savings in part-time wages and purchased services for repairs.

Highlights

- Fleet Mechanics began winter service on all equipment and trailers in early December with completion of all equipment expected by mid-April 2024.
- Fleet Mechanics worked together on trailer annual services to catch-up on maintenance. Trailer service was the duty of our part-time Fleet Mechanic who resigned his position with the District in October.
- Fleet Mechanics attended multiple 1-hour ASE training webinars during this period and throughout the year to stay current on evolving technologies.
- Fleet Mechanic Craig Wieland passed ASE Re-Certification in Brakes and Steering/Suspension.

- Fleet staff, sold a 21 year old high mileage unused school bus that needed \$6,000 in repairs for \$9,000 on Public Surplus, for the Children's Programs Department.
- Jan Novelli, our Admin Assistant, kept our invoices paid plus data and files up to date and orderly in our fleet maintenance/asset tracking software. Jan also tracked surplus equipment sales revenue.

The Mechanics completed 91 work requests for the period and 390 for the year.

Vehicles and equipment Maintained by Fleet Services, at MSC, consumed 31,806 gallons of unleaded gasoline and diesel fuel combined in 2023.

Urban Parks

Overall revenue tracked at \$5,359 unfavorable to plan due to fees and rentals going to Youth Sports budget. Overall expenditures are tracking favorable to plan by \$240,429 due savings on fulltime salaries and irrigation from wet spring and early summer. Non-operating revenue is tracking favorable due to \$36,072 from insurance proceeds for stolen equipment replacement. Net overall Revenue (expenditures) are tracking favorable at \$270,725.

Highlights

Irrigation

With rain throughout the spring and early summer. Staff made adjustment throughout this timeline to make the most of the frequent rains. This meant constant checking of rain gauges, weather monitoring and rain shut off gauges to make sure we were not running irrigation. This moisture allowed the Urban Parks staff to save a significant amount of their budget

All irrigation sites were blown out and winterized for the winter season. Throughout the irrigation season, staff repaired 4 mainlines breaks, 7 laterals lines and replaced 4 valves. They repaired 1 electrical wiring faults and shorts in the irrigation systems in the bluegrass park sites throughout the year.

- Staff completed the winterization the 42 backflows and irrigation systems.
- Staff assisted with the winterization of the Jovial Concepts Community Garden at Weaver Creek Park.
- Staff worked with the Lakehurst Water District on the backflow repair at the Weaver Creek Park community garden.
- Repaired mainline break at Chief Colorow Park.
- Broke down salvaged heads and valves from park renovation projects and recycled.
- Pulled backflow at Willow Creek Park in preparation for the park rebuild.
- Staff repaired backflow at Deer Creek pool and park.
- Worked with Denver Water on a water site survey at Columbine West pool.
- Staff repaired master valve that was not reading flow at Columbine Hills Park.

Drainage/Lakes

The Urban Parks staff is working with Mile Hi Flood control and Jefferson County Storm water on a project on the North tributary of the Lilley Gulch Drainage. There is major erosion of the drainage that is encroaching on the adjacent homes backyard. The project was accepted and under contract and moving forward with improvements and realignment of a section on North tributary of the Lilley Gulch Drainage.

- Monitored gate valve on Beer Sisters Lake and released water as directed by the water commissioner in 2023. Worked with the water commissioner on Beers Sister's outlet gate and with our monitoring system contractor, Hydrologik on measurement with their FlowTracker2 equipment, which was in need of repairs and recalibrations. All problems were corrected and resolved without-flow on the gate valve.
- Removed sediment that was plugging up the culvert at Sanctuary Park and washing out the path.
- Staff removed a small beaver dam on the main spillway from the upper pond to the lower pond at Sanctuary, working with the three HOA's in the Eagle Meadows/Sanctuary Parks area, to mitigate the Beaver issues. Staff continued the removal of small beaver dams
- Throughout the year on the multiple locations in the drainage from the upper pond to the lower pond at Sanctuary Park.
- Replaced fence, cut willows, teasel and mowed Weaver Creek side channel off Temple St.
- Mucked out cattails where drainage from inner circle daylight to outer circle at Sunrise Creek and Trappers Glenn Park.
- Pulled lake leveling culvert at Sanctuary Park that was plugged. We are in the process of cleaning and reinstallation.
- Staff removed 3 Beaver dams in Sanctuary Park

Urban Forestry/Horticulture

Staff is starting the Emerald Ash bore project and continues to work on the tree inventory. Staff planted 36 new trees at various park sites in the Urban Parks, Easton Regional Park and the Schafer Athletic Complex

- Cleaned up landscape beds and wrapped trees at Westbury Greenbelt and Coronado Park
- Removed 4 Russian Olive trees in southern ditch at Sunrise Creek
- Removed Russian Olive trees in the ditch along the Country West trail
- Replaced roof and repaired siding on owl box at Dancing Willows
- Removed hazardous tree at Jim Hoida Park
- Removed trees along the West Metro Fire and Harriman Lake Park property
- Removed large dead cottonwood tree at Governor Grant Park
- Stump grinded 42 stumps
- Cut down dead tree and grinded 3 stumps at West Laurel Park
- Wrapped trees at Westbury Greenbelt

Community outreach /Organization Projects

- Continuing with the Park Mil Levy projects. Staff assisted in helping with inspections and upgrades for the new mil levy projects for 2022, they are Jim Hoida Park, Willow Creek Park, Westbury Park, West Laurel Park.
- Continued assisting the Planning Department by working with Sabell's on 2022 Park Improvement projects. The projects are completed and are now in the warranty phase. The warranty phase comprises of replacing any faulty trees, concrete, and irrigation work at Eagle Meadows, Alpers Farm, and Woodmar Square parks.
- Working with FCI Constructors on the new pool rebuilds. Assisted in the review and inspections of the installation of the landscaping that were submitted from our landscape architect for the 2022 projects for the Columbine West Pool and the 6th Avenue Pool they are in the warranty phase which comprises of shrub, trees, concrete, and irrigation work.
- Worked with Richdell Construction in the warranty phase on 2021 park improvements projects. Attended weekly meetings and visual inspections on grades, concrete, and irrigation work at Columbine Hill and Columbine Sports, Westfield and Victory Parks are now completed.

Volunteer and Outreach Projects

The Urban Parks Staff continues to work with the Park and Volunteer coordinator on various projects though out the year.

- Staff installed a 3 new Memorial Bench this year, Christensen Meadows Park, Harriman Lake and Weaver Hollow Park
- Staff assisted Volunteer Coordinator with art carving project at Dancing Willows Park.
- Helped coordinate and assisted with volunteers on an Arbor Day tree planting project at Mossbrucker Park.
- Staff chipped and removed 20 loads of limbs from a volunteer project at Harriman Lake Park.
- Assisted with Columbine day of service, cleaning up East Woodmar Park.
- Staff chipped and removed limbs from a volunteer project at at the 6th ave Greenbelt landscape beds.
- Assisted with Eagle Meadows playground build which was a volunteer and outreach Projects.

Multi-use Fields/ Irrigated Turf

All Urban Parks Fields and irrigated parks are in good condition for the 2024 spring season. Highlights throughout the year.

- Weekly and monthly mowing stayed on schedule in the 65 parks, trails and greenbelts.
- Serviced all mowers for end of season and winterized painter and all spray tanks
- Staff over-seeded Weaver Hollow Park, Lilley Gulch multi-use fields Dancing Willows Park, Blue Heron Park, Governor Grant Park, Woodmar Park Soccer fields, Powderhorn, Sgt. Mossbrucker and Alper's Parks.

- Farm Staff repaired soccer goal at Valley View park that was bent and vandalized

Baseball Fields

All Urban Parks baseball fields are in good condition for the 2024 spring season. Highlights throughout the year:

- Sod cut ball field lip (edge of infield/outfield) at Jim Hoida

Native areas/Noxious Weed

Fehringer Ranch Regional Park is now a major destination point for outdoor recreation. The Disc golf course is the number one disc golf course in the metro area. The site also hosts three large cross-country meets. The cross-country meet uses all of the trail system on the site. With all the rain this year, Urban Parks staff had to add road-base material, plus regrade major sections of the Fehringer Ranch trail and parking lots so that all the patrons and park users continue to have a safe and pleasant experience at Fehringer Ranch Regional Park. There were major washouts of culverts on numerous occasions since this is a regional drainage corridor for Weaver Gulch

- Staff seeded in native seed mixes in Christenson Meadows Park and Valley View Park.
- Cleaned up illegal dumping in the Dutch Creek Greenbelt and Columbine West Greenbelt
- Mowed out sections of Fehringer Ranch for two large track and field cross-country meets.
- Sprayed all 6th Ave. frontage medians, Flora Way landscape beds, weeded Flora Way walks.
- Placed 30 bales of hay to help stop people from sliding into parking lot at Sledding Hill park.

Snow Removal

In the early month of 2023 we again for the second year in a row had a remarkable amount of snow removal in January, February and March, approximately 26 days of snow and ice removals. Staff removed a considerable amount of ice on all 7-trail underpasses. Hopefully again we have a late winter and early spring snow storms to continue relieve dry conditions:

As follows here are our snow route priorities.

- Facilities- Lilley Gulch parking lots and walks, Indoor Sports Arena, Maintenance Center and Sledding Hill parking lot.
- Parks adjacent to schools and/or parks that provide access to schools
- School bus stops
- Regional Trails
- Parks and greenbelts
- Parking lots
- Start times are at 4:00am
- (Staff removed a considerable amount of ice on all 7-trail underpasses.)

Playgrounds

Upkeep and playground inspections continue on our 37 playgrounds throughout our District. Highlights throughout the year

- Added 4 yards EWF to Dewey Haberman playground
- Added 70 yards EWF to Lilley Gulch Recreation Center playground
- Place snow fence and added top soil to construction area at ADCAP playground In Lilley Gulch
- Staff repaired bollards on playground near the trail at West Laurel Park

Park Amenities

In Urban Parks, we have focused on improving and adding amenities in the Fehringer Ranch Regional Park. This Park has become a major destination due to the Disc Golf Course and the walking paths and the excellent native open space. We have seen an increase in dog walker's on the site. Here are some of the highlights:

- Excavated, prepped and poured concrete for two new memorial bench pads at Dancing Willows and Harriman Lake
- Painted san-o-let enclosures at Gov. Grant, Trappers Glen, Harriman Lake
- Replaced park bench near playground at Alper's Farm Park
- Cleaned up leaves and debris along 6th Ave pool fence and curb lines
- Placed mulch around all disc golf baskets at Fehringer Ranch Disc Golf to limit mud and erosion.
- Poured concrete collars around main park sign posts at Trappers Glen, Blue Heron, and Westbury Parks
- Cleaned up and organized MSC yard for mower storage
- Cleaned up and organized upper fenced storage area
- Staff assisted with covered picnic table relocation and clean up at Willow Creek Park painted the shelter and replaced a board that was broken
- Major cleanup of graffiti on the Columbine Hills concession building.
- Staff repaired tennis court gates that were vandalized at Dakota Station and Eagle Meadows Park

Trails / Parking Lots

Staff worked on adding road-base and regraded sections of the Harriman Lake parking lots and trail due to a large amount of visitors. Harriman Lake was shut down for a few days to add a new binding material to the road-base to help with potholes and rutting.

