



Foothills
Park & Recreation District

Creating Community, Enhancing Health, Inspiring Play since 1959

BOARD OF DIRECTORS MEETING

February 27, 2024 – 6pm

Peak Community & Wellness Center, 6612 S Ward St., Littleton CO

Virtual Option:

You are invited to a Teams webinar.

When: Feb 27, 2024, 6:00PM Mountain Time (US and Canada)

Topic: Foothills Park & Recreation District Board Meeting 02/27/2024

Register in advance for this webinar:

<https://events.teams.microsoft.com/event/fdcec2c8-c866-4eb0-825b-ada9206b1106@e0c4bd9d-9b50-4d79-937d-213d59e132e8>

After registering, you will receive a confirmation email containing information about joining the webinar.

AGENDA

Pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, 32-1-902(3), all known potential conflicts of interest of any board members have been filed with the Secretary of State.

- I. CALL TO ORDER (Maple Room)
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF JANUARY 30, 2024 MINUTES
- VI. COMMUNITY COMMENTS
 - A. Part-time Scholarship Award Recipients - Ronald Hopp
 - B. District Parks and Pride in Our Parks Presentation - Sarah McAfee

For virtual attendees, please click the Raise Your Hand icon and the moderator will alert the Board of your desire to speak and your microphone will be enabled. A three-minute time period will be observed and there will be only one three-minute opportunity per person to speak during the Community Comments time.

- VII. DECISION ITEMS
 - A. Jefferson County Right of Way Property Purchase - Colin Insley
 - B. Board Policy Manual Review/Update - Ronald Hopp
- VIII. EXECUTIVE DIRECTOR'S REPORT

- IX. DISCUSSION ITEMS
 - A. Trailhead Development Request - Colin Insley
 - B. Finance Update - Dennis Weiner
 - C. Digital Accessibility for Board Information on Website - Ronald Hopp
- X. EXECUTIVE SESSION
 - A. Contract Negotiations per 24-6-402(4)(e), C.R.S.
- XI. ADJOURNMENT

Individuals who need special accommodation to attend and/or participate in this meeting should call the Foothills District Office at 303.409.2108 to advise of their specific need(s) at least 24 hours prior.

RECORD OF PROCEEDINGS

FOOTHILLS PARK & RECREATION DISTRICT REGULAR BOARD OF DIRECTORS MEETING

January 9, 2024

Virtual Option

When: Jan 09, 2024, 6:00PM Mountain Time (US and Canada)

Topic: Foothills Park & Recreation District Board Meeting 01/09/2024 Register in advance for this webinar:

<https://events.teams.microsoft.com/event/425b540c-f190-4bde-a103-0d74167d6386@e0c4bd9d-9b50-4d79-937d-213d59e132e8>

After registering, you will receive a confirmation email containing information about joining the webinar.

- I. CALL TO ORDER: Director Trimble called the regular meeting to order at 6:00pm.
- II. PLEDGE OF ALLEGIANCE: Director Trimble led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.
- III. ROLL CALL:

Director Hanson:	Present
Director Lodice:	Present
Director Daughtrey:	Present
Director Writz:	Present
Director Trimble:	Present

ALSO IN ATTENDANCE: Paul Rufien, District Counsel; Ronald Hopp, Executive Director; Becky Richmond, Director of Recreation; Derek Eberhardt, Assistant Director of Recreation; Dennis Weiner, Director of Finance and Administrative Services; Colin Insley, Director of Parks, Planning and Construction; Richelle Riley, Recording Secretary; other Foothills staff and members of the public.

Potential conflicts of interest were disclosed pursuant to Colorado Revised Statutes 18-8-308(2), 24-18-109(3)(a), 24-18-110, and 32-1-902(3).

IV. APPROVAL OF AGENDA:

MOTION: Director Hanson moved that the Foothills Board of Directors approve the January 9, 2024 agenda as submitted. Director Lodice seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

V. APPROVAL OF DECEMBER 12, 2023 MINUTES:

MOTION: Director Writz moved that the Foothills Board of Directors approve the minutes of the December 12, 2023 board meeting as submitted. Director Lodice seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

RECORD OF PROCEEDINGS

VI. COMMUNITY COMMENTS:

VII. DECISION ITEMS

A. 2024 Budget

Ronald Hopp recalled a preliminary budget presentation was done in October, and the departmental budgets were presented at the October and November meetings. He explained that Proposition HH and special legislation delayed the budget process, normally this budget presentation is the second Tuesday in December.

Using a PowerPoint presentation, Mr. Hopp went through the 2024 budget, the changes that have happened since the preliminary budget, and an overview of what has changed between 2023 and 2024.

Mr. Hopp talked about what has changed from the preliminary budget that was presented to the Board in October, and the final budget in terms of revenues and expenditures. He detailed a comparison of the 2023 budget to the 2024 budget to show what has changed in revenues and expenditures. Mr. Hopp went through sources of revenues. He noted that earned income is the largest revenue source for operating for the District, and talked about the mill levy. Mr. Hopp detailed total operating revenue and expense by department, and showed a year over year comparison. He discussed budgeted capital projects and expenditures anticipated for 2024, and outlined debt information. Mr. Hopp detailed the comparison of operating revenues and expenses, including cost centers, for Administration; Parks, Planning and Construction; Recreation; Golf. He concluded with the Net Operating Expenditures and Non-Operating Budget, demonstrating a balanced budget.

Mr. Hopp thanked Dennis Weiner and staff for their hard work putting together the budget.

Mr. Hopp reiterated the budget is balanced at \$54,584,856. Staff are requesting formal and final approval of the budget. Once approved by the Board, the budget information will be submitted to Jefferson County and the State of Colorado. Mr. Hopp referred to resolutions included in the board packet. The public notice was published in the Jeffco Transcript.

- Public Hearing

Director Trimble opened the Public Hearing on the budget for any comments or questions from the public at 6:37pm. There were no public comments or questions. Director Trimble closed the Public Hearing at 6:38pm.

MOTION: Director Daughtrey moved that the Foothills Board of Directors approve Resolution No. 24-001 to Adopt the 2024 Budget for the Foothills Park & Recreation District; Resolution No. 24-002 to Appropriate the 2024 Budget for the Foothills Park & Recreation District; and Resolution No. 24-003 to Levy 2024 Property Taxes for Foothills Park & Recreation District. Director Hanson

RECORD OF PROCEEDINGS

seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

VIII. DISCUSSION ITEMS:

Director Daughtrey informed the Board that she will be in Las Vegas for a conference at the next meeting and will attend virtually. Director Trimble said he will be on his 40th wedding anniversary trip and will not be present at the next meeting.

Mr. Hopp introduced Justin Phillips, the new Foothills Foundation President, and Gary Pokorn, Foothills Foundation Secretary, who were both in attendance.

IX. EXECUTIVE SESSION

Director Trimble announced the Board will move into Executive Session. When they come out of Executive Session, there will be no further business.

A. Personnel Matters per 24-6-402(4)(f), C.R.S.

MOTION: Director Lodice moved that the Foothills Board of Directors move into Executive Session pursuant to Colorado Revised Statute 24-6-402(4)(f). Director Hanson seconded the motion. Poll of the Board: Director Hanson, yes; Director Lodice, yes; Director Daughtrey, yes; Director Writz, yes; Director Trimble, yes. The motion was approved.

The regular meeting adjourned at 6:41pm. Executive Session started at 6:43pm and ended at 7:29pm. The regular meeting reconvened at 7:30pm.

X. ADJOURNMENT:

The regular meeting adjourned at 7:30pm. The next regular board meeting will be held at 6pm on Tuesday, January 23, 2024.

Submitted by: Richelle Riley, Recording Secretary

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Part-time Employee Scholarship Award Recipients

The Foothills Scholarship was made possible by the Board of Directors who created the opportunity to financially help part-time staff pursue their goals towards higher education.

The Scholarship Committee would like to thank the five part-time staff who took the time and effort to apply for the scholarship. We applaud those employees who balance work, school, and community involvement. Each applicant submitted essays to share with us their contributions to their community, achievements in school, and future goals.

The Scholarship Committee is pleased to announce the recipients of the \$500 Scholarship offered by Foothills.

The first recipient is **Justine Josupait** who works in the Youth Sports Department. She is a senior at Chatfield Senior High and plans to study Marine Science in college to become an officer in the US Coast Guard. She would like to fly search and rescue helicopters. Justine is a member of Chatfield's student government and participates in the Golf, Soccer, and Dive teams. Additionally, she volunteers her time at the Jefferson County Library and goes on Youth Service trips with her church each year to serve a community in need.

The next recipient on the list is **Jacob Bielkiewicz**. He works as a Center Associate in the Facilities Department. Jacob is a senior and plans to attend Utah State University to study and become a Professional Pilot. Apart from that, he is an Eagle Scout and a member of both the National Honor Society and the National Technical Honor Society. He dreams of being an active pilot in the aviation industry and plans to obtain an A&P (Airframe & Power plant) Mechanic Certificate to work on the aircraft and fly them.

The third recipient is **Ainsley Fowler**. Ainsley is a senior at Chatfield Senior High. She plans to attend Arapahoe Community College in the fall to continue her Nursing degree. In her junior year of High School, Ainsley received her Certified Nursing Certificate from Warren Tech. Ainsley is a flutist in her High School Band and a member of both the National Honor Society and the National Technical Honor Society. She plans to become a Trauma Nurse to work in the Emergency Room or a hospital's Trauma Department.

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: District Parks and the Pride in our Parks Program

Sarah McAfee, Park Operations Coordinator, will be sharing a presentation with the Board about our District Parks and the Pride in our Parks Program.

FOOTHILLS PARK & RECREATION DISTRICT
Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Jefferson County Right of Way Property Purchase

Jefferson County is widening S. Pierce St. along the eastern edge of Robert F. Clement Park from W. Bowles Ave., south to Columbine High School. The County is asking to purchase a thin parcel along S. Pierce St. to widen the right of way In order to accomplish this. The project will take place this year.

The County is offering the following:

- \$16,676 for purchase of the right of way parcel.
- \$ 8,480 for a temporary easement during construction.
- Irrigation and site repairs

This project will not affect the use, operations or programming of the park. It will improve traffic flow and pedestrian access to the park. This approval is conditional to getting the final documents reviewed by the District's legal counsel and staff.

Also attached to this memo is the following:


- Aerial of the Site
- Improvement plans
- Memorandum of Agreement
- General Warranty Deed for right of way
- Temporary Construction Easement Deed

MOTION: I move that the Foothills Board of Directors approve Jefferson County's offer for the purchase of right of way and temporary easement located at Robert F. Clement Park in the amount of \$25,156 plus irrigation and site repairs for the purpose of widening S. Pierce St., pending final review and approval of the District's legal counsel and District staff, and further authorize the Executive Director to execute the final documents.

S. Pierce St. Widening Project

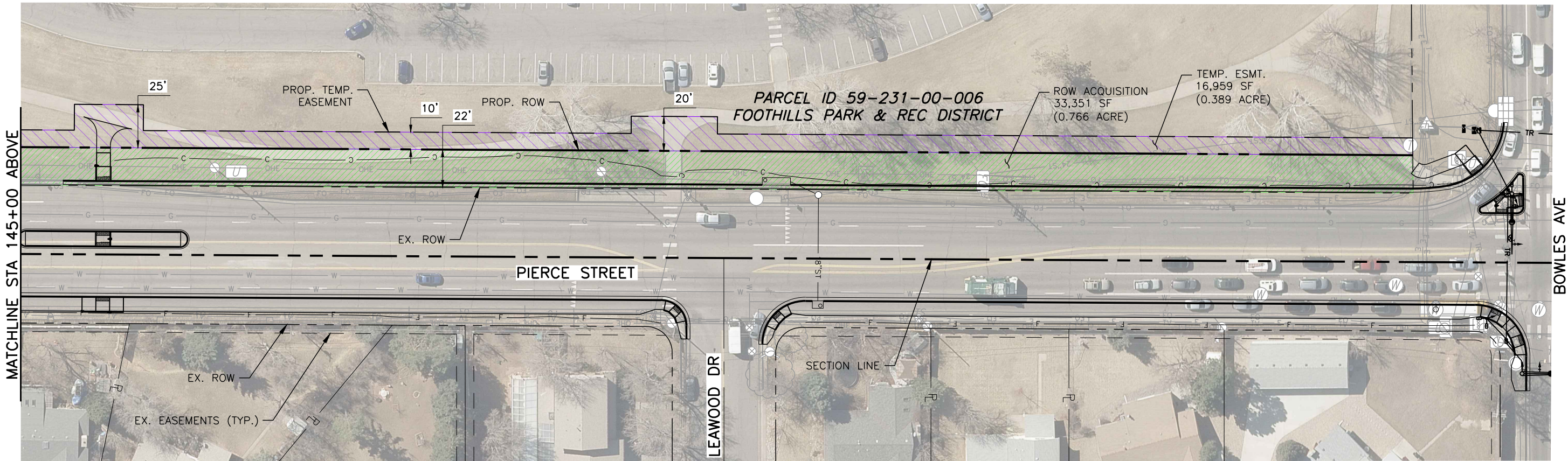
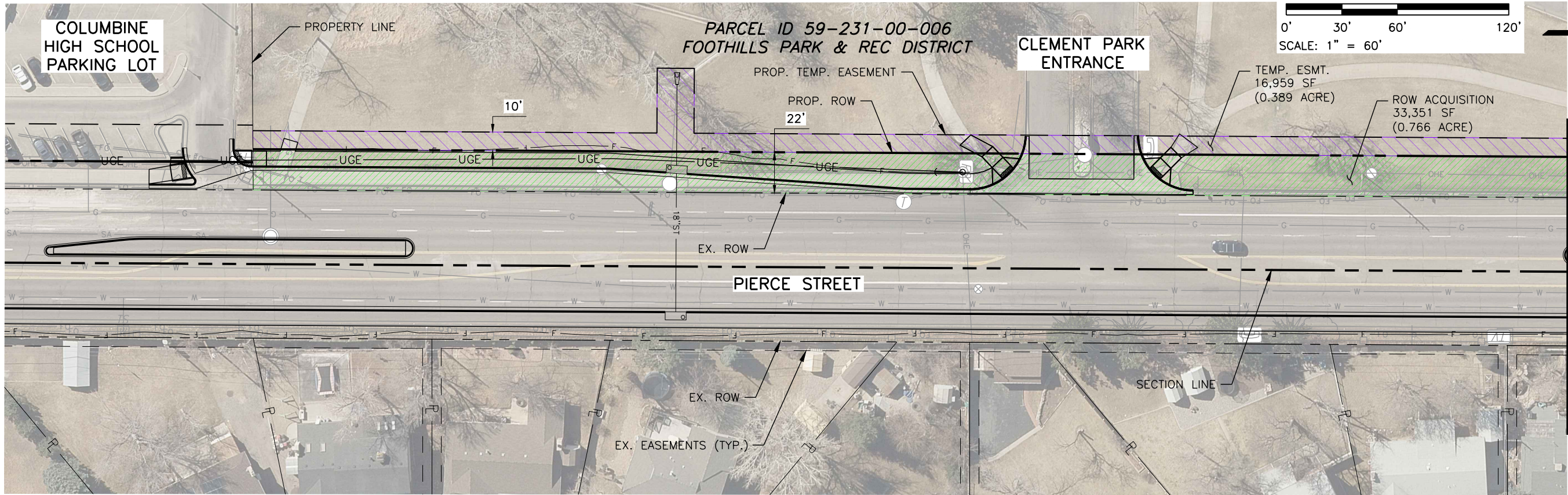
Vicinity Aerial of the site

Legend

 Robert F. Clement Park



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Print Date: 11/17/2023	
File Name: 152210-RW-PR-EXH.dwg	
Horizontal Scale:	Vertical Scale:
 Alfred Benesch & Company 7979 E. Tufts Avenue, Suite 800 Denver, Colorado 80237 303-771-6868	

