

Outdoor Field Request & Rental Agreement



Required fields are marked with an asterisk (*).

Foothills Park & Recreation District ("District") uses the following priority policy when processing rental requests:

1. All District programs
2. All District-recognized sports associations and long-standing tournament organizations
3. All new user groups

Note: Tournaments and user groups that have a long-standing tournament or had a date the previous year, have first right of refusal for the same weekend in the upcoming year. If they give up their dates, the details will be available on a first come, first served basis to new user groups.

Applicant Information

Organization Name (Lessee) *

Activity *

Number of Participants *

Lessee Representative Name *

Email *

Phone (main) *

Street Address *

City *

State *

ZIP Code *

Terms & Conditions

Liability Waiver

By registering for our programs or classes, or by reserving or renting our facilities or amenities, the Lessee on their behalf (and, if applicable, on the behalf of the minor child or children registered, or the said child or children's legal representative), hereby releases and agrees to indemnify and hold harmless the Foothills Park & Recreation District ("District") and its representatives and agents from all claims or liability for damages and/or injuries incurred by me and such minor children, in connection with any District event or activity.

Hold Harmless

I knowingly and freely assume all such risks of harm or injury, both known and unknown, and including all risks to my health associated with any communicable disease or community health risk, of my participation in any individual, group or team program or activity, and assume full responsibility for my participation. And further agree to follow any or all local, county, or state rules and orders related to community health risks or communicable disease.

Firearms

Open and concealed carrying of firearms is **prohibited** at all District facilities, parks, trails, and golf courses.

Americans with Disabilities Act (ADA) Accommodation Request

The District strives toward providing inclusive programs to all community members. People of all abilities are invited to consider registering for any recreational program the District has to offer provided they meet the minimum eligibility requirements. To request an accommodation please allow ten (10) business days prior to the start of the class or activity. Please contact the Programmer or Supervisor of the selected activity. For more information on equal opportunity, diversity, and ADA compliance, please contact Human Resources at 303-409-2118.

Jake Snakenberg Youth Concussion Act

The Lessee represents that the Lessee, while using the premises covered by this Outdoor Field Rental Request and Agreement, shall be responsible for compliance with the **Jake Snakenberg Youth Concussion Act**. The Foothills Park & Recreation District (“District”) shall not be responsible for any such compliance.

Insurance Requirements

The District requires proof of general liability insurance in the amount of one million dollars (\$1,000,000) with **Foothills Park & Recreation District, 6612 South Ward Street, Littleton, CO 80127** listed as additional insured.

Note: For one-time rentals, the Lessee is responsible for all accidents, injuries, damages or loss of property during the time the field and spectator area are being used by the Lessee. The District and its designated representatives shall be held harmless from any and all claims resulting from the use by the Lessee.

Alcoholic Beverages

Except as authorized by a District-issued permit or pursuant to licensed distribution or use at designated District facilities, the sale, possession, and/or consumption of alcohol shall be prohibited on all District properties, except: Robert F. Clement Regional Park, the Foothills Golf Course, the Foothills Fieldhouse, the Meadows Golf Course, the Edge Ice Arena, or any other District properties as authorized by the Executive Director or their designee.

Facility Condition & Lessee Responsibility

- The District does not compensate for weather or mechanical related facility closures.
- There is no snow removal or shoveling of any athletic field by the District. Snow removal or shoveling of the District’s property is prohibited by Lessee.
- The District does not permit any subletting of fields.

Using the designated field identification (for example: C-1 for the Clement Park softball field), please provide rental details using the table below:

Field ID	# of Days	Days of the Week	Start Time	End Time	Total Hours

GL Number(s)

Please list any additional structures or portable toilets you plan to have:

Lessee Agreement & Signatures

This reservation will be for a term of beginning date *: _____ and ending date *: _____. The Lessee agrees to all dates, times, and fees set forth in this reservation.

As a representative of *: _____ I ensure that the behavior of the Lessee listed above shall not in any way violate the Terms & Conditions, Rules & Regulations, or the Lessee Agreement sections set forth by the Foothills Park & Recreation District, or the laws of the State of Colorado and where applicable, rules and regulations set forth by Unincorporated Jefferson County and/or Jefferson County Open Space. I understand that any misuse may result in cancellation of this reservation.

Lessee Representative Signature *

Date *

Lessee Representative Name (Print) *

Foothills Park & Recreation District Representative Signature *

Date *

Submit reservation request via email or mail:

Email Address

FieldReservations@fhprd.org

Mailing Address

Foothills Park & Recreation District

Attention: Athletics

6613 South Ward Street

Littleton, CO 8012