- Painted yellow curb lines at Lilley Gulch Rec Center
- Excavated and mortared in bricks at T intersection where trucks were rutting at entry to Gov. Grant back loop trail
- Staff repaired trail barriers at Woodmar Park
- Staff cleaned drain pan on the Dutch Creek trail underpass at Wadsworth. Seeded the surrounding area and covered the area with a straw blanket for to help with erosion.

- Staff removed graffiti on bridge on Dutch Creek Staff painted over multiple graffiti incidents graffiti on the all the trail underpasses.
- Cleaned out dirt and debris from Simms / Quincy tunnel with skid steer
- Trimmed willow and shrubs that were encroaching on the Columbine Trail.

Kipling Villas Sub-District

Operating Expenses were \$61,019 favorable to plan, due to savings, purchase services and some savings on irrigation water in utilities from wet spring and early summer. Any additional funds at year end will be earmarked for small capital improvements at Kipling Villas.

Highlights

The Kipling Villas greenbelt is long and narrow. Total greenbelt acreage is approximately 12.3 acres. Mowing acreage is estimated at 11.2 acres. Exact turf acreage is difficult to calculate due to irregular shapes and site amenities. 2.6 miles of 5' wide concrete trail = 1.6 acres of trails. Over 80 landscape beds that are about 1.8 acres in total. Approximately 700 trees are in the greenbelt.

- Winterized three irrigation backflows and six legs of mainline and laterals for nearly 4000 spray heads
- Repaired mainline breaks- W. Parkhill Ave. between Holland and Garrison
- Continued contracted structural pruning throughout greenbelt
- Contracted 2nd selective herbicide application to turf
- Filled bags at mutt-mitt stations
- Deadheaded, trimmed, and cleaned up landscape beds
- Stump grinded 25 stumps
- Contracted safety prune on 14 large Cottonwood trees
- Winterized and blew out 3 irrigation taps Converted 2 landscape beds to irrigated turf, this includes trenching and installing irrigation.
- Contracted tree trimming for visibility and clearance along trails and picked up downed branches and debris.
- Staff during the winter season park staff implements weekly trash pickup at 9 cans in the greenbelt.
- Shut off water, winterized, and blew out 3 backflow devices and systems.
- Worked with Schultz Landscapes on the upkeep of the Kipling Villas Greenbelt. Schultz Industries was hired for 2023 Greenbelt Maintenance.
- 27 Bluegrass mow/trim cycles
- 5 Native turf mowing cycles
- 3 irrigated turf fertilizer applications
- 2 irrigated turf herbicide applications
- 2 irrigated turf aeration cycles
- Trash can pick up during mowing cycles

Regional Parks

Revenues and Non-Operating Revenues finished unfavorable to plan by \$19,157 due to less credit than originally planned for solar panels. Expenditures finished at \$5,951 favorable to plan largely due to savings on utilities, primarily electricity. Net Revenue (Expenditures) finished unfavorable to plan by \$13,206.

Highlights

- **Easton used only 64 acre feet of water in 2023 compared to its average use of 95 acre feet**
- Schaefer Athletic Complex used only 88 acre feet of water in 2023 compared to its average use of 116 acre feet
- Significant weather early in the year forced us to replace 400 tons of infield mix, and grade all 10 baseball fields in Regional parks multiple times

Schaefer Athletic Complex

- Finished up mowing for the season and washed all mowers for winter service
- Worked with facility maintenance to troubleshoot and repair electrical issues on the irrigation system
- Blew out irrigation system and winterized the pump station
- Aerated all athletic fields
- Fertilized all athletic fields
- Graded and chalked parking stalls at the Sports Arena for on-site events
- Re-aligned all 6 home plates and all 126 base sleeves throughout the complex
- Removed all banners and rolled up windscreens at the Jason Jennings Field for the winter
- Took down the batting cage net and the playground safety netting for the winter
- Fall sports continued through the first part of November

Easton Regional Park

- Finished up mowing for the season and washed all mowers for winter service
- Blew out irrigation system and winterized the pump station
- Worked with a contractor to complete the promenade trail project
- Removed kiosk sign north of the Ward St. parking lot to refurbish its components and re-align with the new Promenade trail
- Worked with Forestry department to clear a couple of dead trees, perform corrective pruning, and chip the slash pile at Easton
- Repaired some minor potholes at the Ridge Rec. Center, Water's Edge Park, and the Peak
- Cleared overgrowth on the east side of the Edge Ice Arena to improve emergency exit ingress and egress
- Aerated all athletic fields
- Fertilized all athletic fields
- Fall sports continued through the first part of November

Park Rangers Highlights

The Park Ranger budget is running unfavorable by \$6,289 largely due to increase in personnel costs and healthcare choices.

Highlights

- Finalized a draft version of Unified Rules and Regulations for the District
- Finalized a Recovered Property Inventory sheet for documentation purposes

Customer Service & Welfare Contacts

- Several welfare checks conducted at Clement Park involving apparent un-housed individuals—all checked okay and were provided with informational materials for assistance
- Assisted park visitors with locating several features at Clement Park
- Assisted park visitor at Easton Regional Park in finding their lost iPhone
- Assisted West Metro Fire with a multi-agency training session at Maintenance and Service Center

Graffiti & Vandalism

- Responded to several complaints of graffiti and vandalism at Columbine Hills Park—drastically increased Ranger presence in the park, added additional signage, and made several visitor contacts to enforce park curfew—issues currently resolved
- Removed anti-Semitic graffiti on Dutch Creek Regional Trail and filled out a police report for documentation
- Nuisance graffiti was discovered and removed at several park sites including: Alper's Farm, Weaver Hollow Park, Dutch Creek Regional Trail, Weaver Gulch Trail, Valley View Park, and Lilley Gulch Regional Trail

Un-housed/Overnight Camping Contacts

- Removed unoccupied encampment along Lilley Gulch Trail near Colorow Elementary—items included a tent, couch, and personal affects—items were stored for 14 days and then properly disposed
- Made contact with one individual at Clement Park utilizing a two-person tent to inform them of the Park Rules—individual vacated the premises
- Removed unoccupied encampment at 6th Ave. Greenbelt—items included a sleeping bag and personal affects—none of which were in useful condition and were so disposed.

Dogs Off-leash

- Approximately 13 contacts were made during the quarter for dogs off leash with most occurring at Easton Regional Park and Schaefer Athletic Complex

Land/Field Use/Parking Violations

- Contacted a small contractor performing work for his client adjacent to the Col. West Pool—contractor had pulled his vehicle onto park property to gain access to his client—subject was given a temporary access permit to fill out
- Responded to reports of campfires along the bank of Hine Lake—no active fires discovered but abandoned fire pits were revealed—Rangers mitigated the pits
- Rangers recovered washing machine parts illegally dumped at Schaefer Athletic Complex
- Several instances of illegal leaf dumping were discovered and contacts made throughout the District including at: Dutch Creek Regional Trail and Meadows Greenbelt

Wildlife

- Answered questions and handed out literature at Valley View Park to a user that had concerns with Coyote behavior and prevalence in the area
- Rangers spotted several red foxes in the District during the quarter as well as a 9-point buck

Safety

- Maintained caution tape and barricades on damaged slide at Valley View Park until repairs could be made

Maintenance

- Replaced several wildlife signs throughout the District that had become faded or damaged
- Installed additional rules signage at Columbine Hills Park

Clement Park

Total operating revenues through the 4th quarter of 2023 finished favorable to plan at \$42,640 due to more rentals than planned. Total operating expenditures are at \$31,418 favorable to plan due savings from open full time positions and savings on supplies. Net overall Revenue (Expenditures) came to \$80,129 better than plan.

Highlights

- Staff built and installed a white Pickleball Information Kiosk which holds information regarding reservations, upcoming events and District happenings
- Attempts at growing in the amphitheater lawn included deep-tine aerating 6-8", deep slicing twice at 10", planting pre-germinated perennial ryegrass seed in spring, heavy application of starter fertilizer, monthly hollow-tine aeration followed by 80/20 ryegrass/fescue mix inter-seed application

- Hollow-tine aeration performed on entire park, twice annually. All turfgrass is done with a large pull-behind aerator and/or a smaller ride-on aerator. Bare spots and weak spots are inter-seeded afterwards.
- Spread Fertilizer on all turfgrass throughout the park in both spring and fall seasons, eight tons each time
- Applied four applications of preventative fairy ring control fungicide to keep fairy ring fungus contained and to stop from additional spreading in the park turf.
- Applied single application of preventative grub control insecticide to C1-C4 outfield grass. Heavy populations of adult Japanese Beetle during the summer results in eggs being laid in surrounding turfgrass over the winter
- Installed 15,000 ft of temporary fence in amphitheater lawn to keep traffic off newly seeded area, removed it for Red White and You then moved to different area for protection.
- Accepted delivery of Two Kawasaki Mule SX UTV's. Smaller in size to maneuver around park when busy.
- Hired contractor to remove 19 dead or dying trees around the park, including two very large native cottonwood trees abutting neighbors' properties
- Staff successfully managed park operations and reservations during one of the wettest spring seasons on record. Snow and rain were constant making mowing, opening sports fields and holding special events a challenge but all involved stayed determined and worked hard to push through
- Completed two concrete replacement projects with the help of Terry G. Spring project included replacing approximately 500 linear feet of concrete trail in the SW part of the park. Fall project included grading and replacing concrete pads for shelters A-F in phase I, approximately 13,000 square feet.
- Hired contractors to complete Infared patchwork throughout the park's parking lots in the spring and in fall re-striped the phase I parking lot that serves pickleball and Splash Park
- Hired contractor to install 2100 sq. ft of synthetic turf on a mound adjacent to the large playground. Staff re-routed irrigation and arranged for concrete curb before installation.
- Successfully operated the Splash Park water feature and busy reservation schedule.
- Planted 17 trees at the pickleball and tennis complex, more to plant in 2024

- Personnel changes in Field Foreman position and Park Maintenance I FT. Promoted from within for both positions. Training continues to get Cody and Bryce comfortable in their new roles
- Purchased and installed a fertigation injection system for the irrigation system. Allows us to safely apply chemicals and fertilizers through a scheduled irrigation cycle, rather than having an operator on a boom sprayer during high traffic times.
- Clement Park was a host site for the annual Park Planning and Maintenance Academy, District staff (Colin, Tim, Sean and Sarah) gave a talk and tour of the park and our recent improvements.
- Phase I and II restroom facilities stayed open through the year's end to support park patrons using the trails, playgrounds and pickleball courts. Restrooms are not all-season and must be winterized before freezing temperatures set in. Staff must also be available to schedule to lock up at the end of the evening to prevent loitering.
- Performed annual winterization practices on the following systems: Irrigation, Columbine Memorial fountain, Splash Park water feature and the irrigation pump station
- Staff attended the following training and education opportunities: Legal Issues in the Workplace, Colorado Park and Recreation Association Spring Workshop, Rocky Mountain Regional Turfgrass Foundation annual conference, Toro Service School and other webinars and online training.
- State-required "Owe The River" releases from Johnston Reservoir totaled 97 acre feet in 2023 compared to 92.5 acre feet in 2022