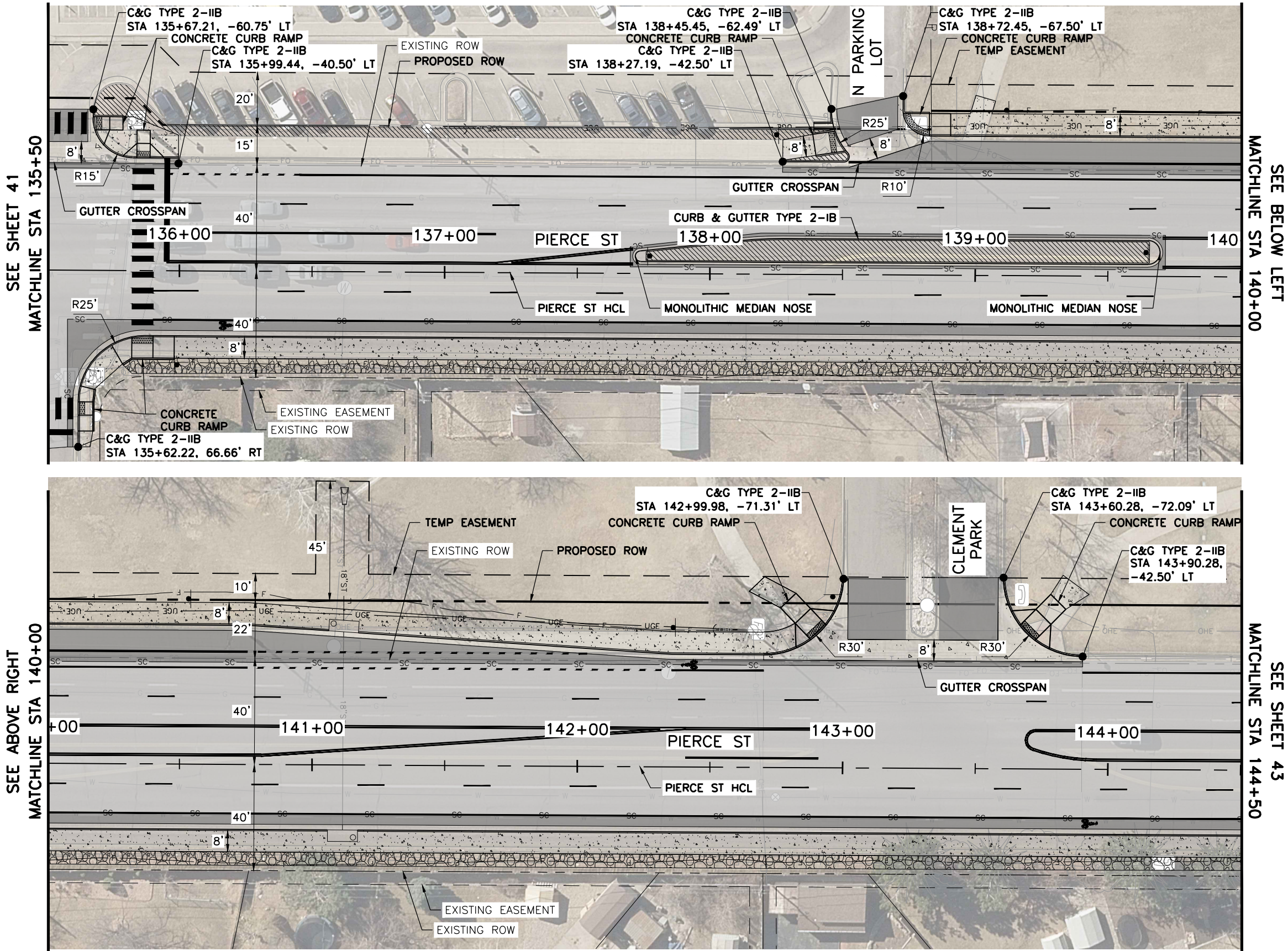
Sheet Revisions		
Date:	Comments	Initials



Transportation and Engineering
100 Jefferson County Pkwy, Suite 3500
Golden, CO 80419

As Constructed		PIERCE STREET ROADWAY IMPROVEMENTS PROPOSED RIGHT-OF-WAY EXHIBIT CLEMENT PARK			Project No.	
No. Revisions:						
Revised:		Designer:	MES	Structure Numbers		
Void:		Detailer:	MES			
		Sheet Subset:	ROW	Subset Sheets:	1 OF 1	Sheet Number: OF

Y:\Denver\152200S\00152210\00_Pierce_St_BaseSvc\Eng_Docs\Drawings\152210-CD-11-ROADWAY PLANS.dwg - Current tab: 42 - Print Time: Fri, 17 Nov 2023 - 11:28am By: msdek Lost Save: Fri, 29 Sep 2023 - 10:44am

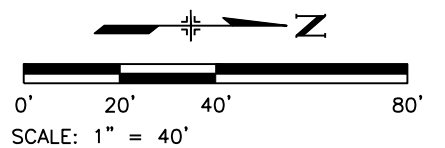


LEGEND:

- CONCRETE SIDEWALK, PAN, AND BUS PULLOUT
- HOT MIX ASPHALT - FULL DEPTH
- HOT MIX ASPHALT - 2" MILL AND OVERLAY
- MEDIAN COVER MATERIAL (PATTERNED CONCRETE)
- MEDIAN COVER MATERIAL (STONE)
- MILL LIMITS
- TOE OF FILL
- SAWCUT LIMITS
- TOP OF CUT

NOTES:

- ALL STATION, OFFSET CALLOUTS REFERENCE THE PIERCE ST HCL.
- CURB & GUTTER CALLOUTS AND RADIAL DIMENSIONS ARE TO THE FLOWLINE.
- REFER TO STAND-5 (FOUND IN JEFFERSON COUNTY'S TDCM) FOR ADDITIONAL INFORMATION ON THE GUTTER CROSSSPAN DESIGN.
- FOR ADDITIONAL INFORMATION NOT SHOWN ON THESE PLANS, REFER TO THE ROADWAY DETAILS, DRAINAGE PLAN AND PROFILES, WALL PLAN AND PROFILE, SIGNING AND STRIPING PLANS, AND CROSS SECTIONS.



PRELIMINARY
90%
REVIEW
NOT FOR
CONSTRUCTION
OR RECORDING
9/29/2023

Print Date: 11/17/2023

File Name: 152210-CD-11-ROADWAY PLANS.dwg

Horizontal Scale: 1"=40' Vertical Scale:

benesch Alfred Benesch & Company
7979 E. Tufts Avenue, Suite 800
Denver, Colorado 80237
303-771-6868

Sheet Revisions		
Date:	Comments	Initials

JEFFERSON
COUNTY COLORADO

Transportation and Engineering
100 Jefferson County Pkwy, Suite 3500
Golden, CO 80419

As Constructed		PIERCE STREET ROADWAY IMPROVEMENTS			Project No.	
No. Revisions:		ROADWAY PLANS			5-69-23-4056	
Revised:		Designer:	LMW	Structure Numbers		
Void:		Detailer:	LMW			
		Sheet Subset:	RDWY PLAN	Subset Sheets:	5 OF 7	Sheet Number: 42 OF 161

MEMORANDUM OF AGREEMENT (Local Public Agency – Jefferson County)	Project Code: 5-69-23-4056	Parcel No(s): 3
	Project: Pierce Street Roadway Improvements	
	Location: Piece Street	
	County: Jefferson	State Highway No: N/A

This agreement made on _____, 2024 is between the County of Jefferson, State of Colorado, a body politic and corporate (the COUNTY), for the purchase of the parcel(s) listed above from

FOOTHILLS PARK & RECREATION DISTRICT (GRANTOR).

Just compensation was determined by an appropriate valuation procedure prepared in accordance with Colorado state laws and regulations. The amount of money and/or compensation listed below is full consideration for the following land, easements, improvements, and damages of any kind.

Land: Parcel 3 - RW	33,351 sq. ft.	\$ 16,676
Permanent Easements:		\$ 0
Temporary Easement(s): Parcel 3 - TE	16,959 sq. ft.	\$ 8,480
Improvements:		\$ 0
Damages or Benefits:		\$ 0
Other: Irrigation – See Exhibit C for details		\$ 0
		\$ 0
	Gross Total	\$ 0
	Less a credit	\$ 0
	Net Total	\$ 25,156

Other conditions: See Exhibit's A, B, and C attached hereto and incorporated herein.

The GRANTOR:

- 1) Will, at the closing, pay all taxes (including prorated taxes for the current year) and special assessments for the current year;
- 2) Has entered into this agreement only because the COUNTY has the power of eminent domain and requires the property for public purposes;
- 3) Will be responsible for securing releases from all liens, judgments and encumbrances to deliver clear, unencumbered title to the COUNTY. Any encumbrance required to be paid by GRANTOR shall be paid at or before closing from the proceeds of the transaction hereby contemplated or from any other source;
- 4) Will execute and deliver to the COUNTY those documents indicated below;
- 5) Excepts from the subject property described herein in the attached Exhibits, the mineral estate and including all coal, oil, gas and other hydrocarbons, and all clay and other valuable mineral in and under said subject property. GRANTOR hereby covenants and agrees that the COUNTY shall forever have the right to take and use, without payment of further compensation to GRANTOR, any and all sand, gravel, earth, rock, and other road building materials found in or upon said subject property and belonging to GRANTOR; and
- 6) GRANTOR further covenants and agrees that no exploration for, or development of any of the products, as described above, and owned by GRANTOR heretofore or hereafter the date set forth above and hereby excepted will ever be conducted on or from the surface of the premises described in the attached Exhibits, and that in the event any of such operations may hereafter be carried on beneath the surface of said premises, GRANTOR shall perform no act which may impair the subsurface or lateral support of said

premises. These covenants and agreements hereunder, shall inure to and be binding upon GRANTOR and their heirs, personal and legal representatives, successors and assigns forever.

☐ GRANTOR conveys the underlying mineral estate to the COUNTY. Paragraphs 5 and 6 are hereby deleted from the Memorandum of Agreement and the conveyance document.

The COUNTY:

- 1) Will be entitled to specific performance of this agreement upon tender of the agreed consideration;
- 2) Will be held harmless from any claims against the property or to any interest in the property, except for any benefits due under relocation law;
- 3) Will make payment after receiving acceptable conveyance instruments from GRANTOR;
- 4) Will take possession and use of the parcel(s) when it deposits the consideration, as set forth above, into an escrow account for the benefit of GRANTOR, or when the COUNTY disburses funds to GRANTOR. Transfer of title to the parcel(s) shall occur upon performance of any and all terms under this agreement, and release of the payment from escrow to GRANTOR, unless other arrangements are made that follow Title III of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended; and
- 5) Will prepare the following documents:

X General Warranty Deed

☐ Access Deed

☐ Full Release(s) Book/Page:

☐ Partial Release(s) Book/Page:

☐ Commissioner's Deed

☐ Title Company to prepare documents except:

☐ Utility Easement

☐ Permanent Easement

☐ Slope Easement

X Temporary Easement

Order Warrant: \$25,146.00

Payable to: Foothills Park & Recreation District

Order Warrant:

Payable to:

COUNTY signature:
COUNTY OF JEFFERSON, STATE OF COLORADO

By: _____
Andrew Kerr, Chairman
Board of County Commissioners

GRANTOR signature: Attach form W-9

By: _____
Ronald Hopp, Executive Director

ATTEST:

By: _____
Title: Deputy Clerk and Recorder

GRANTOR signature:

By: _____

APPROVED AS TO FORM:	County of Jefferson, State of Colorado
By: _____ Carey Markel, Asst. County Attorney	By: _____ Robert Taylor, Right of Way Agent

STATE OF COLORADO)
) ss
COUNTY OF JEFFERSON)

The foregoing Memorandum of Agreement was acknowledged before me this ____ day of _____, 2024, by Ronal Hopp, Executive Director of Foothills Park & Recreation District, Grantor.

Witness my hand and official seal

My Commission expires:

Notary Public

Exhibit A

This exhibit is attached to and a part of the Memorandum of Agreement between the County of Jefferson, State of Colorado (the COUNTY), and Foothills Park & Recreation District (GRANTOR) pertaining to the property at 7306 W Bowles Ave, Littleton, CO 80123, AKA Clement Park.

LEGAL DESCRIPTIONS OF THE PARCELS

See Attached

EXHIBIT A

A RIGHT-OF-WAY LOCATED IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 23; THENCE S22°00'45"W, A DISTANCE OF 108.28 FEET, TO THE INTERSECTION OF THE WEST RIGHT-OF-WAY LINE OF SOUTH PIERCE STREET AND THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE, SAID POINT ALSO BEING THE **POINT OF BEGINNING**;

THENCE S00°19'58"W, ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 1516.00 FEET TO THE NORTH LINE OF THAT PARCEL OF LAND DESCRIBED IN BOOK 2368 AT PAGE 761;

THENCE ALONG SAID NORTH LINE, S89°36'21"W, A DISTANCE OF 22.00 FEET;

THENCE N00°19'58"E A DISTANCE OF 1515.95 FEET, TO SAID SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE;

THENCE N89°27'49"E, ALONG SAID SOUTH RIGHT-OF-WAY, A DISTANCE OF 22.00 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 33,351 SQUARE FEET OR 0.766 ACRE, MORE OR LESS.

BEARINGS ARE BASED UPON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN. BEING MONUMENTED ON THE NORTHEAST CORNER BY A 2-1/2 ALUM. CAP, MARKED CBI PLS 27317 1988 IN A RANGE BOX AND MONUMENTED ON THE EAST QUARTER CORNER BY A 3" BRASS CAP, MARKED DWD LS 16398 1985 IS ASSUMED TO BEAR N00°19'58"E.



PREPARED BY:
ALAN WARNER, PLS 28668
FOR AND ON BEHALF OF FARNSWORTH GROUP, INC.
(720) 383-8987



Farnsworth
GROUP

5613 DTC PARKWAY, SUITE 1100
GREENWOOD VILLAGE, COLORADO 80111
(303) 692-8838 / info@f-w.com

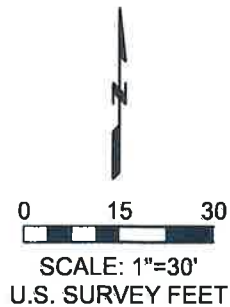
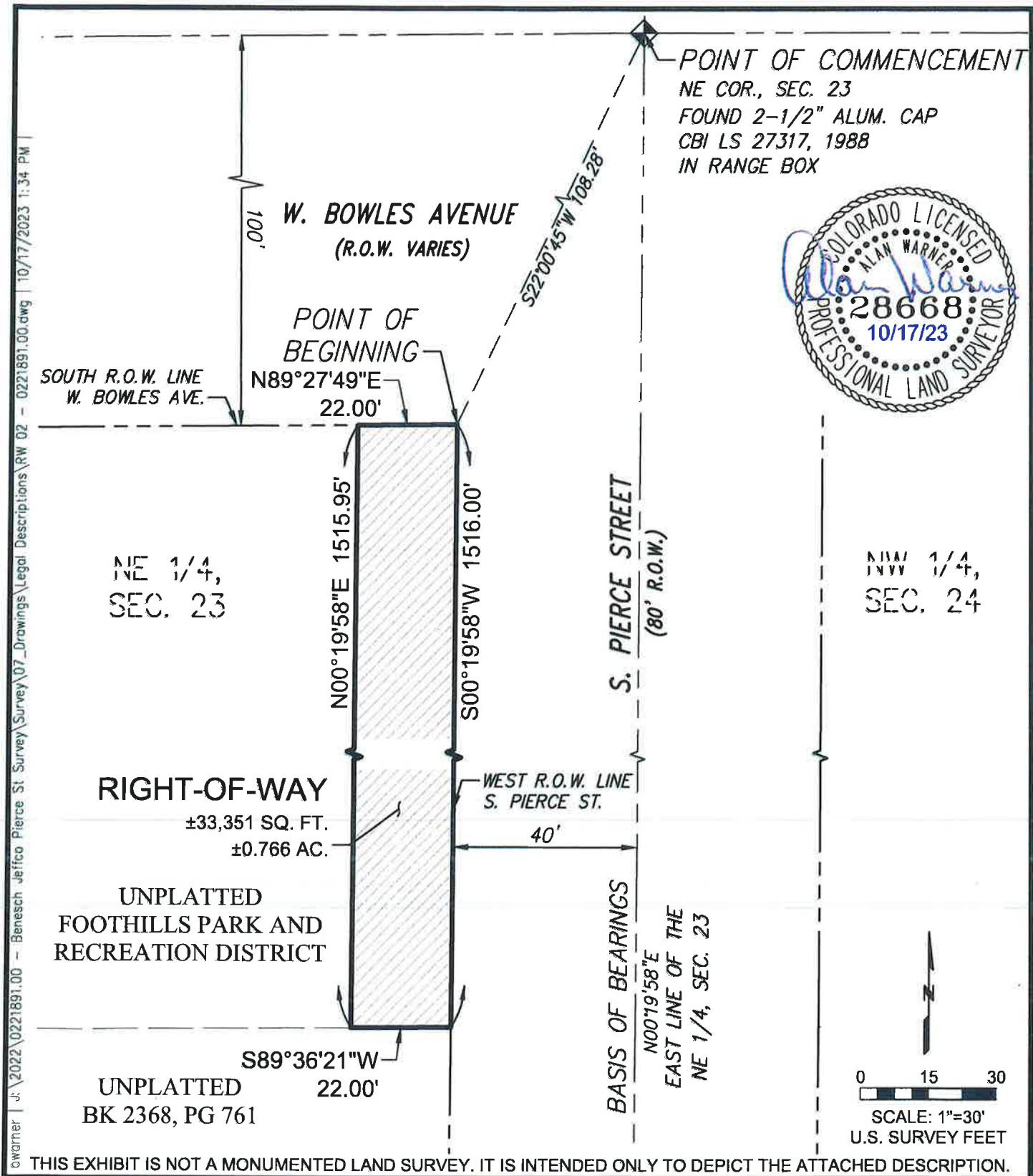
PIERCE STREET ROADWAY IMPROVEMENTS
PROJECT NO. 5-69-23-4056

RIGHT-OF-WAY PARCEL
NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
Drawn by: MDG
Approved: DS
Date: 2023.10.17
Revised:

1 of 2

o:warner | J:\2022\0221891.00 - Benesch Jeffco Pierce St Survey\Survey\07_Drawings\Legal Descriptions\RW 02 - 0221891.00.dwg | 10/17/2023 1:34 PM



THIS EXHIBIT IS NOT A MONUMENTED LAND SURVEY. IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.

