

Outdoor Field Request / Contract

Clement Park Sports Office

7306 W. Bowles Avenue, Littleton, CO 80123

Phone: 303-409-2600 Fax: 303-409-2630



Organization/Lessee _____ Sport _____ Number of Participants _____
Applicant Name _____ Day Phone _____ Cell Phone _____
Address _____ City _____ State _____ Zip _____
Email _____

Outdoor Field Rental Priority Policy:

First Priority: All Foothills Park & Recreation District Programs

Second Priority: All Foothills recognized sports associations and long standing tournament organizations.

Third Priority: All new user groups

NOTE: Tournaments/User Groups that have a long-standing tournament with Foothills or had a date the previous year, have first right of refusal for the same weekend the upcoming year. If they give up their date(s), the details will be available on a first come first serve basis to new user groups.

Outdoor Field Request Conditions:

Please read and check each section below in agreement with the terms:

- ___ 1 **Liability Waiver:** By registering in our programs/classes and/or reserving/renting facility spaces/amenities, the applicant on his or her behalf (and, if applicable, on the behalf of the minor child or children registered the said child(ren)'s legal representative), hereby releases and agrees to indemnify and hold harmless the Foothills Park & Recreation District and its representatives and agents from all claims or liability for damages and/or injuries incurred by me and such minor child(ren), in connection with any District event or activity.
- ___ 2 **Hold Harmless:** I knowingly and freely assume all such risks of harm or injury, both known and unknown, and including all risks to my health associated with any communicable disease or community health risk, of my participation in any individual, group or team program or activity, and assume full responsibility for my participation. And further agree to follow any or all local, county or state rules/orders related to community health risks or communicable disease.
- ___ 3 **Firearms:** Open and concealed carrying of firearms is **prohibited** at all Foothills Park & Recreation District facilities, parks, trails and golf courses.
- ___ 4 **Americans with Disabilities Act Accommodation Request:** Foothills Park & Recreation District strives toward providing inclusive programs to all community members. People of all abilities are invited to consider registering for any recreational program Foothills Park & Recreation has to offer provided they meet the minimum eligibility requirements. To request an accommodation please allow 10 business days prior to the start of the class/activity. Please contact the Programmer/Supervisor of the selected activity. For more information on equal opportunity, diversity and ADA compliance, please contact Human Resources at 303-409-2118.
- ___ 5 In order to best safeguard its constituents, particularly its young public, Foothills Park & Recreation District (the District) is in compliance with the **Jake Snakenberg Youth Concussion Act** that became effective January 1, 2012. While the Organization/Lessee is a private entity, by contracting with the District, it shares the same responsibility for compliance with this Act. As such, the organization/lessee must employ its own means and methods to adhere to the Jake Snakenberg Youth Concussion Act, and by signing below the organization/lessee states you are in compliance.
- ___ 6 **All rental fees must be paid prior to use** unless stated otherwise in this Contract. **For long term leases, other options may apply. Payment is due within 30 days from the date of the invoice.**
- ___ 7 The District does not compensate for weather related field closures.
- ___ 8 Lessee agrees to comply with all applicable rules, regulations, Code of Conduct and policies of the District. Any misuse may result in cancellation of this agreement.
- ___ 9 The field(s) and spectator areas used by the Lessee shall be left in a clean and orderly manner. A charge for services shall be made to the Lessee if Foothills is left responsible for clean up.
- ___ 10 The Lessee may not sell or authorize the sale of food or concession items without the written approval of the District.
- ___ 11 The District does not permit any subletting of the field.
- ___ 12 The District requires proof of general liability insurance in the amount of **\$1 million dollars** with **Foothills Park & Recreation District, 6612 S. Ward Street, Littleton, Colorado 80127** listed as additional insured.
For one-time rentals: During the time the field and spectator area are being used by the Lessee, the Lessee is responsible for all accidents, injuries, damages or loss of property. Foothills Park & Recreation District and its designated representatives shall be held harmless from any and all claims resulting from the use by the Lessee.

Signature _____ **Date** _____

- ___ 13 Lessee agrees to all dates, times and fees set forth on the Permit.
- ___ 14 There is no snow removal or shoveling of any athletic field by the District. Snow removal or shoveling of the District's property is prohibited by Lessee.
- ___ 15 Rates are reviewed annually. Lessee will be notified of any rate changes as soon as approved through the District's budget process.
- ___ 16 Termination of this Contract can occur upon notification by either party by providing thirty (30) days written notice to the other party prior to the start date of the event/lease.

Organization/Lessee Representative Signature: _____ **Date:** _____

Organization/Lessee Representative Printed Name: _____

Foothills Representative: _____ **Date:** _____

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Dates of your permit: Start Date _____ End Date _____

If baseball/softball, what maximum base distance are you requesting? _____ feet

What size soccer, football, lacrosse or rugby fields are you requesting?

Please select size and quantity of fields:

_____ Small (80 yds X 40 yds) Quantity _____

_____ Medium (100 yds X 50 yds) Quantity _____

_____ Large (120 yds X 60 yds) Quantity _____

Please indicate below what fields you are requesting – utilizing the designated field numbers:

Field Number	No. of Days	Days of the Week	Start Time	Finish Time

Please list any additional structures or portable toilets you plan to have:

Organization/Lessee Representative Signature

Date

Organization/Lessee Representative Printed Name

Please mail request to:
Foothills Park & Recreation District
Attention: Kevin Brown
7306 W. Bowles Avenue
Littleton, CO 80123

Office: 303-409-2610
Fax: 303-409-2630
Email: kevinb@fhprd.org

OFFICE USE ONLY

Date Received: _____

Time Received: _____

Method Received: _____