Irrigation usage for the year totaled 94 acre feet in 2023 compared to 124.5 acre feet in 2022

Sports leagues, Events and Tournaments

- Foothills Adult softball and volleyball
- Rush soccer
- South Jeffco Sports Association youth baseball and softball
- True lacrosse
- WASA kickball
- Columbine High School softball
- Triple Crown Sparklers Tournament
- Dave Sanders cross-country meet
- In-N-Out Burger softball outing
- Outback Steakhouse softball outing
- Rocky Mountain Pickleball Championships

Special Events, Festivals and Concerts

- Hops in the Park
- High School and College Graduation parties
- Foothills Concert Series
- Foothills Shakespeare in the Park
- Unicorn Festival
- Red White and You
- Summerset Festival
- Lumberjack Festival

Foothills Park & Recreation District

Total Parks and Clement Park

Sunday, December 31, 2023

	December 2023 Actual	December 2023 Budget	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	2023 Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
44112 + 44: Admission Fees	-	-	-	\$1,100	-	\$1,100	-	(\$1,100)	0.00%	\$216,503
44100:4416 Rentals	-	-	-	145,680	116,813	28,867	116,813	(28,867)	124.71%	232,853
44600:4463 Concessions and Other Contracts	2,000	-	2,000	6,392	4,392	2,000	4,392	(2,000)	145.54%	0
44910 + 48: Other Revenue	700	900	(200)	6,991	18,000	(11,009)	18,000	11,009	38.84%	7,248
TOTAL OPERATING REVENUES	2,700	900	1,800	160,164	139,205	20,959	139,205	(20,959)	115.06%	456,604
OPERATING EXPENDITURES										
50100:5090 Salaries and Wages	177,067	183,632	6,565	2,295,471	2,428,875	133,404	2,428,875	133,404	94.51%	2,072,778
51100:5130 Personnel	39,177	40,658	1,482	562,935	577,883	14,948	577,883	14,948	97.41%	525,858
52100:5275 Supplies	27,421	13,492	(13,929)	659,311	679,165	19,854	679,165	19,854	97.08%	634,152
53100:5356 Purchased Services	13,896	9,143	(4,753)	523,160	519,693	(3,468)	519,693	(3,468)	100.67%	417,930
54110:5421 Utilities	16,682	17,616	934	635,528	820,139	184,610	820,139	184,610	77.49%	771,579
55100:5560 Insurance	6,058	5,612	(446)	77,585	67,347	(10,238)	67,347	(10,238)	115.20%	60,998
59300 + 59: Depreciation	-	-	-	-	-	-	-	-	0.00%	1,816,570
TOTAL OPERATING EXPENDITURES	280,300	270,154	(10,147)	4,753,990	5,093,102	339,111	5,093,102	339,111	93.34%	6,299,865
NET OPERATING REVENUE/(EXPENDITURES)	(277,600)	(269,254)	(8,347)	(4,593,827)	(4,953,897)	360,070	(4,953,897)	(360,070)	92.73%	(5,843,261)
NON-OPERATING REVENUE										
41100 + 41: Property Taxes Collected for Operations	269,253	269,253	0	4,977,216	4,977,218	(2)	4,977,218	2	100.00%	4,219,020
42355 + 42: Contributions and Grants	-	-	-	6,373	-	6,373	-	(6,373)	0.00%	4,502
48142 Proceeds from Insurance	-	-	-	42,144	-	42,144	-	(42,144)	0.00%	8,460
TOTAL NON-OPERATING REVENUE	269,253	269,253	0	5,025,732	4,977,218	48,515	4,977,218	(48,515)	100.97%	4,231,982
NON-OPERATING EXPENDITURES										
57100 + 58: Facilities & Equipment Repairs and Replacements	417	-	(417)	20,417	20,000	(417)	20,000	(417)	102.09%	20,000
53190 + 53: Other Expenditures	(30)	0	30	3,292	3,321	29	3,321	29	99.14%	1,740
TOTAL NON-OPERATING EXPENDITURES	387	0	(388)	23,709	23,321	(388)	23,321	(388)	101.67%	21,740
NET REVENUE/(EXPENDITURES)	(8,735)	-	(8,735)	408,197	-	408,197	-	(408,197)	0.00%	(1,633,019)
TOTAL REVENUE	271,953	270,153	1,800	5,185,896	5,116,423	69,474	5,116,423	(69,474)	101.36%	4,688,586
TOTAL EXPENDITURES	280,688	270,153	(10,534)	4,777,700	5,116,423	338,723	5,116,423	338,723	93.38%	6,321,605
NET REVENUE/(EXPENDITURES)	(8,735)	-	(8,735)	408,197	-	408,197	-	(408,197)	0.00%	(1,633,019)

**Marketing & Community Outreach Department
Fourth Quarter Report, October 1 – December 31, 2023**

Design and Printing

- Prepared Drop-in Fitness schedules for NOV - DEC 2023 and JAN - MAY 2024 and submitted PDFs for posting on website.
- Prepared schedules for SPRING 2024 for Active Adults (previously Senior Adult Programs, Excursions, Events) and submitted PDFs for posting on website.
- Prepared Hockey & Public Skate calendars for NOV, DEC, JAN 2023. PDFs for posting on website.
- Prepared Figure Skating calendars for DEC 2023 and JAN, FEB 2024. PDFs for posting on website.
- Prepared Pool schedules for NOV, DEC 2023, JAN – FEB 11, 2024. PDFs for posting on website.
- Designed and printed flyers, tickets, signs, banners for Nutcracker Ballet.
- Designed and printed flyers, banners for Breakfast with Santa.
- Designed and printed flyers, tickets, signs, banners for Holiday Skating Spectacular.
- Designed and printed flyers, tickets, signs, banners for Skate with Santa event.
- Began work on MAR – AUG 2024 District Magazine and worked with departments for content.
- Printed and laminated signs for Parks announcements.
- Designed other flyers, banners, bulletin boards and signs for departments as requested in Marketing tickets.

Website, Digital Marketing, Social Media, Events and other

- Regular status updates, photo posts, event creation, social media engagement, answering patron inquiries, answering private messages, public interactions and regular review of our Facebook, Twitter, LinkedIn and Instagram accounts. Important community messages and meetings posted on Nextdoor.com.
- Regular maintenance of website and events listings with timely updates as needed. Completed requests for website content changes, deletions and updates from marketing tickets.
- Ongoing meetings with our website company to review and mediate digital accessibility issues on both ifoothills.org and foothillsgolf.org in regard to HB 21-1110 which expands the unlawful discrimination against an individual with a disability as it relates the use of technology. Reviewed site changes and individual page updates as they become available, communicate findings and any edits to company for additional remediation.
- Review and respond to info email account inquiries.
- Heavily promoted Hiring Needs for several departments; lifeguard classes; Spring class registration; Preschool registration; Active Adult Open House; BOO-rific Bash & Splash; fitness and personal training; Turkey Burn Fitness Challenge; November multi-visit card sale; Holiday events (pottery sale, Breakfast with Santa, Nutcracker); Holiday sales (golf sale, gift cards); Winter and Spring Youth Sports; Little Tots Drop-In at Foothills Fieldhouse; Active Adult activities; 2024 shelter rentals
- Held successful BOO-rific Bash & Splash event with more than 240 children, more than 1,000 total attendees, 24 vendor booths and 7 corporate sponsors. Raised \$3,750 in sponsor and vendor fees.
- Sold \$4,300 in ads for Foothills Magazine.
- Sold \$2,700 in dasher board ads at Edge Ice Arena, \$1,530 in dasher board ads at Foothills Fieldhouse, \$750 banner at Ridge Recreation Center (all 3 are part of a District wide contract worth more than \$8,000.)
- Supported and took photos at Active Adult Open House.

Marketing & Community Outreach Department
Fourth Quarter Report, October 1 – December 31, 2023

- Began recruiting sponsors and planning for 2024 Red, White & You, securing \$13,000 in sponsorships so far.
- Created and promoted “Arts in Clement Park Tour” of art installations in Clement Park in partnership with Children’s Hospital Colorado.
- Held 2024 planning meetings with several of our larger corporate partners.
- Held several in-person and virtual meetings with new potential sponsors and advertisers.
- Continued hosting in-person meetings of South Jeffco Business Alliance (SJBA). Topics included a tour of Warren Tech South campus, and a holiday networking mixer and donation drive for The Action Center.
- Supported Golf Department with communications, graphics backend set up, and website edits for the new MemberSports tee time system.
- Held marketing planning meeting with Arts Department
- Submitted monthly content to Colorado Parent Magazine and Engage Jeffco e-newsletter.
- Attended Adobe MAX conference (virtual)
- Attended multiple digital accessibility trainings
- Attended monthly Strategic Advisory Committee meetings of West Metro Chamber
- Attended monthly meetings of CPRA Marketing Group
- Attended Jeffco Regional Communicators meeting
- Attended 5 networking events
- Begin planning and logistics meetings for 2024 Red, White & You event.
- Planned 2024 District Awareness Campaign
- Attended various demos for digital accessibility tools
- Created one public survey for Parks Department.
- Attended internal Digital Accessibility Committee meetings.
- Researched and attended different trainings and help documents regarding digital accessibility.

E-mail Creation & Communication

- SJBA Monthly Meeting – 10/3/23
- Golf e-newsletter: Work where you love to play! – 10/11/23
- Hiring in Golf Maintenance – 10/12/23
- E-Newsletter – 10/25/23
- Spring Registration Opening – 10/29/23
- Multi-Visit Card Special – 11/1/23
- Golf e-newsletter: Fall & Winter Golf Updates – 11/1/23
- SJBA Monthly Meeting - 11/14/23
- E-Newsletter – 11/17/23
- Golf e-newsletter: New Tee Time Booking System Coming Soon – 11/27/23
- Holiday Gifts/Hours/Events – 11/29/23
- Golf e-newsletter: NOW LIVE - New Tee Time System – 12/4/23
- SJBA Monthly Meeting – 12/5/23
- E-Newsletter – 12/20/23



Creating Community, Enhancing Health, Inspiring Play

DATE: January 30, 2024

TO: Foothills Board of Directors

FROM: Dennis Weiner, Director of Finance and Administrative Services

SUBJECT: NOVEMBER FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through November 30, 2023 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.