Farnsworth
GROUP
5613 DTC PARKWAY, SUITE 1100
GREENWOOD VILLAGE, COLORADO 80111
(303) 692-8838 / info@f-w.com

PIERCE STREET ROADWAY IMPROVEMENTS
PROJECT NO. 5-69-23-4056
RIGHT-OF-WAY PARCEL
NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
Drawn by: MDG
Approved: DS
Date: 2023.10.17
Revised:

EXHIBIT B

A TEMPORARY EASEMENT LOCATED IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 23; THENCE S31°53'20"W, A DISTANCE OF 118.47 FEET, TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE LYING 62.00 FEET WEST OF THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23, SAID POINT ALSO BEING THE **POINT OF BEGINNING**;

THENCE PARALLEL WITH THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23, S00°19'58"W, A DISTANCE OF 1515.95 FEET TO THE NORTH LOT LINE OF THAT PARCEL OF LAND DESCRIBED IN BOOK 2368 AT PAGE 761;

THENCE ALONG SAID NORTH LINE, S89°36'21"W, A DISTANCE OF 10.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 218.00 FEET;

THENCE N89°40'02"W, A DISTANCE OF 35.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 20.00 FEET;

THENCE S89°40'02"E, A DISTANCE OF 35.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 501.66 FEET;

THENCE N89°40'02"W, A DISTANCE OF 15.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 40.00 FEET;

THENCE S89°40'02"E, A DISTANCE OF 15.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 283.00 FEET;

THENCE N89°40'02"W, A DISTANCE OF 10.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 50.00 FEET;

THENCE S89°40'02"E, A DISTANCE OF 10.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 403.26 FEET, TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE;

THENCE ALONG THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE, N89°27'49"E, A DISTANCE OF 10.00 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 16,959 SQUARE FEET OR 0.389 ACRE, MORE OR LESS.

BEARINGS ARE BASED UPON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN. BEING MONUMENTED ON THE NORTHEAST CORNER BY A 2-1/2 ALUM. CAP, MARKED CBI PLS 27317 1988 IN A RANGE BOX AND MONUMENTED ON THE EAST QUARTER CORNER BY A 3" BRASS CAP, MARKED DWD LS 16398 1985 IS ASSUMED TO BEAR N00°19'58"E.

PREPARED BY:

ALAN WARNER, PLS 28668

FOR AND ON BEHALF OF FARNSWORTH GROUP, INC.

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GREENWOOD VILLAGE, COLORADO 80111
(303) 692-8838 / info@f-w.com

PIERCE STREET ROADWAY IMPROVEMENTS
PROJECT NO. 5-69-23-4056

TEMPORARY EASEMENT
NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
Drawn by: MDG
Approved: DS
Date: 2023.10.17
Revised:

1 of 2

W. BOWLES AVENUE
(R.O.W. VARIES)

NE 1/4,
SEC. 23

SOUTH R.O.W. LINE
W. BOWLES AVE.

TEMPORARY
EASEMENT

±16,959 SQ. FT.
±0.389 AC.

FOOTHILLS PARK AND
RECREATION DISTRICT



FOOTHILLS PARK AND
RECREATION DISTRICT

UNPLATTED
BK 2368, PG 761

THIS EXHIBIT IS NOT A MONUMENTED LAND SURVEY. IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.

NW 1/4,
SEC. 24

POINT OF
BEGINNING

POINT OF COMMENCEMENT
NE COR., SEC. 23
FOUND 2-1/2" ALUM. CAP
CBI LS 27317, 1988
IN RANGE BOX

S. PIERCE STREET
(80' R.O.W.)

BASIS OF BEARINGS
E. LINE, NE 1/4, SEC. 23
N00°19'58"E

62'

40'

S00°19'58"W
1515.95'

RIGHT-OF-WAY
TO BE DEDICATED

LINE TABLE

LINE	LENGTH	BEARING
L1	10.00'	S89°36'21"W
L2	218.00'	N00°19'58"E
L3	35.00'	N89°40'02"W
L4	20.00'	N00°19'58"E
L5	35.00'	S89°40'02"E
L6	501.66'	N00°19'58"E
L7	15.00'	N89°40'02"W
L8	40.00'	N00°19'58"E
L9	15.00'	S89°40'02"E
L10	283.00'	N00°19'58"E
L11	10.00'	N89°40'02"W
L12	50.00'	N00°19'58"E
L13	10.00'	S89°40'02"E
L14	403.26'	N00°19'58"E
L15	10.00'	N89°27'49"E

0 30 60

SCALE: 1"=60'
U.S. SURVEY FEET



5613 DTC PARKWAY, SUITE 1100
GREENWOOD VILLAGE, COLORADO 80111
(303) 692-8838 / info@f-w.com

PIERCE STREET ROADWAY IMPROVEMENTS
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TEMPORARY EASEMENT
NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
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Revised:

2 of 2

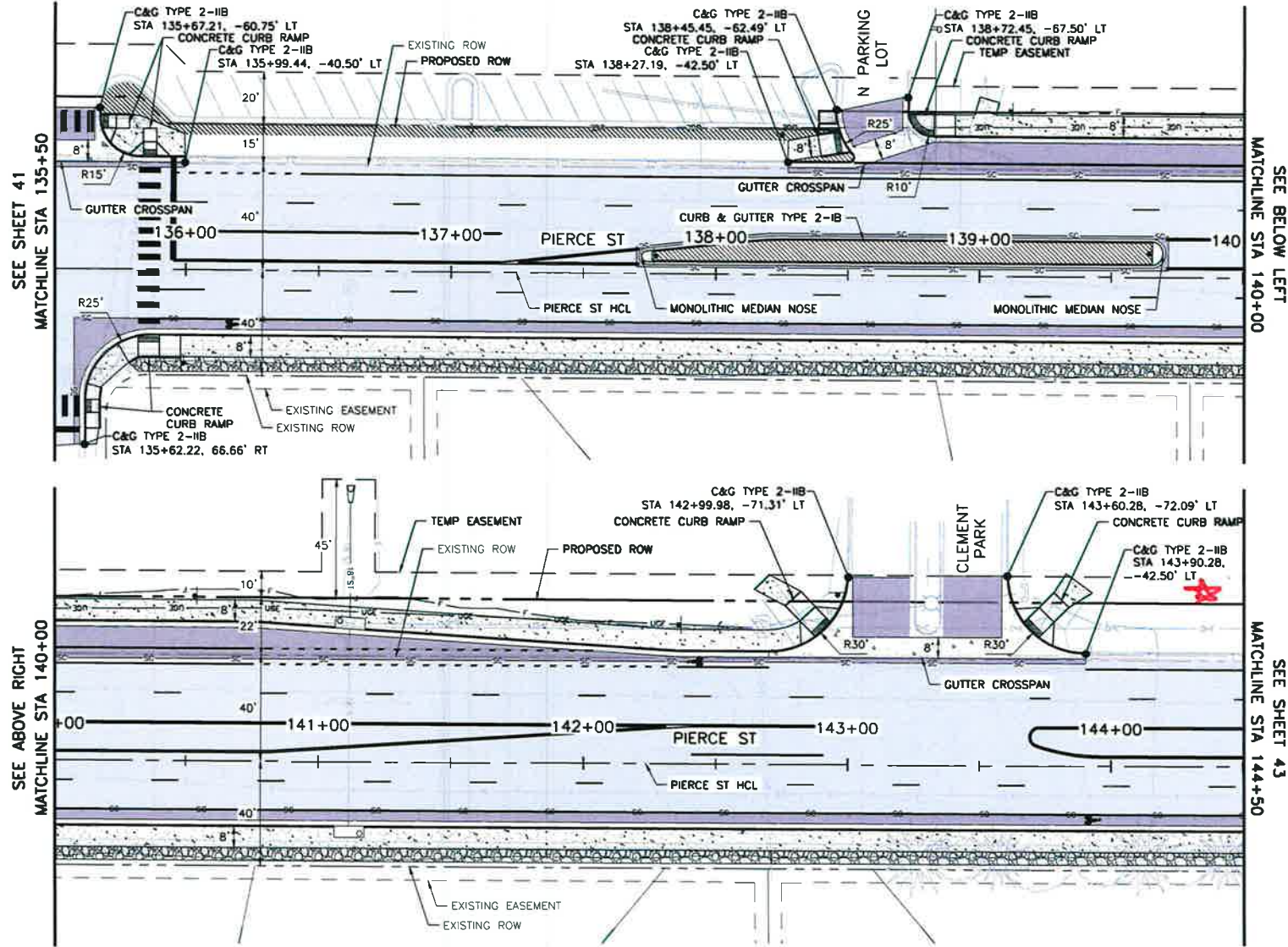
Exhibit B

This exhibit is attached to and a part of the Memorandum of Agreement between the County of Jefferson, State of Colorado (the COUNTY), and Foothills Park & Recreation District (GRANTOR) pertaining to the property at 7306 W Bowles Ave, Littleton, CO 80123, AKA Clement Park.

CONSTRUCTION PLAN

See Attached

V:\Denver\152210\152210-CD-11-ROADWAY PLANS.dwg - Current tab: 42 - Print Date: Fri, 29 Sep 2023 - 5:48pm By: tmlmmon Last Save: Fri, 29 Sep 2023 - 10:44am

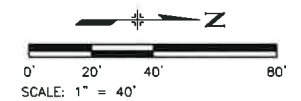


LEGEND:

- CONCRETE SIDEWALK, PAN, AND BUS PULLOUT
- HOT MIX ASPHALT - FULL DEPTH
- HOT MIX ASPHALT - 2" MILL AND OVERLAY
- MEDIAN COVER MATERIAL (PATTERNED CONCRETE)
- MEDIAN COVER MATERIAL (STONE)
- M- MILL LIMITS
- F- TOE OF FILL
- SC- SAWCUT LIMITS
- C- TOP OF CUT

NOTES:

- ALL STATION, OFFSET CALLOUTS REFERENCE THE PIERCE ST HCL.
- CURB & GUTTER CALLOUTS AND RADIAL DIMENSIONS ARE TO THE FLOWLINE.
- REFER TO STAND-5 (FOUND IN JEFFERSON COUNTY'S TDCM) FOR ADDITIONAL INFORMATION ON THE GUTTER CROSSSPAN DESIGN.
- FOR ADDITIONAL INFORMATION NOT SHOWN ON THESE PLANS, REFER TO THE ROADWAY DETAILS, DRAINAGE PLAN AND PROFILES, WALL PLAN AND PROFILE, SIGNING AND STRIPING PLANS, AND CROSS SECTIONS.



PRELIMINARY
90%
REVIEW
NOT FOR
CONSTRUCTION
OR RECORDING
9/29/2023

Print Date: 9/29/2023	
File Name: 152210-CD-11-ROADWAY PLANS.dwg	
Horizontal Scale: 1"=40'	Vertical Scale:
Alfred Benesch & Company 7873 E. Tufts Avenue, Suite 600 Denver, Colorado 80237 303-771-6868	

R-X

Sheet Revisions		
Date:	Comments	Initials

JEFFERSON
COUNTY
COLORADO

Transportation and Engineering
100 Jefferson County Parkway, Suite 3500
Golden, CO 80419

As Constructed		PIERCE STREET ROADWAY IMPROVEMENTS		Project No.	
No. Revisions:		ROADWAY PLANS		5-69-23-4056	
Revised:		Designer:	LWM	Structure Numbers:	
Void:		Detailer:	LWM		
Sheet Subset:		RDWY PLAN		Subset Sheets: 5 OF 7	
				Sheet Number: 42 OF 161	

V:\Denver\152210\152210-CD-11-ROADWAY PLANS.dwg - Plot Time: 9/29/2023 5:48pm By: hmlmoe Last Save: 9/29/2023 10:44am

SEE SHEET 42
MATCHLINE STA 144+50

SEE BELOW LEFT
MATCHLINE STA 149+00

SEE ABOVE RIGHT
MATCHLINE STA 149+00

SEE SHEET 44
MATCHLINE STA 153+50

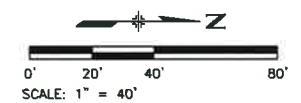
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- W— MILL LIMITS
- F— TOE OF FILL
- SC— SAWCUT LIMITS
- C— TOP OF CUT

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Horizontal Scale: 1"=40' Vertical Scale:

benesch
Alfred Benesch & Company
7979 E. Tufts Avenue, Suite 800
Denver, Colorado 80237
303-771-8868

Sheet Revisions

(R-X)
○
○
○

Date:	Comments:	Initials:

JEFFERSON
COUNTY COLORADO

Transportation and Engineering
100 Jefferson County Plaza, Suite 3500
Golden, CO 80419

As Constructed

No. Revisions:
Revised:
Void:

PIERCE STREET ROADWAY IMPROVEMENTS ROADWAY PLANS

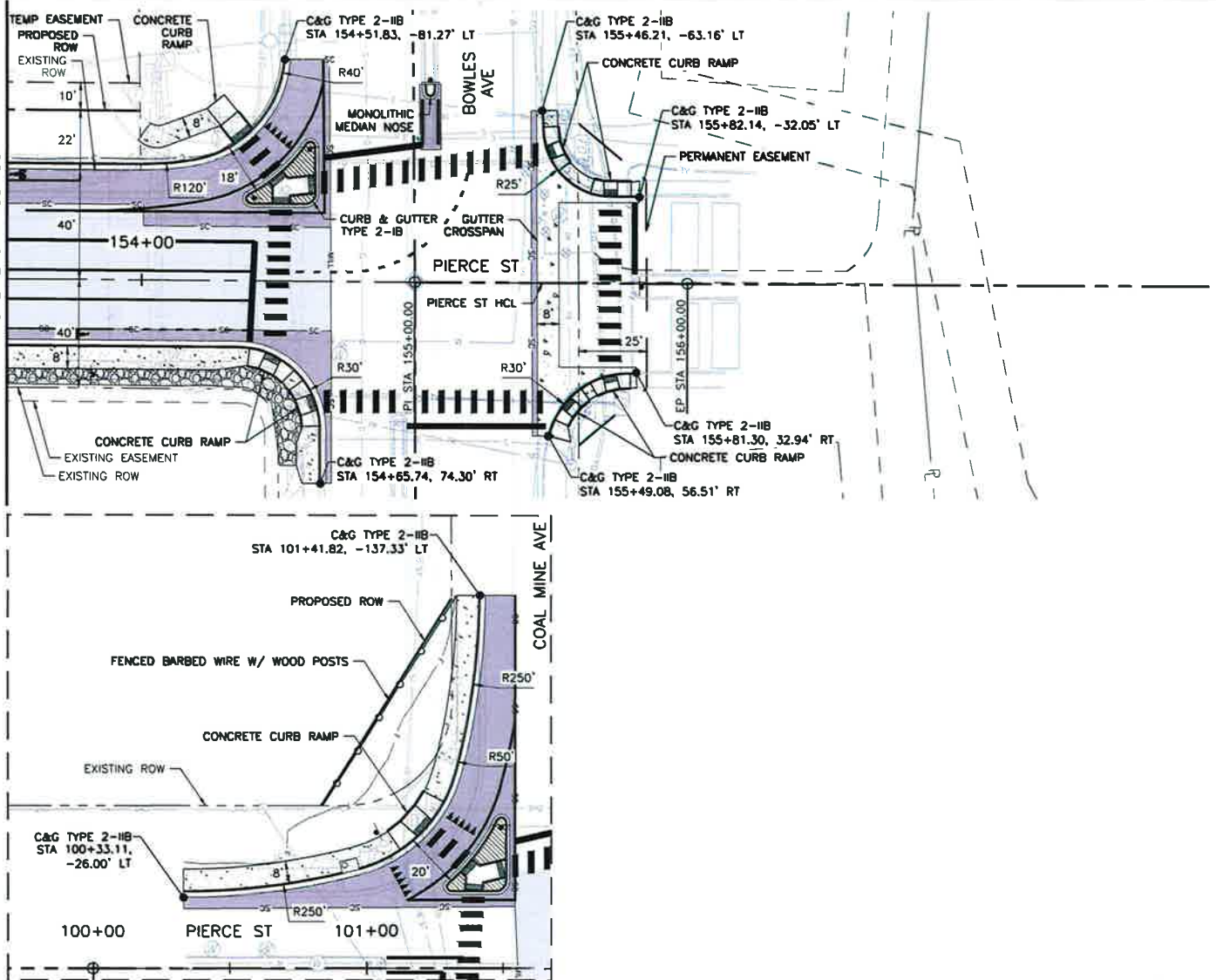
Designer:	LMW	Structure Numbers	
Detailer:	LMW		
Sheet Subset:	ROWY PLAN	Subset Sheets:	6 OF 7

Project No.

5-69-23-4056

Sheet Number: 43 OF 161

SEE SHEET 43
MATCHLINE STA 153+50

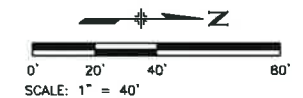


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NOTES:

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benesch
Alfred Benesch & Company
7979 E. Tufts Avenue, Suite 800
Denver, Colorado 80231
303-771-6868

R-X

Sheet Revisions

Date:	Comments	Initials

JEFFERSON
COUNTY

Transportation and Engineering
100 Jefferson County Plaza, Suite 3500
Golden, CO 80419

As Constructed

No. Revisions:	
Revised:	
Void:	

PIERCE STREET ROADWAY IMPROVEMENTS ROADWAY PLANS

Designer:	LWW	Structure Numbers:	
Detailer:	LWW		
Sheet Subset:	RDWY PLAN	Subset Sheets:	7 OF 7

Project No.

5-69-23-4056

Sheet Number: 44 OF 161

Exhibit C

This exhibit is attached to and a part of the Memorandum of Agreement between the County of Jefferson, State of Colorado (the COUNTY), and Foothills Park & Recreation District (GRANTOR) pertaining to the property at 7306 W Bowles Ave, Littleton, CO 80123, AKA Clement Park.

The County will be responsible for the following items relating to the construction, except as noted below:

1. Re-grade with top soil and seed any disturbed areas within the easements as shown on construction plans.
2. Install approximately 150' of 3" irrigation main line per construction plans.
3. Reimburse Foothills Park & Recreation District for relocated lateral lines and sprinkler heads per District Contractor proposal.

Grantor's Initials: _____

GENERAL WARRANTY DEED

24 - _____ ED

Jefferson County Transportation & Engineering Division

Project No. 5-69-23-4056

Pierce Street Roadway Improvements

Project Parcel No. RW-3

KNOW ALL MEN BY THESE PRESENTS, that **FOOTHILLS PARK & RECREATION DISTRICT**, whose legal address is 6612 S Ward Street, Littleton, CO 80128 ("Grantor") and the **COUNTY OF JEFFERSON, STATE OF COLORADO**, a body politic and corporate, duly organized and existing under and by virtue of the laws of the State of Colorado, whose legal address is 100 Jefferson County Parkway, Golden, Colorado 80419 ("Grantee").

WITNESSETH, that the Grantor, for and in consideration of Ten Dollars (\$10.00), and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does by these presents remise, release, sell, and convey unto the Grantee, its successors and assigns forever, the real property, together with improvements, if any, described on **Exhibit A** attached hereto and incorporated by reference (the "Property"), lying and being in the County of Jefferson, State of Colorado.

TOGETHER WITH all and singular the hereditaments and appurtenances thereunto belonging or in anywise appertaining, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof, and all the estate, right, title, interest, claim and demand whatsoever of the Grantor, either in law or equity, of, in and to the Property, with the hereditaments and appurtenances;

TO HAVE AND TO HOLD the Property, with the appurtenances, unto the Grantee, its successors and assigns forever. And the Grantor, for itself and its successors and assigns, does covenant, grant, bargain and agree to and with the Grantee, its successors and assigns, that at the time of the ensealing and delivery of these presents, it is well seized of the Property, has good, sure, perfect, absolute and indefeasible estate of inheritance, in law, in fee simple, and has good right, full power and lawful authority to grant, bargain, sell and convey the same in manner and form as aforesaid, and that the same is free and clear from all former and other grants, bargains, sales, liens, taxes, assessments, encumbrances and restrictions of whatever kind and nature whatsoever.

The Grantor shall and will WARRANT AND FOREVER DEFEND the Property in the quiet and peaceable possession of the Grantee, its successors and assigns, against all and every person or persons claiming the whole or any part thereof.

IN WITNESS WHERE OF, the Grantor has executed this deed on the date set forth above.

GRANTOR:

Foothills Park & Recreation District

By: _____
Ronald Hopp, Executive Director

STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)

The foregoing General Warranty Deed was acknowledged before me this _____ day of _____, 2024, by Ronald Hopp, Executive Director Foothills Park & Recreation District, Grantor.

WITNESS my hand and official seal.

My Commission expires:

Notary Public

THE WITHIN DEED IS ACCEPTED THIS _____ DAY OF _____, 2024.

ATTEST:
(Seal)

COUNTY OF JEFFERSON
STATE OF COLORADO

By: _____
Deputy Clerk and Recorder

By: _____
Andrew Kerr, Chairman
Board of County Commissioners

APPROVED AS TO FORM:

By: _____
Carey Markel, Deputy County Attorney

Exhibit A

Legal Description of Easement Area

EXHIBIT A

A RIGHT-OF-WAY LOCATED IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 23; THENCE S22°00'45"W, A DISTANCE OF 108.28 FEET, TO THE INTERSECTION OF THE WEST RIGHT-OF-WAY LINE OF SOUTH PIERCE STREET AND THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE, SAID POINT ALSO BEING THE **POINT OF BEGINNING**;

THENCE S00°19'58"W, ALONG SAID WEST RIGHT-OF-WAY LINE, A DISTANCE OF 1516.00 FEET TO THE NORTH LINE OF THAT PARCEL OF LAND DESCRIBED IN BOOK 2368 AT PAGE 761;

THENCE ALONG SAID NORTH LINE, S89°36'21"W, A DISTANCE OF 22.00 FEET;

THENCE N00°19'58"E A DISTANCE OF 1515.95 FEET, TO SAID SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE;

THENCE N89°27'49"E, ALONG SAID SOUTH RIGHT-OF-WAY, A DISTANCE OF 22.00 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 33,351 SQUARE FEET OR 0.766 ACRE, MORE OR LESS.

BEARINGS ARE BASED UPON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN. BEING MONUMENTED ON THE NORTHEAST CORNER BY A 2-1/2 ALUM. CAP, MARKED CBI PLS 27317 1988 IN A RANGE BOX AND MONUMENTED ON THE EAST QUARTER CORNER BY A 3" BRASS CAP, MARKED DWD LS 16398 1985 IS ASSUMED TO BEAR N00°19'58"E.



PREPARED BY:
ALAN WARNER, PLS 28668
FOR AND ON BEHALF OF FARNSWORTH GROUP, INC.
(720) 383-8987



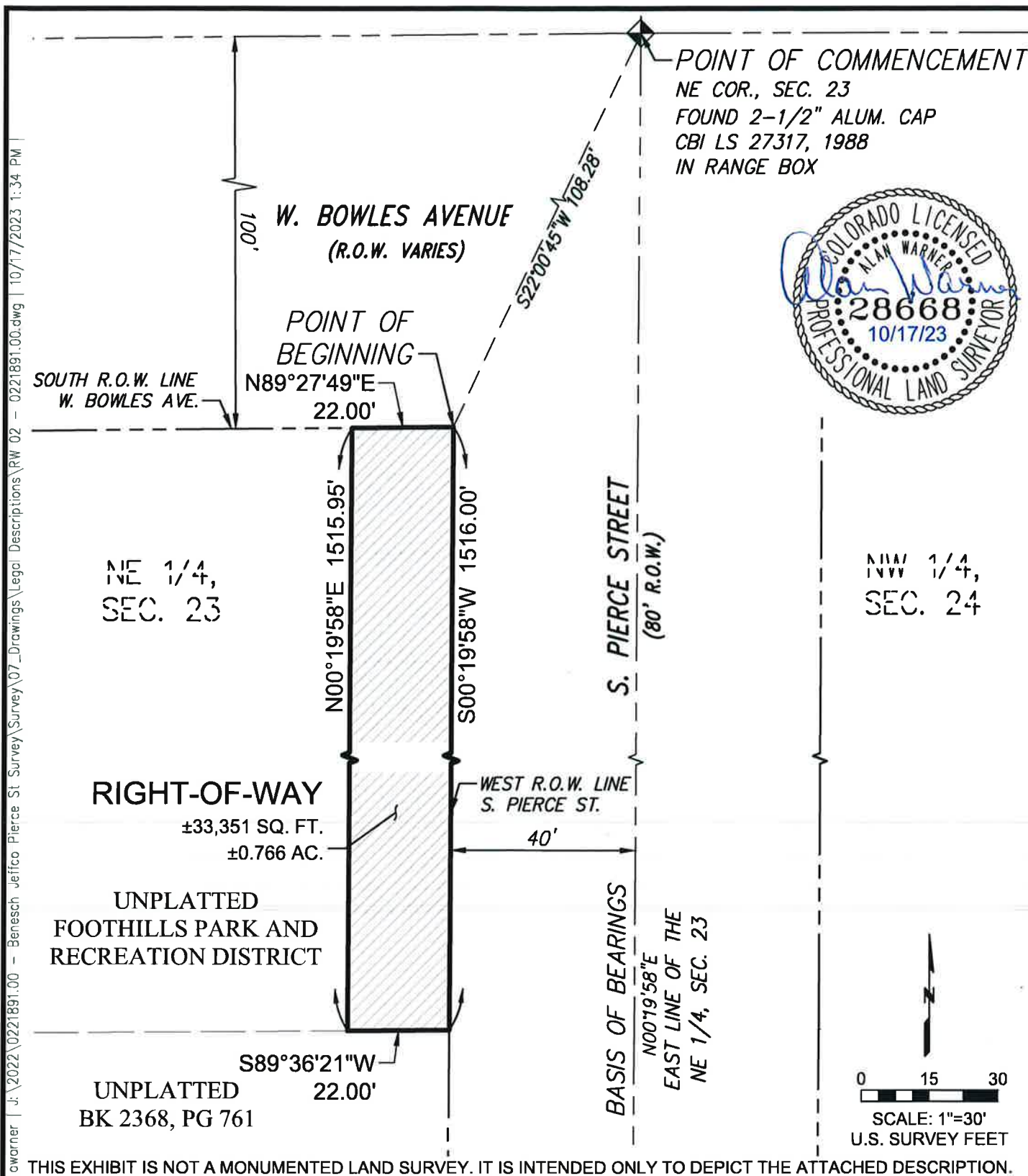
5613 DTC PARKWAY, SUITE 1100
GREENWOOD VILLAGE, COLORADO 80111
(303) 692-8838 / info@f-w.com

PIERCE STREET ROADWAY IMPROVEMENTS
PROJECT NO. 5-69-23-4056
RIGHT-OF-WAY PARCEL
NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
Drawn by: MDG
Approved: DS
Date: 2023.10.17
Revised:

1 of 2

owner | J:\2022\0221891.00 - Benesch Jeffco Pierce St Survey\Survey\07_Drawings\Legal Descriptions\RW 02 - 0221891.00.dwg | 10/17/2023 1:34 PM



THIS EXHIBIT IS NOT A MONUMENTED LAND SURVEY. IT IS INTENDED ONLY TO DEPICT THE ATTACHED DESCRIPTION.

TEMPORARY CONSTRUCTION EASEMENT DEED

24 - _____ ED

Jefferson County Transportation & Engineering Division

Project No. 5-69-23-4056

Pierce Street Roadway Improvements

Project Parcel No. TE-3

KNOW ALL MEN BY THESE PRESENTS, that **FOOTHILLS PARK & RECREATION DISTRICT**, whose legal address is 6612 S Ward Street, Littleton, CO 80128 ("Grantor"), in consideration of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant and convey to the **COUNTY OF JEFFERSON, STATE OF COLORADO**, a body politic and corporate under the laws of the State of Colorado, whose address is 100 Jefferson County Parkway, Golden, Colorado 80419, (the "County"), and its successors and assigns, a temporary and non-exclusive easement (this "Easement") for all activities necessary to construct, install and inspect the Jefferson County T & E Project No. 5-69-23-4056 (the "Project"), together with all rights and privileges as are necessary or incidental to the reasonable and proper use of such easement, on, under, over and across the following described parcel:

See Exhibit "A" attached hereto and made a part hereof
by this reference (the "Easement Area").

This Easement shall be in force for the duration of the Project or for a period of 12 months, whichever is greater, commencing on the Start Date of construction that is assigned to the County's contractor in accordance with the applicable construction contract.

Grantor, its successors and assigns, shall not be liable to the County or any other person or entity whatsoever for any injury or damage to persons or property occasioned by reason of the use by the County, its contractors or subcontractors, or by reason of any act or thing done or omitted to be done during the term of this Easement, by the County, its contractors or subcontractor.

During the County's use of the Easement Area, the County shall use reasonable efforts to keep open the existing access to the Grantor's property.

This Easement shall run with the land and shall be binding upon the Grantor, its successors and assigns.

GRANTOR:

Foothills Park & Recreation District

By: _____
Ronald Hopp, Executive Director

STATE OF COLORADO)
) ss.
COUNTY OF JEFFERSON)

The foregoing Temporary Easement Deed was acknowledged before me this _____ day of _____, 2024, by Ronald Hopp, Executive Director Foothills Park & Recreation District, Grantor.

WITNESS my hand and official seal.

My Commission expires:

Notary Public

THE WITHIN DEED IS ACCEPTED THIS _____ DAY OF _____, 2024.

ATTEST:
(Seal)

COUNTY OF JEFFERSON
STATE OF COLORADO

By: _____
Deputy Clerk and Recorder

By: _____
Andrew Kerr, Chairman
Board of County Commissioners

APPROVED AS TO FORM:

By: _____
Carey Markel, Deputy County Attorney

Exhibit B

Easement Area

EXHIBIT B

A TEMPORARY EASEMENT LOCATED IN THE NORTHEAST QUARTER OF SECTION 23, TOWNSHIP 5 SOUTH, RANGE 69 WEST OF THE 6TH PRINCIPAL MERIDIAN, COUNTY OF JEFFERSON, STATE OF COLORADO. BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF SAID SECTION 23; THENCE S31°53'20"W, A DISTANCE OF 118.47 FEET, TO A POINT ON THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE LYING 62.00 FEET WEST OF THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23, SAID POINT ALSO BEING THE **POINT OF BEGINNING**;

THENCE PARALLEL WITH THE EAST LINE OF THE NORTHEAST QUARTER OF SAID SECTION 23, S00°19'58"W, A DISTANCE OF 1515.95 FEET TO THE NORTH LOT LINE OF THAT PARCEL OF LAND DESCRIBED IN BOOK 2368 AT PAGE 761;

THENCE ALONG SAID NORTH LINE, S89°36'21"W, A DISTANCE OF 10.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 218.00 FEET;

THENCE N89°40'02"W, A DISTANCE OF 35.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 20.00 FEET;

THENCE S89°40'02"E, A DISTANCE OF 35.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 501.66 FEET;

THENCE N89°40'02"W, A DISTANCE OF 15.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 40.00 FEET;

THENCE S89°40'02"E, A DISTANCE OF 15.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 283.00 FEET;

THENCE N89°40'02"W, A DISTANCE OF 10.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 50.00 FEET;

THENCE S89°40'02"E, A DISTANCE OF 10.00 FEET;

THENCE N00°19'58"E, A DISTANCE OF 403.26 FEET, TO THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE;

THENCE ALONG THE SOUTH RIGHT-OF-WAY LINE OF WEST BOWLES AVENUE, N89°27'49"E, A DISTANCE OF 10.00 FEET TO THE **POINT OF BEGINNING**;

CONTAINING 16,959 SQUARE FEET OR 0.389 ACRE, MORE OR LESS.

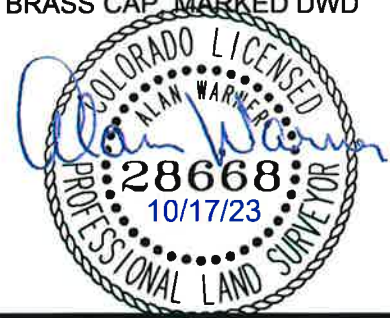
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PREPARED BY:

ALAN WARNER, PLS 28668

FOR AND ON BEHALF OF FARNSWORTH GROUP, INC.

(720) 383-8987



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PIERCE STREET ROADWAY IMPROVEMENTS
PROJECT NO. 5-69-23-4056

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NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
Drawn by: MDG
Approved: DS
Date: 2023.10.17
Revised:

1 of 2

J:\2022\0221891.00 - Benesch Jeffco Pierce St Survey\Survey\07 Drawings\Legal Descriptions\TE 02 - 0221891.00.dwg | 10/17/2023 5:17 PM |

W. BOWLES AVENUE
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NE 1/4,
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SOUTH R.O.W. LINE
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TEMPORARY
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±0.389 AC.

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UNPLATTED
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CBI LS 27317, 1988
IN RANGE BOX

S. PIERCE STREET
(80' R.O.W.)

BASIS OF BEARINGS
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1515.95'

RIGHT-OF-WAY
TO BE DEDICATED

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U.S. SURVEY FEET



Farnsworth
GROUP

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NE 1/4, SEC. 23, T. 5 S., R. 69 W., 6TH PM
JEFFERSON COUNTY, COLORADO

Project No: 0221981.00
Drawn by: MDG
Approved: DS
Date: 2023.10.17
Revised:

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Board Policy Manual Review/Update

The District maintains a Board Policy Manual containing policies that the Board has approved over the years. A thorough review was done by staff and the Board in 2017 to bring the manual up to date. Beginning with the September board meeting, we started a systematic process of reviewing these board policies so that we can, again, bring this manual up to date.

The manual is categorized by Administration, Programs/Facilities/Golf, Finance, Parks/Planning. The Board has reviewed and approved policies at the September, October, and November board meetings, and has completed the Administration section. At the January 30th board meeting, we moved into the Programs/Facilities/Golf section of the manual and are continuing with that section.

We welcome thoughts from members of the Board if there are any changes desired and/or required.