**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 11/30/2023**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$19,393,347 versus a budget of \$16,775,770 or \$2,617,577 higher than planned due to the following:

- Admission Fee Revenues were \$14,114,480, which was \$1,684,051 better than planned.
 - Recreation admission fees were \$242,128 lower than planned driven by lower admission fees in Children's programs for Before and After Care and All Day Care programs and lower admission fees collected in Athletics, partially offset by higher than planned fee revenue in Fitness, Facility Operations and at the Edge Ice Arena for Hockey, Group Lessons and Figure Skating.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were \$5,845,568, which was better than plan by \$1,925,078 because of a higher number of rounds played than planned at both District golf courses.
- Rentals were \$3,895,281, which was higher than plan by \$628,916 resulting from higher than planned rental revenue from carts at both District golf courses, partially offset by lower than planned field rentals in District Athletics.
- Merchandise sales were better than plan by \$154,770, because of higher than planned levels of sales at the District's golf pro shops.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$22,445,138 versus budget of \$23,176,831 or \$731,693 better than planned due to the following:

- Salaries and Wages expenditures were \$12,074,271, which was better than plan by \$496,590, or roughly 4%. Full-Time Salaries were better than budget by \$207,977 mainly because of the timing of hiring for open full-time positions in Parks, Facility Maintenance, Golf and Children's Programs. Part-time wages were lower than planned by \$288,613 due to the delay in opening Columbine West and Sixth Avenue West pool locations, a first quarter conversion to full-time of a budgeted part-time position in the Arts department and lower part-time hours in Parks, Children's Programs and Athletics related to unfilled part-time positions.
- Personnel expenditures were \$170,222 lower than planned, resulting from lower than planned health insurance and payroll tax expenditures related to lower staff levels.

- Supplies expenditures were \$273,793 higher than budgeted due to higher expenditures on seed and son, facility repair and operating supplies and higher cost of sales than planned driven by higher levels of merchandise sales in golf.
- Purchased Services expenditures were \$131,934 lower than budgeted due to lower election and public relations expenditures and lower facility rental and field trip expenditures in Children's programs.
- Utilities were \$1,829,362, which was lower than planned by \$253,943. Electric, natural gas and water expenditures were better than planned by \$42,383, \$42,020 and \$169,539, respectively due to lower than planned usage.

Net Operating Loss:

Net Operating Loss was \$3,051,791 compared to a planned Net Operating Loss of \$6,401,061, or \$3,349,270 better than plan, driven by higher than planned revenue from Golf and lower than budgeted Salaries, Personnel and Utility expenditures throughout the District.

Non-Operating Revenue and Expenditures:

Net Non-Operating Expenditures were \$9,090,998, which was \$2,133,227 better than plan primarily due to the following:

- Investment income was better than planned by \$1,293,116 driven by higher than planned invested balances due to the timing of spending on the 2021 COP projects and higher than planned yields on invested balances.
- Specific Ownership taxes were better than plan by \$30,278 because of higher than planned taxes collected from vehicle registrations within Jefferson County.
- Conservation Trust Fund revenues from lottery sales were \$39,922 better than planned.
- Contributions and Grants were better than planned by \$314,807 driven by funds received for Children's Programs under the Childcare Stabilization and Workforce Retention Grant.
- Insurance Proceeds were better than plan by \$414,768 mainly due to reimbursements received from insurance under a claim for the roof replacement over the east rink at the Edge Ice Arena.
- Property Tax Revenue was \$5,272 lower than planned because of slower collection of property taxes by the County than anticipated.

Net Revenue/Expenditures:

As a result, through November 30, 2023, Net Expenditures were \$12,142,789, which was \$5,482,497 favorable to plan because of better-than-expected Net Operating Loss, investment income, grant revenue, Conservation Trust Fund revenues and unplanned insurance proceeds.

Foothills Park & Recreation District
Summary of All Units
Thursday, November 30, 2023

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
Admission Fees	\$803,488	\$725,544	\$77,944	\$14,114,480	\$12,430,429	\$1,684,051	\$12,889,585	(\$1,224,895)	109.50%	\$11,545,063
Rentals	310,532	256,228	54,304	3,895,281	3,266,364	628,916	3,452,548	(442,732)	112.82%	3,511,719
Merchandise Sales	47,699	25,556	22,143	548,126	393,356	154,770	408,001	(140,125)	134.34%	539,496
Concessions and Other Contracts	65,722	49,500	16,222	716,263	612,286	103,977	713,758	(2,505)	100.35%	636,777
Other Revenue	34,605	3,170	31,435	119,196	73,334	45,862	76,608	(42,588)	155.59%	96,963
TOTAL OPERATING REVENUES	1,262,046	1,059,999	202,047	19,393,347	16,775,770	2,617,577	17,540,500	(1,852,846)	110.56%	16,330,019
OPERATING EXPENDITURES										
Salaries and Wages	978,887	972,791	(6,097)	12,074,271	12,570,861	496,590	13,540,724	1,466,453	89.17%	11,278,271
Personnel	164,896	174,195	9,300	2,249,096	2,419,317	170,222	2,599,220	350,124	86.53%	2,216,935
Supplies	210,371	122,552	(87,819)	2,955,515	2,681,722	(273,793)	2,820,099	(135,416)	104.80%	2,530,486
Purchased Services	244,769	211,919	(32,850)	3,008,245	3,140,179	131,934	3,351,203	342,958	89.77%	2,758,520
Utilities	107,604	118,475	10,871	1,829,362	2,083,305	253,943	2,200,132	370,770	83.15%	2,015,287
Insurance	28,778	25,497	(3,281)	321,229	281,447	(39,782)	306,944	(14,286)	104.65%	266,479
Other Expenditures	(628)	-	628	7,419	-	(7,419)	-	(7,419)	0.00%	(5,236)
TOTAL OPERATING EXPENDITURES	1,734,676	1,625,429	(109,247)	22,445,138	23,176,831	731,693	24,818,322	2,373,184	90.44%	21,060,743
NET OPERATING REVENUE/(EXPENDITURES)	(472,630)	(565,430)	92,800	(3,051,791)	(6,401,061)	3,349,270	(7,277,822)	(4,226,031)	41.93%	(4,730,724)
NON-OPERATING REVENUE										
Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	110,792
Property Taxes Collected for Operations	69,619	24,912	44,707	14,088,023	14,093,295	(5,272)	14,091,268	3,245	99.98%	14,158,903
Specific Ownership Taxes	89,007	82,865	6,141	945,919	915,642	30,278	994,350	48,431	95.13%	921,472
Conservation Trust	-	-	-	451,529	411,607	39,922	548,809	97,280	82.27%	429,933
Contributions and Grants	6,296	(100)	6,396	679,962	365,155	314,807	365,055	(314,907)	186.26%	1,693,503
Investment Income	108,872	9,238	99,634	1,488,777	195,661	1,293,116	205,207	(1,283,570)	725.50%	593,185
QEBC Interest Expense Subsidy	-	-	-	-	-	-	-	-	0.00%	4,459
Gain/(Loss) on Sale of Capital Assets	-	-	-	16,349	-	16,349	-	(16,349)	0.00%	18,191
Proceeds from Insurance	-	-	-	414,768	-	414,768	-	(414,768)	0.00%	46,518
Other Income	-	-	-	3,468	-	3,468	-	(3,468)	0.00%	3,584
TOTAL NON-OPERATING REVENUE	273,793	116,916	156,878	18,130,079	16,019,908	2,110,171	46,017,155	27,887,076	39.40%	18,017,633
NON-OPERATING EXPENDITURES										
Grant Expenditures	1,326	1,833	507	115,805	119,579	3,774	123,432	7,627	93.82%	103,580
Facilities & Equipment Repairs and Replacements	1,107,521	1,107,521	-	23,335,443	23,335,943	500	34,826,820	11,491,377	67.00%	16,909,681
Debt Payments	-	-	-	1,945,000	1,945,000	-	1,945,000	-	100.00%	2,257,300
Interest Expense	-	-	-	1,626,663	1,626,663	-	1,626,663	-	100.00%	1,702,505
Other Expenditures	(10,002)	374	10,375	198,167	216,949	18,783	217,419	19,252	91.15%	311,883
TOTAL NON-OPERATING EXPENDITURES	1,098,845	1,109,727	10,882	27,221,077	27,244,133	23,056	38,739,334	11,518,257	70.27%	21,284,948
NET REVENUE/(EXPENDITURES)	(1,297,682)	(1,558,242)	260,559	(12,142,789)	(17,625,286)	5,482,497	0	12,142,789		(7,998,039)
TOTAL REVENUE	1,535,839	1,176,914	358,925	37,523,426	32,795,678	4,727,748	63,557,655	26,034,230	59.04%	34,347,652
TOTAL EXPENDITURES	2,833,522	2,735,156	(98,366)	49,666,215	50,420,964	754,749	63,557,655	13,891,441	78.14%	42,345,691
NET REVENUE/(EXPENDITURES)	(1,297,682)	(1,558,242)	260,559	(12,142,789)	(17,625,286)	5,482,497	0	12,142,789		(7,998,039)

Foothills Park & Recreation District
Summary of All Units
Thursday, November 30, 2023

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
OPERATING REVENUES										
Admission Fees:										
Total Parks and Clement Park - Admission Fees	1,100	-	1,100	1,100	-	1,100	-	(1,100)	0.00%	179,590
Recreation Summary - Admission Fees	556,109	607,283	(51,174)	8,267,812	8,509,940	(242,128)	8,926,169	658,356	92.62%	6,430,096
Golf Summary - Admission Fees	229,033	114,560	114,473	5,504,143	3,646,907	1,857,235	3,687,080	(1,817,063)	149.28%	4,622,726
Other Funds - Admission Fees	17,246	3,701	13,545	341,425	273,582	67,843	276,336	(65,089)	123.55%	312,652
Total Admission Fees	803,488	725,544	77,944	14,114,480	12,430,429	1,684,051	12,889,585	(1,224,895)	109.50%	11,545,063
Rentals:										
Total Parks and Clement Park - Rentals	289	-	289	145,680	116,813	28,867	116,813	(28,867)	124.71%	217,378
Recreation Summary - Rentals	250,935	225,804	25,131	2,153,771	2,168,708	(14,937)	2,346,791	193,020	91.78%	1,842,591
Golf Summary - Rentals	59,308	30,424	28,884	1,595,829	980,843	614,986	988,944	(606,885)	161.37%	1,451,750
Total Rentals	310,532	256,228	54,304	3,895,281	3,266,364	628,916	3,452,548	(442,732)	112.82%	3,511,719
Merchandise Sales:										
Recreation Summary - Merchandise Sales	8,984	8,056	927	70,377	70,651	(274)	79,296	8,919	88.75%	62,516
Golf Summary - Merchandise Sales	38,715	17,500	21,215	477,749	322,705	155,044	328,705	(149,044)	145.34%	476,979
Total Merchandise Sales	47,699	25,556	22,143	548,126	393,356	154,770	408,001	(140,125)	134.34%	539,496
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	10,000	10,000	-	10,000	-	100.00%	10,000
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	4,392	4,392	0	4,392	0	100.01%	4,392
Recreation Summary - Concessions and Other Contracts	65,722	49,500	16,222	627,808	592,494	35,314	637,747	9,939	98.44%	560,686
Golf Summary - Concessions and Other Contracts	-	-	-	74,063	5,400	68,663	61,619	(12,444)	120.19%	61,699
Total Concessions and Other Contracts	65,722	49,500	16,222	716,263	612,286	103,977	713,758	(2,505)	100.35%	636,777
Other Revenue:										
Administration - Other Revenue	(284)	-	(284)	19,093	9,050	10,043	9,050	(10,043)	210.98%	11,513
Total Parks and Clement Park - Other Revenue	660	900	(240)	6,291	17,100	(10,809)	18,000	11,709	34.95%	6,703
Recreation Summary - Other Revenue	18,108	2,000	16,108	76,472	40,346	36,126	42,450	(34,022)	180.14%	75,295
Golf Summary - Other Revenue	16,120	270	15,850	17,340	6,838	10,502	7,108	(10,232)	243.96%	3,452
Total Other Revenue	34,605	3,170	31,435	119,196	73,334	45,862	76,608	(42,588)	155.59%	96,963
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	(284)	-	(284)	29,093	19,050	10,043	19,050	(10,043)	152.72%	21,513
Total Parks and Clement Park - TOTAL OPERATING REVENUES	2,049	900	1,149	157,464	138,305	19,159	139,205	(18,259)	113.12%	408,063
Recreation Summary - TOTAL OPERATING REVENUES	899,858	892,644	7,214	11,196,240	11,382,139	(185,899)	12,032,453	836,213	93.05%	8,971,184