The policies provided for your review and staff's recommendations include the following:

- Arts & Events Agency
 - Staff recommends no change to this policy.
- Clement Park Amphitheater Rental Receipts
 - Staff recommends no change to this policy.
- Golf Development and Improvement Fund
 - Staff recommends no change to this policy.

MOTION: I move that, in the effort to update the Board Policy Manual, the Foothills Board of Directors approve the attached policy recommendations as discussed.

No. 14-003

RESOLUTION

by the Board of Directors of the
Foothills Park & Recreation District
Foothills Park & Recreation District – Arts & Events Agency

WHEREAS, the Foothills Park & Recreation District is a Special District organized pursuant to the provisions of Title 32, C.R.S.; and

WHEREAS, the Foothills Park & Recreation District has created among its activities a department to create, establish, put on, and provide classes and opportunities for District-wide cultural arts services for the benefit of the taxpayers of the District; said services to include fine and leisure arts, performing arts (including but not limited to dance, drama, music, and theater arts) and culturally-related special events including art shows and concert series. That said department is presently directed by an Arts & Events Supervisor qualified to plan and prepare budgets, monitor, analyze and coordinate cultural arts programs for the Foothills Park & Recreation District; and

WHEREAS, it is the desire of the Board of Directors of the Foothills Park & Recreation District to create said department as an agency for the application to, and receipt of funds from the Scientific and Cultural Facilities District created under the statutes of the State of Colorado, 32-13-101, et seq.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. There is hereby created within the activities of the Foothills Park & Recreation District a cultural facility agency charged with the advancement and preservation of art, music, theater or dance and such other cultural arts activities and culturally-related special events as may be developed by such agency from time to time under the direction of the Arts & Events Supervisor.

BE IT FURTHER RESOLVED that said Arts & Events Agency shall have full power and authority to make application for and receive funds from the Scientific and Cultural Facilities District.

IT IS FURTHER RESOLVED that there is hereby created an advisory board, the members of which shall be appointed by the Arts & Events Supervisor of the Foothills Park & Recreation District. The advisory board shall make recommendations to the Arts & Events Supervisor as to the expenditure of any funds received from the Scientific and Cultural Facilities District and such other recommendations as it may deem appropriate.

Approved this 22nd day of April, 2014, by the Foothills Board of Directors.

Terri L. Maulik

Terri L. Maulik, Chair
Foothills Board of Directors

Attest:

K.C. Sutton

Keith C. Sutton, Secretary
Foothills Board of Directors

**RESOLUTION TO ALLOCATE RENTAL RECEIPTS
OF THE STAGE IN THE AMPHITHEATER AREA
AT CLEMENT PARK**

WHEREAS, the Scientific and Cultural Facilities District tax moneys that are available to Jefferson County shall be used to support non-profit organizations that meet the requirements of section 501(C) of the federal "Internal Revenue Code of 1986", as amended, whose primary purpose is to provide for the enlightenment and entertainment of the public through the production, presentation, exhibition, advancement, or preservation of art, music, theater, dance, zoology, botany, natural history, cultural history, or agencies of local government that have such primary purpose, benefiting Jefferson County residents; and

WHEREAS, the Foothills Park and Recreation District is a local government agency providing such services to the residents of South Jefferson County; and

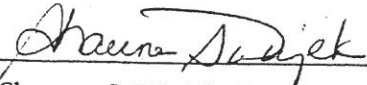
WHEREAS, the Foothills Park and Recreation District has applied for funding from the Scientific and Cultural Facilities District for the purpose of purchasing a stage for the amphitheater area at Clement Park;

NOW, THEREFORE, BE IT RESOLVED by the Foothills Park and Recreation District of Lakewood, Colorado, that any rental receipts from the stage in the amphitheater at Clement Park will be allocated to the Cultural Arts Agency's account, with the understanding that such funds will be then utilized to support cultural arts activities within the Foothills Park and Recreation District.

ADOPTED this 23rd day of May, 1995 by the
Foothills Park and Recreation District Board of Directors.


Karen "Teri" Topolnicki, Chairman
Foothills Board of Directors

ATTEST:


Shauna S. Wujek, Secretary
Foothills Board of Directors

Foothills Park & Recreation District Golf Development and Improvement Fund Policy

January 23, 2007

As part of the green fees that golfers are charged to play golf at one of the District's golf courses, a portion is earmarked for capital improvements and equipment at the golf courses. The Board of Directors will receive a quarterly status report of expenditures funded by the development fund.

Revised 11/14/2017

FOOTHILLS PARK & RECREATION DISTRICT
Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Executive Director's Report

Please welcome the new and rehired staff who have started working for the District. We are excited to have them as part of our team!

Name	Department
Steven Durham	Fleet Maintenance
Corey Kohn	Fitness
Mila Kuruvila	Ridge Pool
Josie Latona	Lilley Gulch Camp KOTM
Christian Maestas	Edge Ice Arena
Nicholas Morrissey	Arts, Events & Programs
Luka Nieto	Ridge Pool
Ireland Onken	Gymnastics
Caleb Palkki	Ridge Pool
Jonathan Radcliffe	Edge Ice Arena
Mark Sorley	Sports Specialty Programming
Jack Stratton	Ridge Pool
Celina Taylor	Edge Ice Arena
Cora Torbet	Ridge Pool
Lauren Woodward	Arts, Events & Programs
Madelyn Wright	B/A Ute Meadows
Reagan Bonsett	Ridge Pool
Jocelyn Jones	Ridge Pool
Cabe Maldonado	Ridge Pool
Claiborne, William	Clement Park Turf Maintenance
Pena, Sergio	Sports Specialty Programming
Liebel, Lucas	All Day Preschool Lilley Gulch

Please congratulate the following staff who have received a promotion or transfer within the District!

PROMOTIONS AND TRANSFERS

Name	Old Job Title	New Job Title
Josupait, Justine R.	Youth Sports Coach/Official	League Supervisor
Longstrom, Wesley E.	Park Maintenance II FT	Urban Forestry Technician
Meyer, Gina R.	Assistant Pool Manager	Head Guard
Vavrik, Dasia E.	Teacher Assistant	Teacher
Vigil, Marcus A.	Park Maintenance	Park Maintenance III

The Management Team, Human Resources and Marketing have continued to meet for in-person meetings once per week.

The Digital Accessibility Steering Committee continues to meet twice per month.

We have six facility-use Intergovernmental Agreements (IGAs) with various entities that allow for the residents of those entities to utilize programs and facilities at District rates. As a reminder, each respective district is billed the differential between the resident rates and the non-resident rates. The attached spreadsheet shows revenues generated from the various IGAs year-to-date for the year 2024.

A Director/Manager/Supervisor meeting was held where topics of discussion were Finance/Budget Update, 2023 Capital Projects Review, 2024 Capital Projects, Digital Accessibility, Open Discussion.

Staff learned that Jefferson County Road and Bridge is willing to install new ADA/ bike ramps for the Dutch Creek Trail at the Meadows Golf Course street entrance and our parking lot entrances on the south side of Ward St. This would be a similar situation to the Simms Street crossing where Jefferson County crews performed the installation for the crossing and we reimbursed them for it. The county actually performed this work more reasonably than what our cost estimate was for a private contractor, so we did experience a nice savings for the Simms Street crossing. We are hoping for the same potential savings by having them install the curb ramps.

The District applied for a grant with Jefferson County Open Space and we were awarded a \$100,000 grant through the Trails Partnership Grant for all new wayfinding signage along our regional trails. The grant terms and conditions were executed this past week, and we look forward to working through the planning process and implementation of this new signage.

Staff recently accepted bids for concessions services at Clement Park, Schaefer Athletic Complex, Columbine Hills Park, and Easton Regional Park. A proposal was accepted from M&M & Things and an agreement has been executed. M&M & Things is an experienced operator holding similar concessions operations agreements with the City of Denver and the City of Commerce City, and we believe they will provide excellent service to our participants. Service will commence this spring with scheduled activities, weather permitting.

On February 12th, Colin Insley conducted the annual shareholders meeting for the Bergen Ditch and Reservoir Company. I was elected to the new Board along with Colin and Andrew Coors. The annual assessment was set at \$750 per share, which was the same as last year. The Bergen LLC met prior and updated the owners regarding discussions with the County and an easement proposal for utility improvements.

On Monday, February 12th, I attended the Foothills Foundation's Board meeting where I gave an overview of District projects, answered questions and we discussed projects and goals for the foundation. The Foundation is planning on continuing their financial support of our annual Red, White and You event as well as plan, coordinate and staff the beer sales at the event. They are also planning on continuing with Summerset Festival and are discussing involvement in other events. As always, we really appreciate the efforts of these dedicated community minded individuals!

The 401k Committee met with our financial advisor group to review the District's Salary Deferral Plan for the fourth quarter, 2023.

Dennis Weiner, Becky Richmond and I met with representatives from Community Pass to discuss progress related to their efforts to make changes to their system that would be compliant with WCAG 2.2, which are the guidelines used for the digital accessibility law. As a reminder, Community Pass is our program registration and POS system.

On Friday, February 23rd, the District, along with Adolfson and Peterson Construction, hosted a signing ceremony at the Foothills Golf Course Clubhouse. This event provided an opportunity for current and past Board members, staff members and stakeholders in the project to sign the ridge vent of the building, which is the last piece and highest part of the exterior. The event also included lunch and tours of the building. We appreciate all of the hard work from everyone involved as we near the completion of this significant capital project and want to thank everyone who was able to attend.

The Foothills Job Fair is Sunday, February 25 from 11 a.m. - 2 p.m. at Peak Community & Wellness Center. This is a great opportunity to explore and discuss different jobs with a variety of department supervisors. Seasonal, part-time and full-time positions are available.

Foothills Theatre Company is proud to present *Almost, Maine* at Ridge Recreation Center. About *Almost, Maine*, by John Cariani: Welcome to Almost, Maine, a place that's so far north, it's almost not in the United States. It's almost in Canada. And it's not quite a town, because its residents never got around to getting organized. So it almost doesn't exist. One cold, clear, winter night, as the northern lights hover in the star-filled sky above, the residents of Almost, Maine, find themselves falling in and out of love in unexpected and hilarious ways. Knees are bruised. Hearts are broken. But the bruises heal, and the hearts mend-almost-in this delightful midwinter night's dream. There is an opening night performance and gala Friday, March 1, doors at 6:30 p.m., show is at 7 p.m. with gala immediately following. The other show times are Saturday, March 2, 7 p.m.; Sunday, March 3, 2 p.m.; Friday, March 8, 7 p.m.; Saturday, March 9, 7 p.m.

With the many major capital projects being either currently constructed or going through the planning processes, many staff members, including myself, are involved with a myriad of meetings related to these projects.

Just a reminder, if any of the Board members would like to visit any of the project sites, I would be happy to make arrangements to meet you at any of the sites to view the progress of the projects.

As a reminder, an updated Capital Projects report is included in the packet.

[illegible]

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Colin Insley, Director of Parks, Planning and Construction

SUBJECT: Trailhead Development Request

We have representatives from the Trailhead development community here this evening to share information with the Board regarding a trail spur they would like to build across District property at the eastern end of Sgt. Timothy Mossbrucker Park. The trail spur would connect to the Mossbrucker trail to be constructed and paid for by the Trailhead Community Center. The trail would be maintained by the District.

A vicinity map and trail plan showing the trail spur is included in your packet.

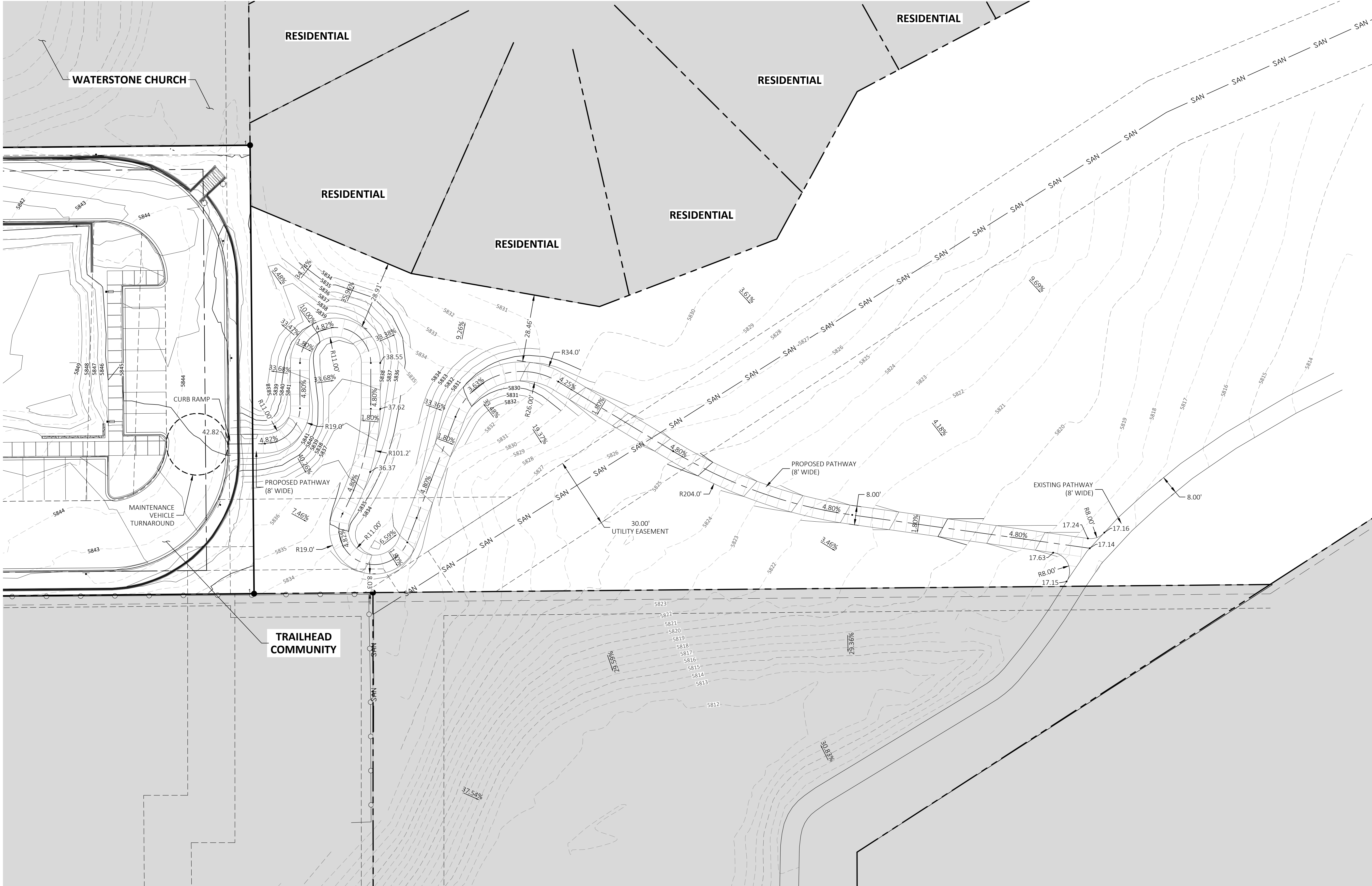
Vicinity Map

Legend

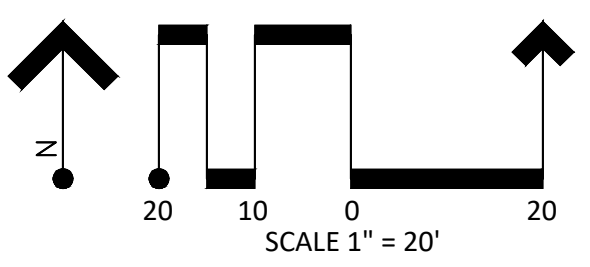


Google Earth

Image © 2024 Airbus



PATH DATA
LENGTH: 568 FEET
WIDTH: 8 FEET
CUT: 178 CUBIC YARDS
FILL: 482 CUBIC YARDS
NET FILL: 303 CUBIC YARDS
DISTURBED AREA: 11,613 SQUARE FEET



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SITE PLAN

TRAIL CONNECTION

LITTLETON, COLORADO

DATE

02.09.2024
02.12.2024
02.19.2024

DESCRIPTION

SITE PLAN FOR FOOTHILLS
SITE PLAN FOR BOARD MEETING
SITE PLAN FOR BOARD MEETING

JOB NO.

18.035

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024
TO: Foothills Board of Directors
FROM: Dennis Weiner, Director of Finance and Administrative Services
SUBJECT: JANUARY FINANCIAL UPDATE

Attached are the District's Financial Summary report and discussion of the District's year-to-date operating revenues and expenditures as well as non-operating revenues and expenditures through January 31, 2024 as compared to the budget.

Also included is a summary comparison of actual versus budget for the year-to-date by department. If you have any questions concerning this information, please ask me.

**EXECUTIVE SUMMARY OF THE DISTRICT
ACTUAL VS BUDGET FOR THE YEAR-TO-DATE PERIOD ENDED 1/31/2024**

Total Year-to Date Operating Revenue:

Total District Year-to-Date Operating Revenues are \$1,273,956 versus a budget of \$1,231,964 or \$41,992 higher than planned due to the following:

- Admission Fee Revenues were \$934,416, which was \$43,306 better than planned.
 - Recreation admission fees were \$50,748 higher than planned driven by higher than planned admission fee revenue in Fitness, Facility Operations, Indoor Sports and at the Edge, partially offset by lower admission fees in Children's programs for Before and After Care programs.
 - Golf admission fees, including Golf Development and Improvement Fund revenue, were \$67,268, which was lower than plan by \$7,442 because of a lower number of rounds played than planned at the Meadows golf course.
- Rentals were \$246,108, which was lower than plan by \$23,965 resulting from lower than planned Ice rentals at the Edge Ice Arena and lower than planned field rentals at the Foothills Sports Arena.
- Other revenue was better than plan by \$16,028, because of the timing of advertising sales versus when budgeted.

Total Year-To-Date Operating Expenditures:

Total District Year-to-Date Operating Expenditures are \$1,875,492 versus budget of \$1,979,882 or \$104,389 better than planned due to the following:

- Salaries and Wages expenditures were \$1,018,431, which was better than plan by \$41,590, or about 4%. Full-Time Salaries were better than budget by \$35,709 mainly because of the timing of hiring for open full-time positions in Administration, Parks and Golf. Part-time wages were lower than planned by \$6,132 mainly due to lower part-time hours Children's Programs.
- Personnel expenditures were \$16,912 lower than planned, resulting from lower than planned health insurance expenditures related to open full time positions.
- Supplies expenditures were \$6,765 higher than budgeted due to the timing of expenditures for program, operating and facility repair supplies in Parks, Leisure Services and Golf.
- Purchased Services expenditures were \$36,056 lower than budgeted driven by the timing of the printing and sending of the District magazine versus when budgeted.

- Utilities were \$113,296, which was lower than planned by \$18,023 mainly due to lower than budgeted expenditures on natural gas.

Net Operating Loss:

Net Operating Loss was \$601,536 compared to a planned Net Operating Loss of \$747,917, or \$146,382 better than plan, driven by higher than planned recreation admission fee revenue and lower than budgeted Salaries, Personnel Purchased Service and Utility expenditures throughout the District.

Non-Operating Revenue and Expenditures:

Net Non-Operating Revenue was \$63,387, which was \$47,029 unfavorable to plan primarily due to the following:

- Property Tax Revenue was \$173,040 lower than planned because of slower collection of property taxes by the County than anticipated.
- Specific Ownership taxes were better than plan by \$16,413 because of higher than planned taxes collected from vehicle registrations within Jefferson County.
- Contributions and Grants were better than planned by \$31,428 resulting from the timing of Red, White & You sponsorships versus when budgeted.
- Investment income was better than planned by \$72,169 driven by higher than planned invested balances and higher than planned yields on invested balances.

Net Revenue/Expenditures:

As a result, through January 31, 2024, Net Expenditures were \$538,149, which was \$99,353 favorable to plan because of better-than-expected Net Operating Loss and investment income, partially offset by lower than planned property tax revenue due to the timing of collections.

Foothills Park & Recreation District
Summary of All Units
Wednesday, January 31, 2024

	January 2024 Actual	January 2024 Budget	Month Fav/(Unfav) Variance	YTD 2024 Actual	YTD 2024 Budget	YTD Fav/(Unfav) Variance	2024 Original Budget	Remaining Budget	% Completed	2023 YTD
OPERATING REVENUES										
Admission Fees	\$934,416	\$891,110	\$43,306	\$934,416	\$891,110	\$43,306	\$13,958,526	\$13,024,110	6.69%	\$752,026
Rentals	246,108	270,073	(23,965)	246,108	270,073	(23,965)	3,804,271	3,558,163	6.47%	248,842
Merchandise Sales	11,550	11,053	497	11,550	11,053	497	560,429	548,879	2.06%	8,316
Concessions and Other Contracts	63,109	56,983	6,126	63,109	56,983	6,126	838,750	775,641	7.52%	53,197
Other Revenue	18,773	2,745	16,028	18,773	2,745	16,028	61,410	42,636	30.57%	17,131
TOTAL OPERATING REVENUES	1,273,956	1,231,964	41,992	1,273,956	1,231,964	41,992	19,223,387	17,949,430	6.63%	1,079,511
OPERATING EXPENDITURES										
Salaries and Wages	1,018,431	1,060,021	41,590	1,018,431	1,060,021	41,590	14,536,980	13,518,549	7.01%	928,608
Personnel	171,850	188,762	16,912	171,850	188,762	16,912	2,742,304	2,570,454	6.27%	161,675
Supplies	192,540	185,774	(6,765)	192,540	185,774	(6,765)	3,069,771	2,877,231	6.27%	144,135
Purchased Services	341,388	377,442	36,054	341,388	377,442	36,054	3,771,771	3,430,383	9.05%	348,291
Utilities	113,296	131,319	18,023	113,296	131,319	18,023	2,171,446	2,058,150	5.22%	126,668
Insurance	36,456	36,563	107	36,456	36,563	107	438,758	402,302	8.31%	28,759
Other Expenditures	1,531	-	(1,531)	1,531	-	(1,531)	-	(1,531)	0.00%	(608)
TOTAL OPERATING EXPENDITURES	1,875,492	1,979,882	104,389	1,875,492	1,979,882	104,389	26,731,030	24,855,538	7.02%	1,737,528
NET OPERATING REVENUE/(EXPENDITURES)	(601,536)	(747,917)	146,382	(601,536)	(747,917)	146,382	(7,507,643)	(6,906,107)	8.01%	(658,017)
NON-OPERATING REVENUE										
Fund Balance	35,493	35,493	-	35,493	35,493	-	15,234,529	15,199,036	0.23%	41,284
Property Taxes Collected for Operations	35,719	208,759	(173,040)	35,719	208,759	(173,040)	16,183,639	16,147,920	0.22%	154,405
Specific Ownership Taxes	103,295	86,882	16,413	103,295	86,882	16,413	988,716	885,422	10.45%	89,466
Conservation Trust	-	-	-	-	-	-	559,744	559,744	0.00%	-
Contributions and Grants	88,557	57,129	31,428	88,557	57,129	31,428	1,970,041	1,881,484	4.50%	249,623
Investment Income	108,248	36,079	72,169	108,248	36,079	72,169	424,800	316,552	25.48%	136,012
TOTAL NON-OPERATING REVENUE	371,311	424,342	(53,030)	371,311	424,342	(53,030)	35,361,469	34,990,158	1.05%	670,791
NON-OPERATING EXPENDITURES										
Grant Expenditures	940	890	(50)	940	890	(50)	155,811	154,871	0.60%	790
Facilities & Equipment Repairs and Replacements	309,905	309,905	-	309,905	309,905	-	23,871,198	23,561,293	1.30%	164,217
Debt Payments	-	-	-	-	-	-	2,020,000	2,020,000	0.00%	-
Interest Expense	-	-	-	-	-	-	1,558,013	1,558,013	0.00%	-
Other Expenditures	(2,921)	3,131	6,052	(2,921)	3,131	6,052	248,805	251,725	(1.17%)	(7,425)
TOTAL NON-OPERATING EXPENDITURES	307,924	313,926	6,002	307,924	313,926	6,002	27,853,826	27,545,902	1.11%	157,582
NET REVENUE/(EXPENDITURES)	(538,149)	(637,502)	99,353	(538,149)	(637,502)	99,353	-	538,149	0.00%	(144,808)
TOTAL REVENUE	1,645,268	1,656,306	(11,038)	1,645,268	1,656,306	(11,038)	54,584,856	52,939,588	3.01%	1,750,302
TOTAL EXPENDITURES	2,183,416	2,293,808	110,391	2,183,416	2,293,808	110,391	54,584,856	52,401,439	4.00%	1,895,110
NET REVENUE/(EXPENDITURES)	(538,149)	(637,502)	99,353	(538,149)	(637,502)	99,353	-	538,149	0.00%	(144,808)

Foothills Park & Recreation District
Summary of All Units
Wednesday, January 31, 2024

	January 2024 Actual	January 2024 Budget	Month Fav/(Unfav) Variance	YTD 2024 Actual	YTD 2024 Budget	YTD Fav/(Unfav) Variance	2024 Original Budget	Remaining Budget	% Completed	2023 YTD
OPERATING REVENUES										
Admission Fees:										
Recreation Summary - Admission Fees	867,145	816,397	50,748	867,145	816,397	50,748	9,265,200	8,398,055	9.36%	752,026
Golf Summary - Admission Fees	65,059	68,614	(3,555)	65,059	68,614	(3,555)	4,388,381	4,323,322	1.48%	-
Other Funds - Admission Fees	2,212	6,099	(3,887)	2,212	6,099	(3,887)	304,945	302,733	0.73%	-
Total Admission Fees	934,416	891,110	43,306	934,416	891,110	43,306	13,958,526	13,024,110	6.69%	752,026
Rentals:										
Total Parks and Clement Park - Rentals	2,040	-	2,040	2,040	-	2,040	138,085	136,045	1.48%	2,405
Recreation Summary - Rentals	232,218	258,726	(26,508)	232,218	258,726	(26,508)	2,447,566	2,215,349	9.49%	246,437
Golf Summary - Rentals	11,850	11,347	503	11,850	11,347	503	1,218,620	1,206,770	0.97%	-
Total Rentals	246,108	270,073	(23,965)	246,108	270,073	(23,965)	3,804,271	3,558,163	6.47%	248,842
Merchandise Sales:										
Recreation Summary - Merchandise Sales	8,626	7,028	1,598	8,626	7,028	1,598	86,684	78,058	9.95%	5,880
Golf Summary - Merchandise Sales	2,924	4,025	(1,101)	2,924	4,025	(1,101)	473,745	470,821	0.62%	2,436
Total Merchandise Sales	11,550	11,053	497	11,550	11,053	497	560,429	548,879	2.06%	8,316
Concessions and Other Contracts:										
Administration - Concessions and Other Contracts	-	-	-	-	-	-	10,000	10,000	0.00%	-
Total Parks and Clement Park - Concessions and Other Contracts	-	-	-	-	-	-	4,392	4,392	0.00%	-
Recreation Summary - Concessions and Other Contracts	60,498	56,983	3,515	60,498	56,983	3,515	674,575	614,077	8.97%	52,597
Golf Summary - Concessions and Other Contracts	2,611	-	2,611	2,611	-	2,611	149,783	147,172	1.74%	600
Total Concessions and Other Contracts	63,109	56,983	6,126	63,109	56,983	6,126	838,750	775,641	7.52%	53,197
Other Revenue:										
Administration - Other Revenue	10,015	-	10,015	10,015	-	10,015	9,000	(1,015)	111.28%	7,766
Total Parks and Clement Park - Other Revenue	265	-	265	265	-	265	(140)	(405)	(189.22%)	313
Recreation Summary - Other Revenue	8,493	2,475	6,018	8,493	2,475	6,018	44,150	35,657	19.24%	8,828
Golf Summary - Other Revenue	-	270	(270)	-	270	(270)	8,400	8,400	0.00%	223
Total Other Revenue	18,773	2,745	16,028	18,773	2,745	16,028	61,410	42,636	30.57%	17,131
TOTAL OPERATING REVENUES:										
Administration - TOTAL OPERATING REVENUES	10,015	-	10,015	10,015	-	10,015	19,000	8,985	52.71%	7,766
Total Parks and Clement Park - TOTAL OPERATING REVENUES	2,305	-	2,305	2,305	-	2,305	142,337	140,032	1.62%	2,718
Recreation Summary - TOTAL OPERATING REVENUES	1,176,981	1,141,609	35,372	1,176,981	1,141,609	35,372	12,518,176	11,341,195	9.40%	1,065,768
Golf Summary - TOTAL OPERATING REVENUES	82,444	84,256	(1,813)	82,444	84,256	(1,813)	6,238,929	6,156,485	1.32%	3,259
Other Funds - TOTAL OPERATING REVENUES	2,212	6,099	(3,887)	2,212	6,099	(3,887)	304,945	302,733	0.73%	-
Total TOTAL OPERATING REVENUES	1,273,956	1,231,964	41,992	1,273,956	1,231,964	41,992	19,223,387	17,949,430	6.63%	1,079,511

OPERATING EXPENDITURES

Salaries and Wages:

Administration - Salaries and Wages	118,403	124,137	5,734	118,403	124,137	5,734	1,464,408	1,346,004	8.09%	106,917
Total Parks and Clement Park - Salaries and Wages	184,848	196,975	12,127	184,848	196,975	12,127	2,598,075	2,413,227	7.11%	167,672
Recreation Summary - Salaries and Wages	610,171	616,649	6,478	610,171	616,649	6,478	8,097,482	7,487,311	7.54%	546,846
Golf Summary - Salaries and Wages	105,008	122,259	17,251	105,008	122,259	17,251	2,377,015	2,272,007	4.42%	107,174
Total Salaries and Wages	1,018,431	1,060,021	41,590	1,018,431	1,060,021	41,590	14,536,980	13,518,549	7.01%	928,608

Personnel:

Administration - Personnel	17,274	20,590	3,316	17,274	20,590	3,316	306,884	289,610	5.63%	16,051
Total Parks and Clement Park - Personnel	40,928	44,620	3,693	40,928	44,620	3,693	635,186	594,258	6.44%	37,467
Recreation Summary - Personnel	94,319	96,828	2,509	94,319	96,828	2,509	1,351,590	1,257,270	6.98%	85,370
Golf Summary - Personnel	19,329	26,724	7,395	19,329	26,724	7,395	448,644	429,316	4.31%	22,788
Total Personnel	171,850	188,762	16,912	171,850	188,762	16,912	2,742,304	2,570,454	6.27%	161,675

Supplies:

Administration - Supplies	6,287	3,177	(3,110)	6,287	3,177	(3,110)	33,307	27,021	18.87%	797
Total Parks and Clement Park - Supplies	29,991	44,283	14,291	29,991	44,283	14,291	654,623	624,631	4.58%	36,215
Recreation Summary - Supplies	117,765	106,146	(11,619)	117,765	106,146	(11,619)	1,216,016	1,098,251	9.68%	72,179
Golf Summary - Supplies	38,497	32,169	(6,328)	38,497	32,169	(6,328)	1,165,825	1,127,328	3.30%	22,966
Other Funds - Supplies	-	-	-	-	-	-	-	-	0.00%	11,978
Total Supplies	192,540	185,774	(6,765)	192,540	185,774	(6,765)	3,069,771	2,877,231	6.27%	144,135

Purchased Services:

Administration - Purchased Services	51,724	84,021	32,298	51,724	84,021	32,298	988,490	936,766	5.23%	68,617
Total Parks and Clement Park - Purchased Services	151,825	148,970	(2,856)	151,825	148,970	(2,856)	659,948	508,123	23.01%	129,836
Recreation Summary - Purchased Services	120,640	118,152	(2,488)	120,640	118,152	(2,488)	1,602,277	1,481,637	7.53%	132,107
Golf Summary - Purchased Services	17,199	26,299	9,100	17,199	26,299	9,100	521,056	503,857	3.30%	17,731
Total Purchased Services	341,388	377,442	36,054	341,388	377,442	36,054	3,771,771	3,430,383	9.05%	348,291

Utilities:

Administration - Utilities	12,506	305	(12,201)	12,506	305	(12,201)	(24,888)	(37,394)	(50.25%)	5,298
Total Parks and Clement Park - Utilities	18,051	22,340	4,290	18,051	22,340	4,290	676,360	658,309	2.67%	21,011
Recreation Summary - Utilities	66,029	94,106	28,077	66,029	94,106	28,077	1,036,512	970,483	6.37%	89,315
Golf Summary - Utilities	16,710	14,567	(2,143)	16,710	14,567	(2,143)	483,462	466,752	3.46%	11,044
Total Utilities	113,296	131,319	18,023	113,296	131,319	18,023	2,171,446	2,058,150	5.22%	126,668

Insurance:

Administration - Insurance	10,235	10,235	-	10,235	10,235	-	122,816	112,581	8.33%	9,224
Total Parks and Clement Park - Insurance	7,528	7,635	107	7,528	7,635	107	91,625	84,097	8.22%	6,058
Recreation Summary - Insurance	16,611	16,611	-	16,611	16,611	-	199,338	182,726	8.33%	11,976
Golf Summary - Insurance	2,082	2,082	-	2,082	2,082	-	24,980	22,898	8.33%	1,501
Total Insurance	36,456	36,563	107	36,456	36,563	107	438,758	402,302	8.31%	28,759

Other Expenditures:

Recreation Summary - Other Expenditures	1,678	-	(1,678)	1,678	-	(1,678)	-	(1,678)	0.00%	(211)
Golf Summary - Other Expenditures	(147)	-	147	(147)	-	147	-	147	0.00%	(397)