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Golf Summary - TOTAL OPERATING REVENUES	343,177	162,754	180,423	7,669,124	4,962,694	2,706,431	5,073,456	(2,595,668)	151.16%	6,616,607
Other Funds - TOTAL OPERATING REVENUES	17,246	3,701	13,545	341,425	273,582	67,843	276,336	(65,089)	123.55%	312,652
Total TOTAL OPERATING REVENUES	1,262,046	1,059,999	202,047	19,393,347	16,775,770	2,617,577	17,540,500	(1,852,846)	110.56%	16,330,019
OPERATING EXPENDITURES										
Salaries and Wages:										
Administration - Salaries and Wages	104,149	104,862	713	1,152,148	1,165,786	13,638	1,273,727	121,578	90.45%	1,115,111
Total Parks and Clement Park - Salaries and Wages	168,554	180,515	11,962	2,118,404	2,245,243	126,839	2,428,875	310,471	87.22%	1,880,524
Recreation Summary - Salaries and Wages	567,567	546,965	(20,602)	6,694,183	7,068,963	374,780	7,622,841	928,658	87.82%	6,236,060
Golf Summary - Salaries and Wages	138,618	140,449	1,831	2,108,567	2,087,869	(20,698)	2,212,281	103,714	95.31%	2,046,576
Other Funds - Salaries and Wages	-	-	-	969	3,000	2,031	3,000	2,031	32.30%	-
Total Salaries and Wages	978,887	972,791	(6,097)	12,074,271	12,570,861	496,590	13,540,724	1,466,453	89.17%	11,278,271
Personnel:										
Administration - Personnel	15,123	14,956	(168)	224,547	233,142	8,595	251,599	27,052	89.25%	225,840
Total Parks and Clement Park - Personnel	39,321	39,591	270	523,758	537,225	13,467	577,883	54,125	90.63%	490,102
Recreation Summary - Personnel	86,915	93,796	6,881	1,136,260	1,262,747	126,487	1,358,684	222,424	83.63%	1,128,880
Golf Summary - Personnel	23,536	25,853	2,317	364,487	385,894	21,407	410,745	46,258	88.74%	372,113
Other Funds - Personnel	-	-	-	44	310	266	310	266	14.14%	-
Total Personnel	164,896	174,195	9,300	2,249,096	2,419,317	170,222	2,599,220	350,124	86.53%	2,216,935
Supplies:										
Administration - Supplies	(13)	69	82	41,034	15,131	(25,904)	30,788	(10,246)	133.28%	24,156
Total Parks and Clement Park - Supplies	34,151	15,864	(18,287)	631,890	665,673	33,783	679,165	47,275	93.04%	594,909
Recreation Summary - Supplies	86,195	64,776	(21,420)	1,128,351	1,002,955	(125,396)	1,069,074	(59,277)	105.54%	940,881
Golf Summary - Supplies	90,037	41,843	(48,194)	1,051,876	903,540	(148,336)	946,649	(105,228)	111.12%	967,257
Other Funds - Supplies	-	-	-	102,363	94,423	(7,940)	94,423	(7,940)	108.41%	3,284
Total Supplies	210,371	122,552	(87,819)	2,955,515	2,681,722	(273,793)	2,820,099	(135,416)	104.80%	2,530,486
Purchased Services:										
Administration - Purchased Services	50,844	43,764	(7,080)	645,028	771,932	126,904	818,332	173,304	78.82%	679,526
Total Parks and Clement Park - Purchased Services	45,201	22,813	(22,388)	509,264	510,549	1,285	519,693	10,428	97.99%	408,318
Recreation Summary - Purchased Services	110,344	112,661	2,316	1,366,514	1,436,189	69,674	1,568,006	201,492	87.15%	1,242,896
Golf Summary - Purchased Services	33,455	32,681	(773)	451,766	381,243	(70,523)	404,906	(46,860)	111.57%	427,781
Other Funds - Purchased Services	4,925	-	(4,925)	35,673	40,267	4,594	40,267	4,594	88.59%	-
Total Purchased Services	244,769	211,919	(32,850)	3,008,245	3,140,179	131,934	3,351,203	342,958	89.77%	2,758,520
Utilities:										
Administration - Utilities	2,905	(828)	(3,733)	(14,467)	(27,022)	(12,555)	(27,654)	(13,187)	52.31%	15,767
Total Parks and Clement Park - Utilities	20,909	19,263	(1,647)	618,847	802,523	183,676	820,139	201,292	75.46%	721,892
Recreation Summary - Utilities	63,469	80,398	16,928	841,321	903,462	62,142	984,752	143,431	85.43%	895,240

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Golf Summary - Utilities	20,320	19,642	(678)	383,662	404,341	20,680	422,895	39,234	90.72%	382,388
Total Utilities	107,604	118,475	10,871	1,829,362	2,083,305	253,943	2,200,132	370,770	83.15%	2,015,287
Insurance:										
Administration - Insurance	9,224	10,377	1,152	101,445	114,145	12,700	124,522	23,077	81.47%	101,894
Total Parks and Clement Park - Insurance	6,058	5,612	(446)	71,527	61,735	(9,792)	67,347	(4,180)	106.21%	56,117
Recreation Summary - Insurance	11,995	8,449	(3,546)	131,750	93,921	(37,829)	102,370	(29,380)	128.70%	97,178
Golf Summary - Insurance	1,501	1,059	(442)	16,508	11,646	(4,861)	12,705	(3,802)	129.93%	11,291
Total Insurance	28,778	25,497	(3,281)	321,229	281,447	(39,782)	306,944	(14,286)	104.65%	266,479
Other Expenditures:										
Recreation Summary - Other Expenditures	(2,766)	-	2,766	(983)	-	983	-	983	0.00%	(246)
Golf Summary - Other Expenditures	2,138	-	(2,138)	8,402	-	(8,402)	-	(8,402)	0.00%	(4,990)
Total Other Expenditures	(628)	-	628	7,419	-	(7,419)	-	(7,419)	0.00%	(5,236)
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	182,232	173,199	(9,033)	2,149,736	2,273,114	123,378	2,471,313	321,577	86.99%	2,162,294
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	314,195	283,658	(30,537)	4,473,690	4,822,948	349,258	5,093,102	619,412	87.84%	4,151,862
Recreation Summary - TOTAL OPERATING EXPENDITURES	923,720	907,044	(16,676)	11,297,396	11,768,236	470,840	12,705,726	1,408,331	88.92%	10,540,889
Golf Summary - TOTAL OPERATING EXPENDITURES	309,604	261,528	(48,076)	4,385,267	4,174,533	(210,734)	4,410,181	24,914	99.44%	4,202,414
Other Funds - TOTAL OPERATING EXPENDITURES	4,925	-	(4,925)	139,049	138,000	(1,049)	138,000	(1,049)	100.76%	3,284
Total TOTAL OPERATING EXPENDITURES	1,734,676	1,625,429	(109,247)	22,445,138	23,176,831	731,693	24,818,322	2,373,184	90.44%	21,060,743
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(182,516)	(173,199)	(9,317)	(2,120,642)	(2,254,064)	133,422	(2,452,263)	(331,621)	86.48%	(2,140,781)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(312,146)	(282,758)	(29,388)	(4,316,226)	(4,684,643)	368,417	(4,953,897)	(637,671)	87.13%	(3,743,799)
Recreation Summary - NET OPERATING REVENUE/(EXPENDITURES)	(23,862)	(14,400)	(9,462)	(101,156)	(386,096)	284,941	(673,273)	(572,118)	15.02%	(1,569,705)
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	33,573	(98,774)	132,347	3,283,857	788,160	2,495,697	663,275	(2,620,582)	495.10%	2,414,193
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	12,321	3,701	8,620	202,376	135,582	66,794	138,336	(64,040)	146.29%	309,368
Total NET OPERATING REVENUE/(EXPENDITURES)	(472,630)	(565,430)	92,800	(3,051,791)	(6,401,061)	3,349,270	(7,277,822)	(4,226,031)	41.93%	(4,730,724)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Total Fund Balance	-	-	-	41,284	38,548	2,736	29,812,465	29,771,181	0.14%	37,093
Property Taxes Collected to Pay GO Bonds:										
Other Funds - Property Taxes Collected to Pay GO Bonds	-	-	-	-	-	-	-	-	0.00%	110,792

[illegible]

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Total Parks and Clement Park - Proceeds from Insurance	-	-	-	42,144	-	42,144	-	(42,144)	0.00%	37,347
Recreation Summary - Proceeds from Insurance	-	-	-	372,625	-	372,625	-	(372,625)	0.00%	4,171
Total Proceeds from Insurance	-	-	-	414,768	-	414,768	-	(414,768)	0.00%	46,518
Other Income:										
Other Funds - Other Income	-	-	-	3,468	-	3,468	-	(3,468)	0.00%	3,584
Total Other Income	-	-	-	3,468	-	3,468	-	(3,468)	0.00%	3,584
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(2,308,983)	(2,453,324)	144,341	7,486,365	6,198,520	1,287,845	5,929,053	(1,557,312)	126.27%	7,116,779
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	284,164	282,764	1,400	4,756,479	4,707,964	48,515	4,977,218	220,738	95.57%	4,006,642
Recreation Summary - TOTAL NON-OPERATING REVENUE	82,324	77,686	4,638	1,799,573	1,184,248	615,325	1,270,220	(529,354)	141.67%	2,175,401
Golf Summary - TOTAL NON-OPERATING REVENUE	-	-	-	6,500	-	6,500	-	(6,500)	0.00%	-
Other Funds - TOTAL NON-OPERATING REVENUE	2,216,289	2,209,790	6,499	4,081,161	3,929,175	151,986	33,840,665	29,759,504	12.06%	4,718,812
Total TOTAL NON-OPERATING REVENUE	273,793	116,916	156,878	18,130,079	16,019,908	2,110,171	46,017,155	27,887,076	39.40%	18,017,633
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Recreation Summary - Grant Expenditures	-	-	-	-	-	-	-	-	0.00%	1,707
Other Funds - Grant Expenditures	1,326	1,833	507	115,805	119,579	3,774	123,432	7,627	93.82%	101,872
Total Grant Expenditures	1,326	1,833	507	115,805	119,579	3,774	123,432	7,627	93.82%	103,580
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	20,000	20,000	-	20,000	-	100.00%	20,000
Golf Summary - Facilities & Equipment Repairs and Replacements	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - Facilities & Equipment Repairs and Replacements	1,107,521	1,107,521	-	23,315,443	23,315,443	-	34,806,320	11,490,877	66.99%	16,889,681
Total Facilities & Equipment Repairs and Replacements	1,107,521	1,107,521	-	23,335,443	23,335,943	500	34,826,820	11,491,377	67.00%	16,909,681
Debt Payments:										
Other Funds - Debt Payments	-	-	-	1,945,000	1,945,000	-	1,945,000	-	100.00%	2,257,300
Total Debt Payments	-	-	-	1,945,000	1,945,000	-	1,945,000	-	100.00%	2,257,300
Interest Expense:										
Other Funds - Interest Expense	-	-	-	1,626,663	1,626,663	-	1,626,663	-	100.00%	1,702,505
Total Interest Expense	-	-	-	1,626,663	1,626,663	-	1,626,663	-	100.00%	1,702,505
Other Expenditures:										
Administration - Other Expenditures	(11,046)	-	11,046	(17,691)	-	17,691	-	17,691	0.00%	91,137
Total Parks and Clement Park - Other Expenditures	6	6	0	3,322	3,321	(1)	3,321	(1)	100.04%	1,741

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Other Funds - Other Expenditures	1,038	368	(670)	212,535	213,628	1,093	214,098	1,563	99.27%	219,005
Total Other Expenditures	(10,002)	374	10,375	198,167	216,949	18,783	217,419	19,252	91.15%	311,883
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	(11,046)	-	11,046	(17,691)	-	17,691	-	17,691	0.00%	91,137
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	6	6	0	23,322	23,321	(1)	23,321	(1)	100.01%	21,741
Recreation Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	-	-	-	0.00%	1,707
Golf Summary - TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	500	500	500	500	0.00%	-
Other Funds - TOTAL NON-OPERATING EXPENDITURES	1,109,885	1,109,721	(164)	27,215,446	27,220,312	4,866	38,715,513	11,500,067	70.30%	21,170,363
Total TOTAL NON-OPERATING EXPENDITURES	1,098,845	1,109,727	10,882	27,221,077	27,244,133	23,056	38,739,334	11,518,257	70.27%	21,284,948
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(2,480,453)	(2,626,523)	146,070	5,383,414	3,944,457	1,438,957	3,476,790	(1,906,624)	154.84%	4,884,861
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	(27,988)	-	(27,988)	416,931	-	416,931	-	(416,931)	0.00%	241,102
Recreation Summary - NET REVENUE/(EXPENDITURES)	58,462	63,286	(4,824)	1,698,418	798,152	900,266	596,946	(1,101,471)	284.52%	603,989
Golf Summary - NET REVENUE/(EXPENDITURES)	33,573	(98,774)	132,347	3,290,357	787,660	2,502,697	662,775	(2,627,582)	496.45%	2,414,193
Other Funds - NET REVENUE/(EXPENDITURES)	1,118,725	1,103,769	14,955	(22,931,908)	(23,155,555)	223,646	(4,736,512)	18,195,397	484.15%	(16,142,183)
Total NET REVENUE/(EXPENDITURES)	(1,297,682)	(1,558,242)	260,559	(12,142,789)	(17,625,286)	5,482,497	0	12,142,789		(7,998,039)
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(2,309,267)	(2,453,324)	144,057	7,515,459	6,217,570	1,297,888	5,948,103	(1,567,356)	126.35%	7,138,292
Total Parks and Clement Park - TOTAL REVENUE	286,213	283,664	2,548	4,913,943	4,846,269	67,674	5,116,423	202,479	96.04%	4,414,705
Recreation Summary - TOTAL REVENUE	982,182	970,330	11,852	12,995,813	12,566,387	429,426	13,302,673	306,860	97.69%	11,146,585
Golf Summary - TOTAL REVENUE	343,177	162,754	180,423	7,675,624	4,962,694	2,712,931	5,073,456	(2,602,168)	151.29%	6,616,607
Other Funds - TOTAL REVENUE	2,233,535	2,213,491	20,044	4,422,586	4,202,757	219,829	34,117,001	29,694,415	12.96%	5,031,463
Total TOTAL REVENUE	1,535,839	1,176,914	358,925	37,523,426	32,795,678	4,727,748	63,557,655	26,034,230	59.04%	34,347,652
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	171,187	173,199	2,013	2,132,045	2,273,114	141,069	2,471,313	339,268	86.27%	2,253,431
Total Parks and Clement Park - TOTAL EXPENDITURES	314,201	283,664	(30,537)	4,497,012	4,846,269	349,257	5,116,423	619,411	87.89%	4,173,602
Recreation Summary - TOTAL EXPENDITURES	923,720	907,044	(16,676)	11,297,396	11,768,236	470,840	12,705,726	1,408,331	88.92%	10,542,596
Golf Summary - TOTAL EXPENDITURES	309,604	261,528	(48,076)	4,385,267	4,175,033	(210,234)	4,410,681	25,414	99.42%	4,202,414
Other Funds - TOTAL EXPENDITURES	1,114,810	1,109,721	(5,089)	27,354,495	27,358,312	3,817	38,853,513	11,499,018	70.40%	21,173,647
Total TOTAL EXPENDITURES	2,833,522	2,735,156	(98,366)	49,666,215	50,420,964	754,749	63,557,655	13,891,441	78.14%	42,345,691
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(2,480,453)	(2,626,523)	146,070	5,383,414	3,944,457	1,438,957	3,476,790	(1,906,624)	154.84%	4,884,861
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	(27,988)	-	(27,988)	416,931	-	416,931	-	(416,931)	0.00%	241,102
Recreation Summary - NET REVENUE/(EXPENDITURES)	58,462	63,286	(4,824)	1,698,418	798,152	900,266	596,946	(1,101,471)	284.52%	603,989

	November Actual 2023	November Budget 2023	Month Fav/(Unfav) Variance	YTD 2023 Actual	YTD 2023 Budget	YTD Fav/(Unfav) Variance	2023 Original Budget	Remaining Budget	% Completed	2022 YTD
Golf Summary - NET REVENUE/(EXPENDITURES)	33,573	(98,774)	132,347	3,290,357	787,660	2,502,697	662,775	(2,627,582)	496.45%	2,414,193
Other Funds - NET REVENUE/(EXPENDITURES)	1,118,725	1,103,769	14,955	(22,931,908)	(23,155,555)	223,646	(4,736,512)	18,195,397	484.15%	(16,142,183)
Total NET REVENUE/(EXPENDITURES)	(1,297,682)	(1,558,242)	260,559	(12,142,789)	(17,625,286)	5,482,497	0	12,142,789		(7,998,039)

Foothills Park & Recreation District as of November 30, 2023

	Actual Operating Revenue	Budget Operating Revenue	Revenue Variance Fav(Unfav)	Actual Operating Expenditures	Budget Operating Expenditures	Expenditure Variance Fav(Unfav)	Actual Net Operating Revenue (Loss)	Budget Net Operating Revenue (Loss)	Net Variance Fav(Unfav)
Administration									
Executive Director	10,573	10,000	573	684,937	799,978	115,041	(674,364)	(789,978)	115,614
Marketing	14,000	9,050	4,950	318,505	355,861	37,356	(304,505)	(346,811)	42,306
Finance	1,440		1,440	550,887	530,059	(20,828)	(549,447)	(530,059)	(19,388)
Human Resources	1,651		1,651	216,804	227,592	10,788	(215,153)	(227,592)	12,439
Information Technology	1,430		1,430	378,602	359,623	(18,979)	(377,172)	(359,623)	(17,549)
Total Administration	29,094	19,050	10,044	2,149,735	2,273,113	123,378	(2,120,641)	(2,254,063)	133,422
Parks									
Parks Administration	2,500		2,500	414,797	409,076	(5,721)	(412,297)	(409,076)	(3,221)
Fleet Maintenance	335		335	511,679	521,925	10,246	(511,344)	(521,925)	10,581
Urban Parks	3,635	9,194	(5,559)	1,605,447	1,854,387	248,940	(1,601,812)	(1,845,193)	243,381
Regional Parks	4,030	22,787	(18,757)	911,075	916,754	5,679	(907,045)	(893,967)	(13,078)
Kipling Villas				155,895	217,702	61,807	(155,895)	(217,702)	61,807
Park Rangers Urban and Regional				58,340	52,911	(5,429)	(58,340)	(52,911)	(5,429)
Clement Park	146,964	106,324	40,640	816,458	850,193	33,735	(669,494)	(743,869)	74,375
Total Parks	157,464	138,305	19,159	4,473,691	4,822,948	349,257	(4,316,227)	(4,684,643)	368,416
Leisure Service									
LS Administration				457,173	438,193	(18,980)	(457,173)	(438,193)	(18,980)
Esports	8,246	27,540	(19,294)	33,651	48,226	14,575	(25,405)	(20,686)	(4,719)
Lilley Gulch Rec Center	135,566	119,176	16,390	328,633	348,349	19,716	(193,067)	(229,173)	36,106
Peak Wellness Center	263,204	235,917	27,287	348,032	338,097	(9,935)	(84,828)	(102,180)	17,352
Ridge Rec Center	522,313	444,267	78,046	546,907	511,882	(35,025)	(24,594)	(67,615)	43,021
Climbing Wall	4,691	4,700	(9)	7,783	11,485	3,702	(3,092)	(6,785)	3,693
Total Facility Operations	934,020	831,600	102,420	1,265,006	1,258,039	(6,967)	(330,986)	(426,439)	95,453
Facility Maintenance	818		818	484,154	502,358	18,204	(483,336)	(502,358)	19,022
Fitness Programs	562,660	473,380	89,280	384,749	463,894	79,145	177,911	9,486	168,425
Cultural Arts	283,125	306,138	(23,013)	333,037	308,597	(24,440)	(49,912)	(2,459)	(47,453)
Active Adult Programs	32,921	24,496	8,425	37,559	61,640	24,081	(4,638)	(37,144)	32,506
Total Arts & Events	316,046	330,634	(14,588)	370,596	370,237	(359)	(54,550)	(39,603)	(14,947)
Children's Program Administration	112,531	118,770	(6,239)	1,473,594	1,536,518	62,924	(1,361,063)	(1,417,748)	56,685
Children's Program Teen Program							-	-	-
Children's Program Preschool, ADCAP&Tots	507,134	567,441	(60,307)	360,803	344,415	(16,388)	146,331	223,026	(76,695)
Children's Program B&A	1,249,825	1,302,788	(52,963)	322,123	375,081	52,958	927,702	927,707	(5)
Children's Program Camp	1,107,175	1,309,219	(202,044)	484,499	633,851	149,352	622,676	675,368	(52,692)
Total Children's Programs	2,976,665	3,298,218	(321,553)	2,641,019	2,889,865	248,846	335,646	408,353	(72,707)
Aquatics Administration	775		775	331,535	371,010	39,475	(330,760)	(371,010)	40,250
Deer Creek Pool	91,543	88,426	3,117	189,156	160,399	(28,757)	(97,613)	(71,973)	(25,640)
Columbine West Pool	3,758	104,657	(100,899)	35,198	178,026	142,828	(31,440)	(73,369)	41,929
Sixth Avenue West Pool	266	115,799	(115,533)	25,209	174,137	148,928	(24,943)	(58,338)	33,395
Lilley Gulch Pool	59,899	61,082	(1,183)	130,655	154,258	23,603	(70,756)	(93,176)	22,420
Ridge Pool	705,301	570,271	135,030	1,029,642	915,801	(113,841)	(324,341)	(345,530)	21,189
Weaver Hollow Pool	107,277	108,284	(1,007)	169,501	156,519	(12,982)	(62,224)	(48,235)	(13,989)
Total Aquatics	968,819	1,048,519	(79,700)	1,910,896	2,110,150	199,254	(942,077)	(1,061,631)	119,554
Edge	2,562,773	2,475,100	87,673	1,881,632	1,785,261	(96,371)	681,141	689,839	(8,698)
District Athletics Adult Sports	638,287	771,659	(133,372)	243,021	260,098	17,077	395,266	511,561	(116,295)
District Athletics Concessions/Misc Contracts	38,608	38,719	(111)	2,490	2,255	(235)	36,118	36,464	(346)
Schaefer Batting Cage	26,874	48,700	(21,826)	30,888	33,335	2,447	(4,014)	15,365	(19,379)
District Athletics Administration	64,237	52,722	11,515	155,268	156,243	975	(91,031)	(103,521)	12,490
Clement Park Batting Cage				(151)		151	151	-	151
Clement Park Concessions	5,640	6,890	(1,250)	2,921	2,530	(391)	2,719	4,360	(1,641)
Clement Splash Park	19,336	15,742	3,594	16,755	16,401	(354)	2,581	(659)	3,240
Youth & Middle School Sports	598,078	488,700	109,378	303,183	293,667	(9,516)	294,895	195,033	99,862
Gymnastics	287,276	335,839	(48,563)	213,180	215,407	2,227	74,096	120,432	(46,336)
Sports Specialty Programming	238,424	219,533	18,891	302,708	299,935	(2,773)	(64,284)	(80,402)	16,118
Racket Sports	60,838	93,621	(32,783)	25,567	58,443	32,876	35,271	35,178	93
Total District Athletics	1,977,598	2,072,125	(94,527)	1,295,830	1,338,314	42,484	681,768	733,811	(52,043)
Foothills Fieldhouse	460,947	428,435	32,512	309,145	285,479	(23,666)	151,802	142,956	8,846
Foothills Sports Arena	435,894	424,127	11,767	297,198	326,444	29,246	138,696	97,683	41,013
Total Indoor Athletics	896,841	852,562	44,279	606,343	611,923	5,580	290,498	240,639	49,859
Total Leisure Service	11,196,240	11,382,138	(185,898)	11,297,398	11,768,234	470,836	(101,158)	(386,096)	284,938
Golf									
Foothills Golf Course	4,488,078	2,925,932	1,562,146	2,233,074	2,282,404	49,330	2,255,004	643,528	1,611,476
Meadows Golf Course	3,181,047	2,036,862	1,144,185	2,152,193	1,892,130	(260,063)	1,028,854	144,732	884,122
Total Golf	7,669,125	4,962,794	2,706,331	4,385,267	4,174,534	(210,733)	3,283,858	788,260	2,495,598
Other Funds (Golf Development Fund)	341,424	273,483	67,941	139,047	138,002	(1,045)	202,377	135,481	66,896
Total District	19,393,347	16,775,770	2,617,577	22,445,138	23,176,831	731,693	(3,051,791)	(6,401,061)	3,349,270