Total Other Expenditures	1,531	-	(1,531)	1,531	-	(1,531)	-	(1,531)	0.00%	(608)
TOTAL OPERATING EXPENDITURES:										
Administration - TOTAL OPERATING EXPENDITURES	216,428	242,465	26,037	216,428	242,465	26,037	2,891,017	2,674,589	7.49%	206,904
Total Parks and Clement Park - TOTAL OPERATING EXPENDITURES	433,172	464,824	31,651	433,172	464,824	31,651	5,315,817	4,882,645	8.15%	398,259
Recreation Summary - TOTAL OPERATING EXPENDITURES	1,027,215	1,048,493	21,278	1,027,215	1,048,493	21,278	13,503,214	12,475,999	7.61%	937,581
Golf Summary - TOTAL OPERATING EXPENDITURES	198,677	224,100	25,423	198,677	224,100	25,423	5,020,982	4,822,305	3.96%	182,806
Other Funds - TOTAL OPERATING EXPENDITURES	-	-	-	-	-	-	-	-	0.00%	11,978
Total TOTAL OPERATING EXPENDITURES	1,875,492	1,979,882	104,389	1,875,492	1,979,882	104,389	26,731,030	24,855,538	7.02%	1,737,528
NET OPERATING REVENUE/(EXPENDITURES):										
Administration - NET OPERATING REVENUE/(EXPENDITURES)	(206,413)	(242,465)	36,052	(206,413)	(242,465)	36,052	(2,872,017)	(2,665,604)	7.19%	(199,138)
Total Parks and Clement Park - NET OPERATING REVENUE/(EXPENDITURES)	(430,867)	(464,824)	33,956	(430,867)	(464,824)	33,956	(5,173,480)	(4,742,613)	8.33%	(395,541)
Recreation Summary - NET OPERATING REVENUE/(EXPENDITURES)	149,766	93,116	56,649	149,766	93,116	56,649	(985,038)	(1,134,804)	(15.20%)	128,187
Golf Summary - NET OPERATING REVENUE/(EXPENDITURES)	(116,233)	(139,844)	23,611	(116,233)	(139,844)	23,611	1,217,947	1,334,180	(9.54%)	(179,547)
Other Funds - NET OPERATING REVENUE/(EXPENDITURES)	2,212	6,099	(3,887)	2,212	6,099	(3,887)	304,945	302,733	0.73%	(11,978)
Total NET OPERATING REVENUE/(EXPENDITURES)	(601,536)	(747,917)	146,382	(601,536)	(747,917)	146,382	(7,507,643)	(6,906,107)	8.01%	(658,017)
NON-OPERATING REVENUE										
Fund Balance:										
Other Funds - Fund Balance	35,493	35,493	-	35,493	35,493	-	15,234,529	15,199,036	0.23%	41,284
Total Fund Balance	35,493	35,493	-	35,493	35,493	-	15,234,529	15,199,036	0.23%	41,284
Property Taxes Collected for Operations:										
Administration - Property Taxes Collected for Operations	(407,618)	(234,579)	(173,039)	(407,618)	(234,579)	(173,039)	7,383,003	7,790,621	(5.52%)	(245,469)
Total Parks and Clement Park - Property Taxes Collected for Operations	464,872	464,872	0	464,872	464,872	0	5,177,241	4,712,369	8.98%	423,588
Recreation Summary - Property Taxes Collected for Operations	62,264	62,264	0	62,264	62,264	0	1,348,799	1,286,535	4.62%	60,100
Other Funds - Property Taxes Collected for Operations	(83,799)	(83,799)	0	(83,799)	(83,799)	0	2,274,596	2,358,395	(3.68%)	(83,814)
Total Property Taxes Collected for Operations	35,719	208,759	(173,040)	35,719	208,759	(173,040)	16,183,639	16,147,920	0.22%	154,405
Specific Ownership Taxes:										
Other Funds - Specific Ownership Taxes	103,295	86,882	16,413	103,295	86,882	16,413	988,716	885,422	10.45%	89,466
Total Specific Ownership Taxes	103,295	86,882	16,413	103,295	86,882	16,413	988,716	885,422	10.45%	89,466
Conservation Trust:										
Other Funds - Conservation Trust	-	-	-	-	-	-	559,744	559,744	0.00%	-
Total Conservation Trust	-	-	-	-	-	-	559,744	559,744	0.00%	-
Contributions and Grants:										
Total Parks and Clement Park - Contributions and Grants	-	-	-	-	-	-	-	-	0.00%	700
Recreation Summary - Contributions and Grants	18,250	1,000	17,250	18,250	1,000	17,250	5,500	(12,750)	331.82%	42,516
Other Funds - Contributions and Grants	70,307	56,129	14,178	70,307	56,129	14,178	1,964,541	1,894,234	3.58%	206,407
Total Contributions and Grants	88,557	57,129	31,428	88,557	57,129	31,428	1,970,041	1,881,484	4.50%	249,623

Investment Income:										
Administration - Investment Income	108,248	36,079	72,169	108,248	36,079	72,169	424,800	316,552	25.48%	136,012
Total Investment Income	108,248	36,079	72,169	108,248	36,079	72,169	424,800	316,552	25.48%	136,012
TOTAL NON-OPERATING REVENUE:										
Administration - TOTAL NON-OPERATING REVENUE	(299,370)	(198,500)	(100,870)	(299,370)	(198,500)	(100,870)	7,807,803	8,107,173	(3.83%)	(109,457)
Total Parks and Clement Park - TOTAL NON-OPERATING REVENUE	464,872	464,872	0	464,872	464,872	0	5,177,241	4,712,369	8.98%	424,288
Recreation Summary - TOTAL NON-OPERATING REVENUE	80,514	63,264	17,250	80,514	63,264	17,250	1,354,299	1,273,785	5.95%	102,616
Other Funds - TOTAL NON-OPERATING REVENUE	125,296	94,705	30,591	125,296	94,705	30,591	21,022,126	20,896,830	0.60%	253,344
Total TOTAL NON-OPERATING REVENUE	371,311	424,342	(53,030)	371,311	424,342	(53,030)	35,361,469	34,990,158	1.05%	670,791
NON-OPERATING EXPENDITURES										
Grant Expenditures:										
Other Funds - Grant Expenditures	940	890	(50)	940	890	(50)	155,811	154,871	0.60%	790
Total Grant Expenditures	940	890	(50)	940	890	(50)	155,811	154,871	0.60%	790
Facilities & Equipment Repairs and Replacements:										
Total Parks and Clement Park - Facilities & Equipment Repairs and Replacements	-	-	-	-	-	-	-	-	0.00%	20,000
Other Funds - Facilities & Equipment Repairs and Replacements	309,905	309,905	-	309,905	309,905	-	23,871,198	23,561,293	1.30%	144,217
Total Facilities & Equipment Repairs and Replacements	309,905	309,905	-	309,905	309,905	-	23,871,198	23,561,293	1.30%	164,217
Debt Payments:										
Other Funds - Debt Payments	-	-	-	-	-	-	2,020,000	2,020,000	0.00%	-
Total Debt Payments	-	-	-	-	-	-	2,020,000	2,020,000	0.00%	-
Interest Expense:										
Other Funds - Interest Expense	-	-	-	-	-	-	1,558,013	1,558,013	0.00%	-
Total Interest Expense	-	-	-	-	-	-	1,558,013	1,558,013	0.00%	-
Other Expenditures:										
Administration - Other Expenditures	(3,456)	-	3,456	(3,456)	-	3,456	-	3,456	0.00%	(9,741)
Total Parks and Clement Park - Other Expenditures	49	49	0	49	49	0	3,761	3,712	1.30%	59
Other Funds - Other Expenditures	487	3,083	2,596	487	3,083	2,596	245,044	244,557	0.20%	2,257
Total Other Expenditures	(2,921)	3,131	6,052	(2,921)	3,131	6,052	248,805	251,725	(1.17%)	(7,425)
TOTAL NON-OPERATING EXPENDITURES:										
Administration - TOTAL NON-OPERATING EXPENDITURES	(3,456)	-	3,456	(3,456)	-	3,456	-	3,456	0.00%	(9,741)
Total Parks and Clement Park - TOTAL NON-OPERATING EXPENDITURES	49	49	0	49	49	0	3,761	3,712	1.30%	20,059
Other Funds - TOTAL NON-OPERATING EXPENDITURES	311,332	313,878	2,546	311,332	313,878	2,546	27,850,065	27,538,733	1.12%	147,264
Total TOTAL NON-OPERATING EXPENDITURES	307,924	313,926	6,002	307,924	313,926	6,002	27,853,826	27,545,902	1.11%	157,582
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(502,327)	(440,965)	(61,362)	(502,327)	(440,965)	(61,362)	4,935,786	5,438,113	(10.18%)	(298,853)
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	33,956	-	33,956	33,956	-	33,956	-	(33,956)	0.00%	8,687
Recreation Summary - NET REVENUE/(EXPENDITURES)	230,280	156,381	73,899	230,280	156,381	73,899	369,260	138,981	62.36%	230,803

Golf Summary - NET REVENUE/(EXPENDITURES)	(116,233)	(139,844)	23,611	(116,233)	(139,844)	23,611	1,217,947	1,334,180	(9.54%)	(179,547)
Other Funds - NET REVENUE/(EXPENDITURES)	(183,824)	(213,074)	29,250	(183,824)	(213,074)	29,250	(6,522,994)	(6,339,170)	2.82%	94,101
Total NET REVENUE/(EXPENDITURES)	(538,149)	(637,502)	99,353	(538,149)	(637,502)	99,353	-	538,149	0.00%	(144,808)
TOTAL REVENUE:										
Administration - TOTAL REVENUE	(289,355)	(198,500)	(90,855)	(289,355)	(198,500)	(90,855)	7,826,803	8,116,158	(3.70%)	(101,691)
Total Parks and Clement Park - TOTAL REVENUE	467,177	464,872	2,305	467,177	464,872	2,305	5,319,578	4,852,401	8.78%	427,005
Recreation Summary - TOTAL REVENUE	1,257,495	1,204,873	52,621	1,257,495	1,204,873	52,621	13,872,475	12,614,980	9.06%	1,168,384
Golf Summary - TOTAL REVENUE	82,444	84,256	(1,813)	82,444	84,256	(1,813)	6,238,929	6,156,485	1.32%	3,259
Other Funds - TOTAL REVENUE	127,508	100,804	26,704	127,508	100,804	26,704	21,327,071	21,199,563	0.60%	253,344
Total TOTAL REVENUE	1,645,268	1,656,306	(11,038)	1,645,268	1,656,306	(11,038)	54,584,856	52,939,588	3.01%	1,750,302
TOTAL EXPENDITURES:										
Administration - TOTAL EXPENDITURES	212,972	242,465	29,493	212,972	242,465	29,493	2,891,017	2,678,045	7.37%	197,162
Total Parks and Clement Park - TOTAL EXPENDITURES	433,221	464,872	31,651	433,221	464,872	31,651	5,319,578	4,886,357	8.14%	418,318
Recreation Summary - TOTAL EXPENDITURES	1,027,215	1,048,493	21,278	1,027,215	1,048,493	21,278	13,503,214	12,475,999	7.61%	937,581
Golf Summary - TOTAL EXPENDITURES	198,677	224,100	25,423	198,677	224,100	25,423	5,020,982	4,822,305	3.96%	182,806
Other Funds - TOTAL EXPENDITURES	311,332	313,878	2,546	311,332	313,878	2,546	27,850,065	27,538,733	1.12%	159,243
Total TOTAL EXPENDITURES	2,183,416	2,293,808	110,391	2,183,416	2,293,808	110,391	54,584,856	52,401,439	4.00%	1,895,110
NET REVENUE/(EXPENDITURES):										
Administration - NET REVENUE/(EXPENDITURES)	(502,327)	(440,965)	(61,362)	(502,327)	(440,965)	(61,362)	4,935,786	5,438,113	(10.18%)	(298,853)
Total Parks and Clement Park - NET REVENUE/(EXPENDITURES)	33,956	-	33,956	33,956	-	33,956	-	(33,956)	0.00%	8,687
Recreation Summary - NET REVENUE/(EXPENDITURES)	230,280	156,381	73,899	230,280	156,381	73,899	369,260	138,981	62.36%	230,803
Golf Summary - NET REVENUE/(EXPENDITURES)	(116,233)	(139,844)	23,611	(116,233)	(139,844)	23,611	1,217,947	1,334,180	(9.54%)	(179,547)
Other Funds - NET REVENUE/(EXPENDITURES)	(183,824)	(213,074)	29,250	(183,824)	(213,074)	29,250	(6,522,994)	(6,339,170)	2.82%	94,101
Total NET REVENUE/(EXPENDITURES)	(538,149)	(637,502)	99,353	(538,149)	(637,502)	99,353	-	538,149	0.00%	(144,808)

Foothills Park & Recreation District as of January 31, 2024

	Actual Operating Revenue	Budget Operating Revenue	Revenue Variance Fav/(Unfav)	Actual Operating Expenditures	Budget Operating Expenditures	Expenditure Variance Fav/(Unfav)	Actual Net Operating Revenue (Loss)	Budget Net Operating Revenue (Loss)	Net Variance Fav/(Unfav)
Administration									
Executive Director				72,727	65,392	(7,335)	(72,727)	(65,392)	(7,335)
Marketing	9,600		9,600	23,443	60,138	36,695	(13,843)	(60,138)	46,295
Finance	414		414	58,285	45,310	(12,975)	(57,871)	(45,310)	(12,561)
Human Resources				19,502	22,753	3,251	(19,502)	(22,753)	3,251
Information Technology				42,473	48,872	6,399	(42,473)	(48,872)	6,399
Total Administration	10,014	-	10,014	216,430	242,465	26,035	(206,416)	(242,465)	36,049
Parks									
Parks Administration				38,684	41,192	2,508	(38,684)	(41,192)	2,508
Fleet Maintenance				44,608	54,185	9,577	(44,608)	(54,185)	9,577
Urban Parks	200		200	240,312	219,630	(20,682)	(240,112)	(219,630)	(20,482)
Regional Parks				55,339	54,215	(1,124)	(55,339)	(54,215)	(1,124)
Kipling Villas				566	365	(201)	(566)	(365)	(201)
Park Rangers Urban and Regional				6,053	16,494	10,441	(6,053)	(16,494)	10,441
Clement Park	2,105		2,105	47,610	78,743	31,133	(45,505)	(78,743)	33,238
Total Parks	2,305	-	2,305	433,172	464,824	31,652	(430,867)	(464,824)	33,957
Recreation									
Recreation Administration				39,506	38,681	(825)	(39,506)	(38,681)	(825)
Esports	1,352	1,946	(594)	3,113	4,242	1,129	(1,761)	(2,296)	535
Lilley Gulch Rec Center	13,499	12,648	851	33,930	35,561	1,631	(20,431)	(22,913)	2,482
Peak Wellness Center	25,141	22,260	2,881	32,674	34,810	2,136	(7,533)	(12,550)	5,017
Ridge Rec Center	60,652	49,498	11,154	58,300	60,846	2,546	2,352	(11,348)	13,700
Climbing Wall	272	400	(128)	589	1,115	526	(317)	(715)	398
Total Facility Operations	100,916	86,752	14,164	128,606	136,574	7,968	(27,690)	(49,822)	22,132
Facility Maintenance				42,656	36,374	(6,282)	(42,656)	(36,374)	(6,282)
Fitness Programs	66,024	50,784	15,240	39,428	41,384	1,956	26,596	9,400	17,196
Cultural Arts	30,942	31,440	(498)	26,197	32,037	5,840	4,745	(597)	5,342
Active Adult Programs	2,202	1,400	802	2,213	5,806	3,593	(11)	(4,406)	4,395
Total Arts & Events	33,144	32,840	304	28,410	37,843	9,433	4,734	(5,003)	9,737
Children's Program Administration	4,676	4,390	286	134,855	141,661	6,806	(130,179)	(137,271)	7,092
Children's Program Teen Program							-	-	-
Children's Program Preschool, ADCAP&Tots	55,278	61,113	(5,835)	34,511	34,932	421	20,767	26,181	(5,414)
Children's Program B&A	135,269	161,507	(26,238)	33,939	41,558	7,619	101,330	119,949	(18,619)
Children's Program Camp	33,860	27,969	5,891	16,142	20,230	4,088	17,718	7,739	9,979
Total Children's Programs	229,083	254,979	(25,896)	219,447	238,381	18,934	9,636	16,598	(6,962)
Aquatics Administration		400	(400)	30,442	36,369	5,927	(30,442)	(35,969)	5,527
Deer Creek Pool				1,272	2,070	798	(1,272)	(2,070)	798
Columbine West Pool				1,041	666	(375)	(1,041)	(666)	(375)
Sixth Avenue West Pool				764	512	(252)	(764)	(512)	(252)
Lilley Gulch Pool	4,694	4,497	197	9,389	12,223	2,834	(4,695)	(7,726)	3,031
Ridge Pool	104,463	87,963	16,500	105,878	101,366	(4,512)	(1,415)	(13,403)	11,988
Weaver Hollow Pool				1,326	1,918	592	(1,326)	(1,918)	592
Total Aquatics	109,157	92,860	16,297	150,112	155,124	5,012	(40,955)	(62,264)	21,309
Edge	273,168	274,688	(1,520)	179,977	184,799	4,822	93,191	89,889	3,302
District Athletics Adult Sports	10,764	17,100	(6,336)	14,051	14,869	818	(3,287)	2,231	(5,518)
District Athletics Concessions/Misc Contract	4,813	4,813		245	238	(7)	4,568	4,575	(7)
Schaefer Batting Cage				14,223	1,343	(12,880)	(14,223)	(1,343)	(12,880)
District Athletics Administration	1,605	375	1,230	14,772	14,538	(234)	(13,167)	(14,163)	996
Clement Park Batting Cage							-	-	-
Clement Park Concessions				276	266	(10)	(276)	(266)	(10)
Clement Splash Park	144		144				144	-	144
Youth & Middle School Sports	62,305	59,300	3,005	34,913	32,589	(2,324)	27,392	26,711	681
Gymnastics	39,433	38,103	1,330	18,920	21,518	2,598	20,513	16,585	3,928
Sports Specialty Programming	24,930	24,675	255	24,161	20,670	(3,491)	769	4,005	(3,236)
Racket Sports	3,338	1,750	1,588	(5)	4,832	4,837	3,343	(3,082)	6,425
Total District Athletics	147,332	146,116	1,216	121,556	110,863	(10,693)	25,776	35,253	(9,477)
Foothills Fieldhouse	75,412	57,440	17,972	36,162	32,750	(3,412)	39,250	24,690	14,560
Foothills Sports Arena	142,746	145,150	(2,404)	41,353	35,720	(5,633)	101,393	109,430	(8,037)
Total Indoor Athletics	218,158	202,590	15,568	77,515	68,470	(9,045)	140,643	134,120	6,523
Total Recreation	1,176,982	1,141,609	35,373	1,027,213	1,048,493	21,280	149,769	93,116	56,653
Golf									
Foothills Golf Course	62,334	60,604	1,730	122,242	137,030	14,788	(59,908)	(76,426)	16,518
Meadows Golf Course	20,109	23,652	(3,543)	76,435	87,070	10,635	(56,326)	(63,418)	7,092
Total Golf	82,443	84,256	(1,813)	198,677	224,100	25,423	(116,234)	(139,844)	23,610
Other Funds (Golf Development Fund)	2,212	6,099	(3,887)				2,212	6,099	(3,887)
Total District	1,273,956	1,231,964	41,992	1,875,492	1,979,882	104,390	(601,536)	(747,918)	146,382