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: January 30, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Capital Projects Report through December 31, 2023

Parks, Planning and Construction

2022 Mill Levy Improvement Projects

Budget: \$2,550,019
Funding: \$2,550,019 – 2022 Mill Levy, SB 35, Capital Funds
Expenses to Date: \$1,220,267
Budget Remaining: \$1,329,752
Scheduled Completion: Spring of 2024

Lakehurst Park (Moved to 2022 Mill Levy Park Projects)

- Construction Plans 100% complete
- Grading Permit Approved by the County
- Playground is ordered and in Vendor's Lot
- Project ready to Bid

West Laurel Park

- Shade Structure in over playground
- Site work 100% complete
- Irrigation 50% complete

Jim Hoida Memorial Park.

- Project 95% complete
- Restoration and trees planted in the spring

Willow Creek Park

- Construction underway and 50% complete

Westbury Park

- Construction at 95% complete
- Restoration and tree planting in the spring
- Playground completed by different contractor

Columbine West Park

- Included in Columbine West Pool Project Completed

Lakehurst West Park

- Concept plans for playground survey completed
- Community selected playground
- Project into County for permits process for Location and Extent

Easton Regional Park

Budget: \$1,150,000

Expenses to Date: \$312,918

Budget Remaining: \$837,082

Scheduled Completion 2024

- Bids received and staff to award with Board approval
- Additional Pump installed at Hine Lake completed
- County permit process started
- Promenade completed to Ward St. parking lot

Dutch Creek Trail Extension

Overall Budget: \$3,721,224

Funding: \$1,860,612 – District Capital Budget/\$1,860,612 Jeffco Trails Grant

Expenses to Date: \$352,899

Budget Remaining \$3,368,325

Project Completion: 2024

- Grading Permit nearly complete
- Jefferson County constructing Simms crossing completed
- Staff to award bridge bid with Board approval

Recreation**Ice Resurfacer for Edge**

Budget: \$155,000

Funding: District Capital Project Budget

Expenses to Date: \$140,355.65

Budget Remaining: \$14,644.35

Scheduled Completion: Completed

- The 2nd Ice Resurfacer has been identified as and approved as part of our 2022 Capital Budget. A quote of \$142,584.60 was received from Zamboni for the replacement of the 2nd Zamboni for the Edge Ice Arena. This quote includes the trade-in of the existing ice resurfacer.
- We accepted delivery of the Ice Resurfacer on March 6. It has been commissioned and is currently in use. The Colorado 14ers are paying \$2,000 in advertising money to have the Zamboni wrapped with their logo. We are waiting for communication from Zamboni on two additional parts that were promised and not delivered and are holding payment until this has been resolved.

Lilley Gulch Daycare Playground Project

Budget: \$50,000

Funding: District Capital Project Budget

Expenses to Date: \$33,581.81

Budget Remaining: \$16,418.17

Project Completion: Substantially complete

- Meeting with the planning department and are in the design phase

- Equipment has been ordered with Star Playground
- Equipment, planters, and pour-in-place surfacing installed

Outdoor Pool Reconstruction

Columbine and 6th West Pool Combined Estimate: \$15,855,525.81

Funding: District Capital Project Budget

Expenses to Date: \$15,792,864.94

Budget Remaining: \$ 62,660.87

Scheduled Completion: Fall 2023

- Columbine Sneak Peek was September 27, 2023. We estimate that 365 people attended giving rave reviews of the newly renovated pool and facility.
- Substantial completion for Columbine West.
- Inspections are occurring for 6th Avenue West Pool.
- Landscaping continues and on-going.
- Pool and building winterization will occur in the next week.
- Certificate of Occupancy expected by October 20, 2023.
- Substantial completion expected by the end of the month.
- 6th Avenue Temporary Certificate of Occupancy issued on November 2, 2023
- Both pools are winterized for the winter.
- Fencing improvements addressing neighbor comments scheduled soon

Golf

New Foothills Golf Course Clubhouse

Budget: Estimation \$17,000,000 - \$19,000,000

Funding: District Capital Project Budget

Scheduled Completion: October of 2023

Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
 - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
 - Design Fees \$449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
 - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
 - Fees - .25% of construction cost
- Todd Goulding / Goulding Development Advisors – Owners Representative
 - Will assist the District in managing the budget/overall cost of the project
 - Fees - estimated at \$118,400

Project Update:

- Weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding

- The District received, reviewed, and approved the Design Development drawings
- Planning and Zoning review is complete
- The driving range bathroom building renovation is complete
- The temporary clubhouse doublewide trailer was delivered May 18th
- All golf operations are conducted out of the temporary clubhouse
- The abatement process of the existing clubhouse is complete
- The GMP was submitted and approved by the Foothills Board of Directors on June 28th
- VE process is ongoing
- Xcel removed the transformer
- Demolition of the old clubhouse is complete
- Grading Permit has been approved
- Building Permit has been approved
- Xcel has removed the switchbox from old clubhouse site and new switch cabinet has been installed in the parking lot area
- Construction started in early January of 2023
- Drilling for caissons is complete
- Grade Beams and Pier Caps are complete
- Form and pour lower level foundation walls completed
- Structural steel has begun
- Underground electrical and plumbing for building complete and inspected.
- Lower level slab on grade prepped and ready for concrete 5/18
- Grading and underground electrical complete for the overflow parking lot is underway 5-18
- Expectation to pave overflow parking lot 3rd week of June
- 2nd level decking began 6-5
- Structural steel and decking 95% complete
- Cast in place slab on deck MEP 95% complete
- Tracking to complete structural steel and metal deck for main level 6/16
- First pour for main level slab on deck to begin week of 6/19
- Overflow parking lot completed and open June 30th
- Water loop tracking began July 19 (Denver Water) Cutting of asphalt with the plan of digging and replacing water line to be completed in the 1st week of August.
- Majority of perimeter drain complete and backfilled as of 7-19
- Main floor structure going in at this time 7-19
- 50% complete on rough-in on cart barn or lower level 7-19
- Start of steel stud framing on the last week of July in the lower level
- Overhead Plumbing Rough (Lower Level) completed
- Overhead Mechanical Rough (Lower Level) completed
- Overhead Electrical Rough (Lower Level) completed
- Waterline loop installation Phase 1 has been complete

- Wood Structure installation on 2nd level Glulam Columns and Glulam beams has begun in areas 1, 2 and 3.
- Installation of Tongue and Groove Roof Structure has begun
- Frame Interior Walls (Lower Level) has begun
- Install overhead Coiling Doors has begun
- Completed the superstructure structural steel, glulam structure is complete at the event/ kitchen space “shed roof” area and throughout the bar area “flat roof” section.
- Glulam structure is complete at the pro shop/office “gable roof” area and the crew is making good progress on the tongue and groove roof diaphragm.
- Interior framing on the lower level is 95% complete and MEP/fire sprinkler
- Drywall on this level first week of October.
- Exterior framing is 95% percent complete and exterior insulation being completed working from North to South estimate to be 60% complete with this scope.
- Interior framing and MEP rough in have begun on the main level once again moving from the North to the South.
- The hope for dry in by the end of October
- Interior finishes have commenced with drywall, taping and mudding happening on both levels of the building.
- Window frames have started to be installed in the pro shop area.
- Kitchen hoods have been installed and the kitchen equipment is scheduled to arrive, and installation will begin in early December.
- The basement lights have all been installed and are operable.
- Roofing material is being installed on all areas of the building.
- The furniture for the clubhouse has been ordered. The cost of all of the furniture is \$393,741.45 which includes the procurement company’s fee.
- Glulam structure completed
- Shed roof dried in, insulation/moisture barrier installation on gable roof underway
- MEP/fire sprinkler inspections ongoing
- Drywall wrapping up in area 1&2
- Interior painting started
- Kitchen walls and ceiling finishes installed
- Kitchen equipment delivered and installation in progress
- Curtain wall frames and glazing installation in area 3 (northward)
- Cart ramp walls and structural part of slab complete
- Remaining site walls being installed
- Concrete patios placed
- Curb and Gutter at main entry and new parking stalls installed
- Paving operations beginning on the North and South side of Parking lots

- Lower-level bathroom tile complete
- Floor finishes installation ongoing
- Electrical gear installed, final terminations in progress
- Gas meter installed, natural gas available to the building
- Electrical transformer set, anticipating final power to the building by end of January
- Site walls completed (except for trash enclosure walls)
- Site concrete work in progress
- Bathroom tile completed on the main level
- Polished concrete complete on the lower level, in progress on the main level
- Kitchen equipment installed
- Bar steel structure in place
- Drywall and finishing underway in area 3 (pro-shop and main corridors)
- Patio steel rails and trellis being installed
- Metal roof on the shed roof area wrapping up
- Metal trim going on the gable roof
- Metal siding and roof panels onsite
- Excel Delivered transformer on 1-19-2024
- New Clubhouse is scheduled for completion in Mid-February 2024

Additional Golf Projects

- Entrance Fence – Foothills Golf Course \$30,000
 - (Completed) Old fence removed and new post installation began week of 5/15
- Retaining wall for Ex9 lake – Foothills Golf Course \$90,000
 - Bids have been received and set to begin fall of 2023
 - This project has been completed.
- Rebuild 6,000sqft. Putting green – Meadows Golf Course \$140,000
 - (In process) Began the 1st week of September, Expecting to lay sod 1st week of October.
 - This project has been completed and we anticipate opening the green in the spring of 2024.

Special Projects

Foothills Parks & Recreation District/McKinstry Energy Performance Contract Phase 2 December 2023 Update

1. Financial Information:

Budget: \$7,980,073

Funding: \$5,984,983 – COP, \$1,995,090 – 2020 Capital Budget

Expenses to Date: \$7,307,922.88

Budget Remaining: \$672,150.12

Scheduled Completion: Construction complete, AEM/M&V continuing through December 2024

2. Safety
 - a. No open items
3. Key Dates/Schedule
 - a. On Wednesday 12/13 McKinstry added more sealant around the Ridge Recreational Center boiler flues to help with the white rust. After consulting with Lochinvar, the boiler manufacturer, they agree that this is the best solution for this issue.
 - b. On Wednesday 12/13 CO HVAC replaced the pressure switch for the lap pool boiler.
 - c. On Friday 12/15 we had the boiler manufacturer and project electrician onsite to look at the electrical issues on the Family Pool boiler. We replaced the RRC boiler ignitors and reinstalled the GFCI breakers and determined that a motor in the Family Pool boiler needed to be replaced to reduce the breaker tripping issues.
 - d. Monday 12/18 T&S delivered the spare bearings and shafts for RRC RTU 2 and RTU 4/1.
 - e. McKinstry and Long were at RRC on Thu 12/21 and corrected the boiler network issue that was observed 12/13.
 - f. The replacement Family Pool boiler motor was installed on Thu 1/4.
 - g. McKinstry and CO HVAC were at RRC on Wed 1/17 looking at RRC RTU-4 furnace and determined that a lower discharge air temperature was needed for this unit.
 - h. The Lilley Gulch Comms went down on 1/17 and when they came back up there were issues found on the units. These issues have been sent to Long for comment.
 - i. The Lilley Pad VAV was installed the evening of 1/18. Controls and test and balance were complete the morning of Fri 1/19.
4. Submittals
 - a. The Lilley Pad VAV was approved.
5. Lighting:
 - a. McKinstry is tracking that there is a light out behind the front desk at Edge. We are working on timing for replacement and will provide an update shortly.
6. Mechanical
 - a. McKinstry is working on getting in writing the extended warranty for the RRC RTUs.
 - b. McKinstry is working to add an expansion tank on the Lilley Gulch domestic water boiler system to solve the leaking pressure relief valve issue that was identified.
7. Future Milestone Project Activities
 - a. January/February: Final Acceptance

2023 Donations - Golf Division									
Date			Donation		Value	Amount	Amount	Amount	
			Fees	Carts		To Date	Redeemed	Outstanding	
A1									
10-May	RH	M. C. 1 Foundation	4 Rounds		\$180.00	\$180.00	\$ -	\$ -	
13-Jun	RM	Notre Dame Athletics	2 Rounds FH		\$90.00	\$270.00	\$ -	\$ -	
14-Jun	RM	Notre Dame Athletics	2 Rounds MG		\$90.00	\$360.00	\$ -	\$ -	
					\$0.00	\$360.00	\$ -	\$ -	
13-Jun	Rlm	Team Samaritan	2 Rounds MG		\$90.00	\$450.00	\$ -	\$ -	
13-Jun	RM	Team Samaritan	2 Rounds FH		\$90.00	\$540.00	\$ -	\$ -	
13-Jun	RM	Servants of Christ	2 Rounds MG		\$90.00	\$630.00	\$ -	\$ -	
13-Jun	RM	Servants of Christ	2 Rounds FH		\$90.00	\$720.00	\$ -	\$ -	
13-Jun	RM	City of Englewood	4 Rounds MG		\$180.00	\$900.00	\$ -	\$ -	
13-Jun	RM	City of Englewood	4 Rounds FH		\$180.00	\$1,080.00	\$ -	\$ -	
30-Jun	RM	FOUNDATION FOR FIGHTING	4 Rounds		\$180.00	\$1,260.00	\$ -	\$ -	
		BLINDNESS	Rounds		\$0.00	\$1,260.00	\$ -	\$ -	
30-Jun	Alec	Littleton Hockey Associ	4 Rounds FH		\$180.00	\$1,440.00	\$ -	\$ -	
30-Jun	Alec	Littleton Hockey Associ	4 Rounds MG		\$180.00	\$1,620.00	\$ -	\$ -	
6-Jul	Colin	Colorado chapter of the american society of l	2 Rounds fh		\$90.00	\$1,710.00	\$ -	\$ -	
6-Jul	Colin	Colorado chapter of the american society of l	2 Rounds MG		\$90.00	\$1,800.00	\$ -	\$ -	
6-Jul	RM /TW	PGA Reach	4 Rounds	2	\$224.00	\$2,024.00	\$ -	\$ -	
6-Jul	RM /TW	PGA Reach	4 Rounds	2	\$224.00	\$2,248.00	\$ -	\$ -	
11-Jul	RM	Frontier Mech	4 Rounds FH	2	\$224.00	\$2,472.00	\$ -	\$ -	
11-Jul	RM /TW	Frontier Mech	4 Rounds tm	2	\$224.00	\$2,696.00	\$ -	\$ -	
3-Aug	TW	FOUNDATION TOURNAMNET	4 Rounds	2	\$224.00	\$2,920.00	\$ -	\$ -	
4-Aug	TW	FOUNDATION TOURNAMNET	4 Rounds	2	\$224.00	\$3,144.00	\$ -	\$ -	
24-Aug	RH	Jefferson County Open Space	4 Rounds	2	\$224.00	\$3,368.00	\$ -	\$ -	
24-Aug	RH	Jefferson County Open Space	4 Rounds		\$180.00	\$3,548.00	\$ -	\$ -	
25-Aug	RM	Ladies B Team	4 Rounds		\$180.00	\$3,728.00	\$ -	\$ -	
12-Sep	RH	West Metro Chamber of Commerce	4 Rounds		\$180.00	\$3,908.00	\$ -	\$ -	
25-Sep	`JK	Project Sol Flower Dakota/Chatfield	4 Rounds		\$180.00	\$4,088.00	\$ -	\$ -	
			Rounds		\$0.00	\$4,088.00	\$ -	\$ -	
			Rounds		\$0.00	\$4,088.00	\$ -	\$ -	
			Rounds		\$0.00	\$4,088.00	\$ -	\$ -	
			Rounds		\$0.00	\$4,088.00	\$ -	\$ -	

2023 Non-Profit Donation Log

<u>DATE</u>	<u>INDIVIDUAL/GROUP - REASON</u>	<u>QNTY</u>	<u>TYPE OF PASS</u>	<u>VALUE</u>	<u>ISSUED BY</u>
2/14	Coronado Elementary PTA, Shannon Rons, Silent Auction	4	Facility Use	\$23.00	Richelle Riley
2/14	Shaffer Elementary PTA, Kelley Land, Silent Auction	4	Facility Use	\$23.00	Richelle Riley
2/14	Laura Ingalls Wilder Elementary PTA, Carissa Coran, Silent Auction	4	Facility Use	\$23.00	Richelle Riley
2/14	Roxborough PTIC, Katrina Iverson, Virtual Auction	4	Facility Use	\$23.00	Richelle Riley
9/20	Shaffer Elementary PTA, Corey Detwiler, Fun Run Event	4	Facility Use	\$23.00	Richelle Riley
11/15	Deer Creek Middle School PTO, Steve Henry, Staff Holiday Party	4	Facility Use	\$23.00	Richelle Riley
Total				\$138.00	

Letter to the editor: Thankful for tornado help



by Contributed to CCM
December 18, 2023

June 22 was a historic day in Highlands Ranch. The tornado that touched down in Highlands Ranch created many challenges by damaging homes, taking down historic trees, and impacting parks and open space — but luckily no lives were lost.

In the immediate aftermath of the damage, a Tornado Team was formed. We saw neighbors helping neighbors. More than 2,000 volunteers from near and far reached out to provide aid, and our local government agencies sprang into action.

As we approach the end of the year, I look back at photos of the damage, and I look at our community now. I can't believe how quickly we removed trees and root balls.

While many of the landscape looks barren where there were once many trees, I look forward to seeing new plantings over the next few years, and watch the community continue to flourish.

Saying thank you doesn't seem to be enough to express my gratitude to the many individuals and organizations that stepped up and supported our community. There are many unsung heroes whose names you will probably never know. In the days after the tornado they provided their time and skills to help our community recover.

- Many members of volunteer agencies saved homeowners more than \$600,000 by assisting with limb and tree breakdown and removal.
- Staff from Douglas County assisted by providing drop off locations, debris pick up, debris haul away, and so much more.
- Highlands Ranch Community Association staff helped volunteer organizations and residents navigate the recovery process.
- Our community's first responders from the Douglas County Sheriff's Office, Douglas County Office of Emergency Management and South Metro Fire Rescue provided vital services following the tornado.
- We appreciate fellow government agencies that sent forestry staff and equipment to help with removal of downed trees. These agencies included South Suburban Parks & Recreation, Foothills Park & Recreation District, Arvada, Lakewood and Boulder.

Lastly, I want to thank my staff. Metro District staff dropped all their weekend plans following the storm to clear downed trees, stand up debris drop off sites, communicate with residents, and remove debris to provide safe spaces for our community to live and play.

In the days after the tornado, we all witnessed the strong sense of community that exists in Highlands Ranch. I'm thankful for the partnerships that build that sense of community every day.

Stephanie Stanley

General manager, Highlands Ranch Metro District