FOOTHILLS PARK & RECREATION DISTRICT
Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Digital Accessibility for Board Information on Website

As you are aware, the Colorado State Legislature passed a law, HB 21-1110 which expands the unlawful discrimination against an individual with a disability as it relates to the use of technology. Currently, under the Colorado Anti-discrimination Act (CADA), it is unlawful for any person to discriminate against an individual with a disability. This law, which goes into effect on 7/1/2024, expands this prohibition by defining and adding new language specifically applied to accessibility of government information technology and expands the state's accessibility standards to include all individuals with disabilities, as defined by the ADA, instead of just people with vision problems. HB 21-1110 relates to all technology, hardware, and software that is both public-facing and internal-facing. This includes any technology provided by or procured by a government entity used by the public or by a government employee. This technology includes, but is not limited to, websites, applications, kiosks, digital signage, documents, video, audio, and third-party tools.

Foothills Park & Recreation District is committed to achieving compliance with this new law as soon as possible. An internal steering committee has been meeting twice a month to evaluate, plan and ultimately implement processes and software to comply with this new law. To date, we have already contracted with our website design company to provide necessary updates to our two websites to become compliant with Web Content Accessibility Guidelines (WCAG) as defined in the new law. These updates are nearing completion. We have also provided a questionnaire to dozens of third-party software providers that the District currently utilizes in an effort to determine their commitment timelines and dedication towards becoming compliant with the new law. As a result of the information, we have been working with some of these vendors to agree to new terms that would commit them to becoming compliant, and in some cases, we have changed vendors and may need to change others in the future as we learn more. One example of this was the golf POS and tee time reservation system change.

In regard to the website, we would like to engage in a conversation related to the Board of Director's information that is on the website.

Currently, the website houses 150+ PDF documents specific to the Board of Directors. This amount equates to roughly half of the PDFs posted throughout the entire ifoothills.org website. The process of making PDF documents accessible can be very time consuming, especially for large documents and documents that contain tables, lists, and a variety of other common elements.

By law, we are required to post the following items:

- Meeting schedule, location and time.
- The agenda for each board meeting at least 24 hours prior to the meeting.

The following recommendations have come from staff who will be responsible for our website, digital accessibility details and remediation practices.

- Agendas for Board Meetings
 - Recommendation: Post the upcoming agenda as html content on a web page. Once meeting is over, agenda is removed.
- Approved Board Meeting minutes
 - Recommendation: Post each approved board meeting minutes as html content on a web page for one calendar year.
- Financial Statements/Budgets
 - Beginning in 2024, post two years of information in PDF format with paid remediation. Continue adding additional years because the documents will have to be remediated to post online moving forward.
- Board Packets
 - Recommendation: Remove all packets, no longer post packets digitally.

A statement would be placed on the page where links to the above information would reside stating: For prior agendas and minutes, please contact us at 303-409-2108.

Benefits of recommendations:

- Agendas and Minutes information will be provided as they are currently, the format would change from PDFs to html content on a web page.
- Eliminates the additional time it would take to remediate several documents, some of which are extremely lengthy. The larger the document, the more complex and complicated it becomes to remediate it.
- Due to the nature of business details changing and possibly altering Board Meeting agendas and Board packets, these recommendations allow staff to work on the same timeframe as they do currently.

FOOTHILLS PARK & RECREATION DISTRICT

Creating Community, Enhancing Health, Inspiring Play since 1959

DATE: February 27, 2024

MEMO TO: Foothills Board of Directors

FROM: Ronald Hopp, Executive Director

SUBJECT: Capital Projects Report through January 31, 2024

Parks, Planning and Construction

2022 Mill Levy Improvement Projects

Budget: \$2,550,019

Funding: \$2,550,019 – 2022 Mill Levy, SB 35, Capital Funds

Expenses to Date: \$1,220,267

Budget Remaining: \$1,329,752

Scheduled Completion: Spring of 2024

Lakehurst Park (Moved to 2022 Mill Levy Park Projects)

- Construction Plans 100% complete
- Grading Permit Approved by the County
- Playground is ordered and in Vendor's Lot
- Project ready to Bid

West Laurel Park

- Shade Structure in over playground
- Site work 100% complete
- Irrigation 50% complete

Jim Hoida Memorial Park.

- Project 95% complete
- Restoration and trees planted in the spring

Willow Creek Park

- Construction underway and 50% complete

Westbury Park

- Construction at 95% complete
- Restoration and tree planting in the spring
- Playground completed by different contractor

Columbine West Park

- Included in Columbine West Pool Project Completed

Lakehurst West Park

- Concept plans for playground survey completed
- Community selected playground
- Project into County for permits process for Location and Extent

Easton Regional Park

Budget: \$1,150,000

Expenses to Date: \$312,918

Budget Remaining: \$837,082

Scheduled Completion 2024

- Bids received and staff to award with Board approval
- Additional Pump installed at Hine Lake completed
- County permit process started
- Promenade completed to Ward St. parking lot

Dutch Creek Trail Extension

Overall Budget: \$3,721,224

Funding: \$1,860,612 – District Capital Budget/\$1,860,612 Jeffco Trails Grant

Expenses to Date: \$352,899

Budget Remaining \$3,368,325

Project Completion: 2024

- Grading Permit nearly complete
- Jefferson County constructing Simms crossing completed
- Staff to award bridge bid with Board approval

Recreation**Weaver Hollow Splash Pad Resurfacing**

Splash Pad Resurfacing Estimate: \$32,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$32,000

- Product ordered & install anticipated Spring 2024

Ridge Upstairs Lobby Improvements

Remodel information desk & add party room Estimate: \$50,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$50,000

- Design & planning phase

Deer Creek Pool Domestic Boiler Replacement

Deer Creek Domestic Boiler Estimate: \$47,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$50,000

- Facility Maintenance obtaining final bids

Upgrade PLC Monitoring at Edge Ice Plant

PLC Monitoring System Upgrade Estimate: \$14,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$14,000

- System designed and ordered anticipated install Spring 2024

Fitness Equipment Replacements at Peak

Fitness Equipment Replacements Estimate: \$100,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$100,000

- Evaluating equipment options and obtaining bids

Bleacher Replacements at Foothills Fieldhouse

Bleacher Replacements Estimate: \$55,000

Funding: District Capital Project Budget

Expenses to Date: \$0

Budget Remaining: \$55,000

- Bids received and final selections in process
- Purchase order being finalized

Outdoor Pool Reconstruction

Columbine and 6th West Pool Combined Estimate: \$15,855,525.81

Funding: District Capital Project Budget

Expenses to Date: \$15,792,864.94

Budget Remaining: \$ 62,660.87

Scheduled to open to the public: May 2024

- Columbine Sneak Peek was September 27, 2023. We estimate that 365 people attended giving rave reviews of the newly renovated pool and facility.
- Substantial completion for Columbine West.
- Substantial completion for 6th Avenue West.
- Landscaping continues and on-going.
- Pool mechanical systems startup beginning in March / April weather dependent

Golf

New Foothills Golf Course Clubhouse

Budget: Estimation \$17,000,000 - \$19,000,000

Funding: District Capital Project Budget

Scheduled Completion: March of 2024

Vendors:

- Johnson, Nathan, Strohe (JNS) Architect
 - Provides Architectural and Interior Design services for the Foothills Golf Course Clubhouse project
 - Design Fees \$449,333
- Adolphson & Peterson (A&P) Contract Manager / General Contractor (CM/GC)
 - Serves as advisor to the District during the preconstruction phase, and will fill the role as the General Contractor once the design is finalized
 - Fees - .25% of construction cost

- Todd Goulding / Goulding Development Advisors – Owners Representative
 - Will assist the District in managing the budget/overall cost of the project
 - Fees - estimated at \$118,400

Project Update:

- Weekly project meetings are held with District staff, (Ronald Hopp, Dennis Weiner, Tom Woodard, Derek Eberhardt, and Randy Meyers) JNS, A&P and Todd Goulding
 - The District received, reviewed, and approved the Design Development drawings
 - Planning and Zoning review is complete
 - The driving range bathroom building renovation is complete
 - The temporary clubhouse doublewide trailer was delivered May 18th
 - All golf operations are conducted out of the temporary clubhouse
 - The abatement process of the existing clubhouse is complete
 - The GMP was submitted and approved by the Foothills Board of Directors on June 28th
 - VE process is ongoing
 - Xcel removed the transformer
 - Demolition of the old clubhouse is complete
 - Grading Permit has been approved
 - Building Permit has been approved
 - Xcel has removed the switchbox from old clubhouse site and new switch cabinet has been installed in the parking lot area
 - Construction started in early January of 2023
 - Drilling for caissons is complete
 - Grade Beams and Pier Caps are complete
 - Form and pour lower level foundation walls completed
 - Structural steel has begun
 - Underground electrical and plumbing for building complete and inspected.
 - Lower level slab on grade prepped and ready for concrete 5/18
 - Grading and underground electrical complete for the overflow parking lot is underway 5-18
 - Expectation to pave overflow parking lot 3rd week of June
 - 2nd level decking began 6-5
 - Structural steel and decking 95% complete
 - Cast in place slab on deck MEP 95% complete
 - Tracking to complete structural steel and metal deck for main level 6/16
 - First pour for main level slab on deck to begin week of 6/19
 - Overflow parking lot completed and open June 30th
 - Water loop tracking began July 19 (Denver Water) Cutting of asphalt with the plan of digging and replacing water line to be completed in the 1st week of August.

- Majority of perimeter drain complete and backfilled as of 7-19
- Main floor structure going in at this time 7-19
- 50% complete on rough-in on cart barn or lower level 7-19
- Start of steel stud framing on the last week of July in the lower level
- Overhead Plumbing Rough (Lower Level) completed
- Overhead Mechanical Rough (Lower Level) completed
- Overhead Electrical Rough (Lower Level) completed
- Waterline loop installation Phase 1 has been complete
- Wood Structure installation on 2nd level Glulam Columns and Glulam beams has begun in areas 1, 2 and 3.
- Installation of Tongue and Groove Roof Structure has begun
- Frame Interior Walls (Lower Level) has begun
- Install overhead Coiling Doors has begun
- Completed the superstructure structural steel, glulam structure is complete at the event/ kitchen space “shed roof” area and throughout the bar area “flat roof” section.
- Glulam structure is complete at the pro shop/office “gable roof” area and the crew is making good progress on the tongue and groove roof diaphragm.
- Interior framing on the lower level is 95% complete and MEP/fire sprinkler
- Drywall on this level first week of October.
- Exterior framing is 95% percent complete and exterior insulation being completed working from North to South estimate to be 60% complete with this scope.
- Interior framing and MEP rough in have begun on the main level once again moving from the North to the South.
- The hope for dry in by the end of October
- Interior finishes have commenced with drywall, taping and mudding happening on both levels of the building.
- Window frames have started to be installed in the pro shop area.
- Kitchen hoods have been installed and the kitchen equipment is scheduled to arrive, and installation will begin in early December.
- The basement lights have all been installed and are operable.
- Roofing material is being installed on all areas of the building.
- The furniture for the clubhouse has been ordered. The cost of all of the furniture is \$393,741.45 which includes the procurement company's fee.
- Glulam structure completed
- Shed roof dried in, insulation/moisture barrier installation on gable roof underway
- MEP/fire sprinkler inspections ongoing
- Drywall wrapping up in area 1&2
- Interior painting started
- Kitchen walls and ceiling finishes installed
- Kitchen equipment delivered and installation in progress

- Curtain wall frames and glazing installation in area 3 (northward)
- Cart ramp walls and structural part of slab complete
- Remaining site walls being installed
- Concrete patios placed
- Curb and Gutter at main entry and new parking stalls installed
- Paving operations beginning on the North and South side of Parking lots
- Lower-level bathroom tile complete
- Floor finishes installation ongoing
- Electrical gear installed, final terminations in progress
- Gas meter installed, natural gas available to the building
- Electrical transformer set, anticipating final power to the building by end of January
- Site walls completed (except for trash enclosure walls)
- Site concrete work in progress
- Bathroom tile completed on the main level
- Polished concrete complete on the lower level, in progress on the main level
- Kitchen equipment installed
- Bar steel structure in place
- Drywall and finishing underway in area 3 (pro-shop and main corridors)
- Patio steel rails and trellis being installed
- Metal roof on the shed roof area wrapping up
- Metal trim going on the gable roof
- Metal siding and roof panels onsite
- Excel Delivered transformer on 1-19-2024
- Wall panels have started 1-20-2024
- Roof is 98 percent complete 1-20-2024
- We have permanent power
- Asphalt drive lane in front of building complete
- Bar structure installed
- All bathroom tile, partitions and plumbing fixtures installed
- All curtain wall and la cantina doors installed
- Site concrete roughly 60%
- Drywall and paint wrapping up this week
- Majority of interior lighting complete and lights burning
- Landscape irrigation has begun
- HVAC controls nearly complete and will begin HVAC Start up next week
- Kitchen equipment installed and health department permit received
- Bar patio trellis being installed this week and moving into event space trellis
- Plumbing and plumbing fixture install complete
- Bar and snack bar equipment being installed
- New Clubhouse is scheduled for completion in Mid-March 2024

Additional Golf Projects

- Rebuild 6,000sqft. Putting green – Meadows Golf Course
 - (Completed) and we anticipate opening the green in the spring of 2024.

-
- Cart Fleet Replacement Yamaha –Gas \$662,530
 - 108 carts expected to arrive for Foothills around March 1-April 1
 - 87 carts are expected to arrive for Meadows around May 1-June 1.

Special Projects

Foothills Parks & Recreation District/McKinstry Energy Performance Contract Phase 2 January 2024 Update

1. Financial Information:

Budget: \$7,980,073

Funding: \$5,984,983 – COP, \$1,995,090 – 2020 Capital Budget

Expenses to Date: \$7,330,070.23

Budget Remaining: \$650,002.77

Scheduled Completion: Construction complete, AEM/M&V continuing through December 2024

2. Safety

- a. No open items

3. Key Dates/Schedule

- a. The Lilley Gulch Comms went down intermittently during the month. Long installed a new controller on 1/31, after an initial glitch the same day as installing was resolved, the new controller seems to have helped with communication.
- b. RRC HRU-1 went down the evening of Thursday 1/25. It was found there was an issue with the exhaust fan. Daikin and McKinstry were onsite Monday 2/19 and found bare wire in the conduit. The wire has been replaced and the exhaust fan is now functional.
- c. RRC HRU-2, when Daikin was onsite Friday 1/26 we also determined that the pressure sensor needs to be replaced. After further investigation it was determined this sensor does not need to be replaced, McKinstry Commissioning is monitoring in conjunction with Daikin.
- d. McKinstry replaced the light out behind the front desk at Edge on Friday 1/26.
- e. The demand control ventilation card was installed on LG RTU-1 on Mon 2/5.

4. Lighting:

- a. McKinstry is tracking there is a light down in the sports arena, this will be rehung shortly.

5. Mechanical

- a. McKinstry is working on getting in writing the extended warranty for the RRC RTUs.
- b. McKinstry is working to add an expansion tank on the Lilley Gulch domestic water boiler system to solve the leaking pressure relief valve issue that was identified.

6. Future Milestone Project Activities

- a. February/March: Final Acceptance